Manjimup Heritage Park Advisory Committee

**Running Action Sheet** 

Date Amended: 14 September 2021

## A - ACTIVE

	Action	Updates	Lead Person	Date
1.	Tobacco Heritage Construction	<ul> <li>S Karamfiles has advised that thanks to a silent benefactor and generous support he has all that is required to build the Kiln. Anticipated commencement March 2019.</li> <li>Community Exercise over a couple of weekends</li> <li>Shire to provide catering for all volunteers Tree removed and pad provided Waiting for Sam to proceed</li> <li>Invite Sam Karamfiles to the next HPAC meeting to discuss what assistance he required to</li> </ul>	S Karamfiles	Feb 2020 Sept 2020
		progress with the Tobacco Kiln. GIC advised that Sam Karamfiles had requested assistance with bringing the stakeholders and community together for the 'building' project. SK has advised that he has all of the materials. The Shire has prepped the site as required. Awaiting Sam Karamfiles to progress with Development Application (DA) and time frame for construction. DA will allow for removal of tree adjoining site.	G Ipsen Cutts	March 2021

		Noted Macedonian Hall Committee supporting Karamfiles with DA and project general.		
2.	Integrated Weed Management and Burn Plan	Review of Weed Plan commenced in consultation with Lee Fontanini - About 2/3 way through Draft plan to be reviewed with Lee Fontanini, Ian Wilson, Nick Ciccone, Todd Ridley and Keith Liddelow Important that the Burn Plan and Weed Action Plan are integrated so maximise management and eradication potential	S Roberts	
		Incorporate an Emu Stalk into the planning and work with Ann Bentley to attract Volunteers.		Still in Progress
		SR advised he should have a draft in next week or so.		March 2020
		S Roberts to revisit what has been provided. Aim was for a Park focus on weed audit and burn plan.	S Roberts	
		I Wilson to provide a copy of Lee Fontanini Weed Management Plan – <b>No longer valid</b>	l Wilson	Sept 2020
		D Buegge to contact Kearnan College CII Conservation Students to see if they would be keen to undertake a weed audit in the Park <b>School No longer running programme.</b>	D Buegge	March 2021
		Spencer provided a draft Weed Identification and Management Plan prepared in consultation with Ann Bentley (Shire Sustainability Officer). Next stage is to overlay on burn mosaic and prepare a schedule.	S Roberts	March 2021
		Draft plan to be reviewed with Lee Fontanini, Ian Wilson, Nick Ciccone, Todd Ridley and A Bentley	S Roberts	March 2021

	Manjimup Heritage Park – Natural areas before and after fire maintenance program.	Will be prepared by next meeting in June. Programme includes : Weed Control Prioritisation After Fire Control Program Natural areas Conditions and map MHP Weed List and Current Status No burn was achieved in the 20/21 burn season.		June 2021
		Mapping of weeds to be undertaken to inform burn plan. IW queried whether similar slashing to what has been done around the Volunteer Hub should be done around the Woodturners. Spencer to investigate and discuss with Todd Ridley.	S Roberts	Sept 2021
3.	Old Café Building – new tenants (Previously referenced as Men's Shed relocation to the Park – Old Café Building Completed)	Manji Men Shed have prepared drawings for construction of a shed to the west of the old café	F Hull (MS)	17/01/19

		<ul> <li>Would hope to have EOI out by April – however there are still items stored in the building and some maintenance works required in the building prior to leasing.</li> <li>Numerous people have contacted me with an expressed interest in the Building. Key feedback is that a criteria for use will be that it must add to the visitor experience and compliment active spaces within the Park.</li> <li>Plan to get EOI out by end of June</li> <li>EOI currently out, submissions due 24 September 2021</li> </ul>	G Ipsen Cutts G Ipsen Cutts G Ipsen Cutts	March 2021 June 2021 September 2021
4.	Marketing Strategy	<ul> <li>Develop a Park Brochure</li> <li>Trees of the park is currently being revised with new fold out map in a DL size</li> <li>Park Promotion is included in the Shire Marketing and Promotional activities social media campaigns, print and electronic media and television campaigns and promos.</li> <li>VC also working to Promote park and activities.</li> </ul>	J Winters G Ipsen Cutts	June 2021
		Brochure design completed and going to print soon.	J Winters	Sept 2021
		Significant Trees of the Park Brochure re- designed and incorporated in an A2-DL Brochure. Design finalised and going to print.	J Winters	Sept 2021
		A brief marketing plan to be prepared by December 2021.	J Winters	Sept 2021

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		Noted new South West Working Life Brochures for sub-trails including print and web publish options. Shire to consider print later in financial year.	G Ipsen Cutts	Sept 2021
5.	Park Activation Strategy	<ul> <li>Australian Heritage Festival held mid-April to mid-May 2021.</li> <li>Gas Expo will be open for 5 Fridays</li> <li>Tours – assortment are in play</li> <li>Blacksmiths keen to participate</li> <li>Historical Society will open 2 x weekends.</li> <li>Lessees invited to link in and compliment the programme on key open days.</li> </ul> Heritage Park Website now has a page for Education packages lined to curriculum and suited for home-schooling.	J Winters and all members	March 2021
		IW advised that the Festival went for a month Gas expo – 4 Saturdays Blacksmith was open and popular VC ran a Park tour YP advised Woodturners were quiet. HS did not open		
		VC suggested that we need a better way to get the information out as to what is happening in the Park.		
		JW mentioned tours for the VC to run (Hamlet tours) and will investigate signage option for regular tour meeting point.	J Winters and S Cleveland	Sept 2021
		DB asked about Blacksmith activation. JW noted Blacksmith has been invited to participate. DB to follow up.	D Buegge	Sept 2021

6.	Manjimup Heritage Park Strategic Management and Development Plan Review	<ul> <li>JW presented the Review Plan inclusive of :</li> <li>Review and consultation approach</li> <li>Draft Survey Questions</li> <li>Review of 2006 Strategies and Actions</li> <li>Members asked to provide feedback to Jessica by the end of March.</li> </ul>	J Winters	March 2021
		Initial draft complete. Final Draft to be sent to members by November 2021.	J Winters	September 2021
7.	Sewerage Vents and Smell Management	Smell Investigation and mitigation works to be implemented – Building services are working on this issue and hope to have a resolution shortly.	P Krispyn	June 2021
		Resolution put in place. No issues reported since installed.		
		Issues reported again but around the Edwards Street toilet.	P Krispyn	Sept 2021
8.	Advertising Board - What's on in the Park	Investigate options	S Cleveland	Sept 2021
9.	Conservation Plan (objects)	Annual conservation plan to be prepared for object/collection management.	J Winters	Sept 2021

## **B-PASSIVE**

	Action	Updates	Lead Person	Date
1.		-		
2.	Eco Environmental Centre proposal	Main driver is A Russell and K Dawson from	A Russell	TBC
		Ribbons of Blue and Catchment Council.	K Dawson	
3.	Friends of – Volunteer Programme	2019/2020	G Ipsen Cutts	31/12/19
4.				