



SHIRE OF MANJIMUP

Emergency Evacuation Plan

LEMC Endorsement Date: **5th March 2013**

Council Endorsement Date:

Full Review Date: **2018**

Maintained by: Executive Officer to LEMC

Version: **2**

Valid from: **March 2013**

Shire of Manjimup

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Manjimup

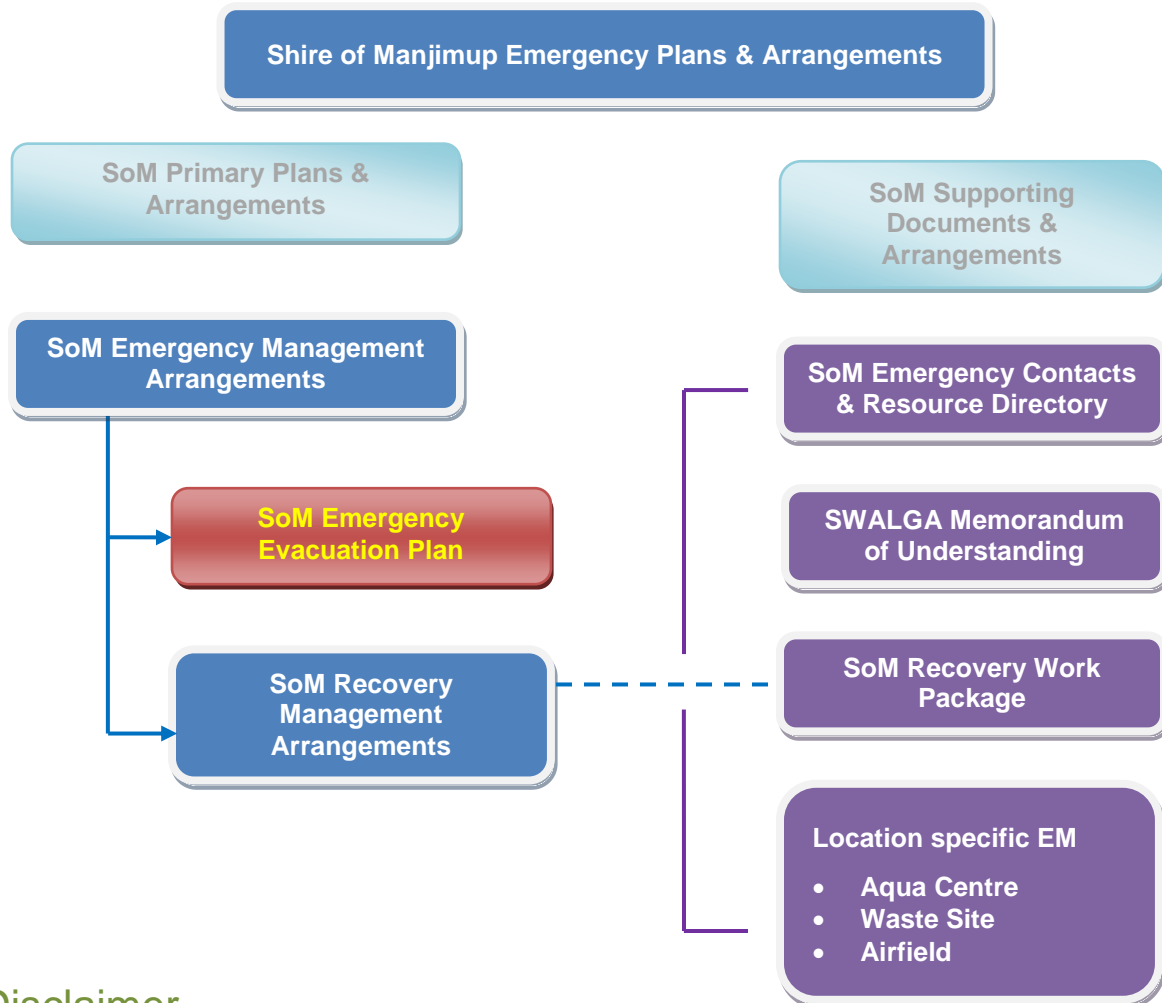
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Preface



Disclaimer

The information contained in this Plan is provided by the Local Emergency Management Committee (LEMC) voluntarily as a public service. This Plan has been prepared in good faith and is derived from sources believed to be reliable and accurate at the time of publication. Nevertheless, the reliability and accuracy of the information cannot be guaranteed and LEMC expressly disclaims liability for any act or omission done or not done in reliance on the information and for any consequences, whether direct or indirect, arising from such act or omission. This Plan is intended to be a guide only and readers should obtain their own independent advice from Agencies and make their own necessary SOP's and Plans as required.

Note

Local Emergency Management Arrangements are not intended to set out procedures to be used in combating an emergency. This is the purpose of HMA plans, Standing Operation Procedures and Major Hazard Facility plans. Arrangements herein focus on the preparedness phase of emergency management.

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Acronyms Used In These Arrangements

DCP	Department for Child Protection
ECC	Emergency Coordination Centre
EEC	Emergency Evacuation Coordinator
EMA	Emergency Management Australia
EOC	Emergency Operations Centre
ERC	Emergency Recovery Committee
HMA	Hazard Management Agency
IC	Incident Controller
ISG	Incident Support Group
LEC	Local Emergency Coordinator
LEMC	Local Emergency Management Committee
LGA	Local Government Authority
LWC	Local Welfare Centre – any centre established to provide emergency welfare services to persons affected by an emergency. It may be an Evacuation Centre, Accommodation Centre or Relief/Recovery Centre e.g. ‘One Stop Shop’
LWEMSP	(DCP) Local Welfare Emergency Management Support Plan
SHIRE	Shire of Manjimup
SJA	St John Ambulance
SoM	Shire of Manjimup
SomEEC	Shire of Manjimup Emergency Evacuation Committee
SoMEEP	Shire of Manjimup Emergency Evacuation Plan
SoMEMA	Shire of Manjimup Emergency Management Arrangements
SoMERMP	Shire of Manjimup Emergency Risk Management Plan

Acknowledgment

The quality of the information in these arrangements is directly attributable to the voluntary input of a wide range of experts from a variety of organisations involved in recovery planning, management and service delivery.

Public Consultation Process

The Shire of Manjimup through its emergency risk management program consulted widely with the community through community surveys. Identifying risk being the basis for emergency management planning is an ongoing process that will continue to involve sectors of the community as it goes forward. These arrangements have been distributed to LEMC members out of session and have been tabled at a regular Shire of Manjimup Council meeting for approval and adoption.

Emergency Evacuation Flagging Using “Green Bags”



At this time (2012-13), Green Bag evacuation flagging system is only being tried in certain parts of the state and the Shire of Manjimup is monitoring the progress of this system. The shire does not endorse the system at this time. We want to be absolutely certain this system works effectively prior to endorsing its use within the Shire.

Interface With Other Plans

The Shire of Manjimup Evacuation Plan is a sub-plan of the Shire of Manjimup Emergency Management Arrangements and as such should not be read in isolation to this Plan. They are part of the Shire of Manjimup Emergency Risk Management process and interface with other Emergency Management Arrangements and Recovery Arrangements at District and State levels. The LWEMSP submitted by the DCP also forms a basis of assistance and may be activated in conjunction with the evacuation.

Distribution List

		Copies
1	Shire of Manjimup CEO	1
2	Shire of Manjimup EMSO	1
3	Shire of Manjimup CEMO (Control document)	1
4	Shire of Manjimup WEB (Abridged version)	1
5	Shire of Manjimup FILE	1
6	Shire of Manjimup Ranger Services	1
7	Shire of Manjimup Libraries (Abridged version)	4
8	WA Police Service OIC Manjimup	1
9	WA Police Service OIC Pemberton	1
10	WA Police Service OIC Walpole	1
11	Dept of Agriculture & Food WA Manjimup	1
12	Warren Districts Hospital	1
13	Pemberton Hospital	1
14	BFS Chief Bush Fire Control Officer Manjimup	1
15	SES Local Manager Manjimup & Walpole	2
16	VFRS Captain Manjimup, Pemberton, Northcliffe & Walpole	4
17	Volunteer Marine Rescue Windy Harbour & Walpole	2
18	Dept of Environment & Conservation Warren Region	2
19	DFES Lower Southwest	1
20	Dept for Child Protection Manjimup	1
21	SJA Manjimup, Pemberton, Northcliffe & Walpole	4
22	Silver Chain, Manjimup, Northcliffe & Walpole	3

Control document: Refers to all original versions of the Local Emergency Management Arrangements and amendments.

Abridged Version: Refers to copies of the Local Emergency Management Arrangements for public access that have information of a personal nature and contact details of persons removed.

Amendment Record

Suggestions and comments from the community and stakeholders can help improve the arrangements and subsequent amendments.

Feedback can include:

1. What you do or do not like about the arrangements;
2. Unclear or incorrect expression;
3. Out of date information or practices;
4. Inadequacies;
5. Errors, omissions or suggested improvements.

To forward feedback, copy the relevant section, mark the proposed changes and forward it to:

Chairperson
 Local Emergency Management Committee
 Shire of Manjimup
 P.O. Box 1
 Manjimup WA 6258

Or alternatively you may email to:

info@manjimup.wa.gov.au

The Chairperson will refer any correspondence to the LEMC for consideration and or approval. Amendments promulgated are to be certified in the below table when updated.

AMENDMENT		DETAILS	AMENDED BY Name
NO.	DATE		
1	April 2010	Draft for approval	Ian Bennett
2	April 2010	Draft reviewed	Jeremy Hubble
3	June 2010	First issue	Ian Bennett
4	October 2012	Full review	Ian Bennett
5	April 2013	Second issue	Ian Bennett
6			
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8			
9			
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Authority

The Emergency Management Act 2005 gives authority for Emergency Management Arrangements to be developed by LEMC's in LGA areas. Evacuation can be effected under Section 41 of the Emergency Management Act 2005.

The SoMEEP has been prepared and endorsed by the Manjimup Local Emergency Management Committee (LEMC) and the Shire. They form a sub-plan of the Shire of Manjimup Emergency Management Arrangements (SoMEMA). They have been tabled for information and comment by the South West District Emergency Management Committee (DEMC).

Scope

In the context of Emergency Management, 'Evacuation' is recognised as a means of mitigating the effects of an emergency, by the movement of people to a safer location and their eventual return. The EMA 'Evacuation Planning Manual' says that to be effective, the process must be correctly planned and executed.

The scope and aim of this document is:

- To apply in respect to any emergency that requires an evacuation within the Shire of Manjimup; and
- To provide guidance to the Shire of Manjimup LEMC and those local agencies that may be involved in an evacuation.

The Plan will incorporate:

- Activation mechanisms;
- Responsibilities and tasks;
- Recovery services;
- Resourcing arrangements; and
- Management structures and processes.

The geographical area covered by this Plan shall be the Shire of Manjimup municipal boundaries.

Title

The title of these arrangements is the 'Shire of Manjimup Emergency Evacuation Plan (SoMEEP).

Purpose

The purpose of this document is not to develop plans for every evacuation scenario, but to provide assistance to HMA's or Authorised Officer (as stipulated in the Western Australia Emergency Management Act) to rapidly develop an effective evacuation plan to cover a particular approaching threat.

The checklists (see Appendices) are suggested considerations and are by no means all encompassing and may be expanded depending on the particular scenario.

Effectiveness of the Plan centres on:

- Up to date information in the LWEMSP;
- Effective links with the media and community warning systems;
- Community preparedness;
- Knowledge and skills developed in conjunction with this Plan for those responsible for implementing evacuations; and
- Up to date resource list pertinent to evacuation requirements found in the LWEMSP and the SomEMA 'Resource' list.

Risk Assessment

The Shire of Manjimup Emergency Risk Management Plan (SoMERMP) identifies the two prime reasons for evacuation being fire and flood. However, a range of other situations could present the need for the evacuation of persons from an area of impending danger. Some examples may be severe weather, a hazardous material incident or terrorist or civil disturbance.

Emergency Evacuation Sub-Committee Membership

The following members of LEMC will be members of the Emergency Evacuation Sub-Committee:

- Chairperson SoM LEMC
- SoM Director Community Services
- OIC Local Police Station
- SES LEMC Representative
- DCP LEMC Representative
- SJA LEMC Representative

Roles And Responsibilities

The chain of command is outlined in the *EMERGENCY MANAGEMENT REGULATIONS 2006*

Western Australian Emergency Management Arrangements, which stipulates the following HMA's responsibilities:

- DFES Fire for the whole of the State.
- DFES Storm / Flood
- DFES Hazardous Materials Emergency
- WA Police Service Road Transport Emergency

The Emergency Management Act 2005 stipulates that in relation to the above threats, the IC has the authority to order an evacuation and in the absence of that person, the highest ranked Police Officer at the site has authority.

Five Stages Of Evacuation

1. Decision to Evacuate

Planners within the ISG must consider the risks associated with the conduct of any evacuation and be aware that, under some circumstances, sheltering in location may provide greater levels of safety for the population.

The type of evacuation and the methods by which it is affected is dependent on a range of factors including:

- The nature of the hazard;
- Community needs and expectations; and
- The available resources and infrastructure.

Voluntary Evacuation

A community or any part of that community may elect to self-evacuate acting on information or advice received through the media or other sources including relevant warning authorities e.g. Bureau of Meteorology (BOM) Flood Warning Centre or on advice from the IC of the HMA.

The HMA IC or LEC would advise residents to self-evacuate as a result of information received or as a result of consultation with informed specialists from relevant advisory authorities. This type of evacuation is not reliant upon an Emergency Situation Declaration Section 50 of the Emergency Management Act 2005, but is supplied as a

general precautionary public warning, to provide a threatened community with sufficient time to evacuate safely and thus negating the need for a compulsory evacuation at a later time when the movement of people may be more hazardous. In effect a self-evacuation is carried out pre-impact whilst conditions and time are favourable.

Compulsory Evacuation

A compulsory evacuation occurs when the HMA IC acting on the best possible information and advice from relevant warning authorities, and in consultation with major stakeholders makes an '*Emergency Situation Declaration*' pursuant to Section 50 of the Emergency Management Act 2005.

This "*Emergency Situation Declaration*" provides extra-ordinary powers to Authorised Officers (Section 61 EM Act 2005) under Section 67 of the EM Act 2005, including the power to evacuate, exclude and remove persons who do not comply with a directive to evacuate.

Decision to Evacuate Action Plan

No.	Organisation / Officer	Action
1	Local Emergency Coordinator	Consults with HMA IC and combat agencies regarding requirement to evacuate
		Identifies area(s) to be evacuated
		Determines if evacuation is to be voluntary or compulsory
2		Consults with DCP as to the safest and most appropriate Local Welfare Evacuation Centre
3		Prepares warning messages, content and advice (Appendix 'G' & 'H')
4	Media Officer	Releases prepared media messages

Refer to Appendix 'A' for 'Decision to Evacuate' checklist

2. Warnings

All warnings should be timed so as to allow maximum time for residents to evacuate from impending danger. The lead-time should include planning time, warning time, reaction time and travel time for the evacuees.

When the public are warned that they must evacuate, they should be advised of the following:

- Why they need to evacuate;
- How much time they have;

- How long they can expect to be away;
- Which way they must travel;
- Check point for registration;
- How to obtain transport if required and pick-up locations;
- Restrictions (if any) on what belongings they may take;
- To bring any medications they may need, and if time, personal documents, purse and mobile phone;
- Organise for the care of animals and pets.

Warnings Action Plan

No.	Organisation / Officer	Action
1	Local Emergency Coordinator	Issues Warnings by: Emergency Alert Local Radio Local Broadcast (PA) House to house calls
2		Determines evacuation route(s)
3		Arranges transport – where required
4		Determines Local Welfare Evacuation Centres in consultation with DCP
5		Determines status of evacuation (voluntary or compulsory)
6		Prepares traffic control and security measures
7		Advises ‘STAND BY TO EVACUATE’

Refer to Appendix ‘B’ for ‘Warnings’ checklist

Note:

During this phase it should be determined what the requirements are to relocate sick, immobile or vulnerable people, tourists and visitors who may not be familiar with the area, or have limited English. The aim and objective of the ‘warning phase’ is to allow for timely warnings, accurate warnings and evaluation of the warnings received.

In the event of an evacuation, media liaison will be established by the HMA Media / Public Information Officer or the Shire of Manjimup. (For sample media releases see Appendix ‘F’ & ‘G’)

3. Withdrawal

Green Bag evacuation flagging system

At this time (2012-13), Green Bag evacuation flagging system is only being tried in certain parts of the state and the Shire of Manjimup is monitoring the progress of this system. The shire does not endorse the system at this time. We want to be absolutely certain this system works effectively prior to endorsing its use within the Shire.

Voluntary Evacuation

By private transport or provide transport (if private not available) to safe havens (as determined by evacuees) or to applicable local welfare evacuation centres as determined by HMA IC in consultation with DCP.

Traffic Movement

WA Police personnel will man strategic points on traffic routes to facilitate safe and effective traffic movement.

Compulsory Evacuation

Persons residing within the Shire may be required to evacuate their premises at any time, for any reason, on order from Authorised Officers acting in accordance with an Emergency Situation Declaration.

Methods of Transport

- Private vehicles
- Organised transport i.e. buses, SES vehicles.

Withdrawal Action Plan

No.	Organisation / Officer	Action
1	Local Emergency Coordinator	Issues Warnings by: Emergency Alert Local Radio Local Broadcast (PA) House to house calls
2		Determines evacuation route(s)
3		Designates in consultation with DCP, Local Welfare Evacuation Centres
4		Advises evacuees to seek accommodation with family and friends or move to the Local Welfare Evacuation Centre located at:
No.	Organisation / Officer	Action
5	Local Emergency Coordinator	Advises status of evacuation (voluntary or compulsory)
6		Advises transport arrangements for special need cases

7		‘EVACUATE NOW’ ADVISED
8		Implements traffic control and security measures
9		Arranges erection of ‘traffic control’ signs and secures evacuated area to prevent entry of unauthorized persons.

Refer to Appendix ‘C’ for ‘Withdrawal’ checklist

4. Shelter

A list of Local Welfare Evacuation Centres is documented in the LWEMSP.

Check Points

The public should upon arrival be directed to check points to determine:

- If they require accommodation;
- If they require transport to be relocated;
- If they need to be registered at that point;
- If they have any special needs.

At the check point, registration of those who are leaving the area by their own means and do not require accommodation may be carried out by designated evacuation emergency personnel with advice and guidance from DCP.

To save time, registration of those people being given assistance with accommodation and/or transport can be conducted at their destination.

Relocation

More than likely there will be a requirement to provide transport for some people to be relocated. This is particularly so with special needs people.

Locations of where these special needs people would be accommodated will be indicated in the LWEMSP in consultation with DCP. It may be in the Local Welfare Evacuation Centre, or a separate facility.

Security

Provided that it is safe to do so, the WA Police will facilitate the security of the evacuated area to ensure:

- Everyone has been evacuated; and
- To protect properties from persons with criminal intent.

Shelter Action Plan

No.	Organisation / Officer	Action
1	SES/Health Department/St John Ambulance	Arrange transport for special need people to Evacuation Centre(s)

2	Department for Child Protection	Arrange registration of evacuees
3		Arrange food and clothing for evacuees
4		Provide on-going welfare services whilst in the Local Welfare Evacuation Centre
5		Advise location, operations and contact for 'one-stop-shop' in conjunction with SoMRC
6	WA Police Service	Arrange security for the Local Welfare Evacuation Centre

Refer to Appendix 'D' for 'Shelter Considerations' checklist

Refer to the LWEMSP compiled by the DCP for information regarding evacuated persons, evacuation centres, welfare arrangements and actions.

5. Return

The HMA in consultation with the Recovery Committee, taking into account, safety and habitability, will determine the return to premises.

Return will take place following the passing of the threat without impact or once services/infrastructure has been returned to a safe state.

Timing on the return to premises will be determined by the HMA in consultation with the Recovery Committee and specialist advice.

WA Police will man strategic locations to facilitate a safe and effective return to premises.

Return Action Plan

No.	Organisation / Officer	Action
1	Local Emergency Coordinator	Conducts assessment of affected area(s) and determines if safe to return
2		Meets with the RC to determine immediate recovery activities required to ensure safe return is possible
3		Authorises the removal of barriers and traffic control measures
4		Issues advice by local radio and local broadcast that residents may return to their homes. Includes any safety warnings. Advises evacuees at Local Welfare Evacuation Centre that they can return to their homes. Including any safety warnings Advises location and contact for 'one stop-shop'

Refer to Appendix 'E' for 'Return Considerations' checklist

Activation Of Emergency Evacuation

The Emergency management Act 2005, Part 4, Division 1, dealing with Emergency Situation Declaration states:

Section 50 (2) (b) that there is a need to exercise powers under Part 6 (Emergency Powers) to prevent or minimise:

(i) Loss of life, prejudice to safety, or harm to the health of persons or animals.

The HMA IC on deeming it necessary and appropriate for the safety of persons about to be adversely affected in the emergency area will order evacuation.

Exercising And Testing Of SOMEEP

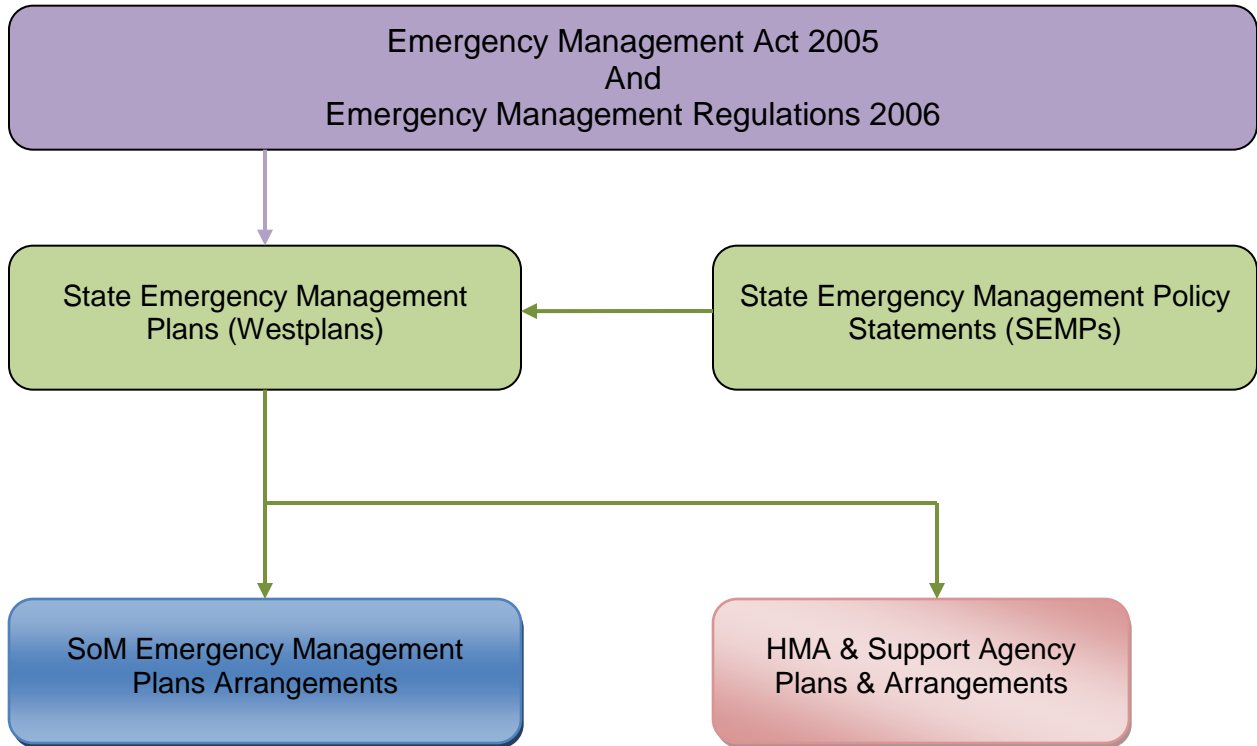
The SoMEEP could be part of the annual exercising of SoMEMA in conjunction with other plans and arrangements. All agencies involved in the execution of this Plan must be familiar with their roles and responsibilities.

Review

The SoMEEP will be reviewed annually as part of the overall annual review of the SoMEMA. The Evacuation Planning Sub-Committee shall sit to review these Plans.

LOCAL EMERGENCY MANAGEMENT FLOW CHART

The following flow chart reflects the relationship between State plans and policy, the Shire of Manjimup Local Emergency Management Arrangements and their relevance to local plans, support documents and sub-plans.



APPENDIX 'A'

‘DECISION TO EVACUATE’ CONSIDERATION CHECKLIST					Page 1 of 2
Factor	Considerations	Actions	Responsible Authority	Completion By	Complete
Threat	What is the threat?				
Authority	Who has authority to make the decision and have the legal ramifications been considered?				
Numbers Effected	How many people may be required to evacuate and from what areas?				
	What will be the impact to business/tourism?				
Secondary Risks	What is the risk to evacuees during movement?				
Staging / Assembly	Do evacuated people require staging / assembly areas?				
Transport	What transport resources and routes are available to move the evacuees?				
Security	How will the evacuated area be secured?				
Community Preparedness	What is the state of readiness or preparedness in the community for an evacuation?				
	What arrangements / policy exist relating to the particular threat?				
	Is evacuation absolutely necessary or is it safer for people to shelter at home?				
Assistance with the evacuation	What agencies need to be contacted to assist with the evacuation				

'DECISION TO EVACUATE' CONSIDERATION CHECKLIST					Page 2 of 2
Factor	Considerations	Actions	Responsible Authority	Completion By	Complete
Time Constraints	Is there time available to organise and safely carry out the evacuation?				
Special Needs	What are the risks to the people with special needs /vulnerable people e.g. tourists, while carrying out the evacuation?				
Risk to Responders	What are the risks to the emergency responders while carrying out the evacuation?				
Shelter	Do all the evacuees require shelter?				
	Where will the evacuees evacuate to? Has DCP been contacted and consulted regarding the most appropriate facility to be used as a Local Welfare Evacuation Centre?				
Resources	What resources are required and are they sufficient to carry out the evacuation in a safe and timely manner?				

Authorisation _____ Date: _____

APPENDIX 'B'

'WARNING' CONSIDERATION CHECKLIST					Page 1 of 2
Factor	Considerations	Actions	Responsible Authority	Completion By	Complete
	Is this a voluntary or compulsory evacuation?				
Authorisation of Warning	Who authorises the issue of a warning and who authorises the content?				
Methods to Inform	What media sources or other methods will be used to inform the public and do you have current contacts?				
	What resources / personnel are needed for an effective warning – door knock?				
	Who is responsible for sending the message and activating the warning system?				
	What is the location of the LWEC for those needing shelter? People may choose to stay with family or friends, or leave the area				
Special Needs	Which special needs / vulnerable groups will need to be warned and who is responsible for the warning?				
	Where can interpreters be found if needed?				
	How many persons to be warned?				

APPENDIX 'B'

'WARNING' CONSIDERATION CHECKLIST					Page 2 of 2
Factor	Considerations	Actions	Responsible Authority	Completion By	Complete
Special Needs	What transport is available for those without and where can they obtain it?				
	What access / egress routes are they to use / follow?				
Pets and Animals	What are the arrangements for pets / other animals?				
Instructions	What instructions for home and personal property? Consider: not to use phones, turn off gas / electricity, secure property				
	What are they to take / not take? Consider: vehicles, pets, clothing, blankets, food, medical supplies, radio (battery type), purse, mobile phone, personal documents if time				

Authorisation _____ Date: _____

APPENDIX 'C'

'WITHDRAWAL' CONSIDERATION CHECKLIST				Page 1 of 2
Considerations	Actions	Responsible Authority	Completion By	Complete
Who is to control / coordinate the withdrawal stage?				
What public information has / will be given on the Local Evacuation Welfare Centres?				
What resources are available / required? Consider: PA Systems, transport including ambulances/motor vehicles / trucks/buses, interpreters				
What access / egress routes are to be used?				
Can the routes be properly controlled and are they clearly defined?				
Do you intend registering all those leaving? Who will do this registration?				
Can breakdowns and other blockages along the route be quickly cleared?				
Who is responsible for assisting with any special needs groups?				
What checks are to be made on premises to ensure all persons have evacuated?				

APPENDIX 'C'

'WITHDRAWAL' CONSIDERATION CHECKLIST					Page 2 of 2
Considerations	Actions	Responsible Authority	Completion By	Complete	
Has security for the evacuated area been arranged?					
What arrangements have been made for pets / other animals left behind?					
Can vehicle parking at the Assembly Areas / Local Welfare Evacuation Centres be controlled?					
What are the arrangements for the National Registration Inquiry System implementation?					

Authorisation _____ **Date:** _____

APPENDIX 'D'

‘SHELTER’ CONSIDERATION CHECKLIST					Page 1 of 2
Factor	Considerations	Actions	Responsible Authority	Completion By	Complete
	Is the Local Welfare Centre Register up-to-date?				
Which Centres	Which of these centres will be opened? Have DCP been contacted and consulted about the most appropriate facility to be used as a welfare evacuation centre?				
	Can the centres cope with the expected number of evacuees? If not what are the options				
Centre Management	Who is to activate / manage staff at the centre?				
	Are these people likely to be available at short notice?				
Duration	How long are the evacuees likely to need the use of the centre?				
Facilities	What facilities are likely to be needed? Considerations: toilets, cooking, sleeping accommodation, facilities for the very young, aged or disabled, vehicle parking, heating / cooling, medical / first aid considerations.				
	Can families remain together?				

APPENDIX 'D'

‘SHELTER’ CONSIDERATION CHECKLIST					Page 2 of 2
Factor	Considerations	Actions	Responsible Authority	Completion By	Complete
Facilities	Do some groups need to be separated? Considerations: Cultural needs, including food requirements families with young children				
Welfare Arrangements	What are the catering and welfare arrangements and can they cope?				
	Are foodstuffs / clothing readily available?				
Other Services	What other services may be required? Considerations: Information services, communications with relatives				
‘Heads Up’ to Agencies	Have relevant welfare agencies been informed via DCP of the evacuation?				
	If evacuees are to be registered at the centre, who is responsible for activating the process?				
Pets and Animals	What will you do with pets and animals that are brought to the centre?				

Authorisation _____ Date: _____

Ian Bennett

25

5th March 2013

APPENDIX 'E'

'RETURN' CONSIDERATION CHECKLIST					Page 1 of 1
Factor	Considerations	Actions	Responsible Authority	Completion By	Complete
Authority	Who has the authority to order a return?				
	Who controls / coordinates the return?				
Staggered Return	Will the return be staggered?				
Safety	Can the people return safely?				
Transport	What transport is available to return the people?				
	Are utilities available to support the community?				
	Has the Local Welfare Coordinator been notified of the order to return?				
Ongoing Support	Can people return home to clean up / assist, but then return to centre(s) for food and shelter?				
Recovery Centre or One-Stop Shop	Is it necessary for effected persons to obtain information? If so, where will this be located?				

Authorisation _____ Date: _____

APPENDIX 'F'

EVACUATION INFORMATION 'GENERAL'

Issued by: _____

At _____ hrs on the _____
(Time) *(Date)*

❖ There is a risk of _____ affecting the area of:
(Insert risk)

❖ People in _____ are warned if present
(Insert town / community)
factors remain, it is possible _____ could affect your community.
(Insert risk)

❖ The Local Welfare Evacuation Centre is located _____
(Insert address)

It is recommended you travel via _____
(Insert route)

❖ If you are evacuating but will NOT be going to the Evacuation Centre please call
_____ to register your details / information. This will assist us with
(Insert number)
queries in regards to your safety and save essential emergency service personnel time.

❖ You can keep up to date with further information by listening to your local ABC radio or by calling
_____ or by visiting
(Insert public information line)

(Insert website)

Approved by Incident Controller

The template must be completed in consultation with DCP and WA Police with final endorsement by the HMA (through the Incident Controller) prior to dissemination

APPENDIX 'G'

EVACUATION INFORMATION 'BUSHFIRE'
NOTE: This information is provided to assist with your ongoing safety during this Bushfire event. Your right to 'Prepare, Stay and Defend or Go Early' has been considered as we communicate this timely advice

Issued by: _____

At _____ hrs on the _____
(Time) *(Date)*

❖ There is a risk of _____ affecting the area of:
(Insert risk)

❖ People in _____ are warned if present
(Insert town / community)
factors remain, it is possible _____ could affect your community.
(Insert risk)

❖ The Local Welfare Evacuation Centre is located _____
(Insert address)

It is recommended you travel via _____
(Insert route)

❖ If you are evacuating but will NOT be going to the Evacuation Centre please call
_____ to register your details / information. This will assist us with
(Insert number)
queries in regards to your safety and save essential emergency service personnel time.

❖ You can keep up to date with further information by listening to your local ABC radio or by calling
_____ or by visiting
(Insert public information line)

(Insert website)

Approved by Incident Controller

The template must be completed in consultation with DCP and WA Police with final endorsement by the HMA (through the Incident Controller) prior to dissemination