



- 1. **COUNCIL POLICIES**
- 1.2 **OTHER COUNCIL ISSUES**
- 1.2.7 **Support for Staff who make Public Interest Disclosures**

Objective

To provide procedures for compliance with the Public Interest Disclosure Act.

Statement

Support for Staff who make Public Interest Disclosures

The Shire of Manjimup does not tolerate corrupt or other improper conduct, including mismanagement of public resources, in the exercise of the public functions of the Shire of Manjimup and its elected members, employees and contractors.

The Shire of Manjimup is committed to the aims and objectives of the Public Interest Disclosure Act 2003. It recognises the value and importance of contributions of staff to enhance administrative and management practices and strongly supports disclosures being made as to corrupt or other improper conduct.

The Shire of Manjimup will take all reasonable steps to provide protection to those who make such disclosures from any detrimental action in reprisal for making a public interest disclosure.

The Shire of Manjimup does not tolerate any of its elected members, employees or contractors engaging in acts of victimisation or reprisal against those who make public interest disclosures.

Purpose of this Policy

The internal procedures providing the manner in which the Shire of Manjimup will comply with its obligations that are based on the Office of the Public Interest Disclosure Act 2003 'Guidelines on Internal Procedures' published by the Public Sector Standards Commissioner. They provide for the manner in which:

- Disclosure of public interest information shall be made to the Public Interest Disclosure Officer (PID Officer).
- The PID Officer shall investigate the information disclosed, or cause that information to be investigated.
- The PID Officer may take action following the completion of the investigation.
- The PID Officer shall report to the informant as to the progress and outcome of that investigation and the action taken as a consequence.

1.2.7 Support for Staff who make Public Interest Disclosures

- The confidentiality of the informant, and any person who maybe the subject of a public interest disclosure, shall be maintained.
- Records as to public interest disclosure shall be maintained and reporting obligations complied with.

Designation of Public Interest Disclosure (PID) Officer

The person from time to time holding or acting in the position of Director Community Services (or the position as determined by the Chief Executive Officer) is designated as the Public Interest Disclosure Officer, or PID Officer, of the Shire of Manjimup.

The PID Officer is responsible for receiving disclosure of public interest information relating to matters falling within the sphere of the responsibility of the Shire of Manjimup.

The PID Officer is to act in that role in accordance with the Public Interest Disclosure Act and Guidelines issued by the Commissioner of Public Sector Standards [which are to be read in conjunction with this policy].

**ADOPTED 13 OCTOBER 2005
NEXT DUE FOR REVIEW OCTOBER 2009**

The Administration of this Policy is by Corporate Division.