

Manjimup Heritage Park Advisory Committee meeting held Tuesday 14 December 2021 in JC Rose Room commencing at 5.30pm.

1. Declaration of Opening of Meeting

Gail Ipsen Cutts, noting a quorum present, declared the meeting open at 5.39pm

2. Attendance:

Ian Wilson (Historical Society)
Samantha Cleveland (Visitor Centre)
Gail Ipsen Cutts (Shire)
Spencer Roberts (Shire)
Deb Finegan (Community Garden)
Donelle Buegge (Councillor)

Guests:

Jessica Winters (Shire Proxy)

Apologies:

Absent:

Yvonne Pegrum (Woodturners)

3. Nomination of Chair

Motion that Donelle Buegge be appointed Committee Chair.

Moved: Donelle Buegge

Seconded: Ian Wilson

CARRIED 6/0

4. Acknowledgement of Country

Donelle Buegge acknowledged the Bibbulmun Noongar people as the Traditional Custodians of the lands in which we meet and pay respects to their Elders past, present and emerging.

5. Declaration of Financial Interest:

Nil

6. Confirmation of Minutes

That the minutes of the Manjimup Heritage Park Advisory Committee meeting held 14 September 2021 be adopted as a true record of proceedings.

Moved: S Roberts

Seconded: I Wilson

CARRIED 6/0

5. Council Decisions on Committee Recommendations:

Nil.

6. BUSINESS ARISING - Previous Minutes

Nil.

7 ACTION AGENDA- Refer to ACTION PLAN.

Aim of action agenda is to keep track of specific actions pertaining to the Park. Members felt that it was important to retain the history of events and not lose sight of actions even if they had been parked for some time. General consensus that the Action Agenda – ‘active actions’ would be reviewed at each meeting. The document is structured to record: ‘active’ actions; and ‘passive’ actions.

Committee discussed and agreed upon removing ‘Project Actions’ from the Plan as they are all completed, and removing ‘Completed’ from the document, to kept for record purposes only.

8. GENERAL BUSINESS

- 8.1 Round Table / Members Reports
- 8.1.1 Manager Park Operations SR – Noted checks planned for over summer to make sure park tidy. Noted fix to water feature in playground still waiting on parts.
- SR left at 6:25pm.
- 8.1.2 Shire proxy JW – has been handing over portfolio to SC in preparation for maternity leave. Noted many events over summer season have been successful and recent movie night was a great outcome. DB asked if these can be promoted to P+C committees as fundraiser options. SC to pursue. JW noted winter option of having movies inside the Power Up exhibition hall – very easy set up.
- 8.1.3 Director Community Services GIC – noted handover from JW going well. Noted recent COVID directions and Tourism Council WA advice. Still relatively unclear but will have outcomes for Visitor Centre. Potential future issues with cleaners in the Park also.
- 8.1.4 Manjimup Historical Society IW – nil.
- 8.1.5 Manjimup Visitor Centre SC – Cherry Festival weekend - lots of positive feedback.
- 8.1.6 Manjimup Community Garden DF – four new wicking beds installed. Garden received a \$1,000 donation from the Park Manjimup café.
- 8.1.7 Chair DB – enquired as to whether local sculpture artist (chainsaw) Dan Robertson could be involved in any future events. All agreed would be appropriate if and when the right event was held.
- 8.2 Collections Update
- 8.2.1 Moved that the offer of donation of a Horse Harness from Neil Young be accepted.

Moved: I Wilson

Seconded: D Buegge

CARRIED 5/0

9. Amendment to Terms of Reference

Noted several errors in the Terms of Reference and lack of cross referencing between the “Members” and list of 2021 Members. Moved to endorse Gail Ipsen Cutts review and amend accordingly.

Moved: G Ipsen Cuts

Seconded: I Wilson

CARRIED 5/0

IW noted he had not received the Terms of Reference in the email nor did receive the email for this Notice of meeting.

9 MEETING CLOSURE

There being no further business the meeting closed at 6:55pm

10 Next Meeting

Please Note: Meeting dates are the second Tuesday of every 3 months.
2022 meeting dates: 9 March 2022, 14 June 2022, 13 September 2022, 13 December 2022.