



## BUSHFIRE ADVISORY COMMITTEE TERMS OF REFERENCE

**Status:** Advisory Committee

**Members:**

**Voting members (15)**

1 Councillor  
11 Brigade Representatives  
- 2 Walpole Zone  
- 1 Coastal Zone  
- 1 Pemberton North Zone  
- 1 Pemberton West Zone  
- 1 Manjimup North West Zone  
- 1 Manjimup East Zone  
- 1 Manjimup West Zone  
- 1 Manjimup South West Zone  
- 1 Manjimup South East Zone  
- 1 Manjimup Central East Zone  
Chief Bushfire Control Officer  
Deputy Bushfire Control Officer  
Community Emergency Services Manager

**Non-voting representatives (7) from:**

- Plantation Industry  
- DPAW  
- DFES  
- Fire and Rescue  
- Fire for Life  
- Shire of Manjimup  
- BFB Training Officer

**Proxies:** 1 representative for each Zone, Shire of Manjimup, and Councillor.

**Quorum:** At least 8 Members of the Committee

**Term of Appointment:** 2 years to 20 October 2017

**Officer Responsible:** Community Emergency Services Manager

**Meetings:** Quarterly (meetings shall be held on last Wednesday in the months February, May, September and November. The Chairperson or Shire Chief Executive Officer may call supplementary meetings when required).

**Reporting:** Direct to Council

**Delegated Powers:** Nil

### **FUNCTIONS OF COMMITTEE**

To represent Volunteer Bushfire Brigades within the Municipality and to make recommendations to Council on the following:

1. Annual bushfire budget and relevant financial matters.
2. General management of the Bushfire organisation.
3. Planning, setting standards and works program for fire prevention within the Shire.
4. Formation, rationalisation or winding up of any Bushfire Brigades within the Shire.
5. Standards of equipment that should be provided and maintained under Brigade control.
6. Distribution of fire fighting equipment and funding between Brigades.
7. Coordination of training to ensure Brigades can work together efficiently.
8. Implementation of Council's Fire Protection Strategy.
9. Any other matter relating to bushfire control.

## **MEMBERS FROM 22 OCTOBER 2015**

Cr Cliff Winfield	Councillor
Cr Paul Omodei	Councillor (proxy)
Mr T Ridley	Community Emergency Services Manager
Mr R Pessotto	CBFCO
Mr B Wren	Deputy CBFCO
Vacant	Walpole Zone
Vacant	Walpole Zone
Mr P Hill	Coastal Zone
Mr T Backhouse	Pemberton West Zone
Mr A Olsen	Pemberton North Zone
Mr T Muir	Manjimup East Zone
Mr B Wren	Manjimup West Zone
Mr F Shaw	Manjimup North West Zone
Mr E Liddelow	Manjimup Central East Zone
Mr T Winfield	Manjimup South West Zone
Mr B Rice	Manjimup South East Zone

## **PROXIES**

Mr S Croft	CESM (proxy)
Vacant	Walpole Zone (proxy)
Mrs K Nickels	Coastal Zone (proxy)
Mr P Nolan	Pemberton West Zone (proxy)
Mr N Collings	Pemberton North Zone (proxy)
Mr M Connor	Manjimup East Zone (proxy)
Vacant	Manjimup West Zone (proxy)
Mr P Tempra	Manjimup North West Zone (proxy)
Mr R Thorn	Manjimup Central East Zone (proxy)
Mr D Fry	Manjimup South West Zone (proxy)
Mr F Pessotto	Manjimup South East Zone (proxy)

## **Non Voting Members**

Mr R Simmonds	Representative DPAW
Mr M Giles	Representative Plantation Industry
Mr P Brandrett	Representative DFES
Vacant	Representative Fire & Rescue Service
B Morgan	Representative Fire for Life
Mr T Ridley	Training Coordinator