



AIRFIELD MANAGEMENT COMMITTEE TERMS OF REFERENCE

Status:	<u>Management Committee</u>
Members:	1 Councillor Airport Reporting Officer Deputy Airport Reporting Officer Manager Technical Services 1 representative Manjimup Aero Club 1 representative DBCA 1 representative Local Pilots 1 representative St John Ambulance (Total 8)
Proxies:	1 Councillor, 1 St John Ambulance, 1 Deputy Airport Reporting Officer.
Quorum:	At least 4 members of Committee
Term of Appointment:	2 years to 20 October 2019
Officer Responsible:	Manager Technical Services
Meetings:	Quarterly
Reporting:	Direct to Council
Meeting Requirements:	Open to the public.
Delegated Powers:	Authorised to carry out voluntary or contributory maintenance activities at the Airport within budgetary limits.

FUNCTIONS OF COMMITTEE

1. To manage and maintain Manjimup Airfield and associated facilities in accordance with Council's policy and the guidelines laid down by Air Services Australia and the Civil Aviation Safety Authority;
2. Carry out voluntary and contributory maintenance activities within the annual allocated operating budget;
3. To advise Council on matters relating to Airfield policy; and
4. To advise Council on the future development of the airfield (at the existing or alternative locations).

MEMBERS FROM 1 MARCH 2017

Cr Cliff Winfield	Councillor
Cr Paul Omodei	Councillor (Proxy)
Ms Catherine Scollan	Manager Technical Services
Mr Max Lefroy	Airport Reporting Officer
Mr Damon Lukins	Deputy Airport Reporting Officer
Mr Gavin Ladhams	Deputy Airport Reporting Officer (Proxy)
Mr Bruce Ward	Representative Manjimup Aero Club
Mr Bradley Barton	Representative DBCA
Mr Shane Hawily	Representative Local Pilot
Vacant	Representative St John Ambulance
Vacant	Representative St John Ambulance (Proxy)