SHIRE OF MANJIMUP

AGENDA

ORDINARY MEETING OF COUNCIL

29 JULY 2026

Our Community Vision

"We are a thriving region which is safe, liveable and welcoming.

We value our quality of life and embrace our natural environment which affords us both economic and recreational pursuits.

Our industries are recognised for their resilience, quality and innovation and for their contribution to the state of Western Australia.

Our economic diversity provides business and employment opportunities for all."

SHIRE OF MANJIMUP – ORDINARY MEETING OF COUNCIL AGENDA

29 JULY 2026

NOTICE TO ALL COUNCILLORS

An Ordinary Meeting of Council is called for Wednesday 29 July 2026 commencing at 5:30 PM in the Jarrah Room Pemberton Community Sports Club.

Benjamin Rose
CHIEF EXECUTIVE OFFICER

24 July 2026

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written enquiry should be made to the Council giving the entire reasons for seeking the advice or information and how it is proposed to be used.

IMPORTANT MATTERS AFFECTING THOSE ATTENDING THE MEETING AND THOSE AFFECTED BY A DECISION OF THE MEETING.

1. **Please note this meeting may be electronically recorded.**

2. **Decisions made in this meeting are unable to be acted upon by the person who has been granted the authorisation unless and until the decision is able to be implemented by the Chief Executive Officer and in any event not before the afternoon of the first business day following this meeting. If you are in any doubt about a decision please contact the Shire prior to making any commitments.**

SHIRE OF MANJIMUP

ORDINARY MEETING OF COUNCIL

WEDNESDAY 29 JULY 2026

TO BE HELD
IN THE JARRAH ROOM
PEMBERTON COMMUNITY SPORTS CLUB

COMMENCING AT 5:30 PM

AGENDA

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Ngaala kaaditj Noongar moort keyen kaadak nidja boodja.

We acknowledge the Noongar people as the Traditional Owners of this land.

2. ANNOUNCEMENTS BY THE PRESIDENT

To be advised at the meeting.

3. ATTENDANCE

3.1 Apologies

Nil.

3.2 Approved Leave of Absence

Nil.

4. DECLARATIONS OF INTEREST

5. PUBLIC QUESTION TIME

5.1 Response to public questions taken on notice

Nil.

5.2 Public Question Time

6. PRESENTATIONS

6.1 Petitions

Nil.

6.2 Presentations

Nil.

6.3 Deputations

Nil.

6.4 Delegate Reports

Nil.

6.5 Conference Reports

Cr Jennifer Willcox to provide a report on the ALGA National General Assembly Conference in Canberra, attended as a delegate of the Western Australian Branch of the Australian Local Government Women's Association.

7. CONFIRMATION OF PREVIOUS MINUTES

_____ / _____

That the Minutes of the Ordinary Meeting of the Council held on 24 June 2026, and the Minutes of the Special Meeting of the Council held on 6 July 2026 be confirmed as a true and accurate record.

8. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

8.1 Notice of Motion (Cr De Campo) - Preparation of a Concept Plan for the Enhancement of a Portion of Manjin Park, Manjimup

PROPONENT	Cr De Campo
OWNER	Shire of Manjimup
LOCATION / ADDRESS	Manjin Park, Manjimup
WARD	Urban
ZONE	N/A
DIRECTORATE	Office of CEO
FILE REFERENCE	F160295
LEGISLATION	Local Government Act 1995
AUTHOR	Kevin Walker (Corporate Executive Assistant)
DATE OF REPORT	10 July 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

In accordance with clause 5.3 of the Shire of Manjimup Standing Orders Local Law, Councillor De Campo presented (via email communication) a Notice of Motion to the Chief Executive Officer with more than seven clear working days prior to the next Ordinary Meeting of Council, as follows:

That Council direct the Chief Executive Officer:

1. **To prepare a Concept Plan for the enhancement of the north-western portion of Manjin Park, Manjimup, generally bound by the basketball court, rail reserve and internal road.**
2. **That the Concept Plan is to make provision for, at a minimum:**
   - **2.1 All ability pedestrian access through to Giblett Street, Manjimup.**
   - **2.2 Drainage works.**
   - **2.3 Landscaping works.**
   - **2.4 Public amenity (e.g. lighting, bins, seating).**
3. **To approve the Concept Plan when it is finalised to the Chief Executive Officer's satisfaction.**
4. **To seek a voluntary contribution of $50,000 from the owner of Lot 824 Mottram Street, Manjimup, toward the proposed works identified in the Concept Plan.**
5. **To present an agenda item to Council if the voluntary contribution is not secured, or if additional Shire funds are required to support implementation of the Concept Plan works.**

PUBLIC CONSULTATION UNDERTAKEN

Nil.

CR DE CAMPO COMMENT

Supporting this motion is a vital step toward enhancing the urban fabric of Manjimup, specifically by transforming the north-western portion of Manjin Park into a functional and inviting space. By authorising the development of a formal Concept Plan, Council is prioritising the creation of all-ability pedestrian access directly through to Giblett Street. This strategic pedestrian link will significantly improve connectivity, breaking down existing barriers and inviting residents and visitors to seamlessly transition from the park into the heart of Manjimup CBD.

Furthermore, this project represents the final, essential piece in the long-term formalisation and revitalisation of Manjin Park. Addressing requirements such as landscaping and installing modern public amenities like seating and rubbish bins will turn an underutilised area into a safe, accessible, and attractive part of Manjin Park. Completing this section ensures that the park reaches its full potential as a cohesive community asset, providing a polished and welcoming gateway that reflects the pride we take in our town.

The collaborative approach outlined in this motion, particularly the commitment to seeking a voluntary contribution, demonstrates a prudent and proactive strategy. By setting a clear pathway to secure support for these improvements, we maximise the impact of Shire resources while ensuring that the development at Lot 824 proceeds with transparency and accountability. Approving this motion is an investment in both our public spaces and our community's well-being, cementing the north-western edge of Manjin Park as a key component of a more accessible, connected, and integrated Manjimup.

STATUTORY ENVIRONMENT

Local Government Act 1995.
Clause 5.3 of the Shire of Manjimup Standing Orders Local Law 2013.

POLICY / STRATEGIC IMPLICATIONS

Nil.

ORGANISATIONAL RISK MANAGEMENT

Nil.

FINANCIAL IMPLICATIONS

Should the Motion be supported, development of a concept plan for the identified area will be undertaken 'in-house' by the Shire's Technical Services team and operational budget.

SUSTAINABILITY

Environmental: Nil.

Economic: Nil.

Social: Nil.

VOTING REQUIREMENTS: SIMPLE MAJORITY

Cr DeCampo Recommendation

That Council direct the Chief Executive Officer:

1. **To prepare a Concept Plan for the enhancement of the north-western portion of Manjin Park, Manjimup, generally bound by the basketball court, rail reserve and internal road.**
2. **That the Concept Plan is to make provision for, at a minimum:**
   - **2.1 All ability pedestrian access through to Giblett Street, Manjimup.**
   - **2.2 Drainage works.**
   - **2.3 Landscaping works.**
   - **2.4 Public amenity (e.g. lighting, bins, seating).**
3. **To approve the Concept Plan when it is finalised to the Chief Executive Officer's satisfaction.**
4. **To seek a voluntary contribution of $50,000 from the owner of Lot 824 Mottram Street, Manjimup, toward the proposed works identified in the Concept Plan.**
5. **To present an agenda item to Council if the voluntary contribution is not secured, or if additional Shire funds are required to support implementation of the Concept Plan works.**

9. OFFICER REPORTS

VOTING TYPE	ITEM	OFFICER REPORTS	Page No.
		EXECUTIVE SERVICES	
	9.1	**OFFICE OF CEO**	
	9.1.1	Review of Council Policy 2.6.1 Work Health and Safety	10
Absolute	9.1.2	Proposed Adoption of 2026/27 Annual Budget	17
		BUSINESS DIRECTORATE	
	9.2	**CORPORATE AND GOVERNANCE**	
	9.2.1	Proposed New Policy - 2.3.16 Development Compliance Policy	24
	9.3	**FINANCE AND ADMINISTRATION**	
	9.3.1	Monthly Statement of Financial Activity - May 2026	36
	9.3.2	Shire Financial Payments for May 2026	69
	9.4	**INFORMATION COMMUNICATIONS TECHNOLOGY**	
		DEVELOPMENT SERVICES	
	9.5	**STATUTORY PLANNING**	
	9.5.1	Invitation to Reconsider Decision for Proposed Plantation (Pine) at Lots 9424, 9148, 9133, 9134, 9135, 9021, 9020, 9019, 9013, 9012, 9008, 9007 and 9003 Richardson and Meerup Roads, Meerup	117
	9.5.2	Retrospective Approval for Two (2) Shipping Containers Located at Lot 156 (80) Rose Street, Manjimup	316
	9.5.3	Proposed Change of Use of a Dwelling to Unhosted Short Term Rental Accommodation (STRA) at Lots 194 & 195 (59) Guppy Street, Pemberton	323
	9.5.4	Retrospective Application for Rural Workers Accommodation at Lot 500 (38) Kemp Road, Eastbrook	337
	9.5.5	Proposed Rural Pursuit and Use Not Listed (Pick your Own Flowers) at Lot 263 (25) Burton Street, Manjimup	376
	9.5.6	Proposed Change of Use of a Dwelling to Unhosted Short Term Rental Accommodation (STRA) at Lot 341 (18) Sheoak Street, Walpole	401
	9.5.7	Responsible Authority Report - Proposed Amendment to Motel and Restaurant at Lot 71 and 72 Pritchard Street and Lot 73 and 74 Narocki Way, Manjimup	423
	9.5.8	Delegated Planning Decisions June 2026	500
	9.6	**BUILDING SERVICES**	
	9.7	**RANGER AND EMERGENCY SERVICES**	
	9.8	**ENVIRONMENTAL HEALTH SERVICES**	
		COMMUNITY SERVICES DIRECTORATE	
	9.9	**COMMUNITY AND RECREATION SERVICES**	
	9.9.1	Disability Inclusive Emergency Planning Forum Report	504
	9.10	**HACC SERVICES**	

	9.11	**LIBRARIES AND CULTURAL SERVICES**	
	9.11.1	Proposed New Policy 11.1.1 Shire Libraries - Terms and Conditions of Use	525
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	9.12	**TECHNICAL SERVICES**	
	9.12.1	Proposed Road Closure of an Unconstructed Road Reserve in the Vicinity of Club Road and Pump Hill Road, Pemberton.	540
	9.13	**WORKS**	
	9.13.1	Review of Road Construction and Maintenance Activities for the 2025/2026 Financial Year	544
	9.13.2	Regional Road Group Program 2027/2028 – Potential Project Opportunities	553
	9.14	**PARKS AND GARDENS**	
	9.14.1	Pemberton Artscape – Ownership, Maintenance Responsibilities and Future Management	568
	9.15	**OCCASIONAL AND MANAGEMENT COMMITTEES**	
	9.15.1	Unconfirmed Meeting Notes of the Walpole District Community Advisory Group held on 1 July 2026	573
	9.16	**ADVISORY COMMITTEES**	
Absolute	9.16.1	Unconfirmed Meeting Notes of the Manjimup District Community Advisory Group held on 3 June 2026	579
	9.16.2	Unconfirmed Minutes of the Local Emergency Management Committee (LEMC) Meeting held 25 June 2026	593

_____ / _____

“That Council adopt the recommendations contained in the Council Officers and Committee Reports within Section 9 of the Agenda with the exception of those on the board.”

ATTACHMENT
APPENDIX

9.1.1 Review of Council Policy 2.6.1 Work Health and Safety

PROPONENT	Shire of Manjimup
OWNER	Shire of Manjimup
LOCATION / ADDRESS	N/A
WARD	N/A
ZONE	N/A
DIRECTORATE	Office of CEO
FILE REFERENCE	F160048
LEGISLATION	Local Government Act 1995, Work Health and Safety Act 2020, Work Health and Safety (General) Regulations 2022
AUTHOR	Kevin Walker (Corporate Executive Assistant)
DATE OF REPORT	7 July 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

Council policies require regular review to ensure the contents remain relevant and appropriate. Council Policy 2.6.1 Work Health and Safety (WHS) is now due for its annual review. A copy of the current policy is appended.

APPENDIX: 9.1.1 (A)

PUBLIC CONSULTATION UNDERTAKEN

Nil.

COMMENT

This policy has been reviewed and updated to improve clarity, align with current Shire formatting, Work Health and Safety standards, and ensure compliance with the Work Health and Safety Act 2020 and Work Health and Safety (General) Regulations 2022 (WA).

A copy of the proposed WHS policy, including tracked changes, is attached for Council's consideration.

ATTACHMENT: 9.1.1 (1)

The refined policy:

- Uses modern WHS terminology and concepts.

- Expands the area of application beyond Shire premises to include all locations where workers are engaged to perform duties.
- More clearly defines organisational responsibilities.
- Emphasises consultation, risk management, leadership and continual improvement.
- Is easier to understand and better reflects the expectations of ISO 45001:2018 - Occupational Health and Safety Management Systems.

STATUTORY ENVIRONMENT

Local Government Act 1995, Work Health and Safety Act 2020 and Work Health and Safety (General) Regulations 2022.

POLICY / STRATEGIC IMPLICATIONS

Policies should be periodically reviewed to ensure currency and effectiveness.

ORGANISATIONAL RISK MANAGEMENT

Failure to maintain a contemporary and compliant WHS Policy may expose the Shire to a range of risks, including:

- Non-compliance with the Work Health and Safety Act 2020 and associated regulations.
- Increased likelihood of workplace incidents, injuries and workers compensation claims.
- Financial impacts arising from regulatory action, legal proceedings and increased insurance costs.
- Reputational damage resulting from ineffective management of work health and safety obligations.
- Reduced organisational performance and employee wellbeing due to an unsafe work environment.

The adoption of the updated policy supports the Shire's commitment to effective risk management, legislative compliance and the continuous improvement of workplace health and safety practices.

FINANCIAL IMPLICATIONS

While there are no direct financial implications arising from the adoption of this policy, failure to effectively implement and maintain sound work health and safety practices may result in significant costs to the organisation.

SUSTAINABILITY

Environmental: Nil.

Economic: Nil.

Social: Nil.

VOTING REQUIREMENTS: SIMPLE MAJORITY

Officer Recommendation

That Council re-adopt Policy 2.6.1 Work Health and Safety as per Attachment 9.1.1 (1).

ATTACHMENTS
1⇩ Proposed Work Health and Safety Policy 2 Pages

APPENDICES
A⇩ Work Health and Safety Policy 2 Pages

SHIRE OF MANJIMUP

2. OFFICE OF THE CEO
2.6 WORK HEALTH AND SAFETY
2.6.1 Work Health and Safety Policy

Policy Measures

Objectives
This policy recognises that the health and safety of all workers, working for or within the organisation, being the Shire of Manjimup, is the direct responsibility of the Chief Executive Officer (CEO) and all workers. Council will operate and support this responsibility by providing strategic direction and the necessary resources to facilitate organisation responsibilities in accordance with relevant statutory provisions.

Scope
The policy applies to all Shire of Manjimup workers. This policy applies to all Shire controlled premises and any other premises where workers may be employed to conduct work for the Shire.

Responsibilities
The CEO is responsible for providing, maintaining and promoting a safe working environment to ensure workers are not exposed to hazards. The Shire of Manjimup health and safety representatives, Senior Management Team, managers, supervisors and all workers have a responsibility to ensure Shire WHS programs, policies and procedures are followed.

Policy Statements

In accordance with the Work Health and Safety Act 2020 and the Work Health and Safety (General) Regulations 2022, the CEO, Senior Management Team, Work Health and Safety representatives and workers will collectively contribute to achieving a high standard of excellence in work health and safety management in the workplace and accept relevant responsibilities under current health and safety laws. The aim of this policy is to:

1. Promote and secure the health and safety of people working for or within the organisation;
2. Protect people at work in the organisation from hazards;
3. Assist in securing a safe and hygienic working environment;
4. Eliminate, reduce and control hazards;
5. Establish accident investigation procedures;
6. Encourage co-operation and establishment of consultative mechanisms;
7. Promote education and awareness of work health and safety; and
8. Undertake responsibilities of relevant statutory provisions.

Where possible the working environment is to be maintained in a manner to which workers are not exposed to hazards. The Chief Executive Officer, in partnership with all workers, working for or operating within the organisation,

SHIRE OF MANJIMUP

2. OFFICE OF THE CEO
2.6 WORK HEALTH AND SAFETY
2.6.1 Work Health and Safety Policy

will attempt to recognise the potential risks associated with hazards that may exist within the workplace and will take necessary steps to identify and report identified hazards and provide and maintain a safe and healthy work environment.

This policy requires a shared commitment from the Shire of Manjimup.

Administration
The administration of this policy is by the Chief Executive Officer.

Adoption and Date Due for Revision

ADOPTED 11 DECEMBER 1997
REVIEWED 23 MAY 2025

NEXT DUE FOR REVIEW MAY 2026

The Administration of this Policy is by the Office of the CEO.

17.06.2025

Chief Executive Officer
Ben Rose

Date

SHIRE OF MANJIMUP

2.
2.6
2.6.1

EXECUTIVE SERVICES POLICIES
WORK HEALTH AND SAFETY
Work Health and Safety Policy

OBJECTIVE

The Shire of Manjimup recognises that the health and safety of all workers, working for or within the organisation, ~~being the Shire of Manjimup,~~ is ~~the directa~~ shared responsibility of the Chief Executive Officer (CEO) and all workers. Council will ~~operate and~~ support this responsibility by providing strategic direction and ~~the necessary~~ ensuring adequate resources are made available to meet obligations under ~~to facilitate organisation responsibilities in accordance with~~ relevant statutory provisions.

AREA OF APPLICATION

The policy applies to all Shire of Manjimup workers. ~~This policy~~ It applies to all Shire controlled premises and any other ~~premises~~ location where workers are engaged to perform duties ~~may be employed to conduct work for~~ on behalf of the Shire of Manjimup.

RESPONSIBILITY

- The CEO is responsible for providing, maintaining and promoting a safe working environment to ensure workers are not exposed to hazards arising from work.
- Senior Management Team, Managers and Supervisors are responsible for implementing WHS programs, policies and procedures, and for monitoring compliance within their areas of control.
- Work Health and Safety Representatives (WHSRs) facilitate consultation, represent workers on WHS matters, and assist in identifying and resolving health and safety issues.
- Workers are responsible for following Shire WHS programs, policies and procedures, reporting hazards and incidents, and taking reasonable care of their own health and safety, as well as that of others.

~~The CEO is responsible for providing, maintaining and promoting a safe working environment to ensure workers are not exposed to hazards. The Shire of Manjimup health and safety representatives, Senior Management Team, managers, supervisors and all workers have a responsibility to ensure Shire WHS programs, policies and procedures are followed.~~

POLICY MEASURES

In accordance with the *Work Health and Safety Act 2020* and the *Work Health and Safety (General) Regulations 2022*, the CEO, Senior Management Team, ~~Work Health and Safety representatives~~ WHSRs and workers will collectively contribute to achieving a high standard of excellence in work health and safety management in the workplace and accept ~~relevant~~ their responsibilities under current health and safety laws.

The aim of this policy is to:

~~1.~~• Promote and secure the health and safety of people working for or within the organisation.~~;~~
~~2.~~• Protect people at work in the organisation from hazards arising from work.~~;~~

3.• Provide and maintain Assist in securing a safe, healthy and hygienic working environment.;
4.• Eliminate, reduce and control hazards and risks arising from work.;
5.• Establish effective accident and incident investigation procedures.;
6.• Encourage co-operation and consultation on WHS matters.establishment of consultative mechanisms;
7.• Promote WHS education, training and awareness, of work health and safety; and
8.• Ensure compliance with Undertake responsibilities of relevant statutory provisions.

Where possible practicable, the working environment is to will be maintained in a manner way that ensures to which workers are not exposed to hazards. The Chief Executive OfficerCEO, in partnership with all workers, working for or operating within the organisation, will actively identify and assess attempt to recognise the potential risks, associated with ensure hazards are reported, and implement measures to that may exist within the workplace and will take necessary steps to identify and report identified hazards and provide and maintain a safe systems of workand healthy work environment.

Commitment

This policy requires athe shared commitment from of the Shire of Manjimup., leaders and workers to encourage a strong safety culture and continuously improve workplace health and safety outcomes.

Administration
The administration of this policy is by the Chief Executive Officer.

Document Control					
Document Responsibilities:					
Officer:	Work Health and Safety Officer	**Officer Business Unit:**		Executive Services	
Reviewer:	Manager Governance and Executive Services	**Decision Maker:**		Council	
Document Management:					
Review Frequency:	Annual	**Next Due:**	April 2027	**Records Ref:**	D16/992
Version #	**Decision Reference:**	**Comment:**			
PreCM	11 December 1997	Policy adoption			
PreCM	25 September 2003	Review			
PreCM	10 June 2004	Review			
PreCM	27 September 2007	Review			
PreCM	12 February 2009	Review			
PreCM	29 July 2010	Review			
PreCM	22 May 2014	Review			
1.	5 March 2015	Review			
2.	19 January 2017 / 26901	Review			
3.	April 2018	Review			
4.	26 July 2018 / 27474	Review			
5.	12 September 2019 / 27923	Review			
6.	27 May 2021 / 28485	Review			
7.	26 May 2022 / 28767	Review			
8.	15 June 2023 / 29159	Review			
9.	23 May 2024 / 29494	Review			
10.	27 May 2025 / 29680	Review			
11.					

Benjamin (Ben) Rose
Chief Executive Officer

Date

9.1.2 Proposed Adoption of 2026/27 Annual Budget

PROPONENT	Chief Executive Officer
OWNER	N/A
LOCATION / ADDRESS	Whole Shire
WARD	Whole Shire
ZONE	Whole Shire
DIRECTORATE	Office of CEO
FILE REFERENCE	F160187
LEGISLATION	Local Government Act 1995
AUTHOR	Greg Lockwood (Director Business Services)
DATE OF REPORT	9 July 2026
DECLARATION OF INTEREST	Authors are employees of the Shire of Manjimup and own property in the Shire of Manjimup; however, this is an Interest in Common.

BACKGROUND:

The 2026/27 Annual Budget Document is tabled for Council's consideration and adoption.

DOCUMENT TABLED

PUBLIC CONSULTATION UNDERTAKEN

Nil.

COMMENT

Council (Elected Members) and staff have provided significant input and review of the 2026/27 Annual Budget through the following processes:

- Shire of Manjimup Strategic Community Plan 2021-2031.
- Shire of Manjimup Corporate Business Plan 2023-2027.
- The identified need to invest in the renewal of Shire assets.
- A program of Council information briefing sessions between April and July 2026.

Contained in the front section of the 2026/27 Annual Budget is a 'Budget Overview' providing a summary of the main components of the budget including graphical presentation of trends over recent years.

Rate Rise

Although the Western Australian Consumer Price Index increased by 4.6% in the 12 months to March 2026, the proposed 2026/27 Budget includes an average rates increase of 4.95%. The Shire recognises that any increase in rates impacts households and businesses and has given this matter extensive consideration throughout the budget process. As part of the 4.95% increase, Council resolved to include an additional 1% to establish dedicated funding for the renewal and upgrade of the Shire's footpath network. This investment will improve the safety, accessibility, and connectivity of pathways throughout the district, particularly for residents with mobility and accessibility needs.

The proposed average general rate rise across the district is **4.95%,** properties that are calculated on the general rate in the dollar will receive an average rate rise of 4.95%, whilst those that are on a minimum will also receive a 4.95% increase, from $1,295 to $1,359.

The Valuer General assessed Shire of Manjimup Unimproved Value (UV) properties as at 1 July 2026. This revaluation has seen an overall increase to the UV data base of approximately 9.31%. The Shire of Manjimup's 2025/26 UV rate in the dollar has been adjusted down to reflect these value changes to give an average 4.95% rates change across the UV data base in 2026/27.

The Valuer General did not undertake a revaluation of Shire of Manjimup Gross Rental Value (GRV) properties as this occurs every 6 years and GRV properties were assessed 1 July 2024. The only variations to GRV valuations will be due to individual development on properties or some form of significant change that would affect the overall valuation.

Council Rating Policy

A special rate concession continues to be applied to Clubs and Sporting Groups so that only the licensed portion of their property is rated, in 2026/27 these properties will be rated on a minimum rate of $1,359. The total amount of concessions proposed to be granted is $72,337. A rates exemption is proposed to be applied to disclaimed titles within the Warren River Resort, this exemption is only temporary until land tenure is finalised with the State Government. Including the Warren River Resort, rate waivers total $48,364 in 2026/27. Details of which are contained within the attachment.

ATTACHMENT: 9.1.2(1)

Fees and Charges

For the 2026/27 Annual Budget Fees & Charges, a comprehensive review has been undertaken, resulting in an averaged proposed increase of 3.0%. This adjustment represents only a portion of the Perth CPI figure of 4.8% for the March 2026 quarter.

The 3.0% increase excludes statutory based fees set by external State departments. To date, only minor adjustments have been made to the externally determined charges.

Two key adjustments are particularly noteworthy:

- **Windy Harbour Lease Fees**
  As per Council resolution 14 August 2014 the Windy Harbour Leases are independently valued every 4 years with CPI applied on the non-valuation years. Leases were revalued as at 1 July 2026 with an increase to Holiday Cottages of 8% and Fisherman Leases 10%.

- **Waste Collection Charges**
  These charges are proposed to increase by 3.5% to meet increasing contractor costs but also to prepare for the development of new cells within the Refuse & Recycling Centre. This strategic investment is aimed at maintaining long-term service sustainability and environmental compliance.

Reserves

The 2026/27 Annual Budget does not propose any new reserves, however, proposes to combine several and redefine the purpose of one reserve for clarity of purpose.

AquaCentre Building Reserve and AquaCentre Plant Reserve combined and renamed the AquaCentre Asset Renewal reserve. The purpose of the reserve is:

– *Funds set aside to fund the renewal, replacement, refurbishment and upgrade of the Manjimup Regional AquaCentre's infrastructure, plant, equipment and facilities to maintain service levels, extend asset life and support the ongoing delivery of aquatic and recreation services.*

Arts and Culture Reserve and Heritage Reserve combined and renamed Arts, Culture and Heritage Reserve. The purpose of the reserve is:

- *Funds set aside to foster, promote and support the Shire's arts, culture and heritage through the delivery of diverse artistic and cultural opportunities, the preservation and promotion of the district's unique heritage, community education and skill development, and the development of infrastructure that enhances cultural and heritage experiences for residents and visitors.*

Playground Major Repair Reserve was renamed Playground Renewal Reserve. The purpose of the reserve was amended to read:

– *To set aside funds for future repairs required for existing playgrounds within the Shire of Manjimup.*

Loan Funds

The 2026/27 Annual Budget proposes two loans. One loan formed part of the 2025/26 adopted budget and due to an unsuccessful grant application was not drawn down. The proposed loans for the 2026/27 budget are:

- $2,423,757 for Stage 2c – Collier Street/Rea Park Redevelopment (Playing surfaces).
- $315,000 for Pemberton Playground Upgrade.

STATUTORY ENVIRONMENT

Adoption of the budget
Section 6.2 of the Local Government Act 1995 requires a Local Government to prepare and adopt an annual budget for the financial year 1 July to 30 June each year but with the adoption being no later than the 31 August in that financial year.

Granting of a discount for early payment
Section 6.46 of the Local Government Act 1995 "Discounts" is applicable. As with previous years, it is proposed that for the 2026/27 budget, no early payment discounts apply.

Granting of rate concessions
Section 6.47 of the Local Government Act 1995 "Concessions" prescribes circumstances where concessions and waivers can be applied. Concessions are proposed for "Clubs and Sporting Groups licensed premises concession" to a total of $72,337. Waivers are proposed to be applied to the previously endorsed "not for profit" groups as well as the inclusion of waivers for disclaimed titles at the Warren River Resort totalling $48,364.

POLICY / STRATEGIC IMPLICATIONS

Various strategic initiatives identified in the Shire of Manjimup Strategic Community Plan 2021-2031 and underlying documents are included in the 2026/27 Annual Budget. These initiatives are outlined in the "Budget Overview".

ORGANISATIONAL RISK MANAGEMENT

Adoption of the 2026/27 Annual Budget reduces financial risk to the organisation by clearly articulating what the Shire of Manjimup's priorities are for the coming 12 months and how rates money is to be expended in achieving those priorities.

FINANCIAL IMPLICATIONS

The financial implications of the 2026/27 budget are summarised in the budget overview, with further details provided in the budget document.

Rate in the dollar
The proposed rates in the dollar to be applied are:

	2026/27 Proposed cents / $	2025/26 Actual cents / $	Difference cents / $
GRV	**9.91709**	9.44918	0.46791 increase
UV	**0.53606**	0.56002	0.02396 decrease

Total rates to be raised
The 2026/27 Annual Budget seeks to raise the following rates:

Gross rates to be raised	$13,390,087
Less Concessions granted for clubs & sporting groups	($120,701)
Net Rates to be raised	$13,269,386
Add Interims anticipated to be raised resulting from subdivisions	$60,000
Total Rates to be raised 2026/27 Annual Budget	**$13,329,386**

After allowing for real growth in the rate base of $32,216 it represents an increase of 4.95% over last year.

Minimum rates will increase as part of the 2026/27 from $1,295 to $1,359 for both the UV and GRV rates category.

SUSTAINABILITY

Environmental: The proposed 2026/27 Annual Budget endeavours to financially support key environmental initiatives and components of the operations of the Shire of Manjimup.

Economic: Sound financial management and accountability is the fundamental component of economic sustainability. The proposed 2026/27 Annual Budget delivers a sustainable and responsible economic outcome on behalf of Council.

Social: Local Government is a foundation of local community governance in Australia and sound financial management is required to execute responsibilities to the social betterment of the district.

VOTING REQUIREMENTS: ABSOLUTE MAJORITY

OFFICER RECOMMENDATION:

That Council

1. **Adopt the 2026/27 Annual Budget as tabled and set the following rates, discounts, instalments and interest for the 2026/27 financial year:**
   a. **General Rates**
      (i) **Gross Rental Value 9.91709 cents in the dollar**
      (ii) **Unimproved Value 0.53606 cents in the dollar**

b. Minimum Rates

(i) Gross Rental Value $1,359

(ii) Unimproved Value $1,359

(iii) Department of Biodiversity, Conservation & Attractions Dam Leases $50

(iv) Department of Biodiversity, Conservation & Attractions Grazing Leases $100

c. Discounts

That no rate discount be provided on 2026/27 rates.

d. Due Date and Instalments

The due date for payment of rates shall be 17 September 2026.

Ratepayers will be offered the option of paying their general rates only by four instalments, and that the following additional charges will apply on the second (2nd), third (3rd), and fourth (4th) instalments:

Interest 0.0%

Administration Charge - $10.05 for each instalment totalling $30.15

Further that the instalment due dates are as follows:

1st instalment	**- Due 17 September 2026**
2nd instalment	**- Due 24 November 2026**
3rd instalment	**- Due 3 February 2027**
4th Instalment	**- Due 13 April 2027**

e. Late Payment Interest

That a late payment interest charge of 7.0%* be applied to outstanding moneys to Council as follows:

- **Commence accruing daily (simple interest calculation) thirty-five (35) days after the date stated on the account as being the due date the account was issued.**
- **Late payment interest is to apply to all general rates, rubbish and waste management rates, Windy Harbour Lease fees, and sundry debtors.**
- **Late Payment interest will not apply if a signed payment plan is in place.**

***Pensioners and Seniors are exempt from penalty interest.**

2. Provide in accordance with Section 6.47 of the *Local Government Act 1995*, rating concessions to rates levied on sporting and social clubs so as to effectively only rate the licensed area, in addition to rate waivers for premises previously approved by Council, as specified in Attachment : 9.1.2(1)

3. Adopt the following waste collection fees and charges for the 2026/27 financial year:

Rubbish Bin Collection Service

240Litre Bin Collection; per bin
$467.50

240Litre Pensioner Bin Collection; per bin
$345.00

140Litre Bin Collection; per bin
$270.00

140Litre Pensioner Bin Collection; per bin
$203.50

240Litre Recycling Bin Collection; per bin
$123.50

240Litre Pensioner Recycling Bin Collection; per bin
$91.00

360Litre Recycling Bin Collection; per bin
$150.00

ATTACHMENT

9.2.1 Proposed New Policy - 2.3.16 Development Compliance Policy

PROPONENT	Shire of Manjimup
OWNER	Shire of Manjimup
LOCATION / ADDRESS	All Shire
WARD	All Wards
ZONE	All Zones
DIRECTORATE	Development Services
FILE REFERENCE	F160048
LEGISLATION	Various
AUTHOR	Jason Giadresco (Director Development Services)
DATE OF REPORT	14 July 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

Development compliance is a core statutory function of local government, however as there are no mandatory provisions in the relevant legislation that compel compliance action, compliance decisions are made at the Council's discretion having regard to:

- Resources, capacity and priorities.
- seriousness / consequences of breach and proportionality
- policy considerations
- the broad public interest.

There is currently no formal policy for development compliance, or identification of priorities, and the current approach is driven by complaints, as opposed to strategic priorities or levels of seriousness / consequence of the compliance issue.

Consequently, a need has been identified for the preparation and adoption of a Policy to provide guidance on the strategic objectives and priorities relating to development compliance, and at the September 2025 meeting Council adopted the preparation of a Development Compliance Policy for consideration as a CEO Performance Measure for 2025/6.

At the meeting held on 29 April 2026 the deadline for compliance with this Performance Measure was set for July 2026.

A copy of the draft Policy 2.3.16 Development Compliance is attached.

ATTACHMENT: 9.2.1 (1)

PUBLIC CONSULTATION UNDERTAKEN

Nil.

COMMENT

Categorisation of the compliance issues based on priority

A key principle of the draft policy is the establishment of criteria to enable the categorisation of compliance issues into low, medium or high priority. These criteria are based on this degree of severity, the impact on health, safely, amenity or the environment, and the level of risk associated with the matter.

Compliance actions related to categorisation
In terms of issues deemed low priority, actions would generally be limited to the noting and recording of the matter, without (in most cases) prescribing actions to rectify the issue or initiate punitive legal action against the offender. There are, however, exceptions to this, which are discussed below.

For medium, priority compliance issues, actions would be taken to achieve compliance within a reasonable time frame. This will include;

- Formal and informal requests to bring the site into compliance, either by retrospective approvals or modification / cessation of the activity.
- Infringement notices issued under the Planning and Development Act and Building Act.
- Written directions issued under s214 of the Planning and Development Act
- Building Orders and Notices under the Building Act
- Health Orders and Notices under the Health Act / or Local Law.

In most cases, medium priority issues will be considered resolved when the property in question is brought into compliance, and punitive legal action against the offender will not generally be pursued. The draft Policy does, however, allow for the issue of Infringement Notices against offenders for medium priority issues, based on the principle that fines (in combination with generally higher prescribed fees for retrospective applications) would constitute a modest deterrent against non-compliance. It is an important principle that any policy should avoid the inadvertent disincentivising of compliance in the first place.

Genuinely high priority compliance issues are defined in the draft Policy those that create an immediate significant risk to public safety or a significant negative impact on the environment. In reality these are likely to be quite rare, and the draft policy authorises staff to immediately take all steps necessary to ensure the cessation or removal of the risk, with other actions being determined on a case-by-case basis.

In cases involving high-priority compliance matters, the draft policy authorises staff to immediately take all steps necessary to ensure the cessation or removal

of any activity that creates an immediate significant risk to public safety or a significant negative impact on the environment. Prosecution of compliance matters is reserved for Council.

Legal action irrespective of priority categorisation

Under the draft Policy a non-compliant activity does not become lawful irrespective of the level of priority it has been for compliance.

- Retrospective approval or bringing into compliance does not remove the fact that an offence has been committed.
- There may be rare circumstances where legal action is necessary irrespective of how a compliance matter has been categorised.
- Have to consider the broader public interest having regard to;
    - the severity and impacts,
    - extent to which the non-compliance may be repeated or replicated on the same or related sites site to the point where the aggregated impacts of the non-compliance are such that any of the criteria above would not be met, or
    - whether there is a consistent pattern of non-compliant development within the Shire by the party allegedly responsible, or
    - any consideration considered to be in the broader public interest.

- In these circumstances the process and means of legal action will be determined on a case-by-case basis by Council, having regard to the specific circumstances of the situation and legal advice.

Policy Review and Evaluation

It is recommended that Council undertake a formal review of the Development Compliance Policy 12 months following its adoption. This review will serve to measure the policy's effectiveness in achieving its strategic objectives, assess the impact of its risk-based prioritisation, and identify any opportunities for further refinement to ensure it continues to meet the needs of the Shire and its community.

STATUTORY ENVIRONMENT

The use and / or development of land in a manner contrary to the various planning, building or environmental health laws, or an approval issued under those laws, is an offence. However, there are no mandatory provisions in the relevant legislation compelling enforcement or compliance. The decision relating to whether compliance action should be initiated, and the approach and means taken, is a discretionary decision that should be made having regard to;

- The seriousness and / or consequences of the offence
- Proportionality of the response
- Priorities or other policy considerations
- Consideration of the broader public interest

The Shire’s obligations relating to enforcement are not prescribed in law, but should be based on the principle that discretionary decisions relating to compliance must be made having regard to;

- proper and relevant considerations under the legislation
- objective facts, without bias or arbitrary decision making
- consistency and fairness.

In an ‘ideal world’, each compliance matter would be subject to a unique report to the CEO / Council, considering each of the relevant criteria in detail and recommending an appropriate course of action. This would be impractical in a local government context, so the recommended approach is the development of a clear policy outlining the Council’s compliance priorities, to enable officers to make compliance related decisions that reflect the Council position.

POLICY / STRATEGIC IMPLICATIONS

The proposed Development Compliance Policy introduces several strategic and workflow shifts for the Shire of Manjimup, including:

- The policy transitions the Shire from a reactive, complaint-driven approach to a strategic, risk-based management model.
- By categorising compliance issues into priority levels (low, medium, high), the Shire can focus its limited resources on matters with the most significant impact on safety, health, and the environment.
- The policy provides a structured framework that ensures decisions are objective, consistent, and free from bias, replacing the need for impractical, ad-hoc reporting for every individual matter
- The framework allows the Council to act decisively in the broader public interest, even for lower-priority issues, if there is a pattern of non-compliance or significant community impact.
- By clearly outlining enforcement tools and the possibility of infringement notices, the policy establishes a clearer expectation for compliance, aiming to deter future breaches rather than solely acting after the fact.

ORGANISATIONAL RISK MANAGEMENT

The policy mitigates risk by replacing an ad-hoc, complaint-driven approach with a structured framework:

- It establishes objective criteria for decision-making, which protects the Shire against claims of bias or arbitrary decision-making.
- It formalises priorities, ensuring that finite staff resources are allocated to the most significant risks to public safety, health, and the environment.
- The policy provides a clear, defensible framework for staff, reducing the need for ad-hoc decision-making that might be difficult to justify in court.
- It ensures that enforcement actions are scaled proportionally to the severity of the breach, balancing public interest with administrative efficiency.

FINANCIAL IMPLICATIONS

The adoption of this policy offers significant financial benefits to the Shire by moving toward a more sustainable and efficient operational model. By formalising a risk-based approach, the Shire can optimise the allocation of its finite financial resources, ensuring they are directed toward high-priority compliance matters that pose the greatest risk to public safety and the environment.

Additionally, the use of higher prescribed fees for retrospective applications, combined with the strategic application of infringement notices, creates a financial deterrent that encourages initial compliance, thereby reducing the long-term costs associated with enforcement and legal proceedings.

SUSTAINABILITY

Environmental: By categorising non-compliance into low, medium, and high priority, the policy ensures that staff can immediately address activities that create a significant negative impact on the environment.

Economic: By establishing clear standards for compliance, the policy creates a more predictable environment for development, which helps avoid the downstream economic costs associated with rectifying non-compliant, unsafe, or unsustainable development.

Social: By enabling the Shire to prioritise and address issues that impact the community or environment, the policy helps safeguard the health, safety, and amenity of all residents

VOTING REQUIREMENTS: SIMPLE MAJORITY

Officer Recommendation

That Council:

1. **Adopt Corporate Policy 2.3.16 Development Compliance as attached at Attachment: 9.2.1 (1).**
2. **Review the effectiveness of Corporate Policy 2.3.16 Development Compliance in 12 months from the date of adoption.**

ATTACHMENTS

1⇩ Proposed Draft Development Compliance Policy 7 Pages

SHIRE OF MANJIMUP

2.
2.3
2.3.16

CORPORATE POLICIES
Other Corporate
Development Compliance Policy

BACKGROUND AND OBJECTIVE

The Shire of Manjimup is responsible for administering a wide range of legislation providing for the safety, health and amenity of the community. This Policy serves to establish the Shire's position in relation to compliance and enforcement of legislation, including the circumstances which will be taken into account when assessing different compliance and enforcement options. The policy will provide for consistency in decision-making and provide for good governance; in particular it will support a fair, transparent and consistent approach to implementing enforcement action in matters of non-compliance.

AREA OF APPLICATION

The Policy applies to all land within the Shire other than Crown land not vested with the Shire of Manjimup.

POLICY MEASURES

1. **Principles of Enforcement**
   The Shire will carry out its enforcement related work with due regard to the following principles:

   a) *Graduated and Proportionate*
   The Shire's actions will be scaled to the seriousness of the non-compliance. Prosecution will generally be used as a last resort, or for significant offences. The Shire's financial resources are finite and will not be used to pursue cases that are trivial or not in the public interest.

   b) *Consistency*
   The Shire will take a similar approach in similar cases to achieve similar outcomes. While decisions on enforcement require the use of professional judgement and discretion to assess varying circumstances, the Shire will follow standard operating procedures to ensure fair, equitable and unbiased treatment in every case.

   c) *Accountable and Transparent*
   The Shire will be open and transparent about the manner in which it undertakes enforcement activities. When remedial action is needed the Shire will explain clearly why the action is necessary, identify the action required to achieve compliance and the timeframe for completing that action. Timeframes set for achieving compliance will be reasonable and may take into consideration individual circumstances.

   d) *Natural Justice*
   The Shire will follow the principles of natural justice in every investigation by properly and genuinely considering all relevant submissions and evidence in each case, and by ensuring all parties to the matter have the right to be heard.

2. **Uncertainty of policy application**
Where circumstances exist for which this Policy does not provide a clear process, a specific approach will be developed, having regard to the principles of this policy.

3. **Compliance Assessment Framework**
The Shire will categorise compliance issues by level of priority, namely as low, medium or high, utilising the following risk-based matrix.

3.1 Principles to determine Low priority issues
The following types of non-compliant development, use or activity (hereafter referred to as 'activity') are generally considered to be a low priority for enforcement action.

a) Where the extent of the non-compliant activity is minor to the point where the distinction between compliance and non-compliance with the relevant requirements is unnoticeable without precise measurement, and has no significant negative impact on the environment, or community safety, or
b) Where a non-compliant activity, although noticeable, has no significant negative impact on neighbour or community amenity, the environment, or community safety, and which would not create a precedent for further significant non-compliant development, or
c) where the non-complaint activity is readily capable of rectification, either by removal or modification of the development or building, or cessation of an activity, or
d) where the non-compliant development or activity would not be considered to be offensive by normal community standards.
e) where a development represents a breach of contemporary planning or building requirements, but it can be established that the development has been in existence for a substantial time period and it has no significant impact on the environment or community safety.

3.2 Process for Low priority compliance issues
CEO has authority to determine low priority non-compliance under this Policy. Unless the matter is being considered in accordance with part 3.3 of this policy, then the following process will be followed;

a) the owner / occupier of the property or the person responsible will be contacted and advised of the extent of the non-compliance and advised that it has been noted by the Shire.
b) Where appropriate they will be advised of the opportunity to rectify the situation (either by seeking retrospective approval for or modifying / ceasing the activity to bring it into compliance.
c) No further action will be taken at that time, however the owner / occupier will further be advised that compliance action (either against the perpetrator of the non-compliance or to rectify the non-compliance or both) remains an option may be initiated at any time by the Shire in the future, whilst the site remains non-compliant.
d) The non-compliance will be noted on future Orders and Requisitions to advise future landowners.

3.3 Principles to determine High priority compliance issues

A high priority compliance matter is that creates an immediate significant risk to public safety or a significant negative impact on the environment. The Shire will immediately take all steps necessary to ensure the cessation or removal of any high priority non-compliant activity. Once risk to the community or environment is mitigated, further actions relating to high priority non-compliance matters will be determined on a case-by-case basis.

3.4 Medium priority compliance issues
All other non-compliant development or activity not categorised as low or high priority will be categorised as medium priority.

3.5 Process for medium priority compliance issues
Unless the matter is being considered in accordance with Parts 3.1, 3.2 or 3.3 of this policy, then medium priority issues will be addressed by the Shire in a manner that is intended to achieve compliance within a reasonable time frame. This will include;

a) Formal and informal requests to bring the site into compliance, either by retrospective approvals or modification / cessation of the activity.
b) Infringement notices issued under s227 / 228 of the Planning and Development Act
c) Infringement notices issued under the Building Act where matter relates to an issue concerning community safety.
d) Issues of stop work notices under of the Planning and Development Act or the Building Act where matter relates to an action which constitutes an irreversible impact on the environment.
e) Written directions issued under s214 of the Planning and Development Act
f) Building Orders and Notices issued under the Building Act
g) Health Orders and Notices issued under the Health Act / or Local Law.

In most cases the Shire will consider the compliance issue resolved when the property in question is brought into compliance.

4. Responding to Regulatory Complaints
All complaints concerning unlawful activity that are within the Shire's jurisdiction will be investigated except in the following circumstances where discretion may be used:

a) The allegation is trivial.
b) The complaint has been made primarily as a result of a neighbourhood dispute.
c) The Shire is not the appropriate authority to investigate the matter.
d) Where the complainant is anonymous, unless the matter is considered to be a significant risk to public health, public safety or the environment or a significant impact on the amenity of a locality and there is sufficient information in the complaint to enable an investigation to be undertaken.

5. Prosecution
Where an activity is deemed to be Medium or High after assessment, the matter will be presented to Council for consideration.

An activity does not become lawful irrespective of the priority level it has been assigned under this policy. Furthermore, the retrospective approval or bringing into

compliance of a development or activity does not remove the fact that an offence has been committed by the undertaking of the development or activity in the first place.

There may be circumstances where legal action is necessary irrespective of how a compliance matter has been categorised under this policy. This action may take the form of prosecution of the party responsible, or action to ensure removal or cessation of non-compliant activity, or both.

The Shire may commence enforcement action for any matter where this considered necessary in the broader public interest having regard to;

(a) the severity and impacts of the non-compliance,
(b) extent to which the non-compliant development may be repeated or replicated on the same or related sites site to the point where the aggregated impacts of the non-compliance are such that any of the criteria above would not be met, or
(c) whether there is a consistent pattern of non-compliant development within the Shire by the person or persons allegedly responsible for the development, or
(d) any consideration that the Council considers to be in broad public interest.

In these circumstances the process and means of legal action will be determined on a case-by-case basis by the Shire, having regard to the specific circumstances of the situation and legal advice.

6. Specific Compliance Matters

6.1 Nuisance issues (excluding noise)

Where a property is being used in a manner that allegedly causes nuisance such as smoke / fumes / dust / odour / liquid waste / light overspill the matter shall be categorised as ‘minor’ where;

Smoke / fumes / dust / odour / liquid waste

- The material causing the nuisance originates from a natural local source,
- It is occurring over a short period of time (less than 3 days),
- The place subjected to the alleged nuisance is not a residential house (including immediate surrounds) or fixed machinery / vegetation that may be damaged by the smoke / fumes / dust / odour / liquid waste

Light overspill

- The light in question, although visible from the place subjected to the alleged nuisance, does not significantly change the level of light within a house (including an outdoor space associated with a house specifically designed for outdoor living).

In the case of a minor nuisance issue the Shire will contact the party allegedly causing the issue, and request that they take reasonable measures to mitigate any nuisance caused. No further formal action will be taken unless the issue can no longer be categorised as a minor nuisance issue under the criteria above.

In the case of a nuisance issue the Shire that is not categorised as 'minor' or 'insignificant' the Shire will:

- Contact, in writing, the party causing the nuisance, and request that they take specified measures to stop / modify the cause so that any nuisance is contained within the site boundaries.
- If the nuisance continues after a period of 24 hours the Shire will serve notice under Local Law / EP Act prescribing measures to be taken immediately to stop / modify the activity causing the nuisance.
- Where a notice is not complied with the Shire will consider legal action.

6.2 Noise complaints

The Shire will assess noise complaints in accordance with Environmental Protection Act 1986 and the Environmental Protection (Noise) Regulations 1997. Where a noise is within the levels assigned under the Regulations or is exempt from the requirement to comply with the Regulations, no further action will be taken by the Shire.

Where a noise exceeds the levels assigned under the Regulations, the Shire will contact the party allegedly causing the noise, and request that they take specified measures to stop / modify the sound generation so that any nuisance is contained within the site boundaries.

Following this, if the noise still exceeds the levels assigned under the Regulations, a formal notice under s 81 of the Environmental Protection Act 1986 will be served unless:

1) The noise has been generated by a one-off event that is considered unlikely to occur again.
2) The noise is a noise is a necessary consequence of agricultural activity occurring on the site where;
   a) All reasonable measures are being taken to minimise disturbance caused by the noise.
   b) The land in question is zoned as Priority Agriculture or General Agriculture under TPS 4.

6.3 Premises unfit for habitation

Where properties are alleged to be unfit for habitation, the Shire's preferred policy is to work constructively with the landowner / occupier to address the issues, prioritising those which impact directly of the resident and which directly impact on the amenity of nearby residents.

Legally declaring a property to be unfit for habitation is generally considered to be a last resort and will only be considered where;

a) There is no access (or reasonable prospect of access) to an operational toilet, fresh running water and bath and / or shower, and hygienic cooking and food refrigeration facilities.
b) The property is infested with vermin or pest infestation.

In making a decision, the Shire will also have regard to the nature of the occupants of the dwelling, including the physical and mental health, or any particular special needs or vulnerabilities, of the occupants.

6.4 Graffiti on private land

The following is a summary of statutory powers of the Shire regarding graffiti:

a) s.18 of the Graffiti Vandalism Act empowers Council to serve a notice on the owner of land requiring the removal of Graffiti that is visible from a public place and considered to be unsightly or offensive.
b) If notice to remove is not complied with then council may remove the graffiti itself and recover costs from the owner.
c) This power only applies to graffiti that is applied to property with the consent of the owner or occupier.
d) In the case of graffiti that is that is visible from a public place and applied to property without the consent of the owner or occupier, s.25 of the Act empowers Council to enter property without the owners consent and remove / obliterate Graffiti.
e) There are no provisions enable the Council to serve notice on the owner to remove the graffiti and no power to recover costs.

Complaints about graffiti vandalism on land not owned by the Shire will be categorised as those relating to graffiti undertaken with the landowners consent (s18) and those graffiti undertaken without the landowners consent (s25).
The Shire will serve a s18 removal notice, or enter a property to remove graffiti under s25, in cases where the graffiti is;

1. offense in terms of obscenity, profanity or otherwise objectionable from a broad community standard,
2. highly prominently visible from a public place.

In all other cases the Shire will write to landowners requesting that graffiti be removed but will not take further compliance action.

Document Control					
Document Responsibilities:					
Officer:	Director Development Services	**Officer Business Unit:**	Development Services		
Reviewer:	Chief Executive Officer	**Decision Maker:**	Council		
Document Management:					
Review Frequency:	4 yearly	**Next Due:**	July 2030	**Records Ref:**	D26/13899
Version #	**Decision Reference:**	**Comment:**			
1.	29/7/26 /	Policy adoption			

ATTACHMENT

9.3.1 Monthly Statement of Financial Activity - May 2026

PROPONENT	Shire of Manjimup
OWNER	Whole Shire
LOCATION / ADDRESS:	Whole Shire
WARD:	Whole Shire
ZONE:	N/A
DIRECTORATE:	Business
FILE REFERENCE:	F160188
LEGISLATION:	Local Government Act 1995; Local Government (Financial Management Regulations) 1996
AUTHOR:	Greg Lockwood (Director Business)
DATE OF REPORT:	9 July 2026
DECLARATION OF INTEREST:	Nil

BACKGROUND

The Local Government (Financial Management) Regulations 1996 require monthly Statement of Financial Activity reports to be prepared and presented to Council, containing the following information:

- Annual budget estimates.
- Estimates to end of month.
- Actual expenditure.
- Actual income.
- Material variances.
- Net current assets.

The Statement of Financial Activity report for the period to 31 May 2026 is attached. The report is summarised by “Type” with operating comments identifying departments with a reportable variance.

ATTACHMENT: 9.3.1 (1)

PUBLIC CONSULTATION UNDERTAKEN

Nil.

COMMENT

The May 2026 financial results indicate that the Shire remains in a sound financial position as the financial year approaches its conclusion. Overall operating performance continues to track closely with the adopted budget, with revenue generally meeting expectations and expenditure across most service areas remaining within approved budget allocations.

Employee costs continue to report favourable variances in several business areas due to a combination of vacant positions, recruitment timeframes, extended leave and the staged commencement of approved positions. While these savings have contributed positively to the year-to-date operating result, it is expected that a proportion of these variances will reduce as recruitment processes are completed and outstanding staffing commitments are finalised before year end.

Several capital works and grant-funded projects remain below their forecast expenditure profiles. This is primarily due to project timing, procurement processes, contractor availability and the sequencing of works. With only one month remaining in the financial year, it is anticipated that a number of these projects will either accelerate during June or require budget carry forwards into the 2026/27 financial year where delivery extends beyond 30 June. Management continues to monitor project progress to ensure funding conditions and project objectives are achieved.

Waste Management operations continue to perform strongly, with Waste Fees and Charges exceeding budget expectations. The increased revenue reflects higher activity levels than originally forecast and further strengthens the financial sustainability of the service. Consistent with prudent long-term financial planning, any operating surplus generated from waste activities at year end is proposed to be transferred to the Waste Management Reserve to assist in funding future site development, rehabilitation, closure and post-closure obligations.

Legal expenditure remains above the original annual budget allocation by approximately $29,445. As legal costs are largely reactive in nature and dependent upon matters requiring specialist advice or representation, expenditure in this area can be difficult to predict during the budget preparation process and may vary considerably from year to year.

Major budget line items monitored due to their potential financial impact include:

	Revised Budget	Actuals 31/5/2026	Yr Complete 91.67%	
Road Maintenance - Expense	$3,284,267	$2,632,123	80.14%	
Parks Maintenance - Expense	$914,938	$877,615	95.92%	
Building Maintenance - Expense	$219,748	$272,652	124.07%	
Overhead Recoups - Income	$2,621,877	$2,407,067	91.81%	
Plant Recoups - Income	$1,352,244	$1,451,296	107.33%	
AquaCentre Income	$353,020	$352,559	99.87%	
Tipping Fees (all sites) - Income	$505,000	$639,819	126.70%	
** Fuels & Oils - Expense	$350,000	$349,375	99.82%	

Building Maintenance expenditure has become a significant budget concern, with actual costs substantially exceeding the revised budget allocation. A request has been made for a detailed review of this budget line to identify the factors contributing to the variance and provide an explanation for the level of expenditure incurred.

As expected, Fuels and Oils are projected to exceed budget however this has been offset by increased recoup of plant recoups.

Management will continue to review financial performance for the remainder of the year and provide further updates to Council where material variations or emerging financial risks are identified moving forward to 30 June 2026.

STATUTORY ENVIRONMENT

Section 6.8 of the Local Government Act 1995 and Financial Management Regulation 34.

POLICY AND STRATEGIC IMPLICATIONS

Nil.

ORGANISATIONAL RISK MANAGEMENT

Nil.

FINANCIAL IMPLICATIONS

As described in above summary.

SUSTAINABILITY

Environmental: Nil.

Economic: Nil.

Social: Nil.

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council receive the Monthly Statement of Financial Activity Report for May 2026, as per Attachment: 9.3.1(1).

ATTACHMENTS

1⇩ Statement of Financial Activity - May 2026 29 Pages

Shire of Manjimup

MONTHLY FINANCIAL ACTIVITY STATEMENT

(Period Ending 31 May 2026)

Statement of Financial Activity – May 2026

General Comment

The May 2026 financial results indicate that the Shire remains in a sound financial position as the financial year approaches its conclusion. Overall operating performance continues to track closely with the adopted budget, with revenue generally meeting expectations and expenditure across most service areas remaining within approved budget allocations.

Employee costs continue to report favourable variances in several business areas due to a combination of vacant positions, recruitment timeframes, extended leave and the staged commencement of approved positions. While these savings have contributed positively to the year-to-date operating result, it is expected that a proportion of these variances will reduce as recruitment processes are completed and outstanding staffing commitments are finalised before year end.

Several capital works and grant-funded projects remain below their forecast expenditure profiles. This is primarily due to project timing, procurement processes, contractor availability and the sequencing of works. With only one month remaining in the financial year, it is anticipated that a number of these projects will either accelerate during June or require budget carry forwards into the 2026/27 financial year where delivery extends beyond 30 June. Management continues to monitor project progress to ensure funding conditions and project objectives are achieved.

Waste Management operations continue to perform strongly, with Waste Fees and Charges exceeding budget expectations. The increased revenue reflects higher activity levels than originally forecast and further strengthens the financial sustainability of the service. Consistent with prudent long-term financial planning, any operating surplus generated from waste activities at year end is proposed to be transferred to the Waste Management Reserve to assist in funding future site development, rehabilitation, closure and post-closure obligations.

Legal expenditure remains above the original annual budget allocation by approximately $29,445. As legal costs are largely reactive in nature and dependent upon matters requiring specialist advice or representation, expenditure in this area can be difficult to predict during the budget preparation process and may vary considerably from year to year.

Major budget line items monitored due to their potential financial impact include:

	Revised Budget	Actuals 31/5/2026	Yr Complete 91.67%
Road Maintenance - Expense	$3,284,267	$2,632,123	80.14%
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Building Maintenance - Expense	$219,748	$272,652	124.07%
Overhead Recoups - Income	$2,621,877	$2,407,067	91.81%
Plant Recoups - Income	$1,352,244	$1,451,296	107.33%
AquaCentre Income	$353,020	$352,559	99.87%
Tipping Fees (all sites) - Income	$505,000	$639,819	126.70%
** Fuels & Oils - Expense	$350,000	$349,375	99.82%

Building Maintenance expenditure has become a significant budget concern, with actual costs substantially exceeding the revised budget allocation. A request has been made for a detailed review of this budget line to identify the factors contributing to the variance and provide an explanation for the level of expenditure incurred.

As expected, Fuels and Oils are projected to exceed budget however this has been offset by increased recoup of plant recoups.

Management will continue to review financial performance for the remainder of the year and provide further updates to Council where material variations or emerging financial risks are identified moving forward to 30 June 2026.

***

SHIRE OF MANJIMUP

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 May 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF MANJIMUP
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

	Note	Adopted Budget Estimates (a)	YTD Budget Estimates (b)	YTD Actual (c)	Variance* $ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
		$	$	$	$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates		10,811,073	10,806,073	**10,815,389**	9,316	0.09%	
Rates excluding general rates		1,815,640	1,815,640	**1,815,590**	(50)	(0.00%)	
Grants, subsidies and contributions		6,594,843	5,714,696	**5,495,716**	(218,980)	(3.83%)	▼
Fees and charges		6,331,451	5,972,586	**6,216,009**	243,423	4.08%	▲
Interest revenue		453,236	415,466	**456,476**	41,010	9.87%	▲
Other revenue		655,220	600,618	**424,002**	(176,616)	(29.41%)	▼
Profit on asset disposals		361,744	331,599	**119,768**	(211,831)	(63.88%)	▼
		27,023,207	**25,656,678**	**25,342,950**	**(313,728)**	(1.22%)	
Expenditure from operating activities							
Employee costs		(14,248,365)	(12,604,323)	**(12,340,932)**	263,391	2.09%	▲
Materials and contracts		(9,299,690)	(8,524,716)	**(7,969,622)**	555,094	6.51%	▲
Utility charges		(831,680)	(762,373)	**(763,487)**	(1,114)	(0.15%)	
Depreciation		(10,041,876)	(9,205,053)	**(9,271,894)**	(66,841)	(0.73%)	▼
Finance costs		(312,883)	(286,809)	**(320,826)**	(34,017)	(11.86%)	▼
Insurance		(950,820)	(950,820)	**(980,173)**	(29,353)	(3.09%)	▼
Other expenditure		(554,616)	(508,398)	**(518,619)**	(10,221)	(2.01%)	
Loss on asset disposals		(40,912)	(37,503)	**(18,820)**	18,683	49.82%	▲
		(36,280,842)	**(32,879,995)**	**(32,184,373)**	**695,622**	2.12%	
Non cash amounts excluded from operating activities	2(c)	9,978,416	8,933,262	**9,173,146**	239,884	2.69%	▲
Amount attributable to operating activities		**720,781**	**1,709,945**	**2,331,723**	**621,778**	36.36%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		13,920,386	12,760,354	**7,564,579**	(5,195,775)	(40.72%)	▼
Proceeds from disposal of assets		614,500	236,000	**315,802**	79,802	33.81%	▲
Proceeds from financial assets at amortised cost - self supporting loans		16,752	16,752	**16,752**	0	0.00%	
		14,551,638	**13,013,106**	**7,897,133**	**(5,115,973)**	(39.31%)	
Outflows from investing activities							
Acquisition of property, plant and equipment		(5,121,957)	(4,268,298)	**(2,242,604)**	2,025,694	47.46%	▲
Acquisition of infrastructure		(16,546,804)	(13,789,003)	**(9,782,519)**	4,006,484	29.06%	▲
		(21,668,761)	**(18,057,301)**	**(12,025,123)**	**6,032,178**	33.41%	
Amount attributable to investing activities		**(7,117,123)**	**(5,044,195)**	**(4,127,990)**	**916,205**	18.16%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Leases liabilities recognised		232,699	0	**0**	0	0.00%	
Proceeds from new borrowings		2,423,757	0	**0**	0	0.00%	
Transfer from reserves		3,415,026	2,258,345	**858,124**	(1,400,221)	(62.00%)	▼
		6,071,482	**2,258,345**	**858,124**	**(1,400,221)**	(62.00%)	
Outflows from financing activities							
Payments for principal portion of lease liabilities		(130,000)	(139,438)	**(139,438)**	0	0.00%	
Repayment of borrowings		(554,937)	(507,022)	**(507,022)**	0	0.00%	
Transfer to reserves		(5,132,854)	(3,289,358)	**(1,652,718)**	1,636,640	49.76%	▲
		(5,817,791)	**(3,935,818)**	**(2,299,178)**	**1,636,640**	41.58%	
Non-cash amounts excluded from financing activities	2(d)	(232,699)	0	**0**	0	0.00%	
Amount attributable to financing activities		**20,992**	**(1,677,473)**	**(1,441,054)**	**236,419**	14.09%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a)	6,375,350	6,375,350	**6,209,153**	(166,197)	(2.61%)	▼
Amount attributable to operating activities		720,781	1,709,945	**2,331,723**	621,778	36.36%	▲
Amount attributable to investing activities		(7,117,123)	(5,044,195)	**(4,127,990)**	916,205	18.16%	▲
Amount attributable to financing activities		20,992	(1,677,473)	**(1,441,054)**	236,419	14.09%	▲
Surplus or deficit after imposition of general rates		**0**	**1,363,627**	**2,971,832**	**1,608,205**	117.94%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
▲ Indicates a variance with a positive impact on the financial position.
▼ Indicates a variance with a negative impact on the financial position.
Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MANJIMUP
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MAY 2026

	Actual 30 June 2025	Actual as at 31 May 2026
	$	$
CURRENT ASSETS		
Cash and cash equivalents	16,508,219	15,605,783
Trade and other receivables	1,670,481	1,399,935
Other financial assets	16,752	0
Inventories	149,766	175,462
Other assets	1,716,815	329,690
TOTAL CURRENT ASSETS	20,062,033	17,510,870
NON-CURRENT ASSETS		
Trade and other receivables	294,766	274,031
Other financial assets	432,814	432,814
Property, plant and equipment	65,943,264	65,198,429
Infrastructure	297,223,636	300,654,422
Right-of-use assets	550,641	403,060
TOTAL NON-CURRENT ASSETS	364,445,121	366,962,756
TOTAL ASSETS	384,507,154	384,473,626
CURRENT LIABILITIES		
Trade and other payables	2,329,885	1,778,797
Contract liabilities	501,031	463,335
Capital grant/contributions liabilities	417,655	781,146
Lease liabilities	151,979	12,541
Borrowings	554,938	47,914
Employee related provisions	1,910,224	2,006,762
TOTAL CURRENT LIABILITIES	5,865,712	5,090,495
NON-CURRENT LIABILITIES		
Lease liabilities	395,752	395,752
Borrowings	7,400,742	7,400,742
Employee related provisions	207,691	226,226
Other provisions	1,891,040	1,891,040
TOTAL NON-CURRENT LIABILITIES	9,895,225	9,913,760
TOTAL LIABILITIES	15,760,937	15,004,255
NET ASSETS	**368,746,217**	**369,469,371**
EQUITY		
Retained surplus	(25,996,979)	(25,982,615)
Reserve accounts	9,197,064	9,991,658
Revaluation surplus	385,546,132	385,460,328
TOTAL EQUITY	**368,746,217**	**369,469,371**

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MANJIMUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996,* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW
Date prepared: All known transactions up to 00 January 1900

THE LOCAL GOVERNMENT REPORTING ENTITY
All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES
Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:
- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

SHIRE OF MANJIMUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Note	Adopted Budget Opening 1 July 2025	Actual as at 30 June 2025	Actual as at 31 May 2026
Current assets		$	$	$
Cash and cash equivalents		16,508,220	16,508,219	15,605,783
Trade and other receivables		1,661,993	1,670,481	1,399,935
Other financial assets		16,752	16,752	0
Inventories		149,767	149,766	175,462
Contract assets		1,393,247	0	0
Other assets		181,724	1,716,815	329,690
		19,911,703	20,062,033	17,510,870
Less: current liabilities				
Trade and other payables		(2,358,974)	(2,329,885)	(1,778,797)
Other liabilities		(908,689)	(918,686)	(1,244,481)
Lease liabilities		(130,000)	(151,979)	(12,541)
Borrowings		(554,938)	(554,938)	(47,914)
Employee related provisions		(1,868,516)	(1,910,224)	(2,006,762)
Other provisions		(41,708)	0	0
		(5,862,825)	(5,865,712)	(5,090,495)
Net current assets		14,048,878	14,196,321	12,420,375
Less: Total adjustments to net current assets	2(b)	(8,031,210)	(7,987,168)	(8,873,584)
Closing funding surplus / (deficit)		**6,017,668**	**6,209,153**	**3,546,791**

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets				
Less: Reserve accounts		(9,197,064)	(9,197,064)	(9,991,658)
Less: Financial assets at amortised cost - self supporting loans		(16,752)	(16,752)	0
Add: Current liabilities not expected to be cleared at the end of the year				
- Current portion of lease liabilities		107,937	151,979	12,541
- Current portion of borrowings		554,938	554,938	47,914
- Current portion of contract liability held in reserve				312,597
- Current portion of employee benefit provisions held in reserve		519,731	519,731	745,022
Total adjustments to net current assets	2(a)	**(8,031,210)**	**(7,987,168)**	**(8,873,584)**

(c) Non-cash amounts excluded from operating activities

	Adopted Budget Estimates 30 June 2026	YTD Budget Estimates 31 May 2026	YTD Actual 31 May 2026
	$	$	$
Adjustments to operating activities			
Less: Profit on asset disposals	(361,744)	(331,599)	(119,768)
Add: Loss on asset disposals	40,912	37,503	18,820
Add: Depreciation	10,041,876	9,205,053	9,271,894
Movement in current employee provisions associated with restricted cash	257,372	22,305	0
Non-cash movements in non-current assets and liabilities:			
- Pensioner deferred rates	0	0	20,735
- Employee provisions	0	0	(18,535)
Total non-cash amounts excluded from operating activities	**9,978,416**	**8,933,262**	**9,173,146**

(d) Non-cash amounts excluded from financing activities

Adjustments to financing activities			
Non cash proceeds from new leases	(232,699)	0	0
Total non-cash amounts excluded from financing activities	**(232,699)**	**0**	**0**

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF MANJIMUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2025-26 year is $20,000 or 10.00% whichever is the greater.

Description	Var. $	Var. %	
	$	%	
Revenue from operating activities			
Grants, subsidies and contributions The variance in grant funding received is primarily attributable to projects not achieving year-to-date (YTD) expenditure targets as at 31 May 2026. Notably, the Trail Bike Hub project is currently $251,593 behind budget. Dept of Fire and Emergency Services Mitigation funding is under expended to date being $102,257 behind the YTD budget, there may be further mulching carried out in June however it is expected there will be unspent grant at 30 June 2026. There are also a number of minor variances across other grants, both under and over budget, which are detailed within the Grants and Subsidies report.	**(218,980)**	**(3.83%)** Timing	▼
Fees and charges Various minor under and overs across the whole accounts related to Fees and Charges. Tipping Fees across all sites is $145,335 ahead of budget, if this trend continues to the end of the financial year any additional surplus in operations will be transferred to the Waste Management reserve for future rehabilitation. Manjimup Home and Community Care income is $151,208 behind budget, this loss of income is directly offset by reduced employee costs. The reduced income can be attributed to the slow down in package approvals with the implementation of Support at Home by the Federal Government.	**243,423**	**4.08%** Timing	▲
Interest revenue Interest received has slowed slightly as rates were reduced initially in light of an interest rate cut. The Shire currently has excess funds in Notice Saver accounts earning extra interest and available when required during the year.	**41,010**	**9.87%** Timing	▲
Other revenue Other revenue contains private works and at this point moderate private works has been carried out as the Shire's on programs are a priority at this point.	**(176,616)**	**(29.41%)** Timing	▼
Profit on asset disposals Profit is determined when a disposal is processed, it is difficult to predict when an asset will be traded/sold during the year.	**(211,831)**	**(63.88%)** Timing	▼
Expenditure from operating activities			
Employee costs There are currently a number of vacant positions within the 2025/26 budget, contributing to the present variance. This is expected to reduce as appointments are finalised. Salary budgets were adjusted downward by $126,000 as part of the December 2025 review; however, the current report still reflects salaries as $263,391 below budget. There has been a general increase in leave provisions as the Infrastructure Directorate are busy on infrastructure works as well as some previous employees taking leave at other Local Governments requesting a reimbursement.	**263,391**	**2.09%** Permanent	▲
Materials and contracts The variance in this expenditure category can be primarily attributed to operating grant expenditure. In particular the Manjimup Trail Bike Hub project $384,436 and client specific purchases for Home Care Package clients of $57,941. Statutory Planning have a number of Strategies/Reviews yet to be commenced. Their ytd budget represents $153,582 of unspent Materials and Contracts. Legal Fees are is an expenditure line that has exceeded budget. It is difficult to predict expenditure as it is typically a reactive expenditure line. At present it exceeds the annual budget by $29,445	**555,094**	**6.51%** Timing	▲
Depreciation Depreciation for Right of Use Assets is affecting this position as it is applied. This is a non cash line item and will not affect the end of year position.	**(66,841)**	**(0.73%)** Permanent	▼
Finance costs Finance costs budget is set at 1/12 per month. Each loan has 2 payments during the year and dependant upon the size of the loan it will cause misalignment with the YTD budget	**(34,017)**	**(11.86%)** Timing	▼

SHIRE OF MANJIMUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

3 EXPLANATION OF MATERIAL VARIANCES

Insurance In May 26 staff received a Performance Based Adjustment invoice for the 2022/23 period. The Shire has a reserve for Workers Compensation adjustment which will be utilised if required.	**(29,353)**	**(3.09%)**	▼
Loss on asset disposals Loss is determined when a disposal is processed, it is difficult to predict when an asset will be traded/sold during the year.	**18,683**	**49.82%** Timing	▲
Non cash amounts excluded from operating activities	**239,884**	**2.69%**	▲
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions Capital grant income is aligned with the delivery and progress of the overall capital works program, with most funding contingent on the achievement of project milestones prior to being claimed. While the infrastructure program is progressing satisfactorily, it continues to be impacted by a backlog of carried forward projects, some of which are expected to span multiple financial years before completion. This is affecting the timing of grant recognition.	**(5,195,775)**	**(40.72%)** Timing	▼
Proceeds from disposal of assets It is difficult to predict when plant is traded. At present there have been varied results with some traded for less and some more offsetting each other however the MHCC Bus was trade at $15,809 above budget.	**79,802**	**33.81%** Timing	▲
Outflows from investing activities			
Acquisition of property, plant and equipment Typically this asset class sees delays in supply once the item is ordered.	**2,025,694**	**47.46%** Timing	▲
Acquisition of infrastructure While overall expenditure remains behind the allocated budget, May has seen an acceleration in delivery across the road component of the Infrastructure program. Two significant projects are unlikely to incur material expenditure in 2025/26: the Off Road Vehicle Project ($992,838) and the Rea Park Collier Street Redevelopment ($2.25 million).	**4,006,484**	**29.06%** Timing	▲
Inflows from financing activities			
Transfer from reserves Transfers are based on activity. When expenditure has occurred a transfer will occur in the following quarter.	**(1,400,221)**	**(62.00%)** Timing	▼
Outflows from financing activities			
Transfer to reserves Transfers are based on activity. Rates money to reserve is transferred at 25% per quarter. Other transfers like proceeds from trades of Plant and Equipment occur once the item has been traded.	**1,636,640**	**49.76%** Timing	▲
Surplus or deficit at the start of the financial year	**(166,197)**	**(2.61%)**	▼
Surplus or deficit after imposition of general rates This surplus will not eventuate as many of the variances listed above are a timing variation that will be corrected as the year progresses. If a project is incomplete at the 30 June 2026 the project will be carried forward.	**1,608,205**	**117.94%** Timing	▲

SHIRE OF MANJIMUP

SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF MANJIMUP
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
Opening	$6.38 M	$6.38 M	$6.21 M	($0.17 M)
Closing	$0.00 M	$1.36 M	$2.97 M	$1.61 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	$15.61 M	% of total
Unrestricted Cash	$5.61 M	36.0%
Restricted Cash	$9.99 M	64.0%

Refer to 3 - Cash and Financial Assets

Payables

	$1.78 M	% Outstanding
Trade Payables	$0.98 M	
0 to 30 Days		100.0%
Over 30 Days		0.0%
Over 90 Days		0.0%

Refer to 9 - Payables

Receivables

	$0.54 M	% Collected
Rates Receivable	$0.86 M	91.9%
Trade Receivable	$0.54 M	% Outstanding
Over 30 Days	$0.06 M	22.1%
Over 90 Days	$0.04 M	16.7%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$0.72 M	$1.71 M	$2.33 M	$0.62 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	$10.82 M	% Variance
YTD Budget	$10.81 M	0.1%

Grants and Contributions

YTD Actual	$5.50 M	% Variance
YTD Budget	$5.71 M	(3.8%)

Refer to 13 - Grants and Contributions

Fees and Charges

YTD Actual	$6.22 M	% Variance
YTD Budget	$5.97 M	4.1%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($7.12 M)	($5.04 M)	($4.13 M)	$0.92 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	$0.32 M	%
Adopted Budget	$0.61 M	51.4%

Refer to 6 - Disposal of Assets

Asset Acquisition

YTD Actual	$12.03 M	% Spent
Adopted Budget	$21.67 M	55.5%

Refer to 5 - Capital Acquisitions

Capital Grants

YTD Actual	$7.56 M	% Received
Adopted Budget	$13.92 M	54.3%

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$0.02 M	($1.68 M)	($1.44 M)	$0.24 M

Refer to Statement of Financial Activity

Borrowings

Principal repayments	($0.51 M)
Interest expense	($0.30 M)
Principal due	$7.45 M

Refer to 10 - Borrowings

Reserves

Reserves balance	$9.99 M
Net Movement	$0.79 M

Refer to 4 - Cash Reserves

Lease Liability

Principal repayments	($0.14 M)
Interest expense	($0.02 M)
Principal due	$0.41 M

Refer to Note 11 - Lease Liabilites

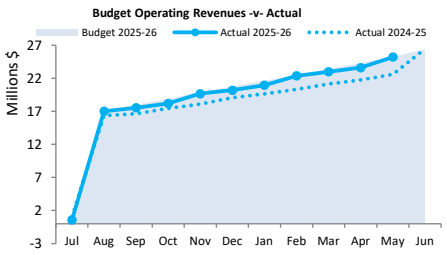
This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MANJIMUP
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2026

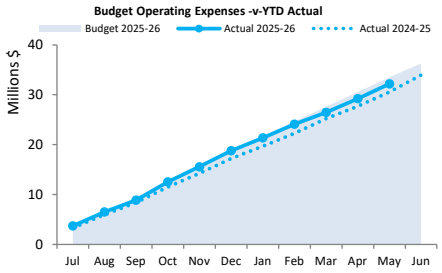
2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

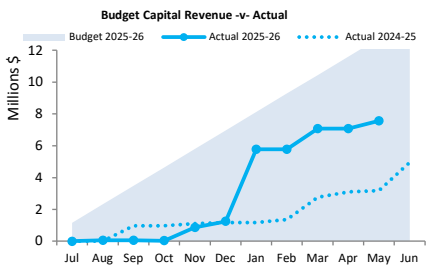


OPERATING EXPENSES

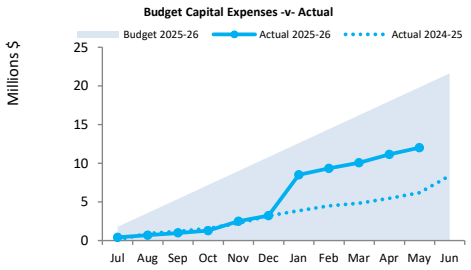


INVESTING ACTIVITIES

CAPITAL REVENUE

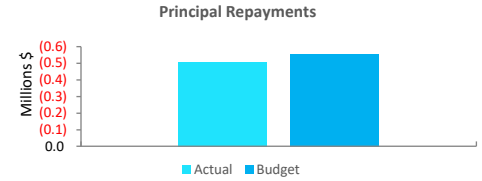


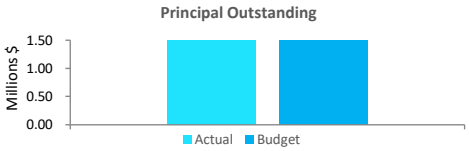
CAPITAL EXPENSES



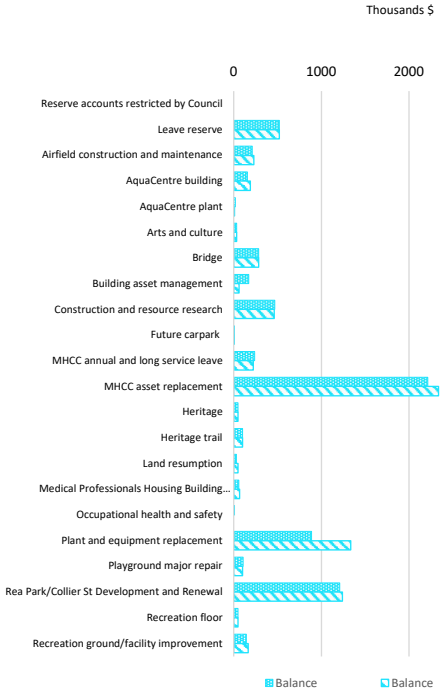
FINANCING ACTIVITIES

BORROWINGS





RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF MANJIMUP
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2026

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		$	$	$	$			
Petty cash	Cash and cash equivalents	2,650	0	2,650	0	On Hand	N/A	N/A
Municipal Fund Account	Cash and cash equivalents	5,408,789	0	5,408,789	0	WBC	Variable	N/A
Reserve Fund Account	Cash and cash equivalents	0	9,991,658	9,991,658	0	WBC	Variable	N/A
Unexpended Loan Account	Cash and cash equivalents	202,686	0	202,686	0	WBC	Variable	N/A
Trust Fund Account		0	0	0	39,650	WBC	Variable	N/A
Total		**5,614,125**	**9,991,658**	**15,605,783**	**39,650**			
Comprising								
Cash and cash equivalents		5,614,125	9,991,658	15,605,783	39,650			
		5,614,125	**9,991,658**	**15,605,783**	**39,650**			

KEY INFORMATION

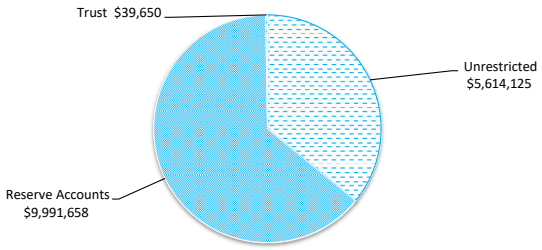
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF MANJIMUP
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2026

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	$	$	$	$	$	$	$	$
Reserve accounts restricted by Council								
Leave reserve	519,731	0	0	519,731	519,731	0	0	519,731
Airfield construction and maintenance	211,798	20,000	(50,000)	181,798	211,798	20,000	(1,370)	230,428
AquaCentre building	157,735	35,000	(176,116)	16,619	157,735	35,000	(3,100)	189,635
AquaCentre plant	18,206	40,000	(54,240)	3,966	18,206	40,000	(47,494)	10,712
Arts and culture	35,297	0	(5,975)	29,322	35,297	0	0	35,297
Bridge	283,584	0	(30,000)	253,584	283,584	0	0	283,584
Building asset management	173,064	15,000	(125,504)	62,560	173,064	15,000	(125,504)	62,560
Construction and resource research	468,110	5,000	(15,427)	457,683	468,110	0	(6,062)	462,048
Future carpark	5,190	5,000	0	10,190	5,190	0	0	5,190
MHCC annual and long service leave	240,279	18,269	0	258,548	240,279	944	(15,932)	225,291
MHCC asset replacement	2,213,726	138,480	(7,618)	2,344,588	2,213,725	122,169	0	2,335,894
Heritage	49,646	0	(21,900)	27,746	49,646	0	0	49,646
Heritage trail	100,000	0	0	100,000	100,000	0	0	100,000
Land resumption	30,553	20,000	(20,000)	30,553	30,553	20,000	0	50,553
Medical Professionals Housing Building Renewal	58,578	10,000	0	68,578	58,578	10,000	0	68,578
Occupational health and safety	9,400	0	(9,400)	0	9,400	0	(9,400)	0
Plant and equipment replacement	889,310	840,376	(1,525,000)	204,686	889,310	574,676	(128,614)	1,335,372
Playground major repair	107,041	50,000	(66,000)	91,041	107,041	50,000	(56,617)	100,424
Rea Park/Collier St Development and Renewal	1,210,284	2,453,757	(35,000)	3,629,041	1,210,284	30,000	0	1,240,284
Recreation floor	49,429	0	0	49,429	49,429	0	0	49,429
Recreation ground/facility improvement	145,685	20,000	(129,172)	36,513	145,685	20,000	0	165,685
Revaluation	53,242	10,000	0	63,242	53,242	10,000	0	63,242
Solar System Maintenance	30,236	5,000	0	35,236	30,236	5,000	0	35,236
Strategic asset and development	570,211	1,228,654	(863,627)	935,238	570,211	481,611	(393,627)	658,195
Strategic Land Use Planning Documents	0	40,000	0	40,000	0	40,000	0	40,000
Waste management and site development	628,774	100,600	0	729,374	628,774	100,600	0	729,374
Windy Harbour infrastructure	901,572	77,718	(280,047)	699,243	901,572	77,718	(70,404)	908,886
Workers compensation	36,383	0	0	36,383	36,384	0	0	36,384
	9,197,064	**5,132,854**	**(3,415,026)**	**10,914,892**	**9,197,064**	**1,652,718**	**(858,124)**	**9,991,658**

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	YTD Budget	YTD Actual	YTD Variance
	$	$	$	$
Buildings	1,655,365	1,379,471	921,714	(457,757)
Furniture and equipment	29,476	24,563	63,234	38,671
Plant and equipment	3,437,116	2,864,263	1,257,656	(1,606,607)
Acquisition of property, plant and equipment	**5,121,957**	**4,268,298**	**2,242,604**	**(2,025,694)**
Infrastructure - roads	7,745,631	6,454,693	4,580,181	(1,874,512)
Infrastructure - footpaths	200,000	166,667	204,283	37,616
Infrastructure - drainage	585,643	488,036	287,843	(200,193)
Infrastructure - bridges	5,085,588	4,237,990	4,294,676	56,686
Infrastructure - car parks	111,879	93,233	63,115	(30,118)
Infrastructure - cemeteries	63,462	52,885	7,128	(45,757)
Infrastructure - airfields and runways	95,000	79,167	53,088	(26,079)
Infrastructure - parks and ovals	2,659,601	2,216,334	292,205	(1,924,129)
Acquisition of infrastructure	**16,546,804**	**13,789,003**	**9,782,519**	**(4,006,484)**
Total capital acquisitions	**21,668,761**	**18,057,301**	**12,025,123**	**(6,032,178)**
Capital Acquisitions Funded By:				
Capital grants and contributions	13,920,386	12,760,354	7,564,579	(5,195,775)
Lease liabilities	232,699	0	0	0
Borrowings	2,423,757	0	0	0
Other (disposals & C/Fwd)	614,500	236,000	315,802	79,802
Reserve accounts				
Airfield construction and maintenance	50,000	37,500	1,370	(36,130)
AquaCentre building	176,116	132,087	3,100	(128,987)
AquaCentre plant	54,240	40,680	47,494	6,814
Arts and culture	5,975	4,481	0	(4,481)
Bridge	30,000	22,500	0	(22,500)
Building asset management	125,504	94,128	125,504	31,376
Plant and equipment replacement	1,525,000	1,143,750	128,614	(1,015,136)
Playground major repair	66,000	49,500	56,617	7,117
Rea Park/Collier St Development and Renewal	35,000	0	0	0
Strategic asset and development	493,627	370,220	393,627	23,407
Windy Harbour infrastructure	49,413	37,060	70,404	33,344
Contribution - operations	1,866,544	3,129,041	3,318,012	188,971
Capital funding total	**21,668,761**	**18,057,301**	**12,025,123**	**(6,032,178)**

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5).* These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2).* Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2),* the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total
Level of completion indicators

- 0%
- 20%
- 40%
- 60%
- 80%
- 100%
- Over 100%

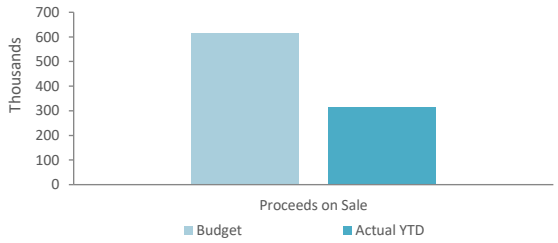
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

	Account Description		Adopted Budget	YTD Budget	YTD Actual	Variance (Under)/Over
			$	$	$	$
	2026/2	Repairs to both Pool areas (retiling and exp joint)	49,930	37,448	47,494	(10,047)
	26/3	3 x Hoeker Roof Pillow	112,000	84,000	3,100	80,900
	2573	3098 Changeroom Refurbishment	64,116	48,087	0	48,087
	26/7	Shelter - Whim Display, Shelter - Timber Trolley	71,182	53,387	0	53,387
	2258	2944 Surge Protection Board - Museums	5,000	3,750	0	3,750
	2399	Additional Works - Pemberton RSL Colocation Redevelopment	12,057	9,043	0	9,043
	2770	3143 Manjimup Art Gallery - Storage Shed	12,169	9,127	15,820	(6,693)
	Sept Adj	Manjimup Art Gallery Improvements	46,559	34,919	27,842	7,077
	2904	Pemberton Community Hub Balang Miya - Completion of Building	423,488	317,616	178,944	138,672
	26/11	Replace existing Switch Board - Imperials Pump Room	3,000	2,250	2,270	(20)
	26/12	Pemberton Toilet Ablutions Upgrade	85,000	63,750	0	63,750
	26/14	Building Maintenance Office Upgrade	15,000	11,250	838	10,412
	26/15	Perimeter Security Fencing - Building Svces W/S	7,100	5,325	7,776	(2,451)
	2771	3144 Northcliffe Town Hall Renewal Works	57,000	42,750	0	42,750
	2772	3145 New Air con - Pemberton Sports Club Gym	15,000	11,250	4,498	6,752
	1496	2728 Upgrade 5D Brockman St	610,582	457,936	594,257	(136,321)
	26/22	Connection of Generator Plug for Pound	3,000	2,250	0	2,250
	2773	3146 Refurbish Council Chambers/Office Design	13,182	9,887	12,935	(3,049)
	26/34	Upgrade Depot Kitchen	30,000	22,500	280	22,220
	Sept Adj	Air conditioner replacement	20,000	15,000	23,240	(8,240)
	26/36	CCTV Upgrade - Admin Building	9,600	7,200	9,784	(2,584)
	26/37	LEASE - 2 x UPS (Admin Building / Depot)	6,560	4,920	6,334	(1,414)
	26/40	Security System Server Upgrade	9,000	6,750	9,000	(2,250)
	26/23	4 x DR770X Dash Camera	1,916	1,437	1,175	262
	26/35	LEASE - 2 x Projectors (Council / JC Rose Room)	2,400	1,800	505	1,295
	Mar Adj	Railway Building Office Development		0	1,062	(1,062)
	2920	Misc - Runway and Taxiway Repairs - Manjimup Airport	95,000	71,250	53,088	18,162
	2264	Bridges - 3016 South Western Hwy 8033	51,000	38,250	0	38,250
	2779	Bridges - 3152 Paint Northern Timber Arch	60,000	45,000	3,420	41,580
	2781	Bridges - 3154 Mordalup Rd Bridge 3923	3,928,588	2,946,441	3,928,588	(982,147)
	2782	Bridges - 3155 Franco Rd Bridge 5216	246,000	184,500	0	184,500
	26/74	Bridges - Mordalup Rd Bridge 3923	800,000	600,000	362,668	237,332
	2165	Carpark - Upgrade Works at 38 Rose Street Manjimup	47,467	35,600	35,733	(133)
	2163	Carpark - Upgrade of Walpole Pioneer Park Carpark	30,417	22,813	0	22,813
	3025	Drains - (L1 to L5) Catchment G Manjimup	50,000	37,500	21,820	15,680
	1966	Drains - 2853 Pine St (L89 to L90)	46,838	35,129	0	35,129
	2520	Drains - 3064 Various Manjimup Priority 1	9,371	7,028	9,371	(2,343)
	2521	Drains - 3065 Pemberton Heritage Precinct	100,000	75,000	0	75,000
	2783	Drains - 3156 Various Manjimup Priority 1	219,434	164,576	236,301	(71,726)
	3026	Drains - Balbarrup Rd Cosy Creek drainage	65,000	48,750	13,971	34,779
	3027	Drains - Culvert replacement Keegans Rd	70,000	52,500	1,318	51,182
	26/78	Drains - Repair rural road culverts	25,000	18,750	4,396	14,354
	26/79	Drains - Various lid replacement and minor repairs	0	0	666	(666)
	2784	Footpaths - 3157 Concrete Slab Replacement Program	90,000	67,500	90,000	(22,500)
	3014	Footpaths - Concrete Slab Replacement Program - Hospital Ave	70,000	52,500	70,000	(17,500)
	26/81	Footpaths - Retro fit pram ramps & gaps	40,000	30,000	11,616	18,384
	3016	Kerbing - Kerb Replacement Various	20,000	15,000	29,968	(14,968)
	2553	Misc - 3050 Expansion of Manjimup Lawn Cemetery	53,462	40,097	161	39,936
	2556	Misc - 3053 Expansion and Pre-dug graves	10,000	7,500	6,967	533
	2174	Misc - Power Upgrade & Field Lighting Project - Rea Park & Collie	202,686	152,015	78,730	73,285
	Sept Adj	Misc - Stage 2a - Rea Park/Collier St Redevelopment	1,250,000	937,500	2,818	934,682
	2778	Misc - 3151 Drought Proofing Northcliffe Rec Ground	7,376	5,532	2,546	2,986
	26/28	Misc - Safety Fencing for Irrigation Tank (Brockman Pk Pemb)	8,500	6,375	5,817	558
	3049	Misc - Walpole Rec Centre/Skate Park Shade Sail Replacem	18,200	13,650	18,140	(4,490)
	1141	Misc - 2684 Relocation RV Dump Point Walpole C/F	14,796	11,097	7,536	3,561
	2295	Misc - 3039 Mainstreet Upgrade (now Northcliffe)	113,823	85,367	0	85,367
	2296	Misc - 3047 Upgrade Lawn Cemetery car park	8,995	6,746	1,095	5,651
	2519	Misc - 3081 Mainstreet Upgrade - Quinninup	215,000	161,250	174,212	(12,962)
	2551	Misc - 3095 Seal CRC Front Car Park	25,000	18,750	26,286	(7,536)
	2552	Misc - 3096 Depot decontamination	93,205	69,904	0	69,904
	2780	Misc - 3153 Replace Standpipe at Northcliffe Depot	6,000	4,500	0	4,500
	2805	Misc - Mainstreet Upgrade - Unallocated	100,000	75,000	0	75,000
	Sept Adj	Misc - Street Bin Replacement - Manjimup CBD	150,000	112,500	126,194	(13,694)

	Account Description	Adopted Budget	YTD Budget	YTD Actual	Variance (Under)/Over
		$	$	$	$
3052	Misc - West Boundary and Ipsen intersection safety improvements	20,000	15,000	11,370	3,630
Dec Adj	Misc - Off Road Vehicle Area	992,838	744,629	0	744,629
26/29	Playground Renewal - Cole St	19,000	14,250	16,578	(2,328)
26/30	Playground Renewal - Lintott St	47,000	35,250	41,029	(5,779)
2535	Reseal - 3086 Rest Point Rd	87,079	65,309	93,305	(27,996)
2537	Reseal - 3088 Unsealed Roads in Townsites	90,000	67,500	0	67,500
2807	Reseal - 3180 Rose St	30,000	22,500	29,061	(6,561)
2809	Reseal - 3182 Franklin St	80,000	60,000	80,605	(20,605)
2813	Reseal - 3186 Diamond Tree/Eastbourne Rd	55,000	41,250	54,418	(13,168)
2821	Reseal - 3194 Walpole CRC back carpark	24,331	18,248	0	18,248
26/108	Reseal - Banksia St	30,000	22,500	27,992	(5,492)
26/105	Reseal - Eastbrook Rd	93,844	70,383	97,115	(26,732)
26/107	Reseal - Guppy St	40,000	30,000	43,016	(13,016)
26/104	Reseal - Karri St	86,000	64,500	76,785	(12,285)
26/103	Reseal - Kurandra Rd	52,000	39,000	49,097	(10,097)
26/110	Reseal - Line marking	35,000	26,250	0	26,250
26/102	Reseal - Middlesex Rd	61,000	45,750	31,291	14,459
26/109	Reseal - Muirillup Rd	70,000	52,500	69,143	(16,643)
26/106	Reseal - Pump Hill Rd	55,000	41,250	53,813	(12,563)
26/98	Reseal - Rose St	42,000	31,500	40,027	(8,527)
26/101	Reseal - Sommerville St	60,000	45,000	55,298	(10,298)
26/100	Reseal - Springall Rd	50,000	37,500	47,224	(9,724)
2280	Resheet - 3035 Broke Inlet Road	37,010	27,758	40,685	(12,928)
2791	Resheet - 3164 Smithbrook Road	59,579	44,684	54,724	(10,040)
2793	Resheet - 3166 DeCampo Rd	30,000	22,500	23,708	(1,208)
2794	Resheet - 3167 Grays Road	55,120	41,340	50,813	(9,473)
2795	Resheet - 3168 Diamond Tree Road	51,669	38,752	41,464	(2,712)
2800	Resheet - Allen Rd	40,000	30,000	35,560	(5,560)
3042	Resheet - Balbarrup Road	65,000	48,750	66,046	(17,296)
2797	Resheet - Boorara Rd	59,714	44,786	63,600	(18,815)
26/93	Resheet - Gardiner Road	30,000	22,500	0	22,500
3044	Resheet - Hillbrook Road	57,000	42,750	55,510	(12,760)
3045	Resheet - North Walpole Rd	65,000	48,750	60,535	(11,785)
2798	Resheet - Riverway Rd	60,663	45,497	65,510	(20,013)
26/91	Resheet - Springall Road	70,000	52,500	54,227	(1,727)
3047	Resheet - Springdale Road	40,000	30,000	40,820	(10,820)
26/96	Resheet - Windy Harbour various, Northcliffe	15,000	11,250	4,875	6,375
Dec Adj	Resheet - To be advised	100,000	75,000	0	75,000
2515	Roads - 3077 Grays Rd (SLK 12.6 - 13.2)	33,501	25,126	33,501	(8,375)
2785	Roads - 3158 Nth Walpole Rd Various b/n SLK11.1-16.22	93,784	70,338	93,782	(23,444)
2786	Roads - 3159 Wheatley Coast Rd SLK11.2-11.9	420,770	315,578	410,486	(94,909)
2787	Roads - 3160 Graphite Rd SLK0.75-1.119	87,143	65,357	80,199	(14,842)
2788	Roads - 3161 Channeybearup Rd SLK0.09-1.09	409,423	307,067	408,004	(100,937)
2789	Roads - 3162 Old Vasse Rd SLK1.35-2.35	335,178	251,384	62,304	189,080
3007	Roads - Channybearup Rd SLK1.09-2.19	750,000	562,500	434,119	128,381
26/84	Roads - Graphite Rd SLK1.12-1.72	750,000	562,500	268,477	294,023
3009	Roads - Grays Rd SLK0.00-0.22	75,000	56,250	74,381	(18,131)
26/88	Roads - Minor Works Various	45,000	33,750	0	33,750
3011	Roads - Nth Walpole Rd Various SLK TBC	750,000	562,500	445,304	117,196
26/86	Roads - Old Vasse Rd SLK2.35-3.34	750,000	562,500	0	562,500
26/83	Roads - Wheatley Coast Rd SLK TBC (SW Hwy to Northcliffe)	750,000	562,500	601,123	(38,623)
26/47	1000WA - Large or medium sedan, SUV or 4x4 dual range wagon	59,500	44,625	57,007	(12,382)
26/49	1012WA - Large or medium sedan, SUV or 4x4 dual range wagon	59,500	44,625	56,256	(11,631)
26/52	1030WA - Dual cab dual range utility 4x4	48,000	36,000	50,041	(14,041)
26/53	1035WA - Single cab utility 4x2	29,000	21,750	36,045	(14,295)
26/51	1020WA - Extra cab dual range utility 4x4	50,000	37,500	45,526	(8,026)
26/50	1013WA - 4x4 dual cab dual range utility	45,000	33,750	42,838	(9,088)
26/48	1008WA - Large or medium 4x4 dual range wagon or utility	63,000	47,250	63,125	(15,875)
2829	3202 Mits. Triton dual cab - 1019WA	48,000	36,000	47,174	(11,174)
2680	Lint Pots and Acid Dosing Pump Replacement	4,310	3,233	0	3,233
26/115	10kVa Generator - Walpole SES	5,900	4,425	0	4,425
26/116	2.4 Broadacre Truck - Northcliffe BFB	494,218	370,664	0	370,664
26/117	2.4 Broadacre Truck - Springfield BFB	494,218	370,664	0	370,664
26/118	2.4 Broadacre Truck - Walpole BFB	494,000	370,500	0	370,500
1073	2269 Water System Upgrade (Windy Harb) C/F	14,409	10,807	0	10,807
1108	1957 Water Tanks and Water Security (Windy Harb) C/F	5,004	3,753	0	3,753
2835	3208 Emergency Generator/Trailer	3,057	2,293	1,480	813
2900	Replace Barbeques - Windy Harbour	30,000	22,500	27,826	(5,326)
26/65	Replace Mower - Ex MW14	10,000	7,500	6,773	727
26/61	Replace Backhoe - Ex BH09	220,000	165,000	0	165,000
26/62	John Deere 670GP Grader - Ex GR03 *For discussion re OCM*	470,000	352,500	0	352,500
26/63	Replace - Tipper Spray Truck 8t - Ex TK5	200,000	150,000	0	150,000
26/66	Replace Semi-Trailer Side Tipper - Ex TK02	165,000	123,750	0	123,750
26/67	Signs Trailer	15,000	11,250	0	11,250
2842	3215 Prime Mover	260,000	195,000	0	195,000
2843	3216 Iveco Daily	150,000	112,500	113,645	(1,145)
3112	1IPU491 - 2023 Isuzu NPS - Manjimup SES	0	0	416,483	(416,483)
3113	Light Tanker - Ringbarkers BFB – N569 – Reg 1IRG374	0	0	303,400	(303,400)
		21,668,761	**16,251,571**	**12,025,123**	**4,226,447**

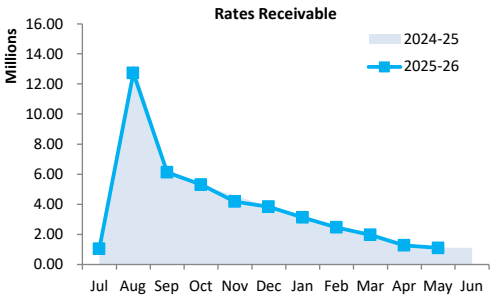
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget Net Book Value	Budget Proceeds	Budget Profit	Budget (Loss)	YTD Actual Net Book Value	YTD Actual Proceeds	YTD Actual Profit	YTD Actual (Loss)
		$	$	$	$	$	$	$	$
	Plant and equipment								
5091	Ford Ranger XL Dual cab - 1030WA	40,573	27,000	0	(13,573)	0	0	0	0
5039	Toyota Hilux Workmate 4x2 - 1035WA	10,824	10,000	0	(824)	9,421	18,354	8,933	0
4400	Toyota Rosa Community Bus	0	40,000	40,000	0	0	0	0	0
5074	Mitsubishi Pajero Sport GXS - 1012W.	31,071	29,000	0	(2,071)	0	0	0	0
5081	Toyota Fortuner GLX - 1000WA	38,791	30,000	0	(8,791)	36,029	41,036	5,007	0
4304	Toyota Commuter 12 Seater Bus (For	0	10,000	10,000	0	0	25,809	25,809	0
5079	Mitsubishi Triton GLX - 1013WA	30,508	27,000	0	(3,508)	28,985	28,400	0	(585)
MW14	John Deere S140 Mower - MW14	2,595	2,500	0	(95)	0	0	0	0
5003	Ford Ranger XL Space cab - 1024WA	7,284	10,000	2,716	0	0	0	0	0
5071	Nissan Navarra STX - 1008WA	38,222	29,000	0	(9,222)	39,753	34,445	0	(5,308)
4457	Cat 432F Backhoe - BH09	0	40,000	40,000	0	0	0	0	0
4596	John Deere 670GP Grader - GR03	0	90,000	90,000	0	0	0	0	0
4561	Isuzu Tipper Spray Truck 8t - TK5	7,250	30,000	22,750	0	0	0	0	0
3944	Semi-Trailer Supalift Bin - TK02	0	40,000	40,000	0	0	0	0	0
4708	3010 DAF Tipper - TK041	0	30,000	30,000	0	1,685	14,702	13,017	0
4510	3218 TK192 Prime Mover	0	70,000	70,000	0	0	0	0	0
5075	3222 Pajero Sport Ex 1002WA	31,827	29,000	0	(2,827)	31,475	30,582	0	(893)
5026	3225 Mits. Triton dual cab Ex 1016WA	16,943	23,000	6,057	0	17,384	21,940	4,556	0
5024	3226 Mits. Triton dual cab Ex 1019WA	15,381	23,000	7,619	0	16,370	21,718	5,348	0
5043	3227 Mits. Triton dual cab Ex 1022WA	22,398	25,000	2,602	0	22,398	21,718	0	(680)
	2012 Toyota Landcruiser (ex Ringbarkers BFB)		0	0	0	0	35,000	35,000	0
	3011 Hino 917 Crew Cab TK141			0	0	0	22,098	22,098	0
	Asset written off (Insurance)			0	0	11,354	0	0	(11,354)
		293,668	**614,500**	**361,744**	**(40,912)**	**214,854**	**315,802**	**119,768**	**(18,820)**



7 RECEIVABLES

Rates receivable	30 June 2025	31 May 2026
	$	$
Opening arrears previous year	1,046,370	865,516
Levied this year	11,900,079	12,630,979
Less - collections to date	(11,848,941)	(12,400,513)
Gross rates collectable	**1,097,508**	**1,095,982**
Allowance for impairment of rates receivable	(231,992)	(231,992)
Net rates collectable	**865,516**	**863,990**
% Collected	91.5%	91.9%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	0	134,549	55,690	9,196	40,051	239,486
Percentage	0.0%	56.2%	23.3%	3.8%	16.7%	
Balance per trial balance						
Trade receivables	0	134,549	55,690	9,196	40,051	239,486
Other receivables	0	0	0	0	1,280	1,280
GST receivable	0	224,518	0	0	0	224,518
Allowance for credit losses of rates and statutory receivables		0	0	0	(231,992)	0
Allowance for credit losses of trade receivables		0	0	0	(30,583)	(30,583)
Other receivables - Infringement debtors		33,941	0	0	0	33,941
Other receivables - Office State Revenue		67,303	0	0	0	67,303
Total receivables general outstanding						**535,945**

Amounts shown above include GST (where applicable)

KEY INFORMATION

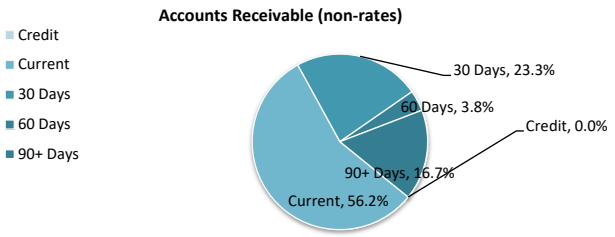
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 May 2026
	$	$	$	$
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	16,752	0	(16,752)	0
Inventory				
Fuel and materials	26,901	310,903	(323,718)	14,086
Bitumen products	5,621	43,913	(41,434)	8,100
Other inventories	117,244	108,655	(72,623)	153,276
Other assets				
Prepayments	162,998	0	(162,998)	0
Accrued income	160,888	0	(160,888)	0
Contract assets	1,387,097	224,891	(1,288,130)	323,858
Accrued Interest - Self supporting loans	5,832	0	0	5,832
Total other current assets	**1,883,333**	**688,362**	**(2,066,543)**	**505,152**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

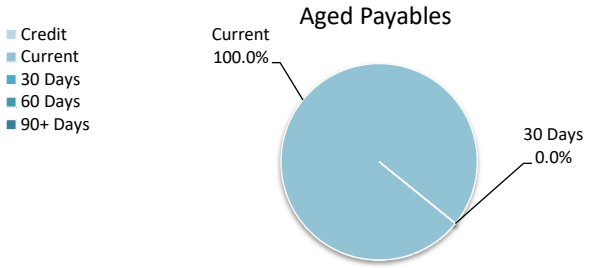
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	0	981,706	0	0	0	981,706
Percentage	0.0%	100.0%	0.0%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors	0	981,706	0	0	0	981,706
Prepaid rates	0	38,255	45,997	32,530	268,087	384,869
Bonds and deposits held	0	206,777	0	0	0	206,777
Accrued expenses	0	0	0	0	19,197	19,197
Accrued interest on loans	0	0	0	0	58,777	58,777
Accrued employee deductions/hours ba	0	129,879	0	0	0	129,879
Emergency Services Levy	0	(2,408)	0	0	0	(2,408)
Total payables general outstanding						**1,778,797**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 BORROWINGS

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	**Loan No.**	**1 July 2025**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**
		$	$	$	$	$	$	$	$	$
Brockman St (RGC)	223	311,329	0	0	(20,648)	(20,648)	290,681	290,681	(12,310)	(12,070)
Freehold Land Acquisition (RGC)	224	582,532	0	0	(38,635)	(38,635)	543,897	543,897	(23,033)	(22,618)
Archive Storage Shed	229	109,505	0	0	(6,430)	(6,430)	103,075	103,075	(1,921)	(1,882)
Medical Professionals Accommodation	219	326,958	0	0	(25,462)	(25,462)	301,496	301,496	(13,211)	(12,756)
Manjimup Waste Site Development	213	111,952	0	0	(12,425)	(25,270)	99,527	86,682	(3,773)	(7,121)
Manjimup VRC Building Expansion	215	113,366	0	0	(7,041)	(14,128)	106,325	99,238	(2,534)	(4,925)
CBD Solar Efficiency Project	228	257,785	0	0	(50,280)	(50,280)	207,505	207,505	(3,066)	(2,863)
Swimming pool	207	51,198	0	0	(51,198)	(51,198)	0	0	(1,531)	(1,154)
Swimming pool	210	39,933	0	0	(39,933)	(39,933)	0	0	(1,590)	(620)
Walpole Country Club	220	6,291	0	0	(6,291)	(6,291)	0	0	(107)	(14)
Air Source Heat Pumps AquaCentre	227	90,226	0	0	(17,598)	(17,598)	72,628	72,628	(1,073)	(1,002)
Pemberton Colocation Redevelopment	230	585,639	0	0	(30,356)	(30,356)	555,283	555,283	(14,031)	(13,909)
Stage 1 - Recreation/Community Amenities Upgrade	231	1,254,941	0	0	(65,050)	(65,050)	1,189,891	1,189,891	(30,065)	(29,804)
Depot Building extensions, WP T/Hall Entry, WP Aged Accomm, WP SSR	214	142,716	0	0	(15,839)	(32,213)	126,877	110,503	(4,810)	(8,954)
Stage 2a - Recreation/Community Facilities Upgrade	232	485,486	0	0	(15,296)	(15,296)	470,190	470,190	(25,605)	(24,506)
Stage 2b - Collier Street/ Rea Park Redevel	233	2,427,428	0	0	(76,482)	(76,482)	2,350,946	2,350,946	(128,028)	(111,836)
Stage 2C - Collier Street/ Rea Park Redevel	234	0	0	2,423,757	0	0	0	2,423,757	0	0
Staff Housing	237	728,259	0	0	(11,306)	(22,915)	716,953	705,344	(19,403)	(41,044)
		7,625,542	0	2,423,757	(490,270)	(538,185)	7,135,272	9,511,114	(286,091)	(297,078)
Self supporting loans										
Pemberton Golf Club		83,757	0	0	(9,226)	(9,226)	74,531	74,531	(2,892)	(2,855)
Manjimup Tennis Club		246,380	0	0	(7,526)	(7,526)	238,854	238,854	(12,761)	(12,950)
		330,137	0	0	(16,752)	(16,752)	313,385	313,385	(15,653)	(15,805)
Total		**7,955,679**	**0**	**2,423,757**	**(507,022)**	**(554,937)**	**7,448,656**	**9,824,499**	**(301,744)**	**(312,883)**
Current borrowings		554,937					47,914			
Non-current borrowings		7,400,742					7,400,742			
		7,955,679					**7,448,656**			

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

New borrowings 2025-26

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used) Actual	Amount (Used) Budget	Balance Unspent
	$	$				$	%	$	$	$
Stage 2C - Collier Street/ Rea Park Redevelopment	0	2,423,757	TBA	Prin/Interest	20	1,385,359	4.80	0	(2,423,757)	0

KEY INFORMATION
The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

11 LEASE LIABILITIES

Movement in carrying amounts

Information on leases			New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Lease No.	1 July 2025	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		$	$	$	$	$	$	$	$	$
Switching Equipment ICT	5546295	4,650	0	0	(4,650)	(4,650)	0	0	(15)	0
HP Design Jet XL3600	52295/050	16,281	0	0	(6,473)	(7,072)	9,808	9,209	(446)	0
Nissan xTrail - 1026WA	1068377	12,222	0	0	(5,454)	(5,977)	6,768	6,245	(392)	0
1005WA Toyota Hilux		49,364	0	0	(16,887)	(18,459)	32,477	30,905	(1,657)	0
1028WA Ford Ranger XL		28,369	0	0	(10,412)	(11,381)	17,957	16,988	(940)	0
1001WA Mistsubishi Triton	30975	22,951	0	0	(16,710)	(18,261)	6,241	4,690	(614)	0
Nutanix Block	5546295	156,140	0	0	(28,803)	(31,485)	127,337	124,655	(5,682)	0
CCTV Server	5546295	33,770	0	0	(9,858)	(10,775)	23,912	22,995	(1,164)	0
Firewalls	5546295	178,082	0	0	(30,979)	(11,884)	147,103	166,198	(6,514)	0
Photocopiers x 3		45,902	0	0	(9,212)	(10,056)	36,690	35,846	(1,658)	0
New Leases/Roll Over		0	0	232,699	0	0	0	232,699	0	0
Total		**547,731**	**0**	**232,699**	**(139,438)**	**(130,000)**	**408,293**	**650,430**	**(19,082)**	**0**
Current lease liabilities		151,979					12,541			
Non-current lease liabilities		395,752					395,752			
		547,731					**408,293**			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

12 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 May 2026
		$	$	$	$	$
Other liabilities						
Contract liabilities		501,031	0	216,346	(254,044)	463,335
Capital grant/contributions liabilities		417,655	0	1,360,584	(997,091)	781,146
Total other liabilities		918,686	0	1,576,930	(1,251,135)	1,244,481
Employee Related Provisions						
Provision for annual leave		878,418	0	220,393	(171,691)	927,120
Provision for long service leave		990,098	(18,131)	97,163	(32,787)	1,036,343
Other employee provisions - Workers compensation		41,708	(404)	3,440	(1,445)	43,299
Total Provisions		1,910,224	(18,535)	320,996	(205,923)	2,006,762
Total other current liabilities		**2,828,910**	**(18,535)**	**1,897,926**	**(1,457,058)**	**3,251,243**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF MANJIMUP
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2026

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue					
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 May 2026	Current Liability 31 May 2026	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	$	$	$	$	$	$	$	$	$	$	$
Grants and subsidies											
Grant - Native Forest Industry Transition Fund	0	0	0	0	0	87,300	80,025	87,300	0	87,300	162,600
Financial Assistance Grant - General Purpose	0	0	0	0	0	1,456,008	1,562,927	1,456,008	106,919	1,562,927	1,562,927
Grant - Depart Fire and Emergency Services CESM	0	0	0	0	0	90,950	83,371	90,950	0	90,950	88,314
ESL Administration Levy	0	0	0	0	0	4,500	4,125	4,500	0	4,500	4,000
ESL Operating Grant - BFB	16,488	197,190	(124,551)	89,127	89,127	262,920	241,010	262,920	0	262,920	218,022
ESL Operating Grant - SES	7,958	19,156	(14,548)	12,566	12,566	36,153	33,140	36,153	0	36,153	41,646
Grant - DFES - Mitigation Activity Fund (MAF)	0	102,500	(22,810)	79,690	79,690	205,100	188,008	205,100	0	205,100	85,751
Grant - DFES - Non Recurrent Funding (NC BFB/VFR	45,685	0	0	45,685	45,685	45,685	41,878	45,685	0	45,685	45,685
Grant - Commonwealth Home Support Program (MHC	0	0	0	0	0	1,195,233	1,095,630	1,195,233	0	1,195,233	1,156,465
Grant - Viability Supplement (MHCC)	0	0	0	0	0	82,000	75,167	82,000	0	82,000	0
Grant - Department of Health (MHCC)	0	0	0	0	0	14,300	13,108	14,300	0	14,300	0
Grant - LDAT	0	0	0	0	0	14,213	13,029	14,213	0	14,213	14,213
Grant - Regional Recovery Partnerships (TBike)	337,552	0	(50,752)	286,800	286,800	337,551	309,422	337,551	0	337,551	57,829
Grant - Dept of Creative Industries, Tourism and Spor	0	50,000	0	50,000	50,000	0	45,833	0	50,000	50,000	18,154
Grant - Dept of Local Government, Cultural Industries	0	1,371	0	0	0	42,308	3,526	42,308	0	42,308	0
Grant - Financial Assistance Grant - Roads	0	0	0	0	0	772,394	897,844	772,394	125,450	897,844	897,844
State Direct Grant	0	0	0	0	0	501,435	501,435	501,435	0	501,435	501,435
NDIS Assistance Payment	0	0	0	0	0	99,705	91,396	99,705	0	99,705	0
Grant - Office of the Arts, Dept of Inf, Trans and Reg I	12,251	0	0	12,251	12,251	12,251	11,230	12,251	0	12,251	0
Unspent Home Care Packages - (1 Client)	48,458	0	(10,551)	37,907	37,907	0	0	0	0	0	0
Dept Health - Aged Care Registered Nurses' Payment	4,300	0	0	4,300	4,300	0	0	0	0	0	0
Dept Health - Support at Home (Thin Market)											162,111
Empowering Community in Managing Threatened Spe	1,536	0	(1,536)	0	0	59,632	54,663	59,632	0	59,632	17,693
Dept of Planning Lands and Heritage	0	0	0	0	0	10,000	9,167	10,000	0	10,000	0
RETB Regional Arts Sector Capacity Building - 2023 t	26,803	0	(22,552)	4,251	4,251	0	0	0	0	0	22,552
Book Week - Operating Project Grants - Libraries	0	0	0	0	0	0	0	0	0	0	3,367
Future Minds: Regional Youth in STEM	0	0	0	0	0	0	5,500	0	6,000	6,000	6,000
Dept of Creative Industries, Tourism and Sport	0	0	0	0	0	0	37,202	0	40,584	40,584	0
Grant - Dept of Creative Industries, Tourism and Spor	0	3,000	0	3,000	3,000	0	0	0	0	0	0
Grant - Dept of Planning Lands and Heritage	0	0	0	0	0	0	14,667	0	16,000	16,000	0
Main Roads WA Emergency Funding	0	0	0	0	0	0	0	0	0	0	18,329
	501,031	**373,217**	**(247,300)**	**625,577**	**625,577**	**5,329,638**	**5,413,302**	**5,329,638**	**344,953**	**5,674,591**	**5,084,937**
Contributions											
Vehicle Contributions	0	0	0	0	0	19,240	17,637	19,240	0	19,240	27,827
Insurance - General Recoup	0	0	0	0	0	30,000	27,500	30,000	0	30,000	95,744
Insurance - Premium Recoups	0	0	0	0	0	25,652	23,514	25,652	0	25,652	27,800
Legal Cost Reimbursement	0	0	0	0	0	21,000	19,250	21,000	0	21,000	18,099
Pensioner Interest Subsidy	0	0	0	0	0	4,000	3,667	4,000	0	4,000	0
Recoverable Expenses Income	0	0	0	0	0	3,000	2,750	3,000	0	3,000	0
Recoverable Lease Costs	0	0	0	0	0	4,000	3,667	4,000	0	4,000	610
Sundry Income (Admin)	0	0	0	0	0	5,000	4,583	5,000	0	5,000	3,279
Telephone Reimbursement	0	0	0	0	0	2,200	2,017	2,200	0	2,200	0
Recoverable Utilities	0	0	0	0	0	79,000	72,417	79,000	0	79,000	68,812
Recoverable Expenses Income (Off CEO)	0	0	0	0	0	0	0	0	0	0	1,108
Recoverable Expenses Income (Fire Prev)	0	0	0	0	0	3,000	2,750	3,000	0	3,000	691
Recoverable Expenses Income (Health)	0	0	0	0	0	3,000	2,750	3,000	0	3,000	60
Recoverable Expenses Income (Building)	0	0	0	0	0	1,000	917	1,000	0	1,000	1,929
Recoverable Expenses Income (Rangers)	0	0	0	0	0	0	0	0	0	0	4,645
Recoverable Expenses Income (Community Services)	0	0	0	0	0	0	0	0	0	0	168
Recoverable Expenses Income (Mjp Gallery)	0	0	0	0	0	0	0	0	0	0	321
Recoverable Expenses Income (Infrastructure)	0	0	0	0	0	0	0	0	0	0	692
Recoverable Expenses Income (Tech Svces)	0	0	0	0	0	0	0	0	0	0	2,216
Sundry Income (Building)	0	0	0	0	0	500	458	500	0	500	0
Contribution - Family Services Mjp Comm Centre	0	0	0	0	0	15,916	14,590	15,916	0	15,916	17,936
Recoverable Utilities - Mjp Comm Centre	0	0	0	0	0	4,285	3,928	4,285	0	4,285	3,418
Advertising Cost Recoup	0	0	0	0	0	1,000	917	1,000	0	1,000	2,846
Donation Box / Fundraising (MHCC)	0	0	0	0	0	500	458	500	0	500	0
Contribution - Meals on Wheels (MHCC)	0	0	0	0	0	10,000	9,167	10,000	0	10,000	25,494
Recoverable Expenses Income (MHCC)	0	0	0	0	0	0	0	0	0	0	510
Recoverable Utilities (PwrUp)	0	0	0	0	0	20,000	18,333	20,000	0	20,000	20,782
Cleaning Costs Recouped (PwrUp)	0	0	0	0	0	2,000	1,833	2,000	0	2,000	0
Kids Sport Administration - DLGSC	0	0	0	0	0	2,000	1,833	2,000	0	2,000	0
Freight Recoup - Libraries	0	0	0	0	0	0	0	0	0	0	1,916
Container Deposit Scheme - LG Shared Profit	0	0	0	0	0	12,000	11,000	12,000	0	12,000	12,743
50:50 Private Works Income	0	0	0	0	0	15,000	13,750	15,000	0	15,000	0
Dangerous Tree Removal Royalties	0	0	0	0	0	5,000	4,583	5,000	0	5,000	0
Diesel Fuel Rebate	0	0	0	0	0	38,000	34,833	38,000	0	38,000	30,783
Pemberton Community Hub Recoup	0	0	0	0	0	2,500	2,292	2,500	0	2,500	0
Workers Compensation Recoup	0	0	0	0	0	0	0	0	0	0	37,714
EV Charging Station Disbursement	0	0	0	0	0	0	0	0	0	0	1,636
Contribution - Shire of Bridgetown	0	0	0	0	0	0	0	0	0	0	1,000
	0	**0**	**0**	**0**	**0**	**328,793**	**301,394**	**328,793**	**0**	**328,793**	**410,779**
TOTALS	**501,031**	**373,217**	**(247,300)**	**625,577**	**625,577**	**5,658,431**	**5,714,696**	**5,658,431**	**344,953**	**6,003,384**	**5,495,716**

SHIRE OF MANJIMUP
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2026

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue					
Provider	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 May 2026	Current Liability 31 May 2026	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	$	$	$	$	$	$	$	$	$	$	$
Capital grants and subsidies											
Grant - ESL Capital Funding	0	0	0	0	0	1,488,336	1,364,308	1,488,336	0	1,488,336	684,884
Grant - Heritage Conservation	0	0	0	0	0	28,091	25,750	28,091	0	28,091	0
Grant - DLGSCI - Public Regional Galleries Improvement Fund	9,669	0	(9,669)	0	0	9,669	8,863	9,669	0	9,669	9,669
Grant - Lotterywest (Pemberton Colocation)	129,395	0	(129,395)	0	0	323,488	296,531	323,488	0	323,488	129,395
Financial Assistance Grant - Special Projects (Capital)	0	0	0	0	0	697,333	639,222	697,333	0	697,333	0
Grant - Mainroads WA	0	0	0	0	0	2,363,961	2,166,964	2,363,961	0	2,363,961	2,326,962
Grant - Federal Government Infrastructure	0	0	0	0	0	1,964,294	1,800,603	1,964,294	0	1,964,294	1,964,294
Grant - Regional Road Group	239,437	1,320,000	(832,447)	726,990	726,990	3,355,532	3,075,904	3,355,532	0	3,355,532	1,621,280
Grant - Roads to Recovery	0	0	0	0	0	1,401,844	1,285,024	1,401,844	0	1,401,844	769,068
Grant - Regional Airports Development Scheme	0	0	0	0	0	45,000	41,250	45,000	0	45,000	0
Grant - Local Roads and Community Infrastructure - Phase 3	29,157	0	0	29,157	29,157	0	0	0	0	0	0
Grant - Local Roads and Community Infrastructure - Phase 4	9,997	0	0	9,997	9,997	0	0	0	0	0	0
Grant - Dept of Creative Industries, Tourism and Sport	0	40,584	(25,580)	15,004	15,004	0	0	0	0	0	25,580
Grant - State Government	0	0	0	0	0	0	1,145,833	0	1,250,000	1,250,000	0
Grant - Dept of Local Government, Industry Regulation and Safety	0	0	0	0	0	0	910,102	0	992,838	992,838	0
Grant - Commodity Route Funding	0	0	0	0	0	0	0	0	0	0	33,447
Grant - Talison Lithium	0	0	0	0	0	0	0	0	1,000,000	1,000,000	0
	417,655	**1,360,584**	**(997,091)**	**781,148**	**781,148**	**11,677,548**	**12,760,354**	**11,677,548**	**3,242,838**	**14,920,386**	**7,564,579**

SHIRE OF MANJIMUP
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2026

15 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2025	Amount Received	Amount Paid	Closing Balance 31 May 2026
	$	$	$	$
Public Open Space - Planning Act	39,650	0	0	**39,650**
	39,650	**0**	**0**	**39,650**

SHIRE OF MANJIMUP
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2026

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			$	$	$	$
Budget adoption						0
Mainstreet Works - Unallocated	26-Aug-25	Capital expenses	0	0	(50,000)	(50,000)
Mainstreet Renewal Works	26-Aug-25	Capital expenses	0	0	(100,000)	(150,000)
Street Bin Replacement - Manjimup CBD	26-Aug-25	Capital expenses	0	150,000	0	0
Grant - Department of Creative Industries Tourism &	30-Sep-25	Operating revenue	0	40,584	0	40,584
T/F From - Arts and Culture Reserve	30-Sep-25	Non cash item	0	5,975	0	46,559
Frame Works Project	30-Sep-25	Capital expenses	0	0	(46,559)	0
Grant - Foundation for Rural and Regional Developr	25-Nov-25	Operating revenue	0	3,000	0	3,000
Grant - Qantas Regional Grant	25-Nov-25	Operating revenue	0	3,000	0	6,000
Regional Youth in STEM	25-Nov-25	Operating expenses	0	0	(6,000)	0
Financial Assistance Grants - Roads	25-Nov-25	Operating revenue	0	125,450	0	125,450
Road Maintenance	25-Nov-25	Operating expenses	0	0	(125,450)	0
Grant - State Government	25-Nov-25	Capital revenue	0	1,250,000	0	1,250,000
Stage 3 - Rea Park/Collier St Redevelopment	25-Nov-25	Capital expenses	0	0	(1,250,000)	0
Financial Assistance Grant - General Purpose	25-Nov-25	Operating revenue	0	106,919	0	106,919
Lease Income	25-Nov-25	Operating revenue	0	41,250	0	148,169
Honorariums - Bush Fire Brigade	25-Nov-25	Operating expenses	0	0	(3,000)	145,169
GIS Upgrade	25-Nov-25	Operating expenses	0	0	(15,650)	129,519
Air conditioner replacement	25-Nov-25	Capital expenses	0	0	(20,000)	109,519
T/F To Strategic Asset Reserve	25-Nov-25	Non cash item	0	0	(109,519)	0
Grant - Dept of Creative Industries Tourism and Spo	25-Nov-25	Operating revenue	0	50,000		50,000
Planning Stage 4 - Manjimup Trail Bike Hub	25-Nov-25	Operating expenses	0		(50,000)	0
T/F from Strategic Asset and Development Reserve	25-Nov-25	Non cash item	0	40,000		40,000
Concept Planning Study - Pemberton Mill Site	25-Nov-25	Operating expenses	0		(40,000)	0
Grant - Dept of Local Government, Industry Regulati	16-Dec-25	Operating revenue	0	992,838		992,838
Establish ORV Area	16-Dec-25	Capital expenses	0		(992,838)	0
Grant - Dept of Planning Lands and Heritage	16-Dec-25	Capital revenue	0	16,000		16,000
T/F from Heritage Reserve	16-Dec-25	Non cash item	0	13,000		29,000
Conservation Plan Pemberton Mill Workers Cottage	16-Dec-25	Operating expenses	0		(29,000)	0
26/79 Drains - Lids Replacement and minor repairs	25-Feb-26	Capital expenses	0	25,000		25,000
3163 Roads - Minor Works Various	25-Feb-26	Capital expenses	0	38,000		63,000
3160 Roads - Graphite Rd SLK0.75-1.119	25-Feb-26	Capital expenses	0		(63,000)	0
Environmental Health - Salaries	25-Feb-26	Operating expenses	0	6,000		6,000
Minor Capital Purchases - Furniture	25-Feb-26	Operating expenses	0		(6,000)	0
IT - Consultancy Services	25-Feb-26	Operating expenses	0		(30,000)	(30,000)
IT - Salaries	25-Feb-26	Operating expenses	0	30,000		0
Windy Harbour - Water Supply Maintenance	25-Feb-26	Operating expenses	0		(10,000)	(10,000)
Windy Harbour - General Sundry	25-Feb-26	Operating expenses	0		(30,000)	(40,000)
T/F from Windy Harbour Infrastructure Reserve	25-Feb-26	Non cash item	0	40,000		0
2024/25 Carry Forward Surplus	25-Feb-26	Opening surplus(deficit)	0	220,619		220,619
Manjimup Regional AquaCentre - Electricity	25-Feb-26	Operating expenses	0		(65,000)	155,619
UV Rates	25-Feb-26	Operating revenue	0		(57,849)	97,770
Office of CEO - Legal Fees	25-Feb-26	Operating expenses	0		(15,000)	82,770
Office of CEO - Salaries	25-Feb-26	Operating expenses	0	90,000		172,770
Resheet - To be Identified	25-Feb-26	Capital expenses	0		(100,000)	72,770
T/F to Strategic Asset and development Reserve	25-Feb-26	Non cash item	0		(72,770)	0
				3,287,635	**(3,287,635)**	**0**

ATTACHMENT

9.3.2 Shire Financial Payments for May 2026

PROPONENT	Shire of Manjimup
OWNER	N/A
LOCATION / ADDRESS:	Whole of Shire
WARD:	All
ZONE:	Whole of Shire
DIRECTORATE:	Business
FILE REFERENCE:	F160967
LEGISLATION:	Local Government (Financial Management) Regulations 1996
AUTHOR:	Sharon O'Connell (Finance Officer – Accounts Payable)
DATE OF REPORT:	9 July 2026
	Nil.

BACKGROUND

It is a statutory requirement for a list of payments from the Municipal and Trust Funds to be presented to Council and included in the Minutes.

Effective from 1 September 2023, local governments are required to disclose information about purchases made on purchasing cards, such as corporate cards, debit cards, store cards, fuel cards and taxi cards.

CONSULTATION UNDERTAKEN

Nil.

COMMENT

Accounts for payment totalling $2,930,491.32 for the month of May 2026 including Corporate Card transactions, Ampol and BP fuel cards and Coles Supermarkets store cards transactions for April 2026, are attached.

ATTACHMENT: 9.3.2(1)

Payment by Fund	Amount
Municipal – May 2026	**$2,930,491.32**
Trust Fund	$0.00
Total	**$2,930,491.32**

Electronic Funds Transfer (EFT), direct debits, and cheque payment reports are available for inspection at the Ordinary Meeting of Council of 29 July 2026.

Method	Batch or cheque no.	Amount
Municipal Payments for Month May 2026		
Cheque payments	95901 – 95909	$51,648.94
EFT	457 - 461	$1,914,643.03
Direct Debits		$48,194.22
Payroll – May 2026		$916,005.13
Total Payments – May 2026		$2,930,491.32

Direct Debit for Card Payments	Amount
Corporate Credit Cards – April 2026	$12,523.90
Coles Supermarkets Australia – April 2026	$731.47
Total	$13,255.37
Direct Debit payments included on Warrant Listing Report – May 2026	

Fuel Card Payments	Amount
BP Cards – April 2026	$16,492.12
Ampol Cards – April 2026	$4,227.16
Total	$20,719.28
Fuel Card Payments included on Electronic Funds Transfer (EFT) payments on Warrant Listing Report – May 2026	

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996, Regulations (12) and (13).

POLICY / STRATEGIC IMPLICATIONS

Nil.

ORGANISATIONAL RISK MANAGEMENT

Nil.

FINANCIAL IMPLICATIONS

As stated.

SUSTAINABILITY

Environmental: Nil.

Economic: Nil.

Social: Nil.

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council note the May 2026 accounts for payment totalling $2,930,491.32 as detailed within Attachment: 9.3.2(1).

ATTACHMENTS

1 ⇩ Shire Financial Payments for May 2026

SHIRE OF MANJIMUP
Manjimup • Northcliffe • Pemberton • Walpole

Cnr Rose and Brockman Streets
PO Box 1
MANJIMUP WA 6258
Phone 08 9771 7777
info@manjimup.wa.gov.au
ABN 36 453 349 691

Creditor Payment Report - Warrant Listing

01 May 2026 to 31 May 2026

Cheque Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.457	06-05-2026	95901	151	9006917988.0162	Water Corporation	Water Pemberton Community Hub 06/02/2026 - 07/04/2026	86.31
CP.457	06-05-2026	95901	151	9006918067.0154	Water Corporation	Water Little Taddies Child Care Centre 06/02/2026 - 07/04/2026	132.53
CP.457	06-05-2026	95901	151	9006918163.0179	Water Corporation	Water Pemberton Community Sports Club 6/02/2026 - 07/04/2026	2,817.44
CP.457	06-05-2026	95901	151	9006889841.0122	Water Corporation	Water Manjimup Indoor Sport Pavilion (MISP) 11/02/2026 - 09/04/2026	344.34
CP.457	06-05-2026	95901	151	9006887379.0182	Water Corporation	Water Southern Forests Food Council 06/02/2026 - 08/04/2026	102.97
CP.458	12-05-2026	95902	151	9006917996.0173	Water Corporation	Water Pemberton Public Toilets 06/02/2026 - 07/04/2026	1,010.50
CP.458	12-05-2026	95902	151	9006924504.0175	Water Corporation	Water Walpole Public Toilets Rec Ground 16/02/2026 - 17/04/2026	508.39
CP.458	12-05-2026	95902	151	9006887395.0179	Water Corporation	Water Coronation Park Toilets 06/02/2026 - 08/04/2026	569.34
CP.458	12-05-2026	95902	151	9006889905.0178	Water Corporation	Water 20 Arnott Street - Staff Housing 09/02/2026 - 08/04/2026	276.68
CP.458	12-05-2026	95902	151	9006889913.0176	Water Corporation	Water Unit A 33 Leman Street 09/02/2026 - 08/04/2026	295.15
CP.458	12-05-2026	95902	151	9006889921.0188	Water Corporation	Water Unit B 33 Leman Street 09/02/2026 - 08/04/2026	307.46
CP.458	12-05-2026	95902	151	9006911199.0146	Water Corporation	Water Roundabout Brockman & Bath 06/02/2026- 08/04/2026	87.35

Cheque Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.458	12-05-2026	95902	151	9006889892.0175	Water Corporation	Water Service Charges Recreation Ground Imperials 01/03/2026 - 30/04/2026	544.45
CP.458	12-05-2026	95902	151	9006888275.0179	Water Corporation	Water Town Hall & Admin Offices 37-39 Rose St 06/02/2026 - 08/04/2026	568.75
CP.458	12-05-2026	95902	151	9006888646.0055	Water Corporation	Water Public Toilets Brockman Street 06/02/2026 - 08/04/2026	136.81
CP.458	12-05-2026	95902	151	9012463820.0117	Water Corporation	Water Manjin Park 11/02/2026 - 08/04/2026	3,360.55
CP.458	12-05-2026	95902	151	9006888101.0114	Water Corporation	Water Service Charges - Leased Car Park 48 Rose St 01/05/2026 - 30/06/2026	274.63
CP.459	14-05-2026	95903	151	9006888179.0057	Water Corporation	Water Wellness Centre - 1A Edwards St 06/02/2026 - 08/04/2026	839.83
CP.459	14-05-2026	95903	151	9014169123.0101	Water Corporation	Water Roundabout Mount & Giblet 6/02/2026 - 08/04/2026	201.80
CP.459	14-05-2026	95903	151	9016640812.0093	Water Corporation	Water Roundabout Brain & Mottram 11/02/2026 - 30/04/2026	228.91
CP.459	14-05-2026	95903	151	9020859550.0057	Water Corporation	Water Unit A 84 O'Connor St Service Charges 01/03/2026 - 30/04/2026	274.63
CP.459	14-05-2026	95903	151	9020859569.0059	Water Corporation	Water Unit B 84 O'Connor St Service Charge - 01/03/2026 - 30/04/2026	274.63
CP.459	14-05-2026	95903	151	9020859585.0059	Water Corporation	Water Unit C 84 O'Connor St Service Charge 01/03/2026 - 30/04/2026	274.63
CP.459	14-05-2026	95903	151	9021999977.0058	Water Corporation	Water Medical Housing 84 O'Connor 11/02/2026 - 09/04/2026	1,825.56
CP.459	14-05-2026	95903	151	9006888064.0270	Water Corporation	Water Shops 5 Brockman Street 06/02/2026 - 08/04/2026	1,634.72
CP.459	14-05-2026	95903	151	9006888187.0182	Water Corporation	Water Manjimup Library and Community Centre 06/02/2026 - 08/04/2026	1,070.35
CP.459	14-05-2026	95903	151	9011096686.0117	Water Corporation	Water Lions Gazebo & Public Toilets Giblett St 06/02/2026 - 08/04/2026	635.53
CP.459	14-05-2026	95903	151	9006912132.0149	Water Corporation	Water Roundabout Mount & Rose 06/02/2026 - 08/04/2026	60.24
CP.459	14-05-2026	95903	151	9006896355.0149	Water Corporation	Water Apex Park 12/02/2026 - 09/04/2026	195.78
CP.459	14-05-2026	95903	151	9006893816.0184	Water Corporation	Water Manjimup Regional Aqua Centre 12/02/2026 - 09/04/2026	2,505.68

Cheque Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.459	14-05-2026	95903	151	9006889868.0180	Water Corporation	Water Staff Housing - Mark Kestel 53 Moore St 11/02/2026 - 09/04/2026	97.65
CP.459	14-05-2026	95903	151	9006895360.0176	Water Corporation	Water Collier Street Sporting Complex 09/02/2026 - 09/04/2026	369.34
CP.459	14-05-2026	95903	151	9006895491.0176	Water Corporation	Water Rae Park Showgrounds 09/02/2026 - 09/04/2026	1,394.54
CP.459	14-05-2026	95903	151	9006919705.0150	Water Corporation	Water Pemberton Depot 13/02/2026 - 10/04/2026	9.04
CP.459	14-05-2026	95903	151	9016928736.0090	Water Corporation	Water Anunaka Park 12/02/2026 - 10/04/2026	436.74
CP.459	14-05-2026	95903	151	9008615166.0159	Water Corporation	Water Northcliffe Stand Pipe 10/02/2026 - 07/04/2026	12.05
CP.459	14-05-2026	95903	151	9006928863.169	Water Corporation	Water Quinninup Toilets & Oval 10/02/2026 - 07/04/2026	870.47
CP.459	14-05-2026	95903	151	9006903965.0152	Water Corporation	Water Manjimup Depot 12/02/2026 - 10/04/2026	331.32
CP.459	14-05-2026	95903	151	9013876838.0120	Water Corporation	Water Northcliffe Visitor Centre 10/02/2026 - 07/04/2026	233.45
CP.459	14-05-2026	95903	151	9006905979.0150	Water Corporation	Water Manjimup Airport, Dawn Road - 12/02/2026 - 10/04/2026	240.96
CP.459	14-05-2026	95903	151	9006917232.0149	Water Corporation	Water Pioneer Museum Northcliffe 10/02/2026 - 07/04/2026	63.25
CP.459	14-05-2026	95903	151	9006903914.0148	Water Corporation	Water Manjimup Cemetery 12/02/2026 - 10/04/2026	66.26
CP.459	14-05-2026	95903	151	9006916985.0151	Water Corporation	Water Northcliffe Sports Ground 10/02/2026 - 07/04/2026	234.94
CP.459	14-05-2026	95903	151	9006904597.0147	Water Corporation	Water Lawn Cemetery Crouch St 12/02/2026 - 10/04/2026	1,099.38
CP.459	14-05-2026	95903	151	9009918759.0125	Water Corporation	Water Northcliffe Cemetery 10/02/2026 - 07/04/2026	12.05
CP.459	14-05-2026	95903	151	9006917240.0155	Water Corporation	Water Public Toilets Zamia St Northcliffe 10/02/2026 - 07/04/2026	69.28
CP.459	14-05-2026	95903	151	9021701544.0065	Water Corporation	Water Walpole SES 16/02/2026 - 17/04/2026	76.57
CP.459	14-05-2026	95903	151	9006924547.0169	Water Corporation	Water Regional Early Education & Development (REED) 16/02/2026 - 17/04/2026	147.46

Cheque Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.459	14-05-2026	95903	151	9006924192.0171	Water Corporation	Water Public Toilets SW Hwy Walpole 16/02/2026 - 17/04/2026	445.78
CP.459	14-05-2026	95903	151	9006924782.0182	Water Corporation	Water Walpole Community Resource Ctr 16/02/2026-17/04/2026	405.98
CP.459	14-05-2026	95903	151	9006926526.0148	Water Corporation	Water Walpole Depot 16/02/2026 - 17/04/2026	9.04
CP.459	14-05-2026	95903	151	9006925435.0182	Water Corporation	Water Walpole Public Toilets Boronia Street 16/02/2026 - 17/04/2026	216.03
CP.459	14-05-2026	95903	151	9006903973.0181	Water Corporation	water usage - 12/2/26 to 10/4/26 - Manjimup Depot Standpipe (ESTIMATED)	931.55
CP.459	14-05-2026	95903	151	9006887598.0150	Water Corporation	Water Heritage Park - PowerUp / Park Cafe / VC 06/02/2026 - 08/04/2026	501.52
CP.460	19-05-2026	95904	806	31250	City of Busselton	Reimbursements Long Service Leave - Jamie Jones	14,598.45
CP.460	19-05-2026	95905	1138	1TSP442.May26	Department of Transport and Major Infrastructure	12 month registration renewal - Diamond BFB 1TSP442	25.55
CP.460	19-05-2026	95906	2880	payment request 24/4/2026	Mr Bradley Wren	Honorarium Payment for Deputy CBFCO as per Council Policy 5.3.2 for 2025-2026 year.	5,000.00
CP.460	19-05-2026	95907	3214	Donation FISM 28/4/2026	Quinninup Town Bush Fire Brigade	Donation for Fire Index Sign Management as per FOG 1.1.2 2025-2026 year	1,500.00
CP.460	19-05-2026	95908	314	PC150526	Shire of Manjimup	petty cash recoup - Depot	254.35
CP.461	26-05-2026	95909	151	9023620377.0029	Water Corporation	Water Quinninup Dam Lease Rental 01/06/2026 - 31/08/2026	550.00
						Cheque Total	**51,648.94**

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.457	06-05-2026	EFT	4238	CB01334	Acorn Projects Pty Ltd	Blinds for Pemberton Library	946.80
CP.457	06-05-2026	EFT	4535	1688223	Adapt-A-Lift Group Pty Ltd	Initial Inspection and Service	631.40
CP.457	06-05-2026	EFT	2077	3088040	AFGRI Equipment	hydraulic pump reman and o-rings - GR05	14,294.71
CP.457	06-05-2026	EFT	4504	285670	Air Force Association WA Limited	personal care-HCP-JVa	107.80

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.457	06-05-2026	EFT	4502	INV245310	Apollo Healthcare Technologies	Hoist-HCP-SEd	21,995.55
CP.457	06-05-2026	EFT	4170	20283	Asphaltech Pty Ltd	supply, deliver & lay 7SMA asphalt overlay - Kurandra Road	53,770.82
CP.457	06-05-2026	EFT	4170	20281	Asphaltech Pty Ltd	supply, deliver & lay 7SMA asphalt overlay - Springall Street	51,946.36
CP.457	06-05-2026	EFT	2201	5018	Avantgarde Technologies	50 hour support block - WALGA Agreement v4	11,550.00
CP.457	06-05-2026	EFT	3426	03068	Benjamin Smith	WordPress Maintenance Plan Agreement - HP & HACC - May 2026	440.00
CP.457	06-05-2026	EFT	639	340448	Better Life Centre Pty Ltd	Zimmer Frame-HCP-WWhi	170.00
CP.457	06-05-2026	EFT	639	340333	Better Life Centre Pty Ltd	Scooterhire-SAH-PCu	220.00
CP.457	06-05-2026	EFT	2433	INV-5987	BGR Equipment Hire Pty Ltd	supply & load 1255.7 tonnes gravel - ex Remo Pit 17 March 2026 - Wheatley Coast Road	30,139.32
CP.457	06-05-2026	EFT	646	Acc#13352717 INV-352962 - F0Y2B1	Building and Construction Industry Training Fund	BCITF Levy - March 2026	1,732.68
CP.457	06-05-2026	EFT	646	INV-358966-R3K4W1	Building and Construction Industry Training Fund	BCITF Levy - April 2026	4,391.56
CP.457	06-05-2026	EFT	4294	#869	Busselton Lock and Key	16 new keys, 13 new padlocks and 1 lever entrance set all keyed to BP21	2,916.10
CP.457	06-05-2026	EFT	4543	Payment Request 8/4/2026	Byron Sebire	2025 Youth Scholarship Awards - Excellence in Agriculture Programs	200.00
CP.457	06-05-2026	EFT	4484	INV-0089	Cape Therapy Services Pty Ltd	Physio-SAH-CEl	270.00
CP.457	06-05-2026	EFT	4484	INV-0103	Cape Therapy Services Pty Ltd	Physio-SAH-WWh	200.00
CP.457	06-05-2026	EFT	4484	INV-0102	Cape Therapy Services Pty Ltd	Physio-SAH-Mr AFe	200.00
CP.457	06-05-2026	EFT	4484	INV-0100	Cape Therapy Services Pty Ltd	Physio-SAH-SKa	200.00
CP.457	06-05-2026	EFT	4484	INV-0101	Cape Therapy Services Pty Ltd	in home Physio-HCP-SBu	200.00
CP.457	06-05-2026	EFT	4484	INV-0104	Cape Therapy Services Pty Ltd	Physio-SAH-CEl	270.00
CP.457	06-05-2026	EFT	4484	INV-0116	Cape Therapy Services Pty Ltd	Physio-SAH-WWh	200.00
CP.457	06-05-2026	EFT	4484	INV-0117	Cape Therapy Services Pty Ltd	Physiotherapy-SAH-BWa	200.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.457	06-05-2026	EFT	4484	INV-0118	Cape Therapy Services Pty Ltd	Physiotherapy-SAH-RCr	200.00
CP.457	06-05-2026	EFT	4484	INV-0115	Cape Therapy Services Pty Ltd	in home Physio-HCP- Mr AFe	200.00
CP.457	06-05-2026	EFT	4365	5013034	Chargefox Pty Ltd	April 2026 - Vehicle Charging Station - Connector Management Fees x 1 station	39.93
CP.457	06-05-2026	EFT	19	01233989	City & Regional Fuels	24 x 450g & 2 x 2.5kg Spheerol LMM grease	281.74
CP.457	06-05-2026	EFT	3368	7098 February 2026	Cloud Collections Pty Ltd	Debt Recovery Services February 2026	9,353.74
CP.457	06-05-2026	EFT	676	24778413	Coates Hire	dry hire of 12t steel drum roller - from 31 March to 30 April 2026 (returned) - Wheatley Coast Road	5,016.00
CP.457	06-05-2026	EFT	2027	25351	Comfort Style Furniture & Bedding Pty Ltd	Council refurbishment - New Couch	1,299.00
CP.457	06-05-2026	EFT	2836	00104255	Corsign WA Pty Ltd	1 x rural sign - Paganini Road	74.80
CP.457	06-05-2026	EFT	2836	00104332	Corsign WA Pty Ltd	6 x 2500x200mm barrier board, 12 x barrier board legs	429.00
CP.457	06-05-2026	EFT	4331	RSI361797	Country Care Group	electric chair-SAH-DTr	4,230.00
CP.457	06-05-2026	EFT	3749	CW-260502687	CreditorWatch Pty Ltd	May 2026 Subscription	550.00
CP.457	06-05-2026	EFT	221	INV-36279	Cross Security Services Pty Ltd	Alarm system monitoring -1/04/2026 - 30/06/2026	1,800.00
CP.457	06-05-2026	EFT	2468	CISF715755	CTI Freight Management Pty Ltd	CIT Logistics freight - March 2026 - Customer Number SF_104544	656.12
CP.457	06-05-2026	EFT	17	INV-0532	D & J Communications	check & repair two way radio, replace antenna & test - BH12	400.40
CP.457	06-05-2026	EFT	4376	7863586	D.P Bell & R.K Bell	AquaCentre Cafe - Lolly order	509.30
CP.457	06-05-2026	EFT	822	SIN000365927	Data #3 Limited	dual screen KVM for AquaCentre - Quote: S000548083	2,645.03
CP.457	06-05-2026	EFT	822	SIN000366873	Data #3 Limited	APC PDU unit for Admin office server room - As per quote: S000548074	657.58
CP.457	06-05-2026	EFT	3041	2134	Denmark Diesel Services	Fix wheel bearing issues on the Walpole Bush Fire Brigade 2.4	1,501.44
CP.457	06-05-2026	EFT	2339	RI007438	Department of Water and Environmental Regulation	2026/2027 annual licence renewal - MRRC L7007/1997/11	6,952.00
CP.457	06-05-2026	EFT	1177	INV-0520	Dinis Contractors	RFQ-01/25 - mowing of Manjimup Ovals - month of March 2026	4,312.78

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.457	06-05-2026	EFT	1177	INV-0521	Dinis Contractors	additional street tree watering	968.00
CP.457	06-05-2026	EFT	518	35WA1453474	dormakaba Australia Pty Ltd	Repair of Automatic Door into PUM Building - Automatic Function not working	346.50
CP.457	06-05-2026	EFT	378	0829	Doyles Transport WA	wet hire of 1 x semi side tipper - gravel cart ex Tarblong Pit 15 & 16 April 2026 - Riverway Road Resheeting	3,357.75
CP.457	06-05-2026	EFT	378	0828	Doyles Transport WA	wet hire of road train - gravel cart ex Catalano Pit 31 March to 9 April 2026 - Wheatley Coast Road	14,217.50
CP.457	06-05-2026	EFT	305	INV-6032	Dronow Contracting (2005) Pty Ltd	wet hire of 3 x semi side tippers - gravel cart ex Tarblong Pit 15 April 2026 - Northcliffe Cemetery	816.75
CP.457	06-05-2026	EFT	305	INV-6031	Dronow Contracting (2005) Pty Ltd	wet hire of grader (final trim operator) - trim road & cut hinges 21 April 2026 - Wheatley Coast Road	2,120.25
CP.457	06-05-2026	EFT	305	INV-6043	Dronow Contracting (2005) Pty Ltd	wet hire of 3 x road trains - gravel cart ex Tarblong Pit 22 & 23 April 2026 - Hillbrook Road Resheeting	11,011.00
CP.457	06-05-2026	EFT	305	INV-6044	Dronow Contracting (2005) Pty Ltd	wet hire of grader (final trim operator) - 22 & 23 April 2026 - Hillbrook Road Resheeting	4,240.50
CP.457	06-05-2026	EFT	1443	1648323707	Elgas Limited	1 x 15.0kg LPG cylinder - FL1	108.37
CP.457	06-05-2026	EFT	3330	66626	Enviroclean Victoria Pty Ltd	monthly hire of Warthog parts washer - Mechanical Workshop - month of May 2026	140.00
CP.457	06-05-2026	EFT	2176	342986	Environex International Pty Ltd	32 x 20 litre chlorine containers	1,417.50
CP.457	06-05-2026	EFT	1852	00021363	Everlon Bronze	Production of a single plaque - Northcliffe Niche Wall - No. 17 - Late Hans Peter KOPP	260.70
CP.457	06-05-2026	EFT	1852	00021397	Everlon Bronze	Production of Garden Plaque - Pemberton Cemetery	361.35
CP.457	06-05-2026	EFT	2843	629	Fabio Renzullo Bricklaying	supply excess sand, form up path, poly & mesh, lay & finish concrete path - rear of Edwards Street toilet block	3,795.00
CP.457	06-05-2026	EFT	2951	INV-31174	Fall-line Investments WA Pty Ltd	supply & fit Bushranger Integra side steps - 1030WA	1,350.00
CP.457	06-05-2026	EFT	4030	INV-17104	Fitonia Pty Ltd	supply 30 cubic metres landscape soil, fuel levy - Quinninup Townscape Upgrade	2,346.10
CP.457	06-05-2026	EFT	2952	67226-20264	Fleet Dynamics Pty Ltd	annual subscription - GPS units in light vehicles - month of April 2026	99.00
CP.457	06-05-2026	EFT	1758	47	Golden Wattle Cafe & Bakery	November 2025 - Morning Tea invoice for Councillors	173.30
CP.457	06-05-2026	EFT	2481	72817939.01	Independence Australia	continence aids-HCP-SBr	336.60
CP.457	06-05-2026	EFT	2481	72823806.01	Independence Australia	continence aids - SAH-LRo	112.20

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.457	06-05-2026	EFT	2481	continence aids-HCP- FGo	Independence Australia	continence aids-HCP- FGo	99.28
CP.457	06-05-2026	EFT	2481	72827327.01	Independence Australia	consumables-HCP-SEd	293.64
CP.457	06-05-2026	EFT	2481	72830327.01	Independence Australia	independence australia-SAH-PSt	360.90
CP.457	06-05-2026	EFT	2481	72832763.01	Independence Australia	Continence aids-SAH-WSt	698.00
CP.457	06-05-2026	EFT	2481	72827327.02	Independence Australia	consumables-HCP-SEd	9.50
CP.457	06-05-2026	EFT	2736	16944	Independent Windscreens	fit SoM supplied front windscreen - MO0088947 - BH09	495.00
CP.457	06-05-2026	EFT	2736	16978	Independent Windscreens	remove & refit Shire supplied glass x 2 - BH14	880.00
CP.457	06-05-2026	EFT	2408	INV-49962	Isubscribe	Manjimup Library subscription renewal - Good Reading Magazine	154.63
CP.457	06-05-2026	EFT	413	INV-13957	J & I Milentis & Sons	Shire BFB Appliance - Diamond 3.4 - requires slipping clutch to be repaired	3,121.80
CP.457	06-05-2026	EFT	1881	00128690	JB Hi-Fi Group Pty Ltd	IPhone 17 256gb Black, case, screen protector	1,508.79
CP.457	06-05-2026	EFT	1010	1383	JBL Earthmoving	MAF38669 - Bushfire Mitigation Works Browns Road / Plackett Drive as per quote	4,069.00
CP.457	06-05-2026	EFT	1151	INV-2235	Jim Sarinis Plumbing	attend site on numerous occasions to diagnose & rectify water feed issue - standpipe tank - Manjimup Depot	495.00
CP.457	06-05-2026	EFT	100	INV-39759	Johnson's Food Services	Aqua Centre Cafe Stock	59.43
CP.457	06-05-2026	EFT	100	INV-40403	Johnson's Food Services	AquaCentre- Cafe stock	511.50
CP.457	06-05-2026	EFT	100	INV-40521	Johnson's Food Services	Aqua Centre Stock	87.25
CP.457	06-05-2026	EFT	100	INV-40606	Johnson's Food Services	AquaCentre - Cleaning supplies and Cafe order	904.53
CP.457	06-05-2026	EFT	4536	INV00000057	Kenton Moore	Full Day Photography - Aqua Centre & Heritage Park Promotional Content	935.00
CP.457	06-05-2026	EFT	3087	8528114	Lite n' Easy	Meals- HCP- PMe	102.65
CP.457	06-05-2026	EFT	3087	8527251	Lite n' Easy	Meals-SAH-RBr	178.28
CP.457	06-05-2026	EFT	3087	8522137	Lite n' Easy	meals-HCP-GWe	163.51
CP.457	06-05-2026	EFT	3087	8539027	Lite n' Easy	meals- JCu	138.07
CP.457	06-05-2026	EFT	3087	8538933	Lite n' Easy	Meals-SAH-MHo	89.07

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.457	06-05-2026	EFT	3087	8517933	Lite n' Easy	Meals-HCP-DWD	138.07
CP.457	06-05-2026	EFT	3087	8522147	Lite n' Easy	meals-HCP-GWe	163.51
CP.457	06-05-2026	EFT	3087	8497529	Lite n' Easy	Meals-HCP-ABe	76.47
CP.457	06-05-2026	EFT	3087	8550435	Lite n' Easy	meals-HCP-JDa	112.17
CP.457	06-05-2026	EFT	3087	8549731	Lite n' Easy	Meals-SAH-MHo	89.07
CP.457	06-05-2026	EFT	3087	8549010	Lite n' Easy	Meals-SAH-RBr	188.12
CP.457	06-05-2026	EFT	3087	8528999	Lite n' Easy	Meals-HCP-DWD	138.07
CP.457	06-05-2026	EFT	3087	8546899	Lite n' Easy	meals-HCP-GWe	163.51
CP.457	06-05-2026	EFT	3087	8543888	Lite n' Easy	Meals-HCP-FGo	155.18
CP.457	06-05-2026	EFT	3087	8529899	Lite n' Easy	meals-HCP TBa	169.85
CP.457	06-05-2026	EFT	2953	O-00575274	Live Life Alarms	falls alarms-HCP-EFo	90.00
CP.457	06-05-2026	EFT	2953	O-00593463	Live Life Alarms	personal alarm -HCP-BEv	90.00
CP.457	06-05-2026	EFT	2389	00012745	Lotex Filter Cleaning Service	plant filter cleaning service - various	263.11
CP.457	06-05-2026	EFT	114	00060703	Manjimup Cabinets & Glass Service	AquaCentre- Glass door repair/replace, Main hall	1,126.40
CP.457	06-05-2026	EFT	753	L1982	Manjimup Economy Auto Parts	2 x brake shoe kits - TR07	240.00
CP.457	06-05-2026	EFT	219	4519	Manjimup Florist	April - 3 x Wreaths for Anzac day - Manji/Pemby/Northcliffe	300.00
CP.457	06-05-2026	EFT	24	149962	Manjimup Freight Distributors & BMI Logistics	freight ex AFGRI - 14 April 2026	40.58
CP.457	06-05-2026	EFT	24	149977	Manjimup Freight Distributors & BMI Logistics	freight ex South West Isuzu - 17 April 2026	23.65
CP.457	06-05-2026	EFT	24	150097	Manjimup Freight Distributors & BMI Logistics	Transfer of Library items between Manjimup and Bridgetown Libraries - 21/04/2026	70.00
CP.457	06-05-2026	EFT	24	149931	Manjimup Freight Distributors & BMI Logistics	Transfer of Library items between Manjimup and Bridgetown Libraries - 14/04/2026	70.00
CP.457	06-05-2026	EFT	24	150230	Manjimup Freight Distributors & BMI Logistics	Tansport chlorine containers	295.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.457	06-05-2026	EFT	24	150397	Manjimup Freight Distributors & BMI Logistics	freight ex Spurling Engineering - 29 April 2026	266.26
CP.457	06-05-2026	EFT	4265	14753	Manjimup Gallery Hotel Pty Ltd	Accommodation for staff member from Walpole attending early meeting in Bunbury	179.00
CP.457	06-05-2026	EFT	4405	INV-0136	Manjimup Mensland & Workwear	1 x pr steel capped boots - Andrew Johns	219.00
CP.457	06-05-2026	EFT	1729	10196516	Manjimup Mitre 10 & Retravision	Logitech M90 Mouse	32.00
CP.457	06-05-2026	EFT	1729	10196841	Manjimup Mitre 10 & Retravision	IPhone 17 Pro Max, screen cover, case CEO	2,263.00
CP.457	06-05-2026	EFT	1729	10198247	Manjimup Mitre 10 & Retravision	Cleaning materials for Power Up Museum	53.95
CP.457	06-05-2026	EFT	1729	10200683	Manjimup Mitre 10 & Retravision	AquaCentre - gas cylinder	230.50
CP.457	06-05-2026	EFT	1729	10200366	Manjimup Mitre 10 & Retravision	18 x dyna bolts, 1 x lumer crayon - street bin installation - Manjin Park/Skate Park	33.65
CP.457	06-05-2026	EFT	1729	10201255	Manjimup Mitre 10 & Retravision	12 x 10m rolls of bird and pest mesh	294.00
CP.457	06-05-2026	EFT	1729	10201995	Manjimup Mitre 10 & Retravision	Items for Power Up Museum	988.90
CP.457	06-05-2026	EFT	1729	11012878	Manjimup Mitre 10 & Retravision	Doorknob-SAH-CEI	20.05
CP.457	06-05-2026	EFT	1729	10202806	Manjimup Mitre 10 & Retravision	1 x Cygnett easymount universal extendable car phone holder - 1013WA	48.00
CP.457	06-05-2026	EFT	1729	10202760	Manjimup Mitre 10 & Retravision	1 x pvc 65m clothes line - rectification of damage caused by PCT visit	46.95
CP.457	06-05-2026	EFT	1729	10202960	Manjimup Mitre 10 & Retravision	1 x mobile phone holder, 1 x 2m charger cable - 1003WA	66.00
CP.457	06-05-2026	EFT	1729	10202909	Manjimup Mitre 10 & Retravision	1 x 5lt dishwashing liquid - cleaning of bbqs	16.99
CP.457	06-05-2026	EFT	1729	10202910	Manjimup Mitre 10 & Retravision	2 x scoops - leaf litter - Manjin Fountain	59.90
CP.457	06-05-2026	EFT	1729	10202796	Manjimup Mitre 10 & Retravision	AquaCentre- Black printer ink 24/4/2026 order	305.70
CP.457	06-05-2026	EFT	117	11328717	Manjimup Motors Pty Ltd	Honda 4ST Trimmer 25cc Loop Handle	629.00
CP.457	06-05-2026	EFT	117	11328861	Manjimup Motors Pty Ltd	1 x Ryco adaptor 90deg elbow - BH10	14.87
CP.457	06-05-2026	EFT	117	11328910	Manjimup Motors Pty Ltd	1 x 18-22 inch bar cover	16.14
CP.457	06-05-2026	EFT	117	11329334	Manjimup Motors Pty Ltd	Chainsaw files, gloves & 6x 10 mm bolts	82.55
CP.457	06-05-2026	EFT	117	11329336	Manjimup Motors Pty Ltd	Honda lawnmower	1,899.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.457	06-05-2026	EFT	117	11329335	Manjimup Motors Pty Ltd	Husqvarna hedger	569.05
CP.457	06-05-2026	EFT	117	11329584	Manjimup Motors Pty Ltd	2 x 4pce tie down straps	179.98
CP.457	06-05-2026	EFT	117	11329606	Manjimup Motors Pty Ltd	Husqvarna 395XP chainsaw repairs - ME99	174.02
CP.457	06-05-2026	EFT	1842	PI13064142	Manjimup Stihl	1 x gearbox lube, 3 x 40g multi purpose grease - ME90 PCT & Parks	50.49
CP.457	06-05-2026	EFT	201	JC14070597	Manjimup Toyota & Mitsubishi	45 000km service - 1015WA	668.67
CP.457	06-05-2026	EFT	201	JC14070603	Manjimup Toyota & Mitsubishi	45 000km service - 1003WA	669.99
CP.457	06-05-2026	EFT	537	M20721	Manjimup Tyre Mart & Auto Electrical Service	Manjimup SES - Repairs to Rear Spring on Reg 81SES	409.00
CP.457	06-05-2026	EFT	348	150864	Mc Leods Lawyers Pty Ltd	Legal Advice on Planning Prosecution	2,505.36
CP.457	06-05-2026	EFT	2750	INV-17426	Merchandising Libraries Pty Ltd	Shelving signs for Walpole Library	208.84
CP.457	06-05-2026	EFT	4145	INV-589	MGP Enterprises and Maintenance	mowing of Walpole townsite - month of April 2026	5,775.00
CP.457	06-05-2026	EFT	4061	182	Middlesex Mechanical	mechanical assistance - 26 & 27 March 2026	1,683.00
CP.457	06-05-2026	EFT	4061	183	Middlesex Mechanical	mechanical assistance - 30 & 31 March 2026	1,782.00
CP.457	06-05-2026	EFT	3531	Payment Request 14/4/2026	Miss Michelle Aiken	Donation Request - Special Olympics Australia	300.00
CP.457	06-05-2026	EFT	1123	5151	Moore Australia (WA) Pty Ltd	2026 Financial Reporting Workshop - 22 May	2,310.00
CP.457	06-05-2026	EFT	85	47.190426	Mr Alan Smedley	street sweeping Manjimup CBD - 12 & 19 April 2026	328.00
CP.457	06-05-2026	EFT	85	48.040526	Mr Alan Smedley	street sweeping Manjimup CBD - 26 April & 3 May 2026	328.00
CP.457	06-05-2026	EFT	3572	48	Mr Brian McGregor	street & public bins service - Northcliffe townsite - month of April 2026	2,312.60
CP.457	06-05-2026	EFT	4092	265	Mr Daniel Milloy	Handyman -HCP- GWe	1,342.00
CP.457	06-05-2026	EFT	1922	738	Mr Kim Fardella	mechanical assistance - 2 April 2026	544.50
CP.457	06-05-2026	EFT	1922	739	Mr Kim Fardella	mechanical assistance - 20 April 2026	337.59
CP.457	06-05-2026	EFT	1922	742	Mr Kim Fardella	mechanical assistance - 30 April 2026	508.09

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.457	06-05-2026	EFT	3890	Reimb240426	Mr Mark Sewell	reimbursements x 3	233.72
CP.457	06-05-2026	EFT	3263	12	Mr Robert Biggs	Walpole Transfer Station & fish bin servicing - month of April 2026	7,112.92
CP.457	06-05-2026	EFT	2394	Payment Request 22/4/2026	Mrs Kym Brown	Reimbursement Fitness PD to maintain accreditation - Aqua Centre	64.66
CP.457	06-05-2026	EFT	4095	Payment Request 9/4/2026	Mrs Melinda Arnold	Reimbursement Work shoes as per contract	119.00
CP.457	06-05-2026	EFT	4531	Payment Request 15/4/2026	Mrs Naomi Backhouse	Onboarding Cost Reimbursement	160.00
CP.457	06-05-2026	EFT	1982	INV-2258	Mrs Nicole Campbell	Home maintenance 13/04/26 - 17/04/26	507.50
CP.457	06-05-2026	EFT	1982	INV-2266	Mrs Nicole Campbell	Home maintenance 20/04/26 - 23/04/26	437.50
CP.457	06-05-2026	EFT	3552	Payment Request 21/4/2026	Ms Cheryl Elphick	Reimbursement for private gardener	75.00
CP.457	06-05-2026	EFT	4538	INV-0087	National Exhibitions Touring Structure for Western Australia Inc	Tier 2 - Annual Membership - ART ON THE MOVE	150.00
CP.457	06-05-2026	EFT	4544	Payment Request 14/4/2026	Northcliffe Cricket Club	Donation Request - presentation & awards	50.00
CP.457	06-05-2026	EFT	2770	March 2026 - Windy Harbour	Northcliffe Newsagent & General Store	March 2026 - Fuel - Windy Harbour	470.05
CP.457	06-05-2026	EFT	265	914338916	Nutrien Ag Solutions	1 x pr steel capped boots, 1 x hi-vis vest - Kristie Inker, AOTS	176.12
CP.457	06-05-2026	EFT	265	914417570	Nutrien Ag Solutions	3 x 20kg bags Bounce Back fertiliser	102.96
CP.457	06-05-2026	EFT	1131	629151033	Officeworks	Pago Matrix Mesh Chair	382.95
CP.457	06-05-2026	EFT	190	5364	Orebo Pty Ltd ATF Peos Family Trust	April - Shire Council Refreshments	104.00
CP.457	06-05-2026	EFT	614	INV085890	PBF Australia	PBF Corporate Membership - 2026 - 2027 Spinal injury Insurance	7,605.00
CP.457	06-05-2026	EFT	496	INV-4083	Pemberton Community Resource Centre Inc	2025/2026 Out of Round Community Grant - Skate Park Sign Project & Jam	1,562.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.457	06-05-2026	EFT	290	INV-5799	Pemberton Community Sports Club Inc.	July - Dec 2025/2026 FY - half yearly fee for service as per agreement	35,082.85
CP.457	06-05-2026	EFT	3395	INV270007254	Perfect Gym Solutions Pty Ltd	May 2026 - Perfect Gym Subscription, Member Portal & Course Module	693.01
CP.457	06-05-2026	EFT	2281	INV-10340	Perfect Landscapes	solid tine core and spread gypsum - Imperials Oval	3,438.80
CP.457	06-05-2026	EFT	345	12257	Pinelli Plumbing & Gas	water leak in main line - excavate site, repair & backfill	346.50
CP.457	06-05-2026	EFT	4404	65827	Print Finishing Line	March - Council and Committee Meeting Minutes Binding	396.00
CP.457	06-05-2026	EFT	4404	65826	Print Finishing Line	March - Council and Committee Meeting Minutes Binding	2,178.00
CP.457	06-05-2026	EFT	4457	INV-44207	QHSE Integrated Solutions Pty Ltd	Skytrust Core Monthly Subscription April 18 - May 18, 2026	438.90
CP.457	06-05-2026	EFT	739	PHH203625408	RAC BusinessWise	Businesswise renewal WA23595 HACC Bus - Account 051797341 1/6/26 to 31/5/27	222.00
CP.457	06-05-2026	EFT	3641	67253	Redfish Technologies Pty Ltd	Service callout to fix issue with audio volume on livestream equipment	902.00
CP.457	06-05-2026	EFT	3553	328677	Sapio Pty Ltd	IP config change at the airport - CCTV camera setup	324.02
CP.457	06-05-2026	EFT	2165	INV-24832	Scavenger Supplies	Quick Strike Matches and PPC Goggles	1,694.00
CP.457	06-05-2026	EFT	3479	756147	Scope Business Imaging	Printer Charges to April 2026 - Manjimup SES	82.50
CP.457	06-05-2026	EFT	1431	701849120	Seek Limited	Seek Advertising April	596.75
CP.457	06-05-2026	EFT	283	CFI000507450	Silver Chain Nursing Association	Silverchain-SAH-OPi	1,020.97
CP.457	06-05-2026	EFT	283	CFI000507449	Silver Chain Nursing Association	respite-HCP-TBa	1,354.38
CP.457	06-05-2026	EFT	3079	INV-5492	SJ Traffic Management Pty Ltd	provide traffic management - 3TC crew, LAFHA, meal allowance & accommodation - 1 to 21 April 2026 - Wheatley Coast Road	41,051.02
CP.457	06-05-2026	EFT	3351	572870	Slimline Warehouse Display Shop	Display items for Power Up Museum	740.18
CP.457	06-05-2026	EFT	924	SOS700579	SOS Office Equipment	Staple cart for Fuji Printer	652.91
CP.457	06-05-2026	EFT	444	I0037075	South Regional TAFE	AusChem training - manual - 13 & 14 April 2026 - Ladhams, Zancarli, Ebsary & Coverley	340.00
CP.457	06-05-2026	EFT	444	I0037035	South Regional TAFE	AusChem Skill Set training - Ebsary	37.60

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.457	06-05-2026	EFT	4108	INV-11478	Southwest Physio at Home	Physio-SAH-ASe	180.00
CP.457	06-05-2026	EFT	4108	INV-11830	Southwest Physio at Home	Physio-SAH-ASe	180.00
CP.457	06-05-2026	EFT	4108	INV-11831	Southwest Physio at Home	Physiotherapy-SAH-DCa	240.00
CP.457	06-05-2026	EFT	4108	INV-11882	Southwest Physio at Home	Physio-SAH-ASe	180.00
CP.457	06-05-2026	EFT	3964	102012844	SRB MBS Holdings Pty Ltd ATF SRB MBS Unit Trust	Manjimup Indoor Sports Pavillion - Materials for external upgrade works to entry, committee room, grandstand and toilets	354.60
CP.457	06-05-2026	EFT	3964	101022582	SRB MBS Holdings Pty Ltd ATF SRB MBS Unit Trust	Manjimup Indoor Sports Pavillion - Materials for external upgrade works to entry, committee room, grandstand and toilets	126.40
CP.457	06-05-2026	EFT	3964	102012901	SRB MBS Holdings Pty Ltd ATF SRB MBS Unit Trust	Manjimup Indoor Sports Pavillion - Materials for external upgrade works to entry, committee room, grandstand and toilets	69.90
CP.457	06-05-2026	EFT	3964	101022462	SRB MBS Holdings Pty Ltd ATF SRB MBS Unit Trust	Manjimup Indoor Sports Pavillion - Materials for external upgrade works to entry, committee room, grandstand and toilets	62.70
CP.457	06-05-2026	EFT	3964	101022448	SRB MBS Holdings Pty Ltd ATF SRB MBS Unit Trust	Manjimup Indoor Sports Pavillion - Materials for external upgrade works to entry, committee room, grandstand and toilets	354.55
CP.457	06-05-2026	EFT	3964	101022513	SRB MBS Holdings Pty Ltd ATF SRB MBS Unit Trust	2kg 3.75 x 60 galv nails	51.15
CP.457	06-05-2026	EFT	3964	101022710	SRB MBS Holdings Pty Ltd ATF SRB MBS Unit Trust	Manjimup Indoor Sports Pavillion - Materials for external upgrade works to entry, committee room, grandstand and toilets	19.05
CP.457	06-05-2026	EFT	3964	102013102	SRB MBS Holdings Pty Ltd ATF SRB MBS Unit Trust	Manjimup Indoor Sports Pavillion - Materials for external upgrade works to entry, committee room, grandstand and toilets	137.95
CP.457	06-05-2026	EFT	3964	101022797	SRB MBS Holdings Pty Ltd ATF SRB MBS Unit Trust	Manjimup Indoor Sports Pavillion - Materials for external upgrade works to entry, committee room, grandstand and toilets	4.65
CP.457	06-05-2026	EFT	3964	101022832	SRB MBS Holdings Pty Ltd ATF SRB MBS Unit Trust	Manjimup Indoor Sports Pavillion - Materials for external upgrade works to entry, committee room, grandstand and toilets	200.05
CP.457	06-05-2026	EFT	447	39875	STANS Manjimup Farm Machinery	1 x Silvan mounting frame - hose reel support - ATV2	145.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.457	06-05-2026	EFT	4356	481639	Stellalpina Investments Pty Ltd ATF the P & S Moltoni Family Trust	Meals-SAH-SBu	80.08
CP.457	06-05-2026	EFT	4356	483978	Stellalpina Investments Pty Ltd ATF the P & S Moltoni Family Trust	Meals-SAH-SBu	80.08
CP.457	06-05-2026	EFT	4356	486817	Stellalpina Investments Pty Ltd ATF the P & S Moltoni Family Trust	Meals-SAH-SBu	87.34
CP.457	06-05-2026	EFT	4356	486818	Stellalpina Investments Pty Ltd ATF the P & S Moltoni Family Trust	Meals-SAH-GTa	125.13
CP.457	06-05-2026	EFT	4356	486819	Stellalpina Investments Pty Ltd ATF the P & S Moltoni Family Trust	Meals-SAH-BWa	143.11
CP.457	06-05-2026	EFT	379	6533	Steve's Mens & Boys Wear	To supply new Steel toe workboots for Peter Krispyn	199.95
CP.457	06-05-2026	EFT	145	337026850 - 2264006447	Synergy	Payment 5222248515 - Electricity Walpole BFB 03/02/2026 - 02/04/2026	136.33
CP.457	06-05-2026	EFT	145	439945460 - 2628005185	Synergy	Payment 1814267421 - Electricity Common Supply Connection 36 Arnott St 05/02/2026 - 08/04/2026	130.53
CP.457	06-05-2026	EFT	145	803621200 - 3111000025	Synergy	Payment 8036212019 Electricity Pemberton Community Sports Club 17/02/2026 - 16/03/2026	3,131.42
CP.457	06-05-2026	EFT	145	658366810 - 2520007889	Synergy	Payment 6583668128 Electricity Telstra Mobile Base Station 05/02/2026 - 08/04/2026	338.80
CP.457	06-05-2026	EFT	145	436423840 - 2268005928	Synergy	Payment 4364238420 - Yanmah BFB 10/02/2026 - 13/04/2026	143.42
CP.457	06-05-2026	EFT	145	656635070 - 2090603698	Synergy	Payment 6566350723 - Electricity Pemberton Public Toilet 10/02/2026 - 13/04/2026	301.63
CP.457	06-05-2026	EFT	145	135966760 - 2224521839	Synergy	Payment 5035344015 - Electricity Balbarrup - Wilgarup BFB 11/02/2026 - 14/04/2026	168.67
CP.457	06-05-2026	EFT	145	366190940 - 2164528071	Synergy	Payment 5249140517 - Electricity RAC Car Charger Pemberton 10/02/2026 - 13/04/2026	332.04
CP.457	06-05-2026	EFT	145	163478340 - 2364004006	Synergy	Payment 5061444519 - Electricity Manjimup Airport 11/02/2026 - 14/04/2026	966.70
CP.457	06-05-2026	EFT	3831	INV_45054	TARHF3 Pty Ltd ATF Trinity Bunbury Trust	accommodation & meals - 13 to 17 April 2026 - Shane Booth	987.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.457	06-05-2026	EFT	59	0714-S256166	Team Global Express Pty Ltd	Freight - Pathwest, Ausroad	99.69
CP.457	06-05-2026	EFT	59	0715-S256166	Team Global Express Pty Ltd	Freight Pathwest	40.51
CP.457	06-05-2026	EFT	160	K 937 220 371-8	Telstra Corporation Limited	Usage Charges to April 2026	5,059.67
CP.457	06-05-2026	EFT	4261	ANS-776-158	The Careside	respite services-HCP-BEv	1,636.00
CP.457	06-05-2026	EFT	3900	10010193	Tools N Trade	2 x Bordo Tradecut circular saw blades	75.00
CP.457	06-05-2026	EFT	3900	10010183	Tools N Trade	T8 FLUORESCENT	162.50
CP.457	06-05-2026	EFT	3900	10010168	Tools N Trade	12 x 350g white Spray & Mark paint	108.00
CP.457	06-05-2026	EFT	3900	10010311	Tools N Trade	4.5mm and 5mm drill bits	40.00
CP.457	06-05-2026	EFT	2730	10798938	Truckline	quantity of filters - TK6	471.18
CP.457	06-05-2026	EFT	121	197643	Tyrepower Manjimup	puncture repair - MW19	77.00
CP.457	06-05-2026	EFT	233	00036005	Walpole Community Resource Centre Inc	Christmas Decoration funding - additional contribution	1,100.00
CP.457	06-05-2026	EFT	233	00036011	Walpole Community Resource Centre Inc	Booking of Walpole Community Hall for 12 March 2026	192.50
CP.457	06-05-2026	EFT	233	00036037	Walpole Community Resource Centre Inc	Walpole Weekly Advertising April	254.00
CP.457	06-05-2026	EFT	448	124788	Walpole Hotel Motel	accommodation & meals - 21 April 2026 - D Coulter, B De Campo & B Reeve - Walpole CRC Front Carpark	780.00
CP.457	06-05-2026	EFT	448	124848	Walpole Hotel Motel	accommodation & meals - 30 April 2026 - Wayne Watkins - Grading, Walpole	250.00
CP.457	06-05-2026	EFT	4541	1538	Warren Bus Service Pty Ltd	Heritage Festival Bus Tour	770.00
CP.457	06-05-2026	EFT	2813	Donation Request 16/4/2026	Warren Family History Group Inc	Donation Request - Warren Family History Group 30th Anniversary	200.00
CP.457	06-05-2026	EFT	91	8560	Wiseman Signs	Windy Harbour Bore signage - Site 130 Aurora Drive, Windy Harbour	66.00
CP.457	06-05-2026	EFT	91	8544	Wiseman Signs	April - Display Sign for Council Meetings	264.00
CP.457	06-05-2026	EFT	91	8545	Wiseman Signs	Replace logo on donated digital kiosk	132.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.457	06-05-2026	EFT	91	8535	Wiseman Signs	Supply and install plaque Manjimup Trail Bike Hub Centre	528.00
CP.458	12-05-2026	EFT	1861	0001627451	Ampol Australia Petroleum Pty Ltd	Ampol Retail Fuel Cards - April 2026	4,227.16
CP.458	12-05-2026	EFT	4546	ACIPC-33949	Australasian College for Infection Prevention and Control Ltd	Foundation of Infection Prevention and Control	1,820.00
CP.458	12-05-2026	EFT	11	1014716345	Australia Post	April 2026 - Postage - Account No. 620820	2,388.21
CP.458	12-05-2026	EFT	3333	INV-18524	Axion SD Pty Ltd	Axion subscription to Altora - 10 May 2026 to 10 June 2026	723.80
CP.458	12-05-2026	EFT	1616	X41954	Badgelink	April - name badge order x 10 Badgelink	175.00
CP.458	12-05-2026	EFT	2433	INV-6101	BGR Equipment Hire Pty Ltd	supply 47.3 tonnes construction gravel - 15 April 2026 - Northcliffe Cemetery	1,135.30
CP.458	12-05-2026	EFT	2433	INV-6100	BGR Equipment Hire Pty Ltd	supply & load 110.9 tonnes resheeting gravel - ex Remo Pit 17 April 2026 - Depot Gravel Pit Stockpile	1,341.89
CP.458	12-05-2026	EFT	223	acc # 1305064 - 4041649330	BOC Limited	Cylinder rental - 2 x Oxygen, 1 x Acetylene, 8 x Medical Oxygen - April 2026	92.33
CP.458	12-05-2026	EFT	1658	SIB78477	Bunbury Machinery	3 x 20lt JCB Advanced gear oil (HP Plus), 1 x fresh air grille - BH12	1,494.39
CP.458	12-05-2026	EFT	4484	INV-0132	Cape Therapy Services Pty Ltd	Physio-SAH-CEl	270.00
CP.458	12-05-2026	EFT	2739	# INV-140425	CareAlert	Falls alarm-SAH-BWa	74.95
CP.458	12-05-2026	EFT	3071	9940012012	Carrier Australia Pty Ltd	AquaCentre - March 2026 - Operating inspection	2,222.00
CP.458	12-05-2026	EFT	19	01237057	City & Regional Fuels	4340lt diesel Manjimup Depot	10,975.86
CP.458	12-05-2026	EFT	19	01233466	City & Regional Fuels	1150lt diesel Northcliffe Depot	3,587.76
CP.458	12-05-2026	EFT	19	01237086	City & Regional Fuels	1000lt diesel - Northcliffe Depot	2,523.54
CP.458	12-05-2026	EFT	19	01237051	City & Regional Fuels	1690lt diesel Pemberton Depot	4,264.79
CP.458	12-05-2026	EFT	19	Retail 04/2026 - Customer # 744009	City & Regional Fuels	BP Fuel Card Purchases for April 2026	16,492.12
CP.458	12-05-2026	EFT	2069	21909666	Cleanaway Pty Ltd	Depot bins (waste & cardboard) month of April 2026	152.66
CP.458	12-05-2026	EFT	2069	21905078	Cleanaway Pty Ltd	Transfer Station hooklift waste & recycling bins & MRRC FL recycle bins month of April 2026	16,144.54

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.458	12-05-2026	EFT	2069	21909528	Cleanaway Pty Ltd	domestic kerbside refuse colleciton month of April 2026	24,368.01
CP.458	12-05-2026	EFT	2069	21909520	Cleanaway Pty Ltd	kerbside recycling collection & customer bins month of April 2026	25,233.81
CP.458	12-05-2026	EFT	2069	21909529	Cleanaway Pty Ltd	Manjimup street & park bins collection month of April 2026	4,558.84
CP.458	12-05-2026	EFT	2069	21909521	Cleanaway Pty Ltd	MRF monthly recycling gate fee month of April 2026	5,338.11
CP.458	12-05-2026	EFT	3368	April 2026	Cloud Collections Pty Ltd	Debt Recovery Services April 2026	460.63
CP.458	12-05-2026	EFT	4331	RSI364897	Country Care Group	4 Wheeled Walker-HCP-PMe	695.00
CP.458	12-05-2026	EFT	3917	Payment Request 5/5/26	Cr Steve Miolin	Reimbursement of Parking and Uber - PIA Planning Training Workshop	72.00
CP.458	12-05-2026	EFT	3901	4403028083	Crayon Australia Pty Ltd	Azure Plan 1/4/26 - 30/4/26	1.25
CP.458	12-05-2026	EFT	221	INV-36386	Cross Security Services Pty Ltd	To replace faulty detector and repair multiple corroded cable joints	414.21
CP.458	12-05-2026	EFT	1937	INV1784334	Datacom Solutions (AU) Pty Ltd	Fortnightly Datapay - April 2026 payroll services - Customer No C16267	1,905.86
CP.458	12-05-2026	EFT	870	2412788536	Dell Australia Pty Ltd	Dell Portable Monitor P1425 - Exec Serv	803.00
CP.458	12-05-2026	EFT	485	BSL - April 2026	Department of Local Government, Industry Regulation and Safety - Building and Energy	Building Services Levy Remittance - April 2026 - Shire of Manjimup	7,961.87
CP.458	12-05-2026	EFT	378	0845	Doyles Transport WA	wet hire of 1 x semi side tipper - gravel cart ex Tarblong Pit 22 & 23 April 2026 - Hillbrook Road Resheeting	3,154.25
CP.458	12-05-2026	EFT	2312	406234-284	FairTel	Manjimup SES phone services - 28 April 2026 to 27 May 2026	72.62
CP.458	12-05-2026	EFT	2951	INV-10960	Fall-line Investments WA Pty Ltd	Mitigation Officer vehicle: 176 piece tool kit, Air compressor, Jump Start kit	665.00
CP.458	12-05-2026	EFT	291	INV-38160	Fonty's Hire Service	hire 40m temporary fencing 3 weeks - Yarning Circle, Heritage Park and hire temporary fencing 4 weeks - playground upgrades - Lintott & Cole Streets	1,549.00
CP.458	12-05-2026	EFT	129	21276382	Fulton Hogan Industries Pty Ltd	reseal & variation fuel levy - North Walpole Road	145,152.32
CP.458	12-05-2026	EFT	1050	INV-11623	GA Auto Electrics	install wiring for light bar - 1000WA	444.00
CP.458	12-05-2026	EFT	1050	INV-11633	GA Auto Electrics	repairs to power socket - 1001WA	391.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.458	12-05-2026	EFT	1050	INV-11656	GA Auto Electrics	remove joystick & replace switch, refit - BH12	370.00
CP.458	12-05-2026	EFT	1050	INV-11622	GA Auto Electrics	repairs to solenoid hydraulic wiring - BH12	222.00
CP.458	12-05-2026	EFT	3789	INV-05503	Granite Networks Pty Ltd	Shire of Manjimup - Cloud Services - 1/5/26 to 31/5/26	2,071.74
CP.458	12-05-2026	EFT	4475	INV-5096	Hocking Planning and Architecture Pty Ltd	Documentation Project at Manjimup Infant Health Centre P11375	10,725.00
CP.458	12-05-2026	EFT	4361	INV-0217	Ink Strategy Pty Ltd	RFQF250507 Delivery of Empowering Communities Project -Town Blueprints- and Council Plan	6,314.00
CP.458	12-05-2026	EFT	1010	1384	JBL Earthmoving	MAF38668 - Bushfire Mitigation Works Pump Hill Road as per quote	4,069.00
CP.458	12-05-2026	EFT	100	INV-40114	Johnson's Food Services	Cleaning Supplies	1,454.61
CP.458	12-05-2026	EFT	100	INV-40925	Johnson's Food Services	AquaCentre- Cafe order 05.05.26	148.53
CP.458	12-05-2026	EFT	3740	KE6396	Kalamunda Electrics	Invoice for the Final Defects 12month retention for the Collier Street Lighting Upgrade.	60,111.71
CP.458	12-05-2026	EFT	4036	CI_1852805	Kaseya Australia Pty Ltd	Datto backup - S5-12 Infinite cloud May 2026	1,767.21
CP.458	12-05-2026	EFT	93	56290	Kingsley Motel	Accommodation & Meal J Willcox 4/5 May 2026 - Council Budget, Forest Management Plan	400.00
CP.458	12-05-2026	EFT	3087	8518022	Lite n' Easy	Meals-HCP-ABe	76.47
CP.458	12-05-2026	EFT	3087	8546909	Lite n' Easy	meals-HCP-GWe	163.51
CP.458	12-05-2026	EFT	3087	8543893	Lite n' Easy	Meals-HCP-FGo	155.18
CP.458	12-05-2026	EFT	4530	30 April 2026	Lori Pensini	Art Workshop Presenter - Library	920.00
CP.458	12-05-2026	EFT	1064	SINV10406	Malatesta Road Paving & Hot Mix	supply, spray & spread 14/7mm C170 hot bitumen seal - Wheatley Coast Road	71,382.08
CP.458	12-05-2026	EFT	1064	SINV10476	Malatesta Road Paving & Hot Mix	supply & lay asphalt AC10 30mm - Banksia Street	29,999.55
CP.458	12-05-2026	EFT	1064	SINV10475	Malatesta Road Paving & Hot Mix	supply & lay asphalt AC10 30mm - Rest Point Road	16,568.29
CP.458	12-05-2026	EFT	1064	SINV10474	Malatesta Road Paving & Hot Mix	supply & lay asphalt AC10 30mm - Walpole CRC Carpark	6,952.00
CP.458	12-05-2026	EFT	1064	SINV10473	Malatesta Road Paving & Hot Mix	supply & lay asphalt AC10 black corrector - road failures - North Walpole Road	4,840.00
CP.458	12-05-2026	EFT	24	150562	Manjimup Freight Distributors & BMI Logistics	freight ex Truckline - 30 April 2026	23.53

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.458	12-05-2026	EFT	24	150406	Manjimup Freight Distributors & BMI Logistics	Transfer of library items between Manjimup and Bridgetown Libraries - 28/04/2026	70.00
CP.458	12-05-2026	EFT	24	150355	Manjimup Freight Distributors & BMI Logistics	Freight to Northcliffe Library	23.65
CP.458	12-05-2026	EFT	2482	3223	Manjimup Liquid Waste	AquaCentre- Grease trap 26.04.2026	370.00
CP.458	12-05-2026	EFT	4405	INV-0137	Manjimup Mensland & Workwear	Work pants and polo CESM	130.90
CP.458	12-05-2026	EFT	1729	10202508	Manjimup Mitre 10 & Retravision	2 x 8.5kg Supagas	70.00
CP.458	12-05-2026	EFT	1729	10204467	Manjimup Mitre 10 & Retravision	1 x Roll nylon fly wire 50m x 910mm	470.00
CP.458	12-05-2026	EFT	458	MMBK-18088	Manjimup Monograms	To supply new workpants for PK	269.85
CP.458	12-05-2026	EFT	458	MMBK-18090	Manjimup Monograms	Outdoor sunhats for the Planning team	299.40
CP.458	12-05-2026	EFT	458	MMBK-18091	Manjimup Monograms	Staff Uniform - AB	605.30
CP.458	12-05-2026	EFT	458	MMBK-18095	Manjimup Monograms	Ann Bentley - Hi viz Polo with logo	37.80
CP.458	12-05-2026	EFT	458	MMBK-18097	Manjimup Monograms	Staff Uniform top up - KW	237.20
CP.458	12-05-2026	EFT	117	11329955	Manjimup Motors Pty Ltd	Honda Mower, Husqvarna Blower - MHCC	3,027.00
CP.458	12-05-2026	EFT	3918	291769	Manjimup Newsagency	Papers and stationery items - April 2026	236.40
CP.458	12-05-2026	EFT	201	JC14070559	Manjimup Toyota & Mitsubishi	1 x bonnet strut holder clip - 1025WA	4.05
CP.458	12-05-2026	EFT	537	36614	Manjimup Tyre Mart & Auto Electrical Service	Manjimup SES HD Tyre Gauge for GRT	145.00
CP.458	12-05-2026	EFT	1779	INV-8414	McGinty Electrics	AquaCentre - Creche faulty switch replacement	203.50
CP.458	12-05-2026	EFT	4061	184	Middlesex Mechanical	mechanical assistance - 1 & 2 April 2026	1,732.50
CP.458	12-05-2026	EFT	4061	185	Middlesex Mechanical	mechanical assistance - 7, 8 & 9 April 2026	2,029.50
CP.458	12-05-2026	EFT	1123	448029	Moore Australia (WA) Pty Ltd	Purchase LTFP Excel Template plus Setup	2,090.00
CP.458	12-05-2026	EFT	4339	T12 April 2026	Mr Gavin Constance	Cleaning Quinninup Ablution Block April 2026	385.00
CP.458	12-05-2026	EFT	3293	0101	Mr Geoffrey Smith, Ms Stacey Sturgeon	Pemberton street & public bins - month of April 2026	5,184.00
CP.458	12-05-2026	EFT	3138	007	Mr Riley Sheahan	pressure wash 6 x 140lt street bins to "good wash" standard - 31 March 2026	120.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.458	12-05-2026	EFT	3138	008	Mr Riley Sheahan	pressure wash 6 x 140lt street bins to "good wash" standard - 21 April 2026	120.00
CP.458	12-05-2026	EFT	3670	INV-0044	Mr Stephen King	PEMBERTON: manually strip 40 x mattresses for recycling, dispose of steel onto scrap metal pile & wastes into compactor or open top waste bin	1,280.00
CP.458	12-05-2026	EFT	3670	INV-0043	Mr Stephen King	WALPOLE: Batch 4 of 4 - manually strip 60 x mattresses for recycling, dispose of steel onto scrap metal pile & wastes into compactor or open top waste bin	1,920.00
CP.458	12-05-2026	EFT	3670	INV-0042	Mr Stephen King	Northcliffe WTS attendant - month of April 2026	1,541.65
CP.458	12-05-2026	EFT	1584	52.010526	Mr Stuart McKinlay	service Walpole street & public bins month of April 2026 and Fire Hazard sign month of April 2026	2,231.39
CP.458	12-05-2026	EFT	1584	51 - April 2026	Mr Stuart McKinlay	April 2026 - cleaning of Walpole public toilets & surrounds	4,200.00
CP.458	12-05-2026	EFT	1982	INV-2275	Mrs Nicole Campbell	Home maintenance 27/04/26 - 30/04/26	647.50
CP.458	12-05-2026	EFT	1982	INV-2279	Mrs Nicole Campbell	Home Maintenance 04/05/26 - 07/05/26	682.50
CP.458	12-05-2026	EFT	149	6391	Northcliffe Family Centre Inc	March - Bus Hire and KMs for Northcliffe Bus tour for Councillors	82.44
CP.458	12-05-2026	EFT	2770	April 2026	Northcliffe Newsagent & General Store	April 2026 - Gas & Fuel Purchases	1,420.27
CP.458	12-05-2026	EFT	265	914293286	Nutrien Ag Solutions	1 x pr secateur	138.60
CP.458	12-05-2026	EFT	1131	629361306	Officeworks	Otto Mistral Chair Blue x 2	317.95
CP.458	12-05-2026	EFT	1823	INV-7319	Pears Plumbing & Gas	March 2026 - Backflow tests as per contract & repair Mjp Community Resource	4,703.50
CP.458	12-05-2026	EFT	1100	G65304	Planning Institute Australia	PIA WA Regional Conference | City of Bunbury - JB,SB, KB	1,145.00
CP.458	12-05-2026	EFT	2641	110027610	ROLLER Digital	3rd Party Processing Fee - Billing Period— April 01 to May 01, 2026	16.71
CP.458	12-05-2026	EFT	3866	168	Ross Williamson	Clean of Windy Harbour water tanks	3,520.00
CP.458	12-05-2026	EFT	3697	00001782	Silky Holdings Pty Ltd	Supply of 4 x boxes of three in one clips - Building Services	357.50
CP.458	12-05-2026	EFT	924	SOS702630	SOS Office Equipment	Photocopier Meter Readings - April 2026	2,215.96
CP.458	12-05-2026	EFT	30	5289	South West Electrics	Electrical works at Depot Comms room - quote: 5289	2,451.26

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.458	12-05-2026	EFT	30	5347	South West Electrics	Change Over Switch For Animal Management Facilities	903.10
CP.458	12-05-2026	EFT	30	5449	South West Electrics	Inspect lights at Coronation Park War Memorial prior to Anzac Day	485.25
CP.458	12-05-2026	EFT	945	71932773	Southern Cross Austereo	April - radio advertising charges for Shire Nominations before revoked	110.00
CP.458	12-05-2026	EFT	28	678070	Southern Forests Veterinary Services Pty Ltd	Euthanasia fees and Medicine April 2026	95.00
CP.458	12-05-2026	EFT	4108	INV-11891	Southwest Physio at Home	Physiotherapy-SAH-DCa	240.00
CP.458	12-05-2026	EFT	269	00013976	Spurling Engineering	15 x 2B orange abutment pile bands	4,125.00
CP.458	12-05-2026	EFT	269	00013978	Spurling Engineering	5 x 2B orange pile bands	1,375.00
CP.458	12-05-2026	EFT	269	00013977	Spurling Engineering	15 x 2B orange pile bands	4,125.00
CP.458	12-05-2026	EFT	3964	103012426	SRB MBS Holdings Pty Ltd ATF SRB MBS Unit Trust	1 x 4 litres of white paint 1 x 4 litres of green paint 2 x paint brushes 2 x ear muffs 2 x safety glasses	339.70
CP.458	12-05-2026	EFT	1532	FAINV01404542	St John Ambulance - Manjimup	First Aid Course Staff - CS	180.00
CP.458	12-05-2026	EFT	1532	FAINV01404543	St John Ambulance - Manjimup	First Aid Course Staff - KM	180.00
CP.458	12-05-2026	EFT	4356	489011	Stellalpina Investments Pty Ltd ATF the P & S Moltoni Family Trust	Meals-HCP- FWe	91.30
CP.458	12-05-2026	EFT	4356	489010	Stellalpina Investments Pty Ltd ATF the P & S Moltoni Family Trust	Meals-SAH-PCu	130.57
CP.458	12-05-2026	EFT	145	381973950 - 2086617082	Synergy	Payment 3819739525 - Electricity Pemberton Depot 28/01/2026 - 27/03/2026	141.17
CP.458	12-05-2026	EFT	145	946690380 - 2516004704	Synergy	Payment 9466903823 - Electricity Manjimup Lawn Cemetery 10/02/2026 - 16/04/2026	182.52
CP.458	12-05-2026	EFT	145	216780080 - 2408004547	Synergy	Payment 5198823011 Electricity PowerUp / Cafe / Museum 17/03/2026 - 20/04/26	4,621.92
CP.458	12-05-2026	EFT	145	293352340 - 2536006344	Synergy	Payment 5180706510 Electricity Wellness Centre 17/03/2026 - 20/04/2026	714.24
CP.458	12-05-2026	EFT	145	797061230 - 2216524012	Synergy	Payment 7970612329 - Electricity Collier Street Sporting Complex 17/03/2026 - 20/04/2026	1,021.24
CP.458	12-05-2026	EFT	145	199540840 - 2244005615	Synergy	Payment 5096268117 - Electricity Manjimup Depot 18/03/2026 - 21/04/2026	1,292.12

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.458	12-05-2026	EFT	145	239448140 - 2448007228	Synergy	Payment 2394481423 - Electricity Manjimup Refuse & Recycling Centre 11/02/2026 - 22/4/2026	589.06
CP.458	12-05-2026	EFT	145	181426740 - 2228510306	Synergy	Payment 1814267421 - Electricity Pemberton Transfer Station 10/02/2026 - 22/04/2026	213.33
CP.458	12-05-2026	EFT	145	283903870 - 2038664314	Synergy	Payment 5179459717 - Electricity Lions Gazebo & Public Toilets 21/02/2026 - 24/04/2026	157.73
CP.458	12-05-2026	EFT	145	283903730 - 2038664313	Synergy	Payment 5171567312 - Electricity Public Toilets Brockman Street 21/02/2026 - 24/04/2026	304.12
CP.458	12-05-2026	EFT	145	885005070 - 2736008954	Synergy	Payment 8850050722 - Electricity Mark Kestel 53 Moore Street - 21/02/2026 - 24/04/2026	254.76
CP.458	12-05-2026	EFT	145	862009630 - 2328006455	Synergy	Payment 8620096324 Electricity Walpole Community Resource Centre 24/02/2026 - 28/04/2026	147.60
CP.458	12-05-2026	EFT	145	130352740 - 2152521177	Synergy	Payment 1303527421 - Electricity Public Toilets Pioneer Park 24/02/2026 - 28/04/2026	423.29
CP.458	12-05-2026	EFT	145	491025070 - 2552007789	Synergy	Payment 54910250726 Electricity Walpole Tennis Courts 24/02/2026 - 28/04/2026	144.18
CP.458	12-05-2026	EFT	145	932218990 - 2200534045	Synergy	Payment 9322189921 - Electricity Regional Early Education Development 24/02/2026 - 28/04/2026	314.66
CP.458	12-05-2026	EFT	145	875902450 - 2328006540	Synergy	Electricity Walpole Jetty & BBQ 24/02/2026 - 28/04/2026	137.49
CP.458	12-05-2026	EFT	145	279420590 - 2756008144	Synergy	Payment 5167317812 - Electricity 20 Arnott Street - Staff 25/02/2026 - 29/04/2026	82.42
CP.458	12-05-2026	EFT	145	394069710 - 2572006702	Synergy	Payment 5275356815 - Electricity Smith Brook BFB 26/02/2026 - 30/04/2026	156.18
CP.458	12-05-2026	EFT	145	654160910 - 2078634482	Synergy	Payment 6541609128 - Electricity Pemberton BFB 26/02/2026 - 30/04/2026	346.73
CP.458	12-05-2026	EFT	145	404551970 - 2464007243	Synergy	Payment 5284927416 - Electricity Pemberton Mill Hall Car Park Public Toilets 26/02/2026 - 30/04/2026	300.49
CP.458	12-05-2026	EFT	59	0716-S256166	Team Global Express Pty Ltd	Freight Pathwest	19.18
CP.458	12-05-2026	EFT	4283	26-00008462	The Trustee for the Love Family Trust	Work shoes E Henderson	119.95
CP.458	12-05-2026	EFT	4464	1311069	Toll Remote Logistics Pty Ltd	Glucerna-SAH-OPi	499.44
CP.458	12-05-2026	EFT	3900	10010398	Tools N Trade	1 x 750mm Kingchrome wall mounted electrical fan	193.00
CP.458	12-05-2026	EFT	3522	INV1370249	Tunstall Australasia Pty Ltd	Alarm-HCP-MHo	31.30

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.458	12-05-2026	EFT	121	197914	Tyrepower Manjimup	2 x Kumho KH 185R14 KC53 tyres, disposal - TR01	226.00
CP.458	12-05-2026	EFT	121	197910	Tyrepower Manjimup	2 x Kumho KH 185R14 KC53 tyres, disposal - RB07	226.00
CP.458	12-05-2026	EFT	76	SI-018541	WA Local Government Association	WALGA CME Module 4 - Meeting procedures - SM	407.00
CP.458	12-05-2026	EFT	76	PCS26-10	WA Local Government Association	Registration for Training for Emily O'Neil - WALGA on 3/7/26	315.00
CP.458	12-05-2026	EFT	1053	1002334320260430	West Australian Newspapers Limited	Advertising for the month of April 2026	2,418.56
CP.458	12-05-2026	EFT	66	9901783891	Winc Australia Pty Ltd	File Dividers for HACC	119.90
CP.458	12-05-2026	EFT	2529	L6302	Workforce Road Services Pty Ltd	linemarking - Channybearup Road	4,212.48
CP.458	12-05-2026	EFT	2529	L6301	Workforce Road Services Pty Ltd	linemarking - barrier & spot centre linemarking - Eastbourne Road	2,133.67
CP.458	12-05-2026	EFT	2529	L6300	Workforce Road Services Pty Ltd	linemarking - Wheatley Coast Road & North Walpole Road	12,039.39
CP.460	19-05-2026	EFT	3314	3088345	4Cabling Pty Ltd	data cables	232.29
CP.460	19-05-2026	EFT	125	INV-12930	B & B Street Sweeping	RFT01/22 - sweeping of Manjimup CBD, Q & W - month of April 2026	7,797.14
CP.460	19-05-2026	EFT	843	307169AA	B&J Catalano Pty Ltd	supply & load 3663.65 tonnes gravel - month of April 2026 - Wheatley Coast Road	72,540.27
CP.460	19-05-2026	EFT	3199	31782654.2	Booktopia Pty Ltd	Local Stock purchase of Requested books for Shire libraries	183.32
CP.460	19-05-2026	EFT	4484	INV-0124	Cape Therapy Services Pty Ltd	Physio-SAH-SKa	100.00
CP.460	19-05-2026	EFT	4484	INV-0128	Cape Therapy Services Pty Ltd	inhome physio-HCP-WCu	200.00
CP.460	19-05-2026	EFT	4484	INV-0125	Cape Therapy Services Pty Ltd	In home physio-HCP- Mr AFe	200.00
CP.460	19-05-2026	EFT	4484	INV-0127	Cape Therapy Services Pty Ltd	Physiotherapy-SAH-RCr	150.00
CP.460	19-05-2026	EFT	4484	INV-0126	Cape Therapy Services Pty Ltd	in home physio-HCP-WWh	200.00
CP.460	19-05-2026	EFT	4484	INV-0123	Cape Therapy Services Pty Ltd	in home Physio- HCP- SBur	100.00
CP.460	19-05-2026	EFT	4484	INV-0144	Cape Therapy Services Pty Ltd	Physio-SAH-SKa	100.00
CP.460	19-05-2026	EFT	4484	INV-0148	Cape Therapy Services Pty Ltd	Physiotherapy-SAH-BWa	200.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.460	19-05-2026	EFT	4484	INV-0145	Cape Therapy Services Pty Ltd	Physio-HCP-SBur	200.00
CP.460	19-05-2026	EFT	4484	INV-0147	Cape Therapy Services Pty Ltd	Physio-HCP-WCu	200.00
CP.460	19-05-2026	EFT	4484	INV-0146	Cape Therapy Services Pty Ltd	Physio-HCP-WWh	100.00
CP.460	19-05-2026	EFT	19	01238816	City & Regional Fuels	1 x 20lt Transmax Man HD 75W/90 oil	317.43
CP.460	19-05-2026	EFT	19	01239304	City & Regional Fuels	2 x 20lt Trans Universal LL 75W/90 & 24 x 450g Spherl EPLX grease	1,025.90
CP.460	19-05-2026	EFT	19	01241127	City & Regional Fuels	1000lt diesel Northcliffe Depot	2,276.09
CP.460	19-05-2026	EFT	676	24783642	Coates Hire	(original PO30942) dry hire of 12t drum roller - excess hour charge (credit between SoM & Coates) and cleaning fee	324.50
CP.460	19-05-2026	EFT	3361	Travel Claim - April 2026	Cr Jennifer Willcox	Travel Claim for April 2026	680.61
CP.460	19-05-2026	EFT	2468	CISF719885	CTI Freight Management Pty Ltd	CTI Logistics freight - April 2026 - Customer Number SF_104544	663.43
CP.460	19-05-2026	EFT	1177	INV-0524	Dinis Contractors	wet hire of excavator - clean out open drain 15 April 2026 - Cole Street	242.00
CP.460	19-05-2026	EFT	1177	INV-0525	Dinis Contractors	wet hire of excavator - dig grave 1 May 2026 - Pemberton Cemetery (Dunnett)	495.00
CP.460	19-05-2026	EFT	305	INV-6088	Dronow Contracting (2005) Pty Ltd	supply & cartage 50.05 tonnes lime	3,377.63
CP.460	19-05-2026	EFT	2151	01409557	Dun Direct Pty Ltd	2 x 8.5kg kwik gas	71.90
CP.460	19-05-2026	EFT	2151	01412713	Dun Direct Pty Ltd	1 x 8.5kg kwik gas	35.95
CP.460	19-05-2026	EFT	906	6527-10011002113	Elders Rural Services Australia Limited	40 x 20lt (1 x pallet) Roundup Biactive	5,852.00
CP.460	19-05-2026	EFT	4030	INV-17292	Fitonia Pty Ltd	supply 55 cubic metres marri woodchip & fuel levy - Quinninup Mainstreet Upgrade	4,558.42
CP.460	19-05-2026	EFT	483	INV106101	Forpark Australia	quantity of playground parts & accessories - repairs & replacements	3,911.82
CP.460	19-05-2026	EFT	1050	INV-11663	GA Auto Electrics	travel to Pemberton, investigate air con & remove compressor - BH14	1,776.00
CP.460	19-05-2026	EFT	1050	INV-11674	GA Auto Electrics	supply & fit new compressor, replace receiver drier, vac & regas, travel - BH14	1,951.00

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.460	19-05-2026	EFT	132	76438717	Heidelberg Materials Australia Pty Ltd	supply 52.45 tonnes 5mm single size basalt & freight	3,755.95
CP.460	19-05-2026	EFT	3492	INV05265	Hill and Canning Consulting Engineers Pty Ltd	MRCR Final PDF playing fields design	3,410.00
CP.460	19-05-2026	EFT	2481	72841520.01	Independence Australia	continence aids-SAH-SLa	138.60
CP.460	19-05-2026	EFT	2481	72844511.01	Independence Australia	continence aids-HCP-SSt	101.40
CP.460	19-05-2026	EFT	2481	72843460.01	Independence Australia	continence aids-HCP- JDa	371.80
CP.460	19-05-2026	EFT	2481	72846419.01	Independence Australia	Continence aids-SAH-RPa	163.60
CP.460	19-05-2026	EFT	2736	17017	Independent Windscreens	tint & fit Shire supplied glass - BH10	550.00
CP.460	19-05-2026	EFT	4351	INV-0820	Jersey Building Group Pty Ltd	Build 2 storey extension to 5 Brockman Street Manjimup	9,215.72
CP.460	19-05-2026	EFT	100	INV-41102	Johnson's Food Services	Aquacentre Cafe order	258.71
CP.460	19-05-2026	EFT	100	INV-41081	Johnson's Food Services	MHCC - Gloves, Cake	698.10
CP.460	19-05-2026	EFT	309	77982780 - 10000964	Landgate	GRV Interim Valuations - Schedule No. G2026/4, Dated 14/02/2026 TO 27/02/2026	279.46
CP.460	19-05-2026	EFT	3087	8557777	Lite n' Easy	Meals-SAH-RCr	132.08
CP.460	19-05-2026	EFT	3087	8540015	Lite n' Easy	meals-HCP- DWD	138.07
CP.460	19-05-2026	EFT	3087	8571643	Lite n' Easy	meals-S@H-LRo	262.98
CP.460	19-05-2026	EFT	3087	8571513	Lite n' Easy	Meals-SAH-MHo	173.03
CP.460	19-05-2026	EFT	3087	8568001	Lite n' Easy	meals-HCP-GWe	163.51
CP.460	19-05-2026	EFT	3087	8550918	Lite n' Easy	meals-HCP-DWD	138.07
CP.460	19-05-2026	EFT	2389	00012883	Lotex Filter Cleaning Service	filter cleaning service - various plant	171.22
CP.460	19-05-2026	EFT	1064	SINV10518	Malatesta Road Paving & Hot Mix	8000lt catemul & freight (fuel levy 5% April)	17,175.40
CP.460	19-05-2026	EFT	24	151086	Manjimup Freight Distributors & BMI Logistics	freight ex Bunbury Machinery - 12 May 2026	81.52
CP.460	19-05-2026	EFT	24	151025	Manjimup Freight Distributors & BMI Logistics	Transfer of items between Manjimup and Bridgetown Libraries - 5 May 2026	70.00
CP.460	19-05-2026	EFT	24	151036	Manjimup Freight Distributors & BMI Logistics	Transfer of Digital Kiosk from SAS Supplier Grp in Perth to Manjimup Library	165.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.460	19-05-2026	EFT	605	45	Manjimup Historical Society Inc	Southern Forest & Valleys Heritage Festival Bus Tour Services	874.00
CP.460	19-05-2026	EFT	1729	10201189	Manjimup Mitre 10 & Retravision	Decking oil applicator and tray And bucket	67.10
CP.460	19-05-2026	EFT	1729	10206318	Manjimup Mitre 10 & Retravision	Powershield 650va - Office Accommodation - Old railway building project (estimate)	178.00
CP.460	19-05-2026	EFT	458	MMBK-18089	Manjimup Monograms	1 x pr steel capped boots - O Coverley & T Mearns	450.60
CP.460	19-05-2026	EFT	458	MMBK-18086	Manjimup Monograms	1 x pr steel capped boots - E Zancarli, W Watkins, K Hawkins & M Ebsary	937.20
CP.460	19-05-2026	EFT	458	MMBK-18087	Manjimup Monograms	3 x shirts, 1 x pr steel capped boots - M Blieschke	441.25
CP.460	19-05-2026	EFT	458	MMBK-18093	Manjimup Monograms	clothing issue: 1ea x jdrill acket, water proof jacket, hooded jacket, 1 x pr steel capped boots - Jordan Steinki, Parks	467.35
CP.460	19-05-2026	EFT	458	MMBK-18094	Manjimup Monograms	1 x pr steel capped boots - Jamie McKelvie, PCT	237.60
CP.460	19-05-2026	EFT	458	MMBK-18096	Manjimup Monograms	Staff Unifirm - PG	145.00
CP.460	19-05-2026	EFT	458	MMBK-18143	Manjimup Monograms	1ea x trousers, pullover, 2 x polo shirt - Nicole Chapman, TS	204.40
CP.460	19-05-2026	EFT	458	MMBK-18141	Manjimup Monograms	1 x pr steel capped boots - Edward Francis	213.00
CP.460	19-05-2026	EFT	117	11330178	Manjimup Motors Pty Ltd	2 x Millsaw flat files 1SQ1RE 200mm	45.98
CP.460	19-05-2026	EFT	117	11330716	Manjimup Motors Pty Ltd	1 x Trade MAP torch kit	159.00
CP.460	19-05-2026	EFT	201	JC14070751	Manjimup Toyota & Mitsubishi	45 000km service - 1023WA	682.97
CP.460	19-05-2026	EFT	26	INV-3625	MJP Linen	Drycleaning of tea towels & tablecloths - March/April 2026	140.25
CP.460	19-05-2026	EFT	3961	Payment Request - 14/5/2026 - Internet	Mr Benjamin Rose	13 May 2026 to 12 June 2026 - Reimbursement for Out of Office Communication Expenses	93.00
CP.460	19-05-2026	EFT	782	Payment Request 24/4/2026	Mr Remo Pessotto	Honorarium Payment for CBFCO as per Council Policy 5.3.2 for the 2025-2026 year.	5,500.00
CP.460	19-05-2026	EFT	1081	Apr26	Mr Robert Hammer	Pemberton WTS attendant month of April 2026	2,063.55
CP.460	19-05-2026	EFT	1982	INV-2288	Mrs Nicole Campbell	Home maintenance 11/05/26 - 14/05/26	507.50

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.460	19-05-2026	EFT	2814	Invoice 9526	Ms Angela Brooke	CITS Volunteer Lifeguard Program - CPR and First Aid Training delivery	1,529.00
CP.460	19-05-2026	EFT	2814	9526	Ms Angela Brooke	AquaCentre- 1st aid course - T. Holling INV6526	125.00
CP.460	19-05-2026	EFT	1761	1689	Muirs Manjimup	Ford Ranger XL Double Cab metallic silver - replace 1013WA	47,109.09
CP.460	19-05-2026	EFT	1761	603445	Muirs Manjimup	15 000km service - 1019WA	503.25
CP.460	19-05-2026	EFT	80	00102060	Nev's Steel	Crane hire for Indoor Sports Pavilion	275.00
CP.460	19-05-2026	EFT	3218	Payment Request 28/4/2026	Northcliffe Bush Fire Brigade	Donation for Fire Index Sign Management as per FOG 1.1.5 Northcliffe Fire Danger Index signs 2025-2026 year	1,500.00
CP.460	19-05-2026	EFT	3566	Bond Refund	Northcliffe District High School Parents & Citizens Association	Return of bonds held for hire of Northcliffe Town Hall 17 & 18 April 2026	1,050.00
CP.460	19-05-2026	EFT	3230	INV-JA8321	Pemberley of Pemberton	Wine for Lester Prize Opening Event	208.00
CP.460	19-05-2026	EFT	496	#000834	Pemberton Community Resource Centre Inc	Pemberton Community News - advertisement for Support Workers	286.00
CP.460	19-05-2026	EFT	2762	Payment Request 28/4/2026	Pemberton Rural Bush Fire Brigade	Fuel Hazard Reduction Burn of Shire Road Reserve 184 Golf Links Road Pemberton	500.00
CP.460	19-05-2026	EFT	339	Payment Request 13/5/2026	Pemberton Visitor Centre	2nd Stage of Grant to Pemberton Visitors Centre as per Council Decision 25/3/2026	16,500.00
CP.460	19-05-2026	EFT	1156	Payment Request 28/4/2026	Pemberton Volunteer Fire & Rescue	Donation for Fire Index Sign Management as per FOG 1.1.3 Pemberton Fire Danger Index Signs 2025-2026 year	1,500.00
CP.460	19-05-2026	EFT	1058	68189	Perrella Industrial Supplies	6 Safety lockable drawer runners	695.97
CP.460	19-05-2026	EFT	4439	001786	PLA Enterprises Pty Ltd	8 x ctn (200/ctn) 240lt white/purple on rolls, logistic levy	1,600.04
CP.460	19-05-2026	EFT	3319	INV-7312	PX2 Pty Ltd	Planning Stage 4 Manjimup Trail Bike Hub	2,453.00
CP.460	19-05-2026	EFT	3319	INV-7336	PX2 Pty Ltd	Policy advice - Stage 5	110.00
CP.460	19-05-2026	EFT	3319	INV-7335	PX2 Pty Ltd	Continuation consultancy contract Manjimup Trail Bike Hub - Stages 1 and 2	6,554.58
CP.460	19-05-2026	EFT	1635	2754	Rylan Pty Ltd	supply concrete & lay kerbing - Leman Street	4,731.10

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.460	19-05-2026	EFT	4483	Invoice for April 2026	Silvercrest Partners Pty Ltd	Commercial advice divestment Aged Care Services and Assets	1,320.00
CP.460	19-05-2026	EFT	444	I0037370	South Regional TAFE	AusChem training manual - 11 & 12 May 2026 - Jordan Steinki	85.00
CP.460	19-05-2026	EFT	444	I0037337	South Regional TAFE	AusChem training - 11 & 12 May 2026 - Jordan Steinki	37.60
CP.460	19-05-2026	EFT	30	5431	South West Electrics	isolate connection in generator to stop RCD trip - Blue Diamond Genset, Depot	313.50
CP.460	19-05-2026	EFT	1774	216804	Southern Forests Medical Centre	Pre-employment medical - A.Acob	165.00
CP.460	19-05-2026	EFT	3677	1952	Southern Forests Window Cleaning	gutter and chimney-SAH-CEl	180.00
CP.460	19-05-2026	EFT	4108	INV-11883	Southwest Physio at Home	in home physio-HCP-ASe	180.00
CP.460	19-05-2026	EFT	4108	INV-11892	Southwest Physio at Home	Physiotherapy-SAH-DCa	240.00
CP.460	19-05-2026	EFT	4108	INV-11884	Southwest Physio at Home	Physio-HCP-ASe	180.00
CP.460	19-05-2026	EFT	447	40072	STANS Manjimup Farm Machinery	1ea x Kubota skid LH & RH -MW19	620.15
CP.460	19-05-2026	EFT	447	39874	STANS Manjimup Farm Machinery	Kubota KJ-S170FX generator - annual service - Manjimup Airport	296.81
CP.460	19-05-2026	EFT	4356	491450	Stellalpina Investments Pty Ltd ATF the P & S Moltoni Family Trust	Meals-SAH-DGi	113.74
CP.460	19-05-2026	EFT	4356	491451	Stellalpina Investments Pty Ltd ATF the P & S Moltoni Family Trust	Meals-HCP- FWe	106.81
CP.460	19-05-2026	EFT	4356	491449	Stellalpina Investments Pty Ltd ATF the P & S Moltoni Family Trust	Meals-SAH-SBu	75.79
CP.460	19-05-2026	EFT	145	199538950 - 2532006551	Synergy	Payment 5096257414 Electricity MRAC 17/03/2026 - 20/04/2026	27,676.16
CP.460	19-05-2026	EFT	145	950386350 - 2552007645	Synergy	Payment 9503863527 Electricity Manjimup Library & Gallery 21/02/2026 - 24/04/2026	1,109.83
CP.460	19-05-2026	EFT	145	811605870 - 2388006760	Synergy	Payment 8116058720 - Electricity Hamlet, Septic Pump & Heritage Park 21/02/2026 - 24/04/2026	732.61
CP.460	19-05-2026	EFT	145	589179600 - 2356008502	Synergy	Payment 5891796023 - Electricity Woodturners, Volunteer Hub, Sound Shell 21/02/2026 - 24/04/2026	496.05

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.460	19-05-2026	EFT	145	911234990 - 2112511443	Synergy	Payment 9112349923 - Electricity Walpole Depot 24/02/2026 - 24/04/2026	150.41
CP.460	19-05-2026	EFT	145	276765070 - 2660006748	Synergy	Payment 2767650728 - Electricity Manjimup Indoor Sports Pavilion (MISP) 25/02/2026 - 29/04/2026	1,138.87
CP.460	19-05-2026	EFT	145	361768750 - 2216526090	Synergy	Payment 3617687525 - Electricity x 942 Street Lights 25/03/2026 - 24/04/2026	15,071.03
CP.460	19-05-2026	EFT	145	735060950 - 2288006853	Synergy	Payment 7350609524 Electricity Manjin Park 01/04/2026 - 04/05/2026	1,425.83
CP.460	19-05-2026	EFT	145	304438710 - 2316007342	Synergy	Payment 3044387124 - Electricity Southern Forests Food Council & Coronation Park 21/02/2026 - 24/04/2026	960.28
CP.460	19-05-2026	EFT	145	236336020 - 2086617859	Synergy	Payment 5128414013 Electricity Medical Housing 11/02/2026 - 14/04/2026	325.46
CP.460	19-05-2026	EFT	145	333447290 - 2524009458	Synergy	Payment 5218915016 - Electricity Unit D, 5 Brockman Street 21/02/2026 - 24/04/2026	1,328.11
CP.460	19-05-2026	EFT	145	309107950 - 2412004698	Synergy	Payment 3091079529 Electricity Northcliffe Depot & Men's Shed 02/12/2025 - 08/04/2026 - 2 Invocies	333.33
CP.460	19-05-2026	EFT	145	444037550 - 2516006957	Synergy	Payment 5320463819 Unit A 33 Leman St - Staff Housing Empty 26/02/2026 - 28/04/2026	117.27
CP.460	19-05-2026	EFT	145	412379380 - 2128512207	Synergy	Payment 5291691816 Electricity Southern Forest Community Landcare 01/04/2026 - 04/05/2026	140.77
CP.460	19-05-2026	EFT	145	275988640 - 2152521728	Synergy	Payment 5164136916 - Electricity Pumping Station NCF Forest Park 27/02/2026 - 13/04/2026	200.53
CP.460	19-05-2026	EFT	145	313961450 - 2704005666	Synergy	Payment 5200340313 - Electricity Street Lighting x 10 28/03/2026 - 27/04/2026	215.96
CP.460	19-05-2026	EFT	4129	INV-0109	Tarblong Pastoral	supply 936.3 tonnes gravel - 22 & 23 April 2026 - Hillbrook Road Resheeting	15,448.95
CP.460	19-05-2026	EFT	4138	INV-0136	The Manjimup Trail Bike Hub Inc.	Reimbursable Expenses for Manjimup Trail Bike Hib - April 2026	1,967.60
CP.460	19-05-2026	EFT	4316	Brock11	The Trustee for R N B Seachange Trust	Project management services: 5 Brockman Street	572.00
CP.460	19-05-2026	EFT	3900	10010384	Tools N Trade	Metal saw blade	72.00
CP.460	19-05-2026	EFT	3900	10010566	Tools N Trade	5 x 400g Trade MAP bottles	70.00
CP.460	19-05-2026	EFT	3900	10010638	Tools N Trade	8 x light globes for 20 Arnott Street	114.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.460	19-05-2026	EFT	121	198141	Tyrepower Manjimup	puncture repair - APT2	66.00
CP.460	19-05-2026	EFT	3754	MRRC Over Volume Payment to 31/03/26	Verge Enviro Pty Ltd	Payment for over volume waste receivals at MRRC - period 01/04/25 to 31/03/26	444.35
CP.460	19-05-2026	EFT	3754	April 2026 CPI Increase	Verge Enviro Pty Ltd	Manjimup Landfill Site Management Contract - April 2026 CPI Increase	2,839.57
CP.460	19-05-2026	EFT	3754	May 2026	Verge Enviro Pty Ltd	Manjimup Landfill Site Management Contract - May 2026	64,569.54
CP.460	19-05-2026	EFT	1322	693866	WA Country Health Service	Meal on wheels April 26	3,418.41
CP.460	19-05-2026	EFT	448	124862	Walpole Hotel Motel	accommodation & meals - 5 to 7 May 2026 - Wayne Watkins	750.00
CP.460	19-05-2026	EFT	448	124885	Walpole Hotel Motel	accommodation & meals - 12 May 2026 - Wayne Watkins	250.00
CP.460	19-05-2026	EFT	92	INV-1402	Walpole Tourist Bureau Inc	Walpole Nornalup Visitors Centre Contribution - 3rd Quarter - 1 January to 31 March 2026	12,749.28
CP.460	19-05-2026	EFT	2493	3919	Willo's Gutter Cleaning & Handyman Service	gutter-SAH-MHo	401.50
CP.461	26-05-2026	EFT	551	8211	Access Engineering Enterprises Pty Ltd	3 x hydraulic fittings - quick hitch - BH12	43.66
CP.461	26-05-2026	EFT	2874	5827	Adam Jenkins Tree Services	tree clearing along northern boundary - Manjimup Airport - RADS Grant	25,300.00
CP.461	26-05-2026	EFT	3815	INV-7659	Aged & Community Care Providers Association Ltd	Ageing Australia Annual Membership 01/07/26 -30/06/27	2,615.36
CP.461	26-05-2026	EFT	1350	9018309026	Asahi Beverages Pty Ltd	AquaCentre- Cafe drinks order	590.25
CP.461	26-05-2026	EFT	2631	11553	AusQ Training	BWTM & TC 3.5 x day training - 22 to 25 June 2026 Bunbury - Edward Francis	866.00
CP.461	26-05-2026	EFT	639	341449	Better Life Centre Pty Ltd	Grab rail-HCP-KDe	30.00
CP.461	26-05-2026	EFT	639	338933	Better Life Centre Pty Ltd	Bathmat-SAH-BWa	27.00
CP.461	26-05-2026	EFT	1658	SIB79023	Bunbury Machinery	1 x 334/D5741 wheel rim, studs & nuts, freight - BH12	2,238.43
CP.461	26-05-2026	EFT	4484	INV-0158	Cape Therapy Services Pty Ltd	Physio-SAH-SKa	200.00
CP.461	26-05-2026	EFT	4484	INV-0164	Cape Therapy Services Pty Ltd	Physio-SAH-CEl	250.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.461	26-05-2026	EFT	1338	18418	Captivate Connect	6 monthly charge - on hold services from 1 June 25 to 1 Nov 2026	917.40
CP.461	26-05-2026	EFT	19	01241767	City & Regional Fuels	7100lt diesel Manjimup Depot	16,273.85
CP.461	26-05-2026	EFT	19	0124945	City & Regional Fuels	1100lt diesel Pemberton Depot	2,474.57
CP.461	26-05-2026	EFT	215	00121689	Connect Call Centre Services	Call Centre services - April 2026 - Customer # 1316	330.66
CP.461	26-05-2026	EFT	2836	00104648	Corsign WA Pty Ltd	4 x W2-3B 750 x 750 T Junction signs	347.60
CP.461	26-05-2026	EFT	1177	INV-0523	Dinis Contractors	RFQ-01/25 - mowing of Manjimup Ovals - month of April 2026	4,312.78
CP.461	26-05-2026	EFT	1177	INV-0526	Dinis Contractors	wet hire of bobcat - earthworks - Mainstreet Upgrade (Quinninup)	2,640.00
CP.461	26-05-2026	EFT	1177	INV-0522	Dinis Contractors	grading of drains - Manjimup Airport - RADS Grant	528.00
CP.461	26-05-2026	EFT	518	35WA1459197	dormakaba Australia Pty Ltd	AquaCentre- Dormakaba service of facility entry doors	396.00
CP.461	26-05-2026	EFT	4157	4706701	Elite Pool Covers Holdings Pty Ltd	AquaCentre- Blanket Buddy service	462.00
CP.461	26-05-2026	EFT	4157	4706711	Elite Pool Covers Holdings Pty Ltd	AquaCentre- Blanket Buddy service - Additional Freight to return to MRAC	159.50
CP.461	26-05-2026	EFT	4548	INV-1914	Emvee Group Pty Ltd	supply 478.2 tonnes gravel - 8 May 2026 - De Campo Road Resheeting	10,520.40
CP.461	26-05-2026	EFT	4548	INV-1918	Emvee Group Pty Ltd	supply 1127.32 tonnes gravel - 19 & 20 May 2026 - Diamond Tree Road Resheeting	24,801.04
CP.461	26-05-2026	EFT	2103	SI2001324	Exteria	45 x replacement bin surrounds for Manjimup CBD	136,649.70
CP.461	26-05-2026	EFT	129	21304728	Fulton Hogan Industries Pty Ltd	supply, lay & compact 30mm DG10 IPWEA with C170 basalt 50 blow and fuel levy - Rose Street Carpark, Manjimup	36,914.06
CP.461	26-05-2026	EFT	2153	HL INV 22165	Highlux Pty Ltd	10 x upgrade kits for solar bollards - Linear Path	1,448.73
CP.461	26-05-2026	EFT	1673	INV-3871	Hillview Gardening & Landscaping Services	private gardening-HCP TBa	924.00
CP.461	26-05-2026	EFT	2481	72848729.01	Independence Australia	consumables-HCP-ASe	82.65
CP.461	26-05-2026	EFT	2481	72848773.01	Independence Australia	continence aids-HCP-KDe	179.55
CP.461	26-05-2026	EFT	2481	72854228.01	Independence Australia	continence aids-HCP-MAH	152.10

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.461	26-05-2026	EFT	2481	72853889.01	Independence Australia	continence aids-HCP-SBur	336.60
CP.461	26-05-2026	EFT	2481	72857305.01	Independence Australia	continence aids- HCP-JVa	106.15
CP.461	26-05-2026	EFT	100	INV-40932	Johnson's Food Services	Cleaning Supplies	1,475.92
CP.461	26-05-2026	EFT	100	INV-41233	Johnson's Food Services	1 box of 10 XL Nitrile Blac HD gloves	152.46
CP.461	26-05-2026	EFT	100	INV-41229	Johnson's Food Services	4x 170370 H2 Paper towel	324.02
CP.461	26-05-2026	EFT	100	INV-41318	Johnson's Food Services	1 bag of towel rolls & 1 mop bucket & 1 dish washing detergant &dispenser	129.53
CP.461	26-05-2026	EFT	100	INV-41405	Johnson's Food Services	AquaCentre- Cafe Stock, oil, chips, icecreams, milk, cups	545.17
CP.461	26-05-2026	EFT	4377	333345	Lindsay SWAA Pty Ltd	AquaCentre- Freight for Blanket Buddy	135.96
CP.461	26-05-2026	EFT	3087	8450426	Lite n' Easy	meals-HCP- DWD	138.07
CP.461	26-05-2026	EFT	3087	8540102	Lite n' Easy	Meals-HCP-ABe	76.47
CP.461	26-05-2026	EFT	3087	8561616	Lite n' Easy	meals-HCP- DWD	138.07
CP.461	26-05-2026	EFT	2953	O-00589992	Live Life Alarms	personal alarm-HCP-FWe	90.00
CP.461	26-05-2026	EFT	287	Reimb190526	Manjimup Cherry Harmony Festival	reimbursement of SoM contribution towards Traffic Management	2,520.10
CP.461	26-05-2026	EFT	753	L2126	Manjimup Economy Auto Parts	10 x 14-27mm hose clamps, 10 x 11-22mm hose clamps, 4 x toggle switch - WT02	124.00
CP.461	26-05-2026	EFT	24	151186	Manjimup Freight Distributors & BMI Logistics	freight ex Westrac - BH10	101.67
CP.461	26-05-2026	EFT	24	151334	Manjimup Freight Distributors & BMI Logistics	freight ex Truckline - 15 May 2026	23.44
CP.461	26-05-2026	EFT	24	151232	Manjimup Freight Distributors & BMI Logistics	Transfer of Items between Manjimup and Bridgetown Libraries - 12 May 2026	70.00
CP.461	26-05-2026	EFT	4405	INV-0150	Manjimup Mensland & Workwear	3 x shirts, 1 x hoodie, 1 x fleece, 3 x pr trousers - Edward Francis	413.01
CP.461	26-05-2026	EFT	1729	10206046	Manjimup Mitre 10 & Retravision	oil pad for mop head	21.60
CP.461	26-05-2026	EFT	1729	10208425	Manjimup Mitre 10 & Retravision	dynabolts & drill bits - bin fixtures - Manjimup CBD	125.35
CP.461	26-05-2026	EFT	458	MMBK-18142	Manjimup Monograms	1 x Tasman sports bag - PPE storage - Jordan Steinki, Parks	48.50

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.461	26-05-2026	EFT	458	MMBK-18140	Manjimup Monograms	2 x pr Clogger chainsaw chaps - TK25 & TK28 - Parks trucks	410.00
CP.461	26-05-2026	EFT	117	11331131	Manjimup Motors Pty Ltd	2 x bolts, 4 x washers - engine mount - RL19	5.12
CP.461	26-05-2026	EFT	117	11331518	Manjimup Motors Pty Ltd	quantity of fittings - revamp - WT02	407.36
CP.461	26-05-2026	EFT	117	11331658	Manjimup Motors Pty Ltd	bushes, threaded socket, nipples - revamp - WT02	28.63
CP.461	26-05-2026	EFT	117	11331663	Manjimup Motors Pty Ltd	s/steel rope, ferrule copper - revamp - WT02	7.54
CP.461	26-05-2026	EFT	117	11331738	Manjimup Motors Pty Ltd	quantity of fittings - revamp - WT02	73.06
CP.461	26-05-2026	EFT	1842	PI13064485	Manjimup Stihl	3 x rolls 2.4mm snipper cord & carrying ring - ME90	216.00
CP.461	26-05-2026	EFT	1842	PI13064508	Manjimup Stihl	replace clutch housing - FS111 - Jamie McKelvie, PCT	205.00
CP.461	26-05-2026	EFT	537	T49651	Manjimup Tyre Mart & Auto Electrical Service	AquaCentre - Replacement wheels for Manual Vac trolley	118.00
CP.461	26-05-2026	EFT	1779	INV-8423	McGinty Electrics	AquaCentre - repair of deep fryer	165.00
CP.461	26-05-2026	EFT	4061	187	Middlesex Mechanical	mechanical assistance - 14 & 15 April 2026	1,782.00
CP.461	26-05-2026	EFT	4061	188	Middlesex Mechanical	mechanical assistance - 17, 20 & 21 April 2026	1,945.35
CP.461	26-05-2026	EFT	85	49.180526	Mr Alan Smedley	street sweeping Manjimup CBD - 10 & 18 May 2026	328.00
CP.461	26-05-2026	EFT	4260	INV-0540	Mr Mark Giumelli	footpath slab replacement - Leman Street, part payment of kerb ramp replacements	56,595.00
CP.461	26-05-2026	EFT	3138	009	Mr Riley Sheahan	pressure wash 5 x 140lt street bins to "good wash" standard - 5 May 2026	100.00
CP.461	26-05-2026	EFT	3138	010	Mr Riley Sheahan	pressure wash 6 x 140lt street bins to "good wash" standard - 12 May 2026	120.00
CP.461	26-05-2026	EFT	3138	011	Mr Riley Sheahan	pressure wash 6 x 140lt street bins to "good wash" standard - 19 May 2026	120.00
CP.461	26-05-2026	EFT	4402	Payment Request 25/5/2026	Mrs Sharon O'Connell	Excel Course - Meals, Parking and Accommodation. SO	356.30
CP.461	26-05-2026	EFT	1761	1728	Muirs Manjimup	Ford Ranger Super Cab, white, tow pack & brake controller, boxer alloy tray, bullbar, upgraded HD rear suspension & window tinting - 1020WA	50,043.94
CP.461	26-05-2026	EFT	451	INV1168	Northcliffe Community Development Inc	Advertising April and May 2026	300.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.461	26-05-2026	EFT	4329	INV-0561	Noxib Pty Ltd	Replace mains power supply bracket on carport roof and have mains power reconnected. 20 Arnott Street Manjimup	2,519.66
CP.461	26-05-2026	EFT	1131	629616240	Officeworks	Printer Brother MFCL8690	757.95
CP.461	26-05-2026	EFT	1131	629616043	Officeworks	Items for library Storage containers, hand wash, laminating pouches, sharpies, A5 paper, Manilla Folders and wall safe tape.	505.79
CP.461	26-05-2026	EFT	1131	629615389	Officeworks	Dividers, Files, Thermal Roll, Blu tak, highlighters, Tape, Binders.	253.80
CP.461	26-05-2026	EFT	345	12309	Pinelli Plumbing & Gas	Check and fix leaking mains pipe and leaking toilets	1,178.01
CP.461	26-05-2026	EFT	584	20 Arnott St, 84A O'Connor St - Inspection June 2025	Professionals Warren Blackwood Realty	20 Arnott St, 84A O'Connor St - Inspection June 2025	99.00
CP.461	26-05-2026	EFT	584	Property Inspections 2024/2025	Professionals Warren Blackwood Realty	Property Inspections 2024/2025	1,354.50
CP.461	26-05-2026	EFT	4457	INV-44707	QHSE Integrated Solutions Pty Ltd	Skytrust Core Monthly Subscription May 18 - June 18, 2026	438.90
CP.461	26-05-2026	EFT	283	CFI000521786	Silver Chain Nursing Association	Silverchain-SAH-OPi	257.82
CP.461	26-05-2026	EFT	283	CFI000521785	Silver Chain Nursing Association	respite-HCP-TBa	812.63
CP.461	26-05-2026	EFT	2048	INV074872	Sitech (WA) Pty Ltd	IHQ Essentials subscription, M2M data plan 150mb per month - LD04 to 20 May 2026	154.00
CP.461	26-05-2026	EFT	4108	INV-11976	Southwest Physio at Home	Physiotherapy-SAH-DCa	240.00
CP.461	26-05-2026	EFT	3964	199001057	SRB MBS Holdings Pty Ltd ATF SRB MBS Unit Trust	2 x trio hinge door butt - battery box hinge repairs - PTL1	21.40
CP.461	26-05-2026	EFT	3964	April 2026	SRB MBS Holdings Pty Ltd ATF SRB MBS Unit Trust	Building Material for the month of April 2026	2,620.89
CP.461	26-05-2026	EFT	2968	FAINV01407706	St John Ambulance Western Australia Ltd	AquaCentre- 1st aid Course 13/05/2026 S. Thomas	180.00
CP.461	26-05-2026	EFT	2968	FAINV01407705	St John Ambulance Western Australia Ltd	AquaCentre- 1st aid Course 13/05/2026 M. Boydell	180.00
CP.461	26-05-2026	EFT	491	00032987	Sunny Brushware Supplies Pty Ltd	46ea x 84340 poly brushes, 84341 wire brushes - RB07	3,845.60

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.461	26-05-2026	EFT	145	288855190 - 2292009380	Synergy	Payment 5176360819 - Electricity Ringbark BFB 13/02/2026 - 14/04/2026	143.14
CP.461	26-05-2026	EFT	145	281056440 - 2050662360	Synergy	Payment 5168914210 - Electricity Walpole SES 11/03/2026 - 12/05/2026	230.32
CP.461	26-05-2026	EFT	145	377224860 - 2156518449	Synergy	Payment 5259528411 Electricity Pemberton Community Hub 29/01/2026 - 30/03/2026	1,370.04
CP.461	26-05-2026	EFT	145	797061230 - 2756009808	Synergy	Payment 7970612329 - Electricity Collier Street Sporting Complex 21/04/2026 - 18/05/2026	1,184.23
CP.461	26-05-2026	EFT	145	199540360 - 2644008096	Synergy	Payment 5096260419 Electricity Shire Offices & Town Hall 21/04/2026 - 18/05/2026	1,646.81
CP.461	26-05-2026	EFT	145	293352340 - 2300009218	Synergy	Payment 5180706510 Electricity Wellness Centre 21/04/2026 - 18/05/2026	702.93
CP.461	26-05-2026	EFT	145	709854800 - 2136519220	Synergy	Payment 7098548024 - Electricity Manjimup Community Centre 21/02/2026 - 24/03/2026	1,112.48
CP.461	26-05-2026	EFT	145	709854800 - 2098543520	Synergy	Payment 7098548024 - Electricity Manjimup Community Centre 25/03/2026 - 24/04/2026	1,120.61
CP.461	26-05-2026	EFT	267	00048208	Timber Treaters Bridgetown	100 x white guide posts with delineators	1,408.00
CP.461	26-05-2026	EFT	3900	10010600	Tools N Trade	3 S/S cut blades	285.00
CP.461	26-05-2026	EFT	3900	10010700	Tools N Trade	2 x Typhoon ball pein hammer	33.00
CP.461	26-05-2026	EFT	3900	10010809	Tools N Trade	ITM water transfer pump petrol 7HP 50mm 28 000lt/hr - WT02	430.00
CP.461	26-05-2026	EFT	3900	10010807	Tools N Trade	1 x Trade flame turbo blow torch & 8m compact tape measure	130.00
CP.461	26-05-2026	EFT	3900	10010667	Tools N Trade	light globes 20 Arnott Street	115.00
CP.461	26-05-2026	EFT	1883	1282	Tropical Shade 'n' Sails	removal & storage of 33 x shade sails - all sites	6,864.00
CP.461	26-05-2026	EFT	2730	10830177	Truckline	1 x 11P4003 RHF seat belt - TK23	607.97
CP.461	26-05-2026	EFT	121	198251	Tyrepower Manjimup	4 x Tracmax 11R22.5 148/145M tyres, disposal - APT2	1,500.00
CP.461	26-05-2026	EFT	121	198309	Tyrepower Manjimup	2 x Duro 18x9.50-8 HF224 6PR tyres, 2 x Maxxis 24x12.00-12 Protech M9227 tyres, disposal - MW19	1,062.00
CP.461	26-05-2026	EFT	264	INV-6910	W & A Hetherington	repair post hole swivel pivot - TR6	891.00
CP.461	26-05-2026	EFT	76	LGA26-45	WA Local Government Association	Walga Awards event 14/06/2026 Cr Heidi Tempra	200.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.461	26-05-2026	EFT	76	LGA26-53	WA Local Government Association	WALGA awards - ticket for Wade DeCampo	200.00
CP.461	26-05-2026	EFT	448	124545	Walpole Hotel Motel	accommodation & meals - 25 February 2026 - D Camozzi, B De Campo & M Ebsary - 26 February 2026 - M Ebsary & D Camozzi - North Walpole Road	1,300.00
CP.461	26-05-2026	EFT	448	124544	Walpole Hotel Motel	accommodation & meals - 26 February 2026 - D Coulter, W Bennett & K Hawkins - Broke Inlet Road Resheeting	780.00
CP.461	26-05-2026	EFT	31	I752500	Warren Electrical Service	4 x Nylon bullet gland 16mm thread h/free w/l/nut fit 5 10mm od/cable - WT02	9.20
CP.461	26-05-2026	EFT	31	I752492	Warren Electrical Service	1 x 265/3 adaptable box 108x108x76mm - revamp - WT02	32.85
CP.461	26-05-2026	EFT	1773	PI2235450	WesTrac Pty Ltd	1 x 382-2249 LH rear glass - BH10	660.17
CP.461	26-05-2026	EFT	1773	PI2283191	WesTrac Pty Ltd	1ea x 418-8096 cam, 226-0294 lock - hood latch - LD031	161.48
						EFT Total	**1,914,643.03**

Other Payments (including Direct Debits)							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CPT.1326	01-05-2026	N/A	3617	AUS-236423 - Contract 009-0156062-007	Dell Financial Services Pty Ltd	Pymt 1 of 16 - Lease Rental Contract 007 - Dell Laptops/Monitors/Keyboards 01/02/26 to 30/04/26	6,180.78
CPT.1327	01-05-2026	N/A	3617	AUS-237498 / Contract 009-0156062-006 Pymt 10 of 48	Dell Financial Services Pty Ltd	Dell Endpoints - Wave One - 01/04/26 to 30/04/26	1,983.89
CPT.1328	01-05-2026	N/A	3617	AUS- 237497 / Contract 009-0156062-005 Pymt 10 of 24	Dell Financial Services Pty Ltd	Dell Endpoint for Contractor - Project Officer - 01/04/26 to 30/04/26	111.05
CPT.1329	01-05-2026	N/A	3617	AUS 237495 - May 26 / Contract 009-0156062-003 - Pmt 18 of 60	Dell Financial Services Pty Ltd	Internet Security - Palo Alto Prisma Access - supplied by Data#3 - Finance Contract 009-0156062-003	2,877.69

Other Payments (including Direct Debits)							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CPT.1330	01-05-2026	N/A	3617	Pymt 4/16 AUS - 237496/ Contract 009-0156062-004	Dell Financial Services Pty Ltd	Poweredge R760 Server - 01/02/26 to 30/04/26 Finance Contract 009-0156062-004	1,972.51
CPT.1331	01-05-2026	N/A	2532	LMB1304133	Les Mills Asia Pacific	Contract Fee - Body Pump - 01 May 2026 - 31 May 2026	478.33
CPT.1332	06-05-2026	N/A	2955	INV-10689	Aviary Corp Pty Ltd	Nightingale Subscription April 2026	1,873.87
CPT.1333	07-05-2026	N/A	2845	April 2026 867694	Fleetcare Pty Ltd	Monthly Lease Rental, GPS Access Fee & OBD GPS Dongle - April 2026	7,353.12
CPT.1336	15-05-2026	N/A	1015	AUSG01382044	SG Fleet Australia Pty Ltd	Lease rental payment - 28/05/26 to 27/06/26 - Acc No AUSH0032	793.30
CPT.1337	15-05-2026	N/A	3383	TA12341-082	Telair Pty Ltd	Internet Access - 1/5/2026 - 31/5/2026	3,252.15
CPT.1338	18-05-2026	N/A	686	4160632	Pivotel Satellite Pty Ltd	May 2026 - SPOT Tracking Service - Mitigation Officer, Ranger1, Ranger2, Ranger3 - Charges to 31/5/2026	136.80
CPT.1339	08-05-2026	N/A	3640	7939/61755/2484786 Payment 19 of 60	Finrent Pty Ltd	Lease - 3 Fuji Film AC4570/1 AC6570 & 1 AC6580 Photocopiers May 2026	1,085.70
CPT.1340	21-05-2026	N/A	3266	36253107	Department of Justice	Lodgment Fee - DOGS.8211046 Micah Tablac (FER 26/157389)	88.50
CPT.1341	21-05-2026	N/A	3640	Lease Payment 43 of 60 - 8007/52295/2494046	Finrent Pty Ltd	Lease Fee - HP DesignJet XL 3600 Multifunction Printer	691.90
CPT.1343	04-05-2026	N/A	69	226 - due 04/05/2026	Western Australian Treasury Corporation	Loan repayment 226 - due 04/05/2026	6,059.26
CPT.1345	15-05-2026	N/A	4476	MHCC - April 2026	Coles Supermarkets Australia Pty Ltd	April 2026 - Coles card MHCC	434.93
CPT.1345	15-05-2026	N/A	4476	Admin - April 2026	Coles Supermarkets Australia Pty Ltd	April 2026 - Coles card ADMIN	296.54
CPT.1370	05-05-2026	N/A	2610	Corporate Card Statement 30 April 2026	Westpac Banking Corporation	Corporate Card Statement 23 March to 20 April 2026	12,523.90
						Other Total	**48,194.22**
						Grand Total	**2,014,486.19**

Itemised transactions from Corporate Credit Cards - 23 March 2026 to 20 April 2026 (Direct Debit from from Municipal Account May 2026)

CORPORATE CREDIT CARD - APRIL 2026

Payment Number	Payment Date	Card	Invoice Description	Inclusive Amount
CI.52800	5/05/2026	**CEO**	Manjimup Gallery Hotel - Cr Willcox Accommodation - Council Meeting	$ 178.80
			Scandeck Solutions - Strang Legal Conveyancing ID	$ 30.80
			The West Australian - On-Line Subscription	$ 96.00
			Booking.Com - Accomodation for Shire President - WALGA	$ 216.02
			Progressive Diagnostics - Alcohol/Drug Testing Equiptment	$ 2,565.80
			Booking.Com - Accommodation for Shire President - RAC Function	$ 209.79
			Envato Elements - In-Design Document Template	$ 52.55
			Booking.Com - Accomodation for Cr Willcox - Emergency Management	$ 198.02
				$3,547.78
CI.52800	5/05/2026	**DB**	Starlink Australia - 27/3/2026 to 2/4/2026 - IT Department	$ 13.39
			Starlink Australia - 2/4/26 to 2//26 - Windy harbour	$ 80.00
			Starlink Australia - 2/4/26 to 2/5/26 - Fire Prevention	$ 80.00
			Starlink Australia - 2/4/26 to 2/5/26 - Windy harbour	$ 139.00
			BP - Ad Blue - 1000WA	$ 49.99
			Adobe Systems - 12 April to 11 April 2026	$ 113.49
			Halo - Help Desk Software	$ 6,303.60
			Warren & Brown Technologies - 1RU Retractable tray for Comms for NBN	$ 242.76
				$7,022.23
CI.52800	5/05/2026	**DWS**	Metro Hotel - Refund for cancellation	-$ 207.00
			Metro Hotel - Refund for cancellation	-$ 207.00
			Metro Hotel - Refund for cancellation	-$ 207.00
			Inscope Training - White Card Training - David Comozzi	$ 90.00
			Coles - Shire Depot Easter Sundowner - Platter Food	$ 142.55
				(-$388.45)
CI.52800	5/05/2026	**DCS**	Holiday Inn - Refund for accommodation cancellation	-$ 160.00
			Vistaprint - Bookmarks - Dark Corners Event	$ 72.78
			IGA Como - Meals - Attendance ORV Summit Trail Bikes	$ 12.59
			The Karalee - Meals - Attendance ORV Summit Trail Bikes	$ 88.00
			Juniper & Bay - Meals Attendance ORV Summit Trail Bikes	$ 14.00
			Kensington Café - Meals - Attendance ORV Summit Trail Bikes	$ 11.18
			Windsor Lodge - Accommodation - ORV Summit Trail Bikes	$ 381.60
			Deputy Digital Goods - Aqua Centre Subscription	$ 151.25
			Mantra Bunbury Lighthouse - Accommodation 4 x nights - Health & Safety Course	$ 776.00
			Shop for Shops - Display items for Power Up Museum	$ 452.50
			Park Café - SOM Host tour for Shire of Collie x 4 staff - Meal	$ 23.45
			Big W - Metal Umbrella stand for Manjimup Library	$ 66.99
			Canva - Annual Subscription	$ 172.00
				$2,062.34
CI.52800	5/05/2026	**DDR**	Australian Institute of Building Services - 2 x Webinars	$ 280.00

	$280.00
Total paid to Westpac	$12,523.90

Itemised transactions - Coles Cards - 1 April 2026 – 30 April 2026 - as per Warrant Listing report May 2026

COLES SUPERMARKETS AUSTRALIA - COLES CARD - APRIL 2026

Payment Number	Payment Date	Card	Invoice Description		Inclusive Amount
CI.52368	15/05/2026	**MHCC**	consumable items - MHCC	$	14.25
			consumable items - MHCC	$	60.53
			consumable items - MHCC	$	97.91
			consumable items - MHCC	$	82.30
			consumable items - MHCC	$	47.50
			consumable items - MHCC	$	68.48
			consumable items - MHCC	$	63.96
				$	**434.93**
CI.52371	15/05/2026	**ADMIN**	consumable items - Admin	$	18.50
			consumable items - Admin	$	9.50
			consumable items - Admin	$	10.20
			consumable items - Admin	$	79.35
			consumable items - Admin	$	9.75
			consumable items - Admin	$	63.40
			consumable items - Admin	$	43.84
			consumable items - Admin	$	5.95
			consumable items - Admin	$	10.20
			consumable items - Admin	$	31.35
			consumable items - Admin	$	9.50
			consumable items - Admin	$	5.00
				$	**296.54**
			Total Card Purchases	**$**	**731.47**

Itemised transactions - BP Fuel Cards - 1 April 2026 – 30 April 2026 - as per Warrant Listing report May 2026

BP FUEL CARDS - APRIL 2026

Payment Number	Payment Date	Creditor	Invoice No	Invoice Description		Inclusive Amount
CI.51685	12/05/2026	City & Regional Fuel	Retail 04/2026 - Customer # 744009			
				Fuel purchases - 1025WA - April	$	177.39
				Fuel purchases - WA23595 - April	$	989.06
				Fuel purchases - 1010WA - April	$	488.66
				Fuel purchases - 1005WA - April	$	642.47
				Fuel purchases - 1012WA - April	$	370.21
				Fuel purchases - 1034WA - April	$	498.67
				Fuel purchases - 1029WA - April	$	385.08
				Fuel purchases - 1032WA - April	$	377.58
				Fuel purchases - 1035WA - April	$	580.05
				Fuel purchases - 1020WA - April	$	1,067.49
				Fuel purchases - 1002WA - April	$	171.98
				Fuel purchases - 1018WA - April	$	400.19
				Fuel purchases - Stores Fuel Card - April	$	107.43
				Fuel purchases - ATV2 - April	$	23.00
				Fuel purchases - Property Care Team - April	$	912.91
				Fuel purchases - Parks 1 - April	$	416.66
				Fuel purchases - 1007WA - April	$	211.28
				Fuel purchases - Heritage Park Equipment - April	$	111.43
				Fuel purchases - MHCC Lawnmower - April	$	215.10
				Fuel purchases - 1004WA - April	$	81.79
				Fuel purchases - 1000WA - April	$	671.90
				Fuel purchases - 1021WA - April	$	435.63
				Fuel purchases - 1006WA - April	$	382.67
				Fuel purchases - 1015WA - April	$	314.83
				Fuel purchases - 1027WA - April	$	238.51
				Fuel purchases - 1028WA - April	$	293.42
				Fuel purchases - 1030WA - April	$	583.55
				Fuel purchases - 1014WA - April	$	848.37
				Fuel purchases - 1003WA - April	$	391.68
				Fuel purchases - 1036WA - April	$	113.81
				Fuel purchases - 1017WA - April	$	315.11
				Fuel purchases - 1023WA - April	$	163.25
				Fuel purchases - 1026WA - April	$	195.32
				Fuel purchases - 1011WA - April	$	395.36
				Fuel purchases - 1022WA - April	$	470.98
				Fuel purchases - 1001WA - April	$	120.24

	Fuel purchases - 82 SES - April		
	Fuel purchases - WA28649 - April	$	216.18
	Fuel purchases - 1008WA - April	$	90.40
	Fuel purchases - 1002WA - April		
	Fuel purchases - 1HWG911 - April	$	95.48
	Fuel purchases - 1HQE251 - April	$	639.66
	Fuel purchases - 1009WA - April	$	639.51
	Fuel purchases - 1031WA - April	$	647.83
		$	**16,492.12**

Itemised transactions - Ampol Cards - 1 April 2026 – 30 April 2026 - as per Warrant Listing report May 2026

AMPOL FUEL CARDS - APRIL 2026

Payment Number	Payment Date	Creditor	Invoice No	Invoice Description		Inclusive Amount
CI.51711	12/05/2026	Ampol Australia	1627451	Fuel purchases - 1000WA - April 2026	$	311.26
				Fuel purchases - 1001WA - April 2026	$	316.70
				Fuel purchases - 1002WA - April 2026	$	718.71
				Fuel purchases - 1033WA - April 2026	$	41.24
				Fuel purchases - 1004WA - April 2026	$	100.77
				Fuel purchases - 1006WA - April 2026	$	233.71
				Fuel purchases - 1010WA - April 2026	$	676.88
				Fuel purchases - 1013WA - April 2026	$	930.04
				Fuel purchases - WA27408 - April 2026	$	60.98
				Fuel purchases - 1008WA - April 2026	$	373.87
				Fuel purchases - 1030WA - April 2026	$	463.00
					$	**4,227.16**

PAYROLL PAYMENTS - MAY 2026

Payment Date	Invoice Description		Inclusive Amount
5/05/2026	Payroll	$	454,959.35
19/05/2026	Payroll	$	461,045.78
		$	**916,005.13**

ATTACHMENT
APPENDIX

9.5.1 Invitation to Reconsider Decision for Proposed Plantation (Pine) at Lots 9424, 9148, 9133, 9134, 9135, 9021, 9020, 9019, 9013, 9012, 9008, 9007 and 9003 Richardson and Meerup Roads, Meerup

PROPONENT	Delta Forestry
OWNER	Mr John Love, Dhu Holdings Pty Ltd
LOCATION / ADDRESS	Lots 9424, 9148, 9133, 9134, 9135, 9021, 9020, 9019, 9013, 9012, 9008, 9007, 9003 Richardson and Meerup Roads, Meerup
WARD	Rural
ZONE	General Agriculture
DIRECTORATE	Development Services
FILE REFERENCE	DA25/177 P55141, 55142, 55143, 55144, 55146, 55138, 55137, 55135, 55140, 55139, 55136, 55145 and 513
LEGISLATION	Planning and Development Act 2005
AUTHOR	Jocelyn Baister (Manager Planning and Sustainability)
DATE OF REPORT	11 June 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

Under Section 31 of the State Administrative Tribunal Act 2004, Council is invited to reconsider its decision made, at the Ordinary Council Meeting 25 February 2026, to refuse a proposed pine Plantation at Lots 9424, 9148, 9133, 9134, 9135, 9021, 9020, 9019, 9013, 9012, 9008, 9007, 9003 Richardson and Meerup Roads, Meerup.

A copy of the Council minutes are appended.

APPENDIX: 9.5.1 (A)

The applicant has supplied an amended proposal for consideration.

- Key amendments made to the application include:
  - Increased fire risk reduction measures comprising:
    - Increased external firebreaks of 25m from 15m along one side of the subject lot boundaries fronting public roads. Where public road separates plantation compartments this results in up to 60m of low fuel zone.
    - Donation of a trailer fitted with a fast fill and standpipe to the local fire brigade.

- A nutrient management plan will be implemented including:

- Planting setback of 15m from the top of the bank of the central waterway.
- Annual nutrient sampling within the central waterway.
- Fertiliser not being applied within 15m of waterways and 6m of drains.

The amended documents are provided attached.

ATTACHMENT: 9.5.1 (1)
ATTACHMENT: 9.5.1 (2)

PUBLIC CONSULTATION UNDERTAKEN

A targeted consultation was undertaken to a 500m radius of the subject property, plus additional properties along Richardson Road and those that specifically commented on the original proposal.

Details were uploaded to the Shire website, with majority of the target audience receiving email notification on the 12 June 2026.

At the close of consultation four (4) submissions were received objecting or raising concerns relating the proposal. Similar themes of concerns with regards to the original proposal were received for the amendment. One of the objections made reference to assessment against State Planning Policy 3.7 Bushfire, this has been discussed in the comment section below.

ATTACHMENT: 9.5.1 (3)

COMMENT

To assist Council in determining the request for reconsideration the following advice is offered:

The original application provided the minimum in terms of compliance with the Department of Fire and Emergency Services (DFES) Guidelines for Plantation Fire Protection. However there was concerns raised by the community that given the surrounding landscape context, not enough was being proposed to mitigate the risk to the community. As a result, Council resolved to:

FORESHADOWED ALTERNATIVE (NOW SUBSTANTIVE) MOTION:

MOVED: Cr Darin SECONDED: Cr Burns

29833

That Council, in accordance with Part 10 of Shire of Manjimup Local Planning Scheme No. 4, refuses planning approval for a Plantation (*Pinus radiata*) at

Lots 9424, 9148, 9133, 9134, 9135, 9021, 9020, 9019, 9013, 9012, 9008, 9007, 9003 Richardson and Meerup Roads, Meerup (TP2025/181).

Reasons:
The fire management plan and mitigation strategies are insufficient. Consideration of the environmental concerns of the surrounding areas of importance have been insufficient.

CARRIED: 6/0

For: Cr Bettink, Cr Burns, Cr Darin, Cr Miolin, Cr Tempra, Cr Willcox.

Against: Nil.

The applicant has appealed the decision and following two (2) mediation sessions, the Tribunal has made an order inviting Council to reconsider its decision.

Upon being invited by the Tribunal to reconsider a reviewable decision, the Council may –

a) Affirm the decision
b) Vary the decision
c) Set aside the decision and substitute its new decision.

As mentioned in the background section, the applicant has proposed amendments to the plantation management and fire management plans to increase the width of firebreaks and setbacks to watercourses in certain locations and to implement a nutrient management plan and annual water testing.

The Plantation Management Plan, shown at attachment: 9.5.1 (1), commits to annual nutrient sampling being undertaken within the central waterway, where the waterway enters and exits the property, with test results to be provided on request. It is recommended that, should Council resolve to approve the application, that, similar to an Industry – Extractive that breaches the water table, should the operator receive test results that indicate changes to the water quality (in a negative way) that the Shire be informed and revised management actions be put in place.

Likewise, the Fire Management Plan (FMP) commits to preparing annual fire management plans stating that the annual plans will not be inconsistent with the FMP however will provide additional site responsive information. The annual plan can be made available to the Shire if requested, however it is recommended that should Council approve the application, that a copy of the annual fire management plan be provided to the Shire every five (5) years.
At section 15 of the FMP the applicant has stated its commitment to provide a trailer fitted with a fast fill and standpipe for use by the local fire brigade. It is

recommended that should Council approve the proposal that a condition relating to the timing of the delivery of the trailer be imposed.

Submissions Received
State Planning Policy 3.7 Bushfire applies to development applications for the construction of habitable buildings for residential development, commercial and industrial development; and for the construction and/or use of habitable buildings associated with vulnerable land uses, including caravan, nature-based parks. The proposed works and use associated with the plantation are not assessed under SPP 3.7, and as it is proposed that the plantation will maintain a 100m setback from existing habitable buildings, there is not a calculated increase to the bushfire prone status of the existing buildings.

As mentioned in the opening paragraphs of the Comment section above, the original application complied with the minimum requirements of the DFES guidelines for Plantations, however the community, Shire staff and Council considered that a higher level of response to the local context was required to further mitigate risks to the community from bushfire.

Conclusion
The amended application has responded to community concerns regarding fire management and environmental protection. The effectiveness of the proposed measures in reducing environmental impacts and bushfire risks will only be confirmed over the life of the development. Approval is recommended subject to appropriate conditions.

STATUTORY ENVIRONMENT

Planning and Development Act 2005 and the State Administrative Tribunal Act 2004.

POLICY / STRATEGIC IMPLICATIONS

Timber Plantations within the rural areas of the Shire are guided by the provisions of the Shire of Manjimup Local Planning Policy 6.1.11 - Rural Land Uses.

Within the Shire of Manjimup Local Planning Strategy 2003 tree plantations were discussed as being recognised as a particularly significant issue and at the time there was a level of concern from some sections of the community based on loss of quality agricultural land, heavy haulage, visual impacts along tourist roads, fire control and possible surface runoff reduction.

Based on the comments received by surrounding neighbours, majority of the concerns are still relevant. As a result, the Shire developed and has since maintained policies around tree plantations. It is proposed to develop a stand-alone policy again that provides an assessment tool for Plantations.

ORGANISATIONAL RISK MANAGEMENT

Nil.

FINANCIAL IMPLICATIONS

The development application fee was paid by the applicant.

SUSTAINABILITY

Environmental: If appropriately managed the application should have minimal impacts on the environment.

Economic: The proposed development seeks approval to establish and harvest pine to supply forest products to domestic and international markets to support construction for timber house frames.

Social: The threat of a fire is a concern of the neighbouring properties, the evacuation of the neighbours is a concern and an alternative route should be sought away from the fires source.

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council pursuant to section 31 of the State Administrative Tribunal Act 2004 resolves to:

1. **Set aside its decision of 4 March 2026 to refuse development approval for a Proposed Plantation (pine) at Lots 9019, 9013, 9012, 9008, 9007, 5424, 9148, 9135, 9134, 9133, 9021, 9020 Richardson Road and Lot 9003 Meerup Road, Meerup.**
2. **Substitute a new decision to grant development approval for a Proposed Plantation (pine) at Lots 9019, 9013, 9012, 9008, 9007, 5424, 9148, 9135, 9134, 9133, 9021, 9020 Richardson Road and Lot 9003 Meerup Road, Meerup, subject to the following conditions:**
   - 2.1. **The development hereby approved is to be carried out in accordance with the following stamped approved plans and specifications and these shall not be altered and/or modified without the prior knowledge and written consent of the Shire of Manjimup.**

Reference	Document Title	Date Received
1.	Plantation Management Plan	11 June 2026
2.	Fire Management Plan	11 June 2026

   - 2.2. **Within 12 months of the commencement of planting of the proposed Plantation, the applicant shall arrange for transfer of a**

trailer fitted with a fast fill and standpipe, to the satisfaction of the Shire of Manjimup.

2.3. All wildings shall be contained within the boundaries of the subject land. Notwithstanding condition 2.1, prior to commencement of the development, the Plantation Management Plan submitted and hereby approved shall be modified to demonstrate how implementation of this condition shall be achieved.

2.4. This Development Approval is granted for a 30 year period only and shall expire (2056), unless prior to that date an application has been made to and approved by the Shire of Manjimup after payment of the appropriate fee for the continuation of the use for an extended period.

2.5. Should annual nutrient sampling of the central waterway identify negative changes in the water quality exiting the property, then the proponent is to notify the Shire of Manjimup and the Department of Water and Environmental Regulation within 48 hours. Activities related to the plantation management may be required to be adjusted to rectify the water quality, following the notice.

2.6. A copy of the annual fire management plan is to be provided to the Shire of Manjimup every five (5) years.

2.7. A separate Harvesting Plan is to be submitted to Shire of Manjimup a minimum 24 months prior to the anticipated commencement of harvesting of the subject Plantation and not less than twelve (12) months prior to commencement of harvesting operations formal notification of the intention to harvest shall be given to Shire of Manjimup. The Harvesting Plan is to be prepared in accordance with the latest "Code of Practice for Timber Plantations" (or equivalent) that is applicable at that time. All harvesting shall be implemented in accordance with the Harvesting Plan to the satisfaction of the Shire of Manjimup.

2.8. Any new points of ingress or egress to the property shall be located and constructed to the requirements and satisfaction of the Shire of Manjimup.

2.9. At the completion of any harvesting, all rehabilitation shall be undertaken in accordance with the following:

2.9.1. All waste shall be disposed of to the satisfaction of the responsible authority and should not be placed in or near any water course;

2.9.2. Any surplus tree branches shall be adequately disposed and shall not be left on site if they continue a fire hazard; and

2.9.3. All temporary roads shall be reinstated and left providing for adequate drainage and soil stability without the need for continuous maintenance.

Advice to Applicant

1. **No works or planting shall occur within 30 metres of power lines without the prior consent of Western Power.**
2. **Should the proposed plantation works be unable to avoid the Aboriginal site intersection approvals under the Aboriginal Heritage Act (AHA) would be required. It is recommended that the applicant contact Department of Planning Lands and Heritage, Aboriginal Heritage Conservation for their own advice prior to the commencement of any works within this boundary.**
3. **Where clearing of land is involved in any proposed development, the approval of the Department of Water and Environmental Regulation will be required under the provisions of the Environmental Protection (Clearing of Native Vegetation) Regulations 2004.**
4. **In the event that creek crossings are proposed, a bed and banks permit would need to be obtained under the Rights in Water and Irrigation Act 1914.**
5. **A Surface water licence will be required to take surface water from the proclaimed area for any purpose other than domestic, firefighting or watering stock such as any establishment of works, such as dust suppression.**
6. **The attention of the Plantation Operator / Manager is drawn to the need to comply with the requirements of any 'Firebreak Notice' issued by the Shire of Manjimup under the provisions of the "Bush Fires Act, 1954". Furthermore, the Plantation Operator / Manager is required to advise Shire of Manjimup of any commercial harvesting activities that may be proposed during restricted or prohibited burning seasons.**
7. **That the operation of the Plantation including its harvest is required to comply with the Environmental Protection (Noise) Regulations, 1997.**

ATTACHMENTS

1⇩ Attachment 1 - Amended Forest Management Plan 34 Pages

2⇩ Attachment 2 - Amendment Fire Management Plan 28 Pages

3⇩ Attachment 3 - Submissions on Amended Proposal 14 Pages

APPENDICES

A⇩ Appendix A - February 2026 Council Minutes Extract 115 Pages

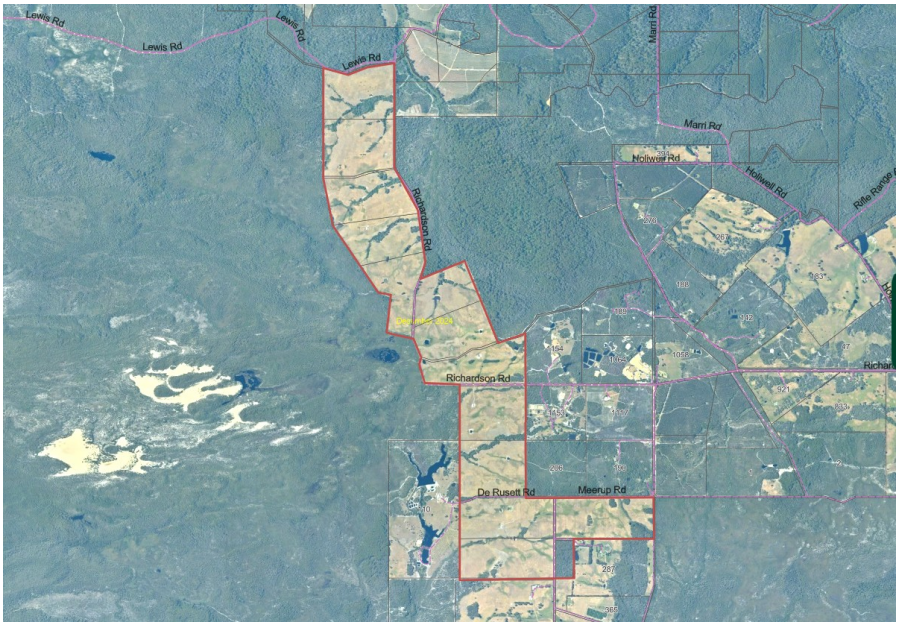
ATTACHMENT

9.5.1 Re-establishment of Plantation (Pine) at Lots 9424, 9148, 9133, 9134, 9135, 9021, 9020, 9019, 9013, 9012, 9008, 9007 and 9003 Richardson and Meerup Roads, Meerup

PROPONENT	Delta Forestry
OWNER	Mr John Love, Dhu Holdings Pty Ltd
LOCATION / ADDRESS	Lots 9424, 9148, 9133, 9134, 9135, 9021, 9020, 9019, 9013, 9012, 9008, 9007, 9003 Richardson and Meerup Roads, Meerup
WARD	Rural
ZONE	General Agriculture
DIRECTORATE	Development Services
FILE REFERENCE	DA25/177 P55141, 55142, 55143, 55144, 55146, 55138, 55137, 55135, 55140, 55139, 55136, 55145 and 513
LEGISLATION	Planning and Development Act 2005
AUTHOR	Jocelyn Baister (Manager Planning Services)
DATE OF REPORT	28 January 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

The subject land has a combined area of 607 ha consisting of 13 properties and is located approximately 12.5km from the Northcliffe town centre. The property consists of three (3) sheds located on Lot 9134, 9013 and 9008, remnant vegetation and several dams. A location plans is shown below.



The land is currently used for non-irrigated pasture and grazing and is subject to a contract of sale to Cultura Pty Ltd.

Council at its 25 March 1993 resolved to approve an application for a Plantation (Eucalytpus Globulus) on Nelson Locations 5424, 9148, 9133, 9134, 9135, 9020, 9021, 9019, 9013, 9012, 9008, 9007 Richardson Road. Northcliffe. The conditions were as follows:

1. *Compliance with all relevant provisions of the Shire of Manjimup Town Planning Scheme No. 2.*

2. *Proposed development complying with setbacks and any other details and amendments marked in red as shown on the approved site plan.*

3. *Compliance with the Shire of Manjimup Firebreak Notice.*

When the subject application was received, Shire staff where not aware of the 1993 approval, as the historic data from that year and earlier was not included during the task of digitising records and it was not until the archive data was reviewed that the copy of the approval to Bunnings, under a 20 year lease was found.

It is proposed to re-establish 458 ha of Plantation, however the species to be planted will be *Pinus radiata* (Radiata Pine). Copies of the (post advertising) updated Forest Management Plan and Fire Management Plan are attached.

ATTACHMENT: 9.5.1 (1)

Council is requested to determine the application as there have been objections received as a result of public consultation.

PUBLIC CONSULTATION UNDERTAKEN

The application was advertised in accordance with clause 9.6 of Local Planning Scheme No. 4 (the Scheme) for a 21-day period. Correspondence was also forwarded to:

- Department of Biodiversity Conservation Attractions (DBCA),
- Main Roads WA (MRWA),
- Department of Water and Environmental Regulation (DWER),
- Department of Planning Lands and Heritage (Aboriginal Heritage),
- Department of Primary Industries and Regional Development (DPIRD),
- Department of Fire and Emergency Services (DFES),
- Western Power,

for a 42-day period.

Six (6) submissions were received from the public, objecting to the proposal. The main themes of the objections relate to the:

- increase of fire threats and restrictions to emergency evacuation,
- potential adverse impacts to the Meerup river catchment and local fish species,
- the site is not suitable for growing Pines (poor soil),
- weed control,
- reduction in rates,
- condition of Richardson Road,
- threats to endangered wildlife,
- the impact on a commercial marron business,
- environmental impacts on the land from monoculture planting,
- reduced setbacks to dwellings and sheds,
- non-compliance with the purpose and objectives of the zone.

Comments received from the State agencies include:

- DFES recommended that modification be undertaken to the documents to comply with the Guidelines for Plantation Fire Protection 2011.
- Aboriginal Heritage advised that the subject area has a slight intersection with the actual boundary of Aboriginal Site Dombakup Archaeological Sites advice provided.
- DWER that advised that the site includes part of an Environmentally Sensitive Area, within the Warren River and Tributaries Rights in Water and Irrigation proclaimed area and advice has been provided.
- Western Power has provided advice on works within easements and restriction zones.
- DBCA has requested a wilding monitoring and management process and advised that there should not be a reliance on DBCA for fire response and suppression measures.
- DPIRD and Main Roads had no objections to the proposal.

Copies of the submissions are provided and discussed in the Comment section below.

ATTACHMENT: 9.5.1 (2)

The applicant has provided a response to the submissions received, this is provided attached.

ATTACHMENT: 9.5.1 (3)

COMMENT

The strategic objectives of Local Planning Scheme No. 4 (the Scheme) as it relates to this proposal is to promote sustainable economic growth in rural

areas by identifying and securing suitable land and water resources for existing and future requirements of agriculture, forestry and timber production.

The subject land is zoned General Agriculture under the Scheme. The purpose of this zone is to provide for the sustainable use of rural land which primarily accommodates a range of rural pursuits compatible with the capability of the land and which retains the rural character and amenity of the locality. A zone objective relevant to the proposal is to encourage the use of rural land for commercial agricultural production including grazing, cropping, agro-forestry, tree plantations and intensive agricultural products.

Matters to be Considered
In determining an application for planning approval, the local government is required to have regard to various matters as outlined within clause 67 of the deemed provisions. These matters include, but are not limited to:-

(a) the aims and provisions of this and any other local planning scheme operating within the Scheme area;
(fa) any local planning strategy for this Scheme endorsed by the Commission;
(g) any local planning policy for the Scheme area;
(l) the effect of the proposal on the cultural heritage significance of the area in which the development is located;
(n) the amenity of the locality including the following — environmental impacts, the character of the locality; social impacts of the development;
(o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impact on the natural environment or the water resource
(q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;
(r) the suitability of the land for the development taking into account the possible risk to human health or safety;
(w) the history of the site where the development is to be located;
(y) any submissions received on the application;
(za) the comments or submissions received from any authority consulted under clause 66;

Land Use Definition
The Scheme definition of “Plantation” refers to the definition in the Code of Practice for Timber Plantations in Western Australia, which is as follows:

> *“a stand of trees of ten hectares, or larger, that has been established by sowing or planting of either native or exotic tree species selected and managed intensively for their commercial and/or environmental benefits. A plantation includes roads, tracks, firebreaks and small areas of native vegetation surrounded by plantations. Implicit in this definition is the recognition that the plantation will be harvested.”*

The proposed land use aligns with the definition above.

Land Use Permissibility
The Scheme identifies a Plantation as an 'A' use within General Agriculture Zone. That is a use, which is not permitted, unless Council has exercised its discretion by granting planning approval after publicly advertising the application in accordance with the requirements of Clause 9.6 of the Scheme.

Local Planning Policy 6.1.11 Rural Land Uses (the Policy)
Part C of the Policy outlines the Shire's position in relation to the development of tree plantations on agricultural land throughout the Shire, the standards to be applied to all future development of this type and the process required to obtain the necessary approvals. The following comments are provided in respect of the Policy requirements:

Access
The applicant has supplied a management plan for the plantation. Access to the site for both light and heavy vehicles is directly from Richardson and Meerup Roads and via Wheatley Coast Road or Vasse Highway to South Western Highway

It is suggested that a condition be imposed, should Council approve the application, requiring a Harvest Management Plan prior to harvesting.

Fire Risk and Management
The application includes a fire management plan that appears to be consistent with the Bush Fires Act and "Guidelines for Plantation Fire Protection". Mitigation techniques include a 15 metre wide title boundary fire break, access to water points for firefighting and procedures for minimising risk and in the event of fire attack.

The fire management plan has been reviewed by the Shire's Community Emergency Services Manager who has advised that the application meets the provisions of the Shire of Manjimup's Firebreak and Hazard Reduction Notice and the Guidelines for Plantation Fire Protection.

The applicant has increased (post advertising) the firebreaks to De Russett and Meerup Roads to 20m on the southern border of compartment 16 and 21 and the eastern border of compartment 19 and 20 for emergency evacuation. These wider firebreaks could serve as strategic firebreaks running east-west and north-south.

The advises that the combination of a 15m firebreak each side of Richardson Road adjacent to compartments 8, 9,10, 12, 13 and 14 serves as a 1.5km, 50m wide strategic firebreak, inclusive of the road reserve.

Natural Resource Management
The applicant is proposing a 6-metre setback to the existing watercourses, DWER has provided advice on this matter and it is discussed below.

Submissions
The content of submissions received are detailed and assessed below.

DFES
DFES has advised that compliance with the Guidelines for Plantation Fire Protection 2011 (Guidelines) has not been demonstrated, stating that although the content appears to be covered the Fire Management Plan should be modified to follow the guidelines.

DWER
DWER has identified that the proposal has the potential for impact on environmental and water resource values and management and has provided advice on the key issues as follows:

- The proposed plantation includes areas of Environmentally Sensitive Area and there area no clearing exemptions that apply;
- In the event that creek crossings are proposed a bed and banks permit would be to be obtained;
- Buffers and operations should be in accordance with the Code of Practices for Timber Plantations in Western Australia
- A water license will be required to take surface water from the area for any other purpose or any establishment or works, such as dust suppression.

It is recommended that the applicant be advised of these other legislative requirements with any determination.

DBCA
DBCA has advised that it has no objections to the development application and recommended a range of points to be noted by the proponent:

- The native vegetation on the adjoining crown land is predominantly free of nonindigenous tree species.
- DBCA recommends the inclusion within the plantation's management plan, a wilding monitoring and management process that controls encroachment of the plantation trees (Pinus radiata) into the adjacent DBCA managed land.
- The proponent shall ensure the proposed internal fire response and suppression measures are established without reliance on or expectation of DBCA resource assistance throughout the plantation's tenure.

It is recommended that the applicant be advised of these statements with any determination.

Public submissions
Fire Threat
Concerns were raised that the plantation species will increase the fire risk to neighbouring properties and pose an unacceptable danger to life and property. Similarly, concerns relating to emergency access from neighbouring

dwellings has been raised. With regards to this concern, the applicant has increased the firebreaks in certain areas to allow for addition emergency escape routes for neighbouring properties.

Errors to Application details
One of the submitters made comments that the advertised plans did not accurately show locations of Dwellings and Sheds on surrounding properties. This was brought to the attention of the applicant, and the plans have since been revised.

Non-compliance with the purpose and objectives of the zone.
One of the submitters have commented that a plantation is not consistent with the purpose and objectives of the General Agriculture Zone and should therefore not be supported. As stated above, there is a specific objective related to the zone which encourages the use of the rural land for commercial agricultural practices including plantations. Shire staff are satisfied that the proposal is consistent with the objectives of the zone.

Environmental impacts to the land, river and wildlife
A few of the submitters raised concerns relating to the adverse impacts on the environment from the plantation. The proposal was referred to both DWER and DBCA who have assessed the potential risk on the environment and provided no objection to the application and offered advice to manage to potential impacts of the plantation.

Other matters raised
There were concerns raised relating to the reduction of Shire rates being generated, this concern is unfounded as the property will still generate rates due to being in private ownership.

Another concern was raised for the potential adverse impacts on a neighbouring marron business, the impacts caused on other business's because of a new proposal is specifically excluded from the matters to be considered in the Deemed Provisions. The marron business would be encouraged to undertake its own research and analysis, should a claim be warranted in the future.

Application process
Despite the 1993 Blue Gum Plantation being harvested almost 15 years ago, and the land being used for Agricultural – Intensive there is case law to suggest that if the landowner intended to reuse the land for Plantation then the original approval would still be valid. This is due to there not being a time limit or expiry set on the previous approval.

However, as the land changed ownership in 2014, one year post harvest, it could be argued that there was not the intention to re-establish the Plantation until now, when the land is under contract. The legal test for discontinuance is nuanced, requiring a holistic assessment of facts, intention and the planning context.

Notwithstanding the above, the process for amending a development approval is essentially the same under the deemed provisions with the difference being that the local government may waive or vary a requirement of the process if the Shire is satisfied that the application related to a minor amendment.

A landowner can request the local government to do any or all of the following –

a) To amend the approval so as to extend the period within which any development approved must be substantially commenced;
b) To amend or delete any condition to which the approval is subject;
c) To amend an aspect of the development approved which, if amended would not substantially change the development approved;
d) to cancel the approval.

The local government may determine an application made under the deemed provision by –

a) Approving the application without conditions; or
b) Approving the application with conditions; or
c) Refusing the application.

Shire staff sought legal advice on the validity of the 1993 approval and where advice that the development approval had expired following the two harvest cycles proposed, therefore the subject proposal is a new application for works associated with the land use.

Conclusion

The application has been assessed against the relevant legislation and although there is strong community concerns with regards to the fire risk, the applicant has attempted to mitigate the concerns by providing increases to firebreaks in strategic locations. A review of the historic application has identified additional considerations that should be considered in the determination of plantations, that similarly to extractive industries, an expiration of the approval should be imposed.

The application is recommended for approval, subject to a 30 year expiration and other relevant conditions.

STATUTORY ENVIRONMENT

Planning and Development Act 2005 and Shire of Manjimup Local Planning Scheme No. 4.

POLICY / STRATEGIC IMPLICATIONS

Timber Plantations within the rural areas of the Shire are guided by the provisions of the Shire of Manjimup Local Planning Policy 6.1.11 - Rural Land

Uses. The application's compliance with this policy is addressed within the comment section of this agenda item.

Within the Shire of Manjimup Local Planning Strategy 2003 tree plantations were discussed as being recognised as a particularly significant issue and at the time there was a level of concern from some sections of the community based on loss of quality agricultural land, heavy haulage, visual impacts along tourist roads, fire control and possible surface runoff reduction.

Based on the comments received by surrounding neighbours, majority of the concerns are still relevant. As a result, the Shire developed and has since maintained policies around tree plantations. It is proposed to develop a stand-alone policy again that provides an assessment tool for Plantations.

ORGANISATIONAL RISK MANAGEMENT

Nil.

FINANCIAL IMPLICATIONS

The development application fee was paid by the applicant.

SUSTAINABILITY

Environmental: If appropriately managed the application should have minimal impacts on the environment.

Economic: The proposed development seeks approval to establish and harvest pine to supply forest products to domestic and international markets to support construction for timber house frames.

Social: The threat of a fire is a concern of the neighbouring properties, the evacuation of the neighbours is a concern and an alternative route should be sought away from the fires source.

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council, in accordance with Part 10 of Shire of Manjimup Local Planning Scheme No. 4, grants planning approval for a Plantation (*Pinus Radiata*) at Lots 9424, 9148, 9133, 9134, 9135, 9021, 9020, 9019, 9013, 9012, 9008, 9007, 9003 Richardson and Meerup Roads, Meerup (TP2025/181) in accordance with the approved plans and specifications and subject to the following conditions:

1. **The development hereby approved is to be carried out in accordance with the following stamped approved plans and specifications and these shall not be altered and/or modified without the prior knowledge and written consent of the Shire of Manjimup.**

Reference	Document Title	Date Received
1.	Plantation Management Plan	2 February 2026
2.	Fire Management Plan	2 February 2026

2. **All wildings shall be contained within the boundaries of the subject land. Notwithstanding condition 1, prior to commencement of the development, the Plantation Management Plan submitted and hereby approved shall be modified to demonstrate how implementation of this condition shall be achieved.**
3. **This Development Approval is granted for a 30 year period only and shall expire (2056), unless prior to that date an application has been made to and approved by the Shire of Manjimup after payment of the appropriate fee for the continuation of the use for an extended period.**
4. **A separate Harvesting Plan is to be submitted to Shire of Manjimup a minimum 24 months prior to the anticipated commencement of harvesting of the subject Plantation and not less than twelve (12) months prior to commencement of harvesting operations formal notification of the intention to harvest shall be given to Shire of Manjimup. The Harvesting Plan is to be prepared in accordance with the latest "Code of Practice for Timber Plantations" (or equivalent) that is applicable at that time. All harvesting shall be implemented in accordance with the Harvesting Plan to the satisfaction of the Shire of Manjimup.**
5. **Any new points of ingress or egress to the property shall be located and constructed to the requirements and satisfaction of the Shire of Manjimup.**
6. **At the completion of any harvesting, all rehabilitation shall be undertaken in accordance with the following:**
   - **6.1. All waste shall be disposed of to the satisfaction of the responsible authority and should not be placed in or near any water course;**
   - **6.2. Any surplus tree branches shall be adequately disposed and shall not be left on site if they continue a fire hazard; and**
   - **6.3. All temporary roads shall be reinstated and left providing for adequate drainage and soil stability without the need for continuous maintenance.**

Advice to Applicant

1. **No works or planting shall occur within 30 metres of power lines without the prior consent of Western Power.**

2. **Should the proposed plantation works be unable to avoid the Aboriginal site intersection approvals under the Aboriginal Heritage Act (AHA) would be required. It is recommended that the applicant contact Department of Planning Lands and Heritage, Aboriginal Heritage Conservation for their own advice prior to the commencement of any works within this boundary.**

3. **Where clearing of land is involved in any proposed development, the approval of the Department of Water and Environmental Regulation will be required under the provisions of the Environmental Protection (Clearing of Native Vegetation) Regulations 2004.**

4. **In the event that creek crossings are proposed, a bed and banks permit would need to be obtained under the Rights in Water and Irrigation Act 1914.**

5. **A Surface water licence will be required to take surface water from the proclaimed area for any purpose other than domestic, firefighting or watering stock such as any establishment of works, such as dust suppression.**

6. **The attention of the Plantation Operator / Manager is drawn to the need to comply with the requirements of any 'Firebreak Notice' issued by the Shire of Manjimup under the provisions of the "Bush Fires Act, 1954". Furthermore, the Plantation Operator / Manager is required to advise Shire of Manjimup of any commercial harvesting activities that may be proposed during restricted or prohibited burning seasons.**

7. **That the operation of the Plantation including its harvest is required to comply with the Environmental Protection (Noise) Regulations, 1997.**

8. **Any proven damage to the local road network caused by vehicles associated with the approved Plantation is to be repaired at the applicant's cost to the satisfaction of the Shire of Manjimup.**

ATTACHMENTS

1	Attachment 1 - Forest and Fire Managment Plans	53 Pages
2	Attachment 2 - Combined Comments and Submissions	36 Pages
3	Attachment 3 - Applicant response	9 Pages

Ordinary Meeting

MOTION:

MOVED: Cr Bettink SECONDED: Cr Darin

That Council, in accordance with Part 10 of Shire of Manjimup Local Planning Scheme No. 4, grants planning approval for a Plantation (*Pinus Radiata*) at Lots 9424, 9148, 9133, 9134, 9135, 9021, 9020, 9019, 9013, 9012, 9008, 9007, 9003 Richardson and Meerup Roads, Meerup (TP2025/181) in accordance with the approved plans and specifications and subject to the following conditions:

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2. **All wildings shall be contained within the boundaries of the subject land. Notwithstanding condition 1, prior to commencement of the development, the Plantation Management Plan submitted and hereby approved shall be modified to demonstrate how implementation of this condition shall be achieved.**
3. **This Development Approval is granted for a 30 year period only and shall expire (2056), unless prior to that date an application has been made to and approved by the Shire of Manjimup after payment of the appropriate fee for the continuation of the use for an extended period.**
4. **A separate Harvesting Plan is to be submitted to Shire of Manjimup a minimum 24 months prior to the anticipated commencement of harvesting of the subject Plantation and not less than twelve (12) months prior to commencement of harvesting operations formal notification of the intention to harvest shall be given to Shire of Manjimup. The Harvesting Plan is to be prepared in accordance with the latest "Code of Practice for Timber Plantations" (or equivalent) that is applicable at that time. All harvesting shall be implemented in accordance with the Harvesting Plan to the satisfaction of the Shire of Manjimup.**
5. **Any new points of ingress or egress to the property shall be located and constructed to the requirements and satisfaction of the Shire of Manjimup.**

6. At the completion of any harvesting, all rehabilitation shall be undertaken in accordance with the following:

6.1. All waste shall be disposed of to the satisfaction of the responsible authority and should not be placed in or near any water course;
6.2. Any surplus tree branches shall be adequately disposed and shall not be left on site if they continue a fire hazard; and
6.3. All temporary roads shall be reinstated and left providing for adequate drainage and soil stability without the need for continuous maintenance.

Advice to Applicant

1. No works or planting shall occur within 30 metres of power lines without the prior consent of Western Power.

2. Should the proposed plantation works be unable to avoid the Aboriginal site intersection approvals under the Aboriginal Heritage Act (AHA) would be required. It is recommended that the applicant contact Department of Planning Lands and Heritage, Aboriginal Heritage Conservation for their own advice prior to the commencement of any works within this boundary.

3. Where clearing of land is involved in any proposed development, the approval of the Department of Water and Environmental Regulation will be required under the provisions of the Environmental Protection (Clearing of Native Vegetation) Regulations 2004.

4. In the event that creek crossings are proposed, a bed and banks permit would need to be obtained under the Rights in Water and Irrigation Act 1914.

5. A Surface water licence will be required to take surface water from the proclaimed area for any purpose other than domestic, firefighting or watering stock such as any establishment of works, such as dust suppression.

6. The attention of the Plantation Operator / Manager is drawn to the need to comply with the requirements of any 'Firebreak Notice' issued by the Shire of Manjimup under the provisions of the "Bush Fires Act, 1954". Furthermore, the Plantation Operator / Manager is required to advise Shire of Manjimup of any commercial harvesting activities that may be proposed during restricted or prohibited burning seasons.

7. That the operation of the Plantation including its harvest is required to comply with the Environmental Protection (Noise) Regulations, 1997.

8. Any proven damage to the local road network caused by vehicles associated with the approved Plantation is to be repaired at the applicant's cost to the satisfaction of the Shire of Manjimup.

FORESHADOWED ALTERNATIVE MOTION:

Cr Darin

That Council in accordance with Part 10 of Shire of Manjimup Local Planning Scheme No. 4. refuses planning approval for a Plantation (*Pinus radiata*) at Lots 9424, 9148, 9133, 9134, 9135, 9021, 9020, 9019, 9013, 9012, 9008, 9007, 9003 Richardson and Meerup Roads, Meerup (TP2025/181).

Reasons:
The fire management plan and mitigation strategies are insufficient. Consideration of environmental factors to the sites in the near vicinity are insufficient.

SUBSTANTIVE MOTION:

MOVED: Cr Bettink SECONDED: Cr Darin

29832

That Council, in accordance with Part 10 of Shire of Manjimup Local Planning Scheme No. 4, grants planning approval for a Plantation (*Pinus Radiata*) at Lots 9424, 9148, 9133, 9134, 9135, 9021, 9020, 9019, 9013, 9012, 9008, 9007, 9003 Richardson and Meerup Roads, Meerup (TP2025/181) in accordance with the approved plans and specifications and subject to the following conditions:

1. The development hereby approved is to be carried out in accordance with the following stamped approved plans and specifications and these shall not be altered and/or modified without the prior knowledge and written consent of the Shire of Manjimup.

Reference	Document Title	Date Received
1.	Plantation Management Plan	2 February 2026
2.	Fire Management Plan	2 February 2026

2. All wildings shall be contained within the boundaries of the subject land. Notwithstanding condition 1, prior to commencement of the development, the Plantation Management Plan submitted and hereby approved shall be modified to demonstrate how implementation of this condition shall be achieved.

3. **This Development Approval is granted for a 30 year period only and shall expire (2056), unless prior to that date an application has been made to and approved by the Shire of Manjimup after payment of the appropriate fee for the continuation of the use for an extended period.**

4. **A separate Harvesting Plan is to be submitted to Shire of Manjimup a minimum 24 months prior to the anticipated commencement of harvesting of the subject Plantation and not less than twelve (12) months prior to commencement of harvesting operations formal notification of the intention to harvest shall be given to Shire of Manjimup. The Harvesting Plan is to be prepared in accordance with the latest "Code of Practice for Timber Plantations" (or equivalent) that is applicable at that time. All harvesting shall be implemented in accordance with the Harvesting Plan to the satisfaction of the Shire of Manjimup.**

5. **Any new points of ingress or egress to the property shall be located and constructed to the requirements and satisfaction of the Shire of Manjimup.**

6. **At the completion of any harvesting, all rehabilitation shall be undertaken in accordance with the following:**

    6.1. **All waste shall be disposed of to the satisfaction of the responsible authority and should not be placed in or near any water course;**
    6.2. **Any surplus tree branches shall be adequately disposed and shall not be left on site if they continue a fire hazard; and**
    6.3. **All temporary roads shall be reinstated and left providing for adequate drainage and soil stability without the need for continuous maintenance.**

Advice to Applicant

1. **No works or planting shall occur within 30 metres of power lines without the prior consent of Western Power.**

2. **Should the proposed plantation works be unable to avoid the Aboriginal site intersection approvals under the Aboriginal Heritage Act (AHA) would be required. It is recommended that the applicant contact Department of Planning Lands and Heritage, Aboriginal Heritage Conservation for their own advice prior to the commencement of any works within this boundary.**

3. **Where clearing of land is involved in any proposed development, the approval of the Department of Water and Environmental Regulation will be required under the provisions of the Environmental Protection (Clearing of Native Vegetation) Regulations 2004.**

4. **In the event that creek crossings are proposed, a bed and banks permit would need to be obtained under the Rights in Water and Irrigation Act 1914.**

5. **A Surface water licence will be required to take surface water from the proclaimed area for any purpose other than domestic, firefighting or watering stock such as any establishment of works, such as dust suppression.**

6. **The attention of the Plantation Operator / Manager is drawn to the need to comply with the requirements of any 'Firebreak Notice' issued by the Shire of Manjimup under the provisions of the "Bush Fires Act, 1954". Furthermore, the Plantation Operator / Manager is required to advise Shire of Manjimup of any commercial harvesting activities that may be proposed during restricted or prohibited burning seasons.**

7. **That the operation of the Plantation including its harvest is required to comply with the Environmental Protection (Noise) Regulations, 1997.**

8. **Any proven damage to the local road network caused by vehicles associated with the approved Plantation is to be repaired at the applicant's cost to the satisfaction of the Shire of Manjimup.**

MOTION LOST: 0/6

For: Nil.

Against: Cr Bettink, Cr Burns, Cr Darin, Cr Miolin, Cr Tempra, Cr Willcox.

FORESHADOWED ALTERNATIVE (NOW SUBSTANTIVE) MOTION:

MOVED: Cr Darin SECONDED: Cr Burns

29833

That Council, in accordance with Part 10 of Shire of Manjimup Local Planning Scheme No. 4, refuses planning approval for a Plantation (*Pinus radiata*) at Lots 9424, 9148, 9133, 9134, 9135, 9021, 9020, 9019, 9013, 9012, 9008, 9007, 9003 Richardson and Meerup Roads, Meerup (TP2025/181).

Reasons:
The fire management plan and mitigation strategies are insufficient. Consideration of the environmental concerns of the surrounding areas of importance have been insufficient.

CARRIED: 6/0

For: Cr Bettink, Cr Burns, Cr Darin, Cr Miolin, Cr Tempra, Cr Willcox.

Against: Nil.

FORESTRY

FOREST MANAGEMENT PLAN

1. DETAILS

Forest Management Plan Details			
Name:	Meerup		
Address	Richardson and Meerup Roads		
Locality:	Meerup	Nearest town:	Northcliffe
Local Government Authority:	Shire of Manjimup		
Local Fire Brigade:	Northcliffe		

Owner's Details			
Name:	Cultura Australia Pty Ltd		
Primary Contact Number:	0493 166 159		
Email:	b.donaldson@greshamhouse.com		
Address:	East 13, Federal Mills Park, 33 Mackey Street, North Geelong		
Postcode:	3215	Country:	Australia

Agent's Details			
Organisation:	Delta Forestry Pty Ltd		
Primary Contact Number:	08 9778 9995		
Email:	admin@deltaforestry.com.au		
Address:	33 Headstay Cove, Geographe		
Postcode:	6280	Country:	Australia

FORESTRY FOREST MANAGEMENT PLAN

2. CODE OF PRACTICE PROTOCOL COMPLIANCE[1]

Protocol Criteria	Recommended Content	Check
Plantation Map:	A map of the plantation should provide the following: • plantation manager details; • an area statement showing plantation categories and areas; • a locality plan and access roads; • cadastral information; • known environmental and OHS hazards; • improvements: • buildings; • roads, tracks, firebreaks, bridges, creek crossings; • fences, gates, utilities, water points; • natural features: • watercourses and wetlands; • areas of native vegetation; and • significant values.	Complies.
Establishment Plan:	This should outline the following topics and how they are to be managed: • areas of native vegetation and significant values; • setback distances to watercourses, wetlands, reservoirs and significant values; • statutory setback distances to dwellings and gazetted infrastructure; • management of harvest residue; • control of declared animals, declared plants and other pest plants; • areas to be planted, compartment sizes; • species to be planted;	Complies.

[1] The Code states "*A plantation management plan is prepared to provide relevant information in respect of the way in which plantations are developed and managed, and to demonstrate the means by which the principles of environmental care, cultural, heritage social and economical management objectives are achieved. Plantation management plans are dynamic documents and may change from time to time as a result of new information, new or revised laws, or for strategic or operational imperatives. Plantation management plans are recommended content; however land managers/owners and/or plantation owners may have other requirements.*"

	• direction of planting lines in relation to contours and natural drainage; • description of soil preparation methods; • pest and weed control prescription; • planting prescription; • access and firebreaks • fertilising prescription; • sensitive neighbours; • sensitive property; and• security management	
Maintenance Plan:	This should outline the following management activities to be conducted during the rotation of the plantation and how they intend to be managed: • native vegetation management; • pruning and thinning regimes; • control of declared animals, declared plants and other pest plants; • weed and pest control prescription; • fertilising prescription; • access and firebreak maintenance; • grazing strategy; • inventory; • bio-security issues; • infrastructure maintenance; and • significant feature management.	Complies.
Fire Management Plan:	The fire management plan should contain the following details: • Plantation manager's telephone numbers; • names and addresses of local fire control agencies; • locality plans showing access roads, firebreaks, water points etc.; • methods of access and firebreak maintenance; • specific measures to protect services (e.g. power lines and gas pipelines); • a fire fighting equipment register for the locality and details of cooperative arrangements; • direction indicators to water points, road signs and other features; • details of coordination and cooperation between plantation managers, local	Provided separately.

	government authorities, local volunteer fire brigades, State agency in fire prevention, detection and suppression activities.; and • a fuel reduction program, if applicable.	

3. PURPOSE

The purpose of this forest management plan (**Plan**) is to outline the key features and characteristics of the property and document the sustainable forest management practices to be utilised in undertaking the development and ongoing management.

4. SCOPE

The Plan has been developed in accordance with the Code of Practice for Timber Plantations in Western Australia (**Code**) and the Department of Fire and Emergency services (DFES) Guidelines for Plantation Fire Protection (**Guidelines**). The Plan is specific for the property and any surrounding areas detailed within. The scope of use shall include but not limited to site preparation, plantation establishment, ongoing management, thinning and clear fell harvest of a softwood *Pinus radiata* pine plantation.

5. PROPSED DEVELOPMENT

The establishment and harvesting of a *P. radiata* softwood plantation to supply forest products to domestic and international markets. The Australian Bureau of Agricultural and Resource Economics and Sciences (ABARES) reported in its 'Australian plantation statistics 2023 update', that Australia's total plantation area had decreased by 15% (304,200 hectares) between 2008–09 and 2021–22. Over the same period, Western Australia's plantation estate decreased by 134,469 hectares (contributing to 44% of the national decrease).

As a result of the reduction in plantation area and the under investment in plantation development reported by ABARES, the Australian Forest Products Association (AFPA) and Master Builders Australia (MBA) are predicting a 250,000

timber house frame supply gap by 2035[2]. Furthermore, in Western Australia, AFPA and MBA are expecting a supply gap of 40,855 timber house frames - the number of house frames to build a city the size of Bunbury. AFPA and MBA predict Australia will need to increase the area of plantations by 400,000 ha to meet the looming national supply deficit. The 400,000 ha represents one tenth of one percent of the land used for agriculture in Australia and is essentially replacing the plantation area which has been recently lost during the period between 2008–09 and 2021–22 reported by ABARES. The development will also contribute to Australia reducing greenhouse gas emissions by 43% below 2005 levels by 2030 and achieving net zero emissions by 2050 by sequestering carbon in trees, soil, and forest products.

6. PROPERTY DESCRIPTION

Planning	
Title Information:	DP140406 5424, DP140406 9148, DP140388 9133, DP140388 9134, DP201655 9135, DP201655 9021, DP201655 9020, DP201655 9019, DP201648 9013, DP201648 9012, DP201648 9008, DP201648 9007, DP201648 9003
Address:	Richardson and Meerup Roads, Meerup
Planning Scheme:	Shire of Manjimup Scheme No. 4
Planning Zone:	General Agriculture
Planning Overlays:	Nil.
Existing Land Use:	Grazing livestock
Proposed Use:	Plantation

The plantation is located in the General Agriculture zone in the Shire of Manjimup and is surrounded by other intensive primary production land uses, general grazing, hardwood plantations and small vegetated holdings (see Attachment 1&6). The property has a historical Plantation approval and we are seeking a variation to the original development application to plant *Pinus radiata*. The plantation setbacks are designed to minimise the risk of any adverse impact to surrounding land uses. In determining the setbacks in this Plan, we have

[2] https://ausfpa.com.au/wp-content/uploads/2022/08/220804_250000_house_frames_short_by_2035_new_report_confirms_looming_cliff_without_new_plantings_.pdf

considered the risk of bushfire, off-site movement in the use of chemicals/fertilisers, and encroachment of machinery into sensitive areas (refer Attachment 2). Firebreaks to 20 m in places along De Russett and Meerup Roads to aid in emergency evacuation (see separate Fire Management Plan). Noting this area of the development is already well broken up with firebreaks and powerline easements which will be kept in a low fuel state.

Furthermore, there are additional measures which can be taken to minimise the risk of bushfire and any adverse impacts to surrounding land uses such as operational planning, standard operating procedures, training and competency assessments, supervision, and buffers.

Plantation Design Setbacks	
Public Roads:	15 m minimum
Title Boundary:	15 m minimum
Compartment Boundary:	6 m minimum
Remnant Vegetation:	6 m minimum
Watercourses:	6 m minimum
Dwellings	100 m minimum
Buildings	50 m minimum
Powerlines	20 m minimum

7. SITE DESCRIPTION

The property lies within a high rainfall area which combined with the flat to gentle slopes and soils found on the property gives the property a low-moderate erosion risk rating[3]. Nonetheless, planting and cultivation will be aligned off contour to slow the rate of fall and accumulation of water where required (refer Attachment 7a&b).

[3] 1A Method of Assessing Water Erosion Risk in Land Capability Studies – Swan Coastal Plain and Darling Range. Resource Management Technical Report No.73: 1998. Department of Agriculture Western Australia.

Site Features	
Mean Annual Rainfall:	1,167 mm
Geology:	Granite and gneiss
Land Units:	Blackwater subsystem, Blackwater podsols phase, Hawk subsystem, Wheatley subsystem, Cleave subsystem
Soils:	Podsols, humus podsols, Sandy/loamy gravels and sandy/loamy duplexes, red/orange earths
Topography:	Flat (0-5%)
Catchment	Warren and Meerup

Biodiversity and Conservation Values

The property has been extensively cleared, and areas with biodiversity and conservation value occur generally along natural drainage lines (refer Attachment 3).

The property resides in the Warren River catchment which is a highly degraded river in poor health. The Warren River has high salinity due to extensive clearing for agriculture. The establishment of a plantation in the Dombakup River subcatchment will help improve the water quality of the Warren River and aid in its recovery plan.

Biodiversity and Conservation Features	
Vegetation Types:	Medium to tall karri, marri and jarrah forests and coastal heathland
Threatened Species[4] (CR[5],VU[6],EN[7]):	Mud Minnow, Black-stripe Minnow, Balston's Pygmy Perch, Carter's Freshwater Mussel, Quokka, Western Ring-tail Possum, Glossy-leaved Spider Orchid, Forest Red-tailed Black Cockatoo, Carnaby's Cockatoo, Baudin's Cockatoo
TEC[8]:	Nil
Vegetation Condition:	Good to poor

[4] May or may not be found on or near the property (5km radius from property).
[5] Critical
[6] Vulnerable
[7] Endangered
[8] Threatened ecological community.

Water Management

The property resides in the Dombakup River subcatchment which feeds into the Warren River, and the Meerup River catchment. Surface water interception and water usage by a deep-rooted, multi-rotation plantation forest (including firebreaks, buffers and setbacks) will be commensurate with the Eucalyptus globulus plantation and native vegetation which previously occupied the site. Unlike the clearing of the land for agriculture and the establishment of dams along watercourses which has highly modified the movement of water in catchments. While there are some benefits of increased water yields with land clearing (which is offset by the establishment of dams), it comes with trade-offs such as elevation of water tables, salinisation, erosion and the runoff of sediment, nutrients and other pollutants into waterways and rivers. The establishment of the plantation will help improve degradation resulting from land clearing. Carefully prepared and managed, the plantation will moderate surface water flow towards waterway systems via drainage or cultivation which will fall at 1:100 or 1% (refer Attachment 4). The cultivation design in the plan has paid special attention to minimising any adverse impact (sedimentation, chemical and nutrient run-off) to the downstream 110 Meerup Road property.

Chemical and Nutrient Management

The use of chemicals on the property is regulated by the Australian Pesticides and Veterinary Medicines Authority. Chemical use is in accordance with the label rates and applied by licenced and appropriately qualified contractors.

Our chemical use within the plantation is generally limited to the first 18 months of the plantation and targeted to the planting strip. For example, for commonly used chemicals in forestry plantations and canola cropping, the plantation use is less than 1% when compared to canola over a full rotation. The setbacks and buffers in the Plan take into consideration the low level of chemical input and the ground-based, targeted nature of their application.

The short rooted annual pasture species on the property are subject to annual inputs of phosphorus and nitrogenous fertilisers. Trees have developed mechanisms quite different to short-rooted annuals to deal with pulses of nutrient

availability (e.g., deep roots, internal storage processes for nutrient uptake over and above their requirements, mycorrhizal associations) and nutrient cycling in plantation forests is highly conserved unlike short-rooted annual species found in cropping and pasture systems (i.e., limited export of nutrients off site).

Soil and foliar tests will be undertaken to determine the requirement for any fertiliser applications to remediate any nutrient deficiencies or imbalances. The plantation industry in conjunction with leading forest scientists have developed novel decision support tools to guide nutrition management in plantations. Given the property's most recent history, it is expected there will be limited requirement to use any fertiliser at establishment or during maintenance of the plantation. Nonetheless, the buffers and setbacks set out in in our Plan are designed to minimise the risk of any potential offsite movement, especially to the local waterways. No chemicals or fertilisers will be stored at the property other than for their immediate use.

Cultural Heritage

Cultural Heritage Features	
Representatives:	South West Aboriginal Land and Sea Council
ILUA[9]:	South West Boojarah #2
Regional Corporation:	Karri Karrak

Cultural Heritage Sites	
Site ID 17297	Dombakup Archaeological Sites

Site 17297 intersects the property, and the Owner is aware of their obligations under the *Aboriginal Heritage Act 1972.*

Stakeholders and Land Use

Neighbouring stakeholders are listed below. Delta Forestry maintains a database of neighbours which will be used for the communication and management of sensitive operations (e.g., aerial spraying, vermin control, harvesting). For privacy reasons, names and contact details of private residence have been

[9] Indigenous Land Use Agreement

omitted.

Stakeholders		
Property identification	Contact	Land use
1154 Richardson Road		Mixed
1153 Richardson Road		Mixed
206 Meerup Road		Mixed
124 Meerup Road		Mixed
110 De Russett Road		Mixed
287 Meerup Road		Grazing
330 Meerup Road		Mixed
Reserve 36996,	DBCA Donnelly District 08 9776 1207	Forest
Reserve 47878	DBCA Donnelly District 08 9776 1207	Forest and plantation
Reserve 47665	DBCA Donnelly District 08 9776 1207	Forest
State Forest	DBCA Donnelly District 08 9776 1207	Forest and plantation

Forest Description

Forest Area Statement (ha)	
Plantation:	457
Native Vegetation:	50
Buffers and Water Courses:	30
Firebreaks and Tracks:	54
Dams:	4
Total:	**595**

8. SILVICULTURE AND MANAGEMENT REGIME

Regime		
Measure	Un-thinned	Thinned
Type:	Pulp/house frame	House frame
Species:	*P. radiata*	*P. radiata*
Initial Stocking:	800 stems/ha	1,250 stems/ha
Thinning Year:	None.	10-14
Clear Fell Year:	25-30	20-30

Many management activities are reactive and therefore not determined by a prescriptive schedule in a long-term forest management plan (as described in the following management plan). To cope with the reactive nature of operations, planning is broken down into the following categories:

- long-term or strategic plans (20+ years horizon);
- tactical plans (3-5 year horizon); and
- operational plans (1 year horizon).

The level of detail in operational planning increases as the planning horizon becomes less. The Plan is considered a long-term or strategic plan and does not have the specificity of an operational plan.

Management schedule		
Activity	Year	Description
Road Infrastructure:	<1	Where possible, existing access points and roads will be used to minimise disturbance. Where required, new access points and roads will be established to allow for the safe access and egress through the plantation.
Weed Management:	<2	Generally, occurs in the first 18 months of plantation establishment, weeds will be managed to minimise competition within the tree crop using appropriately qualified organisations and operators and will comply with the Australian Pesticides and Veterinary Medicines Authority regulations. Firebreaks may be sprayed annually using the same techniques.
Site Preparation:	<1	Planting lines will be designed to follow closely to the contour at 4 m intervals using either rip/mound or straight rip soil amelioration techniques. Site preparation is required to optimise tree growth.
Planting:	<1	Seedlings will be planted by hand using spades or planting tubes during the winter period.
Pest Management:	As required	Undertaken where plantation damage is occurring that will lead to economic loss. Applications will be ground based.
Monitoring:	<6 months weekly and at least quarterly thereafter	Access, hazards, weeds, pests and diseases, survival, firebreaks, and water points.
Nutrition:	As required	Based on precision forestry principles the nutrition status will be monitored and any economic imbalances remedied by the application of fertiliser.
Road Maintenance:	As required	Roads will be inspected and maintained to ensure access and to minimise any adverse impacts (e.g., erosion, poor drainage).
Firebreak Maintenance:	Annual	Firebreaks will be maintained in accordance with this Plan and the relevant firebreak and fuel reduction notice published by the Local Government Authority.
Declared Plants and Animals:	As required	Declared plants and animals will be identified through monitoring and declarations and control will be in

		accordance with the Biosecurity and Agricultural Management Act 2007.
Wildling Control	As required	Volunteer pine seedlings will be monitored and controlled outside of the plantation area.
Inventory:	>10	Undertaken to monitor plantation performance and forward planning.

Standard Prescriptions	
Pre-Plant Broad Spray:	2-5 L/ha biactive glyphosate (Roundup), 5-15 g/ha metsulfuron methyl (Brush Off) plus suitable wetting agent. Applied to pasture after autumn break.
Site Preparation:	Rip-mound to 1 m, rip only to 1 m, no mound or rip. Prescription tailored to soil and topography. Mounds usually orientated along contour with a 1:100 fall to minimise risk of erosion.
Pre-Plant Strip Spray:	2-5 L/ha biactive glyphosate, 20 g/ha metsulfuron methyl (Brush Off) and/or 3 – 5 kg/ha Atrazine plus suitable wetting agent. Applied to planting strip at least three weeks prior to planting.
Post-Plant Spray:	11-15 L/ha hexazinone (Velpar). Applied to planting strip or broad sprayed one month after planting. Only applied if there is a spring flush of competitive weeds along the strip spray lines.
Establishment Fertiliser:	100-150 g/seedling diammonium phosphate granules or compound blend depending on foliar or soil analysis buried within 10 cm of planted seedling. Generally, not required on fertile ex-pastured sites.
Maintenance Fertiliser:	100-300 kg/ha diammonium phosphate or urea or compound blend depending on foliar or soil analysis. Can occur at anytime not less than 10 years prior to harvest. Generally, not required on fertile ex-pastured sites.
Firebreaks:	2-5 L/ha biactive glyphosate (Roundup), 5-15 g/ha metsulfuron methyl (Brush Off) plus suitable wetting agent. Applied to pasture after autumn break. Mechanical grading.
Pest Control	160 mL/ha alpha-cypermethrin (Dominex)
Vermin Control	Trapping, baiting and professional shooting.
Grazing:	None after establishment.
Fencing:	Internal fencing removed and external fences maintained. Expenses shared with neighbours.
Access and Security:	Permits or licences. Locked gates. Cameras.

Water Supplies and Use

The property is in a proclaimed area under the *Rights and Water Irrigation Act 1914* (Warren River). The property has several water points strategically located across the land for the purpose of watering livestock. These water points have a combined estimated capacity of 16,000 kilolitres. The Owner's use of the water supply will be restricted to limited quantities for ordinary and domestic purposes (<5,000 L/annum over the life of the plantation), and fire-fighting.

There is no requirement for a water licence for the planned sources and uses of water. There is no requirement for a bed and banks permit to undertake the development.

Harvest

The intent is to deploy a cut-to-length harvest system to produce logs for delivery to local and export markets. Prior to any harvest operations a harvest management plan will be developed for endorsement by the local government authority and communication to stakeholders. The harvest management plan shall include appropriate water, dust and noise management plans to adequately manage potential adverse impacts to the environment and stakeholders.

Around the final clear-felling of the plantation an assessment will be made on the future use of the property including the appropriate management of harvest residue.

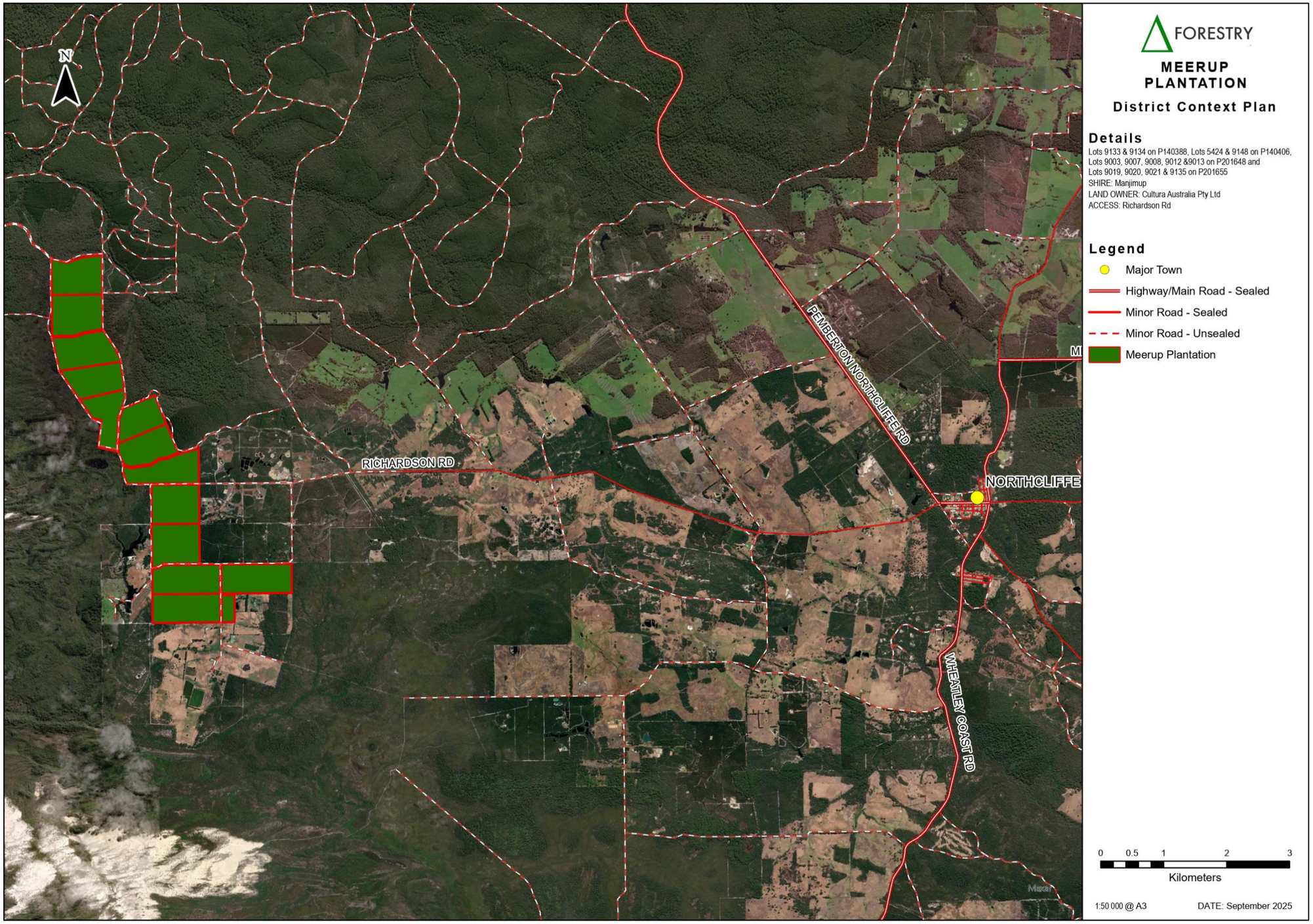
9. HAULAGE AND MARKET INFORMATION

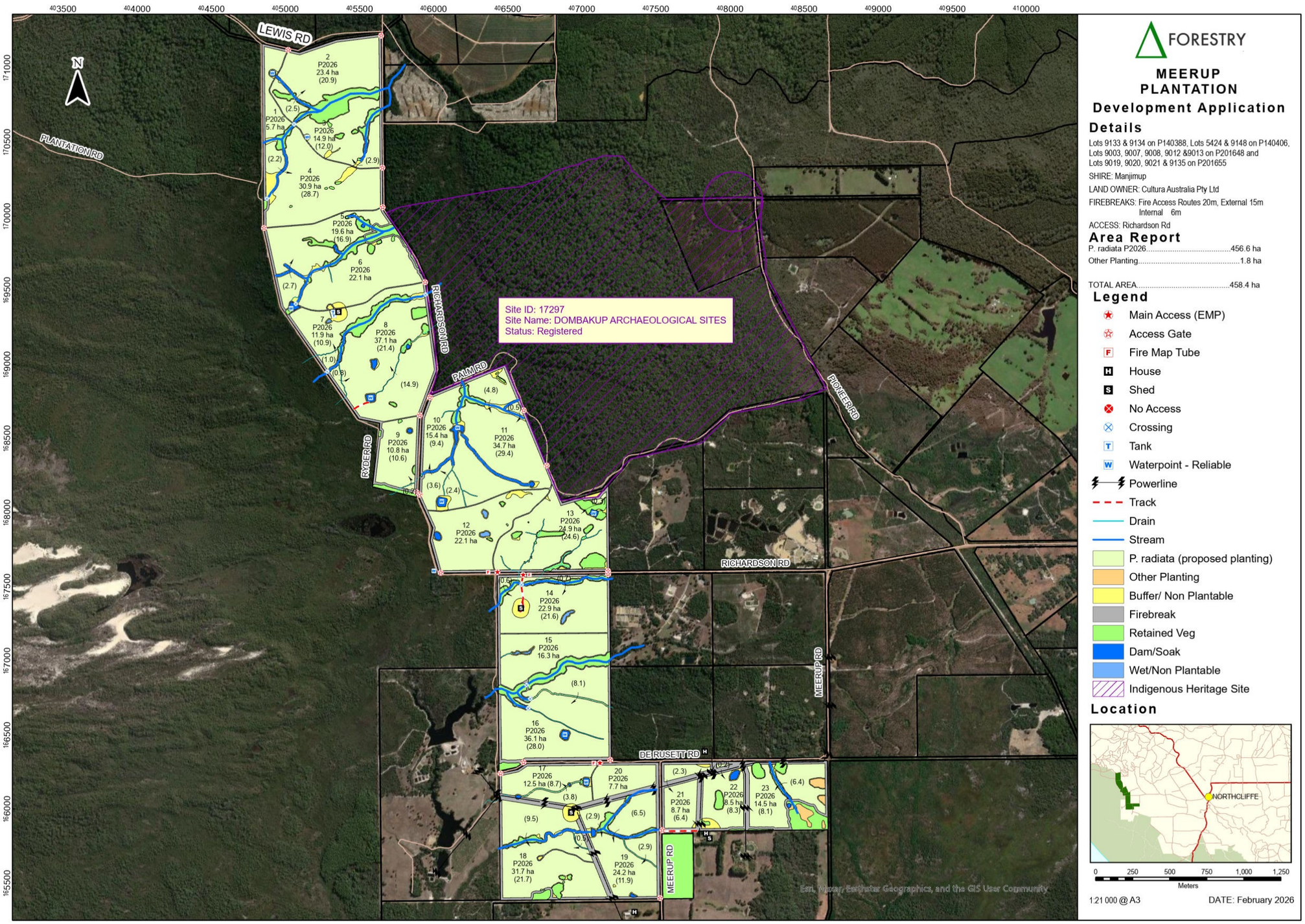
The property has direct access to Richardson and Meerup Roads allowing for the efficient haulage of logs to key markets via the preferred haulage route found in Attachment 8. Prior to any haulage operations a haulage and traffic management plan will be provided to the Local Government Authority and communicated to stakeholders.

Forest Products	Destination
Environmental Credits:	ACCU Scheme, voluntary markets
Fence Posts:	Timber Treaters Bridgetown
Pulplogs:	Laminex Dardanup, Bunbury Port
Sawlogs:	Wespine Dardanup, Local Sawmillers
Power Poles:	Koppers Dardanup

Attachments:

1. District Context Map
2. Plantation Map
3. Native Veg Map
4. Waterways Map
5. Landuse Map
6. Contour Maps
    a. With photo
    b. No photo
7. Haulage Route Map
8. Cultural Heritage Extract


N
RICHARDSON RD
PEMBERTON NORTHCLIFFE RD
NORTHCLIFFE
WHEATLEY COAST RD
M
FORESTRY
MEERUP PLANTATION
District Context Plan
Details
Lots 9133 & 9134 on P140388, Lots 5424 & 9148 on P140406,
Lots 9003, 9007, 9008, 9012 &9013 on P201648 and
Lots 9019, 9020, 9021 & 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
ACCESS: Richardson Rd
Legend
Major Town
Highway/Main Road - Sealed
Minor Road - Sealed
Minor Road - Unsealed
Meerup Plantation
0 0.5 1 2 3
Kilometers
1:50 000 @ A3
DATE: September 2025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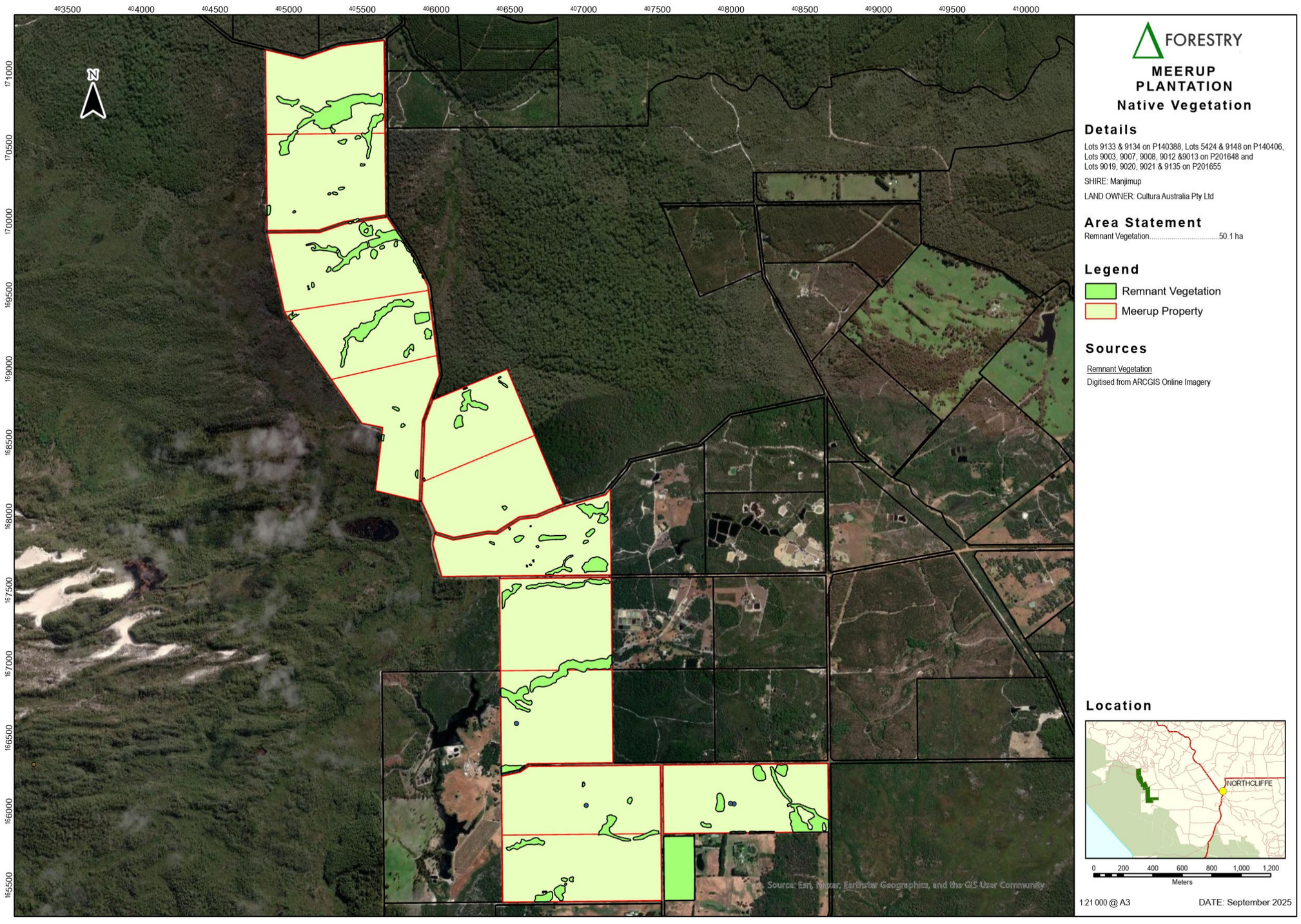
PLANTATION RD
RICHARDSON RD
PALM RD
RYDER RD
PIONEER RD
MEERUP RD
DE RUSETT RD
Site ID: 17297
Site Name: DOMBAKUP ARCHAEOLOGICAL SITES
Status: Registered
FORESTRY
MEERUP PLANTATION
Development Application
Details
Lots 9133 & 9134 on P140388, Lots 5424 & 9148 on P140406, Lots 9003, 9007, 9008, 9012 &9013 on P201648 and Lots 9019, 9020, 9021 & 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
FIREBREAKS: Fire Access Routes 20m, External 15m Internal 6m
ACCESS: Richardson Rd
Area Report
P. radiata P2026.....456.6 ha
Other Planting.....1.8 ha
TOTAL AREA.....458.4 ha
Legend
Main Access (EMP)
Access Gate
Fire Map Tube
House
Shed
No Access
Crossing
Tank
Waterpoint - Reliable
Powerline
Track
Drain
Stream
P. radiata (proposed planting)
Other Planting
Buffer/ Non Plantable
Firebreak
Retained Veg
Dam/Soak
Wet/Non Plantable
Indigenous Heritage Site
Location
NORTHCLIFFE
0 250 500 750 1,000 1,250
Meters
1:21 000 @ A3
DATE: February 2026
Esri, Maxar, Earthstar Geographics, and the GIS User Community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FORESTRY
MEERUP PLANTATION
Native Vegetation
Details
Lots 9133 & 9134 on P140388, Lots 5424 & 9148 on P140406, Lots 9003, 9007, 9008, 9012 &9013 on P201648 and Lots 9019, 9020, 9021 & 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
Area Statement
Remnant Vegetation.....50.1 ha
Legend
Remnant Vegetation
Meerup Property
Sources
Remnant Vegetation
Digitised from ARCGIS Online Imagery
Location
NORTHCLIFFE
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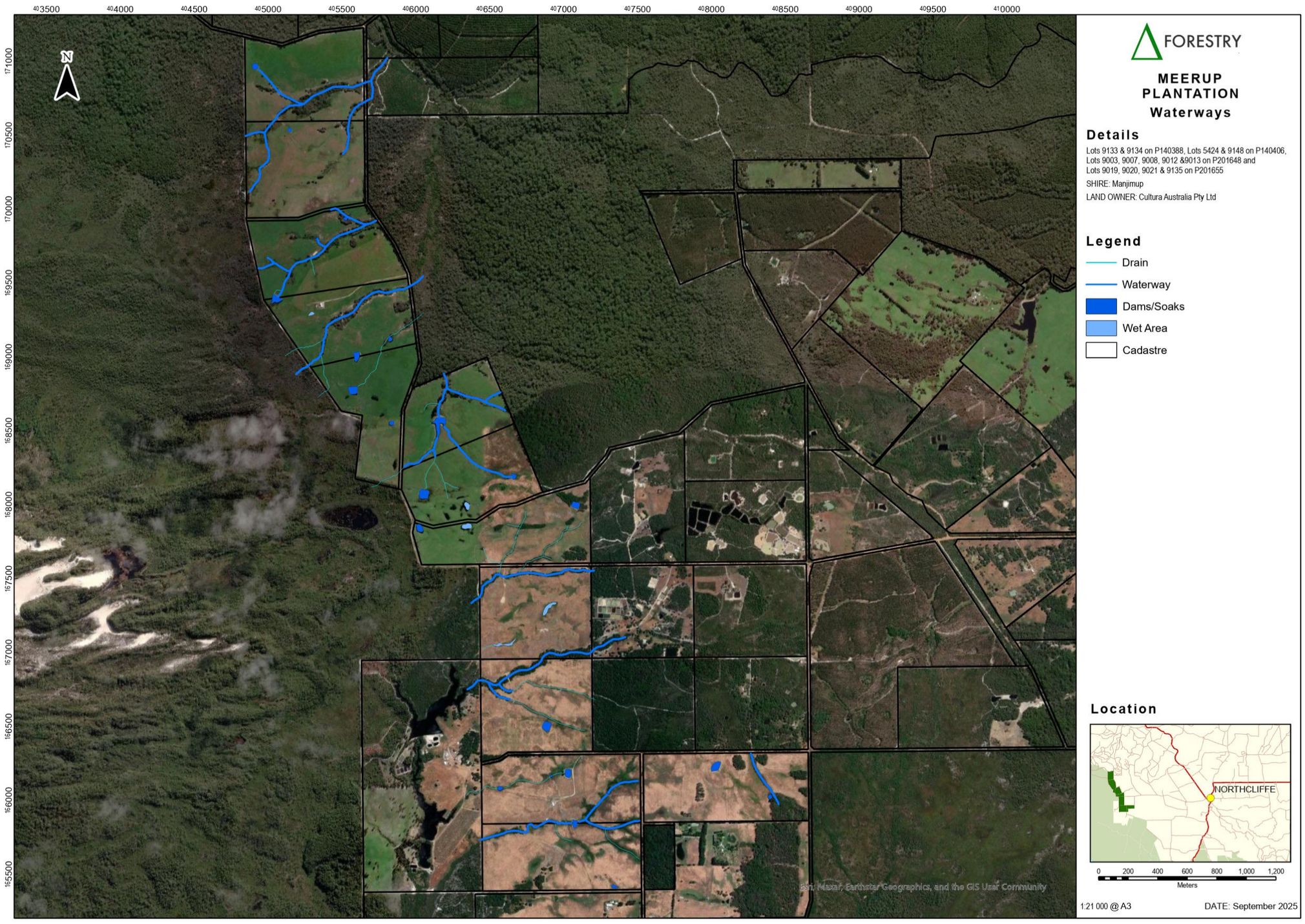
Meters
1:21 000 @ A3
DATE: September 2025
Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community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FORESTRY
MEERUP PLANTATION
Waterways
Details
Lots 9133 & 9134 on P140388, Lots 5424 & 9148 on P140406, Lots 9003, 9007, 9008, 9012 &9013 on P201648 and Lots 9019, 9020, 9021 & 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
Legend
Drain
Waterway
Dams/Soaks
Wet Area
Cadastre
Location
NORTHCLIFFE
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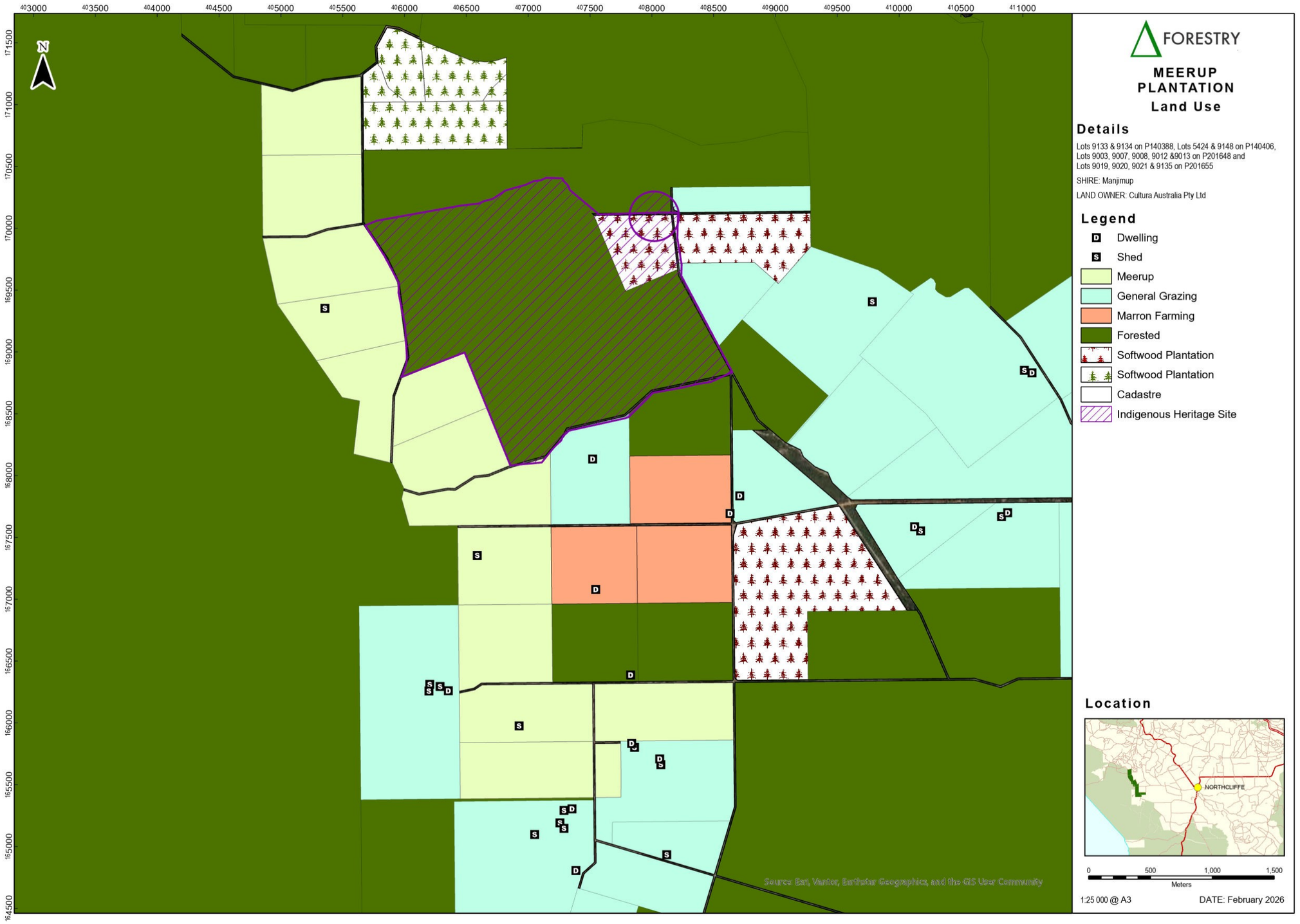
Meters
1:21 000 @ A3
DATE: September 2025
Esri, Maxar, Earthstar Geographics, and the GIS User Community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FORESTRY
MEERUP PLANTATION
Land Use
Details
Lots 9133 & 9134 on P140388, Lots 5424 & 9148 on P140406, Lots 9003, 9007, 9008, 9012 &9013 on P201648 and Lots 9019, 9020, 9021 & 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
Legend
Dwelling
Shed
Meerup
General Grazing
Marron Farming
Forested
Softwood Plantation
Softwood Plantation
Cadastre
Indigenous Heritage Site
Location
NORTHCLIFFE
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Meters
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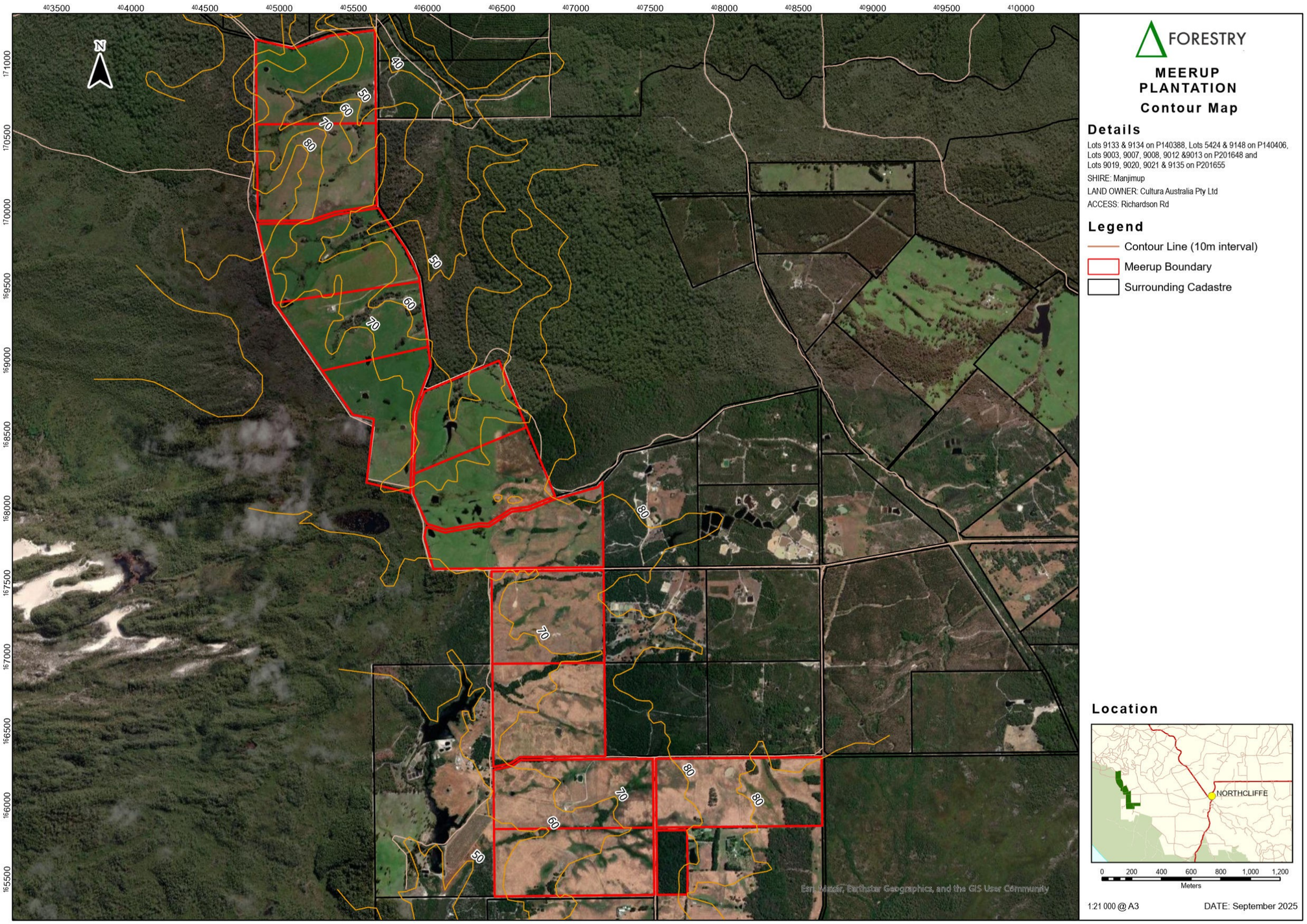
DATE: February 2026
Source: Esri, Vantor, Earthstar Geographics, and the GIS User Community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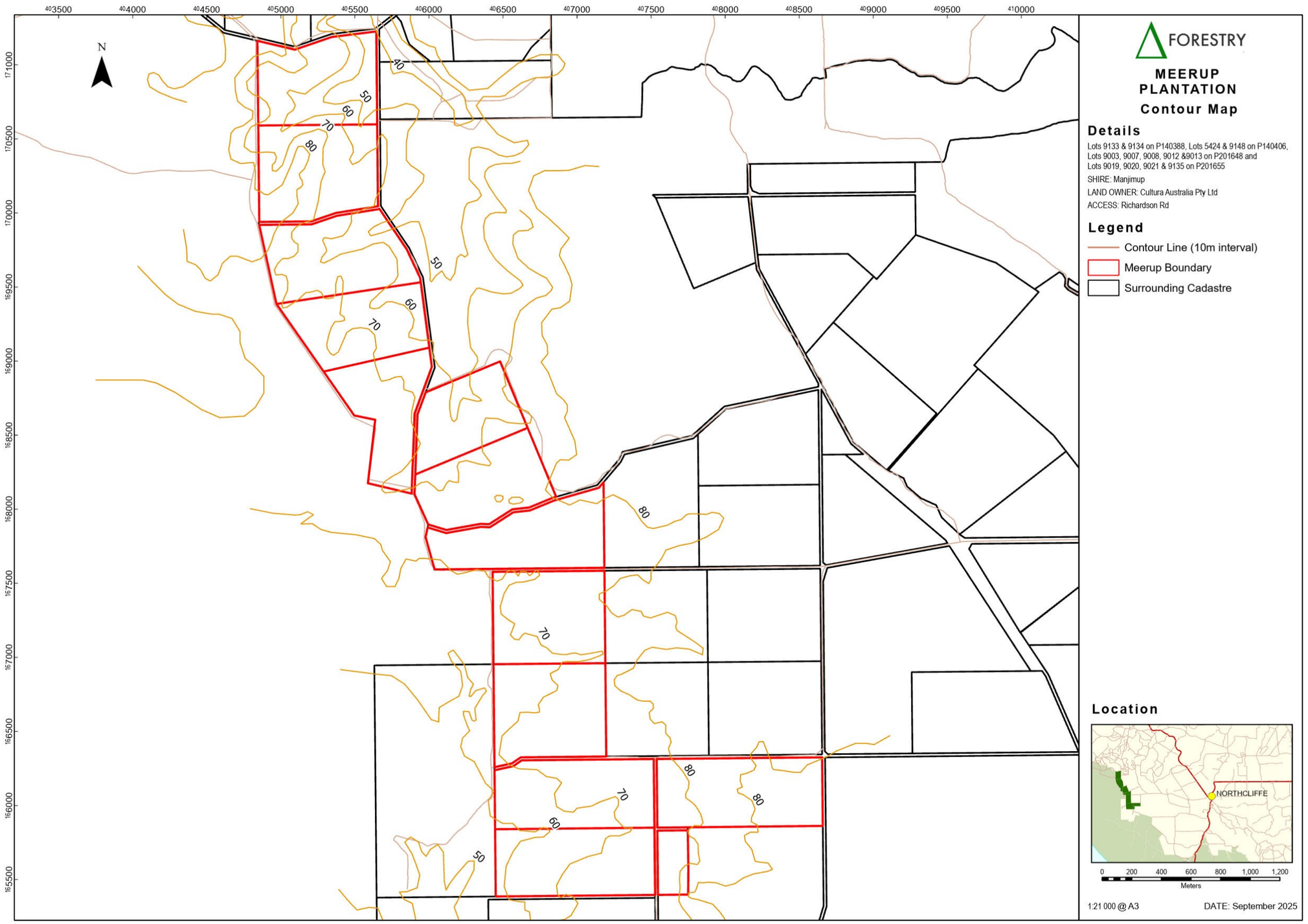
Esri, Maxar, Earthstar Geographics, and the GIS User Community
FORESTRY
MEERUP PLANTATION
Contour Map
Details
Lots 9133 & 9134 on P140388, Lots 5424 & 9148 on P140406, Lots 9003, 9007, 9008, 9012 &9013 on P201648 and Lots 9019, 9020, 9021 & 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
ACCESS: Richardson Rd
Legend
Contour Line (10m interval)
Meerup Boundary
Surrounding Cadastre
Location
NORTHCLIFFE
0 200 400 600 800 1,000 1,200
Meters
1:21 000 @ A3
DATE: September 2025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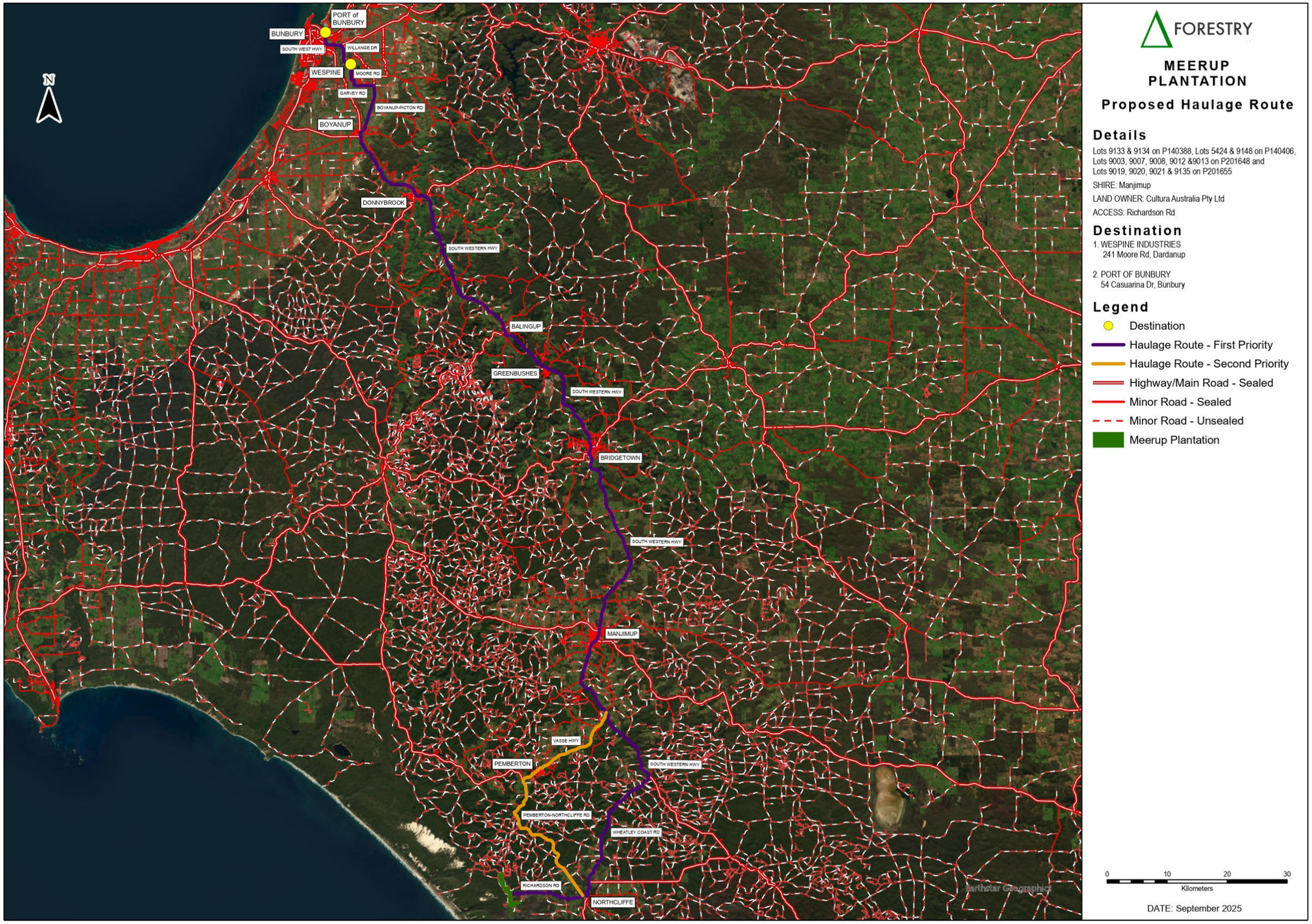
FORESTRY
MEERUP PLANTATION
Contour Map
Details
Lots 9133 & 9134 on P140388, Lots 5424 & 9148 on P140406,
Lots 9003, 9007, 9008, 9012 &9013 on P201648 and
Lots 9019, 9020, 9021 & 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
ACCESS: Richardson Rd
Legend
Contour Line (10m interval)
Meerup Boundary
Surrounding Cadastre
Location
NORTHCLIFFE
0 200 400 600 800 1,000 1,200
Meters
1:21 000 @ A3
DATE: September 2025


PORT of BUNBURY
BUNBURY
SOUTH WEST HWY
WILLANGE DR
WESPINE
MOORE RD
GARVEY RD
BOYANUP-PICTON RD
BOYANUP
DONNYBROOK
SOUTH WESTERN HWY
BALINGUP
GREENBUSHES
SOUTH WESTERN HWY
BRIDGETOWN
SOUTH WESTERN HWY
MANJIMUP
VASSE HWY
PEMBERTON
SOUTH WESTERN HWY
PEMBERTON-NORTHCLIFFE RD
WHEATLEY COAST RD
RICHARDSON RD
NORTHCLIFFE
N
FORESTRY
MEERUP PLANTATION
Proposed Haulage Route
Details
Lots 9133 & 9134 on P140388, Lots 5424 & 9148 on P140406,
Lots 9003, 9007, 9008, 9012 &9013 on P201648 and
Lots 9019, 9020, 9021 & 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
ACCESS: Richardson Rd
Destination
1. WESPINE INDUSTRIES
241 Moore Rd, Dardanup
2. PORT OF BUNBURY
54 Casuarina Dr, Bunbury
Legend
Destination
Haulage Route - First Priority
Haulage Route - Second Priority
Highway/Main Road - Sealed
Minor Road - Sealed
Minor Road - Unsealed
Meerup Plantation
0
10
20
30
Kilometers
DATE: September 2025

Department of Planning, Lands and Heritage

Aboriginal Cultural Heritage Inquiry System

List of Aboriginal Cultural Heritage (ACH) Register

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Search Criteria

Aboriginal Cultural Heritage (ACH) Register ID 17297

Disclaimer

Aboriginal heritage holds significant value to Aboriginal people for their social, spiritual, historical, scientific, or aesthetic importance within Aboriginal traditions, and provides an essential link for Aboriginal people to their past, present and future. In Western Australia Aboriginal heritage is protected under the *Aboriginal Heritage Act 1972*.

All Aboriginal cultural heritage in Western Australia is protected, whether or not the ACH has been reported or exists on the Register.

The information provided is made available in good faith and is predominately based on the information provided to the Department of Planning, Lands and Heritage by third parties. The information is provided solely on the basis that readers will be responsible for making their own assessment as to the accuracy of the information. If you find any errors or omissions in our records, including our maps, it would be appreciated if you provide the details to the Department via https://achknowledge.dplh.wa.gov.au/ach-enquiry-form and we will make every effort to rectify it as soon as possible.

South West Settlement ILUA Disclaimer

Your heritage enquiry is on land **within or adjacent to** the following Indigenous Land Use Agreement(s): South West Boojarah #2 Indigenous Land Use Agreement.

On 8 June 2015, six identical Indigenous Land Use Agreements (ILUAs) were executed across the South West by the Western Australian Government and, respectively, the Yued, Whadjuk People, Gnaala Karla Booja, Ballardong People, South West Boojarah #2 and Wagyl Kaip & Southern Noongar groups, and the South West Aboriginal Land and Sea Council (SWALSC).

The ILUAs bind the parties (including 'the State', which encompasses all State Government Departments and certain State Government agencies) to enter into a Noongar Standard Heritage Agreement (NSHA) when conducting Aboriginal Heritage Surveys in the ILUA areas, unless they have an existing heritage agreement. It is also intended that other State agencies and instrumentalities enter into the NSHA when conducting Aboriginal Heritage Surveys in the ILUA areas. It is recommended a NSHA is entered into, and an 'Activity Notice' issued under the NSHA, if there is a risk that an activity will 'impact' (i.e. by excavating, damaging, destroying or altering in any way) an Aboriginal heritage site. The Aboriginal Heritage Due Diligence Guidelines, which are referenced by the NSHA, provide guidance on how to assess the potential risk to Aboriginal heritage.

Likewise, from 8 June 2015 the Department of Energy, Mines, Industry Regulation and Safety (DEMIRS) in granting Mineral, Petroleum and related Access Authority tenures within the South West Settlement ILUA areas, will place a condition on these tenures requiring a heritage agreement or a NSHA before any rights can be exercised.

If you are a State Government Department, Agency or Instrumentality, or have a heritage condition placed on your mineral or petroleum title by DEMIRS, you should seek advice as to the requirement to use the NSHA for your proposed activity. The full ILUA documents, maps of the ILUA areas and the NSHA template can be found at https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/south-west-native-title-settlement.

Further advice can also be sought from the Department of Planning, Lands and Heritage via https://achknowledge.dplh.wa.gov.au/ach-enquiry-form.

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Department of **Planning, Lands and Heritage**

GOVERNMENT OF WESTERN AUSTRALIA

Aboriginal Cultural Heritage Inquiry System

List of Aboriginal Cultural Heritage (ACH) Register

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Terminology

ID: ACH on the Register is assigned a unique ID by the Department of Planning, Lands and Heritage using the format: ACH-00000001. For ACH on the former Register the ID numbers remain unchanged and use the new format. For example the ACH ID of the place Swan River was previously '3536' and is now 'ACH-00003536'.

Access and Restrictions:

- **Boundary Reliable (Yes/No):** Indicates whether to the best knowledge of the Department, the location and extent of the ACH boundary is considered reliable.
- **Boundary Restricted = No:** Represents the actual location of the ACH as understood by the Department..
- **Boundary Restricted = Yes:** To preserve confidentiality the exact location and extent of the place is not displayed on the map. However, the shaded region (generally with an area of at least 4km²) provides a general indication of where the ACH is located. If you are a landowner and wish to find out more about the exact location of the place, please contact the Department of Planning, Lands and Heritage.
- **Culturally Sensitive = No:** Availability of information that the Department of Planning, Lands and Heritage holds in relation to the ACH is not restricted in any way.
- **Culturally Sensitive = Yes:** Some of the information that the Department of Planning, Lands and Heritage holds in relation to the ACH is restricted if it is considered culturally sensitive information. This information will only be made available if the Department of Planning, Lands and Heritage receives written approval from the people who provided the information. To request access please contact via https://achknowledge.dplh.wa.gov.au/ach-enquiry-form.
- **Culturally Sensitive Nature:**
  - **No Gender / Initiation Restrictions:** *Anyone* can view the information.
  - **Men only:** Only *males* can view restricted information.
  - **Women only:** Only *females* can view restricted information.

Status:

- **Register:** Aboriginal cultural heritage places that are assessed as meeting Section 5 of the *Aboriginal Heritage Act 1972*.
- **Lodged:** Information which has been received in relation to an Aboriginal cultural heritage place, but is yet to be assessed under Section 5 of the *Aboriginal Heritage Act 1972*.
- **Historic:** Aboriginal heritage places assessed as not meeting the criteria of Section 5 of the *Aboriginal Heritage Act 1972*. Includes places that no longer exist as a result of land use activities with existing approvals.

Place Type: The type of Aboriginal cultural heritage place. For example an artefact scatter place or engravings place.
Legacy ID: This is the former unique number that the former Department of Aboriginal Sites assigned to the place.

Coordinates

Map coordinates are based on the GDA 2020 Datum.

Basemap Copyright

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Satellite, Hybrid, Road basemap sources: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, HERE, DeLorme, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community.

Topographic basemap sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community.

Department of Planning, Lands and Heritage

Aboriginal Cultural Heritage Inquiry System

List of Aboriginal Cultural Heritage (ACH) Register

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ID	Name	Boundary Restricted	Boundary Reliable	Culturally Sensitive	Culturally Sensitive Nature	Status	Place Type	Knowledge Holders	Legacy ID
17297	DOMBAKUP ARCHAEOLOGICAL SITES	No	Yes	No	No Gender / Initiation Restrictions	Register	Sub surface cultural material; Artefacts / Scatter	*Registered Knowledge Holder names available from DPLH	

Department of Planning, Lands and Heritage

GOVERNMENT OF WESTERN AUSTRALIA

Aboriginal Cultural Heritage Inquiry System

Map of Aboriginal Cultural Heritage (ACH) Register

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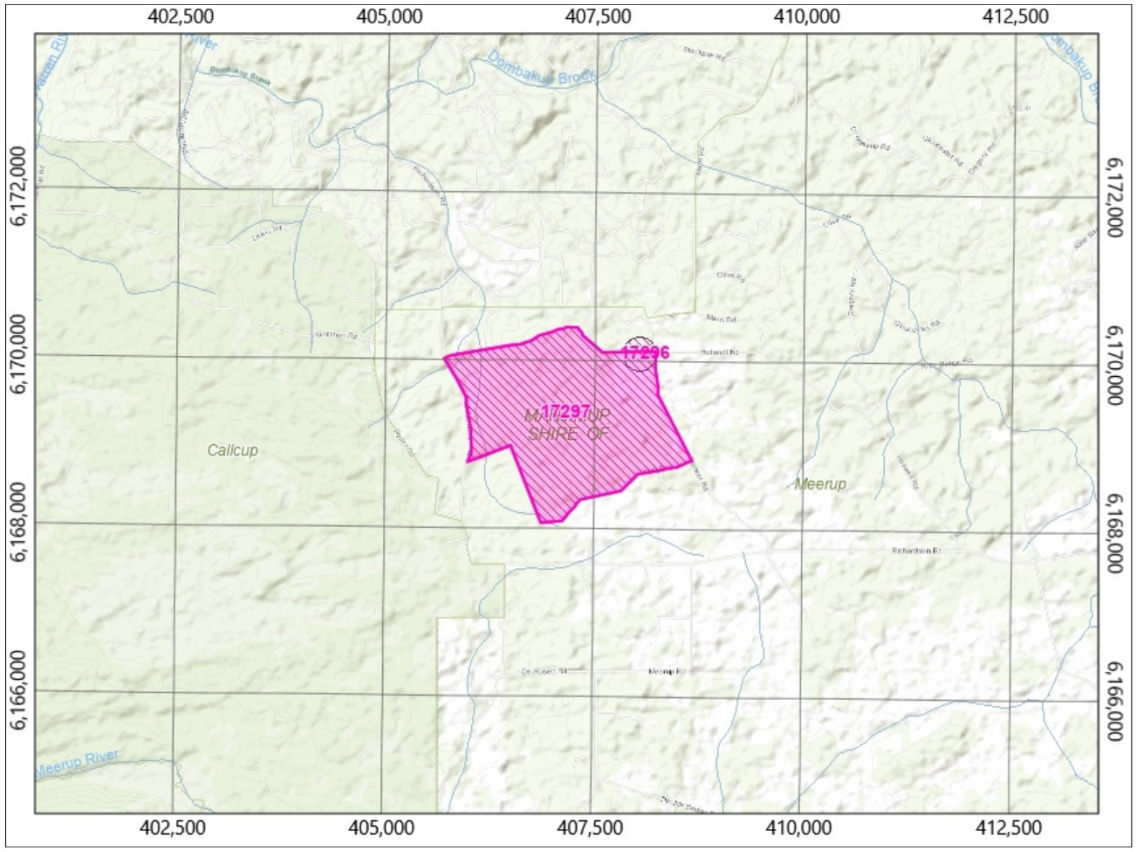

Legend

- Aboriginal Cultural Heritage (ACH) Register
- Aboriginal Community
  - *Permanent*
  - *Seasonal*
  - *Town Based*
- Town
- Road
- River
- Local Government Authority

2.47 kilometres

Map Scale 1 : 74,700

MGA Zone 50 (GDA2020)

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Map created: 15/10/2025 10:29:28 AM by: GIS_NET_USER

Identifier: 1054606

FORESTRY

FIRE MANAGEMENT PLAN

1. DETAILS

Fire Management Plan Details			
Plantation:	Meerup		
Address	Richardson and Meerup Roads		
Locality:	Meerup	Nearest town (distance):	Northcliffe (13km)
Species:	*Pinus radiata*	Area:	457 ha
Fire Weather District		Southern Forests	
Local Government Authority:		Shire of Manjimup	
Local Fire Brigade:		Northcliffe	

Owner's Details			
Name:	Cultura Australia Pty Ltd		
Primary Contact Number:		0493 166 159	
Email:	b.donaldson@greshamhouse.com		
Address:	East 13, Federal Mills Park, 33 Mackey Street, North Geelong		
Postcode:	3215	Country:	Australia

Forest Manager's Details			
Organisation:	Delta Forestry Pty Ltd		
24 Hour Contact Number:		08 9778 9995	
Email:	admin@deltaforestry.com.au		
Address:	33 Headstay Cove, Geographe		
Postcode:	6280	Country:	Australia

Author's Details	
Name:	Glen Samsa
Title	Managing Director
Mobile Number:	0427 126 164
Email:	gsamsa@deltaforestry.com.au

2. PREAMBLE

The Meerup property, is subject to a conditional purchase agreement between the current proprietor and Cultura Australia Pty Ltd, to be managed by Delta Forestry. The Purchase Agreement is conditional upon obtaining development approval for

the establishment of a *Pinus radiata* plantation on the property. This fire management plan (**Plan**) is provided in support of this, as part of the separate Forest Management Plan.

The farm has been planned by experienced foresters and with specific regard to the Code of Practice for Timber Plantations in WA (Code) which sets out goals and guidelines for good plantation management, and particularly the Department of Fire and Emergency Services Guidelines for Plantation Fire Protection (DFES Guidelines). The DFES Guidelines establish industry best practice fire risk management protocol for Tree Farms in WA.

3. GUIDELINES FOR PLANTATION FIRE PROTECTION COMPLIANCE[1]

Criteria	Check
Landowner and/or occupier information such as identification of the plantation company and all relevant contact details, including 24 hour fire contact phone number:	Complies (refer Section 1, & 13).
A firefighting equipment register and details of any cooperative arrangements:	Complies (refer Section 15).
Plantation species, area, layout including compartment size:	Complies (Section 10).
Fire protection measures such as: • Fire detection and reporting mechanisms. • Initial response and attack of fires, including resource dispatch and communication with relevant authorities. • Identification of potential ignition sources. • Access in and around the plantation. • Access roads in and around the plantation. • Access roads must be clearly signed. • Methods of firebreak maintenance. • Measures to protect services (e.g., power lines and gas pipelines. • Water supplies and approximate capacities of these supplies. • Surrounding vegetation type, age since last burn and the site is being effectively managed, if available. • Sites fire history, where available. • Harvesting procedures and other measures used to	Complies. (refer Sections 7, 8, 9, 11, 13, 14, 16, 17, 18, 19, 20, 21, 24, & 26).

[1] Department of Fire and Emergency Services Guidelines for Plantation Fire Protection 2011.

reduce hazards (e.g., slashing and thinning programs). • Fuel reduction program, if applicable, including herbicide weed control and controlled grazing.	
Surrounding local features including: • Existing plantations. • Proximity to towns/settlements. • Remnant vegetation. • Significant values relevant to site.	Complies (refer Section 1, 8, 9, & 11).
Provision of a map at a suitable scale: • Plantation maps must be provided to local government and to DFES, and provide additional maps if requested by DFES or the local government. • These maps are to held in suitable containers and sign posted at the main property entrances or other local government approved locations for use by personnel attending a fire. • Plantations managers must check and update these maps annually to ensure their quality and accuracy, dates on the maps may assist with this.	Complies (refer Appendices).
Fire management maps will include: • Compartment boundaries and size. • Water supplies including irrigation channels and dams. • Emergency access/egress (fire breaks). • Structures houses, sheds etc. • Significant features e.g., creek crossings, dead end access tracks, areas of remnant vegetation.	Complies (refer Appendices).
Standardised map legends are to be applied across the plantation industry:	Does not comply. Industry standard has not been developed.

4. PURPOSE

The purpose of this fire management plan is to outline the response and protection measures to be implemented in accordance with the Code and Guidelines at the property to respond to fire and minimise the fire risk to the plantation whilst protecting human life and local community assets.

5. SCOPE

The Owner and Forest Manager are obligated under the *Bush Fires Act 1954* to,

upon becoming aware of a bushfire, to take all possible measures to extinguish the fire. The Plan has been developed in accordance with the Code of Practice for Timber Plantations in Western Australia ("Code") and the Department of Fire and Emergency services (DFES) Guidelines for Plantation Fire Protection ("Guidelines"). The Plan is specific for the property and any surrounding areas detailed within. The scope of use shall include but not limited to fire risk management, plantation design and access, fuel and firebreak management, fire identification and response, water resources and availability, firefighting resources and availability, stakeholder communication, emergency contacts, and cooperative fire management measures.

6. PROPERTY DESCRIPTION

Particulars	
Title Information:	DP140406 5424, DP140406 9148, DP140388 9133, DP140388 9134, DP201655 9135, DP201655 9021, DP201655 9020, DP201655 9019, DP201648 9013, DP201648 9012, DP201648 9008, DP201648 9007, DP201648 9003
Planning Scheme:	Shire of Manjimup Scheme No. 4
Planning Zone:	General Agriculture
Planning Overlays:	Bushfire Prone
Existing Land Use:	Grazing livestock
Land Units:	Blackwater subsystem, Blackwater podsols phase, Hawk subsystem, Wheatley subsystem, Cleave subsystem
Topography:	Flat (0-5%) (See Appendix 1 – Topographical Information)
Soil Types:	Podsols, humus podsols, Sandy/loamy gravels and sandy/loamy duplexes, red/orange earths

7. ACCESS DECRIPTION

The Meerup property is situated approximately 13 kilometres west of the Northcliffe townsite and is accessed via Richardson Road. (See Appendix 2).

Main Access

The main access point is via Richardson Road to the property access gate. Travel distance along Richardson Road is approximately 9 kilometres on a sealed road,

followed by 4 kilometres of travel on a formed gravel road.

Secondary Access

The secondary access point is via Richardson Road, Meerup Road, and De Russet Road to the property access gates. Travel distance along Richardson Road is approximately 9 kilometres on a sealed road, followed by 2 kilometres of travel on a formed gravel road. Travel distance along Meerup Road is approximately 2.4 kilometres on a formed gravel road. Travel distance along De Rusett Road is approximately 0.4 kilometres on a formed gravel road.

Internal Access

The plantation is well serviced by an internal road network and firebreak systems that has been strategically incorporated into the landscape to reduce navigation uncertainty, provide ease of access for light vehicles and heavy fire equipment. All firebreaks can exceed a 15 tonne load limit during the restricted and prohibited burning periods.

Where a firebreak crosses a gully or stream, piping and/or hard surfacing material will be applied to the crossover point to ensure these areas are trafficable during the restricted and prohibited burning periods and shall be compliant with minimum 15 tonne load limits (See Attachment 3 - Roads and Firebreaks).

Emergency access and egress roads and tracks are shown on the Fire Management Plan and direct internal plantation traffic to designated Access Gateways on Richardson and De Russet Road (See Attachment 4 - Emergency Access and Egress Roads and Tracks).

All internal fencing will be removed as part of the plantation development to allow for unimpeded fire access. External boundary fencing will be maintained for security purposes.

8. PLANTATION SPECIES AND DESIGN

The plantation will be established to *P. radiata* (softwood pine) at 1,250 stems per hectare. The site will be prepared using two different establishment methods. These being:

- Rip and mounding
- Ripping only

Both establishment methods will be at 4 metre intervals and the spacing of tree seedlings will be at approximately 2.0 metres along the rows to achieve an 1,250 stems per hectare standing stocking level. (See Appendix 5 – Plantation Design Plan)

Access within the confines of the planted compartment area will be limited by the establishment method. The very nature of rip/mounding creates barriers for fire appliance vehicles traversing internally through the compartment. In a fire event, Fire Controllers should be made aware of the rip/mounding impediments and use nominated firebreak accessways as primary traffic ways through and around the plantation area.

Plantation setbacks are designed to minimise the risk of any adverse bushfire impact to surrounding land uses and conversely protect the plantation from external risk factors. In determining the setbacks in this Plan, we have considered the risk of bushfire from internal and external sources of ignition including the DBCA managed crown land and state forest.

Plantation Design Setbacks	
Public Roads:	15 m
Title Boundary:	15 m
Compartment Boundary:	6 m
Remnant Vegetation:	6 m minimum
Watercourses:	6 m minimum
Dwellings	100 m
Buildings	50 m
Powerlines	20 m minimum

Biodiversity and Conservation Values

There are several degraded watercourses running through the property, isolated stands of medium karri, marri, jarrah and peppermint forest in various states of condition, and a wetland. These areas can be managed for their conservation and

biodiversity values with the exclusion of grazing animals and potential of reintroduction of controlled burning to stimulate recruitment and germination of native species. Appropriate plantation design and fire management will enhance the biodiversity and conservation values of the property.

Biodiversity and Conservation Features	
Vegetation Types:	Medium jarrah,karri, marri and peppermint
Threatened Species[2] (CR[3],VU[4],EN[5]):	Mud Minnow, Black-stripe Minnow, Balston's Pygmy Perch, Carter's Freshwater Mussel, Quokka, Western Ring-tail Possum, Glossy-leaved Spider Orchid, Forest Red-tailed Black Cockatoo, Carnaby's Cockatoo, Baudin's Cockatoo
TEC[6]:	Nil
Vegetation Condition:	Good to poor

9. STAKEHOLDERS, LAND USE AND FIRE HISTORY

Neighbouring stakeholders are listed below. Delta Forestry maintains a database of neighbours which will be used for the communication and management of sensitive operations (e.g., fire, spraying, vermin control, harvesting). For privacy reasons, names and contact details of private residences have been omitted. A fire impacted the northern boundary in December 2023 which started on private property on Tattenham Road.

[2] May or may not be found on or near the property (5km radius from property).
[3] Critical
[4] Vulnerable
[5] Endangered
[6] Threatened ecological community.

Stakeholders			
Property identification	Contact	Land use	Last Fire
1154 Richardson Road		Mixed	Unknown
1153 Richardson Road		Mixed	2018
206 Meerup Road		Mixed	Unknown
124 Meerup Road		Mixed	Unknown
287 Meerup Road		Grazing	Unknown
110 De Russett Road		Mixed	Unknown
330 Meerup Road		Mixed	Unknown
Reserve 36996,	DBCA Donnelly District 08 9776 1207	Forest	Unknown
Reserve 47878	DBCA Donnelly District 08 9776 1207	Forest and plantation	2023
Reserve 47665	DBCA Donnelly District 08 9776 1207	Forest	Unknown
State Forest	DBCA Donnelly District 08 9776 1207	Forest and plantation	2023

10. FOREST DESCRIPTION

Forest Area Statement (ha)	
Plantation:	457
Native Vegetation:	50
Buffers and Water Courses:	30
Firebreaks and Tracks:	54
Dams:	4
Total:	**595**

11. SURROUNDING FEATURES

Direction	Feature
South	Adjoining – Grassed pastures Beyond – Native forest vegetation types
West	Adjoining – Native forest vegetation types Beyond – Native forest vegetation types
South West	Adjoining - Grassed pastures, Marron Ponds and Orchard style plantings Beyond - Native forest vegetation types
North	Adjoining-Native Forest vegetation types Beyond – Native forest vegetation types
East	Adjoining - Native forest vegetation types Beyond – Native forest vegetation types
South East	Adjoining – Small native forest vegetated and grassed lots Beyond – Native vegetation, Plantation and larger rural grassed lots

12. RISK TO WIDER COMMUNITY

The level of risk to the wider community is not any greater than currently observed. The general Meerup agricultural area is isolated and land parcels surrounded by plantation and native forest. The risk levels associated with the surrounding lands are recognised by the local community and land management agencies.

In the immediate surrounds adjoining the plantation, the risk is managed by identification, compliance and regulation. There are significant areas of defensible space between the plantation boundary and surrounding property dwellings in addition to the 15 metre external firebreak network around the plantation edge.

Firebreaks along De Russett and Meerup road have been increased to 20 m on the southern border of compartments 16 and 21 and the eastern border of compartments 19 and 20 for emergency evacuation. Noting this area of the property is already well serviced with 40 m powerline setbacks which will serve as strategic firebreaks running east-west and north-south.

The combination of 15 m firebreaks each side of Richardson Road adjacent to compartments 8,9 10 and 13 and 14, and Richardson Road will also serve as a 1.5 km, 50 m wide strategic firebreak splitting the property north-south.

13. FIRE CONTACT INFORMATION

Key Contact Information	
Fire Emergency:	000
Delta Forestry (24 hr)	08 9778 9995

Entity	Name	Contact number
DFES	Lower South West	(08) 9771 6800
DFES Duty Officer		1800 512 111
Shire Fire Duty Officer		0427 913 252
CBFCO	Remo Pessotto	0427 270 714
DCBFCO	Brad Wren	0427 959 431
Northcliffe FCO	Peter Russell	08 9776 7148
Northcliffe FCO	Len Dickson	08 9776 7071
DBCA Donnelly		08 9776 1207
Shire of Manjimup		08 9771 7777
WAPOL		000

14. FIRE DETECTION AND INITIAL RESPONSE

Protecting the plantation from fire is critical given *P. radiata* is not tolerant of severe fire. An overarching annual fire management plan will be prepared for the fire control activities within plantations and activities undertaken will comply with:

- The Guidelines;
- Shire of Manjimup Firebreak and Fuel Hazard Reduction Notice; and
- The Code.

Fire events within the plantation area are likely to be detected by Department of Biodiversity, Conservation and Attraction's (DBCA) aerial fire surveillance, neighbouring landowners, Delta Forestry surveillance patrols, and members of the public passing by the property. Delta Forestry also monitors the Bureau of Meteorology, Digital Earth Australia Hotspots and Emergency WA Warnings and Incidents for fire weather, lightning, and fire activity.

Plantation GIS data sets will be supplied to DFES and DBCA for inclusion in emergency service directories and for fire co-ordination centres. Maps and our overarching annual fire management plan will be provided to local government when requested. In addition, plantation signposting will have relevant fire contact information and location details for efficient fire notifications.

In the event of a wildfire within the plantation area, the following suppression methods will be considered by the Forest Manager along with fire suppression priority values.

Fire Response Matrix		
Fire danger index	Suppression type	Management unit
No Rating:	Direct attack on head fire and flank fire – earthmoving	Small fire area confined within a compartment cell
Moderate:	Flank fire attack – earthmoving machine and aerial water bombing assisted	Fire area confined to a single compartment cell
High:	Tail fire suppression – earthmoving machine and, aerial water bombing assisted	Fire area confined to multiple compartment cells or perimeter breaks
Extreme or Catastrophic:	Aerial water bombing and machine assisted suppression	Fire area confined to low fuel areas within or outside the plantation area

Should a plantation fire occur, the Forest Manager will respond to suppress the fire on behalf of the Owner and will be responsible for mop up and ongoing monitoring within the property boundaries once the wildfire has been brought under control and running fire is contained with mineral earth firebreaks.

15. FIRE FIGHTING RESOURCES AND REGISTER

The Forest Manager will have the following resources available to respond to fire.

Resource	Location
500 litre slip on	Manjimup
400 litre slip on	Dardanup
500 litre slip on	Glenoran
2,300 litre Heavy Tanker	Glenoran

The Forest Manager will review its resourcing requirements from time to time and may engage the services of third-party providers to increase the number and availability of resources during the fire season. Future resourcing will be detailed in our annual fire management plan. The Forest Manager is a member of FIWA and has co-operative fire management agreements with other forest managers providing access to additional light and heavy vehicles fitted with fire-fighting apparatus.

16. FIRE REPONSE

There will be a 60-minute response time from the closest available resource from the property.

17. FIREBREAK AND FUEL MANAGEMENT

Firebreaks will be inspected annually and maintained in a trafficable condition cleared of all flammable material in line with the annual Manjimup Shire Annual Compliance Notice. Firebreaks at a minimum shall have a clearance of 15 metres in width for external breaks and 6 metres in width internal breaks and 6 metres in vertical height, allowing the safe passing of fire-fighting appliances. Firebreaks will be maintained by either herbicide application preceding the onset of the fire season and/or firebreak grading to remove flammable material.

Annual grass inspections will be carried out prior to the commencement of the Restricted Fire Season to ascertain whether controls are needed to reduce potential fire spread risk. As the plantation achieves tree canopy closure, grasses will be shaded out of the plantation area. Grasses will therefore predominately frequent areas outside of the tree crop area along firebreaks and within non plant areas where they are able to be managed effectively using herbicides and/or mechanical treatments.

Building setbacks will be observed for outbuildings. There is no dwelling on the Meerup property. However, a powerline runs east to west across Lots 9003 and 9008 with a take-off to the south across Lots 9007 and 9008. A setback of 20 metres either side of the powerline will be installed as part of the plantation establishment plan. The powerline easement will be treated with herbicides or mechanical means to remove fuel loads and will serve as strategic firebreaks. Building setbacks will be implemented where neighbouring infrastructure is within close proximity to cadastral boundaries.

No flammable hydrocarbons are to be stored on the property.

18. FUEL REDUCTION CONSIDERATIONS

As detailed in the development application, the property been recently grazed which has led to the decline in understorey native vegetation species and a structure change to predominately grasslands with mixed upper canopy forest types. By removing grazing animals, it is likely that there will be a return to of some native understorey species within remnant native vegetation islands within the confines of the plantation. Remnant vegetation areas will be closely monitored and measured and should fuel levels exceed 8 tonnes/hectare, some means of fuel reduction will be contemplated. This could be in the form of prescribed burning however, where prescribed burning is a "fire risk" (potential destruction or damage that would deem the plantation to be unmerchantable) to the plantation then herbicide treatments or mechanical fuel mitigation will be used as an alternative.

19. OTHER MEASURES TO REDUCE FUEL LOADS

Plantation firebreak edge trees will be assessed annually to determine whether there is limb intrusion into the firebreak accessway. Tree limbs encroaching into the firebreak will be pruned to maintain vertical height specifications as detailed in the Local Authority's Firebreak Orders.

Where there is a potential ignition point fire risk, Fuel Reduced Buffers (FRB's) may be installed. FRB's may be in the form of

- Low pruning pine trees at 5 years to 10 years of age to 2.1 metres in height

to a depth of 20.0 metres from the plantation edge.

- Low pruning pine trees at 5 years to 10 years of age to 2.1 metres in height to a depth of 20.0 metres at road and firebreak intersections and internal strategic firebreaks.

20. POTENTIAL IGNITION SOURCES

Ignition Point	Likelihood	Controls
1. Within Plantation – normal operations	Unlikely	Access via firebreaks and roads only.
2. Within Plantation – harvest - powerline	Unlikely Possible	Implement harvest bans on high fire danger index. Harvest equipment fitted with suppression systems. One fire unit for each harvester onsite during operational hours. Powerline easements to be treated with herbicides or by mechanical means to limit fire spread in the event of a downed powerline or pole fire.
2. Roadside fire	Possible	Firebreaks well managed.
3. Neighbouring property activity or fire escape	Possible	Firebreaks well managed. Consider fuel loads along connected forest corridors. Participate in interagency prescribed burning activities in high fuel loads outside the plantation area on DBCA, local government or local government land tenures
4. Fire escape DBCA managed land (Forest, Reserves or National Park)	Possible	Be aware of fuel reduction burning in the general vicinity. Assist with prescribed burning where land unit adjoins property boundary.
6. Lightning Strike	Unlikely	Monitor weather. Strategic positioning of Plantation Management staff and contractors for fire monitoring.
7. Arson and illegal activities	Possible	Firebreaks well managed. Security, surveillance and monitoring. Liaison with government agencies, neighbours and local police.

Likelihood
Very Unlikely - Rare / not expected but remotely possible
Unlikely - Improbable but could happen / not expected
Possible - Could happen or plausible
Likely - Will probably happen / is likely to happen
Certain - 100% likely / almost 100% likely

21. WATER SUPPLIES

Water point location information is shown on the Attachment 3 (FMP) and identified by a "W" symbol contained within fine blue line work. The property has several water points strategically located across the land for the purpose of watering grazing animals. These water points have a combined estimated capacity of 16,000 kilolitres. The dam with an estimated capacity of 5,000 kilolitres located centrally on Lot 9021 is the primary water point. Accessways from firebreaks or compartment boundaries will be installed to access these reliable water points for fire control purposes. There are two water points outside the plantation area on Richardson Road. These are primarily for DBCA use however, they serve as an additional water source for fire suppression activities on the property and are shown on plantation plans as such. The water point volume, access and egress will be monitored prior to and during each fire season. Reliable water points are be marked on maps and by signage on the property. In the event water points become unreliable they will be removed from maps and not signed. The 50,000L tank attached to the shed on Lot 9134 will have a 50 mm camlock fitting for fire-fighting purposes.

22. FIRE DANGER PERIODS

Alertness will be increased as required during bushfire season, particularly on extreme and catastrophic fire danger rating days. Our response to increased risk may include standby of additional fire suppression resources (Asset Land Management Pty Ltd), fire detection patrols and stand down of contractors operating within the plantation area. The landowner, Plantation Manager and Contractors will comply with Total Fire Bans or Movement Bans. (See Appendix 7 – Fire Danger Rating Operation Restrictions).

23. FIRE MAPS

Fire management maps will be prepared and reviewed annually to reflect the current forest condition and the latest contact information. Fire maps will be made available to DFES, DBCA, Forest Industries Federation of Western Australia (FIFWA) Fire Co- operative Group through map revisions and GIS sharing and local volunteer fire brigades. Fire maps will also be held at the property's main entrance point in red coloured waterproof fire tubes at the property access points.

24. SIGNPOSTING

Plantation management signage will be placed at plantation entry points and will provide relevant plantation details and contact numbers for fire control purposes. Reliable water points will also be signposted from major access routes.

25. FIRE FIGHTING TRAINING

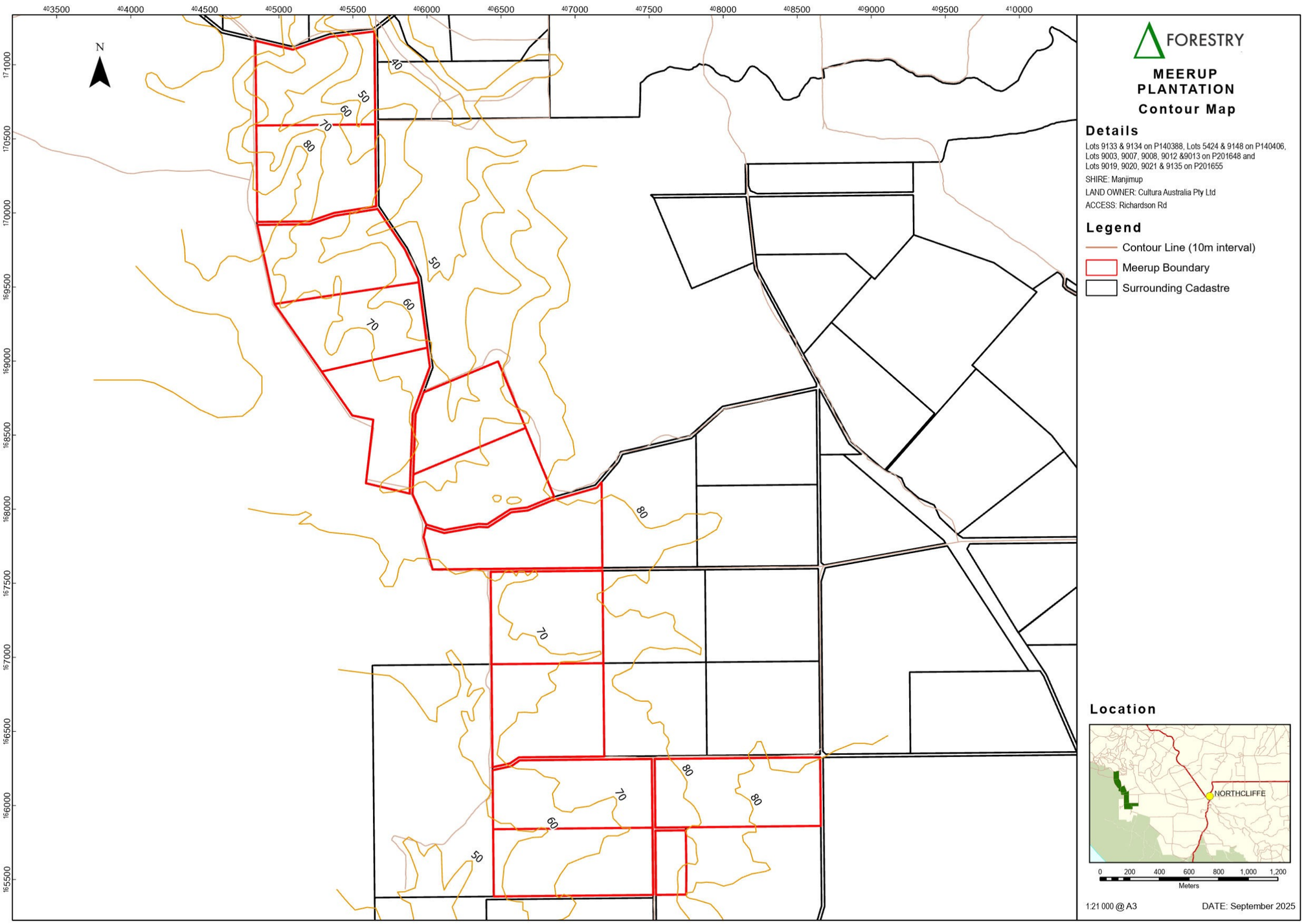
Plantation operational field staff and contractors used for fire control activities will have attained a Basic Fire Fighter training level or better.

26. HARVEST

The intent is to deploy a cut-to-length harvest system to produce logs for delivery to local and export markets. Prior to any harvest operations a harvest management plan will be developed for endorsement by the local government authority and communication to stakeholders. The harvest management plan shall include a section on harvest residue management to adequately manage fire risk, include additional resources to managed heighted risk of fire from machinery, and all operations will comply with harvest and vehicle movement bans. A decision to continue with the plantation use or otherwise will be made after the clearfell harvest noting the management of stump residues will need to be incorporated into any plans if an alternative land use is contemplated.

Attachments:

1. Topographical Information
2. District Context Plan.
3. Roads and Firebreaks – FMP
4. Emergency Access and Egress Roads and Tracks
5. Plantation Design Plan
6. Surrounding Land Use
7. Fire Danger Rating Operation Restrictions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FORESTRY
MEERUP PLANTATION
Contour Map
Details
Lots 9133 & 9134 on P140388, Lots 5424 & 9148 on P140406,
Lots 9003, 9007, 9008, 9012 &9013 on P201648 and
Lots 9019, 9020, 9021 & 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
ACCESS: Richardson Rd
Legend
Contour Line (10m interval)
Meerup Boundary
Surrounding Cadastre
Location
NORTHCLIFFE
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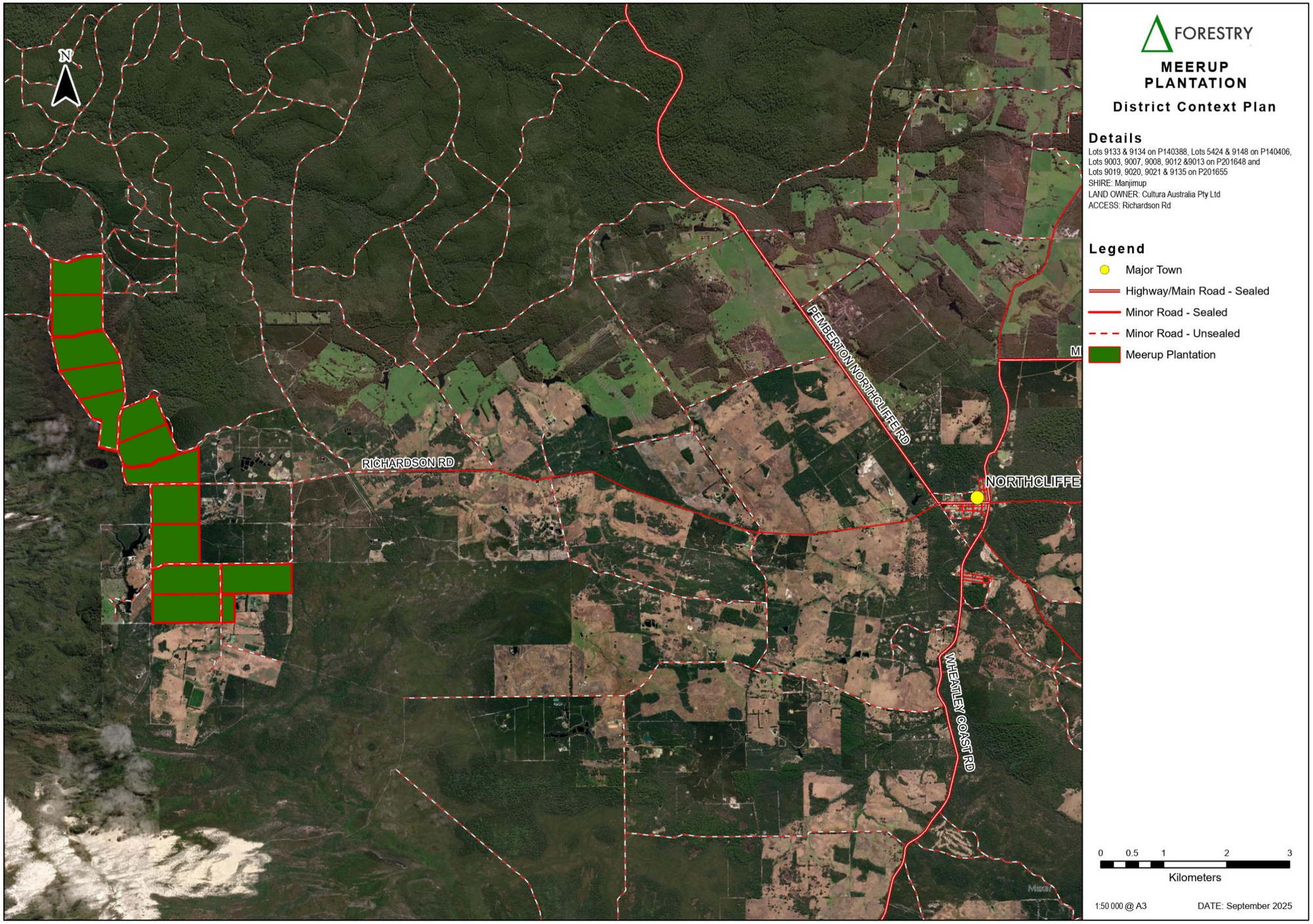
Meters
1:21 000 @ A3
DATE: September 2025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RICHARDSON RD
PEMBERTON NORTHCLIFFE RD
NORTHCLIFFE
WHEATLEY COAST RD
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MEERUP PLANTATION
District Context Plan
Details
Lots 9133 & 9134 on P140388, Lots 5424 & 9148 on P140406,
Lots 9003, 9007, 9008, 9012 &9013 on P201648 and
Lots 9019, 9020, 9021 & 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
ACCESS: Richardson Rd
Legend
Major Town
Highway/Main Road - Sealed
Minor Road - Sealed
Minor Road - Unsealed
Meerup Plantation
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Kilometers
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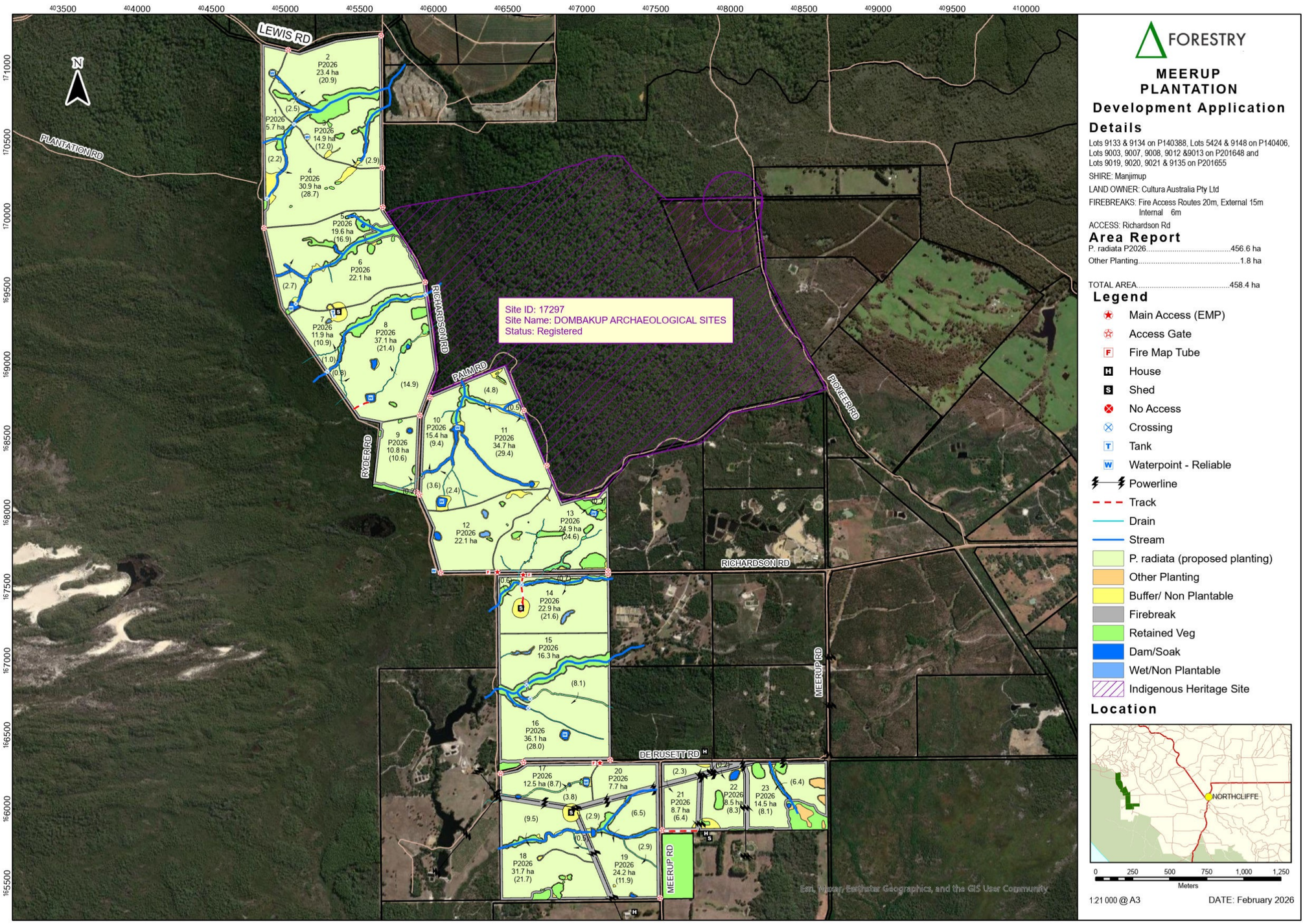
DATE: September 2025



FORESTRY

MEERUP PLANTATION

Development Application

Details

Lots 9133 & 9134 on P140388, Lots 5424 & 9148 on P140406, Lots 9003, 9007, 9008, 9012 &9013 on P201648 and Lots 9019, 9020, 9021 & 9135 on P201655

SHIRE: Manjimup

LAND OWNER: Cultura Australia Pty Ltd

FIREBREAKS: Fire Access Routes 20m, External 15m
Internal 6m

ACCESS: Richardson Rd

Area Report

P. radiata P2026.....456.6 ha

Other Planting.....1.8 ha

TOTAL AREA.....458.4 ha

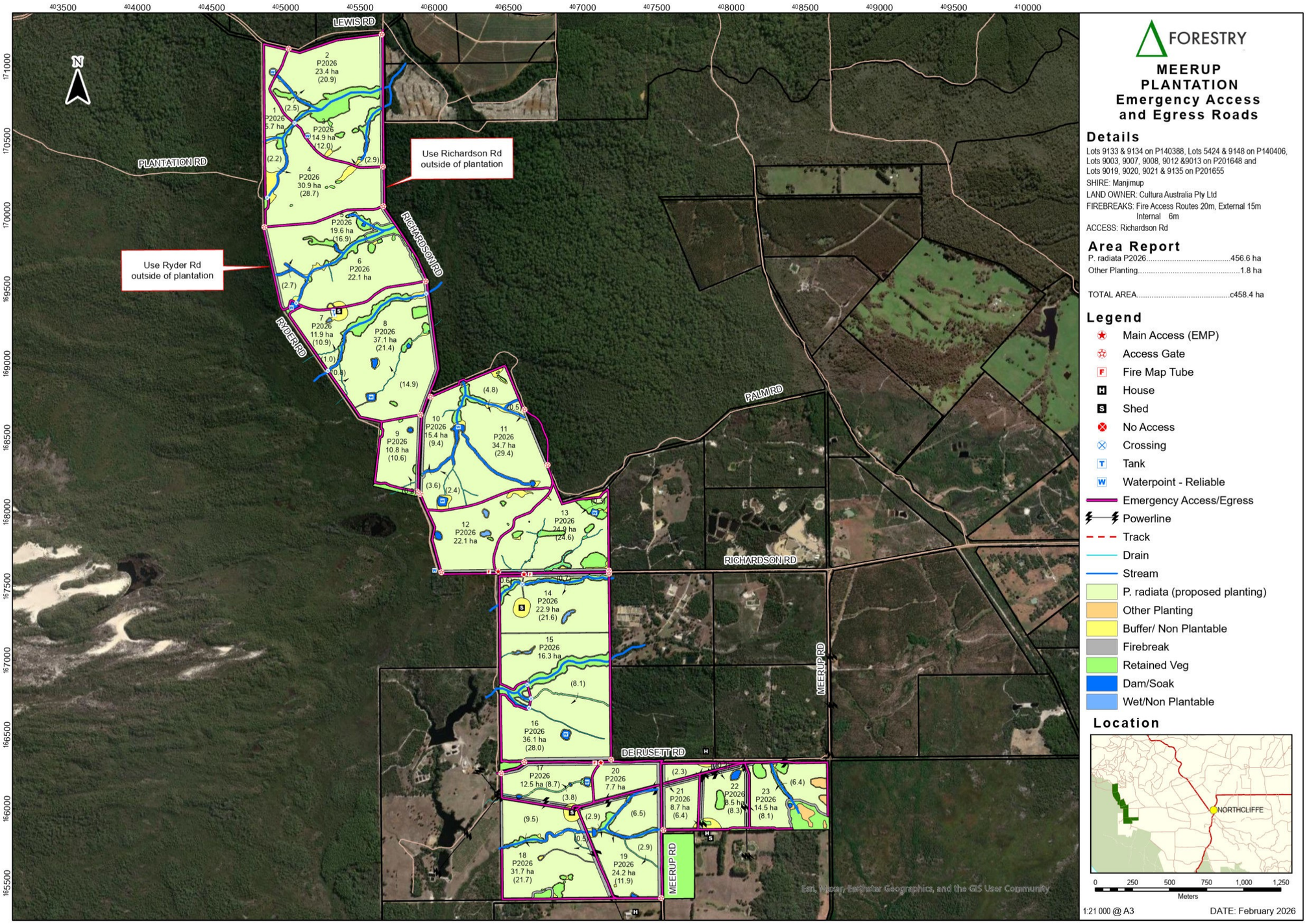
Legend

- Main Access (EMP)
- Access Gate
- Fire Map Tube
- House
- Shed
- No Access
- Crossing
- Tank
- Waterpoint - Reliable
- Powerline
- Track
- Drain
- Stream
- P. radiata (proposed planting)
- Other Planting
- Buffer/ Non Plantable
- Firebreak
- Retained Veg
- Dam/Soak
- Wet/Non Plantable
- Indigenous Heritage Site

Location

1:21 000 @ A3

DATE: February 2026



FORESTRY

MEERUP PLANTATION Emergency Access and Egress Roads

Details

Lots 9133 & 9134 on P140388, Lots 5424 & 9148 on P140406, Lots 9003, 9007, 9008, 9012 &9013 on P201648 and Lots 9019, 9020, 9021 & 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
FIREBREAKS: Fire Access Routes 20m, External 15m Internal 6m
ACCESS: Richardson Rd

Area Report

P. radiata P2026.....456.6 ha
Other Planting.....1.8 ha

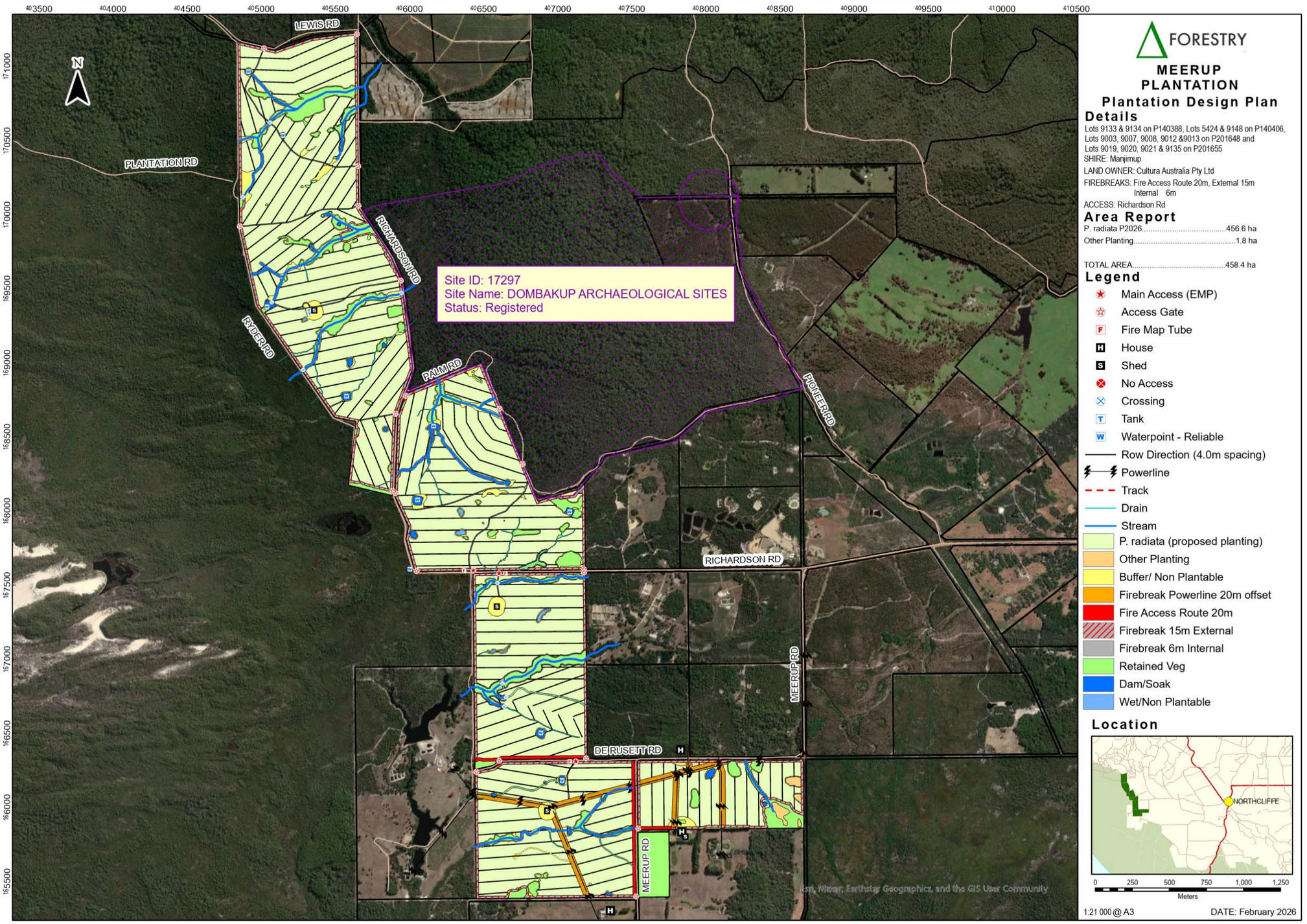
TOTAL AREA.....c458.4 ha

Legend

- Main Access (EMP)
- Access Gate
- Fire Map Tube
- House
- Shed
- No Access
- Crossing
- Tank
- Waterpoint - Reliable
- Emergency Access/Egress
- Powerline
- Track
- Drain
- Stream
- P. radiata (proposed planting)
- Other Planting
- Buffer/ Non Plantable
- Firebreak
- Retained Veg
- Dam/Soak
- Wet/Non Plantable

Location

1:21 000 @ A3 DATE: February 2026



FORESTRY

MEERUP PLANTATION

Plantation Design Plan

Details

Lots 9133 & 9134 on P140388, Lots 5424 & 9148 on P140406, Lots 9003, 9007, 9008, 9012 &9013 on P201648 and Lots 9019, 9020, 9021 & 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
FIREBREAKS: Fire Access Route 20m, External 15m
Internal 6m
ACCESS: Richardson Rd

Area Report

P. radiata P2026.....456.6 ha
Other Planting.....1.8 ha

TOTAL AREA.....458.4 ha

Legend

- Main Access (EMP)
- Access Gate
- Fire Map Tube
- House
- Shed
- No Access
- Crossing
- Tank
- Waterpoint - Reliable
- Row Direction (4.0m spacing)
- Powerline
- Track
- Drain
- Stream
- P. radiata (proposed planting)
- Other Planting
- Buffer/ Non Plantable
- Firebreak Powerline 20m offset
- Fire Access Route 20m
- Firebreak 15m External
- Firebreak 6m Internal
- Retained Veg
- Dam/Soak
- Wet/Non Plantable

Location

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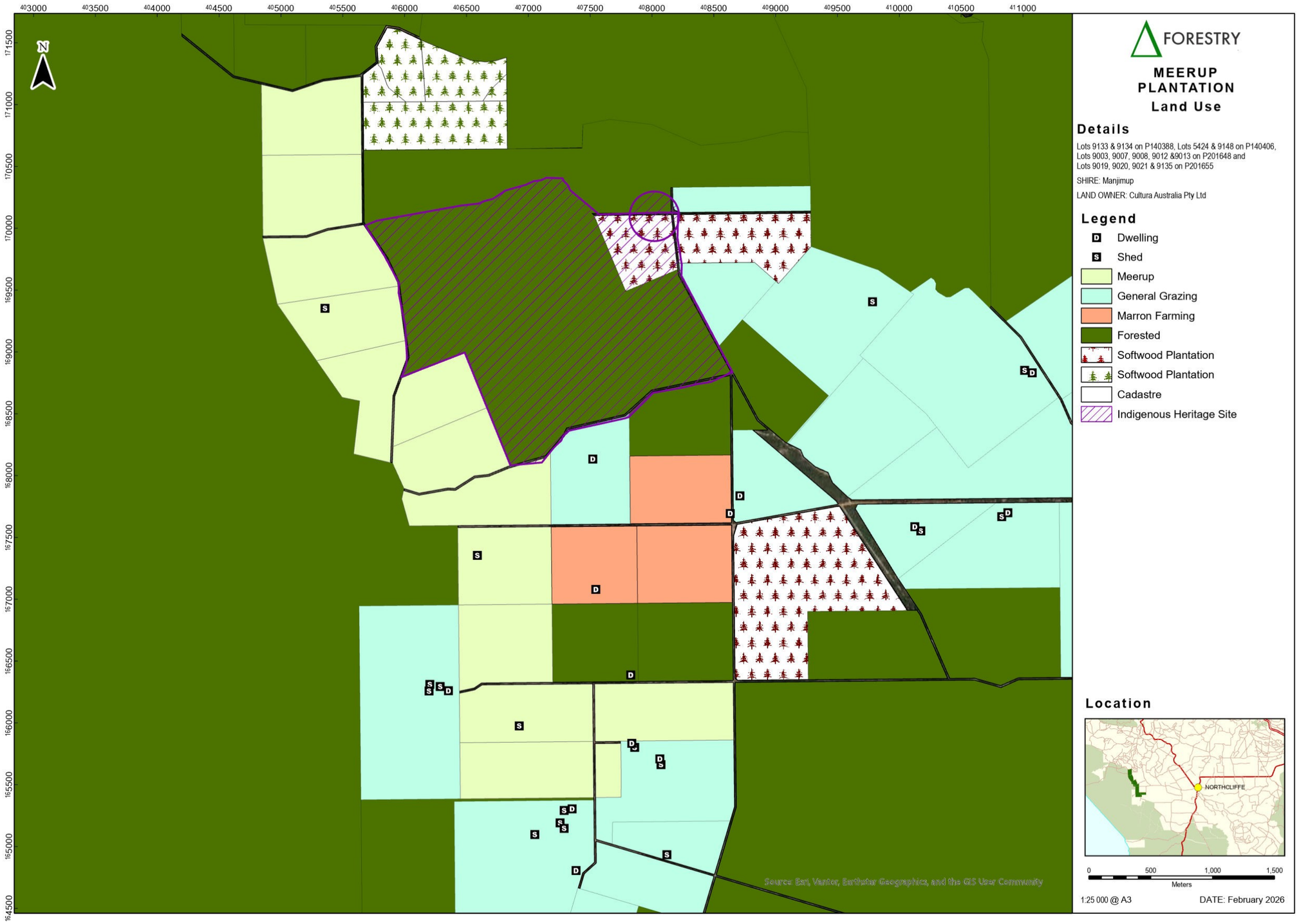
DATE: February 2026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165500
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FORESTRY
MEERUP PLANTATION
Land Use
Details
Lots 9133 & 9134 on P140388, Lots 5424 & 9148 on P140406, Lots 9003, 9007, 9008, 9012 &9013 on P201648 and Lots 9019, 9020, 9021 & 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
Legend
Dwelling
Shed
Meerup
General Grazing
Marron Farming
Forested
Softwood Plantation
Softwood Plantation
Cadastre
Indigenous Heritage Site
Location
NORTHCLIFFE
0
500
1,000
1,500
Meters
1:25 000 @ A3
DATE: February 2026
Source: Esri, Vantor, Earthstar Geographics, and the GIS User Community

Delta Forestry Operation Restrictions during Fire Danger Period

Region	Operation	Forecast Fire Danger Ratings (Fire Behaviour Index)				
		<12 No rating	12-23 Moderate	24-49 High	50-99 Extreme	>=100 Catastrophic
Blackwood Capes Southern Forests Stirling West	All operations within the managed estate.	No restrictions required.		The fire risk of all operations should be considered in the regions. Managers should consider ceasing operations by 1500 hours or ealier if the Fire Behaviour Index is expected to be >=40. **Operations can continue beyond 1200 hrs where local weather conditions are recorded and considered satisfactory.**	No Total Fire Ban in place, operations cease 1200 hours. Operations suspended for all 24hrs of the Total Fire Ban. No approval will be given to return to work until after the Total Fire Ban is over. **Operations can continue beyond 1200 hrs where local weather conditions are recorded and considered satisfactory by the Forest Manager in consultation with the Duty Officer.**	**No operations will be authorised the day of the Total Fire Ban without the direct approval of the Forest Manager in consultation with the Duty Officer.** This includes patrolling activities. The location of fire crews and control equipment to be given careful consideration.

All operations subject to declared harvest and vehicle movement bans.

Submission to the Shire of Manjimup

Re: Development Application by Cultra Australia – Proposed Pine Plantation, Meerup Road and Richardson Road, Northcliffe

Introduction

1. I write to formally oppose the development application by Cultra Australia to establish a pine plantation on Meerup Road and Richardson Road, Northcliffe.
2. This submission is made with reference to the Shire of Manjimup Local Planning Scheme No. 4 (the Scheme), the Shannon and D'Entrecasteaux National Parks Management Plan, and relevant scientific literature on the impacts of Pinus radiata plantations.

1. Non-Compliance with the Purpose of the General Agriculture Zone

3. Clause 4.5.1 of the Scheme sets out the purpose of the General Agriculture Zone. The overwhelming purpose articulated in the Scheme is to support sustainable rural pursuits compatible with the capability of the land.
4. The proposed development application does not meet the contemplated purpose of the General Agricultural Zone. Therefore, the application should not be granted as to do so would breach 4.5.1 of the Scheme.

Sustainable rural pursuits

5. Pinus radiata plantations cannot be considered sustainable as they can only be replanted a limited number of times before the soil becomes unsuitable.
6. The development application does not address the long-term sustainability of the land nor provide any remediation plans for the proposed area of the plantation to ensure that the purpose of the General Agricultural Zone are met and maintained throughout the life of the plantation and after the end of the plantation life-span.
7. Further, sustainability requires continued productive use of land. A monoculture plantation that degrades soil and water resources fails to meet this requirement of the purpose of the General Agricultural Zone.
8. The development application should also not be approved without remediation costs being placed into trust by Cultra Australia, and held outside of the company, to ensure

the proposed land can be sustainably maintained including after the lifespan of the plantation and there is sufficient funds to meet associated costs.

Incompatibility with Land Capability

9. The Scheme also specifies that a purpose of General Agricultural Zone land is that rural pursuits must be "compatible with the capability of the land."
10. Radiata Pine plantations are well known to increase soil and water acidity, fundamentally altering the land's agricultural potential. Scientific studies show such plantations reduce rainfall infiltration and lower water tables by 35–40%, severely impacting catchment hydrology.
11. Considerations of whether to approve the plantation must also take into account the impact the plantation will have with the capability of the surrounding land. The impacts to soil and water acidity set out in paragraph 10 will not be limited to the proposed plantation area. Instead, they will have impacts to surrounding commercial properties, farmland, bushland and National Parks.
12. No evidence has been provided by the Applicant to demonstrate compatibility with the land's capability. Nor, has there been any evidence provided of how the plantation will not affect the land's capability of surrounding rural pursuits.

2. Non-Compliance with the Objectives of the General Agricultural Zone

13. Clause 4.5.2 of the Scheme sets out the objectives of the General Agriculture Zone.
14. The proposed development application does not meet the contemplated purpose of the General Agricultural Zone. Therefore, the application should not be granted as to do so would breach 4.5.2 of the Scheme.

Loss of Rural Land Resource

15. The objectives of the General Agriculture Zone include the protection of rural land resources (4.5.2(i)).
16. The conversion of historic grazing land into a pine plantation reduces the availability of productive agricultural land.
17. This undermines the long-term viability of surrounding farming enterprises. It further fails to meet the objective of a rural pursuit in the General Agricultural Zone being one that retains 'the rural character and amenity of the locality.'

Consideration

18. It is acknowledged that the objectives of the General Agricultural Zone do include tree plantations as a use of rural land. This must be weighed, however, against the other

objectives of the Zone. When these objectives are taken into consideration, particularly considerations of the impact on surrounding rural land, the application should not be granted.

3. Inaccuracies in the Development Application

19. The application fails to accurately record nearby commercial agricultural ventures, airstrips, sheds, and dwellings.
20. The following inaccuracies are noted in the development application:
    a. Loc 9004 no dwellings and sheds on plan. No mention of avocado orchard
    b. Loc 9005 no dwelling shed or mention of truffiere on property
    c. Loc 13119 Meerup Road no dwelling, sheds, green tea production shed avocado plantation and green tea development
    d. Loc 9018 Marron enterprise. Licence given 2024
21. The failure to provide an accurate development plan which clearly accurately considers adjoining properties and use of the General Agricultural Zone, and provided detailed plans as to avoid adverse impacts to the surround areas, is a key reason the development application should not be granted.

4. Adverse Impacts on Adjoining Properties

22. The plantation will adversely impact adjoining farms through water competition, soil degradation, and increased fire risk. The area has several commercial enterprises including avocados, truffles, marron and livestock. These enterprises are being put at an increased risk of potential fire, competition for ground water for commercial and domestic water.
23. No financial remediation is provided in the development application for these adverse impacts to adjourning and nearby properties. The development application does not provide a scientifically sound management plan which outlines and prevents adverse impacts to neighbouring properties and enterprises
24. With the added truck traffic during the period of harvesting, no recommendations have been made for the repairs to the gravel roads that trucks will haul on. Will the Shire cover these costs or will the plantation owners cover these costs.
25. The Scheme requires consideration of impacts on surrounding landholdings (Clauses 5.34.2 and 5.35.2.1), which has not been met.

5. Water Resource Impacts

26. Clause 5.11.2 of the Scheme requires developments to maintain and improve water quality and encourage water conservation.
27. Radiata Pine plantations consume significantly more water than existing pasture grasses, reducing water availability for surrounding properties and conservation areas contrary to the requirements of 5.11.2(i).
28. The applicant has provided no pre-development monitoring of water resources in the plantation area or adjoining Shannon and D'Entrecasteaux National Parks.
29. The Development Plan provides no plan for managing the impact to water resources of the pine plantation (effects set out above) including the changing of acidity of water sources.
30. 5.11.2 of the Scheme sets out a number of requirements to be considered in determining whether to approve the plantation. These include maintaining and improving water quality, which clearly cannot be met noting the clear scientific literature on the impact of pine plantations on water acidity.
31. No plan has been provided for managing impacts on water acidity or hydrology.
32. The plan also does not detail, nor consider, water conservation and the proposed change to the use of the land would thus be contrary to requirement 5.11.2(ii). Further, this requirement also must consider water conservation in realtion to the impact the plantation will have on surrounding areas including the availability of the water table.

6. Fire Risk and Emergency Management Failures

Failure to include relevant Fire Risk information in Fire Management Plan

Several major bushfires have been recorded in the area in the past 10 years, the most recent being the 2025 fires in February. The two major fires (2015 and 2025) where both started by lightning strikes. How will the proponent deal with detection of these strikes?

33. The proponent has failed to identify and address the know issues with mobile coverage in the plantation area. Fire detection and response to fires will be greatly hampered

Failings of Fire Management Plan

34. The proposed plantation presents an unacceptable fire management risk under the Scheme and the proposed Fire Management Plan does not provide the necessary management strategies and plans to address those risk of lightning strikes

Single Access Road

35. The plantation area is serviced by only one road in and out, severely compromising evacuation and firefighting access.

36. The water points identified in the plan are within the pine plantation and as such during a fire in the plantation would be rendered unusable due to the significant danger to fire fighters from using roads with no clear access and the risk of burning trees

Lack of Firefighting Equipment

37. Cultra Australia and their plantation agent Delta Forestry have no dedicated firefighting equipment based in the shire of Manjimup

38. Aerial fire detection – Has the applicant approached DEPAW Manjimup to ascertain whether additional fire spotting circuits, or extended circuits are a possibility to cover the plantation area. If this is not possible, what fire detection do they intend to use.

39. The Fire Management Plan relies instead on DEPAW resources in Manjimup, local volunteer brigades, and neighbouring properties to address fire risks. This is an insufficient management solution in a known high-risk fire area and therefore fails to provide an adequate management plan.

40. Further, the lack of firefighting detection methods and equipment will cause significant costs, financially and in time, to the Manjimup Shire Council, DEPAW resources, neighbouring properties. The proposed Development Plan provides no financial recompense to these entities to cover the reliance the Applicant intends to place on their resources.

41. Should the Applicant offer to provide financial recompense, an appropriate sum in the order of several millions of dollars would need to be held in a trust by the Council for the lifetime of the plantation and commercial operation to ensure all costs are met by the company in case of financial or corporation difficulties.

Unreliable Water Sources

42. Water points are insufficient in size and cannot support aerial firefighting operations.

Historical Fire Context

43. Lightning strikes caused the 2015 O'Sullivan fire in Northcliffe and the 2025 Windy Harbour fires, which destroyed vast tracts of land. The plantation would create a corridor of highly flammable material stretching from Meerup Road through to Dombakup, with the D'Entrecasteaux National Park forming several boundaries.

7. Absence of Environmental Impact Assessment

44. The applicant has not undertaken any Environmental Impact Study (EIS) to assess the consequences of the proposed plantation.

45. The proposed land supports significant populations of native fauna and flora, including:

- Frogs
- Quokkas
- Orchids
- Red-tailed Black Cockatoos (Calyptorhynchus banksii naso)
- Carnaby's Cockatoo (Calyptorhynchus latirostris) – endangered under the EPBC Act
- Baudin's Cockatoo (Calyptorhynchus baudini) – endangered under the EPBC Act

46. No evidence has been provided regarding how the plantation will affect these species, their habitats, or ecological connectivity with adjoining conservation areas.

47. As such, the Development Application is also contrary to the Shire of Manjimup's Natural Environmental Strategy. The Strategy sets out that '[t]he biota (the plant and animal life of a particular region or period) is by far the most important aspect of the integrity of this region.

48. These omission are inconsistent with the Scheme's objectives to protect rural land resources and environmental values.

8. Lack of Commercial Guarantees and Risk Management

49. The application provides no commercial guarantee to surrounding landholders for adverse impacts, nor any assurance to Council for breaches of the Scheme.

50. As detailed in this objection, a trust fund should be established to cover remediation costs for the life of the plantation. As well as costs experienced by Federal, State and

Local Governments and surrounding landholders for addressing bushfires including surveillance.

51. Given Cultra Australia's recent establishment, such safeguards are imperative.

Conclusion

52. When considered against the purpose and objectives of the General Agriculture Zone, the adverse impacts on adjoining landholdings, water resources, biodiversity, and fire safety mean the proposal does not comply with the Scheme.

53. Reasons for refusal of a development application include adverse affects to the rural landscape, adverse impacts upon agricultural use of the land and adjoining nearby areas, detrimental environmental impacts, unacceptable fire management risk, unacceptable servicing requirements that have not been appropriately addressed by the Applicant (5.34.2 and 5.34.2.1). All these reasons are present.

54. Accordingly, the application should be refused.

Regards

[redacted]

Resident Meerup Road Northcliffe

20 November 2025

[redacted]

Benjamin (Ben) Rose
Chief Executive Officer

Shire of Manjimup

PO Box 1

Manjimup, WA 6256

Reference: Proposed Plantation (Pine) - Richardson Road, Meerup/Callcup

Delivered via email: info@manjimup.wa.gov.au

Dear Mr Rose,

[redacted]

Water quality and flow are critical to both the commercial viability of our operations and the integrity of the natural ecosystem within our boundaries and downstream. All water leaving our property flows southeast into the Meerup River, continuing through D'Entrecasteaux National Park before discharging into the Southern Ocean. The primary concern of [redacted] is to ensure that there is no upstream alteration to water flow or quality that would affect our business or the natural water sources it relies on.

Our property is supplied by five natural streams entering from the north and east. Three of these streams traverse the aforementioned lots before reaching our property, while the remaining two flow through Lots 9013 and 9019, crossing D'Entrecasteaux National Park to the north of our property, and ultimately feed the main water storage dam located at the northern end of our site.

Reference Page 21 of Proposed Pine Plantation submission to Manjimup Shire

In the submitted Forest Management Plan, there is no reference to the Proposed Plantation being located within the Meerup River catchment. The plan only mentions the Dombakup River sub-catchment, which feeds into the Warren River. This omission represents a significant exclusion from the proposal submitted to the Shire of Manjimup.

The Meerup River catchment is one of Western Australia's few remaining natural river systems that contains no introduced aquatic species. Several unique native aquatic species inhabit the waterways on our property that contribute to the Meerup River ecosystem. These include, but are not limited to:

- Western Minnow (Galaxias occidentalis)
- Western Pygmy Perch (Edelia vittata)
- Endangered Black-Striped Minnow (Galaxiella nigrostriata)
- Marron (Cherax cainii)
- Pouched Lamprey (Geotria australis) (seasonally)

[redacted] was formally advised of this Proposal only via a letter from the Shire of Manjimup dated 5 November 2025. At no stage has the landowner of the Proposed Plantation, or its representatives, engaged in direct consultation with the directors of [redacted]

The directors of [redacted] request, at a minimum, that a comprehensive water quality and aquaculture survey be undertaken on our property at the expense of the proposed pine plantation applicant. Furthermore, we request that an independent water assessment and hydrological study be conducted for the Proposed Plantation

over its commercial lifespan. These reports should be provided to [redacted] and its representatives for review and consultation prior to any approval being granted for the plantation.

In our view, these studies will:

a) Enable [redacted] its advisors, and other local, regional, and state stakeholders to assess the potential impacts on the Meerup River catchment and tributary system; and

b) Establish a baseline against which future claims can be measured should the proposal be approved and the plantation proceed.

In the absence of further information as requested above, the directors of [redacted] believe the risks to our business and the Meerup River system have not been adequately assessed or addressed in the Proposal. As such, we cannot support the Proposed Plantation at this point in time.

We look forward to working with the Shire and applicant to work through these concerns.

Respectfully,

[redacted]

[redacted]

Director – [redacted]

[redacted]

[redacted]

Comment and objection to development proposal - Pine Plantation Northcliffe

The proposal if allowed would deprive the Manjimup Shire of considerable rates from the existing land holder, at the same time the proposer of the pine plantation assumes that the Shire, State Government and Commonwealth Government will provide sufficient in fire management for the next 25 to 30 years by the provision of aerial detection, aerial and ground suppression of any fire outbreak.

This would entail at least one additional single engine water bomber based at Manjimup at an establishment cost of $1 500 000 and an additional detection aircraft at a cost of $250 000.

The water bomber would have an initial hourly operation cost of $1600 per hour and the detection aircraft an hourly operating cost of $450 per hour. The best estimate would be a life of the project operation cost of $16 950 000. It would be fair and reasonable for the proponents to lodge a security to be held by the Shire of $20 000 000 to cover some of the estimated costs over the life of the project.That is assuming that NO wildfires destroy a large part or most of the plantation.

The risk of a fire has been acknowledged by the proponent of these, undetected lightning strikes are foremost. See enclosed map 2023 lightening pattern. It is a proven fact that burning access in state forest and bushland on a 9-to-11-year cycle and correctly managed mature bush on this 9-to-11-year cycle.The CSIRO and DEPAW have supported this by aging the charcoal residue of Zanthorrea.

The proponent has suggested additional ground support fire units and machines based at Manjimup which is one hours drive from the plantation plus a minimum of thirty minutes call out to be on the safe side 2 hours should be allowed, in which time the fire will be running.

The additional cost of managing and establishing a privately owned volatile Radiata plantation should not be borne by the local government, rate payers, state or commonwealth funds.

The fire management plan, has not sought advice from DBCA. This agency is most experienced in the establishment and management of Pinus Radiata plantations in Western Australia. DBCA and its for runner CALM and the Forestry Department have fire records dating back over 90 years. These records detail, ignition sources, areas burnt, control methods and costs of every wildfire in the state.

The fire management plan states that the distance to the nearest town, Northcliffe is 13km when the actual distance is 15km. Dependent on where in the plantation you start from.

Richardson road is the only access in or out of the area, which is only of sufficient width to accommodate one heavy duty tanker at a time. The shoulders do not meet the standard width and slope downwards into a roadside drain. This road construction caused considerable problems during the O'Sullivan Fire (2015) and damaged was done to the road with heavy machinery and trucks.

None of the recognised fire breaks are capable of supporting a 15 tonne vehicle for 3 to 4 months of the year particularly during the restricted and prohibited burning period and are not safely trafficable until late December early January.

Ground water supply to be reliable is drawn from the Yaragade Basin and is currently used to supply Bridgetown, Manjimup, Northcliffe, Pemberton and potentially Perth. As the water source is regarded as a "fossil water" recharging after sustained or heavy draw is a relatively slow process and will take several years to regain acceptable levels.

The water sources sighted in the proposal will be of little use if the plantation is on fire as the track to them will not be safe and the area will contain flammable trees. Those responsible for fire fighting personnel would not allow entry to the water source.

The Forest Management Plan lists the annual rainfall as 1187mm when the Bureau of Meteorology lists a rainfall of 1375mm.

Pruning of P. Radiata needs to be carried out to a height of one meter above ground within 9 years and to a height of 5 meters within 15 years. This residue would require "cold" burning on site in June/July

Post wildfire P. Radiata requires milling within a six-week period, as there are no mills in the area suitable to do this milling it would mean hauling the logs to Bunbury. A suitable fleet of B doubles would be required and each truck would be capable of 1.5 loads per day. If sufficient trucks are not available a considerable loss of mill able timber would occur if all logs are not milled within 6 weeks of burning

The area under consideration is the known habitat of the rare and endangered species of Baudin Cockatoo, the Red-Tailed Black Cockatoo Carnaby's Cockatoo and White-Tailed Cockatoos.

Attached are copies of maps of recent wildfire incursions into the area. Included is a record of 2023 lightning strikes, diagram of the 2015 O'Sullivan Fire Map and lightening strikes associated with the 2025 fire.

Finally, if the plantation goes ahead, it will exclude the use of the aircraft landing ground on Location 9004. This is used extensively by fixed and rotary aircraft during wildfires.

Conclusion

The proposed pine plantation is economically unsound, environmentally destructive, and operationally unsafe. It shifts unacceptable costs and risks onto the Shire, governments, and local communities. Given the documented fire risks, infrastructure limitations, water security concerns, and biodiversity impacts, this proposal should be rejected.

Regards

[redacted] Meerup Road Northcliffe

21/11/2025

To whom;

I OPPOSE THE PROPOSED DELEVOPMENT PLAN BECAUSE –

1. IT WILL ADD AN UNACCEPTABLE FUEL LOAD TO AN AREA THAT HAS STRUGGLED TO CONTAIN FIRES IN THE SURROUNDING LOCATIONS.
2. A LARGE PERCENTAGE OF THE DEVELOPMENT IS OF UNSUITABLE SOILS (VERY LIGHT SAND) FOR PINE CULTIVATION. I DON'T THINK THIS COMPANY (CULTURA) HAS STUDIED THE AREA SUFFICIENTLY.
3. TREE COMPANIES DO NOT CONTROL WEEDS THAT IMPACT ADJOINING AGRICULTURAL LAND. ARRUM LILY AND THISTLES ALREADY EXIST ON THE LAND.

YOURS SINCERELY

[redacted]

[redacted]

Proposed Plantation (Pine) - Richardson Road, Meerup/Callcup

Proposal: Application DA25/177

Benjamin (Ben) Rose
Chief Executive O□icer
Shire of Manjimup
PO Box 1
Manjimup, WA 6258

Hello Ben,

I have been made aware of this proposal by local Northcliffe residents & have viewed the submission.

I have noted there is no reference to the Meerup River catchment which is located within the southern section of the proposed plantation.

I believe this river is unique in the fact that it has no introduced species and have noted during my time in this area, the presence of

- Minnows (assumed different species)
- Pygmy Perch (assumed different species)
- Night Fish
- Lamprey Eels
- Marron
- Gilgies

I would like to raise my concerns that this plantation may have adverse effects on the Meerup catchment over time, creating a threat to this pristine river system & would like to see further environmental and government authority engagement & study before any approvals are granted.

Kind Regards,

[redacted]

To Chief Executive Officer

We the owners of Lot [redacted] Meerup Road would like to object to the proposed pine plantation on Meerup Road.

Not a year goes by without the treat of fire in our district, we are very concerned our only exit route from a fire is Meerup Road. If a fire occurred in these very flammable pine plantations, we and our neighbours will be blocked in, and we would be unable to escape via another route.

We strongly object to plantations on lots 9003,9012,9008 and 9007, as we would have to drive past these lots to get to Richardson Road and away from fire danger.

Regards,
[redacted]

Our Ref: D41094
Your Ref: DA25/177

Jocelyn Baister
Shire of Manjimup
jocelyn.baister@manjimup.wa.gov.au

Dear Ms Baister

RE: LOT 9003 MEERUP ROAD, AND LOTS 9019, 9013, 9012, 9008, 9007, 9148, 9135, 9134, 9133, 9021, 9020 AND 5424 RICHARDSON ROAD, MEERUP – PROPOSED PINE PLANTATION – DEVELOPMENT APPLICATION

I refer to your email dated 5 November 2025 regarding the submission of a Plantation Management Plan (PMP) (titled as a Fire Management Plan) (no version number or date), prepared by Delta Forestry, for the above proposed development. The proposal is accompanied by a Forest Management Plan, however the applicant has confirmed that this is not provided to address the requirements of the *Guidelines for Plantation Fire Protection 2011*, therefore it has not been reviewed by DFES.

This advice relates only to the *Guidelines for Plantation Fire Protection* 2011 (Guidelines).

It is the responsibility of the proponent to ensure the proposal complies with relevant planning and building requirements. This advice does not exempt the applicant/proponent from obtaining approvals that apply to the proposal including planning, building, environmental health or any other approvals required by a relevant authority under written laws.

General Comment

- The proposed plantation is situated in an area designated as bushfire prone.
- The plantation involves an intensification of land use due to the change in use, potential presence of onsite workers and maturity of vegetation over long time frames.
- Several elements of the Guidelines do not appear to have been fully addressed, with DFES providing an email to the Shire of Manjimup on 20 November 2025 advising this. A response was received on 24 November 2025, confirming that the Fire Management Plan (referenced in this response as the PMP) addresses the Guidelines, therefore this was the only document reviewed. The PMP does not identify any habitable buildings within the site. On this basis an assessment of *State Planning Policy 3.7 Bushfire* (SPP 3.7) and the *Planning for Bushfire Guidelines* (Guidelines) has not been requested.
- The proposal was referred to DFES Country Operations and Aviation branch, with comments received confirming that the proposal resolves the issues raised by the land use planning assessment to mitigates the bushfire risk to an acceptable level and improve fire resilience, thus reducing the reliance on external / State agencies and volunteer responders to respond to a bushfire event. Detailed comments to this effect are provided below.
- It is recommended that an updated PMP is prepared referencing each requirement of the Guidelines, and detailing how the element has been addressed/responded to. The updated PMP should follow the format of the Guidelines to ensure that all information is provided, and assist in a faster assessment. The applicant should ensure that the updated documentation provides a full assessment of all requirements of the Guidelines.
- Further clarification/detail is required as detailed below.

DFES Land Use Planning | 20 Stockton Bend Cockburn Central WA 6164 | PO Box P1174 Perth WA 6844
Tel (08) 9395 9703 | advice@dfes.wa.gov.au | www.dfes.wa.gov.au
ABN 39 563 851 304

Recommendation: Compliance with Guidelines not demonstrated – modifications required

DFES advises that the PMP has not demonstrated that the proposed development complies with the following requirements of the Guidelines:

- Local Government;
- Planning for Plantation Fire Management;
- Fire Management Plan;
- Plantation Fire Protection Specifications; and
- Equipment and Training.

As per section 9.2 of the *Planning for Bushfire Guidelines*, could the Shire please inform the Office of Bushfire Risk Assessment (OBRM) at obrm@dfes.wa.gov.au, of any approval of this development for consideration in the next revision of the Map of Bush Fire Prone Areas.

If you require any clarification or further information regarding the below assessment, please do not hesitate to contact Senior Land Use Planning Officer – Michael Ball on telephone number 9395 9819.

Yours sincerely

Desmond Abel
DIRECTOR LAND USE PLANNING

12 December 2025

DFES Land Use Planning | 20 Stockton Bend Cockburn Central WA 6164 | PO Box P1174 Perth WA 6844
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Assessment against the Guidelines for *Plantation Fire Protection 2011*

A PMP is to be submitted that adequately addresses all management responsibilities for the plantation and covers all elements raised in section 3 of the Plantation Guidelines.

Topic	Assessment
Local Government	**1.1 Have the LG raised any concerns or support for the application in the referral?** • There is no commentary from the local government in relation to any concerns, however it is unclear if any pre-lodgement discussions or a formal assessment have occurred to date. **1.2 Plantation Manager:** • The PMP does not identify who is responsible for the plantation. A company 24-hour contact number is not sufficient.
Planning for Plantation Fire Management	The submitted information has not demonstrated compliance with the requirements. **2 Risks to nearby community or surrounding existing land use** • The PMP states that the risk will not be any greater than current, however that is unclear given that the proposed plantation has not addressed several elements of the PMP guidelines. DFES notes that there is no evidence to support the assumption that there will be no increase to risks. **2.1 100m separation between habitable buildings (existing or approved) / 50m separation between non habitable structures (sheds)** • The PMP does not identify all structures in adjoining lots. A review of aerial imagery details several structures that are not labelled in the PMP maps. A shed is present abutting plot 22, several structures are located to the west of De Rusett Road, and other structures are present to the south of areas 19 and 22. Further detail is required to ensure compliance can be achieved. The local government should be satisfied that no additional developments are proposed within 1km of the site. **2.2 Fuel reduction** • The PMP text does not provide certainty that fuel reduction will take place – 'should fuel levels exceed 8 tonnes/hectare, some means of fuel reduction will be contemplated'. The text of page 13 should be modified to provide certainty that fuel reduction will occur in accordance with the requirements of the Guidelines.
Fire Management Plan	The submitted information has not demonstrated compliance with the requirements. **3a) Landowner/Occupier** • The PMP does not confirm if anyone will be present on site. A company phone number is not sufficient, with a local contact required.

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	3c) Equipment register • The PMP appears to confirm that there is no onsite/local equipment, with a minimum 45-minute turnout time for any fire on the site. This is not acceptable as the proposal is to mitigate the bushfire risk to an acceptable level and improve fire resilience, thus reducing the reliance on external State agencies and volunteer responders to respond to a bushfire event. **3e) Fire detection and reporting mechanisms** • Details of fire protection measures. • Detail of an initial response and attack plan – the proposal is to mitigate the bushfire risk to an acceptable level and improve fire resilience, thus reducing the reliance on external State agencies and volunteer responders to respond to a bushfire event. • Identification of ignition sources – while these have been identified, there is no detail as to how the landowner/occupier/operator will identify a fire without total reliance on external/government sources. • Methods of fire break maintenance – noted that this response is somewhat vague as to when this will occur. • Measures to protect services – the PMP notes a single power line, however there appears to be multiple lines in the area. It is also unclear if there are any other services/infrastructure in the area. • Details of water supplies (detail of vehicle access to dams, location of Department of Biodiversity, Conservation and Attractions (DBCA) water tanks and confirmation that they can be accessed) are not detailed. The use of dams is discussed in section 4.3 below in regard to additional requirements. • Surrounding vegetation details - age, type, burn regime are not addressed in detail in the PMP. • Site fire history is not addressed in the PMP (only a single fire to the north is noted). • As above, unclear what level of bushfire hazard/risk mitigation will occur, certainty should be provided. **3g, h and i) Fire Management Maps** • Water points do not appear to align with text in the PMP (additional points noted in the PMP are not presented on the map). • Plantation maps should be located at all site accesses given the scale/complexity of the plantation. • Limited detail is provided on water crossings or other issues that may impact vehicular access. • Submitted maps are not prepared in accordance with the requirements of the Guidelines (e.g. using standardised legend). Updated plans are required using the standardised legend.
Plantation Fire Protection Specifications	The submitted information has not demonstrated compliance with the requirements. **4 – Plantation Fire Protection Specifications**

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	• The PMP has not considered design which will assist emergency services. See DFES Country Operations and Aviation advice below regarding firebreaks.

	The submitted information has not demonstrated compliance with the requirements.
	
	4.1 Compartment sizes and layout
	• There is no confirmation that the local government supports the compartment sizes greater than 30 hectares.
	
	4.2 Fire Break Access
	• Several elements have not been addressed including (but not limited to):
	  ○ Detail of maximum grades/slopes.
	  ○ Provision of passing bays (if required in any location) as it is unclear if **all** tracks are a minimum width of 6 metres.
	  ○ Detail of any bridges/crossings.
	• It is noted that updated maps using the standardised legend will assist in demonstrating compliance.
	
	4.3 Water Supplies
	• The PMP states that water proposes to use the dams as an additional water supply. The use of dams as a water source will not be supported unless the proposal is accompanied by a hydrology report which demonstrates that the water level would be maintained above the highest fire brigade suction point in perpetuity. No detail is provided regarding vehicular access to/from the water source and where water will be taken from.
	• It is unclear if the external water supplies can be used for a fire on the plantation. Please provide confirmation from DBCA that these water sources can be used.
	• See DFES Country Operations and Aviation advice below.

Equipment and Training	The submitted information has not demonstrated compliance with the requirements. **5 Plantation owner attending fire** • From the information submitted it does not appear that a plantation manager will attend a fire within the site. Further detail is required to specify who will attend, and a response time. **5.1 Equipment for firefighting is detailed in the PMP** • Vehicle movement and harvest bans are not adequately described in PMP. • Training of personnel is noted in the PMP, however there is no detail as to who the staff are, or if they can attend site in the event of a bushfire.

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	• Further detail is required to ensure that firefighting equipment is located on site, and that staff are capable of attending a fire in a reasonable response time.

DFES Country Operations and Aviation Advice

The current plan lacks sufficient detail to ensure effective fire detection, initial response capability, fuel management, and compliance with the *Guidelines for Plantation Fire Protection*.
In particular, the absence of on-site resources, extended response times, unclear firebreak standards, and lack of fuel reduction strategies/fire identification strategies present significant risks. It is recommended that these issues be further investigated aimed to reduce reliance on external agencies, volunteer responders and improve fire resilience.

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Department of Planning, Lands and Heritage

GOVERNMENT OF WESTERN AUSTRALIA

Addressee's ref: CAS-111317-H6K1Q1
Our ref: ADV-1001001298
File no: A00008-25
Enquiries: Sam Hansen | 08 6551 8030

Ms Kellie Summerfield
Planning Administration Officer
Shire of Manjimup
Via Email: kelli.summerfield@manjimup.wa.gov.au

Dear Ms Summerfield

ABORIGINAL HERITAGE – REQUEST FOR COMMENT – PINE PLANTATION, MEERUP

Thank you for your enquiry dated 7 November 2025 seeking comment from the Department of Planning, Lands and Heritage (DPLH), Aboriginal Heritage Conservation team, regarding the proposed establishment of a pine plantation at Lot 9003 Meerup Road, and Lots 9019, 9013, 9012, 9008, 9007, 9148, 9133, 9021, 9020 and 5424 Richardson Road, Meerup.

A review of the Register of Places and Objects, as well as the DPLH Aboriginal Heritage Database, concludes that the subject area (Lot 9019 Richardson Road, Meerup) has a slight intersection with the actual boundary of Aboriginal site Dombakup Archaeological Sites (ID 17297).

Should the proposed plantation works be unable to avoid the Aboriginal site intersection approvals under the *Aboriginal Heritage Act* (AHA) would be required. It is recommended that the applicant contact DPLH, Aboriginal Heritage Conservation for their own advice prior to the commencement of any works within this boundary.

I note that the Forest Management Plan has identified the site and the Regional Aboriginal Corporation (Karri Karrak Aboriginal Corporation). The Plan also advises that the owner of the property is aware of their obligations under the AHA.

Please note that limited Aboriginal heritage surveys have been completed over the subject land and, as such, it is unknown if there is further Aboriginal cultural heritage present.

DPLH also advises the owner to regularly check ACHIS should new Aboriginal heritage be reported within the subject area.

140 William Street Perth WA 6000 | Locked Bag 2506 Perth WA 6001 | (08) 6551 8002
info@dplh.wa.gov.au | www.dplh.wa.gov.au
ABN 68 565 723 484

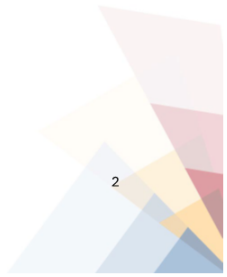
Should you have any queries regarding this advice please contact Samantha Hansen, A/Assistant Manager at samantha.hansen@dplh.wa.gov.au or on 08 6551 8030.

Yours sincerely

Samantha Hansen

Samantha Hansen
A/Assistant Manager

24 November 2025



Jocelyn Baister

From: Tessa Moulds <Tessa.Moulds@dwer.wa.gov.au>
Sent: Wednesday, 17 December 2025 9:08 AM
To: Jocelyn Baister
Subject: CM: Application REQ-0001920/DA25/177 - Proposed Plantation, Meerup Rd

This is the first time you received an email from this sender (Tessa.Moulds@dwer.wa.gov.au). Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

OFFICIAL

Dear Jocelyn,

Proposed plantation - Lot 9003 Meerup Road, and Lots 9019, 9013, 9012, 9008, 9007, 9148, 9135, 9134, 9133, 9021, 9020 and 5424 Richardson Road, Meerup

Thank you for providing the referral for advice for Development Application DA25/177 for the Department of Water and Environmental Regulation (Department) to consider.

This proposal by the Delta Forestry Pty Ltd is to establish approximately 458 hectares of softwood pine plantation on the property, for the purpose of timber production and carbon sequestration.

It is noted that the proposed plantation includes part of an Environmentally Sensitive Area (ESA), within the Warren catchment and the Dombakup River sub catchment.

The Department has identified that the proposal has the potential for impact on the environment and water resource values management. Key issues and recommendations are provided below, and these matters should be addressed:

- **Issue 1**: Environmentally Sensitive Area (ESA)
- **Advice 1**: The department acknowledges that no clearing has been proposed, however it is important to note that the proposed plantation includes areas of an Environmentally Sensitive area. As such, the Environmental Protection (Clearing of Native Vegetation) Regulations 2004 (Clearing Regulations) do not apply. The ESA is located within Lots 9019, 9013, 9012, 9008 and 9007 Richardson Rd.

- **Issue 2:** Beds and Banks in the *Rights in Water and Irrigation Act 1914* (RIWI Act)
- **Advice 2:** The northern properties (Lots 9019, 9020, 9021, 9135, 9134, 9133, 9148, 5424) are within the Warren River and Tributaries RIWI proclaimed area. In the event that creek crossings are proposed, a bed and banks permit would need to be obtained under the RIWI Act.

- **Issue 3:** Waterway and environmental protection
- **Advice 3:** The proponent is advised to refer to the *Code of Practices* for *Timber Plantations in Western Australia* (FIFWA 2014) to assist them with their operations, as practical and appropriate to their site situation, in particular ensuring:

- Non planted buffers should be at least 6m from the edge of the several watercourses
- Machinery should not enter the riparian zone or designated buffers
- Pine wildlings are controlled within remnant vegetation areas over the life of the plantation
- Remnant vegetation areas are fenced from stock prior to grazing being established within the plantation area

Issue 4: Water Supply
Advice 4: Lots 9019, 9020, 9021, 9135, 9134, 9133, 9148, 5424 falls within the Warren River and Tributaries RIWI proclaimed area. Surface water (a dam on Lot 9021) is mentioned in the '*Forest Management Plan'* as the primary water point for the property. It is mentioned that the owners use will be restricted to ordinary and domestic purposes and firefighting. Watering stock (not intensive) is also an exempt surface water use. However, a water licence will be required to take surface water from the proclaimed area for any other purpose or any establishment of works, such as dust suppression.

Where the Department has a statutory role, planning applications should be considered prior to the Department issuing any relevant permits, licenses, and/or approvals.

More detail pertaining to the above issues are provided in Table 1 below.

In the event there are modifications to the proposal that may have implications on aspects of environment and/or water management, the Department should be notified to enable the implications to be assessed.

Should you require any further information on the comments please contact the undersigned.

Yours sincerely

Tessa Moulds
Graduate Officer

17 / 12 / 2025

Attachment 1 - Department of Water and Environmental Regulation detailed comments on DA25/177

Contact for further information: Tessa Moulds, southcoast@dwer.wa.gov.au

Item No.	Reviewer comment/advice
1	**Issue 1:** Environmentally Sensitive Area (ESA) **Advice 1:** The department acknowledges that no clearing has been proposed, however it is important to note that the proposed plantation includes areas of an Environmentally Sensitive area. As such, the Environmental Protection (Clearing of Native Vegetation) Regulations 2004 (Clearing Regulations) do not apply. The ESA is located within Lots 9019, 9013, 9012, 9008 and 9007 Richardson Rd. **Discussion 1:** It is an offence to clear native vegetation without a permit or a determination by the CEO that a permit is not required, unless the clearing is for an exempt purpose. No clearing of the ESA or remnant vegetation has been proposed, hence the below is for noting purposes only: Under section 51C of the *Environmental Protection Act 1986* (EP Act), clearing of native vegetation is an offence unless: • it is undertaken under the authority of a clearing permit • it is done after the person has received notice under Section 51DA(5) that a clearing permit is not required • the clearing is subject to an exemption Exemptions for clearing that are a requirement of written law, or authorised under certain statutory processes, are contained in Schedule 6 of the EP Act. Exemptions for low impact routine land management practices outside of environmentally sensitive areas (ESAs) are contained in the *Environmental Protection (Clearing of Native Vegetation) Regulations 2004* (the Clearing Regulations). The following statements are noted in the proposal 'Forest Management Plan': • "The property has been extensively cleared, and areas with biodiversity and conservation value occur generally along natural drainage lines" • "Remnant vegetation areas will be closely monitored and measured and should fuel levels exceed 8 tonnes/hectare, some means of fuel reduction will be contemplated. This could be in the form of prescribed burning however, where prescribed burning is a "fire risk" (potential destruction or damage that would deem the plantation to be unmerchantable) to the plantation then herbicide treatments or mechanical fuel mitigation will be used as an alternative."

	• Additionally, the 'Meerup Plantation Native Vegetation' map indicates that pine planting is proposed to go around remanent vegetation and water ways Based on the information provided, the proposed clearing for firebreaks and fire hazard reduction is exempt from the requirement for a clearing permit (under Schedule 6 Clause 10 of the EP Act), as long as this clearing is required under the Shire of Manjimup firebreak notice, or required by any other notice issued by the Shire under section 33(1) of the *Bush Fires Act 1954*. Further, clearing that is low intensity fire hazard reduction burning outside of prohibited or restricted times, is also likely to be exempt under Regulation 5, Item 3 of the clearing regulations. Any clearing of native vegetation that does not align with the above exemptions is not likely to be exempt, and a clearing permit is likely required. The exemptions are described in Schedule 6 of the EP Act and in the Departments 'A Guide to the Exemptions and Regulations for Clearing Native Vegetation' respectively. It is the applicant's responsibility to determine compliance with these exemptions and therefore whether a clearing permit is required. If further clarification is required, please contact DWER's Native Vegetation Regulation section by email (admin.nvp@dwer.wa.gov.au) or by telephone (6364 7098).
2	**Issue 2:** Beds and Banks in the *Rights in Water and Irrigation Act 1914* (RIWI Act) **Advice 2:** The northern properties (Lots 9019, 9020, 9021, 9135, 9134, 9133, 9148, 5424) are within the Warren River and Tributaries RIWI proclaimed area. In the event that creek crossings are proposed, a bed and banks permit would need to be obtained under the RIWI Act **Discussion:** The following is noted in the 'Forest Management Plan': • "Where possible, existing access points and roads will be used to minimise disturbance. Where required, new access points and roads will be established to allow for the safe access and egress through the plantation." • "Where a firebreak crosses a gully or stream, piping and/or hard surfacing material will be applied to the crossover point to ensure these areas are trafficable during the restricted and prohibited burning periods and shall be compliant with minimum 15 tonne load limits (See Attachment 3 - Roads and Firebreaks)." • "There is no requirement for a bed and banks permit to undertake the development." More information can be found in 'Checklist - Do I need a water permit? | Western Australian Government'

3	**Issue 3:** Waterway and environmental protection **Advice 3:** The proponent is advised to refer to the *Code of Practices* for *Timber Plantations in Western Australia* (FIFWA 2014) to assist them with their operations, as practical and appropriate to their site situation, in particular ensuring: ▪ Non planted buffers should be at least 6m from the edge of the several watercourses ▪ Machinery should not enter the riparian zone or designated buffers ▪ Pine wildlings are controlled within remnant vegetation areas over the life of the plantation ▪ Remnant vegetation areas are fenced from stock prior to grazing being established within the plantation area **Discussion 3:** The department notes that the plantation avoids the waterway riparian zones and retained vegetation 'islands. Ground disturbing activities (such as harvesting) in the vicinity of the riparian zone of the waterway has the potential to mobilise sediments and result in turbidity/sedimentation downstream. The department notes that there will be a "low level of chemical input", as per the '*Forest Management Plan.'* Regardless, the use of herbicides and pesticides can adversely affect water quality, as rainfall can carry chemical residues into the waterway via sheet flow in large storm events. As such, the proponent is advised to refer to the *Code of Practices* for *Timber Plantations in Western Australia* (FIFWA 2014) to assist them with their operations, as practical and appropriate to their site situation. Please note that non planted buffers should be measured from the edge of the riparian zone. Depending on the status of the creek lines affected an assessment of the foreshore width may be appropriate.
4	**Issue 4:** Water supply **Advice 4:** Lots 9019, 9020, 9021, 9135, 9134, 9133, 9148, 5424 falls within the Warren River and Tributaries RIWI proclaimed area. Surface water (a dam on Lot 9021) is mentioned in the '*Forest Management Plan'* as the primary water supply for the property. It is mentioned that the owners use will be restricted to ordinary and domestic purposes and firefighting. Watering stock (not intensive) is also an exempt surface water use. However, a water licence will be required to take surface water from the proclaimed area for any other purpose.

	Discussion 4: It is mentioned that the primary water point will be from a dam within Lot 9021 – this Lot is in a proclaimed area. If taking of surface water or groundwater is required to support the establishment of the plantation, the proponent is advised to contact DWER's Busselton Water Licensing office on 9781 0188 regarding licensing matters under the *Rights in Water and Irrigation Act 1914*. The following is noted in the 'Forest Management Plan': • "The property has several water points strategically located across the land for the purpose of watering grazing animals. These water points have a combined estimated capacity of 16,000 kilolitres." • "The dam with an estimated capacity of 5,000 kilolitres located centrally on Lot 9021 is the primary water point." • "The 50,000L tank attached to the shed on Lot 9134 will have a 50 mm camlock fitting for fire-fighting purposes." • "The Owner's use of the water supply will be restricted to limited quantities for ordinary and domestic purposes (<5000 L/annum over the life of the plantation), and firefighting" • "There is no requirement for a water licence for the planned sources and uses of water." As such, the above is for noting. More information about water licencing requirements can be found at 'do-I-need-a-licence-to-take-divert-surface-water.pdf'

The Department of Water and Environmental Regulation acknowledges the Traditional Owners of the lands on which we live and work throughout Western Australia and we pay our respects to Elders past and present. The Department recognises the practice of intergenerational care for Country and its relevance to our work and working with the community. The Department continues to move forward with a shared commitment to protect and conserve Country for our future generations.

Disclaimer: This e-mail is confidential to the addressee and is the view of the writer, not necessarily that of the Department of Water and Environmental Regulation, which accepts no responsibility for the contents. If you are not the addressee, please notify the Department by return e-mail and delete the message from your system; you must not disclose or use the information contained in this email in any way. No warranty is made that this material is free from computer viruses.

Jocelyn Baister

From: Strategic Planning Referrals <strategic.planning.referrals@westernpower.com.au>
Sent: Thursday, 6 November 2025 12:09 PM
To: Kelli Summerfield
Cc: Aron Holbrook
Subject: Fw: Referral for advice for Development Application DA25/177
Attachments: Forest Management Plan - Meerup - redacted.pdf; Referral Western Power.pdf

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HI Kelli,

Thank you for your email.

Western Power's **Strategic Planning Referrals (SPR) Program**, (**strategic.planning.referrals@westernpower.com.au)** supports land use planning resources to support the review of referrals and integration of electricity network requirements into the strategic land use planning and Development Applications for renewable energy projects process only:

WAPC / DPLH	**Local Government**
State Planning Strategy	Local Planning Strategies
State Planning Policies	Local Planning Schemes (includes Amendments and Reports of Review)
WAPC operational policies, manuals and guidelines	Local Planning Policies
Regional and sub-regional strategies / frameworks	Local Heritage Lists & Local Heritage Surveys
Metropolitan, Peel and Greater Bunbury Region Schemes (including Amendments and Reports of Review)	Local Structure Plans Precinct Structure Plans & Activity Centre Structure Plans (including Amendments)
District Structure Plans (including Amendments)	Local Development Plans
Development Applications for Renewable Energy Projects (State Referral Coordination Unit)	Development Applications for Renewable Energy Projects (Council / DAP)

Regarding your referral for advice for Development Application DA25/177, the applicant will be required to obtain Western Powers assessment and approval separate to any application for Development Approval. There is a formal process whereby customers apply through Western Power's website from the following link: https://www.westernpower.com.au/safety/working-near-transmission-and-communication-assets/

The advice from Western Power for Development Application DA25/177 is that:

1. *No subdivision or development (including planting, drainage, fill, fencing, storage or parking) will be permitted within Western Power line easements or restriction zones without the prior written approval of Western Power. See following link to apply:*

https://www.westernpower.com.au/safety/working-near-transmission-and-communication-assets/

Kind regards,

Doreen Rowley
Land Use Planning Specialist
Land Access & Land Use Planning

A 570 Wellington Street Perth 6000 | **T** (08) 9326 6634
E Doreen.Rowley@westernpower.com.au
Available – Monday to Friday 8:30am – 5pm | **WFH** Monday and Thursday
westernpower.com.au

From: Kelli Summerfield <kelli.summerfield@manjimup.wa.gov.au>
Sent: Wednesday, November 05, 2025 3:57 PM
To: Strategic Planning Referrals <strategic.planning.referrals@westernpower.com.au>
Subject: Referral for advice for Development Application DA25/177

You don't often get email from kelli.summerfield@manjimup.wa.gov.au. Learn why this is important

Good afternoon,

Please find attached a referral for advice for Development Application DA25/177 – Proposed Plantation (Pine) - Environmentally Sensitive Area – Lot 9003 Meerup Road, and Lots 9019, 9013, 9012, 9008, 9007, 9148, 9135, 9134, 9133, 9021, 9020 and 5424 Richardson Road, Meerup.

Kind regards,

Kelli Summerfield
Planning Administration Officer

SHIRE OF MANJIMUP

T: (08) 9771 7777
E: kelli.summerfield@manjimup.wa.gov.au

PO Box 1 / 39 Rose Street
MANJIMUP, WA 6258
www.manjimup.wa.gov.au

The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past and present.

Department of **Biodiversity, Conservation and Attractions**

PARKS AND WILDLIFE SERVICE

Your ref: TP2025/181
Our ref: PRS55224
Enquiries: Brad Ellis
Phone: 9771 7988
Email: warren.admin@dbca.wa.gov.au

Ms Jocelyn Baister
Shire of Manjimup
info@manjimup.wa.gov.au

Dear Jocelyn

SUBJECT: LOT 9003, MEERUP ROAD, MEERUP

Thank you for your letter regarding the establishment of proposed new plantation on the above properties.

The Department of Biodiversity Conservation and Attractions (DBCA), has no objection to the development application and recommend the following points are noted by the proponent.

- The proposed plantation boundaries border the Greater Hawke and D'Entrecasteaux National Parks.
- DBCA notes the native vegetation on the adjoining crown land is predominantly free of non-indigenous tree species.
- DBCA recommends inclusion within the plantation's management plan, a wilding monitoring and management process that controls encroachment of the plantation trees (Pinus radiata) into the adjacent DBCA managed land.
- DBCA trusts the plantation establishment and ongoing management will be conducted in a manner that is consistent with the pertinent codes of practice.
- If native vegetation is to be removed as part of this proposal's establishment activities, direction from DWER is advised to ensure compliance with native vegetation clearing regulations is maintained.
- The proponent shall ensure the proposed internal fire response and suppression measures are established without reliance on or expectation of DBCA resource assistance throughout the plantation's tenure.

Please contact Brad Ellis on 97 717 929 if you require additional information or prefer to discuss further.

Yours sincerely

Tim Foley
Warren Regional Manager

30 December 2025

Parks and Wildlife Service, Warren Region
Locked Bag 2, Manjimup, Western Australia 6258
Phone: (08) 9771 7988 Email: warren.admin@dbca.wa.gov.au

OFFICIAL

Department of
Primary Industries and
Regional Development
GOVERNMENT OF WESTERN AUSTRALIA

Your reference: TP2025/181
Our reference: LUP 2306
Enquiries: Leon van Wyk

Jocelyn Baister
Planning
Shire of Manjimup
PO Box 1
MANJIMUP WA 6258
info@manjimup.wa.gov.au

5 December 2025

Dear Jocelyn

COMMENT: ADVICE REQUESTED: TP2025/181
Lot 9003 Meerup Road, and Lots 9019, 9013, 9012, 9008, 9007, 9148, 9135, 9134, 9133, 9021, 9020 and 5424 Richardson Road, Meerup

Thank you for the opportunity to comment on the proposed Pine Plantation at Lot 9003 Meerup Road, and Lots 9019, 9013, 9012, 9008, 9007, 9148, 9135, 9134, 9133, 9021, 9020 and 5424 Richardson Road, Meerup.

The Department of Primary Industries and Regional Development (DPIRD) does not object to the proposed Pine Plantation at the abovementioned lots as this area has previously been used for a similar purpose and is zoned *'General Agriculture'* in the Shire of Manjimup Local Planning Scheme.

If you have any queries regarding the comments, please contact Leon van Wyk at (08) 9780 6171 or leon.vanwyk@dpird.wa.gov.au.

Yours sincerely

Anya Lam
Director Agriculture Resource Management and Assessment
Fisheries and Sustainability

1 Nash St, East Perth WA 6000
Telephone 08 9368 3383 landuse.planning@dpird.wa.gov.au
dpird.wa.gov.au
ABN: 18 951 343 745

Jocelyn Baister

From: South West Region Planning Services <swrplanning@mainroads.wa.gov.au>
Sent: Thursday, 13 November 2025 11:27 AM
To: Kelli Summerfield
Cc: Jocelyn Baister
Subject: Reply [PLR#0225-0245] Due Dilligence - DA25/177 TP2025/181 - Pine Plantation - Lot 9003 Meerup Road, Lots 9019, 9013, 9012, 9008, 9007, 9148, 9135-9133, 9021, 9020, 5424 Richardson Road, Meerup - Due 17.12.2025

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Hi Kelli,

I refer to your email of 5 November 2025 and advise that Main Roads has no objections in principle to the proposed Pine Plantation.

Additionally, HVS have advised that they are not aware of any issues regarding the existing RAV Network 3 access on Richardson Road.

If you have any queries, please contact Kerry Jones on 9724 5661.

Regards,

South West Region Planning Services
Tel: +97245600

Main Roads acknowledges the traditional custodians throughout Western Australia and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders both past and present.

From: WEB South West Region <swreg@mainroads.wa.gov.au>
Sent: Thursday, 6 November 2025 10:48 AM
To: South West Region Planning Services <swrplanning@mainroads.wa.gov.au>
Subject: [PLR#0225-0245] Due Dilligence - DA25/177 TP2025/181 - Pine Plantation - Lot 9003 Meerup Road, Lots 9019, 9013, 9012, 9008, 9007, 9148, 9135-9133, 9021, 9020, 5424 Richardson Road, Meerup - Due 17.12.2025

OFFICIAL

1

Refer D25#1175635
https://TrimWebDrawer.mrwa.wa.gov.au/WebDrawer/record/22082852

Regards
Patricia

From: Customer Information Centre <enquiries@mainroads.wa.gov.au>
Sent: Wednesday, 5 November 2025 8:19 PM
To: WEB South West Region <swreg@mainroads.wa.gov.au>
Subject: FW: Referral for advice for Development Application DA25/177

Customer Information Centre
Tel: 138 138

Main Roads acknowledges the traditional custodians throughout Western Australia and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders both past and present.

---------- Original Message ----------
From: Kelli Summerfield <kelli.summerfield@manjimup.wa.gov.au>;
Received: Wed Nov 05 2025 16:05:38 GMT+0800 (Australian Western Standard Time)
To: Main Roads Western Australia <enquiries@mainroads.wa.gov.au>; Main Roads Western Australia <enquiries@mainroads.wa.gov.au>; Enquiries CallCentre <enquiries@mainroads.wa.gov.au>; CIC <enquiries@mainroads.wa.gov.au>;
Subject: Referral for advice for Development Application DA25/177

You don't often get email from kelli.summerfield@manjimup.wa.gov.au. Learn why this is important
Good afternoon,

Please find attached a referral for advice for Development Application DA25/177 – Proposed Plantation (Pine) – Lot 9003 Meerup Road, and Lots 9019, 9013, 9012, 9008, 9007, 9148, 9135, 9134, 9133, 9021, 9020 and 5424 Richardson Road, Meerup.

Kind regards,

Kelli Summerfield
Planning Administration Officer

SHIRE OF MANJIMUP

T: (08) 9771 7777
E: kelli.summerfield@manjimup.wa.gov.au

PO Box 1 / 39 Rose Street
MANJIMUP, WA 6258
www.manjimup.wa.gov.au

Planned Focus

Shire of Manjimup

Applicant response to submissions – Meerup and Richardson Road Plantation, Meerup

30 January 2025

	Submission summary	Applicant comment
	Agency submissions	
	DFES I refer to your email dated 5 November 2025 regarding the submission of a Plantation Management Plan (PMP) (titled as a Fire Management Plan) (no version number or date), prepared by Delta Forestry, for the above proposed development. The proposal is accompanied by a Forest Management Plan, however the applicant has confirmed that this is not provided to address the requirements of the Guidelines for Plantation Fire Protection 2011, therefore it has not been reviewed by DFES. This advice relates only to the Guidelines for Plantation Fire Protection 2011 (Guidelines). It is the responsibility of the proponent to ensure the proposal complies with relevant planning and building requirements. This advice does not exempt the applicant/proponent from obtaining approvals that apply to the proposal including planning, building, environmental health or any other approvals required by a relevant authority under written laws. General Comment • The proposed plantation is situated in an area designated as bushfire prone. • The plantation involves an intensification of land use due to the change in use, potential presence of onsite workers and maturity of vegetation over long time frames. • Several elements of the Guidelines do not appear to have been fully addressed, with DFES providing an email to the Shire of Manjimup on 20 November 2025 advising this. A response was received on 24 November 2025, confirming that the Fire Management Plan (referenced in this response as the PMP) addresses the Guidelines, therefore this was the only document reviewed. The PMP does not identify any habitable buildings within the site. On this basis an assessment of State Planning Policy 3.7 Bushfire (SPP 3.7) and the Planning for Bushfire Guidelines (Guidelines) has not been requested. • The proposal was referred to DFES Country Operations and Aviation branch, with comments received confirming that the proposal resolves the issues raised by the land use planning assessment to mitigates the bushfire risk to an acceptable level and improve fire resilience, thus reducing the reliance on external / State agencies and volunteer responders to respond to a bushfire event. Detailed comments to this effect are provided below. • It is recommended that an updated PMP is prepared referencing each requirement of the Guidelines and detailing how the element has been addressed/responded to. The updated PMP should follow the format of the Guidelines to ensure that all information is provided and assist in a faster assessment. The applicant should ensure that the updated documentation provides a full assessment of all requirements of the Guidelines. Further clarification/detail is required as detailed below. Recommendation: Compliance with Guidelines not demonstrated – modifications required. DFES advises that the PMP has not demonstrated that the proposed development complies with the following requirements of the Guidelines: • Local Government; • Planning for Plantation Fire Management; • Fire Management Plan; • Plantation Fire Protection Specifications; and • Equipment and Training. As per section 9.2 of the Planning for Bushfire Guidelines, could the Shire please inform the Office of Bushfire Risk Assessment (OBRM) at obrm@dfes.wa.gov.au, of any approval of this development for consideration in the next revision of the Map of Bush Fire Prone Areas.	This advice from DFES is unclear and seems to contradict itself which is unhelpful. It also treats this as a new land use when an existing DA has now been located. The fire management plan has been updated to aid the reader and clearly show how the plan addresses each criterion in the DFES guidelines. Noting, the structure of the DFES Guidelines does not necessarily outline a logical order or template to address criteria. SPP 3.7 does not apply. This is not an intensification of land use as no new lots or habitable development is created. In dealing with the DPLH Bushfire section on other matters, their advice has clearly been this was the intent of the recent SPP 3.7 update. Delta are members of FIFWA – see separate comments provided concerning industry cooperative agreements and minimum operating standards. This fire management plan complements the industry standard forest or plantation management plan which has been prepared to separately to demonstrate compliance with the industry Code of Practice and DFES Guidelines.
	DPLH Thank you for your enquiry dated 7 November 2025 seeking comment from the Department of Planning, Lands and Heritage (DPLH), Aboriginal Heritage Conservation team, regarding the proposed establishment of a pine plantation at Lot 9003 Meerup Road, and Lots 9019, 9013, 9012, 9008, 9007, 9148, 9133, 9021, 9020 and 5424 Richardson Road, Meerup.	Noted, no comment

	A review of the Register of Places and Objects, as well as the DPLH Aboriginal Heritage Database, concludes that the subject area (Lot 9019 Richardson Road, Meerup) has a slight intersection with the actual boundary of Aboriginal site Dombakup Archaeological Sites (ID 17297). Should the proposed plantation works be unable to avoid the Aboriginal site intersection approvals under the *Aboriginal Heritage Act* (AHA) would be required. It is recommended that the applicant contact DPLH, Aboriginal Heritage Conservation for their own advice prior to the commencement of any works within this boundary. I note that the Forest Management Plan has identified the site and the Regional Aboriginal Corporation (Karri Karrak Aboriginal Corporation). The Plan also advises that the owner of the property is aware of their obligations under the AHA. Please note that limited Aboriginal heritage surveys have been completed over the subject land and, as such, it is unknown if there is further Aboriginal cultural heritage present. DPLH also advises the owner to regularly check ACHIS should new Aboriginal heritage be reported within the subject area.	
	DWER Thank you for providing the referral for advice for Development Application DA25/177 for the Department of Water and Environmental Regulation (Department) to consider. This proposal by the Delta Forestry Pty Ltd is to establish approximately 458 hectares of softwood pine plantation on the property, for the purpose of timber production and carbon sequestration. It is noted that the proposed plantation includes part of an Environmentally Sensitive Area (ESA), within the Warren catchment and the Dombakup River sub catchment. The Department has identified that the proposal has the potential for impact on the environment and water resource values management. Key issues and recommendations are provided below, and these matters should be addressed: **Issue 1**: Environmentally Sensitive Area (ESA) **Advice 1**: The department acknowledges that no clearing has been proposed, however it is important to note that the proposed plantation includes areas of an Environmentally Sensitive area. As such, the Environmental Protection (Clearing of Native Vegetation) Regulations 2004 (Clearing Regulations) do not apply. The ESA is located within Lots 9019, 9013, 9012, 9008 and 9007 Richardson Rd. **Issue 2:** Beds and Banks in the *Rights in Water and Irrigation Act 1914* (RIWI Act) **Advice 2:** The northern properties (Lots 9019, 9020, 9021, 9135, 9134, 9133, 9148, 5424) are within the Warren River and Tributaries RIWI proclaimed area. In the event that creek crossings are proposed, a bed and banks permit would need to be obtained under the RIWI Act. **Issue 3:** Waterway and environmental protection **Advice 3:** The proponent is advised to refer to the *Code of Practices* for *Timber Plantations in Western Australia* (FIFWA 2014) to assist them with their operations, as practical and appropriate to their site situation, in particular ensuring: • Non planted buffers should be at least 6m from the edge of the several watercourses • Machinery should not enter the riparian zone or designated buffrs • Pine wildlings are controlled within remnant vegetation areas over the life of the plantation • Remnant vegetation areas are fenced from stock prior to grazing being established within the plantation area **Issue 4:** Water Supply **Advice 4:** Lots 9019, 9020, 9021, 9135, 9134, 9133, 9148, 5424 falls within the Warren River and Tributaries RIWI proclaimed area. Surface water (a dam on Lot 9021) is mentioned in the '*Forest Management Plan'* as the primary water point for the property. It is mentioned that the owners use will be restricted to ordinary and domestic purposes and firefighting. Watering stock (not intensive) is also an exempt surface water use. However, a water licence will be required to take surface water from the proclaimed area for any other purpose or any establishment of works, such as dust suppression.	Noted It is also noted that this DWER advice in support contradicts criticisms in some public submissions discussed below.

Planned Focus

	Where the Department has a statutory role, planning applications should be considered prior to the Department issuing any relevant permits, licenses, and/or approvals. More detail pertaining to the above issues are provided in Table 1 below (not duplicated in this table of submissions). In the event there are modifications to the proposal that may have implications on aspects of environment and/or water management, the Department should be notified to enable the implications to be assessed.	
	Main Roads I refer to your email of 5 November 2025 and advise that Main Roads has no objections in principle to the proposed Pine Plantation. Additionally, HVS have advised that they are not aware of any issues regarding the existing RAV Network 3 access on Richardson Road.	Noted. It is also noted that this Main Roads advice contradicts criticisms in some public submissions discussed below.
	Western Power Regarding your referral for advice for Development Application DA25/177, the applicant will be required to obtain Western Powers assessment and approval separate to any application for Development Approval. There is a formal process whereby customers apply through Western Power's website from the following link: https://www.westernpower.com.au/safety/working-near-transmission-andcommunication-assets/ The advice from Western Power for Development Application DA25/177 is that: 1. *No subdivision or development (including planting, drainage, fill, fencing, storage or parking) will be permitted within Western Power line easements or restriction zones without the prior written approval of Western Power. See following link to apply: https://www.westernpower.com.au/safety/working-near-transmission-and-communicationassets/*	Noted, acknowledging setbacks to powerlines and easements are inherent obligations of the Code and the DFES Guidelines, and the operational management proposed in this Plantation.
	DPIRD Thank you for the opportunity to comment on the proposed Pine Plantation at Lot 9003 Meerup Road, and Lots 9019, 9013, 9012, 9008, 9007, 9148, 9135, 9134, 9133, 9021, 9020 and 5424 Richardson Road, Meerup. The Department of Primary Industries and Regional Development (DPIRD) does not object to the proposed Pine Plantation at the abovementioned lots as this area has previously been used for a similar purpose and is zoned *'General Agriculture'* in the Shire of Manjimup Local Planning Scheme.	Noted, no comment
	Public submissions	
1	Introduction 1. I write to formally oppose the development application by Cultra Australia to establish a pine plantation on Meerup Road and Richardson Road, Northcliffe. 2. This submission is made with reference to the Shire of Manjimup Local Planning Scheme No. 4 (the Scheme), the Shannon and D'Entrecasteaux National Parks Management Plan, and relevant scientific literature on the impacts of Pinus radiata planation's. **Non-Compliance with the Purpose of the General Agriculture Zone** 3. Clause 4.5.1 of the Scheme sets out the purpose of the General Agriculture Zone. The overwhelming purpose articulated in the Scheme is to support sustainable rural pursuits compatible with the capability of the land. 4. The proposed development application does not meet the contemplated purpose of the General Agricultural Zone. Therefore, the application should not be granted as to do so would breach 4.5.1 of the Scheme. **Sustainable rural pursuits** 5. Pinus radiata plantations cannot be considered sustainable as they can only be replanted a limited number of homes before the soil becomes unsuitable. 6. The development application does not address the long-term sustainability of the land nor provide any remediation plans for the proposed area of the plantation to ensure that the purpose of the General Agricultural Zone are met and maintained throughout the life of the plantation and after the end of the plantation life-span. 7. Further, sustainability requires continued productive use of land. A monoculture plantation that degrades soil and water resources fails to meet this requirement of the purpose of the General Agricultural Zone. 8. The development application should also not be approved without remediation costs being placed into trust by Cultra Australia, and held outside of the company, to ensure the proposed land can be sustainably maintained including after the lifespan of the plantation and there is sufficient funds to meet associated costs. **Incompatibility with Land Capability** 9. The Scheme also specifies that a purpose of General Agricultural Zone land is that rural pursuits must be "compatible with the capability of the land."	This is an Amendment to an existing DA for Plantation use, not a new land use. This is largely an unsubstantiated submission, making sweeping, negative statements without providing any evidence. There are some minor matters of clarification that could be added to the application material, such as clearer identification of surrounding agricultural businesses, however these do not fundamentally change the proposal or the fire risk or operational management solutions proposed. The applicant has amended the plan to include an increased setback from what appear to be potentially habitable sheds on Lots 9004 and 9011. Some commentary disparages the credentials and benefits of the industry, management capabilities, making unfounded assertions about the sustainability, bona fides of the sector, and of Delta, which is inappropriate. A Development Approval is legally binding. The management plans have been prepared to industry standards, accepted by the Shire on other properties for the same land use, and if approved, they are enforceable. Other comments: • Plantation operations are closely regulated, and it is an existing, widespread agricultural land use in the Shire of Manjimup. The subject land has an existing DA for plantation use.

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	10. Radiata Pine plantations are well known to increase soil and water acidity, fundamentally altering the land's agricultural potential. Scientific studies show such plantations reduce rainfall infiltration and lower water tables by 35–40%, severely impacting catchment hydrology. 11. Consideration of whether to approve the plantation must also take into account the impact the plantation will have with the capability of the surrounding land. The impacts to soil and water acidity set out in paragraph 10 will not be limited to the proposed plantation area. Instead, they will have impacts to surrounding commercial properties, farmland, bushland and National Parks. 12. No evidence has been provided by the Applicant to demonstrate compatibility with the land's capability. Nor, has there been any evidence provided of how the plantation will not affect the land's capability of surrounding rural pursuits. **Non-Compliance with the Objectives of the General Agricultural Zone** 13. Clause 4.5.2 of the Scheme sets out the objectives of the General Agriculture Zone. 14. The proposed development application does not meet the contemplated purpose of the General Agricultural Zone. Therefore, the application should not be granted as to do so would breach 4.5.2 of the Scheme. **Loss of Rural Land Resource** 15. The objectives of the General Agriculture Zone include the protection of rural land resources (4.5.2(i)). 16. The conversion of historic grazing land into a pine plantation reduces the availability of productive agricultural land. 17. This undermines the long-term viability of surrounding farming enterprises. It further fails to meet the objective of a rural pursuit in the General Agricultural Zone being one that retains 'the rural character and amenity of the locality.' **Consideration** 18. It is acknowledged that the objectives of the General Agricultural Zone do include tree plantations as a use of rural land. This must be weighed, however, against the other objectives of the Zone. When these objectives are taken into consideration, particularly considerations of the impact on surrounding rural land, the application should not be granted. **Inaccuracies in the Development Application** 19. The application fails to accurately record nearby commercial agricultural ventures, airstrips, sheds, and dwellings. 20. The following inaccuracies are noted in the development application: a. Loc 9004 no dwellings and sheds on plan. No mention of avocado orchard b. Loc 9005 no dwelling shed or mention of truffiere on property c. Loc 13119 Meerup Road no dwelling, sheds, green tea production shed avocado plantation and green tea development d. Loc 9018 Marron enterprise. Licence given 2024 21. The failure to provide an accurate development plan which clearly accurately considers adjoining properties and use of the General Agricultural Zone, and provided detailed plans as to avoid adverse impacts to the surround areas, is a key reason the development application should not be granted. **Adverse Impacts on Adjoining Properties** 22. The plantation will adversely impact adjoining farms through water competition, soil degradation, and increased fire risk. The area has several commercial enterprises including avocados, truffles, marron and livestock. These enterprises are being put at an increased risk of potential fire, competition for ground water for commercial and domestic water. 23. No financial remediation is provided in the development application for these adverse impacts to adjourning and nearby properties. The development application does not provide a scientifically sound management plan which outlines and prevents adverse impacts to neighbouring properties and enterprises 24. With the added truck traffic during the period of harvesting, no recommendations have been made for the repairs to the gravel roads that trucks will haul on. Will the Shire cover these costs or will the plantation owners cover these costs. 25. The Scheme requires consideration of impacts on surrounding landholdings (Clauses 5.34.2 and 5.35.2.1), which has not been met. **Water Resource Impacts** 26. Clause 5.11.2 of the Scheme requires developments to maintain and improve water quality and encourage water conservation. 27. Radiata Pine plantations consume significantly more water than existing pasture grasses, reducing water availability for surrounding properties and conservation areas contrary to the requirements of 5.11.2(i). 28. The applicant has provided no pre-development monitoring of water resources in the plantation area or adjoining Shannon and D'Entrecasteaux National Parks. 29. The Development Plan provides no plan for managing the impact to water resources of the pine plantation (effects set out above) including the changing of acidity of water sources.	• The Code of Practice and particularly the DFES Guidelines, as well as certification are legitimate regulation, reflected in the operation, management and layout of the compartments proposed. • DWER does not object to the application, acknowledging necessity to implement the Code and Guidelines to ensure appropriate environmental risk management. • An objective of the General Agriculture zone under the Shire of Manjimup Scheme is: *encourage the use of rural land for commercial agricultural production including grazing, cropping, agro-forestry, tree plantations and intensive agricultural products.* It is unclear how this proposal does not meet the purpose of the zone when it is entirely consistent with a clear zone object. There is no balancing or interpretation when this is an express objective. • Tree Farm is a form of primary production (see SPP2.5), whereas this submission infers it is an inferior land use that is not primary production or cultivation, a non-farming use. • Suitability of the subject land for Pine is a commercial decision for the landowner. • It is unclear how the proposal compromises other land uses elsewhere; how it might impact on soils; how it might impact on waterways; how it might degrade surrounding land; how it might impact the water table when it the use is contained within the property, has management plans complying with the Code of Practice and DFES Guidelines, has less inputs compared to the listed land uses, relies on interception of rainfall, and the use is not regulated in a proclaimed catchment. Likewise, the interception of rainfall is not regulated for other tree crop species such as avocado, apples, vines, oak, tea, hazel etc. • Tree Farm is closely regulated. The Code of Practice and the DFES Guidelines have amalgamated all legislative, regulatory, and impact issues, establishing criteria around best practice. For example, 6m setback to waterways fulfills many obligations, much more than simply a firebreak. This setback is deliberate to meet an array of third-party legislative requirements, such as effectively manage and protect foreshore vegetation, protect waterways from erosion, to provide spraying (which is minimal) separation distances, all to protect if not enhance and enable regeneration of waterways and rivers etc. • All existing native vegetation stands are protected. Removing stock and other more frequent / higher application crop rotations, known to cause salinity, erosion, soil quality impacts etc., plantation practices can have positive environmental impacts such as upon carbon sequestration,

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	30. 5.11.2 of the Scheme sets out a number of requirements to be considered in determining whether to approve the plantation. These include maintaining and improving water quality, which clearly cannot be met noting the clear scientific literature on the impact of pine plantations on water acidity. 31. No plan has been provided for managing impacts on water acidity or hydrology. 32. The plan also does not detail, nor consider, water conservation and the proposed change to the use of the land would thus be contrary to requirement 5.11.2(ii). Further, this requirement also must consider water conservation in relation to the impact the plantation will have on surrounding areas including the availability of the water table. **Fire Risk and Emergency Management Failures** Failure to include relevant Fire Risk information in Fire Management Plan Several major bushfires have been recorded in the area in the past 10 years, the most recent being the 2025 fires in February. The two major fires (2015 and 2025) where both started by lightning strikes. How will the proponent deal with detection of these strikes? 33. The proponent has failed to identify and address the know issues with mobile coverage in the plantation area. Fire detection and response to fires will be greatly hampered. **Failings of Fire Management Plan** 34. The proposed plantation presents an unacceptable fire management risk under the Scheme and the proposed Fire Management Plan does not provide the necessary management strategies and plans to address those risk of lightning strikes Single Access Road 35. The plantation area is serviced by only one road in and out, severely compromising evacuation and firefighting access. 36. The water points identified in the plan are within the pine plantation and as such during a fire in the plantation would be rendered unusable due to the significant danger to fire fighters from using roads with no clear access and the risk of burning trees **Lack of Firefighting Equipment** 37. Cultura Australia and their plantation agent Delta Forestry have no dedicated firefighting equipment based in the shire of Manjimup 38. Aerial fire detection – Has the applicant approached DEPAW Manjimup to ascertain whether additional fire spotting circuits, or extended circuits are a possibility to cover the plantation area. If this is not possible, what fire detection do they intend to use. 39. The Fire Management Plan relies instead on DEPAW resources in Manjimup, local volunteer brigades, and neighbouring properties to address fire risks. This is an insufficient management solution in a known high-risk fire area and therefore fails to provide an adequate management plan. 40. Further, the lack of firefighting detection methods and equipment will cause significant costs, financially and in time, to the Manjimup Shire Council, DEPAW resources, neighbouring properties. The proposed Development Plan provides no financial recompense to these entities to cover the reliance the Applicant intends to place on their resources. 41. Should the Applicant offer to provide financial recompense, an appropriate sum in the order of several millions of dollars would need to be held in a trust by the Council for the lifetime of the plantation and commercial operation to ensure all costs are met by the company in case of financial or corporation difficulties. **Unreliable Water Sources** 42. Water points are insufficient in size and cannot support aerial firefighting operations. **Historical Fire Context** 43. Lightning strikes caused the 2015 O'Sullivan fire in Northcliffe and the 2025 Windy Harbour fires, which destroyed vast tracts of land. The plantation would create a corridor of highly flammable material stretching from Meerup Road through to Dombakup, with the D'Entrecasteaux National Park forming several boundaries. **Absence of Environmental Impact Assessment** 44. The applicant has not undertaken any Environmental Impact Study (EIS) to assess the consequences of the proposed plantation. 45. The proposed land supports significant populations of native fauna and flora, including: Frogs, Quokkas, Orchids, Red-tailed Black Cockatoos (Calyptorhynchus banksii naso), Carnaby's Cockatoo (Calyptorhynchus latirostris) – endangered under the EPBC Act, Baudin's Cockatoo (Calyptorhynchus baudini) – endangered under the EPBC Act. 46. No evidence has been provided regarding how the plantation will affect these species, their habitats, or ecological connectivity with adjoining conservation areas.	water quality, soil carbon, biodiversity and conservation, soil erosion, and reduced chemical and nutrient use. • Fire risk management is paramount. The Guidelines deliberately require compartments to assist with effective fire risk management. • Plantations do not start fires, lightening, arson, human error etc. does. Plantations are carefully managed to ensure fuel loads are kept within accepted, industry best practice tolerances. • The landowner pays emergency services levy and rates same as any landowner. • Plantation, slow growing managed trees, this is a benign land use. No Environmental Assessment is required. DBCA and DWER also support the application. The plantation will provide temporary habitat to wildlife, far more than if the land were to remain as is, open cropping or grazing land or with a high rate of intervention. • The subject land has been historically cleared and used for at least 2 prior plantation rotations. Any existing native vegetation remains, and the compartments are setback from waterways. • Delta have dedicated fire equipment based in Glenoran and Manjimup. • The forest management plan identifies a range of threatened species. Pine plantations are known food sources for native cockatoos and it is well understood plantations provide corridors for the movement of other native fauna. We expect recruitment of flora and fungi within buffer zones and other corridors where the pine is not planted. • The fire management plan includes increased firebreaks widths along De Russett and Meerup Roads. Specifically, 20 m firebreaks will be installed on the southern border of compartments 16 and 21 and the eastern border of compartments 19 and 20 for emergency evacuation. Noting this area of the property is already well serviced with 40 m powerline setbacks which will serve as strategic firebreaks running east-west and north-south within the property. • The combination of 15 m firebreaks each side of Richardson Road adjacent to compartments 8,9 10 and 13 and 14, and Richardson Road will also serve as a 1.5 km, 50 m wide strategic firebreak splitting the property north -south. • Most internal and external breaks have been sheeted and used for the transport of timber and will adequately carry a heavy-duty fire truck are indicated in the plan.

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	47. As such, the Development Application is also contrary to the Shire of Manjimup's Natural Environmental Strategy. The Strategy sets out that '[t]he biota (the plant and animal life of a particular region or period) is by far the most important aspect of the integrity of this region. 48. These omission are inconsistent with the Scheme's objectives to protect rural land resources and environmental values. **Lack of Commercial Guarantees and Risk Management** 49. The application provides no commercial guarantee to surrounding landholders for adverse impacts, nor any assurance to Council for breaches of the Scheme. 50. As detailed in this objection, a trust fund should be established to cover remediation costs for the life of the plantation. As well as costs experienced by Federal, State and Local Governments and surrounding landholders for addressing bushfires including surveillance. 51. Given Cultra Australia's recent establishment, such safeguards are imperative. **Conclusion** 52. When considered against the purpose and objectives of the General Agriculture Zone, the adverse impacts on adjoining landholdings, water resources, biodiversity, and fire safety mean the proposal does not comply with the Scheme. 53. Reasons for refusal of a development application include adverse affects to the rural landscape, adverse impacts upon agricultural use of the land and adjoining nearby areas, detrimental environmental impacts, unacceptable fire management risk, unacceptable servicing requirements that have not been appropriately addressed by the Applicant (5.34.2 and 5.34.2.1). All these reasons are present. 54. Accordingly, the application should be refused.	
2	Water quality and flow are critical to both the commercial viability of our operations and the integrity of the natural ecosystem within our boundaries and downstream. All water leaving our property flows southeast into the Meerup River, continuing through D'Entrecasteaux National Park before discharging into the Southern Ocean. The primary concern of is to ensure that there is no upstream alteration to water flow or quality that would affect our business or the natural water sources it relies on. Our property is supplied by five natural streams entering from the north and east. Three of these streams traverse the aforementioned lots before reaching our property, while the remaining two flow through Lots 9013 and 9019, crossing D'Entrecasteaux National Park to the north of our property, and ultimately feed the main water storage dam located at the northern end of our site. In the submitted Forest Management Plan, there is no reference to the Proposed Plantation being located within the Meerup River catchment. The plan only mentions the Dombakup River sub-catchment, which feeds into the Warren River. This omission represents a significant exclusion from the proposal submitted to the Shire of Manjimup. The Meerup River catchment is one of Western Australia's few remaining natural river systems that contains no introduced aquatic species. Several unique native aquatic species inhabit the waterways on our property that contribute to the Meerup River ecosystem. These include, but are not limited to: Western Minnow (Galaxias occidentalis}; Western Pygmy Perch (Edelia vittata}; Endangered Black-Striped Minnow (Galaxiella nigrostriata}; Marron (Cherax cainii}; Pouched Lamprey (Geotria australis} (seasonally) I was formally advised of this Proposal only via a letter from the Shire of Manjimup dated 5 November 2025. At no stage has the landowner of the Proposed Plantation, or its representatives, engaged in direct consultation with the directors of The directors request, at a minimum, that a comprehensive water quality and aquaculture survey be undertaken on our property at the expense of the proposed pine plantation applicant. Furthermore, we request that an independent water assessment and hydrological study be conducted for the Proposed Plantation commercial lifespan. These reports should be provided to and its representatives for review and consultation prior to any approval being granted for the plantation. In our view, these studies will: a) Enable its advisors, and other local, regional, and state stakeholders to assess the potential impacts on the Meerup River catchment and tributary system; and b) Establish a baseline against which future claims can be measured should the proposal be approved and the plantation proceed.	This is an Amendment to an existing DA for Plantation use, not a new land use. It is unclear how plantation would disturb upstream or downstream flow, no evidence to substantiate this claim has been provided. The plantation compartments and setbacks to waterways satisfy the Code and Guidelines, which deliberately address best practice setbacks and operational requirements to protect if not enhance areas of native vegetation and waterway management. The removal of grazing stock or other forms of cropping and primary production, including those that rely on much more frequent and higher rates of chemical application for example, this is positive on the environment. Slow growing, deep rooted trees are generally accepted as positive for water quality. DWER does not object to the application, acknowledging necessity to implement the Code and Guidelines to ensure appropriate environmental risk management as is proposed. Delta has paid particular attention to cultivation alignment which in addition with the setbacks and buffers in the forest management plan to take an approach to minimise the risk of any adverse impacts to the property at 110 Meerup Road.

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	In the absence of further information as requested above, the directors of- believe the risks to our business and the Meerup River system have not been adequately assessed or addressed in the Proposal. As such, we cannot support the Proposed Plantation at this point in time. We look forward to working with the Shire and applicant to work through these concerns.	
3	The proposal if allowed would deprive the Manjimup Shire of considerable rates from the existing land holder, at the same time the proposer of the pine plantation assumes that the Shire, State Government and Commonwealth Government will provide sufficient in fire management for the next 25 to 30 years by the provision of aerial detection, aerial and ground suppression of any fire outbreak. This would entail at least one additional single engine water bomber based at Manjimup at an establishment cost of $1 500 000 and an additional detection aircraft at a cost of $250 000. The water bomber would have an initial hourly operation cost of $1600 per hour and the detection aircraft an hourly operating cost of $450 per hour. The best estimate would be a life of the project operation cost of $16 950 000. It would be fair and reasonable for the proponents to lodge a security to be held by the Shire of $20 000 000 to cover some of the estimated costs over the life of the project. That is assuming that NO wildfires destroy a large part or most of the plantation. The risk of a fire has been acknowledged by the proponent of these, undetected lightning strikes are foremost. See enclosed map 2023 lightening pattern. It is a proven fact that burning access in state forest and bushland on a 9-to-11-year cycle and correctly managed mature bush on this 9-to-11-year cycle.The CSIRO and DEPAW have supported this by aging the charcoal residue of Zanthorrea. The proponent has suggested additional ground support fire units and machines based at Manjimup which is one hours drive from the plantation plus a minimum of thirty minutes call out to be on the safe side 2 hours should be allowed, in which time the fire will be running. The additional cost of managing and establishing a privately owned volatile Radiata plantation should not be borne by the local government, rate payers, state or commonwealth funds. The fire management plan, has not sought advice from DBCA. This agency is most experienced in the establishment and management of Pinus Radiata plantations in Western Australia. DBCA and its for runner CALM and the Forestry Department have fire records dating back over 90 years. These records detail, ignition sources, areas burnt, control methods and costs of every wildfire in the state. The fire management plan states that the distance to the nearest town, Northcliffe is 13km when the actual distance is 15km. Dependent on where in the plantation you start from. Richardson road is the only access in or out of the area, which is only of sufficient width to accommodate one heavy duty tanker at a time. The shoulders do not meet the standard width and slope downwards into a roadside drain. This road construction caused considerable problems during the O'Sullivan Fire (2015) and damaged was done to the road with heavy machinery and trucks. None of the recognised fire breaks are capable of supporting a 15 tonne vehicle for 3 to 4 months of the year particularly during the restricted and prohibited burning period and are not safely trafficable until late December early January. Ground water supply to be reliable is drawn from the Yaragade Basin and is currently used to supply Bridgetown, Manjimup, Northcliffe, Pemberton and potentially Perth. As the water source is regarded as a "fossil water" recharging after sustained or heavy draw is a relatively slow process and will take several years to regain acceptable levels. The water sources sighted in the proposal will be of little use if the plantation is on fire as the track to them will not be safe and the area will contain flammable trees. Those responsible for fire fighting personnel would not allow entry to the water source. The Forest Management Plan lists the annual rainfall as 1187mm when the Bureau of Meteorology lists a rainfall of 1375mm. Pruning of P. Radiata needs to be carried out to a height of one meter above ground within 9 years and to a height of 5 meters within 15 years. This residue would require "cold" burning on site in June/July.	This is an Amendment to an existing DA for Plantation use, not a new land use. The landowner pays rates and the emergency services levy same as other landowners. The submitter wrongly suggests a plantation causes fires, or that they are not appropriately managed. Management of the land and first response to any risks falls to the landowner. Commentary that disparages management capabilities and makes unfounded assertions about the bona fides of the sector and of Delta, are inappropriate. A Development Approval is legally binding and the management plans lodged will be enforceable. The management plans have been prepared with due regard to the Code of Practice and particularly the DFES Guidelines, which are industry best practice. DFES are the authority on fire risk management, and the application has been referred to Main Roads, DFES, DWER and DBCA. The plantation relies on rainfall, no draw from the aquifer identified is proposed or required. Choosing this site is a commercial decision at the discretion of the landowner. Fire is inherent in the Australian landscape, including across areas of unmanaged or limited managed public and private land. Plantation timber is an essential form of renewable fibre and carbon store as society moves towards a lower carbon economy. As discussed above, wider firebreaks have been added in strategic locations and the internal and external road network is sheeted to carry heavy duty appliances. Delta staff members are trained and have a long history in forestry and have worked for the agencies listed, including Forest Products Commission (FPC), in establishment and maintenance of plantations including fire management and control. There are two large water points that will be signposted on the edge of Richardson Road. These are planned to be maintained for an additional fire fighting water supply outside of the plantation area.

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	Post wildfire P. Radiata requires milling within a six-week period, as there are no mills in the area suitable to do this milling it would mean hauling the logs to Bunbury. A suitable fleet of B doubles would be required and each truck would be capable of 1.5 loads per day. If sufficient trucks are not available a considerable loss of mill able timber would occur if all logs are not milled within 6 weeks of burning. The area under consideration is the known habitat of the rare and endangered species of Baudin Cockatoo, the Red-Tailed Black Cockatoo Carnaby's Cockatoo and White-Tailed Cockatoos. Attached are copies of maps of recent wildfire incursions into the area. Included is a record of 2023 lightning strikes, diagram of the 2015 O'Sullivan Fire Map and lightening strikes associated with the 2025 fire. Finally, if the plantation goes ahead, it will exclude the use of the aircraft landing ground on Location 9004. This is used extensively by fixed and rotary aircraft during wildfires. **Conclusion** The proposed pine plantation is economically unsound, environmentally destructive, and operationally unsafe. It shows unacceptable costs and risks onto the Shire, governments, and local communities. Given the documented fire risks, infrastructure limitations, water security concerns, and biodiversity impacts, this proposal should be rejected.	
4	I oppose the development plan because: 1. It will add unacceptable fuel load to an area that has struggled to contain fires in the surrounding locations. 2. A large percentage of the development is of unsuitable soils (very light sand) for pine cultivation. I don't think this company (Cultura) has studied the area sufficiently. 3. Tree companies do not control weeds that impact adjoining agricultural land. Arrum Lily and Thistles already exist on the land.	This is an Amendment to an existing DA for Plantation use, not a new land use. Plantation is a carefully managed land use that is specifically responsive to fire risk control. Waterways and areas of existing native vegetation are excluded from the development, capable of preservation if not rehabilitation due to the removal of stock and other more intensive forms of agriculture. Suitability of the subject land for pine is a commercial decision for the landowner to make. Commentary that disparages management capabilities and makes unfounded assertions about the bona fides of the sector and of Delta, are inappropriate. A Development Approval is legally binding and the management plans lodged will be enforceable. DWER does not object to the application, acknowledging necessity to implement the Code and Guidelines to ensure appropriate environmental risk management.
5	I have been made aware of this proposal by local Northcliffe residents & have viewed the submission. I have noted there is no reference to the Meerup River catchment which is located within the southern section of the proposed plantation. I believe this river is unique in the fact that it has no introduced species and have noted during my time in this area, the presence of Minnows (assumed different species); Pygmy Perch (assumed different species); Night Fish; Lamprey Eels; Marron; Gilgies. I would like to raise my concerns that this plantation may have adverse effects on the Meerup catchment over time, creating a threat to this pristine river system & would like to see further environmental and government authority engagement & study before any approvals are granted.	This is an Amendment to an existing DA for Plantation use, not a new land use. It is unclear how a managed plantation in compartments, deliberately setback from the waterways as per the Code of Practice, could impact on the waterway system. No evidence to substantiate these claims has been provided. Aerial photos of this locality show manmade dams on abutting properties that trap water from naturally occurring waterways. The plantation relies on rainfall.

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		Plantation is well known to improve salinity, erosion, water qualities etc., mainly because they remove stock from the land and leave areas of native vegetation in situ, able to regenerate. Chemical application is low and setback, well below the far more frequent and higher application rates of other forms of cropping. The Code of Practice and particularly the DFES Guidelines, as well as certification are legitimate regulation, reflected in the operation, management and layout of the compartments proposed. The 6m setback to waterways and preservation of native vegetation are favourable to waterways. DWER does not object to the application, acknowledging necessity to implement the Code and Guidelines to ensure appropriate environmental risk management.
6	We the owners of Lot Meerup Road would like to object to the proposed pine plantation on Meerup Road. Not a year goes by without the threat of fire in our district, we are very concerned our only exit route from a fire is Meerup Road. If a fire occurred in these very flammable pine plantations, we and our neighbours will be blocked in, and we would be unable to escape via another route. We strongly object to plantations on lots 9003,9012,9008 and 9007, as we would have to drive past these lots to get to Richardson Road and away from fire danger.	This is an Amendment to an existing DA for Plantation use, not a new land use. Plantation is an essential agricultural industry, commercial timber, including for construction, is increasingly important in response to climate change and as society moves towards a lower carbon economy. See comments above about addition of wider firebreaks. Plantation is closely regulated, and it is an existing, widespread agricultural land use in the Shire of Manjimup, including on the subject land. The Code Practice and particularly the DFES Guidelines, as well as certification are legitimate regulation, reflected in the operation, management and layout of the compartments proposed. The nature of the existing road network does not change as result of this proposal. Existing and surrounding land uses already have inherent fire risk. Arguably, plantation is highly regulated and carefully managed concerning fuel load and firebreaks to suit compartment style planting that assists to slow and minimise the spread of fire if it enters the plantation.

FORESTRY

FOREST MANAGEMENT PLAN

1. DETAILS

Forest Management Plan Details			
Name:	Meerup		
Address	De Russet, Richardson and Meerup Roads		
Locality:	Meerup	Nearest town:	Northcliffe
Local Government Authority:		Shire of Manjimup	
Local Fire Brigade:		Northcliffe	

Owner's Details			
Name:	Cultura Australia Pty Ltd		
Primary Contact Number:		0493 166 159	
Email:	b.donaldson@greshamhouse.com		
Address:	East 13, Federal Mills Park, 33 Mackey Street, North Geelong		
Postcode:	3215	Country:	Australia

Agent's Details			
Organisation:	Delta Forestry Pty Ltd		
Primary Contact Number:		08 9778 9995	
Email:	admin@deltaforestry.com.au		
Address:	33 Headstay Cove, Geographe		
Postcode:	6280	Country:	Australia

2. CODE OF PRACTICE PROTOCOL COMPLIANCE[1]

The Code of Practice for Timber Plantations in Western Australia (**Code**) provides guidance on the content to be included in a Plantation Management Plan:

Protocol Criteria	Recommended Content	Check
Plantation Map:	A map of the plantation should provide the following: • plantation manager details; • an area statement showing plantation categories and areas; • a locality plan and access roads; • cadastral information; • known environmental and OHS hazards; • improvements: • buildings; • roads, tracks, firebreaks, bridges, creek crossings; • fences, gates, utilities, water points; • natural features: • watercourses and wetlands; • areas of native vegetation; and • significant values.	Complies.
Establishment Plan:	This should outline the following topics and how they are to be managed: • areas of native vegetation and significant values; • setback distances to watercourses, wetlands, reservoirs and significant values; • statutory setback distances to dwellings and gazetted infrastructure; • management of harvest residue; • control of declared animals, declared plants and other pest plants; • areas to be planted, compartment	Complies.

[1] The Code states "*A plantation management plan is prepared to provide relevant information in respect of the way in which plantations are developed and managed, and to demonstrate the means by which the principles of environmental care, cultural, heritage social and economical management objectives are achieved. Plantation management plans are dynamic documents and may change from time to time as a result of new information, new or revised laws, or for strategic or operational imperatives. Plantation management plans are recommended content; however land managers/owners and/or plantation owners may have other requirements.*"

	sizes; • species to be planted; • direction of planting lines in relation to contours and natural drainage; • description of soil preparation methods; • pest and weed control prescription; • planting prescription; • access and firebreaks • fertilising prescription; • sensitive neighbours; • sensitive property; and• security management	
Maintenance Plan:	This should outline the following management activities to be conducted during the rotation of the plantation and how they intend to be managed: • native vegetation management; • pruning and thinning regimes; • control of declared animals, declared plants and other pest plants; • weed and pest control prescription; • fertilising prescription; • access and firebreak maintenance; • grazing strategy; • inventory; • bio-security issues; • infrastructure maintenance; and • significant feature management.	Complies.
Fire Management Plan:	The fire management plan should contain the following details: • Plantation manager's telephone numbers; • names and addresses of local fire control agencies; • locality plans showing access roads, firebreaks, water points etc.; • methods of access and firebreak maintenance; • specific measures to protect services (e.g. power lines and gas pipelines); • a firefighting equipment register for the locality and details of cooperative arrangements; • direction indicators to water points, road signs and other features;	Provided separately.

	• details of coordination and cooperation between plantation managers, local government authorities, local volunteer fire brigades, State agency in fire prevention, detection and suppression activities.; and • a fuel reduction program, if applicable.	

3. PURPOSE

This forest management plan (**Plan**), alongside the Fire Management Plan forms the overarching planning for the plantation, consistent with the Code. The purpose of this Plan is to provide a high-level outline of the key features and characteristics of the property and document the sustainable forest management practices to be utilised in the establishment and ongoing management of the plantation over the long term (20+ years).

This Plan will inform the preparation of more detailed operational plans (see section 8) that are periodically prepared, reviewed and updated through the life of the development, and which will be provided to the Shire of Manjimup on request.

4. SCOPE

The Plan has been developed in accordance with the Code and the Department of Fire and Emergency services (**DFES**) Guidelines for Plantation Fire Protection (**Guidelines**). The Plan is specific for the property and surrounding context. The scope of this Plan includes but is not limited to site preparation, plantation establishment, ongoing management, thinning and clear fell harvest of a softwood *Pinus radiata* pine plantation.

5. PROPSED DEVELOPMENT

The establishment and harvesting of a *P. radiata* softwood plantation will supply forest products to domestic and international markets. The Australian Bureau of Agricultural and Resource Economics and Sciences (**ABARES**) reported in its 'Australian plantation statistics 2023 update', that Australia's total plantation area had decreased by 15% (304,200 hectares) between 2008–09 and 2021–22. Over

the same period, Western Australia's plantation estate decreased by 134,469 hectares (contributing to 44% of the national decrease).

As a result of the reduction in plantation area and the under investment in plantation development reported by ABARES, the Australian Forest Products Association (**AFPA**) and Master Builders Australia (**MBA**) are predicting a 250,000-timber house frame supply gap by 2035[2]. Furthermore, in Western Australia, AFPA and MBA are expecting a supply gap of 40,855 timber house frames - the number of house frames to build a city the size of Bunbury. AFPA and MBA predict Australia will need to increase the area of plantations by 400,000 ha to meet the looming national supply deficit. The 400,000 ha represents one tenth of one percent of the land used for agriculture in Australia and is essentially replacing the plantation area which has been recently lost during the period between 2008–09 and 2021–22 reported by ABARES.

The plantation development will contribute to addressing this deficit and to Australia's targets of reducing greenhouse gas emissions by 43% below 2005 levels by 2030 and achieving net zero emissions by 2050 by sequestering carbon in trees, soil, and forest products.

[2] https://ausfpa.com.au/wp-content/uploads/2022/08/220804_250000_house_frames_short_by_2035_new_report_confirms_looming_cliff_without_new_plantings_.pdf

6. PROPERTY DESCRIPTION

Planning	
Title Information:	DP140406 5424, DP140406 9148, DP140388 9133, DP140388 9134, DP201655 9135, DP201655 9021, DP201655 9020, DP201655 9019, DP201648 9013, DP201648 9012, DP201648 9008, DP201648 9007, DP201648 9003
Address:	De Russet, Richardson and Meerup Roads, Meerup
Planning Scheme:	Shire of Manjimup Scheme No. 4
Planning Zone:	General Agriculture
Planning Overlays:	Bushfire Prone
Existing Land Use:	Grazing livestock
Proposed Use:	Plantation

The plantation is located in the General Agriculture zone in the Shire of Manjimup and is surrounded by other intensive primary production land uses, general grazing, forests and plantations and small vegetated holdings (see Attachments 1 and 6). The property has historically been cleared and used as a plantation under development approval. The current development application seeks approval to plant *Pinus radiata*. The plantation setbacks are designed to minimise the risk of any adverse impact to surrounding land uses. In determining the setbacks in this Plan, consideration has been given to the risk of bushfire, off-site movement in the use of chemicals/fertilisers, and encroachment of machinery into sensitive areas (refer Attachment 2).

Minimum setbacks of 6 m are proposed along the edges of all watercourses and remnant vegetation. For the more sensitive waterway running between compartments 15 and 16, a greater setback of 15 m from the top of the bank is proposed and additional native riparian planting will be considered and established, where appropriate, within this setback.

In addition to the 15 m external firebreak requirements of the Guidelines, the Plan also includes the installation of 25 m firebreaks in strategic places along Richardson, De Russett and Meerup Roads to facilitate emergency ingress and egress (see separate Fire Management Plan). Furthermore, the southern area of the development is already well broken up with firebreaks and powerline

easements/setbacks which will be managed as firebreaks.

Additional measures will be undertaken to minimise the risk of bushfire and any adverse impacts to surrounding land uses such as operational planning, standard operating procedures, training and competency assessments, supervision, and buffers documented in a separate Fire Management Plan.

Plantation Design Setbacks	
Public Roads:	15 m minimum
Title Boundary:	15 m minimum
Compartment Boundary:	6 m minimum
Remnant Vegetation:	6 m minimum[3]
Watercourses:	6 m minimum[4]
Dwellings:	100 m minimum
Buildings:	50 m minimum
Powerlines:	20 m minimum

7. SITE DESCRIPTION

The property lies within a high rainfall area which, combined with the flat to gentle slopes and the soil types found on the property, gives the property a low-moderate erosion risk rating[5]. Nonetheless, planting and cultivation will be aligned off contour to slow the rate of fall and accumulation of water where required to prevent erosion and sediment entering waterways (refer Attachment 7a&b).

[3] Measured from drip line.
[4] Measured from top of bank.
[5] 1A Method of Assessing Water Erosion Risk in Land Capability Studies – Swan Coastal Plain and Darling Range. Resource Management Technical Report No.73: 1998. Department of Agriculture Western Australia.

Site Features	
Mean Annual Rainfall:	1,167 mm
Geology:	Granite and gneiss
Land Units:	Blackwater subsystem, Blackwater podsols phase, Hawk subsystem, Wheatley subsystem, Cleave subsystem
Soils:	Podsols, humus podsols, Sandy/loamy gravels and sandy/loamy duplexes, red/orange earths
Topography:	Flat (0-5%) (refer Attachment 7 - Contour Maps)
Catchment	Warren and Meerup

Biodiversity and Conservation Values

The property has been extensively cleared and is currently grazed by cattle, and areas with biodiversity and conservation value occur generally along natural drainage lines (refer Attachment 3).

The property resides in the Warren River catchment which is a highly degraded river in poor health. The Warren River has high salinity due to extensive clearing for agriculture. The establishment of commercial plantations in the Warren River catchment is the principal reason salinity levels in the Warren River have reduced in recent times. The establishment of a plantation in the Meerup and Warren catchments will help improve water quality.

Biodiversity and Conservation Features	
Vegetation Types:	Medium to tall karri, marri and jarrah forests and coastal heathland
Threatened Species[6] (CR[7],VU[8],EN[9]):	Mud Minnow, Black-stripe Minnow, Balston's Pygmy Perch, Carter's Freshwater Mussel, Quokka, Western Ring-tail Possum, Glossy-leaved Spider Orchid, Forest Red-tailed Black Cockatoo, Carnaby's Cockatoo, Baudin's Cockatoo
TEC[10]:	Nil
Vegetation Condition:	Good to poor

[6] May or may not be found on or near the property (5km radius from property).
[7] Critical.
[8] Vulnerable.
[9] Endangered.
[10] Threatened ecological community.

Water Management

The clearing of the land for agriculture and the establishment of dams along watercourses has highly modified the movement of water. The property resides in the Dombakup River subcatchment which feeds into the Warren River, and the Meerup River catchment. The water balance of the proposed plantation which includes surface water interception and water usage by a deep-rooted, multi-rotation plantation forest and areas of high surface water infiltration such as firebreaks, buffers and setbacks will be commensurate with the *Eucalyptus globulus* plantation and native vegetation which have previously occurred on the site. While there are some benefits of increased water yields with land clearing (which can be offset by the establishment of dams), it comes with trade-offs such as elevated water tables, dryland salinity, erosion and the runoff of sediment, nutrients and other pollutants into waterways and rivers. The establishment of the plantation will help improve local water degradation resulting from land clearing and intensive agriculture.

Carefully prepared and managed, the plantation will moderate surface water flow towards waterway systems via drainage or cultivation which will fall at 1:100 or 1% (refer Attachment 4). The Nutrient Management Plan (refer section below), which includes setbacks from waterways and native vegetation, and the cultivation design in the Plan will minimise the risk of any adverse impact (sedimentation, chemical and nutrient run-off) from the plantation to the downstream 110 Meerup Road property.

An off-site avocado orchard, located downstream of the plantation, may impact water quality in the catchment.

Chemical Management and Nutrient Management Plan

The use of chemicals on the property is regulated by the Australian Pesticides and Veterinary Medicines Authority. Chemical use is in accordance with the label rates and applied by licenced and appropriately qualified contractors.

Chemical use within the plantation is generally limited to the first 18 months of the plantation and targeted to the planting strip. For example, when comparing commonly used chemicals in forestry plantations and canola cropping, forestry

plantation chemical use is less than 1% that of canola crop over a full rotation. The setbacks and buffers in the Plan take into consideration the low level of chemical input and the ground-based, targeted nature of their application.

Short rooted annual pasture species on the property are currently subject to annual inputs of phosphorus and nitrogenous fertilisers. Trees have developed mechanisms quite different to short-rooted annuals to deal with pulses of nutrient availability (e.g., deep roots, internal storage processes for nutrient uptake over and above their requirements, mycorrhizal associations). Nutrient cycling in plantation forests is similar to native forests and highly conserved (i.e., limited export of nutrients off site and retention in standing forest) unlike short-rooted annual species found in cropping and pasture systems.

Soil and foliar tests will be undertaken to determine the requirement for any fertiliser applications to remediate any nutrient deficiencies or imbalances. The plantation industry in conjunction with leading forest scientists have developed novel decision support tools to guide nutrition management in plantations. Given the property's most recent history, it is expected there will be limited requirement to use any fertiliser at establishment or during maintenance of the plantation.

A Nutrient Management Plan (refer Attachment 5) will be implemented to minimise the risk of any adverse impacts on water quality. Buffers and setbacks will minimise the risk of any potential offsite nutrient movement through the on-site waterways and drains.

Fertiliser will not be applied within exclusion zones of 15 m of watercourses (measured from the outside edge of native riparian vegetation) and 6 m from drains. No chemicals or fertilisers will be stored at the property other than for their immediate use.

Plantation planting will be setback 15 m from the central waterway (running between compartments 15 and 16) measured from the top of the bank. This setback is marked as environmental exclusion zone on the Nutrient Management Plan (refer to Attachment 5).

Annual nutrient sampling will also be undertaken within the central waterway between compartments 15 and 16. Surface water samples will be taken where

this waterway enters and exits the property (water monitoring point locations identified by an "M" on the Nutrient Management Plan in Attachment 5).

Analytical test results will be provided to the local government authority, if requested.

Cultural Heritage

Cultural Heritage Features	
Representatives:	South West Aboriginal Land and Sea Council
ILUA[11]:	South West Boojarah #2
Regional Corporation:	Karri Karrak

Cultural Heritage Sites	
Site ID 17297	Dombakup Archaeological Sites

Site 17297 intersects the property, and the Owner is aware of their obligations under the *Aboriginal Heritage Act 1972* (refer Attachment 9).

Stakeholders and Land Use

Neighbouring stakeholders are listed below. Delta Forestry maintains a database of neighbours which will be used for the communication and management of sensitive operations (e.g., aerial spraying, vermin control, harvesting). For privacy reasons, names and contact details of private residence have been omitted.

[11] Indigenous Land Use Agreement.

Stakeholders		
Property identification	Contact	Land use
1154 Richardson Road		Mixed
1153 Richardson Road		Mixed
206 Meerup Road		Mixed
124 Meerup Road		Mixed
110 De Russett Road		Mixed
287 Meerup Road		Grazing
330 Meerup Road		Mixed
Reserve 36996,	DBCA Donnelly District 08 9776 1207	Forest
Reserve 47878	DBCA Donnelly District 08 9776 1207	Forest and plantation
Reserve 47665	DBCA Donnelly District 08 9776 1207	Forest
State Forest	DBCA Donnelly District 08 9776 1207	Forest and plantation

Forest Description

Forest Area Statement (ha)	
Plantation:	445
Native Vegetation:	50
Buffers and Water Courses:	30
Firebreaks and Tracks:	66
Dams:	4
Total:	**595**

8. SILVICULTURE AND MANAGEMENT REGIME

Regime		
Measure	Un-thinned	Thinned
Type:	Pulp/house frame	House frame
Species:	*P. radiata*	*P. radiata*
Initial Stocking:	800 stems/ha	1,250 stems/ha
Thinning Year:	None.	10-14
Clear Fell Year:	25-30	20-30

Many management activities are reactive and therefore not determined by a prescriptive schedule in a long-term forest management plan (as described in the following Plan). Accordingly, operational planning is broken down into the following categories:

- long-term or strategic plans (20+ years horizon);
- tactical plans (3-5 year horizon); and
- operational plans (1 year horizon).

The level of detail in operational planning increases as the planning horizon becomes less. This Plan is considered a long-term or strategic plan and does not have the specificity of an operational plan.

Management schedule		
Activity	Year	Description
Road Infrastructure:	<1	Where possible, existing access points and roads will be used to minimise disturbance. Where required, new access points and roads will be established to allow for the safe access and egress through the plantation.
Weed Management:	<2	Generally, occurs in the first 18 months of plantation establishment, weeds will be managed to minimise competition within the tree crop using appropriately qualified organisations and operators and will comply with the Australian Pesticides and Veterinary Medicines Authority regulations. Firebreaks may be sprayed annually using the same techniques.
Site Preparation:	<1	Planting lines will be designed to follow closely to the contour at 4 m intervals using either rip/mound or straight rip soil amelioration techniques. Site preparation is required to optimise tree growth.
Planting:	<1	Seedlings will be planted by hand using spades or planting tubes during the winter period.
Pest Management:	As required	Undertaken where plantation damage is occurring that will lead to economic loss. Applications will be ground based.
Operational Monitoring:	<6 months weekly and at least quarterly thereafter	Access, hazards, weeds, pests and diseases, survival, firebreaks, and water points.
Central Watercourse Monitoring:	Annual	Surface water sampling within the central watercourse (between compartments 15 and 16) undertaken annually for nutrient levels at the locations marked "M" on the Nutrient Management Plan.
Nutrition:	As required	Based on precision forestry principles, the nutrition status will be monitored and any economic imbalances remedied by the application of fertiliser in accordance with the Nutrient Management Plan.

Road Maintenance:	As required	Roads will be inspected and maintained to ensure access and to minimise any adverse impacts (e.g., erosion, poor drainage).
Firebreak Maintenance:	Annual	Firebreaks will be maintained in accordance with this Plan and the relevant firebreak and fuel reduction notice published by the Local Government Authority.
Declared Plants and Animals:	As required	Declared plants and animals will be identified through monitoring and declarations and control will be in accordance with the Biosecurity and Agricultural Management Act 2007.
Wildling Control	As required	Volunteer pine seedlings will be monitored and controlled outside of the plantation area.
Inventory:	>10	Undertaken to monitor plantation performance and forward planning.

Standard Prescriptions

Standard Prescriptions	
Pre-Plant Broad Spray:	2-5 L/ha biactive glyphosate (Roundup), 5-15 g/ha metsulfuron methyl (Brush Off) plus suitable wetting agent. Applied to pasture after autumn break.
Site Preparation:	Rip-mound to 1 m, rip only to 1 m, no mound or rip. Prescription tailored to soil and topography. Mounds usually orientated along contour with a 1:100 fall to minimise risk of erosion.
Pre-Plant Strip Spray:	2-5 L/ha biactive glyphosate, 20 g/ha metsulfuron methyl (Brush Off) and/or 3 – 5 kg/ha Atrazine plus suitable wetting agent. Applied to planting strip at least three weeks prior to planting.
Post-Plant Spray:	11-15 L/ha hexazinone (Velpar). Applied to planting strip or broad sprayed one month after planting. Only applied if there is a spring flush of competitive weeds along the strip spray lines.
Establishment Fertiliser:	100-150 g/seedling diammonium phosphate granules or compound blend depending on foliar or soil analysis buried within 10 cm of planted seedling. Generally, not required on fertile ex-pastured sites.
Maintenance Fertiliser:	100-300 kg/ha diammonium phosphate or urea or compound blend depending on foliar or soil analysis. Can occur anytime not less than 10 years prior to harvest. Generally, not required on fertile ex-pastured sites.
Firebreaks:	2-5 L/ha biactive glyphosate (Roundup), 5-15 g/ha metsulfuron methyl (Brush Off) plus suitable wetting agent. Applied to firebreaks after autumn break. Mechanical grading. Mineral earth breaks desired.
Pest Control	160 mL/ha alpha-cypermethrin (Dominex) or Eco Oil 10 mL/L adjacent to sensitive receptors.
Vermin Control	Trapping, baiting and professional shooting.
Grazing:	None after establishment.
Fencing:	Internal fencing removed and external fences maintained. Expenses shared with neighbours.
Access and Security:	Permits or licences. Locked gates. Cameras.

Water Supplies and Use

The property is in a proclaimed area under the *Rights and Water Irrigation Act 1914* (Warren River). The property has several water points strategically located across the land for the purpose of watering livestock. These water points have a combined estimated capacity of 16,000 kilolitres. The use of the water supply on the property will be restricted to limited quantities for ordinary and domestic purposes (<5,000 L/annum over the life of the plantation), and firefighting.

Water supplies for firefighting are described in the Fire Management Plan and comprise the above referred watering points, a centrally located dam with an estimated capacity of 5,000 kilolitres and a 100,000 L tank attached to the shed on Lot 9134 (which will be fitted with both 50mm and 80 mm camlock fittings for firefighting).

There is no requirement for a water licence for the planned sources and uses of water. No new crossings are required to be established in the Plan. Therefore, there is no requirement for a bed and banks permit to undertake the development. However, in the event one needs to be repaired or altered a bed and banks permit will be obtained.

Harvest

The intent is to deploy a cut-to-length harvest system to produce logs for delivery to local and export markets. Prior to any harvest operations a harvest management plan will be developed for endorsement by the local government authority and communication to stakeholders. The harvest management plan shall include appropriate fire, water, dust and noise management plans to adequately manage potential adverse impacts to the environment and stakeholders.

Around the final clear-felling of the plantation an assessment will be made on the future use of the property including the appropriate management of harvest residue.

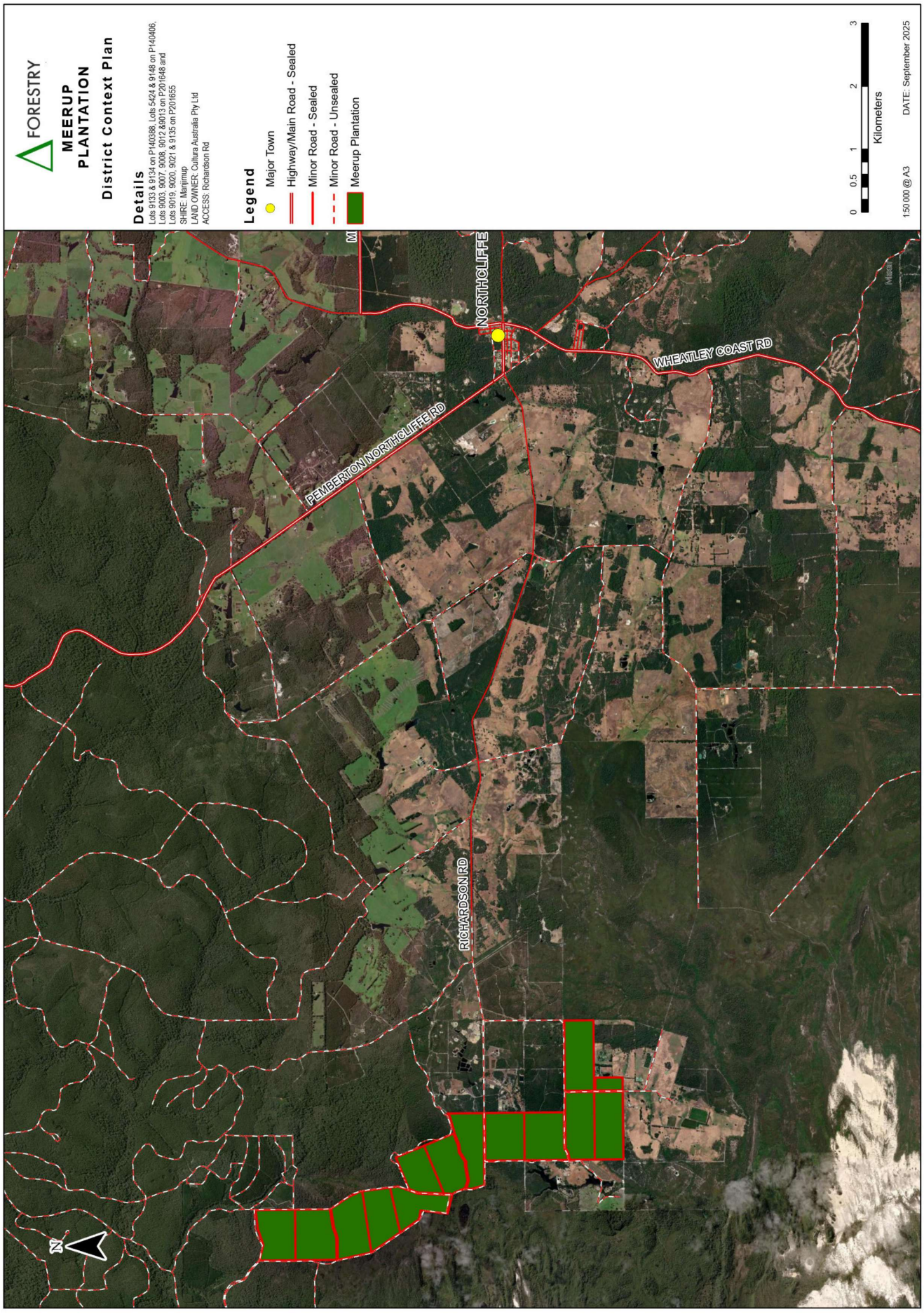
9. HAULAGE AND MARKET INFORMATION

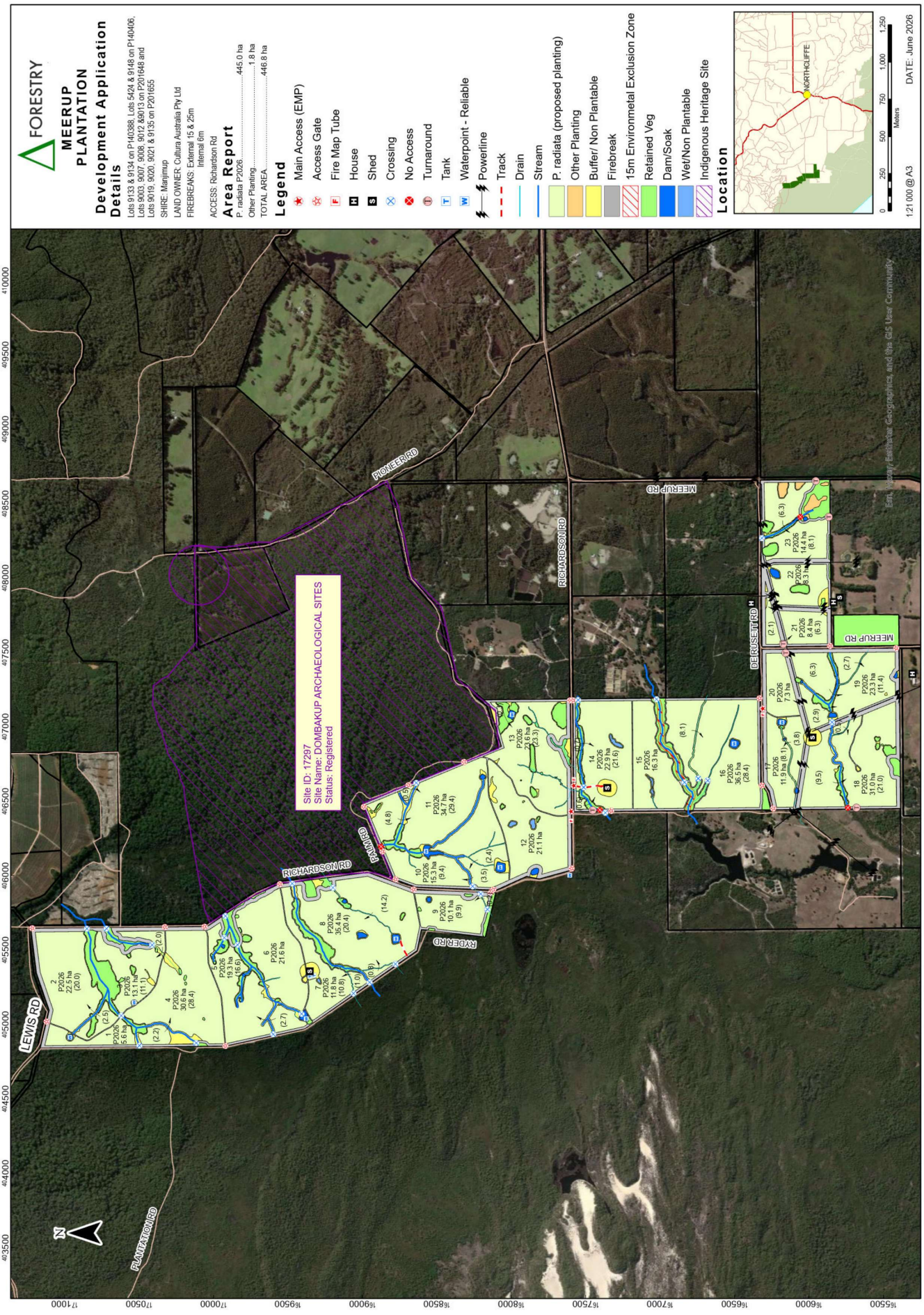
The property has direct access to Richardson and Meerup Roads allowing for the efficient haulage of logs to key markets via the preferred haulage route found in Attachment 8. Prior to any haulage operations a haulage and traffic management plan will be provided to the Local Government Authority and communicated to stakeholders.

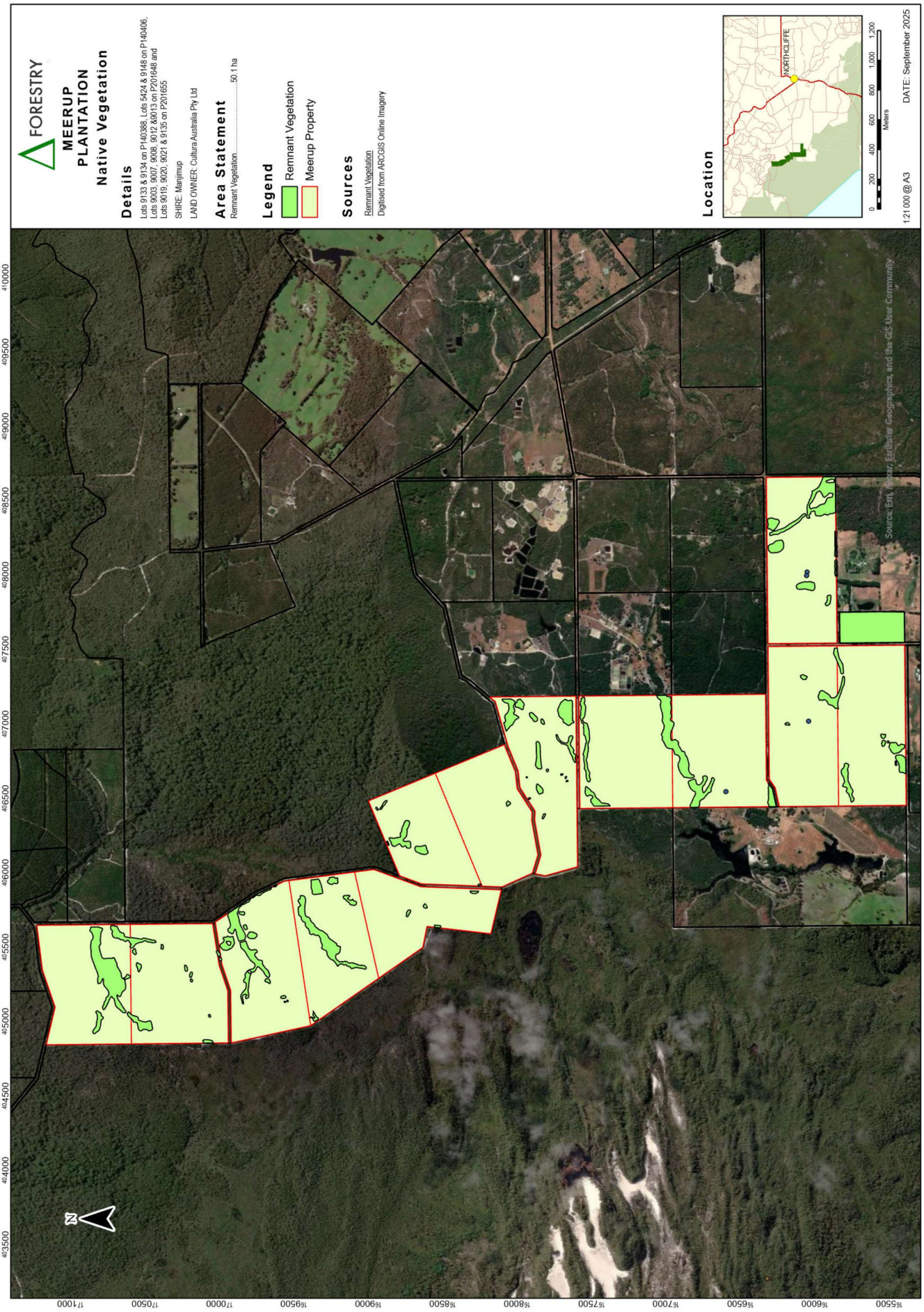
Forest Products	Destination
Environmental Credits:	ACCU Scheme, voluntary markets
Fence Posts:	Timber Treaters Bridgetown
Pulplogs:	Laminex Dardanup, Bunbury Port
Sawlogs:	Wespine Dardanup, Local Sawmillers
Power Poles:	Koppers Dardanup

Attachments:

1. District Context Map
2. Plantation Map
3. Native Veg Map
4. Waterways Map
5. Nutrient Management Plan
6. Landuse Map
7. Contour Maps
    a. With photo
    b. No photo
8. Haulage Route Map
9. Cultural Heritage Extract


FORESTRY
MEERUP
PLANTATION
District Context Plan
Details
Lots 9133 & 9134 on P140388, Lots 5424 & 9148 on P140406, Lots 9003, 9007, 9008, 9012 &9013 on P201648 and Lots 9019, 9020, 9021 & 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
ACCESS: Richardson Rd
Legend
Major Town
Highway/Main Road - Sealed
Minor Road - Sealed
Minor Road - Unsealed
Meerup Plantation
0 0.5 1 2 3
Kilometers
1:50 000 @ A3
DATE: September 2025
NORTHCLIFFE
WHEATLEY COAST RD
PEMBERTON NORTHCLIFFE RD
RICHARDSON RD
N


FORESTRY
MEERUP PLANTATION
Development Application
Details
Lots 9133 & 9134 on P140388, Lots 5424 & 9148 on P140406, Lots 9003, 9007, 9008, 9012 &9013 on P201648 and Lots 9019, 9020, 9021 & 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
FIREBREAKS: External 15 & 25m
Internal 6m
ACCESS: Richardson Rd
Area Report
P. radiata P2026 ..... 445.0 ha
Other Planting ..... 1.8 ha
TOTAL AREA ..... 446.8 ha
Legend
Main Access (EMP)
Access Gate
Fire Map Tube
House
Shed
Crossing
No Access
Turnaround
Tank
Waterpoint - Reliable
Powerline
Track
Drain
Stream
P. radiata (proposed planting)
Other Planting
Buffer/ Non Plantable
Firebreak
15m Environmetal Exclusion Zone
Retained Veg
Dam/Soak
Wet/Non Plantable
Indigenous Heritage Site
Location
NORTHCLIFFE
0 250 500 750 1,000 1,250
Meters
1:21 000 @ A3
DATE: June 2026
Site ID: 17297
Site Name: DOMBAKUP ARCHAEOLOGICAL SITES
Status: Registered
PIONEER RD
RICHARDSON RD
MEERUP RD
DE RUSETT RD
PALM RD
RYDER RD
LEWIS RD
PLANTATION RD
N


FORESTRY
MEERUP PLANTATION
Native Vegetation
Details
Lots 9133 & 9134 on P140388, Lots 5424 & 9148 on P140406, Lots 9003, 9007, 9008, 9012 &9013 on P201648 and Lots 9019, 9020, 9021 & 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
Area Statement
Remnant Vegetation.....50.1 ha
Legend
Remnant Vegetation
Meerup Property
Sources
Remnant Vegetation
Digitised from ARCGIS Online Imagery
Location
NORTHCLIFFE
0 200 400 600 800 1,000 1,200
Meters
1:21 000 @ A3
DATE: September 2025
Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community
403500
404000
404500
405000
405500
406000
406500
407000
407500
408000
408500
409000
409500
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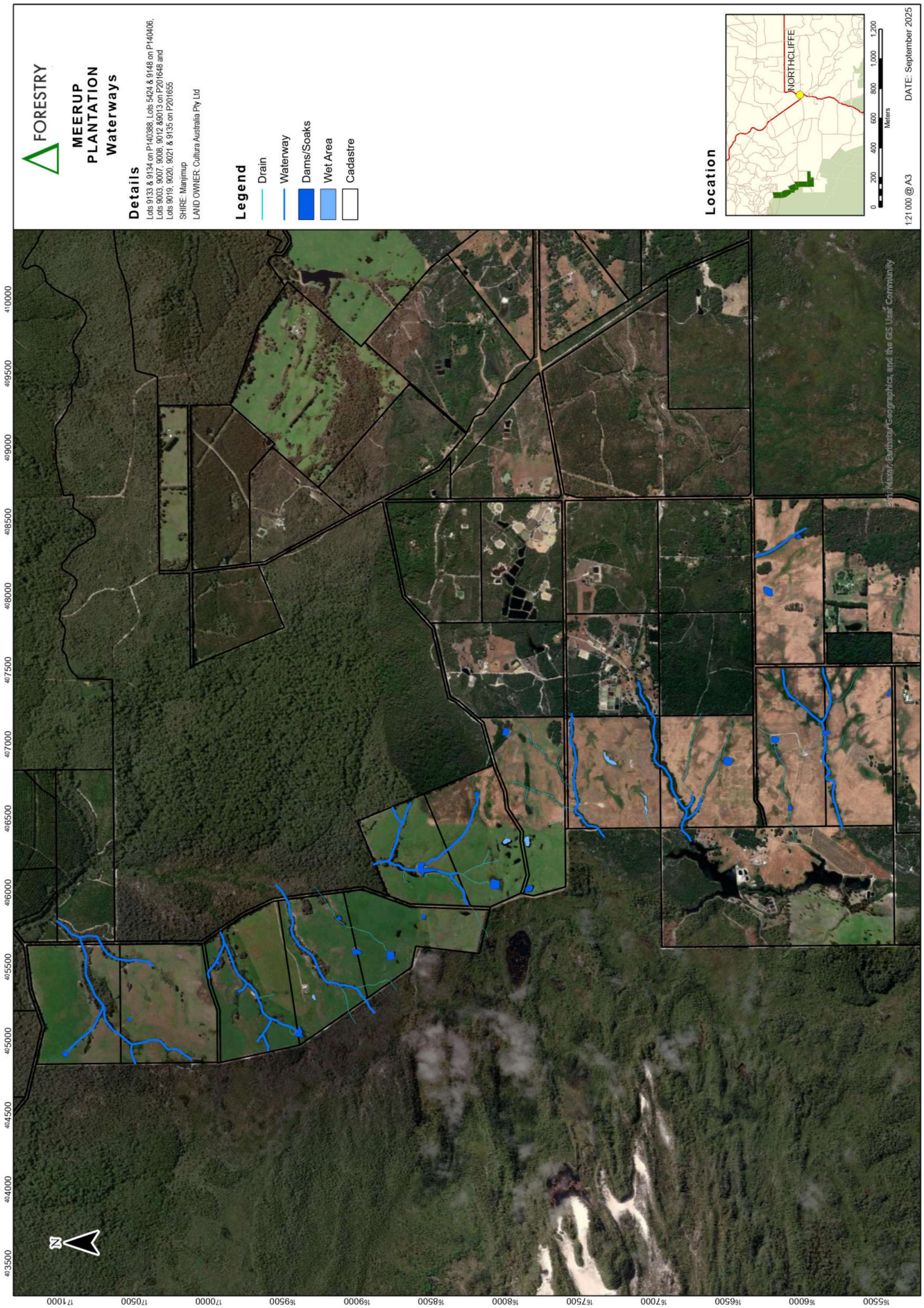
FORESTRY
MEERUP PLANTATION
Waterways
Details
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SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
Legend
Drain
Waterway
Dams/Soaks
Wet Area
Cadastre
Location
NORTHCLIFFE
0 200 400 600 800 1,000 1,200
Meters
1:21 000 @ A3
DATE: September 2025
N
410000
409500
409000
408500
408000
407500
407000
406500
406000
405500
405000
404500
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16600
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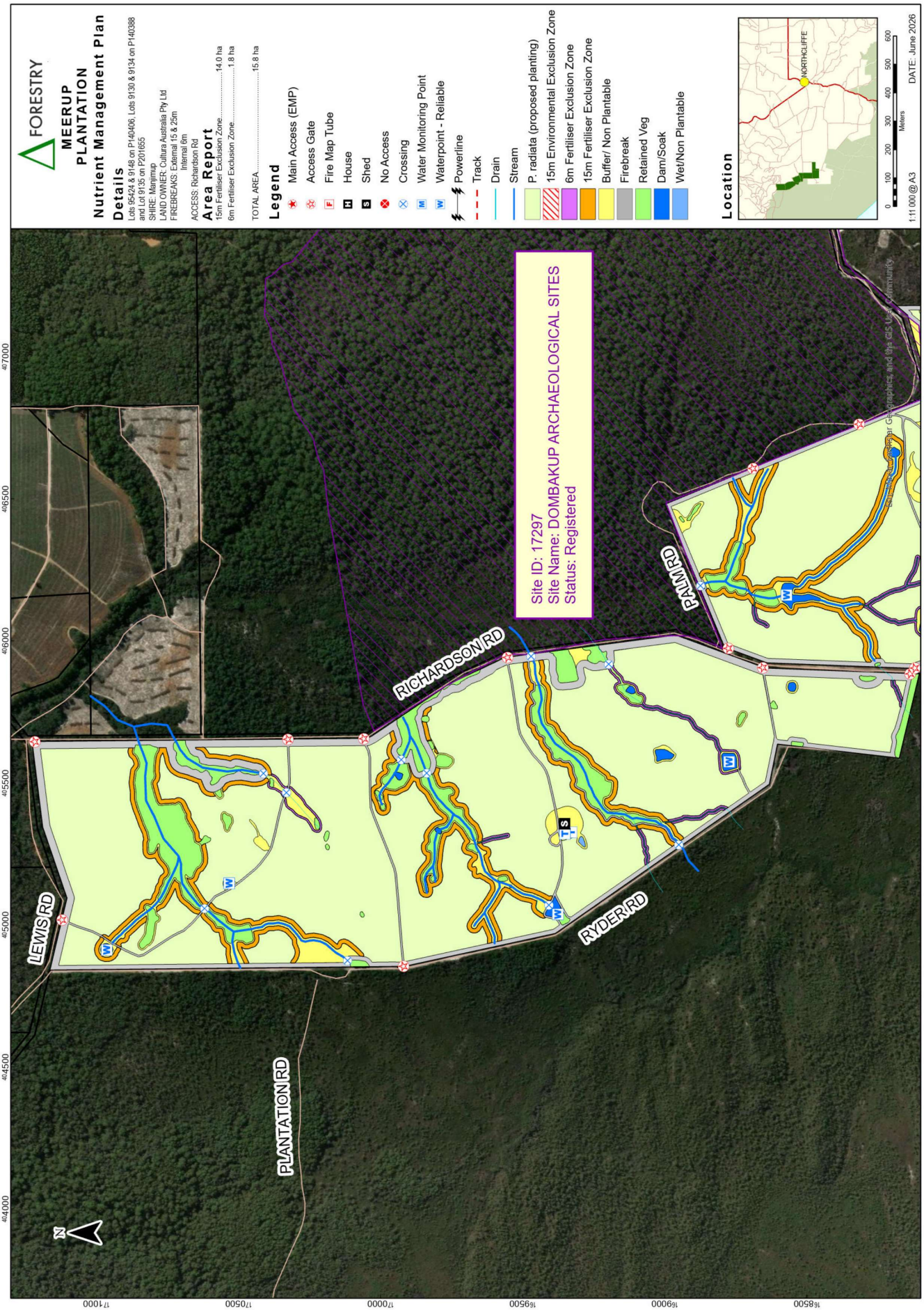
17100


FORESTRY
MEERUP
PLANTATION
Nutrient Management Plan
Details
Lots 9524 & 9148 on P140406, Lots 9130 & 9134 on P140388 and Lot 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
FIREBREAKS: External 15 & 25m
Internal 6m
ACCESS: Richardson Rd
Area Report
15m Fertiliser Exclusion Zone..... 14.0 ha
6m Fertiliser Exclusion Zone..... 1.8 ha
TOTAL AREA..... 15.8 ha
Legend
Main Access (EMP)
Access Gate
Fire Map Tube
House
Shed
No Access
Crossing
Water Monitoring Point
Waterpoint - Reliable
Powerline
Track
Drain
Stream
P. radiata (proposed planting)
15m Environmental Exclusion Zone
6m Fertiliser Exclusion Zone
15m Fertiliser Exclusion Zone
Buffer/ Non Plantable
Firebreak
Retained Veg
Dam/Soak
Wet/Non Plantable
Location
MANJIMUP
NORTHCLIFFE
0 100 200 300 400 500 600
Meters
1:11 000 @ A3
DATE: June 2026
Site ID: 17297
Site Name: DOMBAKUP ARCHAEOLOGICAL SITES
Status: Registered
RICHARDSON RD
PALM RD
RYDER RD
LEWIS RD
PLANTATION RD
N
404000
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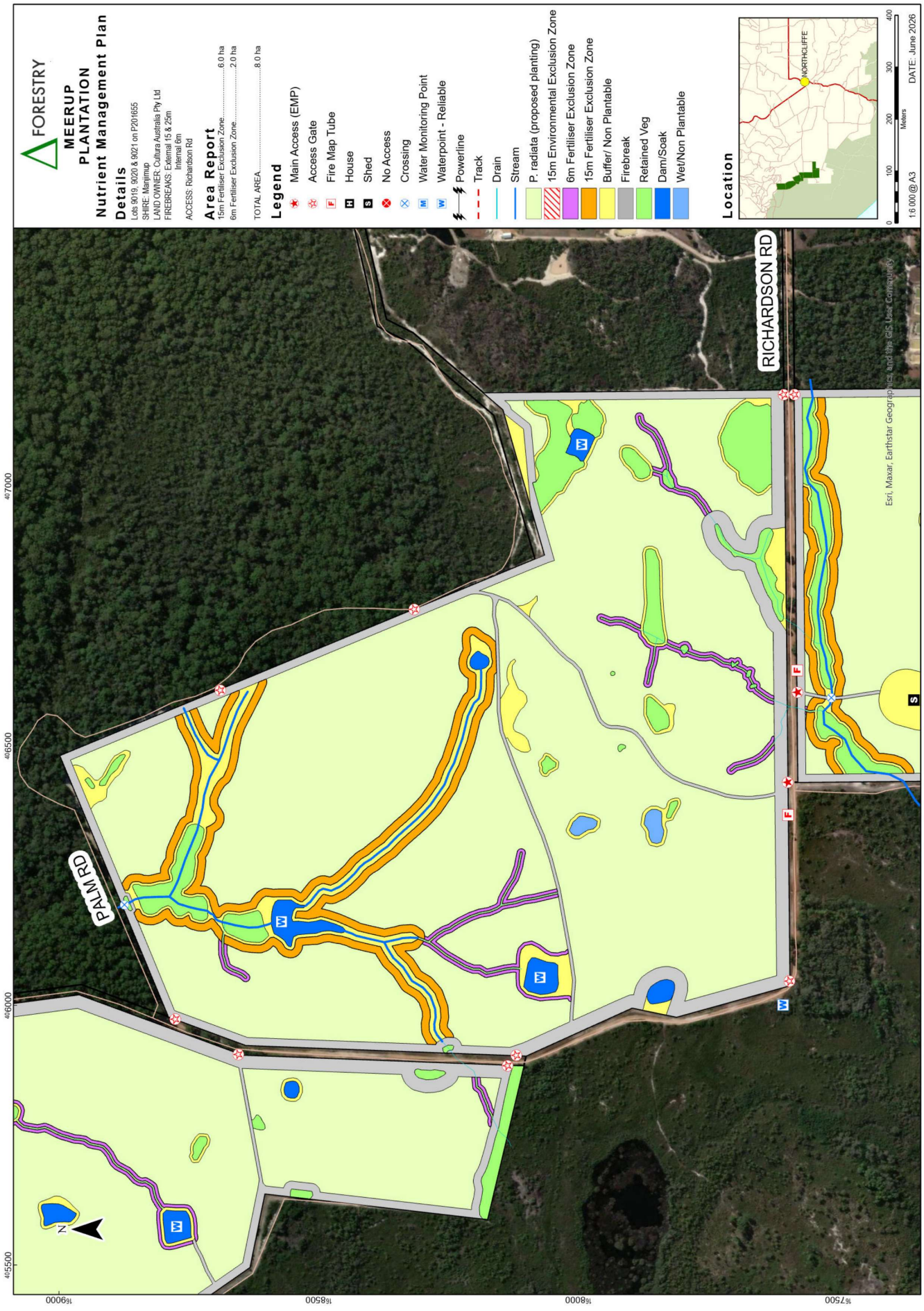
Source: Esri, Maxar, Geoeye, Earthstar Geographics, and the GIS User Community


FORESTRY
MEERUP
PLANTATION
Nutrient Management Plan
Details
Lots 9019, 9020 & 9021 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
FIREBREAKS: External 15 & 25m
Internal 6m
ACCESS: Richardson Rd
Area Report
15m Fertiliser Exclusion Zone..... 6.0 ha
6m Fertiliser Exclusion Zone..... 2.0 ha
TOTAL AREA..... 8.0 ha
Legend
Main Access (EMP)
Access Gate
Fire Map Tube
House
Shed
No Access
Crossing
Water Monitoring Point
Waterpoint - Reliable
Powerline
Track
Drain
Stream
P. radiata (proposed planting)
15m Environmental Exclusion Zone
6m Fertiliser Exclusion Zone
15m Fertiliser Exclusion Zone
Buffer/ Non Plantable
Firebreak
Retained Veg
Dam/Soak
Wet/Non Plantable
Location
MANJIMUP
NORTHCLIFFE
0 100 200 300 400
Meters
1:6 000 @ A3
DATE: June 2026
PALM RD
RICHARDSON RD
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405500
406000
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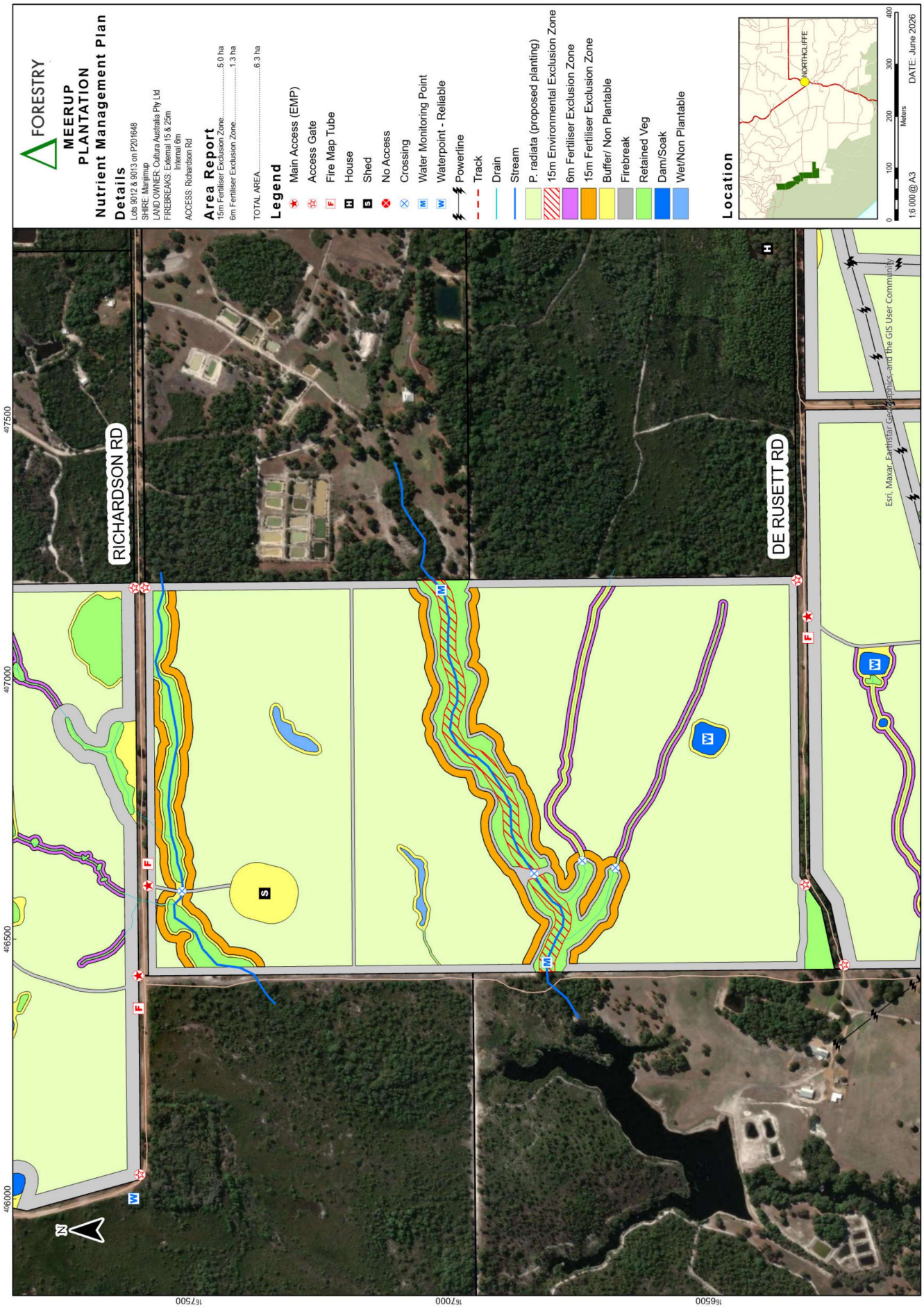
Esri, Maxar, Earthstar Geographics, and the GIS User Community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MEERUP
PLANTATION
Nutrient Management Plan
Details
Lots 9012 & 9013 on P201648
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
FIREBREAKS: External 15 & 25m
Internal 6m
ACCESS: Richardson Rd
Area Report
15m Fertiliser Exclusion Zone..... 5.0 ha
6m Fertiliser Exclusion Zone..... 1.3 ha
TOTAL AREA..... 6.3 ha
Legend
Main Access (EMP)
Access Gate
Fire Map Tube
House
Shed
No Access
Crossing
Water Monitoring Point
Waterpoint - Reliable
Powerline
Track
Drain
Stream
P. radiata (proposed planting)
15m Environmental Exclusion Zone
6m Fertiliser Exclusion Zone
15m Fertiliser Exclusion Zone
Buffer/ Non Plantable
Firebreak
Retained Veg
Dam/Soak
Wet/Non Plantable
Location
MANJIMUP
NORTHCLIFFE
0 100 200 300 400
Meters
1:6 000 @ A3
DATE: June 2026
RICHARDSON RD
DE RUSETT RD
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406500
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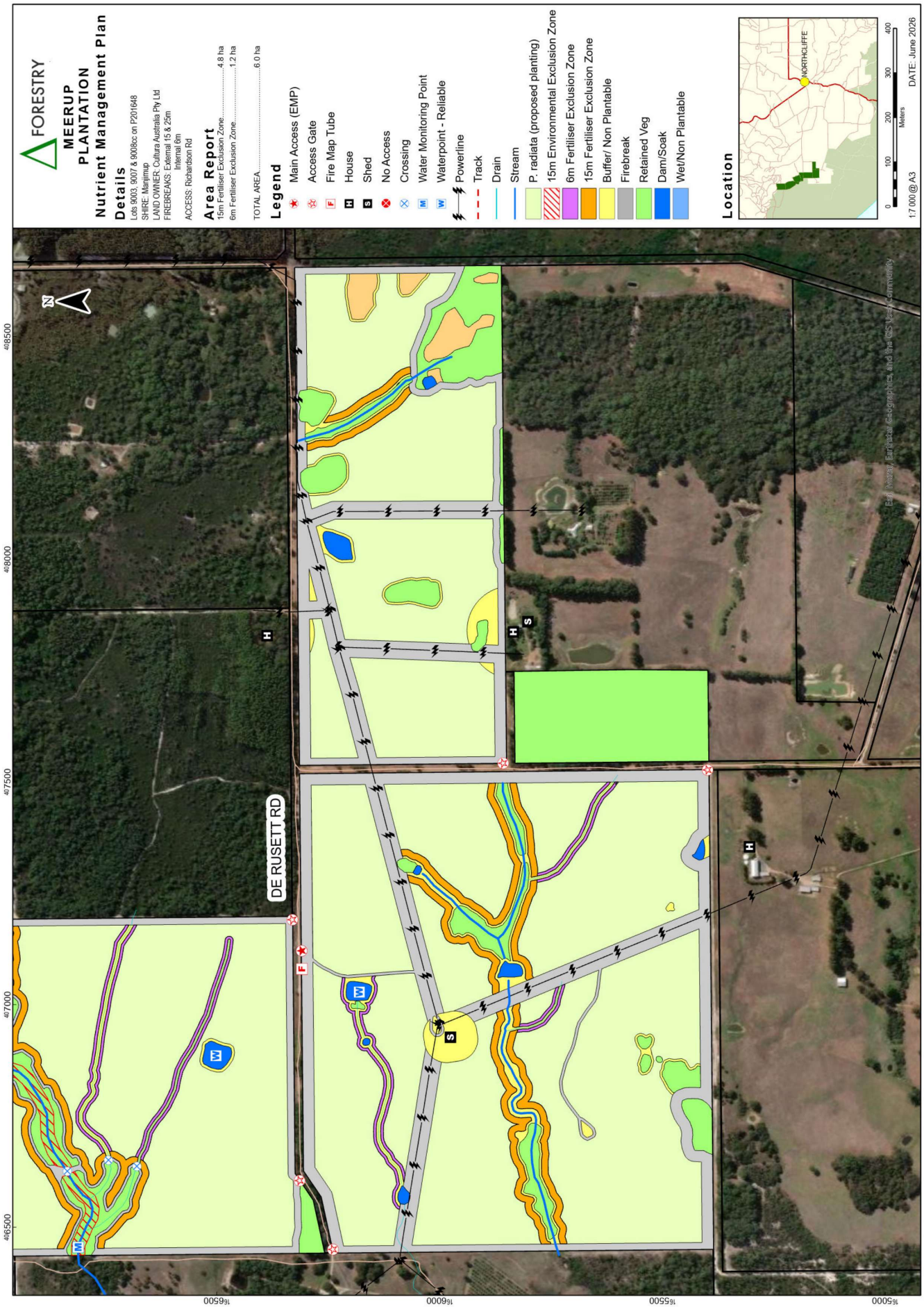
Esri, Maxar, Earthstar Geographics, and the GIS User Community


FORESTRY
MEERUP
PLANTATION
Nutrient Management Plan
Details
Lots 9003, 9007 & 9008cc on P201648
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
FIREBREAKS: External 15 & 25m
Internal 6m
ACCESS: Richardson Rd
Area Report
15m Fertiliser Exclusion Zone..... 4.8 ha
6m Fertiliser Exclusion Zone..... 1.2 ha
TOTAL AREA..... 6.0 ha
Legend
Main Access (EMP)
Access Gate
Fire Map Tube
House
Shed
No Access
Crossing
Water Monitoring Point
Waterpoint - Reliable
Powerline
Track
Drain
Stream
P. radiata (proposed planting)
15m Environmental Exclusion Zone
6m Fertiliser Exclusion Zone
15m Fertiliser Exclusion Zone
Buffer/ Non Plantable
Firebreak
Retained Veg
Dam/Soak
Wet/Non Plantable
Location
NORTHCLIFFE
0
100
200
300
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Meters
1:7 000 @ A3
DATE: June 2026
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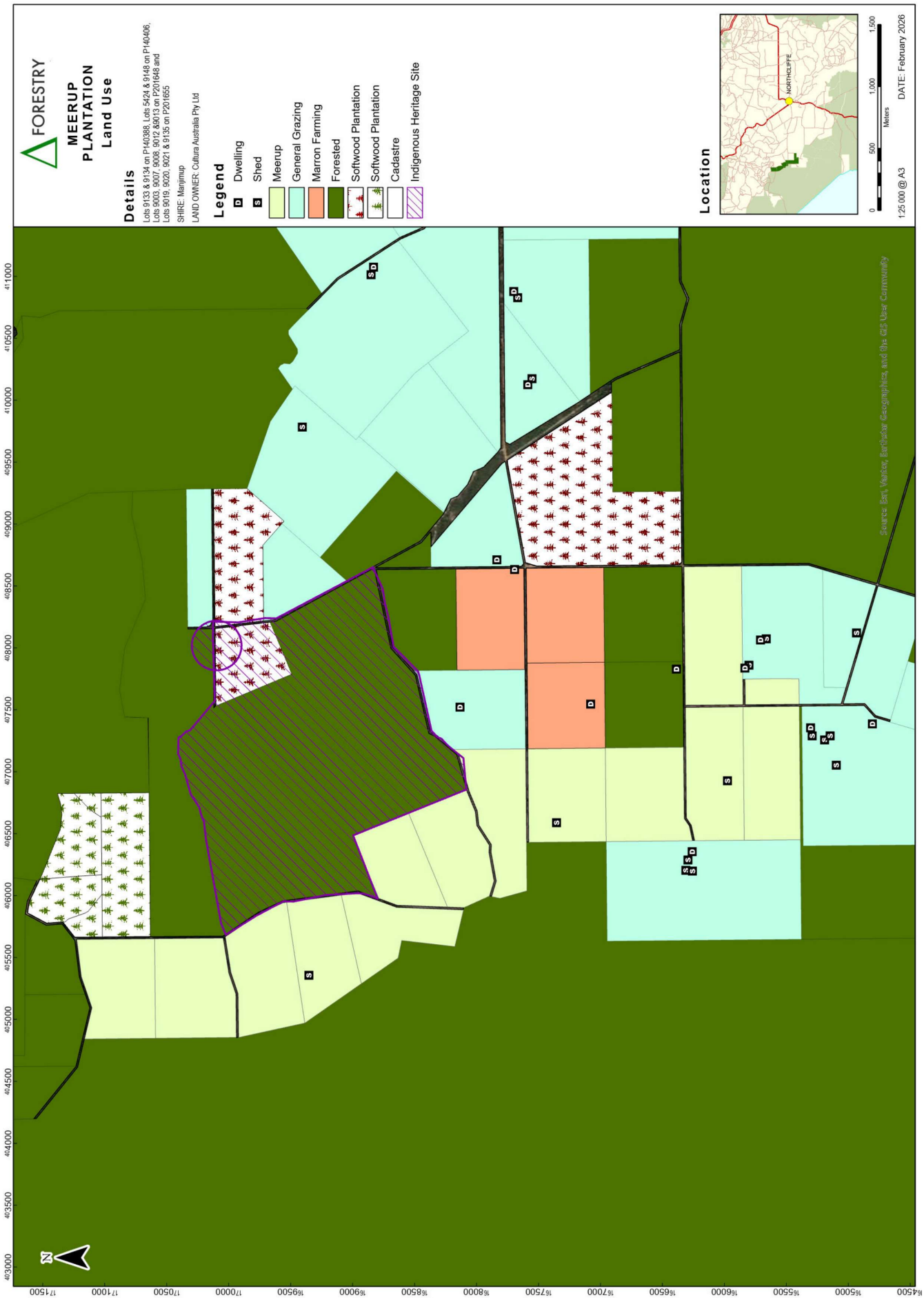
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MEERUP
PLANTATION
Land Use
Details
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SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
Legend
Dwelling
Shed
Meerup
General Grazing
Marron Farming
Forested
Softwood Plantation
Softwood Plantation
Cadastre
Indigenous Heritage Site
Location
NORTHCLIFFE
0
500
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Meters
1:25 000 @ A3
DATE: February 2026
Source: Esri, Vantor, Earthstar Geographics, and the GIS User Community
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4/11000
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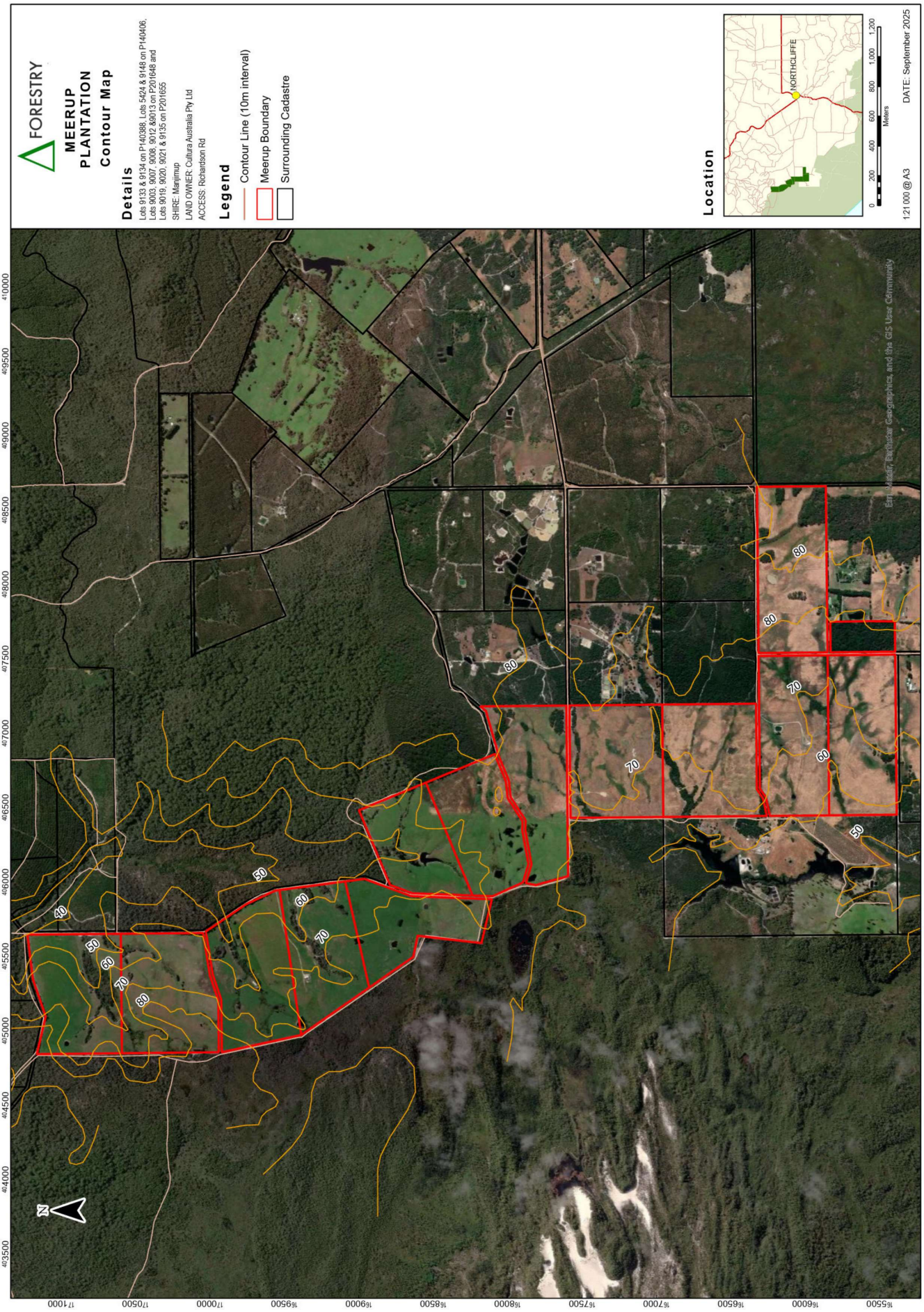
FORESTRY
MEERUP PLANTATION
Contour Map
Details
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SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
ACCESS: Richardson Rd
Legend
Contour Line (10m interval)
Meerup Boundary
Surrounding Cadastre
Location
NORTHCLIFFE
0 200 400 600 800 1,000 1,200
Meters
1:21 000 @ A3
DATE: September 2025
Esri, Maxar, Earthstar Geographics, and the GIS User Community
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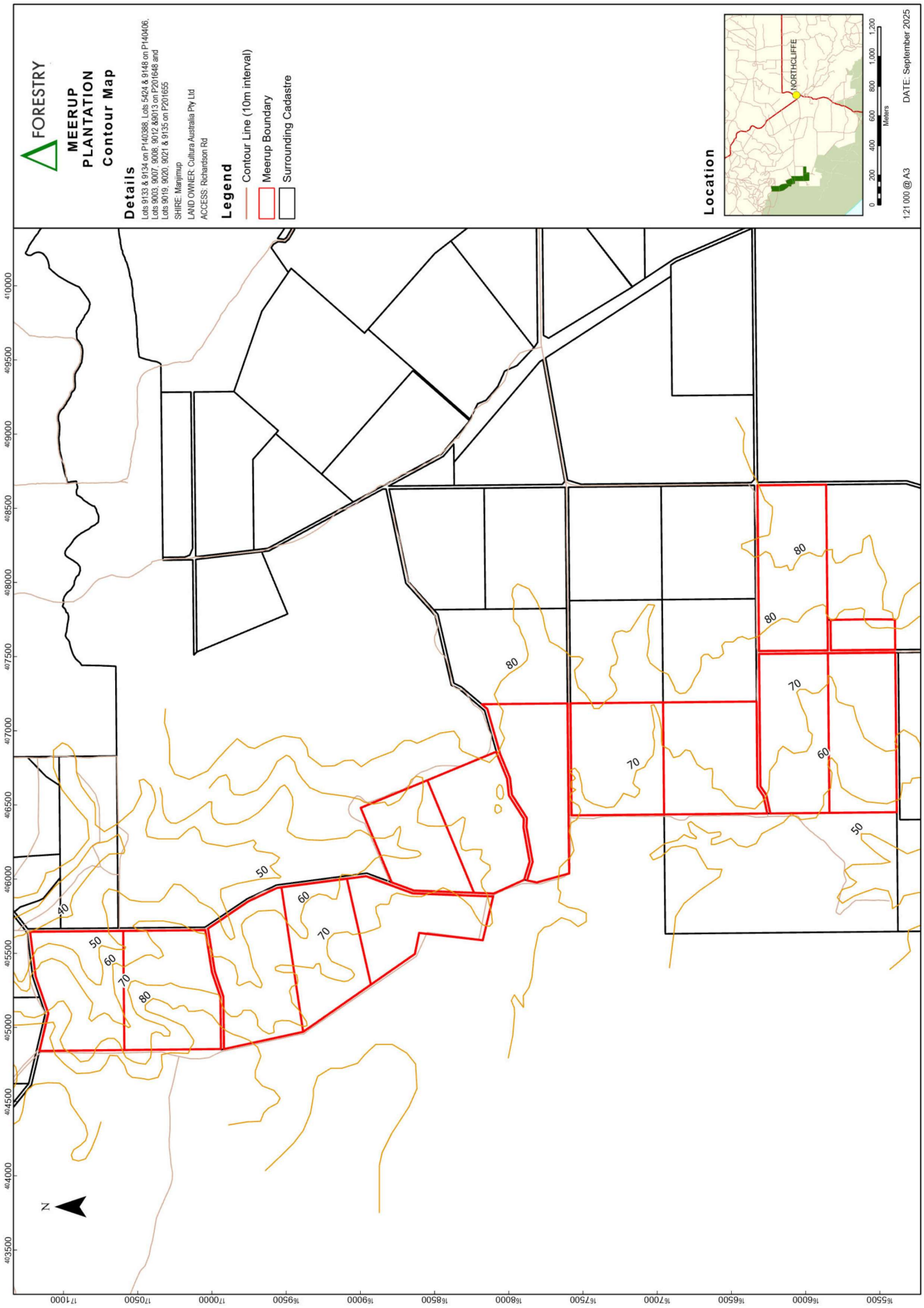
FORESTRY
MEERUP
PLANTATION
Contour Map
Details
Lots 9133 & 9134 on P140388, Lots 5424 & 9148 on P140406, Lots 9003, 9007, 9008, 9012 &9013 on P201648 and Lots 9019, 9020, 9021 & 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
ACCESS: Richardson Rd
Legend
Contour Line (10m interval)
Meerup Boundary
Surrounding Cadastre
Location
NORTHCLIFFE
0 200 400 600 800 1,000 1,200
Meters
1:21 000 @ A3
DATE: September 2025
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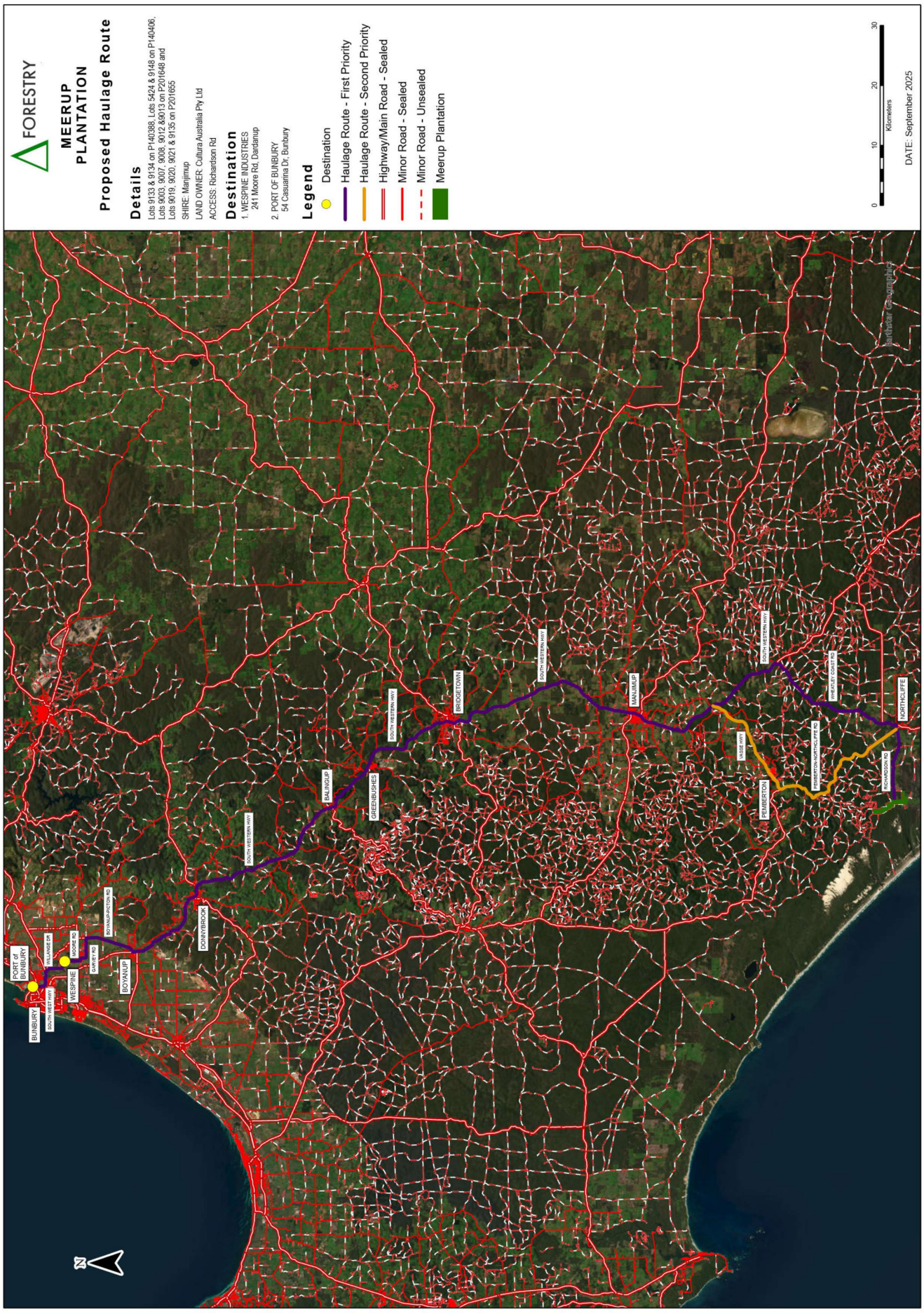
FORESTRY
MEERUP PLANTATION
Proposed Haulage Route
Details
Lots 9133 & 9134 on P140388, Lots 5424 & 9148 on P140406, Lots 9003, 9007, 9008, 9012 &9013 on P201648 and Lots 9019, 9020, 9021 & 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
ACCESS: Richardson Rd
Destination
1. WESPINE INDUSTRIES 241 Moore Rd, Dardanup
2. PORT OF BUNBURY 54 Casuarina Dr, Bunbury
Legend
Destination
Haulage Route - First Priority
Haulage Route - Second Priority
Highway/Main Road - Sealed
Minor Road - Sealed
Minor Road - Unsealed
Meerup Plantation
0
10
20
30
Kilometers
DATE: September 2025
PORT of BUNBURY
BUNBURY
SOUTH WESTERN HWY
WESPINE
MOORE RD
DARET RD
BOYANUP
DONNYBROOK
BALINGUP
GREENBUSHES
BRIDGETOWN
MANJIMUP
NORTHCLIFFE
PEMBERTON
N

Aboriginal Cultural Heritage Inquiry System

List of Aboriginal Cultural Heritage (ACH) Register

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Search Criteria

Aboriginal Cultural Heritage (ACH) Register ID 17297

Disclaimer

Aboriginal heritage holds significant value to Aboriginal people for their social, spiritual, historical, scientific, or aesthetic importance within Aboriginal traditions, and provides an essential link for Aboriginal people to their past, present and future. In Western Australia Aboriginal heritage is protected under the *Aboriginal Heritage Act 1972*.

All Aboriginal cultural heritage in Western Australia is protected, whether or not the ACH has been reported or exists on the Register.

The information provided is made available in good faith and is predominately based on the information provided to the Department of Planning, Lands and Heritage by third parties. The information is provided solely on the basis that readers will be responsible for making their own assessment as to the accuracy of the information. If you find any errors or omissions in our records, including our maps, it would be appreciated if you provide the details to the Department via https://achknowledge.dplh.wa.gov.au/ach-enquiry-form and we will make every effort to rectify it as soon as possible.

South West Settlement ILUA Disclaimer

Your heritage enquiry is on land **within or adjacent to** the following Indigenous Land Use Agreement(s): South West Boojarah #2 Indigenous Land Use Agreement.

On 8 June 2015, six identical Indigenous Land Use Agreements (ILUAs) were executed across the South West by the Western Australian Government and, respectively, the Yued, Whadjuk People, Gnaala Karla Booja, Ballardong People, South West Boojarah #2 and Wagyl Kaip & Southern Noongar groups, and the South West Aboriginal Land and Sea Council (SWALSC).

The ILUAs bind the parties (including 'the State', which encompasses all State Government Departments and certain State Government agencies) to enter into a Noongar Standard Heritage Agreement (NSHA) when conducting Aboriginal Heritage Surveys in the ILUA areas, unless they have an existing heritage agreement. It is also intended that other State agencies and instrumentalities enter into the NSHA when conducting Aboriginal Heritage Surveys in the ILUA areas. It is recommended a NSHA is entered into, and an 'Activity Notice' issued under the NSHA, if there is a risk that an activity will 'impact' (i.e. by excavating, damaging, destroying or altering in any way) an Aboriginal heritage site. The Aboriginal Heritage Due Diligence Guidelines, which are referenced by the NSHA, provide guidance on how to assess the potential risk to Aboriginal heritage.

Likewise, from 8 June 2015 the Department of Energy, Mines, Industry Regulation and Safety (DEMIRS) in granting Mineral, Petroleum and related Access Authority tenures within the South West Settlement ILUA areas, will place a condition on these tenures requiring a heritage agreement or a NSHA before any rights can be exercised.

If you are a State Government Department, Agency or Instrumentality, or have a heritage condition placed on your mineral or petroleum title by DEMIRS, you should seek advice as to the requirement to use the NSHA for your proposed activity. The full ILUA documents, maps of the ILUA areas and the NSHA template can be found at https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/south-west-native-title-settlement.

Further advice can also be sought from the Department of Planning, Lands and Heritage via https://achknowledge.dplh.wa.gov.au/ach-enquiry-form.

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Terminology

ID: ACH on the Register is assigned a unique ID by the Department of Planning, Lands and Heritage using the format: ACH-00000001. For ACH on the former Register the ID numbers remain unchanged and use the new format. For example the ACH ID of the place Swan River was previously '3536' and is now 'ACH-00003536'.

Access and Restrictions:

- **Boundary Reliable (Yes/No):** Indicates whether to the best knowledge of the Department, the location and extent of the ACH boundary is considered reliable.
- **Boundary Restricted = No:** Represents the actual location of the ACH as understood by the Department..
- **Boundary Restricted = Yes:** To preserve confidentiality the exact location and extent of the place is not displayed on the map. However, the shaded region (generally with an area of at least 4km²) provides a general indication of where the ACH is located. If you are a landowner and wish to find out more about the exact location of the place, please contact the Department of Planning, Lands and Heritage.
- **Culturally Sensitive = No:** Availability of information that the Department of Planning, Lands and Heritage holds in relation to the ACH is not restricted in any way.
- **Culturally Sensitive = Yes:** Some of the information that the Department of Planning, Lands and Heritage holds in relation to the ACH is restricted if it is considered culturally sensitive information. This information will only be made available if the Department of Planning, Lands and Heritage receives written approval from the people who provided the information. To request access please contact via https://achknowledge.dplh.wa.gov.au/ach-enquiry-form.
- **Culturally Sensitive Nature:**
  - **No Gender / Initiation Restrictions:** *Anyone* can view the information.
  - **Men only:** Only *males* can view restricted information.
  - **Women only:** Only *females* can view restricted information.

Status:

- **Register:** Aboriginal cultural heritage places that are assessed as meeting Section 5 of the *Aboriginal Heritage Act 1972*.
- **Lodged:** Information which has been received in relation to an Aboriginal cultural heritage place, but is yet to be assessed under Section 5 of the *Aboriginal Heritage Act 1972.*
- **Historic:** Aboriginal heritage places assessed as not meeting the criteria of Section 5 of the *Aboriginal Heritage Act 1972.* Includes places that no longer exist as a result of land use activities with existing approvals.

Place Type: The type of Aboriginal cultural heritage place. For example an artefact scatter place or engravings place.
Legacy ID: This is the former unique number that the former Department of Aboriginal Sites assigned to the place.

Coordinates

Map coordinates are based on the GDA 2020 Datum.

Basemap Copyright

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Satellite, Hybrid, Road basemap sources: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, HERE, DeLorme, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community.

Topographic basemap sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community.

Aboriginal Cultural Heritage Inquiry System

List of Aboriginal Cultural Heritage (ACH) Register

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ID	Name	Boundary Restricted	Boundary Reliable	Culturally Sensitive	Culturally Sensitive Nature	Status	Place Type	Knowledge Holders	Legacy ID
17297	DOMBAKUP ARCHAEOLOGICAL SITES	No	Yes	No	No Gender / Initiation Restrictions	Register	Sub surface cultural material; Artefacts / Scatter	*Registered Knowledge Holder names available from DPLH	

Department of **Planning, Lands and Heritage**

GOVERNMENT OF WESTERN AUSTRALIA

Aboriginal Cultural Heritage Inquiry System

Map of Aboriginal Cultural Heritage (ACH) Register

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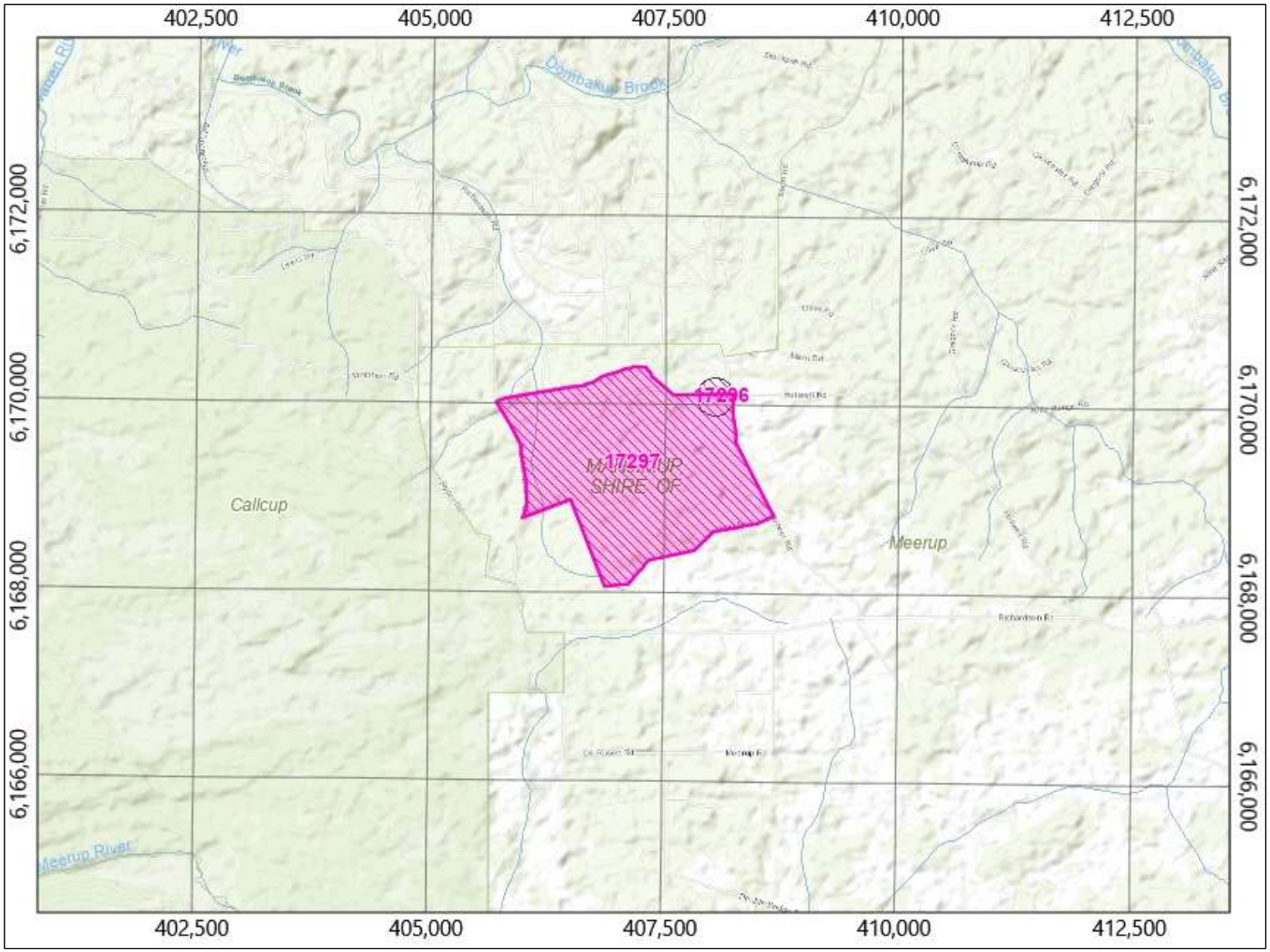

Legend

- Aboriginal Cultural Heritage (ACH) Register
- Aboriginal Community
  - *Permanent*
  - *Seasonal*
  - *Town Based*
- Town
- Road
- River
- Local Government Authority

2.47 kilometres

Map Scale 1 : 74,700

MGA Zone 50 (GDA2020)

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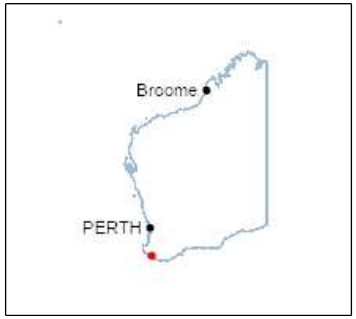
Mining Tenement, Petroleum Application, Petroleum Title boundary data copyright © the State of Western Australia (Department of Mines, Industry Regulation and Safety).



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Map created: 15/10/2025 10:29:28 AM by: GIS_NET_USER

Identifier: 1054606

FORESTRY

FIRE MANAGEMENT PLAN

1. DETAILS

Fire Management Plan Details			
Plantation:	Meerup		
Address	De Russet, Richardson and Meerup Roads		
Locality:	Meerup	Nearest town (distance):	Northcliffe (13km)
Species:	*Pinus radiata*	Area:	445 ha
Fire Weather District:	Southern Forests		
Local Government Authority:	Shire of Manjimup		
Local Fire Brigade:	Northcliffe		

Owner's Details			
Name:	Cultura Australia Pty Ltd		
Primary Contact Number:	0493 166 159		
Email:	b.donaldson@greshamhouse.com		
Address:	East 13, Federal Mills Park, 33 Mackey Street, North Geelong		
Postcode:	3215	Country:	Australia

Forest Manager's Details			
Organisation:	Delta Forestry Pty Ltd		
24 Hour Contact Number:	08 9778 9995		
Email:	admin@deltaforestry.com.au		
Address:	33 Headstay Cove, Geographe		
Postcode:	6280	Country:	Australia

Author's Details	
Name:	Glen Samsa
Title	Managing Director
Mobile Number:	0427 126 164
Email:	gsamsa@deltaforestry.com.au

2. PREAMBLE

The Meerup property, is subject to a conditional purchase agreement between the current proprietor and Cultura Australia Pty Ltd, to be managed by Delta Forestry. The Purchase Agreement is conditional upon obtaining development approval for

the establishment of a *Pinus radiata* plantation on the property. This fire management plan (**Plan**) is provided in support of this, along with the separate Forest Management Plan.

The farm has been planned by experienced foresters and with specific regard to the Code of Practice for Timber Plantations in WA (**Code**) which sets out goals and guidelines for good plantation management, and particularly the Department of Fire and Emergency Services (**DFES**) Guidelines for Plantation Fire Protection (**Guidelines**). The Guidelines establish industry best practice fire risk management protocol for Tree Farms in WA.

3. GUIDELINES FOR PLANTATION FIRE PROTECTION COMPLIANCE[1]

Criteria	Check
Landowner and/or occupier information such as identification of the plantation company and all relevant contact details, including 24 hour fire contact phone number:	Complies (refer Section 1, & 13).
A firefighting equipment register and details of any cooperative arrangements:	Complies (refer Section 15).
Plantation species, area, layout including compartment size:	Complies (Section 10).
Fire protection measures such as: • Fire detection and reporting mechanisms. • Initial response and attack of fires, including resource dispatch and communication with relevant authorities. • Identification of potential ignition sources. • Access in and around the plantation. • Access roads in and around the plantation. • Access roads must be clearly signed. • Methods of firebreak maintenance. • Measures to protect services (e.g., power lines and gas pipelines. • Water supplies and approximate capacities of these supplies. • Surrounding vegetation type, age since last burn and the site is being effectively managed, if available. • Sites fire history, where available.	Complies. (refer Sections 7, 8, 9, 11, 13, 14, 16, 17, 18, 19, 20, 21, 24, & 26).

[1] Department of Fire and Emergency Services Guidelines for Plantation Fire Protection 2011.

• Harvesting procedures and other measures used to reduce hazards (e.g., slashing and thinning programs). • Fuel reduction program, if applicable, including herbicide weed control and controlled grazing.	
Surrounding local features including: • Existing plantations. • Proximity to towns/settlements. • Remnant vegetation. • Significant values relevant to site.	Complies (refer Section 1, 8, 9, & 11).
Provision of a map at a suitable scale: • Plantation maps must be provided to local government and to DFES, and provide additional maps if requested by DFES or the local government. • These maps are to held in suitable containers and sign posted at the main property entrances or other local government approved locations for use by personnel attending a fire. • Plantations managers must check and update these maps annually to ensure their quality and accuracy, dates on the maps may assist with this.	Complies (refer Appendices).
Fire management maps will include: • Compartment boundaries and size. • Water supplies including irrigation channels and dams. • Emergency access/egress (fire breaks). • Structures houses, sheds etc. • Significant features e.g., creek crossings, dead end access tracks, areas of remnant vegetation.	Complies (refer Appendices).
Standardised map legends are to be applied across the plantation industry.	Does not comply. Industry standard has not been developed.

4. PURPOSE

The purpose of this Plan is to provide a high-level outline of the response and protection measures to be implemented at the property over the life of the plantation (20+ years). The Plan is prepared in accordance with the Code and Guidelines to minimise fire risk and identify appropriate fire strategies and responses for the protection of human life and local community assets as well as plantation assets.

This Plan will inform the preparation of annual fire management plans (**Annual Plans**) which will set out in further detail fire management strategies applicable year on year, responding and adapting to account of the plantation's growth stage, planned operational activities, changing weather and land use considerations, and will include up to date contact details and water supply information. The Annual Plans will not be inconsistent with this Plan and will be provided to the Shire of Manjimup when requested.

5. SCOPE

The Owner and Forest Manager are obligated under the *Bush Fires Act 1954* to, upon becoming aware of a bushfire, take all possible measures to extinguish the fire. The Plan has been developed in accordance with the Code and Guidelines. The Plan is specific to the property and surrounding areas. The scope of this Plan and the Annual Plans shall include but is not limited to fire risk management, plantation design and access, fuel and firebreak management, fire identification and fire response, water resources and availability, firefighting resources and availability, stakeholder communication, emergency contacts, and cooperative fire management measures.

6. PROPERTY DESCRIPTION

Particulars	
Title Information:	DP140406 5424, DP140406 9148, DP140388 9133, DP140388 9134, DP201655 9135, DP201655 9021, DP201655 9020, DP201655 9019, DP201648 9013, DP201648 9012, DP201648 9008, DP201648 9007, DP201648 9003
Planning Scheme:	Shire of Manjimup Scheme No. 4
Planning Zone:	General Agriculture
Planning Overlays:	Bushfire Prone
Existing Land Use:	Grazing livestock
Land Units:	Blackwater subsystem, Blackwater podsols phase, Hawk subsystem, Wheatley subsystem, Cleave subsystem
Topography:	Flat (0-5%) (See Attachment 1 – Topographical Information)
Soil Types:	Podsols, humus podsols, Sandy/loamy gravels and sandy/loamy duplexes, red/orange earths

7. ACCESS DECRIPTION

The Meerup property is situated approximately 13 kilometres west of the Northcliffe townsite and is accessed via Richardson Road. (See Attachment 2).

Main Access

The main access point is via Richardson Road to the property access gate. Travel distance along Richardson Road is approximately 9 kilometres on a sealed road, followed by 4 kilometres of travel on a formed gravel road. The Plan includes firebreak widths along Richardson Road of 25 m (to the north) and 15 m (to the south) to facilitate ingress and egress on the Main Access route.

Secondary Access

The secondary access point is via Richardson Road, Meerup Road, and De Russet Road to the property access gates. Travel distance along Richardson Road is approximately 9 kilometres on a sealed road, followed by 2 kilometres of travel on a formed gravel road. Travel distance along Meerup Road is approximately 2.4 kilometres on a formed gravel road. Travel distance along De Rusett Road is

approximately 0.4 kilometres on a formed gravel road. The Plan includes firebreak widths along De Russet Road of 15 m (to the north) and 25 m (to the south) to facilitate ingress and egress on the Secondary Access route.

Internal Access

The plantation is well serviced by an internal road network and firebreak systems (See Attachment 3 - Roads and Firebreaks) that has been strategically incorporated into the landscape to reduce navigation uncertainty, provide ease of access for light vehicles and heavy fire equipment. All emergency ingress and egress roads will exceed the minimum 15 tonne load limit requirement during the restricted and prohibited burning periods.

Where a firebreak crosses a gully or stream and a new crossing is required to be established (or an existing crossing requires repair or alteration), non-combustible piping and/or hard surfacing material will be applied to the crossover point to ensure these areas are trafficable during the restricted and prohibited burning periods. Crossings will be compliant with minimum 15 tonne load limit.

Emergency ingress and egress roads and tracks are shown on the Plan maps and direct internal plantation traffic to designated Access Gateways on Richardson and De Russet Road (See Attachment 4 - Emergency Access and Egress Roads and Tracks).

All internal fencing will be removed as part of the plantation development to allow for unimpeded fire-fighting access. External boundary fencing will be maintained for security purposes.

8. PLANTATION SPECIES AND DESIGN

The plantation will be established to *P. radiata* (softwood pine) at 1,250 stems per hectare. The site will be prepared using two different establishment methods. These being:

- Rip and mounding
- Ripping only

Both establishment methods will be at 4 metre intervals and the spacing of tree seedlings will be at approximately 2.0 metres along the rows to achieve a 1,250 stems per hectare standing stocking level (refer Attachment 5 – Plantation Design Plan).

Access within the confines of the planted compartment area will be limited by the establishment method. The very nature of rip/mounding creates barriers for fire appliance vehicles traversing internally through the compartment. In a fire event, Fire Controllers should be made aware of the rip/mounding impediments and use nominated firebreak accessways as primary traffic ways through and around the plantation area.

Plantation setbacks are designed to minimise the risk of any adverse bushfire impact to surrounding land uses and conversely protect the plantation from external risk factors. In determining the setbacks in this Plan, consideration has been given to the risk of bushfire from internal and external sources of ignition including the Department of Biodiversity, Conservation and Attraction's (**DBCA**) managed crown land and state forest.

Plantation Design Setbacks	
Public Roads:	15 m minimum
Title Boundary:	15 m minimum
Compartment Boundary:	6 m
Remnant Vegetation:	6 m minimum[2]
Waterways:	6 m minimum[3]
Dwellings:	100 m
Buildings:	50 m
Powerlines:	20 m minimum

Biodiversity and Conservation Values

There are several degraded watercourses and drainage depressions running through the property, isolated stands of medium karri, marri, jarrah and peppermint forest in various states of condition, and degraded wetlands. These

[2] Measured from drip line.
[3] Measured from top of bank.

areas can be managed for their conservation and biodiversity values with the exclusion of grazing animals and potential of reintroduction of controlled burning to stimulate recruitment and germination of native species. Appropriate plantation design and fire management will enhance the biodiversity and conservation values of the property.

Management plans, risk assessments and operating procedures will include management controls to minimise the risk of adverse impacts to native flora and fauna in adjacent remnant vegetation within the property and native vegetation on or in adjacent freehold property, reserves or vacant crown land. Operational plans will consider the potential offsite impacts of machinery, weeds, chemicals, fertiliser, and disease including dieback.

Biodiversity and Conservation Features	
Vegetation Types:	Medium to tall karri, marri and jarrah forests and coastal heathland
Threatened Species[4] (CR[5],VU[6],EN[7]):	Mud Minnow, Black-stripe Minnow, Balston's Pygmy Perch, Carter's Freshwater Mussel, Quokka, Western Ring-tail Possum, Glossy-leaved Spider Orchid, Forest Red-tailed Black Cockatoo, Carnaby's Cockatoo, Baudin's Cockatoo
TEC[8]:	Nil
Vegetation Condition:	Good to poor

9. STAKEHOLDERS, LAND USE AND FIRE HISTORY

Neighbouring stakeholders are listed below. Delta Forestry maintains a database of neighbours which will be used for the communication and management of sensitive operations (e.g., fire, spraying, vermin control, harvesting). For privacy reasons, names and contact details of private residences have been omitted. There has been one recent wildfire incident in the past decade where a wildfire impacted the northern boundary of the property in December 2023 and originated from a private property on Tattenham Road. Prescribed burning has been

[4] May or may not be found on or near the property (5km radius from property).
[5] Critical.
[6] Vulnerable.
[7] Endangered.
[8] Threatened ecological community.

undertaken in the DBCA managed reserves surrounding the proposed plantation as recently as 2017.

Stakeholders			
Property identification	Contact	Land use	Last Fire
1154 Richardson Road		Mixed	1973 (WF[9])
1153 Richardson Road		Mixed	1973 (WF)
206 Meerup Road		Mixed	1973 (WF)
124 Meerup Road		Mixed	2004 (WF)
287 Meerup Road		Grazing	1961 (WF)
110 De Russett Road		Mixed	1980 (WF)
330 Meerup Road		Mixed	1973 (WF)
Reserve 36996	DBCA Donnelly District 08 9776 1207	Forest	2017 (PB[10])
Reserve 47878	DBCA Donnelly District 08 9776 1207	Forest and plantation	2023 (WF)
Reserve 47665	DBCA Donnelly District 08 9776 1207	Forest	2015 (WF)
State Forest	DBCA Donnelly District 08 9776 1207	Forest and plantation	2023 (WF)

10. FOREST DESCRIPTION

Forest Area Statement (ha)	
Plantation:	445
Native Vegetation:	50
Buffers and Water Courses:	30
Firebreaks and Tracks:	66
Dams:	4
Total:	**595**

[9] Wildfire.
[10] Prescribed burn.

11. SURROUNDING FEATURES

A summary of surrounding features and land uses is described below (also refer Attachment 6 - Land Use).

Direction	Feature
South	Adjoining – Grassed pastures Beyond – Native forest vegetation types
West	Adjoining – Native forest vegetation types Beyond – Native forest vegetation types
South West	Adjoining - Primarily grassed pastures including some marron ponds and orchard style plantings Beyond - Native forest vegetation types
North	Adjoining-Native forest vegetation types Beyond – Native forest vegetation types
East	Adjoining - Native forest vegetation types and plantation Beyond – Native forest vegetation types
South East	Adjoining – Small native forest vegetation types, grassed lots and marron ponds Beyond – Native vegetation, plantation and larger rural grassed lots

12. RISK TO WIDER COMMUNITY

The level of risk to the wider community associated with the plantation use is no greater than that associated with current surrounding land uses. The general Meerup agricultural area is isolated with land parcels surrounded by plantation and native forest and coastal heathland. The fire risk levels associated with the surrounding land context are recognised by the local community and land management agencies.

For areas immediately adjoining the plantation, risk will be managed through hazard identification and compliance with relevant obligations and regulatory controls. Plantation areas will be appropriately set back by 100 metres from surrounding property dwellings. Plantation areas will also be setback by a 15-25 metre external firebreak network around all lot boundaries strategically splitting the property into five distinct blocks.

Select firebreaks along Richardson, De Russett and Meerup roads have been increased to 25 m for emergency access and egress. The southern portion of the property will have 20 m (either side) powerline setbacks which will serve as strategic firebreaks running east-west and north-south.

13. FIRE CONTACT INFORMATION

Key Contact Information	
Fire Emergency:	000
Delta Forestry (24 hr)	08 9778 9995

Entity	Name	Contact number
DFES	Lower South West	(08) 9771 6800
DFES Duty Officer		1800 512 111
Shire Fire Duty Officer		0427 913 252
CBFCO	Remo Pessotto	0427 270 714
DCBFCO	Brad Wren	0427 959 431
Northcliffe FCO	Peter Russell	08 9776 7148
Northcliffe FCO	Len Dickson	08 9776 7071
DBCA Donnelly		08 9776 1207
Shire of Manjimup		08 9771 7777
Shire of Manjimup CESM	Todd Ridley	08 9771 7732
WAPOL		000

14. FIRE DETECTION AND INITIAL RESPONSE

Protecting the plantation from fire is critical given *P. radiata* is not tolerant of severe fire. Annual Plans will be prepared detailing the fire control activities within plantation for that period ensuring activities undertaken will comply with:

- The Guidelines;
- Shire of Manjimup Firebreak and Fuel Hazard Reduction Notice; and
- The Code.

Annual Plans will include up to date information about the plantation and will consider and respond to the fire risk and management for that particular year, taking into account (amongst other things) the plantation's growth stage and planned operational activities, changing weather and land use factors, and water supply and capacities.

The Forest Manager will attend and respond to the control of any fire on the property. Fire events within the plantation area are likely to be detected by DBCA aerial fire surveillance, neighbouring landowners, Delta Forestry surveillance patrols, and members of the public passing by the property. Delta Forestry also monitors, and responds to, the Bureau of Meteorology, Digital Earth Australia Hotspots and Emergency WA Warnings and Incidents for fire weather, lightning, and fire activity.

Plantation GIS data sets will be supplied to DFES and DBCA for inclusion in emergency service directories and for fire co-ordination centres. Maps and our overarching annual fire management plan will be provided to local government when requested. In addition, plantation signposting will have relevant fire contact information and location details for efficient fire notifications.

In the event of a wildfire within the plantation area, the following initial response and suppression methods will be considered by the Forest Manager along with fire suppression priorities. Noting that as time progresses the fire may come under the control of the Shire of Manjimup, DFES or DBCA. The Forest Manager will provide support to control agencies including access to heavy plant and equipment.

Fire Response Matrix		
Fire danger index	Suppression type	Management unit
No Rating:	Direct attack on head fire and flank fire – earthmoving machine	Small fire area confined within a compartment cell
Moderate:	Flank fire attack – earthmoving machine and request aerial water bombing assistance	Fire area confined to a single compartment cell
High:	Tail fire suppression – earthmoving machine and request aerial water bombing assistance	Fire area confined to multiple compartment cells or perimeter breaks
Extreme or Catastrophic:	Request for aerial water bombing and machine assisted suppression	Fire area confined to low fuel areas within or outside the plantation area

Should a plantation fire occur on the property, the Forest Manager or contractor will respond to suppress the fire on behalf of the Owner and will be responsible for

mop up and ongoing monitoring within the property boundaries once the wildfire has been brought under control and running fire is contained with mineral earth firebreaks. The Owner contributes to the Emergency Service Levy as a rate payer and, the Forest Manager and the Owner provide financial and resource support to local brigades.

15. FIRE FIGHTING RESOURCES AND REGISTER

The Forest Manager will have the following resources available to respond to fire on the plantation. The Delta Forestry owned 4x4 Fast Attack units are mobile units located within the Southern Forests and Blackwood Fire Districts during the normal working hours or after-hours during surveillance and monitoring operations. Furthermore, during the restricted and prohibited burning period all forest operations occurring on the property are required to have appropriate fire-fighting apparatuses located on the property in the event of fire.

The Forest Manager is a member of Forest Industries Federation of Western Australia (**FIFWA**) and has co-operative fire management agreements with other forest managers providing access to additional light and heavy vehicles fitted with fire-fighting apparatus as indicated in the table below.

Delta Forestry is committed to donating a trailer fitted with a fast fill and standpipe for local brigade use.

Resource	Manager	Location
500 L 4x4 Fast-Attack	Delta Forestry	Manjimup
400 L 4x4 Fast-Attack	Delta Forestry	Dardanup
500 L 4x4 Fast-Attack	Delta Forestry	Glenoran
3000 L Heavy-Duty	Delta Forestry	Glenoran
400 L 4x4 Fast-Attack	Ents Forestry	Bunbury
400 L 4x4 Fast-Attack	Ents Forestry	Bunbury
2,700 L Heavy-Duty	Ents Forestry	Bunbury
400 L 4x4 Fast-Attack	Ents Forestry	Collie
400 L 4x4 Fast-Attack	Ents Forestry	Collie
400 L 4x4 Fast-Attack	Ents Forestry	Collie
400 L 4x4 Fast-Attack	PF Olsen	Bridgetown
400 L 4x4 Fast-Attack	PF Olsen	Manjimup
400 L 4x4 Fast-Attack	PF Olsen	Chowerup
4,000 L Heavy-Duty	PF Olsen	Yornup
600 L 4x4 Fast-Attack	WAPRES	Bunbury
600 L 4x4 Fast-Attack	WAPRES	Manjimup
4,000 L Heavy-Duty	WAPRES	Bunbury
4,000 L Heavy-Duty	WAPRES	Bunbury
4,000 L Heavy-Duty	WAPRES	Manjimup
400 L 4x4 Fast-Attack	BFE	Bunbury
400 L 4x4 Fast-Attack	BFE	Bunbury
400 L 4x4 Fast-Attack	BFE	Bunbury
2,700 L Heavy-Duty	BFE	Bunbury
400 L 4x4 Fast-Attack	Wespine	Bunbury
600 L Trailer Unit	Wespine	Bunbury

The Forest Manager will review its resourcing requirements from time to time and may engage the services of third-party providers to increase the number and availability of directly controlled resources during the fire season. Resourcing requirements year on year will be detailed in our Annual Plan.

16. FIRE REPONSE

Response times are not expected to exceed 60-minutes from the closest available static resource at the Delta Forestry depot in Glenoran to the property. The Forest

Manager has a mobile fleet of 4x4 Fast-Attack units located throughout the Southern Forests and Blackwood Fire Districts on any given day depending on forest management activities, surveillance and monitoring operations. Depending on availability and location, these units will be deployed to the property and may decrease response times.

During the restricted and prohibited burning season all personnel involved in forest operations (e.g., contractors and visitors) on the plantation will have appropriate fire-fighting apparatuses on site (i.e., fire extinguishers, 4x4 Fast-Attack or Heavy-Duty) and can respond immediately to any fire.

17. FIREBREAK AND FUEL MANAGEMENT

Firebreaks will be inspected annually and maintained in a trafficable condition cleared of all flammable material in line with the annual Shire of Manjimup Firebreak and Fuel Hazard Reduction Notice. Firebreaks at a minimum shall have a clearance of 15 metres in width for standard external breaks, 25 metres in width for selected external breaks and 6 metres in width internal breaks and 6 metres in vertical height, allowing the safe passing of fire-fighting appliances. As detailed in the Forest Management Plan, firebreaks will be maintained by either herbicide application preceding the onset of the fire season and/or firebreak grading to remove flammable material.

Annual grass inspections will be carried out prior to the commencement of the Restricted Fire Season to ascertain whether controls are needed to reduce potential fire spread risk. As the plantation achieves tree canopy closure, grasses will be shaded out of the plantation area. Grasses will therefore predominately frequent areas outside of the tree crop area along firebreaks and within non plant areas where they are able to be managed effectively using herbicides and/or mechanical treatments.

Building setbacks will be observed for outbuildings. There is no dwelling on the Meerup property. However, a powerline runs east to west across Lots 9003 and 9008 with separate take-offs to the south across Lots 9007, 9008 and 9003. A setback of 20 metres either side of the powerline in accordance with the Guidelines will be installed as part of the plantation establishment plan. The powerline

easement will be treated with herbicides or mechanical means to remove fuel loads and will serve as strategic firebreaks. Building setbacks will be implemented where neighbouring infrastructure is within proximity to cadastral boundaries. No flammable hydrocarbons are to be stored on the property.

18. FUEL REDUCTION CONSIDERATIONS

As detailed in the development application, the property has been recently grazed which has led to the decline in understorey native vegetation species and a structure change to predominately grasslands with mixed upper canopy forest types. By removing grazing animals, it is likely that there will be a return of some native understorey species within remnant native vegetation islands within the confines of the plantation. Remnant vegetation areas will be closely monitored and measured and should fuel load levels exceed 8 tonnes/hectare, appropriate fuel reduction measures will be implemented.

A risk assessment will be undertaken prior to any fuel reduction. The risk assessment will consider relevant legislation, the risk of fuel reduction (fire, mechanical, or chemical) causing damage/negative impacts to the plantation, native vegetation, conservation significant fauna, and coordination with adjacent landowners or agencies where required (e.g., DFES, DBCA, Main Roads). Fuel reduction will only be undertaken in accordance with all applicable legislation, associated regulations and local laws, and when the risks can be appropriately managed or controlled.

For example, fuel reduction in the form of prescribed burning will be considered, however, where prescribed burning is a "fire risk" (potential destruction or damage that would deem the plantation to be unmerchantable) to the plantation then herbicide treatments or mechanical fuel mitigation will be used as an alternative.

19. OTHER MEASURES TO REDUCE FUEL LOADS

Plantation firebreak edge trees will be assessed annually to determine whether there is limb intrusion into the firebreak accessway. Tree limbs encroaching into the firebreak will be pruned to maintain vertical height specifications as detailed in the Shire of Manjimup Firebreak and Fuel Hazard Reduction Notice.

Where a potential ignition point fire risk is identified, Fuel Reduced Buffers (**FRB's**) may be installed. FRB's may be in the form of:

- Low pruning pine trees at 5 years to 10 years of age to 2.1 metres in height to a depth of 20.0 metres from the plantation edge.
- Low pruning pine trees at 5 years to 10 years of age to 2.1 metres in height to a depth of 20.0 metres at road and firebreak intersections and internal strategic firebreaks.

20. POTENTIAL IGNITION SOURCES

Ignition Point	Likelihood	Controls
1. Within Plantation – normal operations	Unlikely	Access via firebreaks and roads only.
2. Within Plantation – harvest - powerline	Unlikely Possible	Implement harvest bans on high fire danger index. Harvest equipment fitted with suppression systems. One fire unit for each harvester onsite during operational hours. Powerline easements to be treated with herbicides or by mechanical means to limit fire spread in the event of a downed powerline or pole fire.
2. Roadside fire	Possible	Firebreaks well managed.
3. Neighbouring property activity or fire escape (including from lightning strike)	Possible	Firebreaks well managed. Consider fuel loads along connected forest corridors. Monitor weather. Participate in interagency prescribed burning activities in high fuel loads outside the plantation area on DBCA, local government or local government land tenures
4. Fire escape DBCA managed land (Forest, Reserves or National Park)	Possible	Be aware of fuel reduction burning in the general vicinity. Assist with prescribed burning where land unit adjoins property boundary.
6. Lightning Strike within plantation	Unlikely	Monitor weather. Strategic positioning of Plantation Management staff and contractors for fire monitoring.
7. Arson and illegal activities	Possible	Firebreaks well managed. Security, surveillance and monitoring. Liaison with government agencies, neighbours and local police.

Likelihood
Very Unlikely - Rare / not expected but remotely possible
Unlikely - Improbable but could happen / not expected
Possible - Could happen or plausible
Likely - Will probably happen / is likely to happen
Certain - 100% likely / almost 100% likely

21. WATER SUPPLIES

Water point location information is shown on the Attachment 3 (FMP) and identified by a "W" symbol contained within fine blue line work. The property has several water points strategically located across the land for the purpose of watering grazing animals. These water points have a combined estimated capacity of 16,000 kilolitres. The dam with an estimated capacity of 5,000 kilolitres located centrally on Lot 9021 (between fire compartments 10 and 11) is the primary water point. Signs and accessways from firebreaks or compartment boundaries will be installed to access these reliable water points for fire control purposes. The water point volume, access and egress will be monitored prior to and during each fire season. Reliable water points are to be marked on maps and by signage on the property. In the event water points become unreliable they will be removed from maps and not signed. The 100,000L tank attached to the shed on Lot 9134 will have a both 50 mm and 80 mm camlock fitting for fire-fighting purposes.

22. FIRE DANGER PERIODS

Alertness will be increased as required during bushfire season, particularly on extreme and catastrophic fire danger rating days. Our response to increased risk may include standby of additional fire suppression resources, fire detection patrols and stand down of contractors operating within the plantation area. The landowner, Forest Manager and contractors will comply with Total Fire Bans or Movement Bans. (See Attachment 7 – Fire Danger Rating Operation Restrictions).

23. FIRE MAPS

Fire management maps will be prepared and reviewed annually to reflect the current forest condition and the latest contact information. Fire maps will be made available to DFES, DBCA, FIFWA Fire Co- operative Group through map revisions

and GIS sharing and local volunteer fire brigades. Fire maps will also be held at the property's main entrance point in red coloured waterproof fire tubes at the property access points.

24. SIGNPOSTING

Plantation management signage will be placed at plantation entry points and will provide relevant plantation details and contact numbers for fire control purposes. Reliable water points will also be signposted from major access routes. Dead ends will also be signed. All signage will be updated as required.

25. FIRE FIGHTING TRAINING

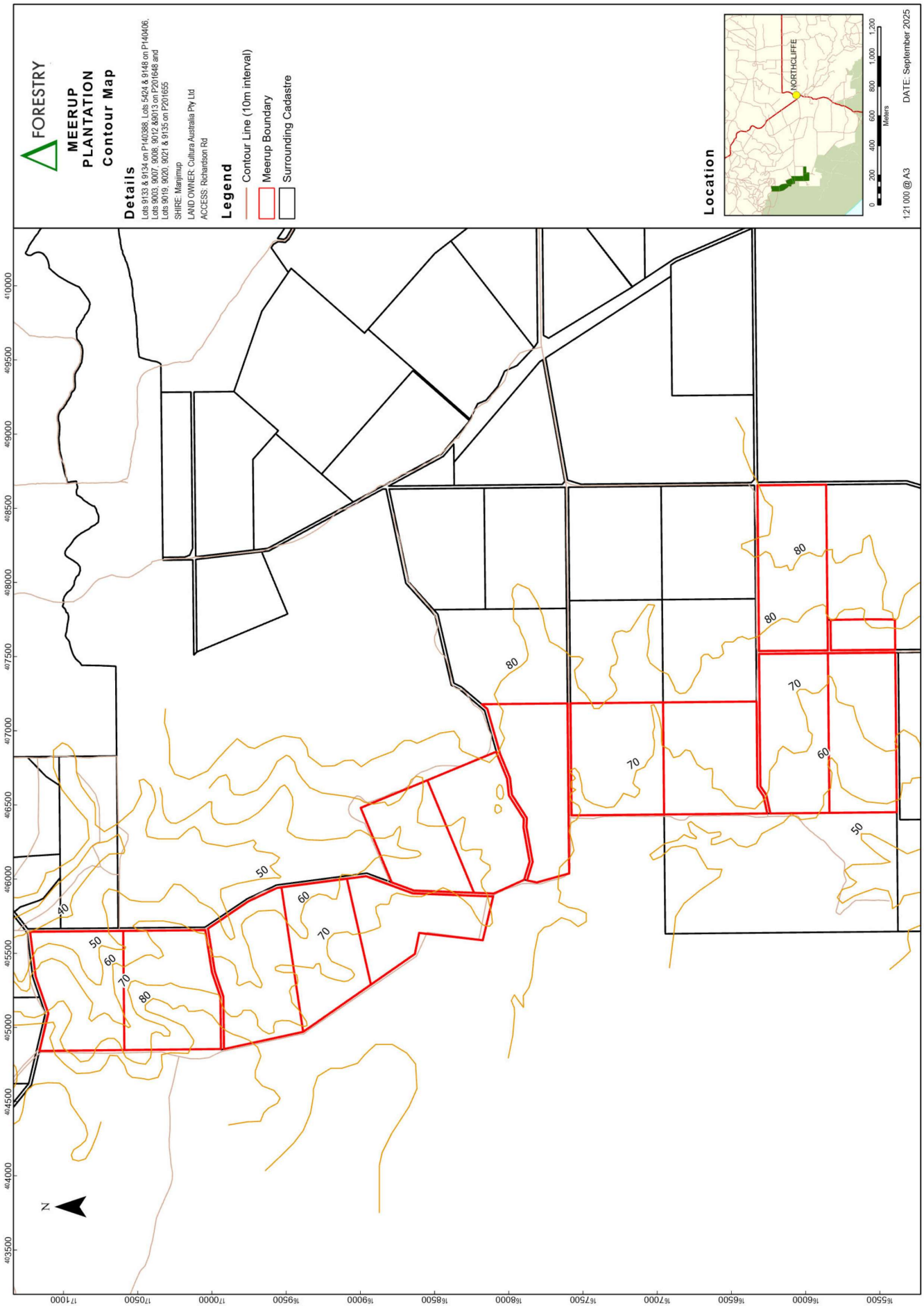
The Forest Manager, operational field staff and contractors that may undertake fire control activities will have attained a Basic Fire Fighter training level or better.

26. HARVEST

The intent is to deploy a cut-to-length harvest system to produce logs for delivery to local and export markets. Prior to any harvest operations a harvest management plan will be developed for endorsement by the local government authority and communication to stakeholders. The harvest management plan shall include a section on harvest residue management to adequately manage fire risk, additional fire-fighting resources to be on site to manage the heighted risk of fire from machinery, and all operations will comply with harvest and vehicle movement bans. At a minimum a Heavy-Duty resource will be required on site during harvest operations. A decision to continue with the plantation use or otherwise will be made after the clearfell harvest noting the management of stump residues will need to be incorporated into any plans if an alternative land use is contemplated.

Attachments:

1. Topographical Information.
2. District Context Plan.
3. Roads and Firebreaks – FMP.
4. Emergency Access and Egress Roads and Tracks.
5. Plantation Design Plan.
6. Surrounding Land Use.
7. Fire Danger Rating Operation Restrictions.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MEERUP
PLANTATION
Contour Map
Details
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Lots 9003, 9007, 9008, 9012 &9013 on P201648 and
Lots 9019, 9020, 9021 & 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
ACCESS: Richardson Rd
Legend
Contour Line (10m interval)
Meerup Boundary
Surrounding Cadastre
Location
NORTHCLIFFE
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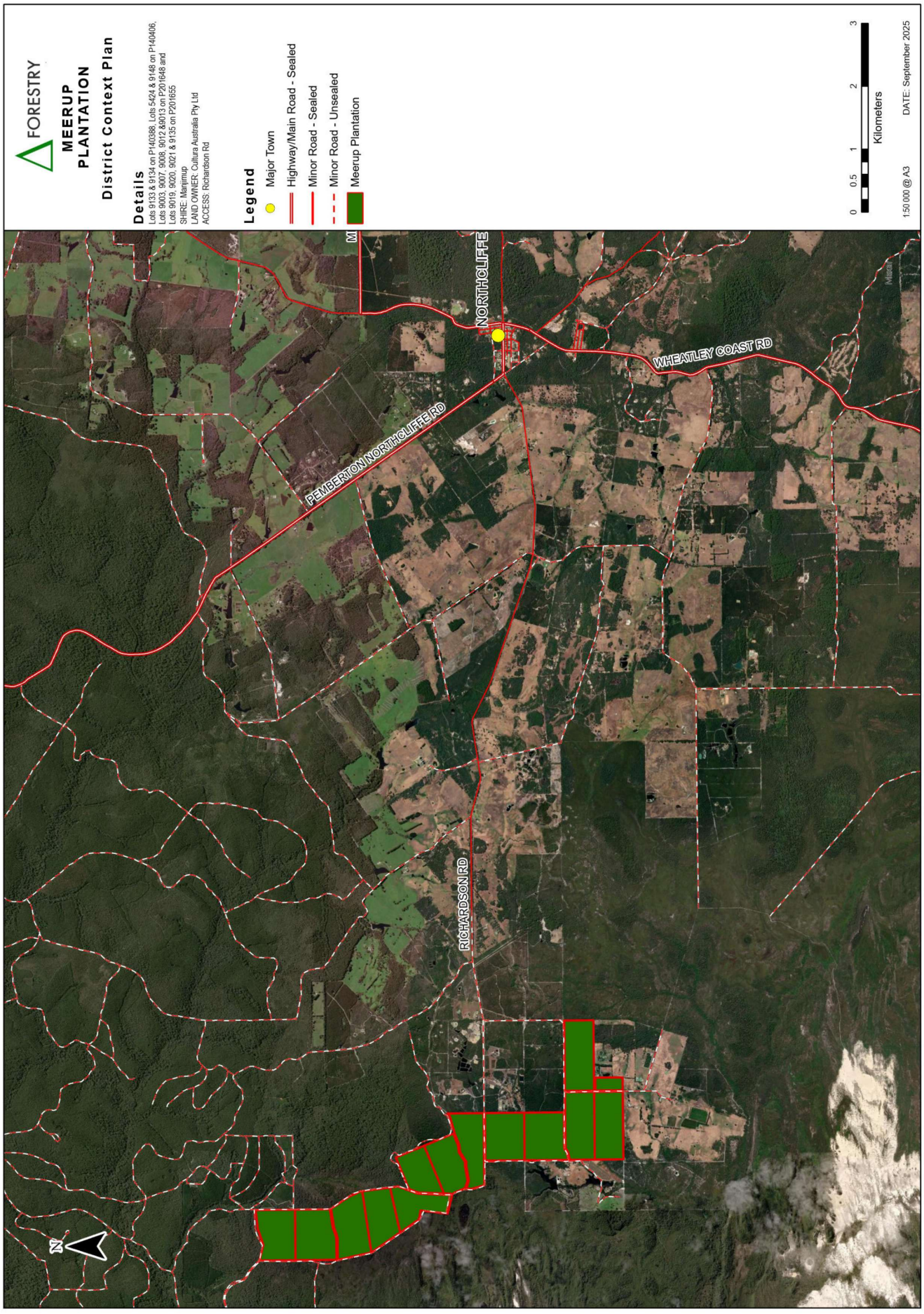
Meters
1:21 000 @ A3
DATE: September 2025
N
80
70
60
50
40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MEERUP
PLANTATION
District Context Plan
Details
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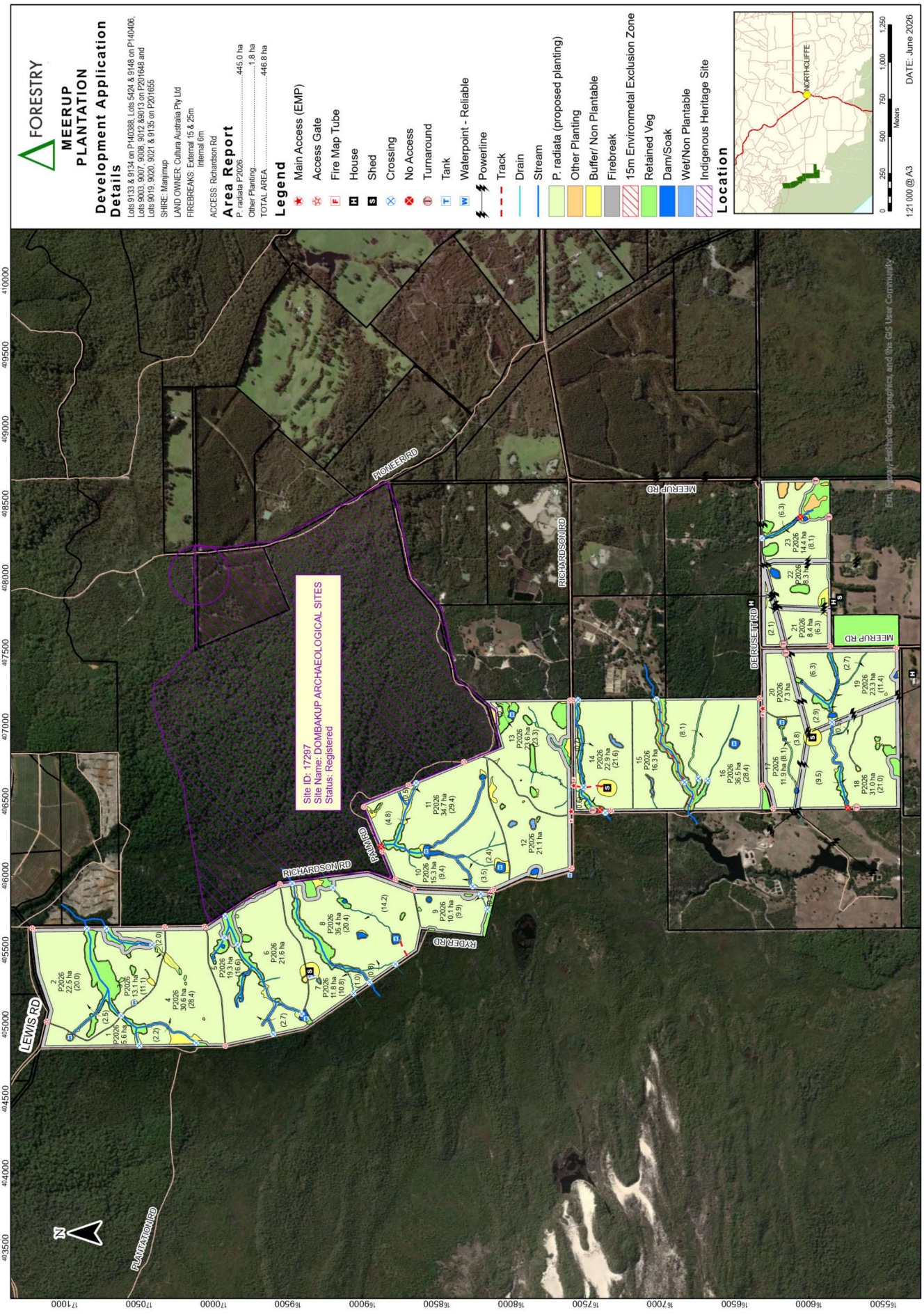
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
ACCESS: Richardson Rd
Legend
Major Town
Highway/Main Road - Sealed
Minor Road - Sealed
Minor Road - Unsealed
Meerup Plantation
0 0.5 1 2 3
Kilometers
1:50 000 @ A3
DATE: September 2025
NORTHCLIFFE
WHEATLEY COAST RD
PEMBERTON NORTHCLIFFE RD
RICHARDSON RD
N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Development Application
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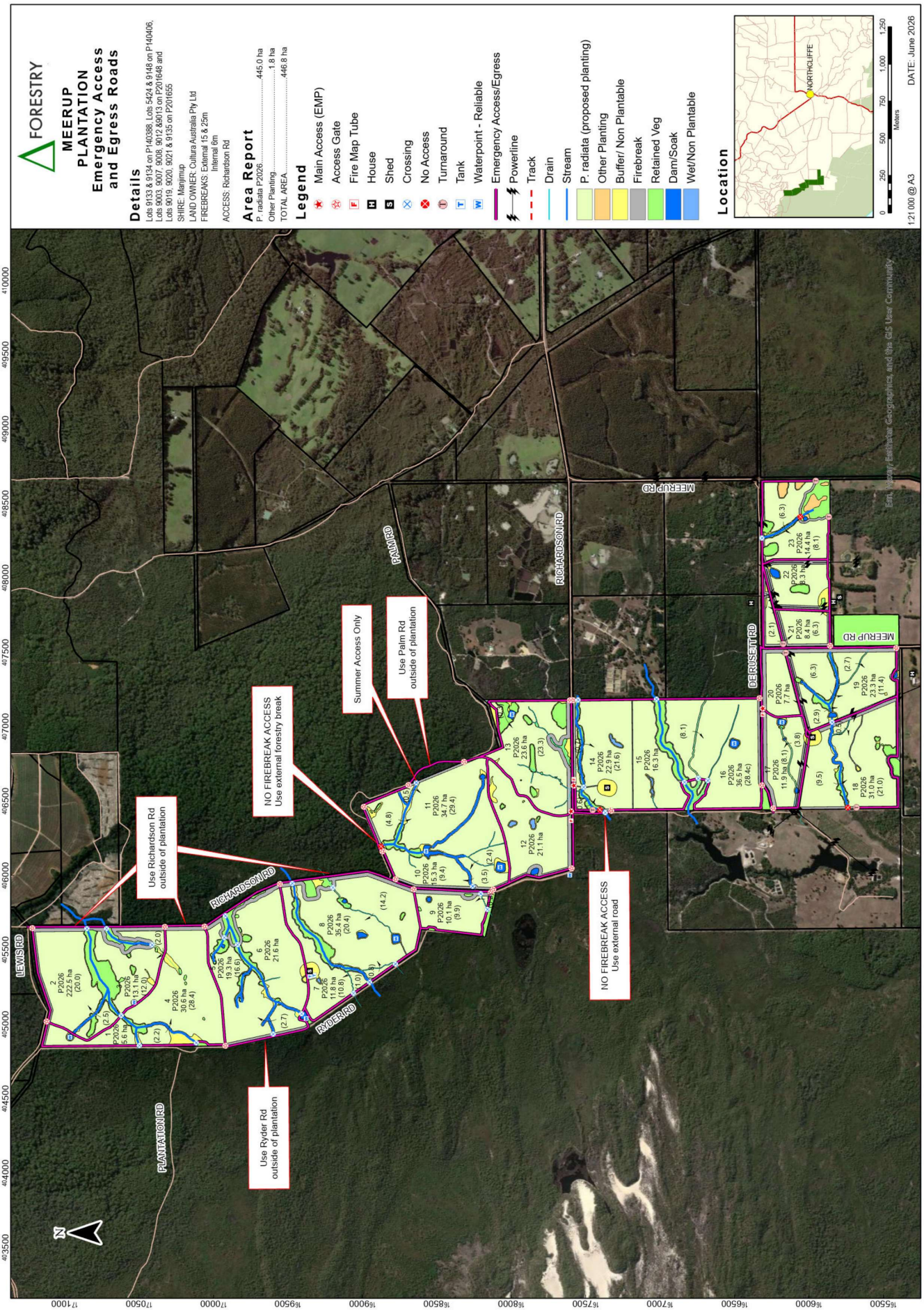
LAND OWNER: Cultura Australia Pty Ltd
FIREBREAKS: External 15 & 25m
Internal 6m
ACCESS: Richardson Rd
Area Report
P. radiata P2026 445.0 ha
Other Planting 1.8 ha
TOTAL AREA 446.8 ha
Legend
Main Access (EMP)
Access Gate
Fire Map Tube
House
Shed
Crossing
No Access
Turnaround
Tank
Waterpoint - Reliable
Powerline
Track
Drain
Stream
P. radiata (proposed planting)
Other Planting
Buffer/ Non Plantable
Firebreak
15m Environmetal Exclusion Zone
Retained Veg
Dam/Soak
Wet/Non Plantable
Indigenous Heritage Site
Location
NORTHCLIFFE
0 250 500 750 1,000 1,250
Meters
1:21 000 @ A3
DATE: June 2026
Site ID: 17297
Site Name: DOMBAKUP ARCHAEOLOGICAL SITES
Status: Registered
PIONEER RD
RICHARDSON RD
MEERUP RD
DE RUSETT RD
PALM RD
RYDER RD
LEWIS RD
PLANTATION RD
N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Emergency Access and Egress Roads
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Crossing
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Powerline
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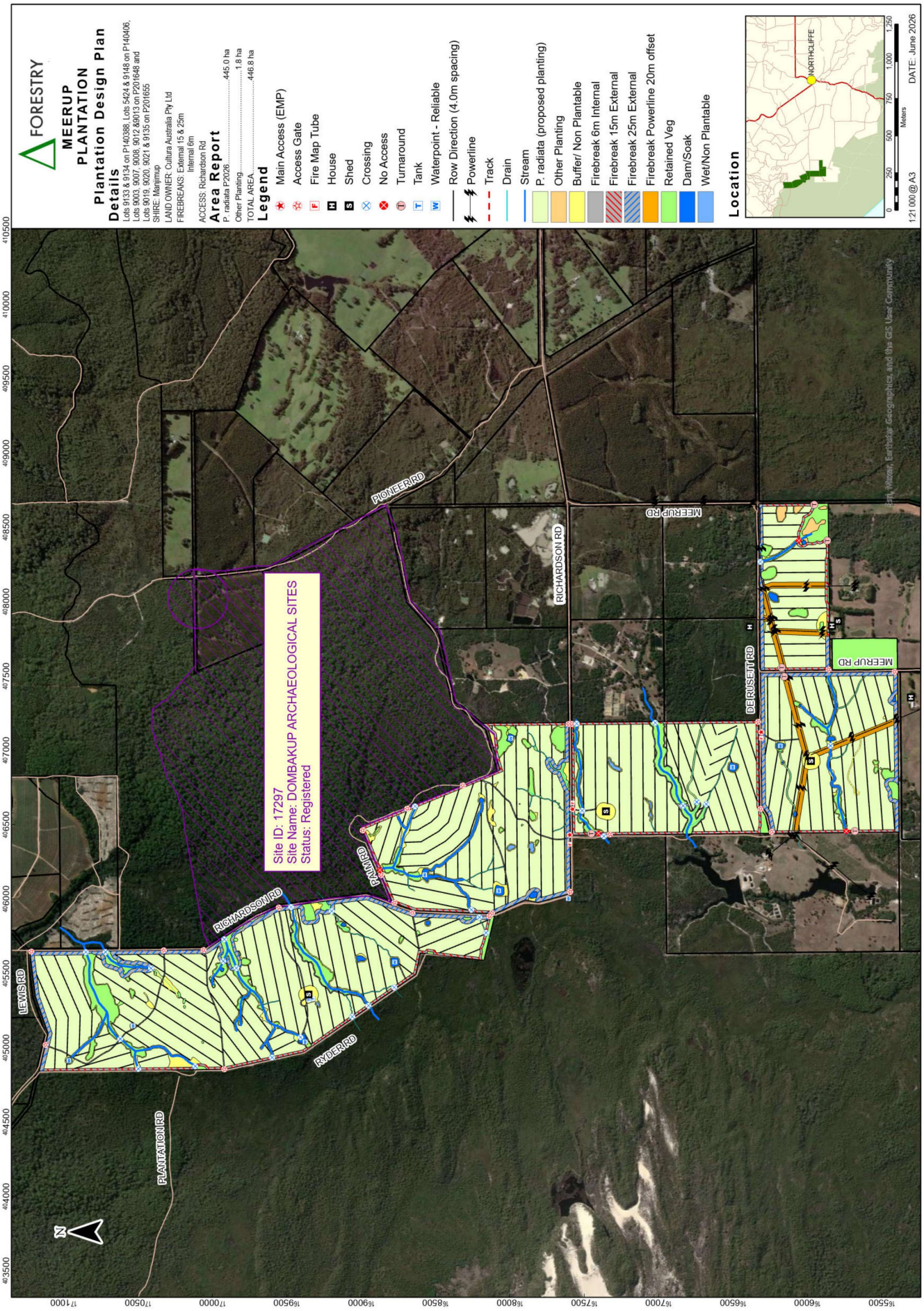
Drain
Stream
P. radiata (proposed planting)
Other Planting
Buffer/ Non Plantable
Firebreak
Retained Veg
Dam/Soak
Wet/Non Plantable
Location
NORTHCLIFFE
0 250 500 750 1,000 1,250
Meters
1:21 000 @ A3
DATE: June 2026
Use Richardson Rd outside of plantation
NO FIREBREAK ACCESS Use external forestry break
Summer Access Only
Use Palm Rd outside of plantation
NO FIREBREAK ACCESS Use external road
Use Ryder Rd outside of plantation
LEWIS RD
PLANTATION RD
RICHARDSON RD
RYDER RD
PALM RD
MEERUP RD
DE RUSETH RD
Esri, Maxar, Earthstar Geographics, and the GIS User Community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Plantation Design Plan
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SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
FIREBREAKS: External 15 & 25m
Internal 6m
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P. radiata P2026 445.0 ha
Other Planting 1.8 ha
TOTAL AREA 446.8 ha
Legend
Main Access (EMP)
Access Gate
Fire Map Tube
House
Shed
Crossing
No Access
Turnaround
Tank
Waterpoint - Reliable
Row Direction (4.0m spacing)
Powerline
Track
Drain
Stream
P. radiata (proposed planting)
Other Planting
Buffer/ Non Plantable
Firebreak 6m Internal
Firebreak 15m External
Firebreak 25m External
Firebreak Powerline 20m offset
Retained Veg
Dam/Soak
Wet/Non Plantable
Location
NORTHCLIFFE
0 250 500 750 1,000 1,250
Meters
1:21 000 @ A3
DATE: June 2026
Site ID: 17297
Site Name: DOMBAKUP ARCHAEOLOGICAL SITES
Status: Registered
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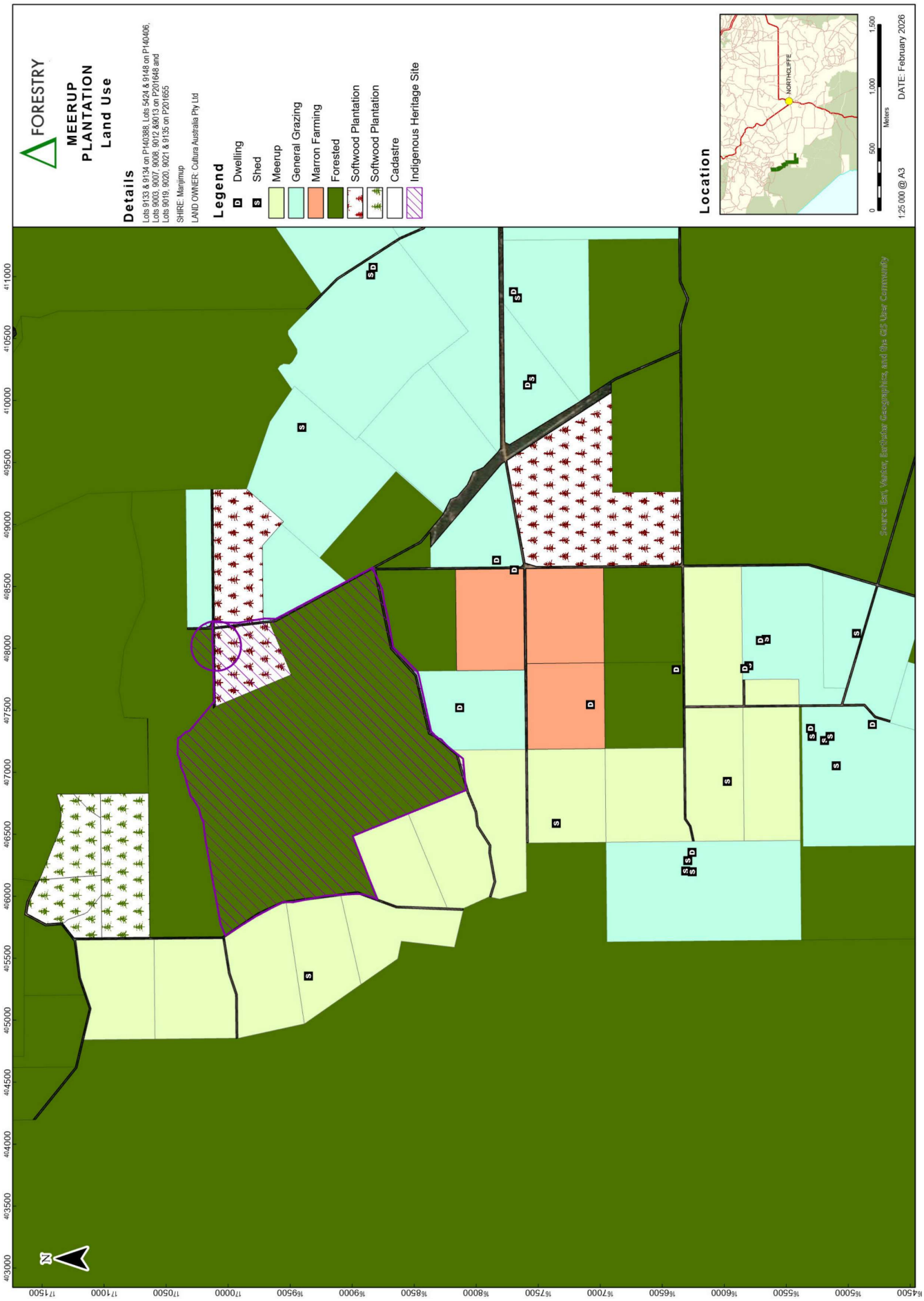
PALM RD
RYDER RD
LEWIS RD
PLANTATION RD
N


FORESTRY
MEERUP PLANTATION
Land Use
Details
Lots 9133 & 9134 on P140388, Lots 5424 & 9148 on P140406, Lots 9003, 9007, 9008, 9012 &9013 on P201648 and Lots 9019, 9020, 9021 & 9135 on P201655
SHIRE: Manjimup
LAND OWNER: Cultura Australia Pty Ltd
Legend
Dwelling
Shed
Meerup
General Grazing
Marron Farming
Forested
Softwood Plantation
Softwood Plantation
Cadastre
Indigenous Heritage Site
Location
NORTHCLIFFE
0
500
1,000
1,500
Meters
1:25 000 @ A3
DATE: February 2026
Source: Esri, Vantor, Earthstar Geographics, and the GIS User Community
N
4/11000
4/10500
4/10000
4/9500
4/9000
4/8500
4/8000
4/7500
4/7000
4/6500
4/6000
4/5500
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17/1500
17/1000
17/0500
17/0000
16/9500
16/9000
16/8500
16/8000
16/7500
16/7000
16/6500
16/6000
16/5500
16/5000
16/4500

Delta Forestry Operation Restrictions during Fire Danger Period

Region	Operation	Forecast Fire Danger Ratings (Fire Behaviour Index)				
		<12 No rating	12-23 Moderate	24-49 High	50-99 Extreme	>=100 Catastrophic
Blackwood Capes Southern Forests Stirling West	All operations within the managed estate.	No restrictions required.		The fire risk of all operations should be considered in the regions. Managers should consider ceasing operations by 1500 hours or ealier if the Fire Behaviour Index is expected to be >=40. **Operations can continue beyond 1200 hrs where local weather conditions are recorded and considered satisfactory.**	No Total Fire Ban in place, operations cease 1200 hours. Operations suspended for all 24hrs of the Total Fire Ban. No approval will be given to return to work until after the Total Fire Ban is over. **Operations can continue beyond 1200 hrs where local weather conditions are recorded and considered satisfactory by the Forest Manager in consultation with the Duty Officer.**	**No operations will be authorised the day of the Total Fire Ban without the direct approval of the Forest Manager in consultation with the Duty Officer.** This includes patrolling activities. The location of fire crews and control equipment to be given careful consideration.

All operations subject to declared harvest and vehicle movement bans.

Jocelyn Baister

From: [redacted]
Sent: Saturday, 13 June 2026 8:31 AM
To: Kelli Summerfield
Subject: Re: Invitation to view proposal for Development Application DA25/177 Amended

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

No pines, increased fire risk. keep land to run stock.

Get Outlook for iOS

From: Kelli Summerfield <kelli.summerfield@manjimup.wa.gov.au>
Sent: Friday, 12 June 2026 16:06:42
To: Kelli Summerfield <kelli.summerfield@manjimup.wa.gov.au>
Subject: Invitation to view proposal for Development Application DA25/177 Amended

Good afternoon,

Please find attached your invitation to view proposal of Development Application DA25/177 - Amended Proposal for Council Reconsideration for Pine Plantation - Lots 9019, 9013, 9012, 9008, 9007, 5424, 9148, 9135, 9134, 9133, 9021, 9020 Richardson Road and Lot 9003 Meerup Road, Meerup.

Kind regards,

Kelli Summerfield
Planning Administration Officer

SHIRE OF MANJIMUP

T: (08) 9771 7777
E: kelli.summerfield@manjimup.wa.gov.au

PO Box 1 / 39 Rose Street
MANJIMUP, WA 6258

www.manjimup.wa.gov.au

The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past and present.

This email and its attachments are confidential and may be legally privileged. If you are not the intended recipient, any use, copying, or distribution is prohibited. Please notify the sender and delete the message. We exclude all liability for viruses. Views expressed are those of the sender, unless otherwise stated, and no contract is formed by this email. Emails may be monitored and you are taken to consent to this monitoring.

1/7/2026

TO ALL CONCERNED,

I - [redacted] - OPPOSE ANY PROPOSAL OR AMENDMENT TO LOTS 9019, 9013, 9012, 9008, 9007, 5424, 9148, 9135, 9134, 9133, 9021, 9020, 9003 AS A PINE PLANTATION.

SUCH PROPOSALS WOULD BE A FIRE RISK AND HINDERANCE TO FIRE CONTROL.

AN ENVIROMENTAL RISK TO THE FAST GROWING AQUACULTURE INDUSTRY IN THIS AREA.

TIMBER PLANTATIONS HAVE NO ECONOMIC VALUE TO THE LOCAL TOWNS OR PEOPLE.

YOURS SINCERELY

[redacted]

Jocelyn Baister

From: [redacted]
Sent: Friday, 3 July 2026 2:21 PM
To: Info
Subject: RE: Development Proposal D/A 25/177 etc...

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

To Whom it May Concern,

I would like to register concern about such a large corridor of Pine Plantation in terms of degradation of the soil and the possible detrimental effect on the local wildlife. It would be great to sight the EPA and DBCA report about the proposed development. If it is possible to send that on. As it stands, I think I have concerns about such a proposal.

With best wishes,
[redacted]

Chief Executive Officer Shire of Manjimup

PO Box 1 Manjimup WA 6258

Date: 3 July 2026

RE: Objection to DA25/177 – Amended Proposal for Pine Plantation (Delta Forestry / Cultura Australia Pty Ltd)

Dear Chief Executive Officer,

I am writing to formally object to the amended proposal for a pine plantation at Richardson Road and Meerup Road (DA25/177). After reviewing the Amended Fire Management Plan, the Amended Forest Management Plan, and the original submission documents, I have identified significant compliance gaps, safety risks, environmental impacts, and planning inconsistencies.

1. Non-Compliance with State Planning Policy 3.7 (SPP 3.7)

The site is identified as bushfire-prone, yet the proposal does not comply with SPP 3.7. Specifically:

- No Bushfire Hazard Level (BHL) assessment
- No Bushfire Attack Level (BAL) assessment
- No compliant Bushfire Management Plan (BMP)
- No bushfire behaviour modelling
- No evacuation modelling
- No smoke impact modelling
- No hazard separation zones
- No safe access/egress analysis
- No landscape-scale fire behaviour assessment

Approval of this proposal would breach mandatory state planning policy.

2. Bushfire Risk and Safety Concerns

- Internal firebreaks of only 6 metres are inadequate.
- Response times of up to 60 minutes are unsafe.
- Water supply details are incomplete.
- Plantation design impedes firefighting access.
- No modelling of smoke impacts on Richardson, Meerup, or De Russett Roads.
- No evacuation analysis has been provided.

3. Environmental and Waterway Impacts

- Watercourse buffers of only 6 metres are inadequate.
- No hydrological modelling has been provided.
- Heavy chemical use poses risks to waterways and aquatic fauna.
- The plantation will reduce streamflow and increase acidity in the Meerup/Dombakup River system.
- No fauna impact assessment has been undertaken.

4. Cultural Heritage Concerns

- Registered Aboriginal heritage site 17297 intersects the property.
- No management plan, buffer, or consultation outcomes have been provided.

5. Land-Use and Planning Scheme Issues

- The proposal is incompatible with the General Agriculture zone.
- The plantation will permanently remove grazing land and introduce high fire-risk monoculture.
- No assessment of land-use conflict has been provided.
- No assessment of haulage, traffic, or road safety impacts has been provided.

Request

Given the significant compliance failures and risks identified, I respectfully request that Council **refuse** the amended proposal

Thank you for considering this submission.

Yours sincerely,

[redacted]

Delta Forestry – DA25/177 (Amended Proposal for Pine Plantation)

Prepared for submission to the Shire of Manjimup – July 2026

1. <u>Bushfire Planning & Safety Compliance Gaps</u>

1.1 Contradictory Planning Overlay Information

- Forest Management Plan: *"Planning Overlays: Nil."*
- Fire Management Plan: *"Planning Overlays: Bushfire Prone."*

This inconsistency indicates:

- Failure to correctly identify statutory constraints
- Failure to comply with State Planning Policy 3.7
- Failure to provide a required Bushfire Management Plan (BMP)

2. SPP 3.7 – <u>Planning in Bushfire Prone Areas (Mandatory State Policy)</u>

Delta Forestry's proposal does not comply with SPP 3.7 in multiple critical areas

SPP 3.7 applies to **all development** on bushfire-prone land. The plantation site is explicitly identified as **Bushfire Prone** in the Amended Fire Management Plan.

SPP 3.7 requires:

2.1 Bushfire Hazard Level (BHL) Assessment

Not provided. Delta Forestry has not assessed the hazard level of the site, surrounding vegetation, or plantation design.

2.2 Bushfire Attack Level (BAL) Assessment

Not provided. Despite dwellings being within 100 m of plantation boundaries, no BAL ratings or radiant-heat modelling are included.

2.3 A compliant Bushfire Management Plan (BMP)

Delta provided a *Fire Management Plan*, but this is **not** a BMP and does **not** meet SPP 3.7 requirements. Missing elements include:

- Bushfire behaviour modelling
- Evacuation modelling
- Smoke impact analysis
- Hazard separation zones
- Vulnerable land-use assessment
- Access/egress safety modelling
- Water supply compliance
- BAL ratings

2.4 Safe Access & Egress Modelling

SPP 3.7 requires two safe access routes that remain viable during a fire. Delta Forestry:

- Lists roads
- Does not assess their safety
- Does not model smoke impacts
- Does not model flame proximity
- Does not model evacuation timing

2.5 Protection of People, Property & Infrastructure

SPP 3.7 requires developments to reduce bushfire risk to people and property. Delta Forestry:

- Provides no risk assessment
- Provides no hazard separation zones
- Provides no radiant heat calculations
- Provides no ember attack analysis

2.6 Landscape-Scale Fire Behaviour

SPP 3.7 requires assessment of:

- Adjacent DBCA forest
- Nearby plantations
- Cumulative fire behaviour
- Regional fire history

Delta Forestry:

- Mentions fire history (some of it inaccurate)
- Does not model landscape-scale fire behaviour
- Does not assess cumulative risk with DBCA plantations

Conclusion: The proposal **cannot be approved** without breaching SPP 3.7.

3. <u>Environmental Compliance Gaps</u>

3.1 Inadequate Waterway Buffers

Watercourse setbacks are only **6 metres**.

Best practice for podsol soils and high-rainfall zones is:

- **20–50 metres**
- Larger buffers for threatened aquatic species
- Larger buffers in erosion-prone catchments

3.2 Threatened Species at Risk

Species listed in the Forest Management Plan include:

- Quokka
- Western Ringtail Possum
- Forest Red-tailed Black Cockatoo
- Carnaby's Cockatoo
- Baudin's Cockatoo
- Mud Minnow
- Balston's Pygmy Perch
- Carter's Freshwater Mussel

No fauna impact assessment or mitigation measures are provided.

3.3 Hydrological Impacts Not Assessed

Radiata pine plantations are known to:

- Reduce streamflow by **35–60%**
- Increase acidity
- Increase tannins
- Increase sedimentation
- Increase nutrient mobilisation

No hydrological modelling is provided.

3.4 Chemical Runoff Risks

Heavy chemical use includes:

- Glyphosate
- Atrazine
- Hexazinone
- Metsulfuron

These chemicals:

- Persist in soil
- Leach into waterways
- Harm aquatic fauna

A 6 m buffer is **not sufficient**.

3.5 Cultural Heritage Site 17297 Not Protected

The plan states:

“Site 17297 intersects the property.”

But provides:

- No buffer
- No management plan
- No consultation outcomes

This is a **major heritage compliance failure**.

4. <u>Land-Use & Planning Scheme Compliance Gaps</u>

4.1 Incompatibility with General Agriculture Zone

The Scheme requires:

- Protection of agricultural land
- Avoidance of land-use conflict
- Maintenance of rural character

A 458 ha pine plantation:

- Permanently removes grazing land
- Introduces high fire-risk monoculture
- Conflicts with neighbouring mixed farming
- Alters landscape character

4.2 No Assessment of Traffic, Haulage, or Road Safety

The plans do not assess:

- Smoke impacts on Richardson, Meerup, or De Russett Roads
- Increased heavy-vehicle traffic
- Road safety during fire events
- Emergency access and egress (note only one gravel road to access or leave area)

5. <u>Summary of Major Failures</u>

- No Bushfire Management Plan
- No bushfire modelling
- No SPP 3.7 compliance
- Inadequate firebreaks
- Unsafe response time

- Insufficient waterway buffers
- No hydrological modelling
- No fauna impact assessment
- No cultural heritage protection plan
- No land-use conflict assessment
- No cumulative impact assessment
- Contradictory planning information
- Plantation design impedes firefighting

Annex 1: Soil Type Definitions and Environmental Sensitivity

Podsols

Highly leached, acidic soils with poor nutrient retention. Environmental risks:

- High erosion potential
- High chemical mobility
- Sensitive to disturbance and clear-fell operations

Humus Podsols

Podsols with organic matter accumulation. Environmental risks:

- Acidification of runoff
- Mobilisation of aluminium
- Increased risk to aquatic fauna

Sandy/Loamy Gravels

Free-draining soils with low water-holding capacity. Environmental risks:

- Rapid leaching of herbicides and nutrients
- High erosion risk when disturbed
- Poor buffering capacity for chemical inputs

Sandy/Loamy Duplex Soils

Sandy topsoil over clay subsoil. Environmental risks:

- Waterlogging and rapid runoff
- High erosion risk
- High nutrient and herbicide mobility into waterways

Red/Orange Earths

Moderately fertile soils. Environmental risks:

- Structural decline under heavy machinery
- Increased runoff and sedimentation
- Sensitive to clear-fell harvest impacts

Annex 2: Hydrological Impacts of Radiata Pine Plantations

Research from WA, SA, NSW and international softwood regions shows:

- **Streamflow reductions of 35–60%** after canopy closure
- **pH reductions of 0.5–1.5 units** in adjacent streams
- Increased tannins and organic acids

- Increased sedimentation during establishment and harvest
- Increased nutrient mobilisation (especially nitrogen and phosphorus)
- Increased risk to aquatic fauna including minnows and freshwater mussels

These impacts are particularly severe on:

- Podsols
- Duplex soils
- High-rainfall catchments
- Sites with narrow riparian buffers (such as the 6 m proposed)
-

Annex 3: <u>Fauna Impacts</u>

Black Cockatoos (Forest Red-tailed, Carnaby's, Baudin's)

Radiata pine plantations:

- Provide no food
- Remove potential nesting habitat
- Increase predation risk
- Fragment movement corridors between DBCA reserves and remnant vegetation

Quokka & Western Ringtail Possum

Avoid pine plantations due to:

- Lack of forage
- Lack of shelter
- Increased exposure to predators

Aquatic Fauna (Mud Minnow, Balston's Pygmy Perch, Carter's Freshwater Mussel)

Highly sensitive to:

- Sedimentation
- Acidity
- Chemical runoff
- Reduced streamflow

The proposed 6 m watercourse buffers are insufficient to protect these species.

Annex 4: <u>Bushfire Behaviour in Radiata Pine</u>

Radiata pine exhibits extreme fire behaviour characteristics:

- High resin content

- Rapid transition to crown fire (15–20 minutes)
- Long-distance ember attack
- Dense, black smoke reducing visibility
- High flame heights and radiant heat output

These characteristics require:

- Wide internal firebreaks
- Detailed fire behaviour modelling
- Evacuation modelling
- Smoke modelling None of which have been provided.
-

Annex 5: Planning Scheme Conflicts (General Agriculture Zone)

The General Agriculture zone requires:

- Protection of agricultural land
- Avoidance of land-use conflict
- Maintenance of rural character

A 458 ha pine plantation:

- Permanently removes grazing land
- Introduces high fire-risk monoculture
- Conflicts with neighbouring mixed farming
- Alters landscape character
- Increases risk to adjoining properties

The proposal does not demonstrate compatibility with zone objectives.

Annex 6: SPP 3.7 Compliance Failures

State Planning Policy 3.7 – Planning in Bushfire Prone Areas

The site is identified as **Bushfire Prone**, yet the proposal fails to comply with SPP 3.7 in the following ways:

6.1 Missing Bushfire Hazard Level (BHL) Assessment

Required under SPP 3.7. Not provided.

6.2 Missing Bushfire Attack Level (BAL) Assessment

Required where dwellings are within 100 m. Not provided.

6.3 No Compliant Bushfire Management Plan (BMP)

A Fire Management Plan is **not** a BMP. Missing:

- Bushfire behaviour modelling
- Evacuation modelling
- Smoke modelling
- Hazard separation zones
- Water supply compliance
- Access/egress safety analysis

6.4 No Safe Access & Egress Modelling

SPP 3.7 requires two safe routes that remain viable during a fire. Not assessed.

6.5 No Landscape-Scale Fire Behaviour Assessment

SPP 3.7 requires consideration of:

- Adjacent DBCA forest
- Nearby plantations
- Cumulative fire behaviour Not provided.

6.6 No Vulnerable Land-Use Assessment

SPP 3.7 requires assessment of risks to:

- Residents
- Road users
- Adjacent properties Not provided.

ATTACHMENT

9.5.2 Retrospective Approval for Two (2) Shipping Containers Located at Lot 156 (80) Rose Street, Manjimup

PROPONENT	Manjimup Investments (WA) Pty Ltd
OWNER	Shire of Manjimup
LOCATION / ADDRESS	Lot 150 (80) Rose Street, Manjimup
WARD	Urban
ZONE	Town Centre – Commercial
DIRECTORATE	Development Services
FILE REFERENCE	TP2026/82, P53170, DA26/79
LEGISLATION	Planning and Development Act 2005
AUTHOR	Sumah Brown (Planning Assistant); Jocelyn Baister (Manager Planning and Sustainability)
DATE OF REPORT	17 June 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

Council is requested to consider a retrospective application for two (2) Shipping Containers for the Gallery Hotel located on site at Lot 156 (80) Rose Street, Manjimup.

The property is zoned Town Centre-commercial by the Local Planning Scheme No. 4 (the Scheme) and is 8,423sqm. The existing development on the property is the Gallery Hotel, Clubhouse and Accommodation units, and designated parking areas. The accommodation is being staged and is therefore still under construction. A location plan is shown below.

The Shipping Containers are both 40ft in size, being 12.19m long, 2.44m wide and 2.59m high, are proposed to be relocated within the property, and will be setback 11m from the northern boundary and 9m from the eastern boundary.

ATTACHMENT: 9.5.2 (1)

The application is being presented to Council for consideration as Shire Staff do not have the delegation to determine development that is retrospective in nature.

PUBLIC CONSULTATION UNDERTAKEN

The application was advertised in accordance with Clause 9.6 of the Local Planning Scheme No. 4 (Scheme) for a period of 21 days to the neighbouring landowners. No submissions were received as a result of the advertising period.

COMMENT

To guide Council on the determination of this application, the following comments are offered.

Zoning Purpose
The purpose of the Town Centre zone is to provide for the establishment and ongoing development of nodes of diverse commercial, professional, tourist, entertainment, residential and community activities to service the populations of surrounding areas.

An objective relative to this application would be to encourage the establishment of a diverse range of activities and the associated infrastructure/services required to fulfil the community, commercial and administrative functions of a town centre.

Matters to be considered:
In determining an application for planning approval, the local government is required to have regard to various matters as outlined within clause 67 of the Planning and Development Regulations 2015 (P&D Regs). These matters include, but are not limited to:

(a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;
(g) any local planning policy for the Scheme area
(n) the amenity of the locality including the following -environmental impacts; the character of the locality; social impacts of the development;
(zb) any other planning consideration the local government considers appropriate.

Land Use Classification
For the purpose of assessment, a Shipping container is classed as an incidental structure associated with the Motel, however has been assessed as an Outbuilding as it is used for storage purposes.

Land Use Permissibility
The proposed land use is a discretionary land use, meaning a use that is not permitted unless the local government grants approval.

Submitted Site Plan
The Shipping Containers are proposed to be relocated to the site's north-west corner, which will allow construction of the carpark to continue as planned.

Local Planning Policy 6.1.3 Outbuilding Policy Assessment
The Policy outlines the Deemed-to-Comply provisions for Shipping Containers in Town Centre Zone. From an assessment of the application, it is considered that the Shipping Containers are compliant other than the size, number of containers and the proposed location. The Policy requires that the Shipping Containers;

- are not to be attached to the dwelling,
- are not habitable,
- do not exceed the size of a standard 20ft Shipping Container,
- do not contain refrigeration or air conditioning,
- are located behind an existing dwelling,
- repainted in a manner that complements other buildings on the lot, to reduce the visual impact, covering rust and signage,
- comply with the setback requirements for the zone.

The Policy only allows for one 20ft Shipping Container per property within the Town Centre Zone. The applicant has two (2) 40ft Shipping Containers on the one property. As mentioned above, the variation was referred to affected neighbours for comment with no comments being received, however the variation could be considered excessive of the acceptable provisions of the Policy.

The applicant has stated that the Shipping Containers are being used to securely store materials and equipment associated with the proposed Stage 2 of the Motel Development. The applicant requests temporary approval for five (5) years be granted for the Shipping Containers.

It is acknowledged that the Policy focuses assessment with regards to Shipping Containers being incidental to a dwelling and a cost-effective means of storage similar to an Outbuilding. Being effectively screened from view behind a dwelling or other building is an important element in the assessment.

Where a Shipping Container or Outbuilding does not meet all of the deemed to comply provisions, the Policy states that the proposal shall be assessed against the objectives and design principles of the Policy. In this regard, the objectives are to:

a) Maintain the amenity of the streetscapes and views along the street by ensuring that…Shipping Containers are appropriately designed and located so as to not detract from the streetscape and area not visually intrusive to neighbouring properties or adjoining open spaces.
b) Ensure planning controls reflect the community's expectations regarding the size and height of domestic outbuildings.
c) Recognise and cater for the trend towards the use of Shipping Containers as an affordable and convenient form of providing additional storage space on residential and rural residential land.

The design principle that Outbuildings should not detract from the streetscape or the visual amenity of residents or neighbouring properties is set out in the policy.

Impact on Amenity
The Shipping Containers are proposed to be relocated, however will located between the Motel and the street. The applicant has stated that they intend to repaint the Shipping Containers in Dulux 'Lush Hasta' & 'Refined Stone' consistent with the Manjimup Art Deco colour palette. The Shipping Containers will be a prominent feature within the site as viewed from the street and from the Heritage Park.

Retrospective Application
The Shipping Containers have been placed on the subject property since around March 2023. The applicant has stated that the Shipping Containers will be removed once the construction the Motel accommodation has reached completion, however the time that this may occur is unknown.

A directions notice was issued to the leaseholder/developer to remove the Shipping Containers, as a result of an appeal to the Tribunal, there is a 'stay' on any further action. The subject application to legitimise them has since been received.

It is noted that a decision to grant retrospective approval does not prevent the local government from taking action for a breach of the Scheme requirement for prior approval to be granted.

Conclusion
Despite there being no objections received it is recommended the proposal be time limited to a twelve-month period only for not being able to achieve compliance with the Local Planning Policy 6.1.3 Outbuildings as well as not meeting the objectives and design principle of the Policy. The request to have the Shipping Containers in place for five (5) years is considered by staff to represent a greater length of time than that of a temporary nature and may create an undesirable precedence for acceptance of industrial scale Shipping Containers within the Town Centre zone.

STATUTORY ENVIRONMENT

Planning and Development Act 2005 and Shire of Manjimup Local Planning Scheme No.4.

POLICY / STRATEGIC IMPLICATIONS

Nil.

ORGANISATIONAL RISK MANAGEMENT

Nil.

FINANCIAL IMPLICATIONS

The development application fee in accordance with the Shire of Manjimup's 2025-2026 Fees and Charges Schedule has been paid.

SUSTAINABILITY

Environmental: Nil.

Economic: Nil.

Social: Nil.

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council in accordance with Clause 8.6 and Part 10 of Local Planning Scheme No.4 grant temporary planning approval for two (2) Shipping Containers at Lot 156 (80) Rose Street, Manjimup, application (TP2026/82), in accordance with the plans and specifications at attachment 9.5.2 (1), subject to the following conditions:

1. **The development hereby approved must be carried out generally in accordance with the plans and specifications submitted with the application and these shall not be altered and/or modified without the prior knowledge and written consent of the Shire of Manjimup:**

Reference	Document Title	Date Received
1.	Site Plan	27 May 2026

2. **This development approval is granted for a twelve (12) month period only after the expiration of which period the use shall cease, unless prior to that date an application has been made to and approved by the Shire of Manjimup after payment of the appropriate fee for the continuation of the use for an extended period.**

3. **The approved Shipping Containers are not to be used for Human Habitation or any other purpose other than a domestic outbuilding unless further approval from the Shire of Manjimup is obtained; and**

4. **The proposed development shall be clad or coloured to complement either the surroundings in which it is located or adjoining developments to the satisfaction of the Shire of Manjimup.**

Advises the Applicant that:

1. **This development approval is NOT a building permit. A building permit must be formally applied for and obtained from Building Services BEFORE the commencement of any site and/or development works.**

ATTACHMENTS

1⇩ Site Plan 1 Page

TEXTURE

GALLERY HOTEL
MANJIMUP
LOT 156(80)ROSE
STREET MANJIMUP

14-05-2026
ISSUED FOR INFORMATION
MANJIMUP GALLERY HOTEL

JOB NO. 2604

DRAWING TITLE
SHIPPING CONTAINER

1:200 @A1 OR 1:400@A3

A-2001

Texture Architecture
office@texture-arch.com.au
www.texture-arch.com.au

ATTACHMENT

9.5.3 Proposed Change of Use of a Dwelling to Unhosted Short Term Rental Accommodation (STRA) at Lots 194 & 195 (59) Guppy Street, Pemberton

PROPONENT	Mr Zawng & Mrs Thew Hla
OWNER	Mr Zawng & Mrs Thew Hla
LOCATION / ADDRESS	Lots 194 & 195 (59) Guppy Street Pemberton
WARD	Rural
ZONE	Residential R20
DIRECTORATE	Development Services
FILE REFERENCE	TP2026/60 DA26/60 P51816 P51817
LEGISLATION	Planning and Development Act 2005
AUTHOR	Karleha Brown (Planning Officer)
DATE OF REPORT	16 June 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

Council is requested to consider an application for a proposed Unhosted Short Term Rental Accommodation (STRA), utilising the existing dwelling at Lots 194 and 195 (59) Guppy Street Pemberton.

The dwelling consists of one main multileveled dwelling that is extended onto the neighbouring lot with a walkway to a separate (2) bedroom two (2) bathroom building. The two buildings comprise of five (5) bedrooms and four (4) bathrooms in total. The entire property is proposed to be made available for guest use. A location plan is shown below.

The applicant is seeking approval to use the existing dwelling as Unhosted Short Term Rental Accommodation. The details of the application are as follows:

- The application proposes the number of guests to be a maximum of fourteen (14) persons.
- Key collection will be from the lock box on site.
- Parking will be available within the property. There are five (5) car parking spaces in the driveway.
- A Management Plan has been prepared. The property will be managed, cleaned and serviced as needed by a local Pemberton Residence.
- The Emergency Plan will be implemented as submitted.
- There is one small sign already on the property.
- Bookings for the Holiday Accommodation will be made through several booking sites including Air BnB and Stayz.

Details of the proposal as submitted are attached.

ATTACHMENT: 9.5.3 (1)

PUBLIC CONSULTATION UNDERTAKEN

In accordance with the requirements of the Shire of Manjimup Local Planning Scheme No.4 (the Scheme) the proposal was referred to all land landowners within a 250m radius for a 21-day period and to the Ward Councillors. A notice was advertised on the Shire's website, in the local newspaper and a sign was placed on the site.

At the close of submissions correspondence was received from one (1) member of the Pemberton Community. The submission raises concern to the proposed change of use of the dwelling. The content of the submissions is detailed in the comment section below and copies of the submissions are attached.

ATTACHMENT: 9.5.3 (2)

COMMENT

The following comments are offered to assist Council in determining the application. The subject land is zoned Residential with a R-20 density within the Scheme.

Matters to be considered:
In determining an application for planning approval, the local government is required to have regard to various matters as outlined within clause 67 of the Planning and Development Regulations 2015 (P&D Regs). These matters include, but are not limited to:

(a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;
(b) the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the P&D Regs 2015.
(g) any local planning policy for the Scheme area
(n) the amenity of the locality including the following -environmental impacts; the character of the locality; social impacts of the development;
(y) any submissions received on the application;
(zb) any other planning consideration the local government considers appropriate.

Zoning Purpose

The provisions of the Scheme include the subject land within the Residential Zone. The purpose of the zone is to provide for the adequate provision of suitably located land to provide for varied and urban residential environment to meet the needs of the community and to promote the amenity of residential areas and which reflects a non-metropolitan lifestyle.

The objectives of the Scheme relating to this zone are to promote and safeguard the health, safety and convenience, general welfare and the amenity of residents and the residential area.

Land Use Classification

The P&D Regs 2015 have been amended to define Unhosted Short Term Rental Accommodation, as:

> **"Unhosted short term rental accommodation – means short-term rental accommodation (a dwelling provided on a commercial basis for occupation under a short-term rental arrangement that) –**
> **a) is not hosted short-term rental accommodation; and**
> **b) accommodates a maximum of 12 people per night"**

As described in the proponent's management plan, the application is for the subject dwelling to be accommodated by a maximum of fourteen (14) persons, at any one time, all of which will be known to each other.

However as addressed below assessment of the proposal against Building legislation has required the number of lodgers to be reduced to twelve (12) persons.

Land Use Permissibility

Unhosted STRA is an 'A' land use within a Residential Zone. That is a use that is not permitted unless the local government has exercised its discretion by granting planning approval after given special notice in accordance with Clause 9.6 of the Scheme. With advertising of the proposal completed in accordance with Clause 9.6, the application can now be determined.

Zoning Requirements

The proposed Unhosted STRA does not prohibit the use reverting back to a permanent occupancy in the future and is therefore considered to meet the objectives of the zone as it will provide the owner with a source of income and support tourism in the area. It should be noted that the land use is considered by the State Administrative Tribunal as a commercial land use and may impact on the amenity of residential zones if not managed appropriately.

Local Planning Policy 6.1.5 – Unhosted Short Term Rental Accommodation

Several provisions of Local Planning Policy 6.1.5 – Unhosted STRA have been introduced to deal with management and potential issues that may arise. The purpose of the Policy is to, amongst other things:

- Establish protocols for effective local management of Unhosted STRA Operations
- Require effective monitoring of accommodation operations to ensure compliance with planning and local management requirements.
- Standardise the conditions of approval of Unhosted STRA approved under previous planning framework to ensure all accommodation operations are managed and controlled under the same planning parameters.
- Provide guidance in the assessment of holiday accommodation in Bushfire Prone Areas and Agricultural zones; and
- Provide for an Unhosted STRA to automatically revert to its original dwelling purpose as either the result of non-renewal of an approval or the sale of the property without arrangements having been made for the transfer of the Unhosted STRA approval.

In line with the above, a primary objective of the policy is to ensure that Unhosted STRA is operated in a manner that does not impact on surrounding residents of Pemberton. To achieve effective management of the application if approved the following requirements would be imposed as conditions.

- The permit holder/ local manager must be located within 30 minutes from the Holiday Accommodation and be available to manage the day-to-day accommodation.
- The local manager is to be able to immediately respond to any matters raised by either guests, neighbours, local government or emergency services at all times the Unhosted STRA is occupied.
- The submitted management details that form part of this application shall be implemented on an ongoing basis.
- The Emergency Plan, including provision of the Manager’s contact details, is to be always displayed in the Unhosted STRA**.**

In addition, as recommended by the policy a copy of the Insurance Certificate prior to commencement of the use in recommended prior to commencement of the approved land use.

Parking
The application as submitted indicated that the accommodation will be leased with parking available for five (5) cars. The proposal meets the requirements of two (2) car spaces and there is ample parking available on site should any more parking be required. Should the application be approved it is recommended that a condition be imposed to require all parking associated with the activity to be wholly contained within the property and is not to encroach on the road reserve.

Emergency Plan
An Emergency Plan has been prepared in accordance with the Policy requirements and is to be displayed in a prominent location. This management plan outlines how guests are to respond to an emergency and is to assume all guests have no local knowledge. Shire staff consider that there is appropriate information in the Emergency Plan.

Health (Miscellaneous Provisions) Act, 1911
The proposed use will be required to operate in compliance with all relevant requirements of the *Health (Miscellaneous Provisions) Act, 1911.* Shire staff have assessed the property, as part of this assessment and consider that the property can comply with health legislation. The property can suitably accommodate twelve (12) lodgers under relevant health legislation. It is recommended that an advice note be included on any approval granted by Council to reflect this. Following planning approval, a thorough assessment will be undertaken in conjunction with a lodging house permit prior to occupancy.

Building Act, 2011
The proposed Unhosted STRA will also be required to comply with all relevant requirements of the Building Act, 2011, Building Regulations, 2012 and the National Construction Code. Shire staff as part of the overall site inspection, assessed the building to ensure it complies with relevant building legislation. The original proposal identified bedrooms in the lower floor level, these rooms do not have adequate roof height to be occupied as a bedroom. Therefore, reducing the number of occupants to be accommodated is required to be reduced from fourteen (14) to twelve (12) persons. Shire staff also noted other building safety requirements that the applicant is to address prior to occupation.

Submissions Received
As addressed above, there was one letter received during the advertising period. The submission which is not directly an objection to the subject application but to all proposed Unhosted STRA within the Pemberton townsite. Requesting Council consider the impact of such proposals on the availability of long-term rental accommodation to support the retention of the population and deliver community sustainability.

This matter is highly contentious not only in Pemberton, but in other smaller townsites within the Shire and throughout the Southwest of Western Australia. But it is considered that the basis of the matter is housing supply rather than Unhosted Short Term Rental availability.

As required by the Shire's Local Planning Policy an initial limited approval of 12 months is granted for Unhosted STRA to ensure that negative impacts to neighbouring residents are managed and that any disturbance caused can be mitigated by means of a local manager prior to an extension of the approval being granted.

Development Over Two Lots

As noted above the property is located over two titles being Lots 194 and 195 Guppy Street. To legally allow the development to occur over the two lots it is recommended that the sites be legally linked to ensure that they are not to be sold separately. This is to be achieved with either an amalgamation of the two lots or a legal agreement, lodged over both titles restricting the transfer if land independently. All costs involved in the preparation of the legal agreement are to be borne by the applicant/landowner.

Conclusion

As outlined above, Unhosted STRA within a Residential Zone is a use that is not permitted unless the local government has exercised its discretion by granting planning approval, after giving special notice in accordance with Clause 9.6, by consulting with the surrounding community to ensure that their amenity is not impacted by the proposal.

There are designated zones within the Shire of Manjimup specifically for the purposes of holiday accommodation such as Tourist Enterprise zones and Caravan Parks. These identified areas are encouraged as holiday accommodation locations.

Given there was an objection from a surrounding landowner, it is recommended that conditional planning approval be granted for a period of 12 months. This time frame will allow for assessment of the suitability of the proposal, management procedures and to evaluate the impact on the community.

The number of occupants for the Unhosted STRA is also to be reduced from fourteen (14) to twelve (12) persons which is recommended to be reflected in the conditions.

STATUTORY ENVIRONMENT

Planning and Development Act 2005 and Shire of Manjimup Local Planning Scheme No. 4 and Local Planning Policy.

POLICY / STRATEGIC IMPLICATIONS

As outlined in the comment section above, the application has been assessed in accordance with the Shire of Manjimup's Local Planning Scheme No.4 and the provisions of Local Planning Policy 6.1.5 – Unhosted Short Term Rental Accommodation.

ORGANISATIONAL RISK MANAGEMENT

Nil.

FINANCIAL IMPLICATIONS

The required application fee has been paid in accordance with the Schedule of Fees and Charges adopted as part of the 2025/26 annual budget.

SUSTAINABILITY

Environmental: Nil.

Economic: The application, if approved, will allow the proponent to increase business activity on the property and potentially increase the economic return of the property. However, the change of use may have an impact on the longer-term sustainability of the community.

Social: Appropriate management of the accommodation is required to ensure that the activity does not detrimentally impact on the amenity of the area. The ability for 12-month approval provides the opportunity for complaints to alter on going approvals.

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council in accordance with Part 10 of Shire of Manjimup Local Planning Scheme No. 4, grants planning approval for an Unhosted Short Term Rental Accommodation at Lots 194 and 195 (59) Guppy Street, Pemberton (TP 2026/60) in accordance with the submitted plan as shown at Attachment: 9.5.3 (1) and subject to compliance with the following conditions:

1. **The use as permitted shall operate in accordance with the submitted plans and supporting documents as listed below:**

Reference	Document Title	Date Received
1.	Management Plan	23 April 2026
2.	Emergency Plan	23 April 2026
3.	Site Plan	23 April 2026
4.	Floor Plan	23 April 2026
5.	Evacuation Plan	23 April 2026

2. **The development approval is granted for a period expiring on 30 June 2027 only, after which period the use shall cease, unless otherwise granted an annual renewal to continue to use for a further period of 12 months by the Shire of Manjimup.**

3. **The person nominated as the local manager is to be able to promptly (within 30 minutes) respond to any matters raised by either guests, neighbours, the local government or emergency services at all times the holiday house is occupied. Local Manager details are to be able to be viewed external to the dwelling.**
4. **Prior to the commencement of the approved use, the applicant is to submit, to the satisfaction of the Shire of Manjimup, a copy of their Public Liability Insurance.**
5. **The Unhosted Short Term Rental Accommodation hereby approved is limited to twelve (12) persons who are known to each other in the premises at any one time to the satisfaction of the Shire of Manjimup. Advertising of the property should reflect the numbers approved.**
6. **The Unhosted Short Term Rental Accommodation is not to be occupied by a person for more than three (3) months within any twelve (12) month period.**
7. **The submitted management details that form part of this application shall be implemented on an ongoing basis to the satisfaction of the Shire of Manjimup.**
8. **The Emergency Plan, including provision of the Manager's contact details, is to be displayed in the Unhosted Short Term Rental Accommodation at all times.**
9. **A minimum of two (2) car parking spaces are to be provided onsite for the use of users of the Unhosted Short Term Rental Accommodation. Parking must not encroach on the verge or road reserve.**
10. **Within 2 years of the notice of approval, the applicant/landowner shall apply for, have approved and implement a subdivision approval for a boundary realignment between Lots 194 and 195 Guppy Street, Pemberton to ensure that the dwelling hereby approved is contained solely within a single certificate of title and achieves compliant boundary setbacks. Alternatively, the Shire of Manjimup is prepared to accept a legal agreement, to be lodged on both titles restricting the transfer of land independently. All costs involved in the preparation of the legal agreement are to be borne by the applicant/landowner.**

<u>Advice to Applicant</u>

1. **The approved development must comply with all relevant provisions of the Health (Miscellaneous Provisions) Act, 1911, and the Building Act 2016.**
2. **The use of the accommodation proposed may require the installation of additional smoke alarms and emergency lighting for a Class 1b building as detailed in the Building Code of Australia, Part 3.7.2, Smoke Alarms.**

3. **In all buildings approved for use as a Unhosted Short Term Rental Accommodation, a system of emergency lighting will need to be installed to assist in evacuation of occupants in the event of fire and this lighting will need to:**

   3.1 be activated by a smoke alarm(s); and

   3.2 consist of:

      3.2.1 lights incorporated into the smoke alarm itself; and

      3.2.2 lighting located in the corridor, hallway or area served by the required smoke alarm(s).

4. **Any occupancy above six (6) persons of the Unhosted Short Term Rental Accommodation will require secondary approval as a "Lodging House" pursuant to the Shire of Manjimup Health Local Laws.**

5. **Any advertising signage that does not form part of this approval for Unhosted Short Term Rental Accommodation, beyond the requirements of the Shire of Manjimup Local Planning Scheme No. 4, will require the further approval of the Shire of Manjimup.**

ATTACHMENTS

1⇩	Development Application information for Change of Use Unhosted STRA 59 Guppy Street Pemberton	4 Pages
2⇩	Submission Unhosted STRA at 59 Guppy Street Pemberton	1 Page

MANAGEMENT PLAN

Property and Permit Holder Details	
Holiday House Address	59 GUPPY STREET, PEMBERTON, 6260
Holiday House Permit Holder (i.e. Property Owner)	
Permit Holder's Residential Address (i.e. Not a PO Box)	
Permit Holder's Postal Address (If not same as residential address)	
Permit Holder's Daytime Contact Number(s)	
Permit Holder's Email	

Local Manager's Details	
Name of Manager	
Residential Address (i.e. Not a PO Box)	
Postal Address (If not same as residential address)	SAME
Day Time Contact Number	
All-Hours Contact Number (To be made available to guests)	

Management Details	
Number of Guest Bedrooms (Attach scaled floor plan showing areas available to guests and any areas not accessible).	7
Maximum number of guests able to be accommodated at the premises.	~~14~~ 12.
Will pets be accommodated? If so, please provide details of how these will be secured.	NO
Location and number of car parking spaces available to guests inside the property.	5
How is water supplied to the premises? If an on-site water supply is provided, provide details of type and capacity.	WATER CORPORATION
Detail the method of guest booking.	ONLINE, AIR BNB

Detail the method of key collection / drop off.	LOCK WILL BE PLACED AT THE ENTRANCE DOOR. PIN TO BE SHARED WITH THE BOOKINGS.
Detail the cleaning and servicing arrangements.	LOCAL MANAGER TO COORDINATE CLEANING & LINEN & GARDENING
Detail rubbish disposal arrangements.	BIN SERVICE PRESENT. GUESTS & CLEANERS TO DISPOSE IN BINS
Will signage be displayed at the property? If so, provide details, including location, size and design.	YES. NEXT TO THE MAIL. ABOUT 900 mm WEIDTH x 900 mm HEIGHT

Other Comments on Management
PREVIOUS OWNERS RAN AS BED & BREAKFAST
WE PLAN TO RUN AS UNHOSTED SHORT TERM RENTAL

EMERGENCY PLAN

A copy of this information is to be displayed in a prominent location in the holiday house for guests to refer to in the event of an emergency.

Property Details	
Legal property address *This is the formal property street address and locality as shown on the Certificate of Title.*	59 GUPPY STREET, PEMBERTON 6260
Nearest road intersection	WIDDESON STREET
Local Government Area	Shire of Manjimup
Land line telephone number *If a land/fixed telephone is connected to the premises.*	NA
Is there mobile phone / data coverage available. If so, which telcos?	STARLINK
Bushfire Prone Area Status *Include Bushfire Attack Level if known*	ZONE 8

Emergency Contacts and Information	
National Emergency Service Number *Police, Ambulance, Fire*	000
State Emergency Service Assistance *Non-emergency*	132 500
Emergency Information *Phone and Website*	1300 657 209 www.dfes.wa.gov.au
Radio frequency of the official local emergency radio broadcaster *i.e. ABC Local Radio*	738 AM
Nearest Emergency Muster Point *Include route map if required.*	IN FRONT OF THE PROPERTY MAP INCLUDED
Nearest Evacuation Centres *Include evacuation route map.*	PEMBERTON SPORTS CLUB

Nearest Hospital Information (24hr Emergencies)	
Name	PEMBERTON HOSPITAL
Address	12 RAILWAY CRES, PEMBERTON 6260
Distance from Holiday House	4 MIN DRIVE / 1.4 KM
Telephone Number	08 9776 4000

Bush Fire Brigade Information (if outside of a Townsite or settlement)	
Name of local brigade	PEMBERTON
Name of local fire control officer	SHIRE RANGERS
Phone number for local fire control officer	08 9771 7777

Site Specific Emergency Matters	
Any Site Specific Emergency Situations that may occur that guests should be made aware of?	
	☐ Flooding
	☑ House Fire
	☑ Bush Fire
	☑ Snakes
	☐ Mosquitos
	☐ Other

Other Matters

Karleha Brown

From:
Sent:
To: Info
Subject: Development Proposal - Lot 194 (59) Guppy Street Pemberton - DA26/60

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

Good morning,

I am writing to register my opposition to the application for a change of use to Unhosted Short Term Rental Accommodation for Application DA26/60

I am a resident who owns a home in Pemberton, sadly, a luxury that not all residents here can afford. We are constantly seeing families who have chosen to settle in the community, contribute to it, and send their children to local schools. Yet they are forced to move to Manjimup due to an extreme lack of rental accommodation in the town. Our local schools are suffering from a declining student base as a result.

As long as this continues, I feel it would be remiss of Manjimup Shire to approve yet more short-term rental accommodation in the town of Pemberton that will sit empty for the majority of the year, allowing someone from out of town to benefit from the tax write-off. I would encourage the Shire of Manjimup to do more to help families in our community access rental accommodation in Pemberton, so they can provide stability for their children.

ATTACHMENT

9.5.4 Retrospective Application for Rural Workers Accommodation at Lot 500 (38) Kemp Road, Eastbrook

PROPONENT	Scalvino Pty Ltd
OWNER	Mr J Bendotti
LOCATION / ADDRESS	Lot 500 (38) Kemp Road, Eastbrook
WARD	Rural
ZONE	Priority Agriculture
DIRECTORATE	Development Services
FILE REFERENCE	TP2026/68 DA26/65 P50515
LEGISLATION	Planning and Development Act 2005
AUTHOR	Jocelyn Baister (Manager Planning and Sustainability)
DATE OF REPORT	23 June 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

Council is requested to consider an application for retrospective approval for 'Rural Workers Accommodation' at Lot 500 (38) Kemp Road, Eastbrook, near the Pemberton Golf Course. The subject site is zoned Priority Agriculture and is 63.1ha in area. The property is located within a Priority 3 Public Drinking Water Source Area (PDWSA). The property is developed predominantly for avocado farm, with a number of ancillary outbuildings, a four room transportable and dwelling – single. The surrounding land use is agricultural. A location plan is shown below.

Retrospective approval is being sought for the occupation of the dwelling and transportable for rural workers. The original proposal was for the five (5) bedroom dwelling to accommodate 10 workers and for the four (4) bedroom transportable, each with individual ensuites to accommodate 8 workers.

Shire staff undertook a site inspection, measured each bedroom and as a result the application has been revised such that the dwelling will be accommodating 11 people within six (6) bedrooms and the transportable will be accommodating a maximum of four (4) people.

The key elements of the proposal is as follows:

- A manager is located at the neighbouring property;
- Parking for 20 cars will be provided;
- Potable water is provided via a 280,000l tank
- All workers will be self-cleaning and catering;
- Rubbish removal is via skip bins.

A copy of the details related to the proposal is provided attached.

ATTACHMENT: 9.5.4 (1)

PUBLIC CONSULTATION UNDERTAKEN

The application was advertised in accordance with Clause 9.6 of the Shire of Manjimup's Local Planning Scheme No. 4 (the Scheme) for a 21 day period to the adjoining landowner, and a notice in the local newspaper. The proposal was also referred to the Department of Water and Environmental Regulation (DWER) for comments. No objections were received during the comment period.

DWER comments
DWER has assessed the proposal and advice that the objective in Priority 3 areas is to manage water quality contamination risks so that the drinking water source is maintained for as long as possible.

The 'workforce accommodation' land use would be considered 'Compatible, with conditions' for a nominal P3 PDWSA – noting the primary consideration would have been the use of secondary treatment systems (with nutrient removal) for ablution wastewater treatment. Since this development appears to be complete based on the information provided, DWER assumed that the wastewater treatment systems are already in place. As such, the only advice would be for the Shire to check the wastewater treatment systems servicing the house/dongas have sufficient capacity to treat the additional volumes of wastewater from the workers**.** It is recommended that should Council approve the application, that the installed system be assessed by the Shire's Environmental Health team.

ATTACHMENT: 9.5.4 (X)

COMMENT

To assist Council in determining the application, the following comments are offered:

Zone Purposes and Objectives
The provisions of the Scheme include the subject site and surrounding properties within the Priority Agriculture Zone. As detailed in Clause 4.4 of the Scheme, the purpose of the Priority Agriculture Zone is to provide for the sustainable use of high-quality agricultural land, particularly where water resources exist, preserving existing agricultural production, including market gardens, orchards and vineyard enterprises.

Consistent with this purpose, the objectives of the zone include a requirement to *"avoid the introduction of land uses and subdivision not related to agriculture including rural residential proposals".*

As the occupants of the accommodation will be workers employed in the local farming industry, the proposed use is considered to be consistent with the purpose and objectives of the zone.

In determining an application for planning approval, the local government is required to have regard to various matters as outlined within clause 67 of the Planning and Development Regulations 2015 (P&D Regs). These matters include, but are not limited to:

(a) the aims and provisions of this and any other local planning scheme operating within the Scheme area;
(q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;
(r) the suitability of the land for the development taking into account the possible risk to human health or safety;
(x) the compatibility of a use or development with its setting including the potential impact on the use and enjoyment of adjacent and nearby land and taking into consideration any Special Control Area;
(y) any submissions received on the application;
(za) the comments or submissions received from any authority consulted under clause 66;

Land Use Classification
The Scheme defines "Rural Workers' Accommodation" as *a building or building(s) located on a rural landholding, which are used for accommodating seasonal, temporary or migratory workers employed for agricultural/horticulture activities in the district and is to be incidental to that agricultural use of that land.*

The application as submitted aligns with the definition above.

Land Use Permissibility
'Rural Workers' Accommodation is an 'A' land use within the zone. An 'A' land use being a use, which is not permitted unless the local government has exercised its discretion by granting approval after giving special notice in accordance with Clause 9.6. As detailed in the public consultation section above, advertising of the application has been completed.

Internal Department Assessment
The proposed development will need to meet the requirements of the Health (Miscellaneous Provisions) Act 2016 and the Building Act 2011 to be considered compliant. A lodging house application and building approval certificate will be required. These aspects will be dealt with through the building permit and the Environmental Health approvals stages.

An advice note in regard to these aspects should be included on any approval granted by Council.

Consistency with Zoning
The Rural Workers Accommodation is considered to meet the objectives of the zone as it will provide the owner with a source of income and provided that the behaviour of occupants is appropriately managed, the Rural Workers are not expected to have any impact on the amenity of the surrounding area. The change of land use will not prejudice the ability of the development to operate as a dwelling in the future.

Bushfire Prone Area
The property is located within a 'bushfire prone' area designated by the Commissioner for Fire and Emergency Services. The landowner has undertaken a Bushfire Attack Level (BAL) assessment for the subject property by an accredited Assessor where the BAL rating for the property was BAL-12.5 due to the roadside vegetation. No additional management of the property above that required in the Annual Fire Hazard Reduction Notice is required in this regard.

Management and Emergency Evacuation
As the site manager is located nearby, they will be available to manage and support workers on site. To ensure this occurs, the submitted management plan is to be implemented to clearly demonstrate how the site manager intends to deal with and control the resident workers in the day-to-day manner and in the event of an emergency situation. An emergency management plan has submitted which includes an evacuation process. Conditions reflecting this requirement have been included in the Officer Recommendation.

Retrospective Approval
In accordance with Clause 8.6, planning approval may be granted to a development already commenced or completed, regardless of the date, if the development conforms to the provisions of the Scheme.

Development which is unlawfully commenced is not rendered lawful by the occurrence of any subsequent event except the granting of planning approval.

The ongoing use of the land for the proposed purposes will be considered lawful upon the grant of planning approval.

Conclusion
The application for retrospective approval for 'Rural Workers Accommodation' is considered to meet the purpose and objectives of the Scheme provisions. No objections were received during the consultation period. The application is recommended for approval subject to standard conditions and advice.

STATUTORY ENVIRONMENT

Shire of Manjimup Local Planning Scheme No. 4 and Planning and Development Act 2005.

POLICY / STRATEGIC IMPLICATIONS

The proposal is consistent with the following Community Goals and Strategies as contained within the Shire of Manjimup Strategic Community Plan 2021-2031 as adopted by Council:

Community Goals
2.2 Existing core industries such as agriculture and timber, are resilient, innovative and sustainable;
2.4 Industry and development is not hindered by excessive or complex compliance regulations.

Strategies
B5 Collaborate with other stakeholders to develop a transient and seasonal worker strategy to balance their safety, accommodation and employment needs with the needs aspirations of the residential community.

ORGANISATIONAL RISK MANAGEMENT

Nil.

FINANCIAL IMPLICATIONS

The appropriate application fee has been paid by the proponent.

SUSTAINABILITY

Environmental: Nil.

Economic: The application if approved, will allow the agricultural activity on the subject property to be carried out in a more efficient and reliable manner.

Social: Nil.

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council in accordance with clause 8.6 and Part 10 of Shire of Manjimup Local Planning Scheme No. 4 grants retrospective planning approval for a Rural Workers Accommodation at Lot 500 (38) Kemp Road, Eastbrook (TP2026/68) in accordance with the submitted plan as shown at ATTACHMENT: 9.5.4 (1) and subject to compliance with the following conditions and advice:

1. **The development hereby approved must be carried out in accordance with the plans and specifications, as amended, and these shall not be altered and/or modified without the prior knowledge and written consent of the Shire of Manjimup;**

Reference	Document Title	Date Received
1.	Management Details	11 June 2026
2.	Emergency Plan	12 January 2026
3.	Evacuation Plan	12 January 2026
4.	Floor Plan(s)	12 January 2026
	BAL report	12 January 2026
	Bushfire Management Plan	30 April 2026

2. **The person nominated as the local manager is to be able to promptly respond to any matters raised by either workers, neighbours, the local government or emergency services at all times. Local Manager details are to be able to be viewed external to the dwelling.**
3. **Prior to commencement of the use hereby approved, the applicant is to supply a copy of their Public Liability Insurance to the Shire of Manjimup.**
4. **The Rural Workers Accommodation hereby approved is limited to a maximum of 15 persons to the satisfaction of the Shire of Manjimup.**
5. **The submitted management details that form part of this application shall be implemented on an ongoing basis to the satisfaction of the Shire of Manjimup.**
6. **The Emergency Evacuation Response Plan, including the provision of the Manager's contact details, is to be displayed in the accommodation at all times.**

Advice to Applicant:

1. **The approved development must comply with all relevant provisions of the Health (Miscellaneous Provisions) Act, 1911, and the Building Act 2011.**
2. **An application for building approval certificate submitted by a certified building surveyor is to be submitted to the Shire of Manjimup for the retrospective approval of the building works.**
3. **Regardless of whether a building permit is required, an application shall be made to Shire of Manjimup's Principal Environmental Health Officer for assessment and approval for a Lodging House prior to commencing development.**
4. **The use of the accommodation proposed may require the installation of additional smoke alarms and emergency lighting for a Class 1b building as detailed in the Building Code of Australia, Part 3.7.2, Smoke Alarms.**
5. **An on-site secondary treatment and disposal system for sewage will be required with ongoing landowner obligations to ensure that the treatment and disposal system is regularly maintained in accordance with relevant health regulations.**

ATTACHMENTS

1⇩ Attachment 1 - Development Application Details 32 Pages

243 Golf Links Road
PO Box 29
PEMBERTON WA 6260
AUSTRALIA
E: admin@bendottiavocado.farm

Joe 0427 761 0074
Shane 0400 227 153
Trevor 0424 185 010

11 June 2026

The Shire of Manjimup
P.O. Box 1
Manjimup WA 6258

Dear Sir/Madam,

Re: Application for Workers Accommodation at 38 Kemp Road, Pemberton, WA 6260

I am writing on behalf of Joseph Bendotti, Trevor Bendotti, and Shane Bendotti, the owners of the property located at 38 Kemp Road, Pemberton, WA 6260. We would like to submit an application for approval to turn the existing house into workers' accommodation on the property.

The accommodation consists of two buildings:

1. A **main house** featuring 6 bedrooms, 4 showers, 2 toilets, 1 laundry, 1 shared kitchen, and 1 shared living area. The house is intended to accommodate **11 workers**.
2. A **transportable building** with 4 self-contained bedrooms, each with its own toilet, shower, and kitchenette. This building will accommodate **4 workers**.

The seasonal workers will be required to pay rent for their accommodation during their stay. The accommodation is specifically designed to meet the needs of seasonal avocado pickers and packers who require temporary lodging for the duration of their employment.

Attached to this letter are the following documents for your reference:

- Signed Application for Development Approval
- A map of the location with the proposed accommodation highlighted.
- Measurements of the structures.
- Electrical & Fire safety inspection on the property

If you require any further information or documentation to process this request, please do not hesitate to contact me.

Yours sincerely,

[redacted]

Hannah Fall
Administration & Human Resource Manager
Bendotti Avocado
e: admin@bendottiavocado.farm

Donga accommodation
House accommodation
120m from Kemp Rd
Kemp Rd
Kemp Rd
Kemp Rd
Golf Links Rd
Golf Links Rd
Mullineaux Rd
Mullineaux Rd

WORKERS ACCOMMODATION (RURAL)

MANAGEMENT PLAN

Property and Approval Holder Details	
Residential Building Address	38 Kemp Road Pemberton WA 6260
Approval Holder (i.e. Property Owner)	Joesph Bendotti
Landowners Residential Address (i.e. Not a PO Box)	[redacted]
Landowners Postal Address (If not same as residential address)	[redacted]
Landowners Daytime Contact Number(s)	[redacted]
Landowners Email	admin@bendottiavocado.farm
Preferred Day/Time for Inspections	

Manager's Details Ideally Local	
Name of Manager	Tamara Hitchcock
Residential Address (i.e. Not a PO Box)	[redacted]
Postal Address (If not same as residential address)	[redacted]
Day Time Contact Number	[redacted]
All-Hours Contact Number (To be made available to guests)	As Above

Management Details	
Number of Bedrooms (Attach scaled floor plan showing areas)	Main House - 6 Bedrooms Transportable - 4 Bedrooms
Maximum number of residents able to be accommodated at the premises. (Attach scaled floor plan showing number of people per room and bed layout)	Main House - 11 People Transportable - 4 People
Location and number of car parking spaces (provide parking management plan or statement)	Above 20 bays for parking
How is water supplied to the premises? If an on-site water supply is provided, provide details of type and capacity.	Rain Water Tank - Pioneer 280,000L

Cooking or Catering management	Cooking
Detail the cleaning and servicing arrangements.	Self Cleaning & Cleaner to Monitor
Detail rubbish disposal arrangements.	Skip Bins

Other Comments on Management

Management Plan should be submitted that outlines how the development will be managed, used and operated to ensure that the site will not adversely impact surrounding properties.

Where private kitchen facilities are provided, there should be adequate room for a microwave, stove top cooker, fridge, clear bench space, sink with both hot and cold running water, as well as storage and a space for waste/ recycling.

Where private bathroom facilities are provided, there should be adequate room for a shower, toilet, washbasin and storage space.

Bushfire Management Plan

Worker Accommodation – 38 Kemp Road, Pemberton WA 6260

Prepared for: Bendotti Avocado
Prepared by: Trevor Bendotti
Date: 21 April 2026
Local Government: Shire of Manjimup

Bushfire Management Plan

Index

1. Property Details
2. Accommodation Information
3. Bushfire Assessment Results
4. Bushfire Protection Controls
5. Bushfire Mitigation Measures
6. Emergency Management & Response
7. Responsibilities for Implementation and Maintenance

Appendices

- Appendix A – Spatial Representation of Mitigation Measures
- Appendix B – Assembly Point Map
- Appendix C – Evacuation Map – House Accommodation
- Appendix D – Evacuation Map – Transportable Accommodation
- Appendix E – Emergency Evacuation Map – Pemberton
- Appendix F – BAL Assessment Report

Bushfire Management Plan (BMP)

1. PROPERTY DETAILS

Property Address: 38 Kemp Road, Pemberton WA 6260
Lot Size: 63.1 hectares
Landowner: The Joseph Bendotti Family Trust
Prepared By: Trevor Bendotti
Date: 21 April 2026
Local Government: Shire of Manjimup

Site Manager:
Tamarra Hitchcock – 0488 389 281
(Location: Approximately 3 km from site)

2. ACCOMMODATION INFORMATION

The site provides on-site worker accommodation comprising a permanent dwelling and a transportable accommodation unit.

House Accommodation
The primary dwelling consists of:

- Five (5) bedrooms
- Three (3) toilets
- Four (4) shower facilities

The dwelling is capable of accommodating up to ten (10) workers at any one time.

This building is used for shared accommodation and includes standard residential amenities such as kitchen, living, and communal areas. The dwelling is designed to provide suitable shelter and temporary refuge if required during an emergency, subject to prevailing conditions.

Transportable Accommodation
The transportable accommodation consists of:

- Four (4) individual rooms
- Each room includes a private ensuite (toilet and shower)

The transportable accommodation is capable of accommodating up to eight (8) workers.

This accommodation is designed for individual occupancy and provides separate sleeping quarters for workers on site.

Total Occupancy
The maximum number of occupants on site at any given time is:

- Eighteen (18) persons

Occupants are typically short-term or seasonal workers and may be unfamiliar with the local area, surrounding road networks, and bushfire risk conditions.

Occupant Characteristics

- Occupants may be present on site during both day and night hours
- Occupants may be asleep at the time of a bushfire event
- A proportion of occupants may have limited local knowledge of evacuation routes
- All occupants are considered to require clear direction and instruction in the event of an emergency

Bushfire Information and Preparedness

To address the above risks:

- Bushfire safety information will be displayed within all accommodation buildings
- Evacuation maps will be clearly visible in both the house and transportable units
- Emergency contact details and procedures will be readily accessible
- Occupants will be provided with basic bushfire and evacuation information upon arrival

Vehicle and Evacuation Considerations

- Workers are expected to have access to vehicles on site where possible
- Evacuation will be coordinated by the Site Manager to ensure orderly departure
- In the event of limited transport availability, occupants will be grouped and transported as required

Assembly Point Map - Appendix B
Evacuation Map - House Accommodation – Appendix C
Evacuation Map - Transportable Accommodation – Appendix D

3. BUSHFIRE ASSESSMENT RESULTS

A Bushfire Attack Level (BAL) assessment has been undertaken in accordance with:

- Appendix A.3, A.4 and A.5 of State Planning Policy 3.7 – Planning in Bushfire Prone Areas Guidelines

BAL Rating

- BAL–12.5

Assessment Summary

A BAL–12.5 rating indicates the building is subject to a low level of bushfire risk, primarily from:

- Ember attack
- Low levels of radiant heat (up to 12.5 kW/m²)

Appropriate construction and vegetation management measures are required in accordance with AS 3959 – Construction of Buildings in Bushfire-Prone Areas.

BAL Assessment Report and Map: Refer to Appendix F.

4. BUSHFIRE PROTECTION

The development satisfies the acceptable solutions through:

- Provision and ongoing maintenance of an Asset Protection Zone (APZ)
- Adequate access for emergency service vehicles
- Provision of on-site firefighting water supply
- Implementation of ongoing vegetation and site management measures

Spatial Representation of Mitigation Measures: Refer to Appendix A.

5. BUSHFIRE MITIGATION MEASURES

Asset Protection Zone (APZ)

An APZ will be established and maintained around all accommodation buildings to achieve BAL–12.5 compliance.

APZ Requirements:

- Minimum width: In accordance with BAL–12.5 setback requirements
- Trees (>6m height):
  - Minimum 6m from buildings
  - No overhanging branches
- Shrubs (<6m height):
  - Minimum 3m from buildings
  - Not planted in clumps greater than 5m²
- Grass:
  - Maintained below 100mm

The APZ will be maintained in accordance with State Planning Policy 3.7 Guidelines.

Access (Driveway Requirements)

- Minimum 4m trafficable width
- Suitable for fire appliances
- Turnaround area provided near accommodation
- Hardstand area provided at water supply
- Access gates to have a minimum width of 3.6m

Firefighting Water Supply

The site exceeds minimum firefighting water requirements through the provision of:

- 400,000L water tank with accessible hardstand area
- Additional domestic water supply
- 1,000L mobile firefighting unit
- On-site dam available as a supplementary water source

All water sources are accessible to firefighting personnel.

Additional Requirements

- Power dome to be kept clear of vegetation at all times
- Firebreaks to be installed and maintained in accordance with Shire of Manjimup annual requirements
- Bushfire safety information to be displayed within all accommodation
- Vegetation management to be maintained across the property to reduce fuel loads

6. EMERGENCY MANAGEMENT & RESPONSE

Emergency Contacts

- Emergency Services: 000
- SES: 132 500
- DFES: 1300 657 209
- Local Police: (08) 9716 3100
- Pemberton Hospital: (08) 9776 4000

Local Fire Contacts

- Shire of Manjimup Fire Duty Officer: 0427 913 252
- Fire Unit Contact: Joe Bendotti – 0427 761 007

Evacuation Information

Primary Evacuation Route:
Via Kemp Road to Vasse Highway, travelling towards Manjimup or Northcliffe.

Evacuation Centre:
Pemberton Sports Club, 1 Club Road, Pemberton WA 6260

Emergency Evacuation Map – Pemberton Appendix E

Emergency Alerts

Emergency warnings are available via:

- ABC Emergency Radio (684 AM / 1044 AM / 738 AM)
- Emergency WA (website and alerts)

Bushfire Response Actions

1. Monitor Emergency WA and ABC Emergency Radio updates
2. Evacuate early if directed by authorities
3. Follow the safest available route away from the fire
4. Proceed to the evacuation centre or a safe location
5. Call 000 if life is at risk

Important: Always follow directions from emergency services and Department of Fire and Emergency Services.

7. RESPONSIBILITIES FOR IMPLEMENTATION AND MAINTENANCE

Action	Responsibility	Timing
Establish APZ	Landowner	Ongoing
Maintain APZ	Landowner	Ongoing
Maintain firebreaks	Landowner	Annually
Maintain water supply access	Landowner	Ongoing
Maintain driveway access	Landowner	Ongoing
Maintain vegetation clearance (power dome)	Landowner	Ongoing
Display bushfire information	Site Manager	Prior to operation
Monitor emergency alerts	Site Manager	During fire season

Maintenance & Compliance

Routine six-monthly inspections of the accommodation are undertaken by Argos Fire Safety to ensure compliance with relevant Australian Standards.

Appendix A.

SPATIAL REPRESENTATION OF MITIGATION MEASURES
38 KEMP ROAD ACCOMMODATION

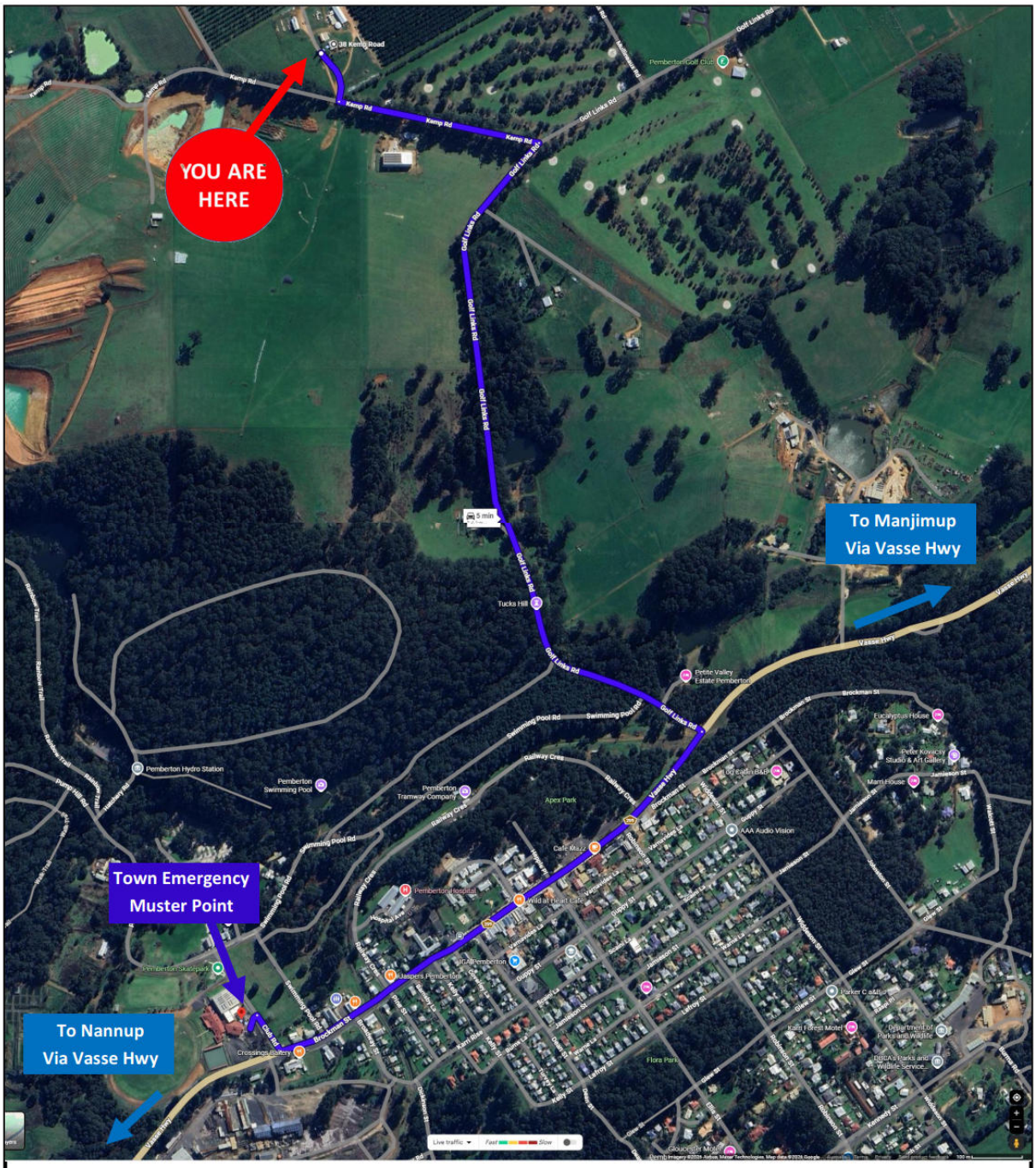
Assets Protection Zone

Water Tank 400,000L

Assembly Point

Appendix E.

EMERGENCY EVACUATION MAP
PEMBERTON WA 6260



Directions from 38 Kemp Road, Pemberton WA 6260 to Pemberton Sports Club, 1 Club Road, Pemberton WA 6260
Distance: 3.1 km
Estimated travel time: 5 minutes

Emergency Radio Station: 738 AM

N
W
E
S

AS 3959 BAL Assessment Report

This report has been prepared by an Accredited BPAD Practitioner using the Simplified Procedure (Method 1) as detailed in Section 2 of AS 3959-2018. Consideration has been given to the conditions and factors evident on the date of the assessment, including vegetation and slope.

FPA Australia makes no warranties as to the accuracy of the information provided in the report. All enquiries related to the information and conclusions presented in this report must be made to the BPAD Accredited Practitioner.

Property Details and Description of Works

Address Details	**Unit no**	**Street no** 38	**Lot no** 500	**Street name / Plan Reference** Kemp Road		
Suburb	**Suburb** Eastbrook				**State** WA	**Postcode** 6260
Local government area	**Shire / City** Shire of Manjimup					
Main BCA class of the building	Class 1a	**Use(s) of the building**	Private Residence			
Description of the building or works	BAL assessment for existing worker accommodation house & donga.					

Report Details

Report / Job Number	Report Version	Assessment Date	Report Date
20251218	V1.0	5 January 2026	7 January 2026

BPAD Accredited Practitioner Statement and Details

I have taken all reasonable steps to ensure that the information provided is correct and reflects the conditions of the site on the date of the assessment

Name: Greg Voigt 0409 272 666

Company Details

BushFire Works
ABN 945 23123 843
PO Box 1249, Bibra Lake DC, WA 6965
enquire@bushfireworks.com.au
www.bushfireworks.com.au

I hereby declare that I am a BPAD accredited bushfire practitioner.
Accreditation No. 41413
Signature
Date 7/1/2026

Authorised Practitioner Stamp

Reliance on the assessment and determination of the Bushfire Attack Level contained in this report should not extend beyond a period of 12 months from the date of issue of the report. If this report was issued more than 12 months ago, it is recommended that the validity of the determination be confirmed with the Accredited Practitioner and where required an updated report issued.

Site Assessment & Site Plans

The assessment of this site / development was undertaken on **5 January 2026** by a BPAD Accredited Practitioner for the purpose of determining the Bushfire Attack Level in accordance with AS 3959-2018 Simplified Procedure (Method 1).

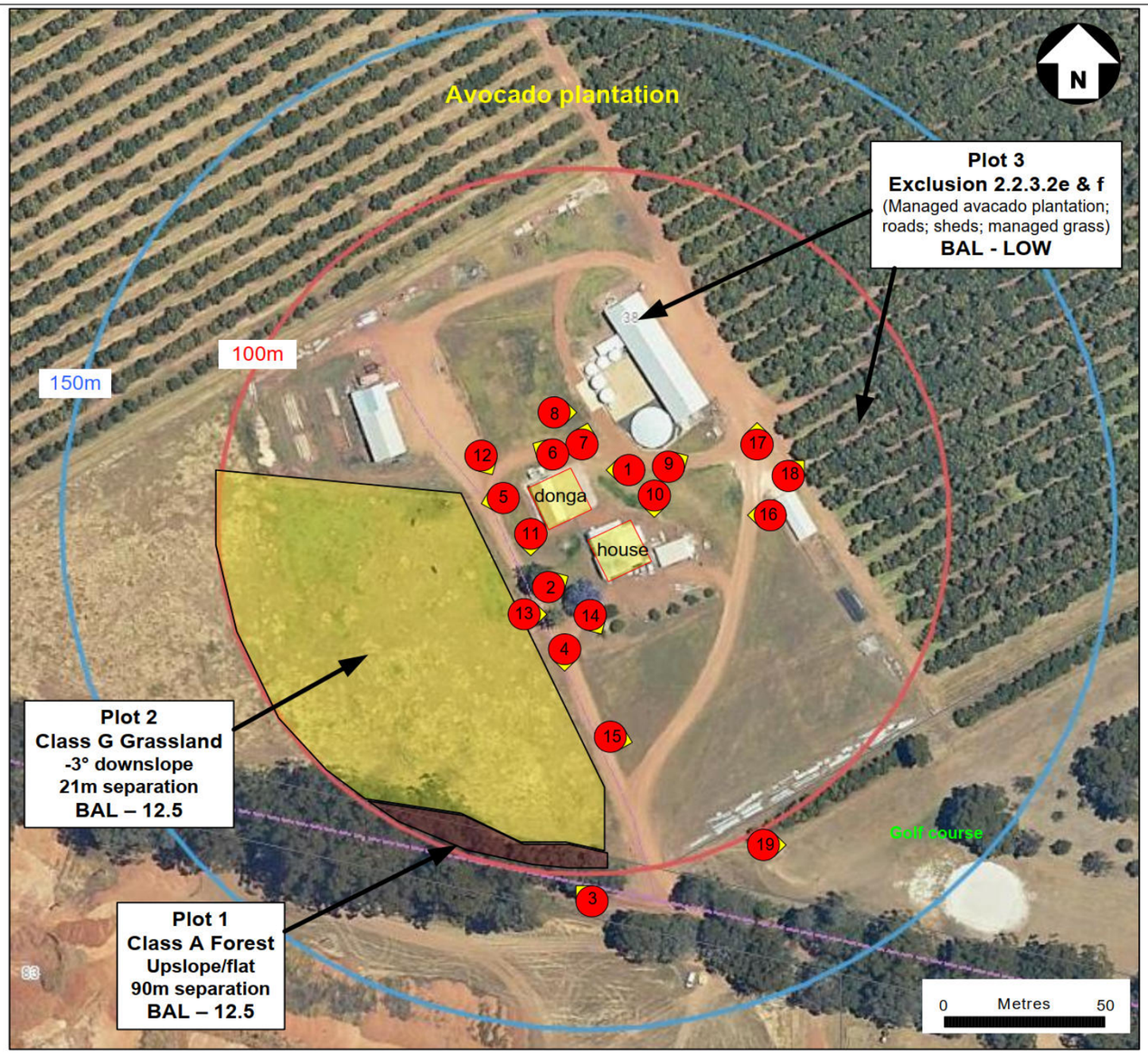


Figure 1: Classified Vegetation

Note: All diagrams are indicative only. They are not intended to represent a building's shape or scale.

Emergency Plan – Kemp Road Accommodation

Property Address: 38 Kemp Road, Pemberton WA 6260
Local Government Area: Shire of Manjimup
Nearest Intersection: Golf Links Road, Pemberton WA 6260

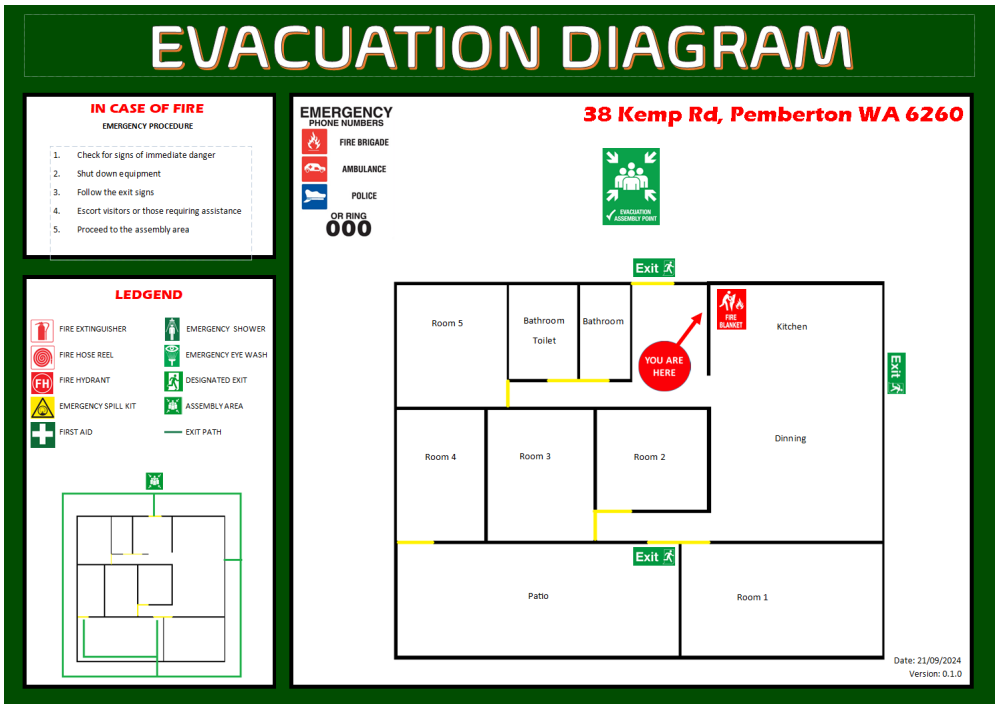
1. Emergency Contact Information

National Emergency (Police, Fire, Ambulance): 000
State Emergency Service (SES): 132 500
DFES Emergency Information: 1300 657 209 | www.dfes.wa.gov.au

Local Police (Pemberton Police Station): (08) 9716 3100
Nearest Hospital: Pemberton Hospital – (08) 9776 4000

Site Manager: Tamarra Hitchcock 0488389281

2. Property Map & Location



3. Local Emergency Radio & Alerts

Emergency warnings are broadcast via ABC Emergency Radio and Emergency WA alerts.
ABC Local Radio 684AM / 1044AM / 738AM

4. Evacuation Centers

Community Evacuation Centre:
Pemberton Sports Club, 1 Club Road, Pemberton WA 6260

5. Nearest Hospital

Pemberton Hospital
Address: 12 Railway Crescent, Pemberton WA 6260
Phone: (08) 9776 4000
Approximate Distance: 6 minutes' drive.

6. Bush Fire Brigade Information

Shire of Manjimup – Fire & Emergency Contacts

- **After Hours Fire Duty Control Officer:** 0427 913 252
- **Volunteer Chief Bush Fire Control Officer:** Remo Pessotto – 0427 270 714
  (Other brigade leaders listed; update as needed from Shire contacts.)
  manjimup.wa.gov.au

Volunteer Fire & Rescue: Pemberton VFRS – Lot 230 Ellis St, Pemberton WA 6260

Emergency Situations & Response Actions

House Fire

What to do:

1. Raise the alarm immediately – shout and activate a fire alarm, if available.
2. Call **000** for Fire & Rescue.
3. Evacuate all people to the designated **muster point**.
4. Only attempt to extinguish small fires with a fire extinguisher if trained and safe to do so.
5. Do NOT re-enter until emergency services declare it safe.

Preventative steps:

- Keep escape routes clear.
- Ensure smoke alarms are tested monthly.
- Keep fire extinguishers accessible.

Bush Fire

What to do:

1. Monitor **DFES Emergency WA** warnings online and via radio.
2. If a fire threatens and authorities advise **evacuation**, leave early by the safest route (typically via Vasse Highway towards Manjimup or Northcliffe).
3. Evacuate to the pre-identified evacuation centre (e.g., Pemberton Sports Club) or to a safe location outside the risk area.
4. Call **000** if life is at risk.

Important: Follow instructions from DFES and local emergency services.

Snakes

What to do:

1. Stay calm and still; most snakes avoid humans.
2. Back away slowly without sudden movements.
3. Call the local ranger or pest controller if present.
4. If bitten, call **000** for medical help immediately and keep the victim still.

Preventative steps:

- Keep grounds tidy.
- Remove rubbish and tall grass.
- Seal gaps under buildings and doors.

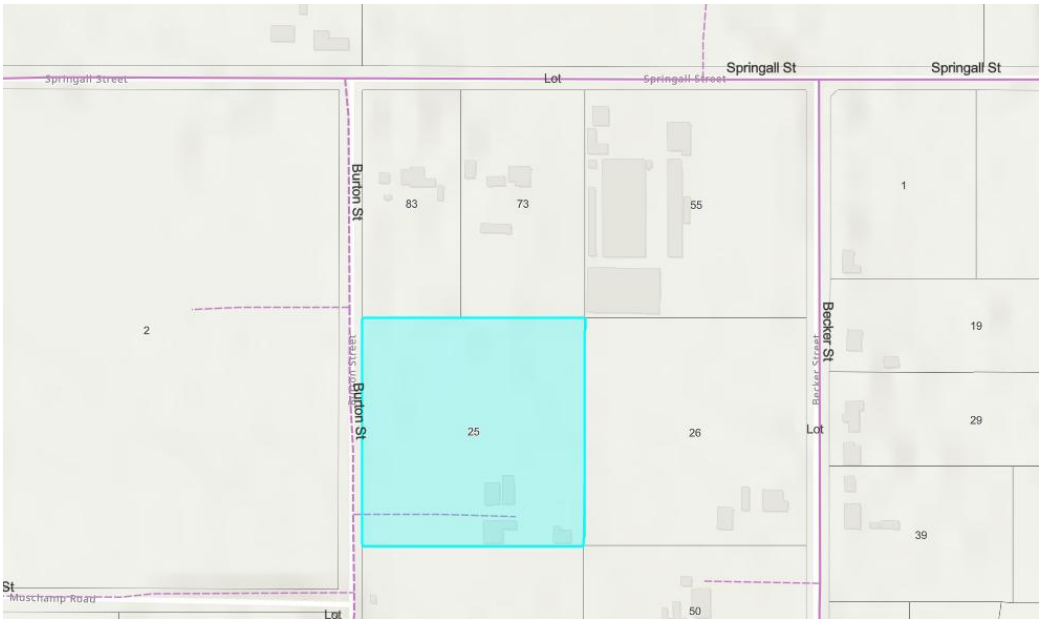
ATTACHMENT

9.5.5 Proposed Rural Pursuit and Use Not Listed (Pick your Own Flowers) at Lot 263 (25) Burton Street, Manjimup

PROPONENT	Miss M Reeve
OWNER	Miss M Reeve & Mr J Reeve
LOCATION / ADDRESS	Lot 263 (25) Burton Street, Manjimup
WARD	Urban
ZONE	Rural Small Holdings
DIRECTORATE	Development Services
FILE REFERENCE	TP2026/69, 52435, DA26/66
LEGISLATION	Planning and Development Act 2005
AUTHOR	Sumah Brown (Planning Assistant)
DATE OF REPORT	17 June 2026
DECLARATION OF INTEREST	A Shire employee has provided a submission on this proposal. This employee was not involved in the assessment of this application.

BACKGROUND

Council is requested to consider an application for a proposed flower farm at Lot 263 (25) Burton Street, Manjimup. The subject site has an area of 3.72ha and is currently developed with a dwelling, several large outbuildings and water tanks. A location plan is shown below.



The application proposes a flower farm and includes “Pick your own flowers”, or purchasing pre-picked flowers. A parking area is designated for patrons and a grassed seating area has also been shown on the plans.

The applicant is seeking approval to establish and operate a small-scale seasonal flower farm. The details of the application are as follows:

- The application proposes a customer experience to come to the property to pick their own seasonal flowers from a variety of garden beds and cultivated areas. Another option is to purchase pre-picked flowers from the farm.
- The operation would initial run on a seasonal basis from late December through to early April each year.
- Proposed operating hours:
    - Fridays 3:00pm- 8:00pm
    - Saturdays: 8:30-4:30pm
    - Sundays: 8:30-4:30pm
- There may be limited weekday openings during school holiday periods to accommodate tourists, visiting families and seasonal demand.
- Future occasional special events or seasonal workshops may be considered if there is sufficient interest.
- The customers will enter the site through a dual access driveway to a designated car parking area. This may be formalised once the business is further established.
- The visitors will be managed by the owners of the property, and it will include pre-booked one hour picking sessions or walk-in attendance where capacity allows.

Details of the proposal as submitted are attached.

ATTACHMENT: 9.5.5 (1)

Council is requested to determine the application as the proposed ‘Pick your Own Flowers’ component of the application is a “Use not Listed”. Furthermore, as a result of advertising the proposal has received objections from surrounding landowners. Shire staff do not have delegated authority to determine applications where submissions objecting to a proposal has been received as a result of advertising.

PUBLIC CONSULTATION UNDERTAKEN

In accordance with the requirements of the Shire of Manjimup Local Planning Scheme No.4 (the Scheme) the proposal was referred to all land landowners within a 500m radius for a 21-day period and to the Ward Councillors. A notice was advertised on the Shire’s website and in the local newspaper.

At the close of advertising there were five (5) submissions received. There were two (2) letters not objecting to the proposal however, raising concerns in regard to the condition of the road. There were three (3) objection letters received from surrounding landowners with concerns regarding other matters relating to the proposal. The content of the submissions is detailed in the comment section below and copies of the submissions are attached.

ATTACHMENT: 9.5.5 (2)

COMMENT

The following comments are offered to assist Council in determining the application.

Zoning Purpose
The provisions of the Scheme include the subject land within the Rural Small Holdings Zone. As identified by the Scheme, the purpose of the 'Rural Small Holdings Zone is to:

Provide for rural lifestyle opportunities in strategic locations consistent and compatible with adjacent land use activity, landscape and environmental attributes of the land.

An objective relevant to this application would be *"to encourage the opportunity for a range of rural and semi-rural pursuits on cleared land where part-time or full-time income may be generated".*

Matters to be considered:
In determining an application for planning approval, the local government is required to have regard to various matters as outlined within clause 67 of the Planning and Development Regulations 2015 (P&D Regs). These matters include, but are not limited to:

(a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;
(n) the amenity of the locality including the following -environmental impacts; the character of the locality; social impacts of the development;
(y) any submissions received on the application;
(zb) any other planning consideration the local government considers appropriate.

Land Use Classification
There are two elements of the proposal, that fall under two different land use classifications.

Growing of Flowers: from examination of the Scheme, this element of the proposed development could be deemed to be consistent with the following definition:

Rural pursuit means any premises used for – (c) the growing of trees, plants, shrubs or flowers for replanting in domestic, commercial or industrial gardens; or (d) the sale of produce grown solely on the lot; but does not include agriculture – extensive or agriculture – intensive;

Pick your own Flowers: this element of the proposed development is considered a “Use not Listed”, similar to other ‘pick your own’ experience within the Shire. According to the Scheme the following provisions apply to this land use.

Where an application is made for planning approval to commence a use or commence or carry out development which involves a use which is – (i) an ‘A’ use as referred to in Clause 4.19.2; or (ii) a use not listed in the Zoning Table, the local government is not to grant approval to that application unless notice is given in accordance with Clause 9.6.3.

Land Use Permissibility
The growing of flowers on the property is considered a ‘Rural Pursuit’ land use under the Scheme which is a permitted land use for the zone and therefore this aspect of the proposal does not form part of further discussions below.

The proposal element to Pick your Own flowers, which involves customers coming onto the property to pick and purchase flowers is considered as “Use not Listed”, and is therefore required to be advertised to neighbours in accordance with Clause 9.6.3

Attendance and Booking Management
The expected visitor numbers are unknown at this stage. Patrons would attend through pre-booked one-hour picking sessions or walk in attendance where capacity allows. To ensure the business remains manageable and minimises impacts on neighbouring properties and local traffic, the applicant is willing to implement visitor limits per session if required by the Shire.

Scale of Business and Implementation
The intent of the business model is to remain low-scale and community focused during the initial establishment phase.

Whilst they have outlined their detailed proposal plan, they have stated that they are flexible in their plans and are willing to amend the application if required to comply with any operational requirements of the Shire.

The applicant has stated in the proposal that they are committed to operating responsibly and working collaboratively with the Shire to manage traffic safely, minimise disruption to neighbours, maintain a clean and safe environment for visitors.

Parking and Vehicle Access
There is a designated car parking area for the patrons. A crossover will be installed and implemented as per the Shire requirements. This carparking area will ensure that there is a safe and dedicated space for parking arrangements, ensuring there is no parking on Burton Street.

In response to a neighbour’s submission, the applicant has stated that they are agreeable to downsize the carparking area, if required and/or move the designated car parking space further away from the boundary of the neighbouring fence line. This will provide a greater distance between

neighbours and assist with reducing the impact to the amenity of neighbouring properties. A recommended condition should Council approve the proposal, has been imposed that the parking area be setback 10m from the side boundary to create more distance between the adjoining property.

At the early stages of development, the carparking will be informal and restricted to the designated area. A carparking plan will be recommended, should Council approve the application to show the reduced area and how the carparking will be managed safely.

Traffic Impact
The total attendance is difficult to predict. It is expected that the patronage would vary greatly depending on the bookings, weather and other aspects such as during peak visitor periods and school holidays. Further discussion on this aspect is provided below in response to submissions regarding the road.

Amenities and Infrastructure
The visitors will be attending the property for approximately one-hour sessions. Patrons will be advised prior to attendances that there will be no toilet facilities available on site. The applicants are willing to provide toilet facilities if this is required. The proposal states that future signage may be installed. This will require a separate approval from the Shire. No other infrastructure is currently proposed at this stage.

Proposed Sitting Area
There is a designated sitting area next to the proposed flower beds. In response to a neighbours submission, the applicant is willing to reduce the size of the sitting area and will set the area further back off the boundary if this is deemed necessary by the Shire.

Submissions Received
There was a total of five (5) submissions received as a result of the advertising process. There were 2 submissions received that had no objection to the proposal however stated concerns regarding the state of Burton Street being unsealed and if it would be able to withstand the extra traffic that may be generated by the proposal.

The other three (3) submissions had similar expressions, stating an objection to the proposal in its current form. But the main objections to the proposal were in relation to Burton Street. The following is a summary of the concerns raised.

- Concerns that Burton Street being unsealed cannot withstand the extra traffic and extra wear on the road.
- Increased traffic causing road degradation and maintenance costs.
- Request for Burton Street to be sealed – at the cost of the applicant.
- Dust and pollution arising from the traffic affecting the health, quality and productivity of existing orchards on Burton Street.
- Dust affecting the air quality, creating a health hazard.

- Traffic concerns – safety hazards, reckless driving, extra traffic and vibration, accidents could arise from the commercial activity and increased visitors.
- Car park – discussed as a land use not permitted in a residential zone.
- Increase of traffic that has been generated already from Springall Street Veggie Stall. This has raised some concerns regarding the potential for accidents due to the traffic to the area and a current traffic concern for surrounding neighbours.
- Amenity concerns – overlooking concerns, affecting neighbour privacy and amenity.
- Lack of public amenities and disability considerations.
- Management concerns- potential for anti-social behaviour, littering, loitering.

The following comments are offered in response to the concerns raised by the submitters.

Road Upgrades:
The Shire's Technical Services team provided a preliminary response stating that they will continue to monitor the situation as the business progresses and assess and impacts that may arise.

The seasonal nature of the Pick your Own activity will mean that the annual traffic volumes are not expected to increase significantly. It is therefore considered that there would be no justification to require the applicants to contribute to road upgrades or maintenance unless additional maintenance is requested above the Shire's standard maintenance program.

ATTACHMENT: 9.5.5 (3)

Dust and Health Impacts
These will continue to be monitored. Neighbours have commented that they have previously raised concerns with Shire. This will be reviewed and monitored with the relevant Shire Department/s to determine the most effective way to mitigate further impacts to the neighbours. The imposition of road setbacks and consistent adherence is designed to mitigate dust from Shire roads on private development.

Traffic Increase and Concerns
Neighbours have raised concerns regarding increased traffic volume and potential safety hazards resulting from a large vegetable shop/stall at the intersection of Springall Street and Burton Street. The Shire intends to investigate these complaints and work with the property owners to bring that property into compliance.

Carpark
A carpark is referred to in one submission as a land use not permitted for a rural zone. The definition of a carpark as set out in the Scheme means:

Premises used primary for parking vehicles whether open to public or not but does not include any part of a public road used for parking or for a taxi rank, or any premises in which cares are displayed for sale. In other words, not incidental to an approved business.

The proposal is for a Flower Farm as a land use, with a small area designated for patrons visiting the premises. It is not a standalone primary commercial carpark. This is defined as an ancillary use to the main land use of flower farm. Therefore, is permitted alongside the business in this zone.

Toilet Facilities
Providing a toilet facility is not a requirement under the Planning legislation.

As the proposed “pick your own flower farm” is an outdoor agritourism use undertaken on land without any associated buildings related to the business, there is no statutory requirement under the NCC or the Building Act 2011 (WA) to provide fixed toilet facilities as part of the development application.

Notwithstanding this, the applicant has advised that portable toilet facilities could be provided seasonally if required by the local government or if visitor demand indicates a need.

Amenity Concerns
The applicant is prepared to setback the carpark and sitting area further away from the boundary line, which will create more distance between the adjoining property. Giving the character of the area includes rural style post and wire fencing some visual intrusion into neighbouring land is to be expected during everyday activities and property maintenance.

Management
The applicant has stated their intention to minimise the disruption to neighbouring properties. The proposal is a family-friendly outdoor activity, whereby anti-social behaviour will be required to be appropriately managed by the owners of the property. The owners will be present during patron visitation and will be responsible for overseeing the experience. A management plan will be required as part of any approval granted. This plan will encompass visitor experience and management.

The management plan should be submitted to and approved by the Shire prior to the commencement of public operations, and must address the following:

- Visitor Experience & Capacity: Defining maximum patron numbers on-site at any one time, ticketing/booking structures (if applicable), and clear protocols for managing peak seasonal periods.
- Amenity and Noise Mitigation: Establishing strict operational hours, specifying acoustic controls for any farm machinery used during visiting hours, and outlining a formal neighbour-complaint resolution process.
- Waste Management: Outlining the containment, health compliance, and regular disposal of both commercial green waste and general litter generated by visitors and the flower farm operations.

INTERNAL DEPARTMENT ASSESSMENT

Building Services: The proposal does not include any buildings or building work and therefore does not trigger the requirements of the National Construction Code (NCC) Volume One.

Technical Services: Have commented that the crossover is to be of commercial width to accommodate a two-way access. Parking is to be formalised and ensure the road is left in “as-is” condition once crossover is built. Crossover is to be compliant with the standard specification requirements of the Shire of Manjimup Crossover Policy. Any water run-off from new crossover must be retained on site as much as possible.

Conclusion
It is recommended that the proposal be approved, subject to conditions imposed by the Shire of Manjimup. Should the proposal increase in intensity, it is expected that a new application be submitted to assess the impacts and scale of the business at that time.

STATUTORY ENVIRONMENT

Planning and Development Act 2005 and Shire of Manjimup Local Planning Scheme No. 4.

POLICY / STRATEGIC IMPLICATIONS

By granting approval to the proposed flower farm and its visitor experience, Council will assist in the delivery of the following Strategies under the Shire of Manjimup’s Strategic Community Plan 2021-31:

Community Goals:

- **2.1** New people and new businesses are attracted to the Region
- **2.3** The local economy is diversified and supports a range of industries and job opportunities
- **2.6** The region grows in reputation as a world-class culinary, agricultural, environmental and trails tourism destination.

Strategies:
- **B4** Support sustainable agricultural expansion, value adding and downstream processing, research and development, culinary and agri-tourism, land protections and contained support for the Southern Forests Food Council;
- **B10** Establish purchasing preferences for the use of local resources, services and products; and
- **B12** Provide development opportunities and support local small businesses to thrive

- **B13** Promote and support the growth of the agricultural and horticultural sectors

ORGANISATIONAL RISK MANAGEMENT

Traffic management and monitoring of the road degradation to ensure that the increase in commercial activity does not create safety issues may be required. Individually, each of the approved uses does not result in significant additional traffic volumes, but due to the cumulative effect it is expected that increased maintenance and/or upgrading may be required in the future.

FINANCIAL IMPLICATIONS

The required application fee has been paid in accordance with the Schedule of Fees and Charges adopted as part of the 2025/26 annual budget.

SUSTAINABILITY

Environmental: The proposed development will deliver positive environmental outcomes by enhancing local biodiversity, supporting essential pollinators, and improving soil health.

Economic: The proposed development will allow the proponent to increase business activity on the property and potentially increase the economic return of the property.

Social: The proposed development provides a unique outdoor rural experience that contributes positively to the local community and visitors. However, it is noted that appropriate management of the patrons visiting the property is required to ensure that the activity does not detrimentally impact on the amenity of the area and surrounding neighbours.

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council in accordance with Part 10 of Shire of Manjimup Local Planning Scheme No. 4 grants planning approval for a Rural Pursuit-Flower Farm including Pick your Own at Lot 263 (25) Burton Street, Manjimup (TP2026/69) in accordance with the submitted plan as shown at Attachment 9.5.5 (1) and subject to compliance with the following conditions:

1. **The development hereby approved is to be carried out in accordance with the plans and specifications submitted with the**

application and these shall not be altered and/or modified without the prior knowledge and written consent of the Shire of Manjimup.

Reference	Document Title	Date Received
1.	Proposal Details	12 May 2026

2. **Notwithstanding condition #1 prior to commencement of the development the plans submitted and hereby approved shall be modified as follows: The proposed Carparking Area and seating area be amended to comply with a 10m side setback distance from the Northern Boundary of the property. A final site layout plan must be submitted and approved, clearly delineating the boundaries of the carparking area and the designated seating area prior to commencement.**
3. **Prior to commencement of the use hereby approved, a comprehensive Operational Management Plan must be submitted to, and approved by, the Shire. Once approved, the operation must be conducted in accordance with the plan at all times to the satisfaction of the Shire. The plan must address and include measures for:**
    - **On-Site Management: Provisions ensuring the landowners or designated operators are present during all public visiting hours to oversee patron conduct and prevent anti-social behaviour.**
    - **Amenity and Noise Mitigation: Strategies to minimise disruption to neighbouring properties, including strict adherence to permitted operational hours and noise control measures.**
    - **Waste Management: Protocols for the containment, screening, and regular disposal of general litter and commercial green waste.**
4. **Prior to the commencement of works, the applicant is to submit, and have approved to the satisfaction of the Shire of Manjimup, a detailed parking plan design which complies with Table 2 and 3 of Shire of Manjimup Local Planning Scheme No. 4, including the designated number of parking bay/s, aisle widths, circulation areas, driveway/s and points of ingress and egress.**
5. **All parking associated with the activity hereby approved shall be wholly contained on the property boundary to the satisfaction of the Shire of Manjimup.**
6. **Prior to the occupation of the development, a vehicle crossover between the subject land and Burton Street is to be located, designed, constructed and drained to the specification and satisfaction of the Shire of Manjimup.**
7. **The activity hereby approved shall be managed so as to limit the potential impact on the amenity of the adjacent properties.**

8. **Any use, additions to and further intensification of any part of the development or land which is not in accordance with the original application or conditions of approval shall be subject to a further development application and consent for that use.**

Advice Notes:

1. **The approved development must comply with all relevant provisions of the Health (Miscellaneous Provisions) Act 1911 (as Amended) and the National Construction Code.**
2. **Any proposed signage for the business activity subject of this approval may require further approvals from the Shire of Manjimup.**
3. **The current level of construction of Burton Road is provided in an 'as-is' condition and is considered appropriate to support the proposal and no upgrade of the road will take place to cater for the proposed development.**

ATTACHMENTS

1⇩	Proposal Details	3 Pages
2⇩	Submitter Letters	10 Pages
3⇩	Preliminary Technical Services Letter	1 Page

BLOOMS
ON BURTON
MANJIMUP WESTERN AUSTRALIA

Proposal for Seasonal Flower Picking Business

Blooms on Burton
Joshua and Mickaela Reeve

Property Address: 25 Burton Street, Manjimup WA 6258

Proposal Overview

Blooms on Burton is proposing to operate a small-scale seasonal “pick your own flowers” business from the property located at 25 Burton Street, Manjimup WA 6258.

The business would provide members of the public with the opportunity to visit the property and pick seasonal cut flowers from a variety of flower beds and cultivated areas. The proposal aims to offer a family-friendly, tourism-based rural experience that supports local tourism, recreation, and agritourism within the Manjimup region.

The proposed operation would initially run on a seasonal basis from late December through to early April each year.

Proposed Operating Details

Proposed Opening Times

The proposed public opening hours are:

- Fridays: 3:00pm – 8:00pm
- Saturdays: 8:30am – 4:30pm
- Sundays: 8:30am – 4:30pm

There may also be limited weekday openings during school holiday periods to accommodate tourists, visiting families, and seasonal demand.
Future occasional special events or seasonal workshops may also be considered should there be sufficient community interest.

Attendance and Booking Management

At this early stage of operation, the expected visitor numbers are unknown. Patrons would attend either through:

- pre-booked one-hour picking sessions, or
- walk-in attendance where capacity allows.

To ensure the business remains manageable and minimises impacts on neighbouring properties and local traffic, Blooms on Burton is willing to implement visitor limits per session if required by the Shire.
The business is intended to remain low-scale and community-focused during its initial establishment phase.

Parking and Vehicle Access

To support safe access to the property, Blooms on Burton proposes installing a road crossover access point adjacent to the paddock area.
This would allow patrons to:

- enter and exit the property safely, and
- park vehicles within the paddock area rather than along Burton Street.

Parking would be informal and seasonal in nature, with no large-scale sealed carpark proposed during the initial stage of operation.

Amenities and Infrastructure

As visitors are expected to attend for relatively short one-hour sessions, permanent toilet facilities are not proposed during the first year of operation.
Patrons would be advised prior to attendance that toilet facilities are currently unavailable onsite.
However, Blooms on Burton is willing to source and provide portable toilet facilities during the operating season if required by the Shire or if visitor demand indicates they are necessary.
At this stage, no major infrastructure developments are proposed, as the first season is intended to assess the long-term viability of the business.
Should the business prove successful and receive ongoing community support, future investment into infrastructure and site improvements would be considered in coming years.

Community and Tourism Benefits

Blooms on Burton aims to provide a unique agritourism experience within the Manjimup region by:

- encouraging visitation to the local area,
- supporting tourism and local economic activity,
- providing a family-friendly outdoor activity, and
- promoting seasonal flower farming and rural experiences.

The proposal is intended to complement the region's existing tourism and agricultural offerings while remaining low-impact and seasonal in operation.

Commitment to Responsible Operation

Blooms on Burton is committed to operating responsibly and working collaboratively with the Shire to ensure the business:

- manages traffic safely,
- minimises disruption to neighbouring properties,
- maintains a clean and safe environment for visitors, and
- complies with any reasonable operational requirements or conditions imposed by the Shire.

Conclusion

Blooms on Burton respectfully requests the Shire's consideration and support for the proposed seasonal flower picking business at 25 Burton Street, Manjimup WA 6258.
The proposal represents a small-scale agritourism opportunity that has the potential to contribute positively to the local community and visitor economy while allowing gradual and responsible business growth over time.
We appreciate the opportunity to present this proposal and are happy to provide any further information required.

Manjimup WA 6258

31st May 2026

Chief Executive Officer
Shire of Manjimup
PO Box 1
Manjimup WA 6258

Dear Sir

Invitation to Provide Comment on Development Proposal:
Lot 263 (25) Burton Street, Manjimup

We have no objection to the proposal of a “Pick Your Own Flowers” at the above address.
We would welcome and encourage any similar projects that can help the community socially and economically.

The only reservation we have is the condition of the road and whether it can handle the extra traffic.

Yours sincerely

11/6/26

HEY KELLIE!!

... THANKS FOR MAKING TIME FOR A QUICK CHAT THIS MORNING..

JUST TO BE CLEAR, MY WIFE + I DONT HAVE A PROBLEM WITH THE PROPOSED FLOWER PICKING BUSINESS .... GOOD ON THEM FOR WANTING TO HAVE A CRACK AT A SMALL BUSINESS IN THIS CRAPPY ECONOMIC CLIMATE!!

APPARENTLY SOME OF OUR NEIBOURRS ARE LESS THAN THRILLED.

PERHAPS BURTON ST COULD BE SEALED ... WE GET QUITE A BIT OF DUST FROM IT DURING SUMMER .... CANT IMAGINE HOW IT MUST BE FOR OUR NEIBOURS ON THE CORNER.

I'VE NEVER THE PEOPLE BUT YOU'RE HAVING ANY INTERACTION WITH THEM YOU CAN MENTION THAT NOT ALL THEIR NEIGHBOURS ARE AGAINST IT...

From:
Sent: Friday, 12 June 2026 6:24 PM
To: Info
Subject: Objection in current form to - Application DA26/66 TP2026/69 - Burton street flower farm.

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

Dear Chief Executive Officer and Councillors,

RE: Objection to Proposed Seasonal Pick-Your-Own Flower Farm – Burton Street.

Application DA26/66 TP2026/69

We wish to lodge an objection to the proposed seasonal pick-your-own flower farm on Burton Street.

Our objection is not to the proposed flower farm itself, nor to the applicants' desire to diversify their farming enterprise. We recognise that every farmer has the right to pursue opportunities to generate income from their land, and we sincerely hope the applicants are afforded the opportunity to establish and operate a successful business.

Our concern relates solely to the condition and suitability of Burton Street to accommodate the increased traffic likely to be generated by the proposal.

Under the Shire of Manjimup Road Hierarchy Policy, Burton Street is classified as an Urban Road. Despite this classification, Burton Street remains unbituminised and is already the source of significant dust impacts affecting neighbouring properties and agricultural businesses.

The dust issue is not a new concern arising from this application. For approximately 20 years, we have actively lobbied the Shire to address dust generated from traffic on Burton Street due to its adverse effects on our horticultural business. During this time, we have raised our concerns with several elected Shire Councillors and have consistently sought action to reduce dust generation from the road surface.

The proposed development is expected to attract additional visitor traffic, resulting in increased vehicle movements along Burton Street and consequently increasing dust generation, noise and road wear. In our view, this proposal will exacerbate an existing and unresolved problem.

Of particular concern is the impact of dust deposition on avocado and citrus orchards located along Burton Street. Dust settling on trees can adversely affect plant health, photosynthesis, flowering, fruit quality and overall productivity. Our avocado and citrus orchards have already been adversely affected by dust generated from traffic on Burton Street. Existing horticultural businesses should not be placed at further risk as a result of increased traffic on a road that is already generating significant dust impacts and failing to meet the needs of current users.

Given Burton Street's classification as an Urban Road, it is reasonable to expect infrastructure that is capable of safely and appropriately accommodating increased public traffic. In its current unbituminised condition, there is insufficient evidence that Burton Street can adequately support the anticipated traffic volumes associated with a seasonal tourism-based enterprise without creating adverse impacts for neighbouring landowners and agricultural businesses.

Accordingly, we submit that the Shire should address the long-standing infrastructure deficiency by bituminising Burton Street before approving a development that is likely to generate substantial additional vehicle movements.

We believe this approach would provide a fair and practical outcome for all parties. It would support the applicants' business aspirations while also protecting the amenity, safety and productivity of existing residents and horticultural enterprises along Burton Street.

For these reasons, we respectfully object to the proposal in its current form and request that road upgrades, including the bituminisation of Burton Street, be completed before any approval is granted.

Yours faithfully,

Shire of Manjimup
39 Rose Street
Manjimup WA 6258
info@manjimup.wa.gov.au

14 June 2026

Dear Chief Executive Officer Mr Benamin Rose,

Re: Development Proposal – DA26/66, TP2026/69, P52435 Lot 263 (25) Burton Street, Manjimup

Thank you for the opportunity to comment on the Proposed 'Pick your Own' Flower Business at 25 Burton Street, Manjimup.

We are writing as property owners to formally oppose the development proposal for a Pick your Own (Flower) Business, as detailed in the document available at the provided link https://www.manjimup.wa.gov.au/our-shire/consultations?item=id:2yb3lcynb17q9s6vgbxt.

Our primary grounds for objection are outlined below:

1. **Increased Gravel Road Use Within the Town Boundary**
The proposal would lead to significantly higher traffic volumes on Burton Street which is an existing gravel road inside the town boundary. Gravel roads in residential areas are not designed or maintained for sustained increases in vehicle movements. Development Proposals should not impose undue burdens on existing infrastructure. This would result in:
- Accelerated road degradation, dust generation, and health and safety hazards.
- Increased maintenance costs likely to be borne by the Shire (and ultimately ratepayers).
- Noise, vibration, and air quality impacts on nearby residents, including myself.

Any intensification of use should require sealed road upgrades or traffic management measures funded by the proponent, with clear evidence that current infrastructure can cope. No such assurances appear adequate in the proposal.

We have previously lodged concerns with Director of Works and Services, , in regard to the dust conditions due to increased vehicle numbers on Burton Street.

2. **Loss of Privacy from Proposed Car Park and Public Sitting Area**
The introduction of a public car park and sitting area that overlooks my property represents a direct and unreasonable loss of privacy and amenity. Residents have a

reasonable expectation that their homes are not subject to constant public surveillance, foot traffic, or vehicle headlights/noise from an adjacent public facility. See below a photo taken showing the proposed carpark and sitting area, compromising our privacy.

Shire of Manjimup Local Planning Scheme 4 LPS4 states the following
- **Clause 1.7 Aims of the Scheme** (especially aim (x)): Explicitly aims to "preserve and enhance the amenities of the district and to manage land uses so as to minimise conflicts between otherwise incompatible uses."
- **Clause 1.6 Vision and Objectives** and **Clause 5.12 Amenity Provisions**: Emphasise safeguarding residential amenity, health, safety, convenience, and general welfare. Public facilities (like car parks and sitting areas) that cause overlooking, visual intrusion, noise, or reduced security directly conflict with these.
- Residential zones and interfaces with public/open space uses must maintain reasonable privacy. A public car park/sitting area overlooking private property raises valid issues of **visual privacy, overlooking, and amenity impact**.
The proposal fails to provide adequate buffering (e.g., vegetation, fencing, or redesign) between the public facility and your property, contrary to the Scheme's core objectives.

3. **Lack of Adequate Public Amenities and Disability/Accessibility Considerations**
The proposal explicitly states that ‘no permanent toilet facilities are planned for the first year, with patrons advised that toilets are unavailable onsite’. Portable toilets would only be provided “if required by the Shire or if visitor demand indicates they are necessary.”

This is inadequate for a public-facing tourism operation attracting families and visitors. More critically, there is no mention of any disability access or inclusive facilities:

- Informal grassed parking and pathways are unsuitable for wheelchair users, mobility aids, prams, or people with disabilities.
- Absence of accessible toilets (or any toilets) discriminates against visitors with disabilities who require such facilities for even short visits.
- No provisions for accessible paths, signage, parking (e.g., ACROD bays), or universal design elements.

This fails to align with the Shire’s Disability Access and Inclusion Plan obligations, Western Australian planning principles for equitable public facilities, and LPS4 amenity/compatibility objectives (Clauses 1.7, 5.12, and 10.2).
Public developments must consider accessibility under broader state requirements (e.g., Disability Discrimination Act standards).

Proper, permanent or reliably provided accessible amenities (toilets, handwashing, waste bins, accessible parking and paths) must be conditioned as a minimum requirement before any approval. Relying on “future consideration” is unacceptable.

4. **Local Planning Strategy and Policies**
- The Manjimup Local Planning Strategy supports contained, sustainable development that protects residential amenity and existing infrastructure. It should be read alongside LPS4. The proposed Development Plan does not protect residential amenity and existing infrastructure.

Our key concerns include:
- Visual intrusion and overlooking of private living spaces, yards, and windows.
- Potential for anti-social behaviour, litter, or loitering associated with public parking and picnic/seating areas.
- Reduced security and enjoyment of the property, especially during evenings or weekends.

This contravenes standard planning principles regarding residential amenity, privacy, and buffering between public and private spaces. Appropriate screening (e.g., substantial vegetation, fencing, or redesign) or relocation of these facilities should be mandated if the proposal proceeds.

The proposal appears to prioritise public/tourist access at the expense of existing residents quality of life.

We request a full assessment of cumulative impacts, including traffic studies, privacy/visual impact assessments, evidence of road upgrades (or proponent-funded sealing), and consideration of cumulative dust/noise/safety effects on residents and consultation with immediately affected neighbours. Alternative designs or locations that avoid or minimise these impacts should be explored.

Subject to Shire of Manjimup Works and Services Policy 9.1.14 – Road Hierarchy which lays out the minimum standards for construction and standards of roads within the Shire, Burton Street is classified as a Priority 6 Urban Local Road (SUL) which defines Buron Street as a sealed road, however the road is gravel with no speed restrictions in place.

We urge the Shire to reject or substantially modify the Proposed Development Application to protect residential amenity and ensure sustainable infrastructure use. I am available to discuss this further or provide additional details/photos of the affected area.

Thank you for considering my submission.

Yours sincerely,

Figure 1-Image showing the carpark / sitting area

From:
Sent: Wednesday, 17 June 2026 5:03 PM
To: Info
Subject: Proposal Lot 263 Burton Street

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

Chief Executive Officer
Shire of Manjimup

I am writing a submission regarding the proposed “Pick your own Flowers “ on Burton Street . While I respect their rights to use their property as they wish and their spirit of entrepreneurship, my concern is the potential for increased traffic past my place situated on the corner of Burton and Southern Street . Currently I enjoy a very peaceful lifestyle here . The other concern is the increased dust and pollution in general . I am taking this opportunity to appeal to the Shire to consider laying another section of bitumen on the corner of Burton and Southern Street . The dust is phenomenal most times of the year except after consistent heavy rain . It is also a favoured place for hooning and drivers taking on that section at great speed as they hit the gravel . Due to this situation I am unable to have any of my windows open , my house is shrouded in dust and it is difficult to keep the inside clean . I also consider it a health hazard . I’m also aware that the owners of 25 Burton Street would also be subject to these huge amounts of dust . But if they aren’t concerned that’s their decision . I am concerned though and therefore do not support this submission . I also would like to draw attention to the state of Springall and Chopping Streets . These roads are very busy especially at peak hours and now with Read’s Veggie Shed on Saturday the traffic is very heavy . It is also very dangerous with many near misses that I have witnessed as people are pulling out . Many of the customers are elderly and I’m sure there will be an accident sooner rather than later . I am also aware that many years ago the Read family appealed to the Shire to seal Burton Street as it was affecting their crops (cauliflowers at the time) they were unsuccessful in this and stopped growing cauliflowers . I understand that the budget for roadworks in the Shire is very tight but due to the high level of growth here now and the traffic this is bringing it may be an issue that needs to be addressed . I also would like to draw attention to the intersection of Chopping and Springall Road which has also become very dangerous . I Robert needs a STOP sign there . I have personally had several near misses and knowing how it is I’m sure I’m not the only one . I also find that approaching this intersection from the Southern side the vision is obstructed by the fencing on Ladham’s property on the corner . Thank you for considering my application and my points which I’m sure you’d agree are valid if not completely related

Our Ref: F250028

11 June 2026

Thank you for your correspondence regarding the proposal of "Pick Your Own Flowers" business and your concerns about the potential increase in traffic along Burton Street.

The Shire has considered the information available in relation to the proposal, and, at this stage, does not anticipate that the expected increase in vehicle movements will create a significant impact on the existing road infrastructure. Based on the nature and scale of the proposed operation, the Shire does not expect a substantial influx of traffic that would adversely affect the condition or functionality of the road.

Notwithstanding this, the Shire acknowledges the importance of maintaining safe and serviceable roads for all users. As the business becomes established, the Shire will continue to monitor the situation and assess any impacts that may arise. Should traffic volumes or road conditions indicate that further measures are required, the Infrastructure Services Team will reassess the situation and identify any appropriate actions to address any issues.

The Shire is committed to supporting and promoting local businesses that contribute to economic activity, tourism, and community interest within the district. We will continue to work with all interested parties to ensure all development opportunities are balanced with the needs and expectations of local residents.

Thank you again for taking the time to raise your concerns. Should you wish to discuss this matter further, please do not hesitate to contact the Shire.

Yours sincerely,

Sean Rose

A/Technical Services Manager

CELEBRATING OUR DIVERSITY

A: 37 - 39 Rose Street / PO Box 1 Manjimup WA 6258
T: (08) 9771 7777 **F:** (08) 9771 7771 **A.B.N.** 36 453 349 691
E: info@manjimup.wa.gov.au **W:** www.manjimup.wa.gov.au

ATTACHMENT

9.5.6 Proposed Change of Use of a Dwelling to Unhosted Short Term Rental Accommodation (STRA) at Lot 341 (18) Sheoak Street, Walpole

PROPONENT	Mr Mark Osbaldiston
OWNER	Mr Mark Osbaldiston & Ms Meghan Lane
LOCATION / ADDRESS	Lot 341 (18) Sheoak Street, Walpole
WARD	Rural
ZONE	Residential
DIRECTORATE	Development Services
FILE REFERENCE	TP2026/74, P53288, DA26/57
LEGISLATION	Planning and Development Act 2005
AUTHOR	Sumah Brown (Planning Assistant)
DATE OF REPORT	24 June 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

Council is requested to consider an application for a proposed Unhosted Short Term Rental Accommodation (STRA), utilising the existing dwelling at Lot 341 (18) Sheoak Street, Walpole.

As shown in the location plan below the property is located on Sheoak Street with the closest intersection being Banksia Street.

The applicant is seeking approval to use the existing dwelling as a Holiday House. The details of the application are as follows:

- The application proposes the number of guests to be a maximum of six (6) persons.
- Key collection will be from the lock box on site, or from the Burton Realty Office.
- Parking will be available within the property. There are four (4) car parking spaces in the driveway.
- A Management Plan has been prepared. The property will be managed, by Burton Realty. A cleaner/caretaker will be hired cleaning and maintenance as needed.
- The Emergency Plan will be implemented as submitted.
- No signage will be displayed at the property.
- Bookings for the Holiday Accommodation will be made through several booking sites including Air BnB, Stayz and Burton Realty Website.

Details of the proposal as submitted are attached.

ATTACHMENT: 9.5.6 (1)

Council is requested to determine the application given that the proposal has received objections from surrounding landowners. Shire officers do not have delegated authority to determine applications where submissions objecting to a proposal has been received as a result of advertising.

PUBLIC CONSULTATION UNDERTAKEN

In accordance with the requirements of the Shire of Manjimup Local Planning Scheme No.4 (the Scheme) the proposal was referred to all land landowners within a 250m radius for a 21-day period and to the Ward Councillors. A notice was advertised on the Shire's website and in the local newspaper.

At the close of submissions there were objection letters received from three (3) neighbouring landowners. The content of the submissions is detailed in the comment section below and copies of the submissions are attached.

ATTACHMENT: 9.5.6 (2)

COMMENT

The following comments are offered to assist Council in determining the application. The subject land is zoned Residential with a R-10 density within the Scheme.

Matters to be considered:
In determining an application for planning approval, the local government is required to have regard to various matters as outlined within clause 67 of the Planning and Development Regulations 2015 (P&D Regs). These matters include, but are not limited to:

(a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;
(g) any local planning policy for the Scheme area
(n) the amenity of the locality including the following -environmental impacts; the character of the locality; social impacts of the development;
(y) any submissions received on the application;
(zb) any other planning consideration the local government considers appropriate.

Zoning Purpose
The provisions of the Scheme include the subject of land within the Residential Zone. The purpose of the zone is to provide for the adequate provision of suitably located land to provide for varied and urban residential environment to meet the needs of the community and to promote the amenity of residential areas and which reflects a non-metropolitan lifestyle.

The objectives of the Scheme relating to this zone are to promote and safeguard the health, safety and convenience, general welfare and the amenity of residents and the residential area.

Land Use Classification
The Planning & Development (Local Planning Schemes) Regulations 2015 have been amended to define Unhosted Short Term Rental Accommodation, as:

> ***"Unhosted short term rental accommodation – means short-term rental accommodation (a dwelling provided on a commercial basis for occupation under a short-term rental arrangement that) –***
> ***a) is not hosted short-term rental accommodation; and***
> ***b) accommodates a maximum of 12 people per night"***

As described in the proponent's management plan, the application is for the subject dwelling to be accommodated by a maximum of six (6) persons, at any one time, all of which will be known to each other.

Land Use Permissibility
Unhosted STRA is an 'A' land use within a Residential Zone. That is a use that is not permitted unless the local government has exercised its discretion by granting planning approval after given special notice in accordance with Clause 9.6 of the Scheme. With advertising of the proposal completed in accordance with Clause 9.6.

Zoning Requirements
The proposed Unhosted STRA does not prohibit the use reverting back to a permanent occupancy in the future and is therefore considered to meet the objectives of the zone as it will provide the owner with a source of income and support tourism in the area. It should be noted that the land use is considered by the State Administrative Tribunal as a commercial land use and may impact on the amenity of residential zones if not managed appropriately.

Local Planning Policy 6.1.5 – Unhosted Short Term Rental Accommodation

Several provisions of Local Planning Policy 6.1.5 – Unhosted STRA have been introduced to deal with management and potential issues that may arise. The purpose of the Policy is to, amongst other things:

- Establish protocols for effective local management of Unhosted STRA Operations
- Require effective monitoring of accommodation operations to ensure compliance with planning and local management requirements.
- Standardise the conditions of approval of Unhosted STRA approved under previous planning framework to ensure all accommodation operations are managed and controlled under the same planning parameters.
- Provide guidance in the assessment of holiday accommodation in Bushfire Prone Areas and Agricultural zones; and
- Provide for an Unhosted STRA to automatically revert to its original dwelling purpose as either the result of non-renewal of an approval or the sale of the property without arrangements having been made for the transfer of the Unhosted STRA approval.

In line with the above, a primary objective of the policy is to ensure that Unhosted STRA is operated in a manner that does not impact on surrounding residents of Walpole. To achieve effective management of the application if approved the following requirements would be imposed as conditions.

- The permit holder/ local manager must be located within 30 minutes from the Holiday Accommodation and be available to manage the day-to-day accommodation.
- The local manager is to be able to immediately respond to any matters raised by either guests, neighbours, local government or emergency services at all times the Unhosted STRA is occupied.
- The submitted management details that form part of this application shall be implemented on an ongoing basis.
- The Emergency Plan, including provision of the Manager's contact details, is to be always displayed in the Unhosted STRA**.**

In addition, as recommended by the policy a copy of the Insurance Certificate prior to commencement of the use in recommended prior to commencement of the approved land use.

Traffic Management and Parking

The application as submitted indicates that the accommodation will be leased with the maximum number guests being six (6) and that parking is available for four (4) cars. The proposal meets the requirements of two (2) car spaces and there is ample parking available on site should any more parking be required. Should the application be approved it is recommended that a condition be imposed to require all parking associated with the activity to be wholly contained within the property and is not to encroach on the road reserve.

Emergency Plan
An Emergency Plan has been prepared in accordance with the Policy requirements and is to be displayed in a prominent location. This management plan outlines how guests are to respond to an emergency and is to assume all guests have no local knowledge. Shire staff consider that there is appropriate information in the Emergency Plan.

Health (Miscellaneous Provisions) Act, 1911
The proposed use will be required to operate in compliance with all relevant requirements of the Health (Miscellaneous Provisions) Act, 1911. Shire staff consider that the property will or can be made to comply with the health legislation. It is recommended that an advice note be included on any approval granted by Council to reflect this.

Submissions Received
As addressed above, there was three (3) letters of objection received during the advertising period. The following is a summary of the concerns raised.

- Noise Issues arising from anti-social behaviour.
- Not enough permanent rental accommodation available in the town for critical services and permanent residents.
- Expanding local business with more employees is not a viable option due to lack of housing available.
- Large number of holiday homes in the town do not assist with servicing the town and building up the local community.
- Balance should be used to ensure there is enough infrastructure available to the community.
- Concerns of cars and Boat trailers potentially being parked in the street.

As required by the Shire's Local Planning Policy an initial limited approval of 12 months is granted for Unhosted STRA to ensure that negative impacts to neighbouring residents are managed and that any disturbance caused can be mitigated by means of a local manager prior to an extension of the approval being granted.

However, Council should acknowledge the negative concerns raised by the Walpole community in regard to the holiday houses being proposed within Walpole. Should Council consider the number of approved Holiday Accommodations detrimental to long term service provisions, then a cap on future approvals may need to be discussed. A review of the census data is programmed for later this year.

STATUTORY ENVIRONMENT

Planning and Development Act 2005 and Shire of Manjimup Local Planning Scheme No. 4 and Local Planning Policy.

POLICY / STRATEGIC IMPLICATIONS

As outlined in the comment section above, the application has been assessed in accordance with the Shire of Manjimup's Local Planning Scheme No.4 and the provisions of Local Planning Policy 6.1.5 – Unhosted Short Term Rental Accommodation.

ORGANISATIONAL RISK MANAGEMENT

Nil.

FINANCIAL IMPLICATIONS

As outlined in the comment section above, the application has been assessed in accordance with the Shire of Manjimup's Local Planning Scheme No.4 and the provisions of Local Planning Policy 6.1.5 – Unhosted Short Term Rental Accommodation.

SUSTAINABILITY

Environmental: Nil.

Economic: The application, if approved, will allow the proponent to increase business activity on the property and potentially increase the economic return of the property. However, may have an impact on the longer-term sustainability of the community. Increased tourist accommodation will contribute to visitor economy.

Social: Appropriate management of the accommodation is required to ensure that the activity does not detrimentally impact on the amenity of the area. The ability for 12-month approval provides the opportunity for complaints to alter on going approvals.

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council in accordance with Part 10 of the Shire of Manjimup Local Planning Scheme No. 4, grants planning approval for an Unhosted Short Term Rental Accommodation at Lot 18 (341) Sheoak Street, Walpole (TP2026/74) in accordance with the submitted plan as shown at Attachment: 9.5.6 (1) and subject to compliance with the following conditions:

1. **The use as permitted shall operate in accordance with the submitted plans and supporting documents as listed below:**

Reference	Document Title	Date Received
1.	Management Plan	21 May 2026
2.	Emergency Plan	21 May 2026
3.	Site Plan	21 May 2026
4.	Floor Plan	21 May 2026
5.	Evacuation Plan	21 May 2026

2. **The development approval is granted for a period expiring on 30 June 2027 only, after which period the use shall cease, unless otherwise granted an annual renewal to continue to use for a further period of 12 months by the Shire of Manjimup.**
3. **The person nominated as the local manager is to be able to promptly (within 30 minutes) respond to any matters raised by either guests, neighbours, the local government or emergency services at all times the holiday house is occupied. Local Manager details are to be able to be viewed external to the dwelling.**
4. **Prior to the commencement of the approved use, the applicant is to submit, to the satisfaction of the Shire of Manjimup, a copy of their Public Liability Insurance.**
5. **The Unhosted Short Term Rental Accommodation hereby approved is limited to six (6) persons who are known to each other in the premises at any one time to the satisfaction of the Shire of Manjimup. Advertising of the property should reflect the numbers approved.**
6. **The Unhosted Short Term Rental Accommodation is not to be occupied by a person for more than three (3) months within any twelve (12) month period.**
7. **The submitted management details that form part of this application shall be implemented on an ongoing basis to the satisfaction of the Shire of Manjimup.**
8. **The Emergency Plan, including provision of the Manager's contact details, is to be displayed in the Unhosted Short Term Rental Accommodation at all times.**
9. **A minimum of two (2) car parking spaces are to be provided onsite for the use of users of the Unhosted Short Term Rental Accommodation. Parking must not encroach on the verge or road reserve.**

Advice to Applicant

1. **The approved development must comply with all relevant provisions of the Health (Miscellaneous Provisions) Act, 1911, and the Building Act 2016.**
2. **The use of the accommodation proposed may require the installation of additional smoke alarms and emergency lighting for**

a Class 1b building as detailed in the Building Code of Australia, Part 3.7.2, Smoke Alarms.

3. **In all buildings approved for use as a Unhosted Short Term Rental Accommodation, a system of emergency lighting will need to be installed to assist in evacuation of occupants in the event of fire and this lighting will need to:**
   - **3.1 be activated by a smoke alarm(s); and**
   - **3.2 consist of:**
     - **3.2.1 lights incorporated into the smoke alarm itself; and**
     - **3.2.2 lighting located in the corridor, hallway or area served by the required smoke alarm(s).**
4. **Any occupancy above six (6) persons of the Unhosted Short Term Rental Accommodation will require secondary approval as a "Lodging House" pursuant to the Shire of Manjimup Health Local Laws.**
5. **Any advertising signage that does not form part of this approval for Unhosted Short Term Rental Accommodation, beyond the requirements of the Shire of Manjimup Local Planning Scheme No. 4, will require the further approval of the Shire of Manjimup.**
6. **Directional Signage must not be installed unless otherwise approved by the Shire of Manjimup.**

ATTACHMENTS

1⇩ Management Plan 9 Pages

2⇩ Submitter Letters 5 Pages

MANAGEMENT PLAN

Property and Permit Holder Details	
Holiday House Address	18 Sheoak st, Walpole, 6398
Holiday House Permit Holder (i.e. Property Owner)	
Permit Holder's Residential Address (i.e. Not a PO Box)	
Permit Holder's Postal Address (If not same as residential address)	
Permit Holder's Daytime Contact Number(s)	
Permit Holder's Email	

Local Manager's Details	
Name of Manager	Burton's Realty Walpole
Residential Address (i.e. Not a PO Box)	11 Nockolds St Walpole
Postal Address (If not same as residential address)	
Day Time Contact Number	9840 1232
All-Hours Contact Number (To be made available to guests)	0418 883 905

Management Details	
Number of Guest Bedrooms (Attach scaled floor plan showing areas available to guests and any areas not accessible).	3
Maximum number of guests able to be accommodated at the premises.	6
Will pets be accommodated? If so, please provide details of how these will be secured.	No pets
Location and number of car parking spaces available to guests inside the property.	4
How is water supplied to the premises? If an on-site water supply is provided, provide details of type and capacity.	mains water supply
Detail the method of guest booking.	private, email, phone, website

Detail the method of key collection / drop off.	On site lock box
Detail the cleaning and servicing arrangements.	Local cleaner and me
Detail rubbish disposal arrangements.	Kerb side collection, tenants informed of bin day.
Will signage be displayed at the property? If so, provide details, including location, size and design.	No

Other Comments on Management
I will manage the property, i will be the primary contact. In any event of emergency i will respond via phone immediatly. I can attend the property personally or via a local contact. All neighbours (16 and 20) will be encouraged to contact me for issues regarding noise etc. Guests will be provided with info on bush fire's, evacuation map etc. I will employ a cleaner / caretaker who can keep an eye on house.

SHIRE OF MANJIMUP

EMERGENCY PLAN

A copy of this information is to be displayed in a prominent location in the holiday house for guests to refer to in the event of an emergency.

Property Details	
Legal property address *This is the formal property street address and locality as shown on the Certificate of Title.*	18 Sheoak st, Walpole
Nearest road intersection	Jarrah rd
Local Government Area	Shire of Manjimup
Land line telephone number *If a land/fixed telephone is connected to the premises.*	
Is there mobile phone / data coverage available. If so, which telcos?	data coverage, telstra, optus
Bushfire Prone Area Status *Include Bushfire Attack Level if known*	not known

Emergency Contacts and Information	
National Emergency Service Number *Police, Ambulance, Fire*	000
State Emergency Service Assistance *Non-emergency*	132 500
Emergency Information *Phone and Website*	1300 657 209 www.dfes.wa.gov.au
Radio frequency of the official local emergency radio broadcaster *i.e. ABC Local Radio*	738 AM
Nearest Emergency Muster Point *Include route map if required.*	Top of driveway
Nearest Evacuation Centres *Include evacuation route map.*	Walpole Recreation Centre Latham Avenue, Walpole

Nearest Hospital Information (24hr Emergencies)	
Name	Denmark Health Service
Address	50 Scotsdale rd, Denmark
Distance from Holiday House	65 km (50 mins drive east)
Telephone Number	(08) 9848 0600

Bush Fire Brigade Information (if outside of a Townsite or settlement)		
Name of local brigade	Walpole Volunteer Fire, Rescue	
Name of local fire control officer	Glen Burton	Richard Williams
Phone number for local fire control officer	0447 822 897	0429 442 252

SHIRE OF MANJIMUP

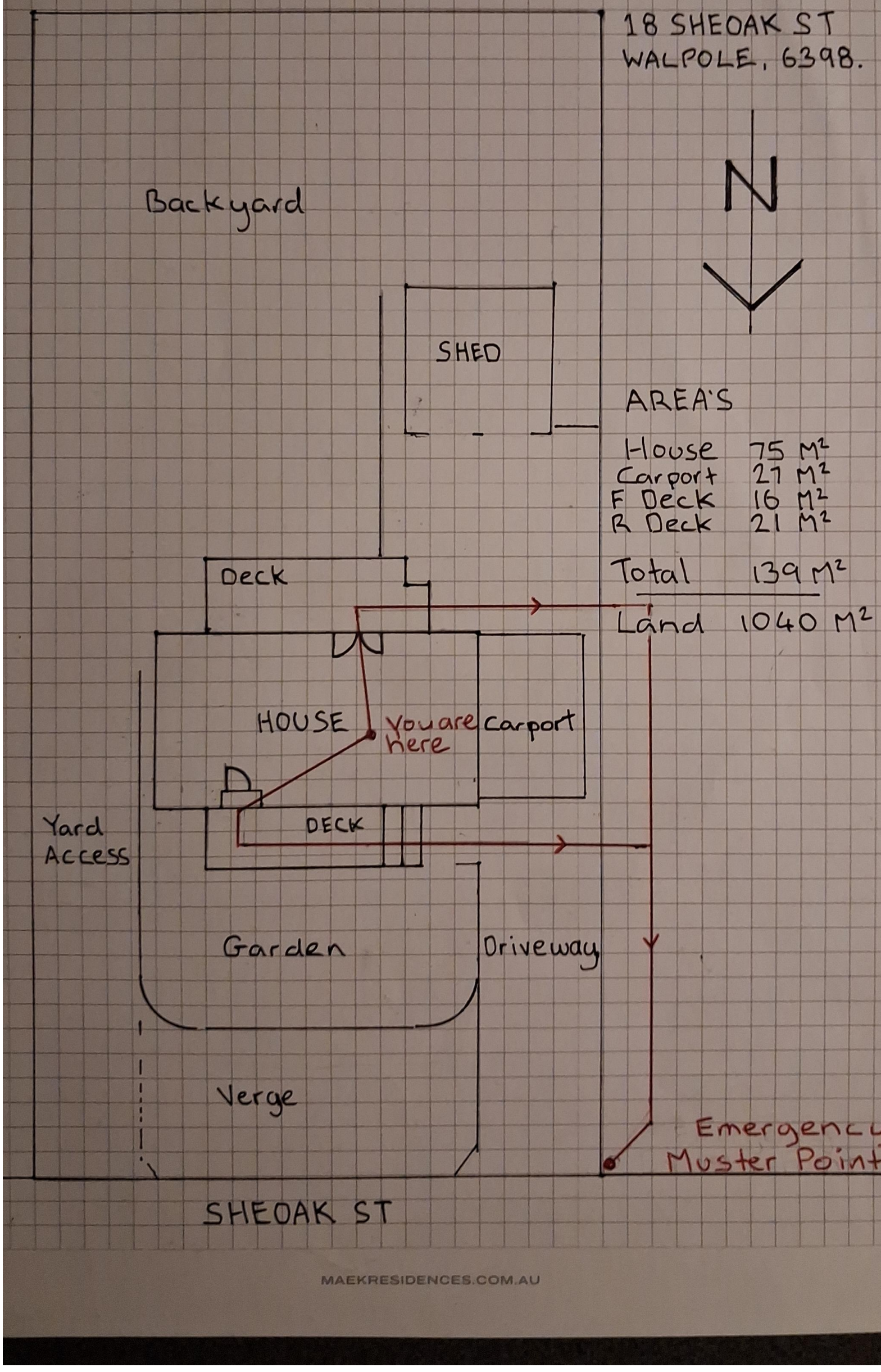
Site Specific Emergency Matters	
Any Site Specific Emergency Situations that may occur that guests should be made aware of?	
☐	Flooding
☒	House Fire
☒	Bush Fire
☒	Snakes
☒	Mosquitos
☒	Other

Other Matters
Power outages, telco outages

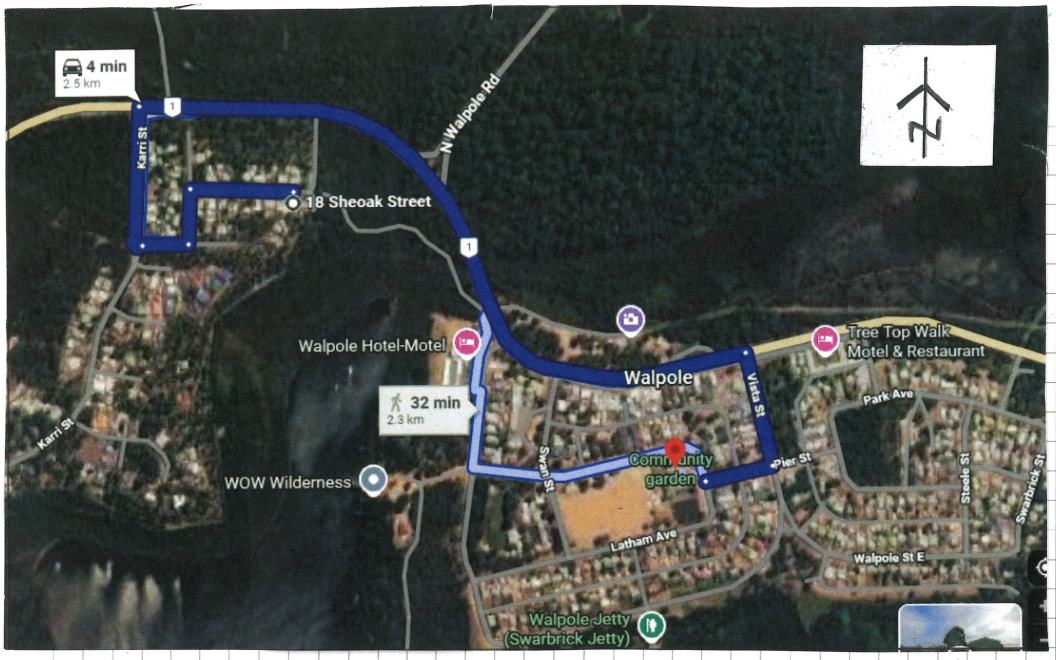
MAEK

Subject: Date: / /

18 SHEOAK ST
WALPOLE, 6398.



MAEKRESIDENCES.COM.AU



BUSHFIRE ADVICE

Stay informed: Check warnings online and on radio.
www.emergency.wa.gov.au
www.dfes.wa.gov.au or on 630 am radio, Albany

Emergency WA has an app which provides notifications.

Pack: phone, charger, basic clothing, water, medications

EMERGENCY EVACUATION ROUTE

Evacuation Location: Walpole Recreation Centre on Latham Avenue, Walpole.

Primary route by vehicle
Directions.
1. Exit driveway onto Sheoak st.
2. Turn left onto Jarrah rd.
3. Turn right onto Bottlebrush Dr.
4. Turn right onto Karri st.
5. Turn right onto South Coast Hwy.
6. Turn right onto Vista st.
7. Turn right onto Pier st.
8. Turn right onto Latham Ave.
9. Rec Centre is on your left.

Evacuation from the building is through the front door in the lounge area and through the rear door in the kitchen.

Guests will be supplied with an information pack including: Emergency procedures. Bushfire safety, Evacuation plan. Contact numbers. Information on Smoke alarms and fire extinguishers etc

MAKEITSIMPLE.COM.AU

Evactuation Route Map
North
To Manjimup via
South Coast Hwy
You are here:
18 Sheoak St
Walpole-Nornalup
Visitor Centre
Public Toilet
Tree Top Walk
Motel & Restaurant
Walpole Hotel-Motel
Philippine Magic
Cafe Walpole
Bayside Villas
Palmer Ln
Cooper Ln
Park Ave
Walpole
Nature Park
To Denmark via
South Coast Hwy
Community
garden
WOW Wilderness
Swan St
Tapley Ln
Steele St
Short St
Swarbrick St
Hatfield Ln
Latham Ave
Walpole St E
Walpole Sport and
Recreation Centre
(Evactuation Muster Point)
Inlet Ln
Walpole St
Emergency Radio Station
is 738am
Layers
Google Maps
Imagery ©2026 Airbus, CNES / Airbus, Maxar Technologies, Map data ©2026 Google
Australia
Terms
Privacy
Send product feedback
100 m

Management of my short-term rental

Bookings

Bookings will be managed by myself using online platforms such as Facebook community pages and maybe other holiday home advertising platforms. All enquiries will be handled promptly and booking records will be maintained

Guest Screening

Guests will need to provide identification and contact details prior to confirmation of the booking. Preference will be given to families and small groups. Limit of occupants will be 5. 6 people if agreed to.

Check in/Check out

Check in and check out procedures will be provided to guests. This may include key collection or lock box access.

House rules

- No parties or events
- Noise kept to a minimum, especially at night
- Respect all neighbours
- No caravans in the yard

Cleaning and Maintenance

The property will be cleaned after each stay by myself or a contracted local cleaner. Regular inspections and maintenance will be carried out to ensure the property remains safe and tidy etc.

Waste Management

Guests will be instructed on bin use and collection days. Bins will be monitored to prevent overflow etc.

Emergency Contact

I will be available at all times by phone for enquiries or emergencies. A local contact will also be nominated if required.

Parking

There is ample parking at the property. Guests will be instructed where and where not to park vehicles.

Compliance

The property will comply with all local council requirements including fire safety, occupancy limits and evacuation plans.

I am committed to manage the property responsibly and ensure the rental does not negatively impact the neighbours or surrounding community.

Yours sincerely,

18 Sheoak Street, Walpole

17/04/2026

(1)

WALPOLE WA.

REF: DA 26/57, TP2026/74, P53288.

18TH JUNE 2026.

DEAR SIR/MADAM,

MY COMMENT ON DEVELOPMENT PROPOSAL: AT LOT 341 (18) SHEOAK STREET WALPOLE, IS 100% OPPOSITION FOR THE FOLLOWING REASONS. MY CONCERNS ARE:

1). WE CHOSEN TO LIVE IN THIS LOCATION FOR THE PEACE & TRANQUILITY, THIS PLACE OFFERS, FOR MY RETIREMENT

2). NUMBER 18 SHEOAK ST, IS A VERY SMALL DWELLING & TO SUGGEST 4 VEHICLES BEING ALLOWED IN A HOUSE OF 3 SMALL BEDROOMS, MEANS A REAL POSSIBILITY OF OVERCROWDING.

3) THIS HOUSE IS A SHORT 6 MINUTE WALK TO THE LOCAL HOTEL WITH THE REAL POSSIBILITY OF EXCESSIVE NOISE, FROM PEOPLE RETURNING FROM THIS ESTABLISHMENT AT A LATE HOUR OF THE NIGHT.

(2)

4) THE SHIRE MUST ALSO BE AWARE OF THE INCREASE IN "BOAT PEOPLE", ARRIVING IN WALPOLE WITH THE FISHING RESTRICTIONS UP + DOWN OUR WEST COAST, NOW IN PLACE.
MY CONCERN HERE IS BOAT TRAILERS PARKING IN OUR STREET.

5) WILL THE SHIRE ALLOW BOAT TRAILERS TO BE PARKED AT THIS ADDRESS?

6) I AM NOT OPPOSED TO PEOPLE ENJOYING THEMSELVES, ONLY WHEN THEY DO IT AT THE EXPENSE OF OTHERS.

THANK YOU FOR READING MY SUBMISSION.

YOURS SINCERELY

From:
Sent: Friday, 19 June 2026 7:56 PM
To: Info
Subject: Chief Executive Officer REF DA26/57, TP2026/74, P53288

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

To The Chief Executive Officer

Thank you for the information on the new Development Proposed for Lot 341 DA26/57, TP2026/74, 18 Sheoak Street 6398 in your shire of Walpole.

I am the owner of and a permanent resident of this town and have been for over 30 years now, I also have a essential service business in the industrial area operating a automotive repair workshop on vehicles and emergency service vehicles servicing the town of walpole and surrounding areas.

While I did not have large concerns on short term accommodation before ,I do now, and have concerns for the comfort of people in this area on noise issues , security. and the most important issue is at the moment there is well and truly not enough permanent rentable accommodation in this town especially for critical services and people wishing to be employed here to work and stay in town to make it a more serviceable town for every body.

I myself have down geared my business in view to the fact the towns permanent population has reduced to extreme numbers ,mostly taken up from air B&B or holiday and weekend fishing homes , none of these help to service own town.
The prospects of me taking on another permanent mechanic or apprentice is impossible only because the is no affordable permanent housing in Walpole.

I believe for the good of this town we don't need more short term stays , There is enough to service Walpole and surrounding area including the current hotel/motels, caravan parks and holiday stays .
We need to RE develop this town for the future and bring it back to how it was remembered and a great place to live and holiday.
For these reasons I have to say we need to balance the short term and long term housing in this town if we are to survive into the future.
Maybe I could also add that the one of the other B&B in the same street has gone from short term to permanent accommodation and has a local full time Walpole employed couple that perhaps if hadn't sourced this home just may have left to another town for a job (he also has a essential service position in this town).

For the reasons given I think the need to look more closely at all short term proposals and be balanced against rentable accommodation or we will end up with a town that has no info structure to support it.

Yours sincerely

From:
Sent: Wednesday, 24 June 2026 3:34 PM
To: Info
Subject: DA25/57 TP2026/74

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

Lot 341 (18) Sheoak St, Walpole

Chief Executive Officer
Shire of Manjimup
Manjimup WA 6258

I am writing to oppose the proposed change of use on this property to unhosted STR.

Many of the reasons for the objection are covered in the Draft Walpole Town Blueprint.

Approving this will reduce the available housing for permanent residents which has been identified as the biggest challenge to the future of the Town.

Every additional unhosted Short Term Rental (STR) reduces available housing stock for workers and business owners. There will be plenty of accomodation for overnight tourists but no businesses in town for them to spend money. It is a downward spiral that has to stop. The absentee owners of the STR are not spending money in Walpole.

Walpole is an isolated community that is declining as the population ages and dies or moves away. The vacant housing is then converted to unhosted short term rental which locks in the lack of permanent residents. As the number of short term rentals increase, businesses close and the town will end up as a fuel stop and that is it.

As the Blueprint identified, Walpole is a town of socio economic disadvantage with old aging residents and low incomes. A combination that needs to be broken in order to turn the town around.

Having more vacant housing stops economic development. The income derived is mostly taken out of town by absentee owners.

There is a huge pipeline of potential income that drives through the town every day. The tourist dollar! A share of that tourist income can be captured if there are businesses in town to service them. The business owners and workers need housing.

Walpole has a large number of asbestos houses that are a blight on the Town. A financial incentive/assistant scheme to assist owners could be a way to unlock redevelopment of many lots but this is not the place to propose that.

My opinion on hosted STR is the opposite. This is not reducing available housing.

I note Burton Realty is listed as the Manager. Burton Realty is no longer offering this service.

A question I have is at what point would the Shire not recommend approval. Currently it appears that every residence in Walpole could meet the unhosted STR criteria and therefore be approved. There is no Town Planning Scheme in Walpole that would be contravened. It seems that with this scenario the entire town could be approved as unhosted STR. Thus my question, when will the Shire not approve an application.

Please record my objection to the proposal.

Walpole WA 6398

16 June 2026

Your Ref. BA 26/57 TP 2026/74 P53288

Re: Submission Relating to Proposed Change of Use of Lot 341 (No. 18) Sheoak Street Walpole, to Unhosted Short-term Accommodation.

On behalf of my husband and myself, we are writing in relation to the proposed change of use of Lot 341 (No. 18) Sheoak Street, Walpole, to unhosted short-term accommodation.

After careful consideration, we wish to raise several concerns regarding this application.

Having lived full-time in Sheoak Street since 1998, we know this cul-de-sac to be one of the quietest streets in Walpole, with no through traffic. As residents now in our 80s, maintaining a peaceful and low-traffic environment is very important to our wellbeing, and we are concerned about the potential stress and disruption associated with increased vehicle and visitor activity.

Most residents in the street are retirees in their 70s and 80s. We have previously experienced the impacts of short-term accommodation at No. 11 Sheoak Street, which has since returned to long-term rental. During that period, residents were frequently disturbed by noise, including visitors returning late at night from the Walpole Hotel, either on foot or by vehicle.

The current application for Lot 341 indicates provision for up to four vehicles. This is a significant increase in parking demand for a street where no existing households accommodate anything close to this number of vehicles, and it raises concerns about congestion and inappropriate parking within the cul-de-sac.

The town does not have a dedicated Shire Ranger to monitor noise, parties, or parking compliance. In addition, since the banning of demersal fishing on the west coast, there has been a noticeable increase in general parking pressures in the area, which may further exacerbate local impacts.

For these reasons, we respectfully request that these matters be carefully considered in the assessment of this application

Yours sincerely,

ATTACHMENT
APPENDIX

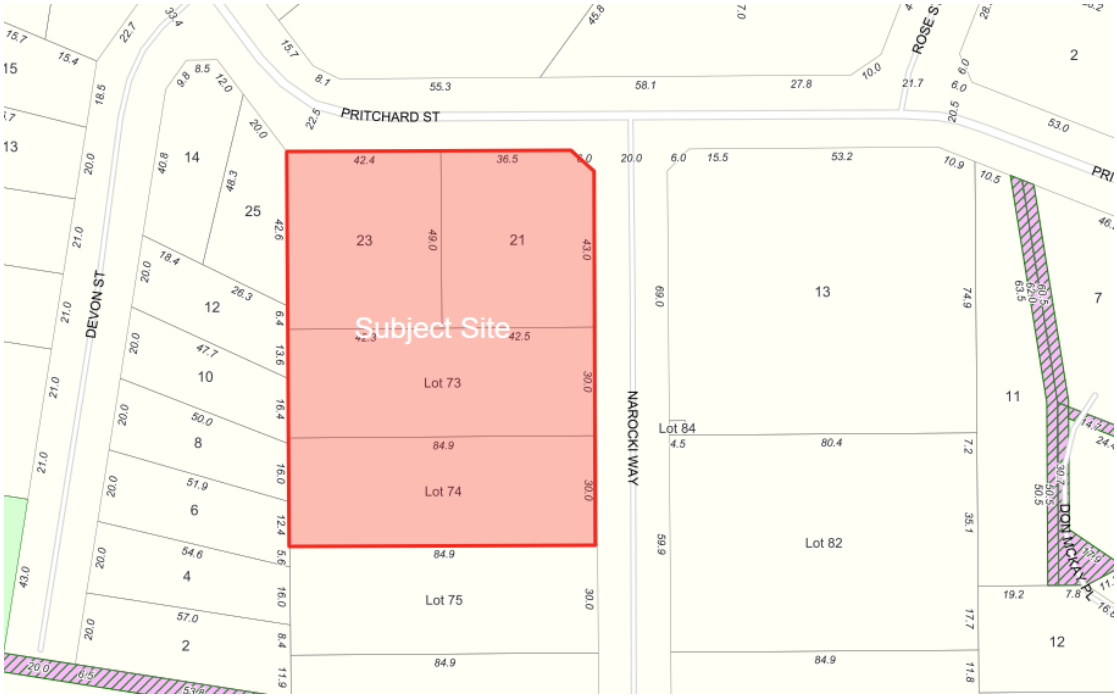
9.5.7 Responsible Authority Report - Proposed Amendment to Motel and Restaurant at Lot 71 and 72 Pritchard Street and Lot 73 and 74 Narocki Way, Manjimup

PROPONENT	Lateral Planning
OWNER	SecondGLT Pty Ltd
LOCATION / ADDRESS	Lot 71 and 72 Pritchard Street and Lot 73 and 74 Narocki Way, Manjimup
WARD	Urban
ZONE	Town Centre
DIRECTORATE	Development Services
FILE REFERENCE	DA24/127 P52048, 52122, 52197, 52278
LEGISLATION	Planning and Development Act 2005
AUTHOR	Jocelyn Baister (Manager Planning and Sustainability)
DATE OF REPORT	25 June 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

Council at its 12 December 2024 Ordinary Council Meeting considered a Responsible Authority Report for a proposed 76 unit motel and restaurant at Lot 71(23) and 72 (21) Pritchard Street and Lot 73 and 74 Narocki Way, Manjimup. A location plan is provided below and an extract of the minutes are appended.

APPENDIX: 9.5.7 (A)



PUBLIC CONSULTATION UNDERTAKEN

Nil.

COMMENT

The subject land has a combined total area of 9,239m² and is located at the corner of Pritchard Street and Narocki Way, within the Manjimup town centre. All lots are vacant with minimal remnant vegetation. Land to the west is developed for residential purposes, to the north for light industrial purposes and to the east there is a mix of commercial land uses.

The Shire is in receipt of an application to amend the planning approval for Holiday Accommodation (Motel) and Restaurant comprising of:

- A reduction in the number of Motel units from the approved 76 units (38 dual key units) to a total of 40 units.

- Each unit is provided with an external deck / seating area with an individual car bay, compared to the approved design where two abutting car bays were provided for each set of dual key units.

- Accordingly, a total of 60 car bays have been provided, including:
  - 40 car bays for the Motel units (1 per unit); and
  - 20 car bays for the Restaurant and Motel service areas.

- Landscaping and street setback areas have been increased.

The applicant has provided a notice that the amended application is to be determined by a Development Assessment Panel (DAP). This report to Council is a 'Responsible Authority Report' that is provided to the DAP. Due to changes is legislation since the 2025 approval, Council is only requested to note the report that has been submitted to the DAP 16 July 2026.

Of note, the applicants request to delete condition 2 and 12 of the conditional approval is not supported in its entirety by Shire Staff, however amendments are recommended. In addition, Shire staff have recommended an additional condition with regards to elements proposed that encroach in the road reserve, this was not captured in the 2025 approval.

A copy of the submitted report is provided attached.

ATTACHMENT: 9.5.7 (1)

STATUTORY ENVIRONMENT

Planning and Development Act 2005, Planning and Development (Development Assessment Panels) Regulations 2011, Local Government

(Development Assessment Panels) Regulations 2025, Local Planning Scheme No. 4 and relevant Planning Policies as adopted by Council.

POLICY / STRATEGIC IMPLICATIONS

Approval to the application as submitted is consistent with Strategy B2 of the Shire of Manjimup's Community Strategic Plan 2021-31, being to:
B2: Attract business-class accommodation services to Manjimup.

ORGANISATIONAL RISK MANAGEMENT

Nil.

FINANCIAL IMPLICATIONS

The required application fee has been paid in accordance with the Schedule of Fees and Charges adopted as part of the 2025/26 annual budget and the Planning and Development (Development Assessment Panels) Regulations 2011 fees and charges.

SUSTAINABILITY

Environmental: Nil.

Economic: Approval to the application as submitted will result in the creation of short term employment associated with development of the site and long term employment through its ongoing operation. The establishment of accommodation as proposed will add to existing accommodation options within the town, potentially attracting additional visitors to the Shire and region.

Social: The proposal is in close proximity to existing businesses that emit noise and residences which are sensitive to excessive noise. The final development will alter the amenity of the location for the foreseeable future.

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council note the Responsible Authority Report prepared and submitted to the Regional Development Assessment Panel for an amendment application for a Motel and Restaurant at Lot 71 and 72 Pritchard Street and Lot 73 and 74 Narocki Way, Manjimup.

ATTACHMENTS

1⇩ Attachment 1 - Responsible Authority Report 18 Pages

APPENDICES

A⇩ Appendix A - December 2024 Council Minutes Extract 54 Pages

ATTACHMENT

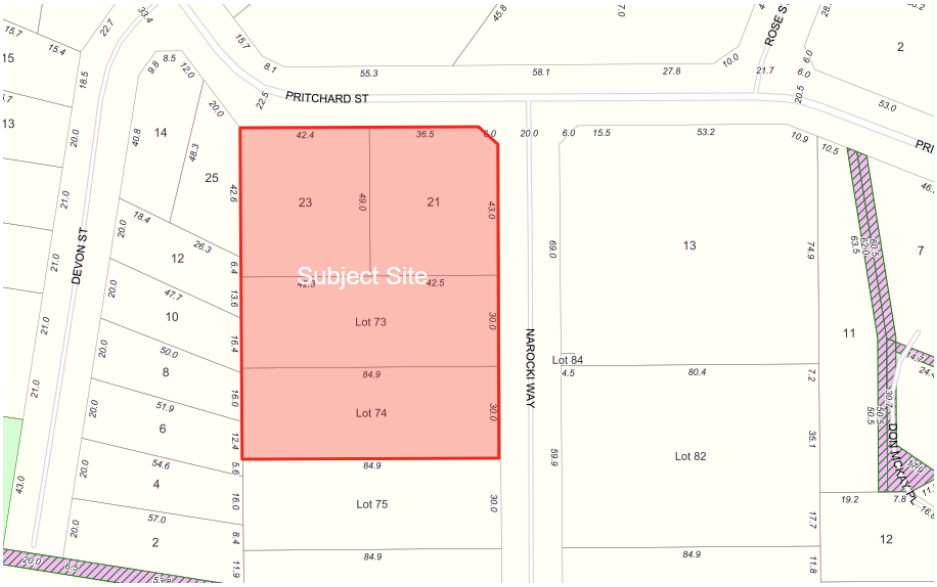
9.5.4 Responsible Authority Report - Proposed Motel and Restaurant at Lot 71 and 72 Pritchard Street and Lot 73 and 74 Narocki Way, Manjimup

PROPONENT	Texture Design Pty Ltd
OWNER	Second GLT Pty Ltd
LOCATION / ADDRESS	Lot 71 and 72 Pritchard Street and Lot 73 and 74 Narocki Way, Manjimup
WARD	Urban
ZONE	Town Centre
DIRECTORATE	Development Services
FILE REFERENCE	DA24/127 P52048, 52122, 25197, 52278
LEGISLATION	*Planning and Development Act 2005*
AUTHOR	Jocelyn Baister (Manager Planning Services)
DATE OF REPORT	13 November 2024
DECLARATION OF INTEREST	Nil

BACKGROUND

The subject land has a combined total area of 9,239m² and is located at the corner of Pritchard Street and Narocki Way, within the Manjimup town centre. All lots are vacant with minimal remnant vegetation. Land to the west is developed for residential purposes, to the north for light industrial purposes and to the east there is a mix of commercial land uses. A location plan is provided below

LOCATION PLAN



The landowner has obtained conditional approval to amalgamate the properties through a subdivision application to the Western Australian Planning Commission. Council may recall an application that was presented at the December 2023 meeting for a much larger scaled development, over a greater land size. This proposal was withdrawn prior to consideration due to delays with Western Power service rationalisation.

The Shire is in receipt of an application for planning approval for Holiday Accommodation (Motel) and Restaurant comprising of:

- 76 individual motel units, contained within 16 separate buildings.
- 93 parking bays (including 2 ACROD bays and associated shared space), with 76 bays allocated to motel guests and 17 set aside for staff and visitors.
- Internal vehicle circulation space.
- Vehicle crossovers to Pritchard Street and Narocki Way.
- Central administration / guest facilities building fronting Narocki Way.
- Restaurant located at the intersection of Pritchard Street and Narocki Way;
- Back-of-house facilities, including plant room, bin store, cleaners' room and bike store; and
- Perimeter fencing and landscaping.

Whilst copies of the submitted plans and supporting information are shown attached, A3 copies of the plans will be provided to elected members prior to the meeting.

ATTACHMENT: 9.5.4 (1)

The applicant has provided a notice that the application is to be determined by a Development Assessment Panel (DAP). This report to Council is a 'Responsible Authority Report' that is provided to the DAP providing Council's comment on the proposal. Council is requested to consider the recommendation to the DAP due to the car parking variation.

PUBLIC CONSULTATION UNDERTAKEN

In accordance with Clause 9.6 of Local Planning Scheme No. 4, the proposal was referred to surrounding landowners for a period of 21 days for public comments. A referral was also sent to Tourism WA for comments. At the close of consultation two submissions were received, providing an objection to the inclusion of a Gymnasium and discussing potential impacts on adjoining neighbours. A copy of the submissions is attached.

ATTACHMENT: 9.5.4 (2)

COMMENT

The provisions of the Scheme include the land within the Town Centre Zone and within Planning Precinct 1d 'Manjimup Town Centre'. The purpose of the zone is to provide for the establishment and ongoing development of nodes of diverse commercial, professional, tourist, entertainment, residential and community activities to service the populations of the surrounding areas.

Objectives of the zone applicable to this application include maintain opportunities for residential, grouped residential, tourist accommodation, offices and where appropriate service commercial and service industry suitable in a country town and compatible with the commercial and community functions of the town.

In considering an application for planning consent, clause 10.2 of the Scheme requires that the local government has regard to various matters, including, but not limited to:

(i) the aims and provisions of the Scheme and any other relevant Local Planning Scheme operating within the Scheme area;
(vii) the content and objective of Planning Precinct Statements set out in Schedule 8 of this Scheme;
(xi) any social issues that have an effect on the amenity of the locality;
(xiv) whether the land to which the application relates is unsuitable for the proposal by reason of it being, or being likely to be, subject to flooding, tidal inundation, subsidence, landslip, bush fire or any other risk;
(xv) the preservation of the amenity of the locality;
(xvi) the relationship of the proposal to development on adjoining land or on other land in the locality including but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the proposal;
(xvii) whether the proposed means of vehicular access to and egress from the site are adequate and whether adequate provision has been made for the loading, unloading, manoeuvring and parking of vehicles;
(xviii) the amount of traffic likely to be generated by the proposal, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;
(xxiii) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;
(xxvi) any relevant submissions received on the application; and
(xxvii) the comments or submissions received from any authority consulted under Clause 10.1.

To assist Council in determining the application, the following comments are offered:

Land Use Classification

The completed application form describes the proposed development as a Motel. From examination of the Scheme, the proposed development could be deemed to be consistent with the following definitions:

Motel means premises used to accommodate patrons in a manner similar to a hotel but in which specific provision is made for the accommodation of patrons with motor vehicles and may comprise premises licensed under the Liquor Licensing Act 1988;

As reflected on the submitted plans, the applicants are making special provision for vehicles, with allocated parking bays adjacent to each of the accommodation units

Setbacks

Provisions of the Scheme do not identify specific setback requirements for development within the Town Centre Zone, but instead identify that:

a) Site coverage of up to 100% where the local government is satisfied that adequate arrangements have been made in regard to access, car parking, traffic circulation of traffic, servicing and loading and unloading.

b) A zero setback from the front boundary may be permitted where landscaped and paved pedestrian areas are to be provided adjacent to the front boundary and the local government is satisfied on the above matters.

In this case the applicants are proposing a 1.7m setback to Pritchard Street and a 2.3m setback to Narocki Way. A nil setback is proposed to a neighbouring property of 12m in length with a height of 2.5m being a 40-foot shipping container for back of house purposes.

The setbacks are considered a variation, although a nil setback is permitted, where a setback is provided, sufficient space is required for a 3m landscaping strip.

Planning Precinct Statement

The subject property is located within Sub-precinct D of the Manjimup Town Centre. Generally landowners within the sub-precinct are encouraged to:

- Develop commercial uses that require larger lots (sale of trucks/farm machinery/cars, sale of white goods, stock and station supplies).
- Construct development that is visually interesting, with simple buildings that maintain the country character of the locality.
- Ensure development that is not detrimental to the residential amenity of the adjacent zones.

The proposed accommodation is located between Service Industry type uses and low density residential. The proposal, if managed and developed correctly could provide an effective transition between the land uses. However, the proposed Motel units located on the western boundary are shown as being setback 3.8m, to ensure that there is not an impact from noise such as air-conditioning units along this boundary, it is recommended that no air-conditioning units be located within the proposed setback or achieve at least a 1.5m setback.

As reflected on the submitted plans the applicant has identified a mix of materials responsive of the country locality such as timber batten cladding and brick fencing and walls.

The accommodation units will be single storey with each unit being orientated internally to the site. External fencing is proposed around the perimeter of the site in order to restrict unauthorised access to the site. The applicant has advised that where the property adjoins other land uses, a Colorbond® fence is proposed to match existing, whilst fencing proposed to sections of Pritchard Street and Narocki Way elevations is proposed to be 1.2m, chainlink steel fencing in charcoal colour with brick pillars.

State Planning Policy 7.0 Design of the Built Environment
The intent of SPP 7.0 is to deliver the broad economic, environmental, social and cultural benefits that derive from good design outcomes and supports consistent and robust design review and assessment processes across the State.

South West Design Review Panel
Given the prominent development location and the importance of the design when considering a substantial development within a town centre, Shire staff referred the proposal to the South West Design Review Panel (SWDRP). The SWDRP is a shared initiative between South West Shires and the Cities of Bunbury and Busselton. The panel comprises professionals in the fields of architecture, urban design, landscape architecture, heritage, sustainability and environmental design, town planning, arts and culture, and meets monthly to provide design advice on development applications, structure plans, design guidelines and any local government projects occurring in the local government areas.

Although the Shire of Manjimup initially opted out of the Terms of Reference for the SWDRP, the Shire has been fortunate to be able to participate and will incur minor costs associated with the panel meeting.

The proposal was considered by the panel on 1 November 2024. Minutes taken by the Chair are attached and the main findings are provided as a summary below.

The panel considered that the motel project had the capacity to effectively transition between the residential and service industry uses nearby. It determined that the positioning of the Restaurant and Reception is well considered and largely provides separation from the residential component of the motel to the Pritchard Street traffic. Further resolution was considered to be required between the interface of the single residential to the west for overlooking and setback issues.

It was recommended that a review includes the following:

- Deeper landscape strip and fencing to the north.

- Reconsideration of the extent of earthworks as a finish floor level of greater than 500mm should not be supported.
- Consideration of sun protection for western facing windows.
- Consideration of safe outdoor play spaces.
- Improved street engagement to Pritchard Street including an active component.
- Review impact of container storage.
- Increase carparking setback from Pritchard Street.
- Ensure adequate wayfinding is provided given the dual access.

ATTACHMENT: 9.5.4(3)

The SWDRP comments are not binding and the recommendations are not mandatory. The advice and recommendations can be used as a decision making aid, forming part of the assessment of the proposal.

Given the proposal was considered to have merit, it is considered by Shire staff that the recommendation to revise details of the proposal are able to form part of conditions of a recommended approval.

Car Parking

In accordance with clause 5.17 of the Scheme the following off-street car parking requirements apply to the proposed development:

Use	Minimum Number of Parking Spaces to be Provided	Proposal	Parking Required	Parking provided
Motel	1 per unit	76 units	76 bays	**93**
	plus 1 per 25m² of service area.	510sqm	20.4 bays	
Restaurant	1 per 1 patrons	58 patrons	15 bays	
Total			**112**	

The applicant has provided enough parking spaces to cater for one bay per each accommodation units with an additional 19 bays available for staff, visitors and service providers. Additional parking could also be provided on-street and for buses.

The applicant has stated that this is a variation of 5 bays, this was not taking into account the back of house areas. Shire staff have assessed the variation as 19 car spaces. The shared use of the restaurant by motel guests would generate a reciprocal use of bays however the restaurant land use only has a parking demand of 15 bays, less than the shortfall.

It is assessed that the service area and back of house is the cause for the shortfall.

The applicant does have the ability to seek a variation by providing additional landscaping.

Relaxation of Standards

In accordance with clause 5.5.1 of the Scheme, where a development does not comply with a standard or requirement prescribed by the Scheme, the local government may approve the application, despite this non-compliance. As stated in clause 5.5.3 of the Scheme, "*the power conferred by this clause may only be granted if the local government is satisfied that:*

(i) Approval of the proposed development would be appropriate having regard to the criteria set out in clause 10.2; and

(ii) The non-compliance will not have an adverse effect upon the occupiers or users of the development, the inhabitants of the locality of the likely future development of the locality."

Cash in Lieu

In accordance with Clause 5.17.11 of the Scheme where an applicant can satisfy the local government that the minimum car parking requirements cannot be provided on the site, a cash payment can be accepted in lieu of the provision of parking. As outlined within the clause, the payment shall be equivalent to the cost of providing and constructing the car parking together with the value of the land that would otherwise be occupied by the car parking.

Clause 5.7.11 (b) stipulates that before accepting the payment of cash-in-lieu, the local government must have:

i. purchased land for a car park; or
ii. provided a public car park in the vicinity of the proposed development or have a firm commitment to do so; or
iii. have an endorsed car parking strategy with agreed works to be implemented.

In this case, the Shire has an adopted Parking Strategy, which identifies the formalising of parking bays located on the railway reserve to the rear of the shops fronting Giblett Street. As the Shire is already in control of the land, which was obtained without the need to purchase the land, it is recommended the requirements of clause 5.17.11 be varied such that any cash in-lieu component is equivalent to the construction cost only.

Given the allocated areas is not in close proximity to this proposal, any cash-in-lieu received could be utilised to construct parking abutting the property on Narocki Way.

Landscaping

Provisions of the Scheme specify that a minimum of 5% of the site is required to be set aside for landscaping. In accordance with clause 5.13 of the Scheme, landscaping may consist of garden plantings and areas for pedestrian use. At the discretion of the local government landscaping may include natural bushland, swimming pools and areas under covered ways.

Notwithstanding the above, clause 5.13.3 of the Scheme states that the requirements for landscaping will be determined by Council on the merits of each case. In order to provide further guidance on this to applicants and Shire staff alike, Council has adopted Local Planning Policy 6.1.8 – Landscaping.

As outlined within the Policy, a minimum three metre landscaping strip is required for commercial developments, except where development is approved with a nil setback. In this case, the applicant has not achieved a sufficient setback to Narocki Way to allow for landscaping.

The policy states that applicants are encouraged to use waterwise plants and water sensitive urban design with a minimum of 75mm of mulch (25mm for native plant species). Unless otherwise justified, landscaped areas are required to be reticulated and the use of programmable irrigation controls and water efficient irrigation controllers is encouraged.

With respect to the subject proposal, the following comments are offered:

- Applicants are proposing extensive paved areas within the site for pedestrian movement within the site along with landscaping adjacent to each proposed car parking bay; and
- The percentage of landscaping complies with Scheme requirements.

Submissions Received

In addition to the submissions mentioned above, other comments received raised concerns and questions with regards to:

- Potential light intrusion into neighbouring residential areas;
- Material selection for abutting shipping container; and
- Objection to the inclusion of a gymnasium when there is an existing gym business nearby.

To assist Council is considering the submissions, the following comments are provided.

The Department of Communities owns and manages several houses in the adjoining Devon Street. Concerns were made with regards to the potential for light intrusion from the proposed motel which could have negative impacts on the adjoining low density residential dwellings. Appropriate conditions have been recommended to address this concern.

The Department of Communities made comments relating to the proposed 40 foot shipping container, to be used for ‘back of house’ and situated directly on the boundary of a neighbouring property. The comments noted that the shipping container was not representative of the domestic nature of the existing development and suggested an appropriate material treatment for the proposal. An appropriate condition has been recommended to address this.

A neighbouring business made comment with regards to a proposed gymnasium as part of the motel complex. The comments were around the number of existing gymnasiums already located in town and that there is not a demand for another facility. The matters to be addressed in the assessment of the proposal does not extend to business competition, it is assumed that the motel operator would have undertaken its own assessment of the demand or need.

Conclusion
The applicant as submitted provides a transition between the low density residential to the west and the light industrial in the east and to the north. Given there was no consequential revisions recommended from the SWDRP, the application is recommended for approval subject to conditions.

STATUTORY ENVIRONMENT

Planning and Development Act 2005, Local Planning Scheme No. 4 and relevant Planning Policies as adopted by Council.

POLICY / STRATEGIC IMPLICATIONS

Approval to the application as submitted is consistent with Strategy B2 of the Shire of Manjimup's Community Strategic Plan 2021-31, being to:
B2: Attract business-class accommodation services to Manjimup.

ORGANISATIONAL RISK MANAGEMENT

Nil.

FINANCIAL IMPLICATIONS

The required application fee has been paid in accordance with the Schedule of Fees and Charges adopted as part of the 2024/25 annual budget and the *Planning and Development (Development Assessment Panels) Regulations 2011* fees and charges.

The Shire of Manjimup has covered the fees applicable for the payment of the Design Review Panel members' services.

SUSTAINABILITY

Environmental: Nil.

Economic: Approval to the application as submitted will result in the creation of short term employment associated with development of the site and long

term employment through its ongoing operation. The establishment of accommodation as proposed will add to existing accommodation options within the town, potentially attracting additional visitors to the Shire and region.

Social: The proposal is in close proximity to existing businesses that emit noise and residences which are sensitive to excessive noise. The final development will alter the amenity of the location for the foreseeable future.

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council recommend that the Regional Joint Development Assessment Panel approve the Development Assessment Panel Application reference DAP/24/02791 at contained in Attachment 9.5.4 (1) in accordance with Clause 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the provisions of Clause 10.3 of the Shire of Manjimup Local Planning Scheme No. 4 and subject to the following conditions and advice:

1. **The development hereby approved is to be carried out in accordance with the plans and specifications submitted with the application and these shall not be altered and/or modified without the prior knowledge and written consent of the Shire of Manjimup.**

Reference	Document Title	Date Received
DA-2001	Site Plan	27 August 2024
DA-2100	Floor Plan	27 August 2024
DA-2101	Floor Plan Amenities & Typical Motel Rooms	27 August 2024
DA-3100	Elevations	27 August 2024
DA-3101	Sectional Elevation	27 August 2024

2. **Notwithstanding condition 1, prior to application for building permit, the plans submitted and hereby approved shall be modified as follows:**
   - **2.1 Deeper landscape strip and fencing to the north.**
   - **2.2 Consideration of sun protection for western facing windows.**
   - **2.3 Consideration of safe outdoor play spaces.**
   - **2.4 Improved street engagement to Pritchard Street including an active component.**
   - **2.5 Selection of materials or treatment to shipping container storage.**
   - **2.6 Increase carparking setback from Pritchard Street.**
   - **2.7 Wayfinding signage strategy given the dual access.**

3. **Prior to the issue of a Building Permit, an urban water management**

plan is to be prepared and approved, to the satisfaction of the Shire of Manjimup;

4. **The urban water management plan referred to in Condition 3, shall be implemented to the satisfaction of the Shire of Manjimup;**
5. **The applicant is to provide the finished floor levels for the proposed development to the western side of Narocki Way, prior to the application for Building Permit, to the satisfaction of the Shire of Manjimup;**
6. **A dilapidation report, prepared at the applicant's expense, documenting the current state of the verge, footpath and road shall be prepared and submitted to the Shire of Manjimup for approval prior to the commencement of any works associated with the development;**
7. **Within 60 days of a Building Permit being issued, a detailed landscaping and reticulation plan for the subject site and/or the road verge(s) must be submitted to and approved to the satisfaction of the Shire of Manjimup;**
8. **The approved landscaping and reticulation plan must be fully implemented within the first available planting season after the initial occupation of the development, and maintained thereafter, to the satisfaction of the Shire of Manjimup. Any species which fail to establish within the first two planting seasons following implementation must be replaced in consultation with and to the satisfaction of the Shire of Manjimup;**
9. **Prior to the application for commencement of development a Waste Management Plan must be submitted to and approved by the Shire of Manjimup. The plan must include the following details to the satisfaction and specification of the Shire of Manjimup:**

    9.1 the location of bin storage areas and bin collection areas.
    9.2 the number, volume and type of bins, and the type of waste to be placed in the bins.
    9.3 details on the future ongoing management of the bins and the bin storage areas, including cleaning, rotation and moving bins to and from the bin collection areas.
    9.4 frequency of bin collections.

10. **Within 60 days of the issue of Building Permit, the applicant must submit and have approved by the Shire of Manjimup, and thereafter implement to the satisfaction of the Shire of Manjimup, a construction management plan addressing the following matters:**

    10.1 How materials and equipment will be delivered and removed from the site.
    10.2 How materials and equipment will be stored on the site.
    10.3 Parking arrangements for contractors;
    10.4 Construction waste disposal strategy and location of waste disposal bins;

10.5 Details of cranes, large trucks or similar equipment which may block public thoroughfares during construction;
10.6 How risks of wind and/or water borne erosion and sedimentation will be minimised during and after the works; and
10.7 Other matters likely to impact on the surrounding properties.

11. The construction works involved in the implementation of the development must not cause a nuisance to neighbours through noise, light, dust and/or sand drift;

12. Prior to the commencement of works, the applicant is to submit, and have approved to the satisfaction of the Shire of Manjimup, a detailed parking plan design which complies with Table 2 and 3 of Shire of Manjimup Local Planning Scheme No. 4, including 119 car parking bay/s, aisle widths, circulation areas, driveway/s and points of ingress and egress;

13. Prior to the occupation or use of the development hereby approved, the area set aside for the parking of vehicles, together with the associated access lanes as delineated on the endorsed plan shall:

13.1 Be constructed, drained and marked in accordance with Clause 5.17 of the Shire of Manjimup Local Planning Scheme No. 4 to the satisfaction of the Shire prior to the commencement of the use hereby permitted.
13.2 Thereafter be maintained to the satisfaction of the Shire.
13.3 Be made available for such use at all times and not used for any other purpose.
13.4 Be properly formed to such levels that it can be used in accordance with the plan.

14. Prior to the occupation of the development, vehicle crossovers between the subject land Pritchard Street and Narocki Way are to be located, designed, constructed, sealed and drained to the specification and satisfaction of the Shire of Manjimup;

15. The development hereby approved shall be connected to the Water Corporation reticulated sewerage system;

16. All piped, ducted and wired services, air conditioners, hot water systems, water storage tanks, service meters and bin storage areas must be located to minimise any visual and noise impact on the occupants of nearby properties and screened from view from the street. Design plans for the location, materials and construction for screening of any proposed external building plant must be submitted to and approved by the Shire of Manjimup, prior to lodging an application for a Building Permit;

17. The use hereby approved must not create community safety concerns, or otherwise adversely affect the amenity of the subject locality by reason of (or the appearance or emission of) smoke, fumes, noise, vibration, odour, vapour, dust, waste water, waste

products or other pollutants to the satisfaction of the Shire of Manjimup; and

18. **Any external lighting proposed on the subject property must be installed as to not have a detrimental impact upon traffic in the vicinity or upon the general amenity of neighbouring properties to the satisfaction of the Shire of Manjimup.**

Advice to Applicant

1. **This Development approval is NOT a building permit. A certified building permit must be formally applied for and obtained from Building Services BEFORE the commencement of any site and/or development works.**
2. **Further to Condition 12) above, the applicant is advised that as an alternative, the Shire of Manjimup is prepared to accept payment of cash-in-lieu for the required parking that cannot be provided on-site, with such payment to be used by the Shire to construct the parking spaces on Narocki Way prior to occupation of the development.**
3. **The development and associated uses are required to comply all relevant provisions of the *Health (Miscellaneous Provisions) Act 1911* (as Amended), *Health (Public Buildings) Regulations 1992*, the *Food Act 2008* and *Food Regulations 2009*. Prior to commencement of the uses hereby approved, various applications are required under this legislation, and it is recommended that you liaise with the Shire of Manjimup's Environmental Health Team over the preparation, lodgement and approvals processes.**
4. **No earthworks are permitted until full details and particulars have been submitted to and approved by the Shire of Manjimup prior to a building permit being issued.**
5. **Any retaining walls in excess of 500mm in height required in connection with development shall be so constructed as to accord with plans and specifications prepared by a practicing structural engineer to the satisfaction of the Shire of Manjimup and details and particulars of the certified plans and specifications shall be provided to Shire of Manjimup as part of any application for a building permit.**
6. **Any ground levels differences at the boundaries of the land in excess of 150mm must be retained, or otherwise stabilised to the satisfaction of the Shire of Manjimup, prior to occupation of the approved development and fences shall not to be used for that purpose.**
7. **If public consumption of alcohol is likely to occur on the subject premises, additional requirements may be imposed by the Liquor Licensing Division of the Department of Local Government, Sport and Cultural Industries. It is recommended that the proponent consult with the Liquor Licensing Division, either directly (on 1800 634 541) or via the website: www.dlgsc.wa.gov.au for further**

information.

ATTACHMENTS

1	Attachment 1 - Development Plans and Planning Statement	30 Pages
2	Attachment 2 - Submissions Received	2 Pages
3	Attachment 3 - Design Review Panel	4 Pages

Ordinary Meeting

FORESHADOWED MOTION – Cr Darin

That Council recommend that the Regional Joint Development Assessment Panel refuse the Development Assessment Panel Application reference DAP/24/02791 contained in Attachment Error! No document variable supplied. **(1) in accordance with Clause 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the provisions of Clause 10.3 of the Shire of Manjimup Local Planning Scheme No. 4 for the following reasons:**

- **The proposal does not comply with the minimum requirement for car parking as per Local Planning Scheme No. 4 Table 2 – Car parking; and**
- **Given the proposed street setbacks, the proposal cannot provide a minimum three (3) metre landscaping strip to all street frontages in accordance with Local Planning Policy 6.1.18 Landscaping.**

Reason for the alternative recommendation:

The proposal is not compliant with the Local Planning Scheme or Local Planning Policy requirements.

COUNCIL RESOLUTION

MOVED: Cr Darin SECONDED: Cr De Campo

29613

That Council recommend that the Regional Joint Development Assessment Panel approve the Development Assessment Panel Application reference DAP/24/02791 at contained in Attachment 9.5.4 (1) in accordance with Clause 68 of the *Planning and Development (Local*

Planning Schemes) Regulations 2015 **and the provisions of Clause 10.3 of the Shire of Manjimup Local Planning Scheme No. 4 and subject to the following conditions and advice:**

1. **The development hereby approved is to be carried out in accordance with the plans and specifications submitted with the application and these shall not be altered and/or modified without the prior knowledge and written consent of the Shire of Manjimup.**

Reference	Document Title	Date Received
DA-2001	Site Plan	27 August 2024
DA-2100	Floor Plan	27 August 2024
DA-2101	Floor Plan Amenities & Typical Motel Rooms	27 August 2024
DA-3100	Elevations	27 August 2024
DA-3101	Sectional Elevation	27 August 2024

2. **Notwithstanding condition 1, prior to application for building permit, the plans submitted and hereby approved shall be modified as follows:**
   - **2.1 Deeper landscape strip and fencing to the north.**
   - **2.2 Consideration of sun protection for western facing windows.**
   - **2.3 Consideration of safe outdoor play spaces.**
   - **2.4 Improved street engagement to Pritchard Street including an active component.**
   - **2.5 Selection of materials or treatment to shipping container storage.**
   - **2.6 Increase carparking setback from Pritchard Street.**
   - **2.7 Wayfinding signage strategy given the dual access.**
3. **Prior to the issue of a Building Permit, an urban water management plan is to be prepared and approved, to the satisfaction of the Shire of Manjimup;**
4. **The urban water management plan referred to in Condition 3, shall be implemented to the satisfaction of the Shire of Manjimup;**
5. **The applicant is to provide the finished floor levels for the proposed development to the western side of Narocki Way, prior to the application for Building Permit, to the satisfaction of the Shire of Manjimup;**
6. **A dilapidation report, prepared at the applicant's expense, documenting the current state of the verge, footpath and road shall be prepared and submitted to the Shire of Manjimup for approval prior to the commencement of any works associated with the development;**
7. **Within 60 days of a Building Permit being issued, a detailed landscaping and reticulation plan for the subject site and/or the road verge(s) must be submitted to and approved to the satisfaction of the Shire of Manjimup;**

8. The approved landscaping and reticulation plan must be fully implemented within the first available planting season after the initial occupation of the development, and maintained thereafter, to the satisfaction of the Shire of Manjimup. Any species which fail to establish within the first two planting seasons following implementation must be replaced in consultation with and to the satisfaction of the Shire of Manjimup;

9. Prior to the application for commencement of development a Waste Management Plan must be submitted to and approved by the Shire of Manjimup. The plan must include the following details to the satisfaction and specification of the Shire of Manjimup:

9.1 the location of bin storage areas and bin collection areas.
9.2 the number, volume and type of bins, and the type of waste to be placed in the bins.
9.3 details on the future ongoing management of the bins and the bin storage areas, including cleaning, rotation and moving bins to and from the bin collection areas.
9.4 frequency of bin collections.

10. Within 60 days of the issue of Building Permit, the applicant must submit and have approved by the Shire of Manjimup, and thereafter implement to the satisfaction of the Shire of Manjimup, a construction management plan addressing the following matters:

10.1 How materials and equipment will be delivered and removed from the site.
10.2 How materials and equipment will be stored on the site.
10.3 Parking arrangements for contractors;
10.4 Construction waste disposal strategy and location of waste disposal bins;
10.5 Details of cranes, large trucks or similar equipment which may block public thoroughfares during construction;
10.6 How risks of wind and/or water borne erosion and sedimentation will be minimised during and after the works; and
10.7 Other matters likely to impact on the surrounding properties.

11. The construction works involved in the implementation of the development must not cause a nuisance to neighbours through noise, light, dust and/or sand drift;

12. Prior to the commencement of works, the applicant is to submit, and have approved to the satisfaction of the Shire of Manjimup, a detailed parking plan design which complies with Table 2 and 3 of Shire of Manjimup Local Planning Scheme No. 4, including 119 car parking bay/s, aisle widths, circulation areas, driveway/s and points of ingress and egress;

13. Prior to the occupation or use of the development hereby approved, the area set aside for the parking of vehicles, together

with the associated access lanes as delineated on the endorsed plan shall:

13.1 Be constructed, drained and marked in accordance with Clause 5.17 of the Shire of Manjimup Local Planning Scheme No. 4 to the satisfaction of the Shire prior to the commencement of the use hereby permitted.
13.2 Thereafter be maintained to the satisfaction of the Shire.
13.3 Be made available for such use at all times and not used for any other purpose.
13.4 Be properly formed to such levels that it can be used in accordance with the plan.

14. Prior to the occupation of the development, vehicle crossovers between the subject land Pritchard Street and Narocki Way are to be located, designed, constructed, sealed and drained to the specification and satisfaction of the Shire of Manjimup;

15. The development hereby approved shall be connected to the Water Corporation reticulated sewerage system;

16. All piped, ducted and wired services, air conditioners, hot water systems, water storage tanks, service meters and bin storage areas must be located to minimise any visual and noise impact on the occupants of nearby properties and screened from view from the street. Design plans for the location, materials and construction for screening of any proposed external building plant must be submitted to and approved by the Shire of Manjimup, prior to lodging an application for a Building Permit;

17. The use hereby approved must not create community safety concerns, or otherwise adversely affect the amenity of the subject locality by reason of (or the appearance or emission of) smoke, fumes, noise, vibration, odour, vapour, dust, waste water, waste products or other pollutants to the satisfaction of the Shire of Manjimup; and

18. Any external lighting proposed on the subject property must be installed as to not have a detrimental impact upon traffic in the vicinity or upon the general amenity of neighbouring properties to the satisfaction of the Shire of Manjimup.

<u>Advice to Applicant</u>

1. This Development approval is NOT a building permit. A certified building permit must be formally applied for and obtained from Building Services BEFORE the commencement of any site and/or development works.

2. Further to Condition 12) above, the applicant is advised that as an alternative, the Shire of Manjimup is prepared to accept payment of cash-in-lieu for the required parking that cannot be provided on-site, with such payment to be used by the Shire to construct the

parking spaces on Narocki Way prior to occupation of the development.

3. **The development and associated uses are required to comply all relevant provisions of the *Health (Miscellaneous Provisions) Act 1911* (as Amended), *Health (Public Buildings) Regulations 1992*, the *Food Act 2008* and *Food Regulations 2009*. Prior to commencement of the uses hereby approved, various applications are required under this legislation, and it is recommended that you liaise with the Shire of Manjimup's Environmental Health Team over the preparation, lodgement and approvals processes.**
4. **No earthworks are permitted until full details and particulars have been submitted to and approved by the Shire of Manjimup prior to a building permit being issued.**
5. **Any retaining walls in excess of 500mm in height required in connection with development shall be so constructed as to accord with plans and specifications prepared by a practicing structural engineer to the satisfaction of the Shire of Manjimup and details and particulars of the certified plans and specifications shall be provided to Shire of Manjimup as part of any application for a building permit.**
6. **Any ground levels differences at the boundaries of the land in excess of 150mm must be retained, or otherwise stabilised to the satisfaction of the Shire of Manjimup, prior to occupation of the approved development and fences shall not to be used for that purpose.**
7. **If public consumption of alcohol is likely to occur on the subject premises, additional requirements may be imposed by the Liquor Licensing Division of the Department of Local Government, Sport and Cultural Industries. It is recommended that the proponent consult with the Liquor Licensing Division, either directly (on 1800 634 541) or via the website: www.dlgsc.wa.gov.au for further information.**

CARRIED: 8/1

For: Cr Buegge, Cr Darin, Cr De Campo, Cr Eiby, Cr Miolin, Cr Omodei, Cr Ventris, Cr Willcox.

Against: Cr Winfield.

FAVOURITE HOTEL

LOT 71-74 PRITCHARD STREET MANJIMUP WA

DRAWING LIST

DA-1100	LOCATION PLAN
DA-1101	EXISTING SURVEY PLAN
DA-2001	SITE PLAN
DA-2100	FLOOR PLAN
DA-2101	FLOOR PLAN
DA-2102	ROOF PLAN
DA-3100	ELEVATIONS
DA-3101	SECTIONAL ELEVATIONS
DA-6800	RENDERING IMAGES
DA-6801	RENDERING IMAGES
DA-6802	RENDERING IMAGES

TEXTURE

PROPOSED MOTEL
LOT 71-74 PRITCHARD STREET MANJIMUP WA

JOB NUMBER: 2228
ISSUED 04.10.24
DEVELOPMENT APPLICATION

SCALE NA
CLIENT: SECOND GLT GROUP PTY LTD

DRAWING TITLE
COVER

DA-0000

texture
office@texture-arch.com.au
www.texture-arch.com.au

TEXTURE

PROPOSED MOTEL
LOT 71-74 PRITCHARD STREET MANJIMUP WA

JOB NUMBER: 2228
ISSUED 24
DEVELOPMENT APPLICATION

SCALE NA
CLIENT: SECOND GLT GROUP PTY LTD

DRAWING TITLE
LOCATION PLAN

DA-1100

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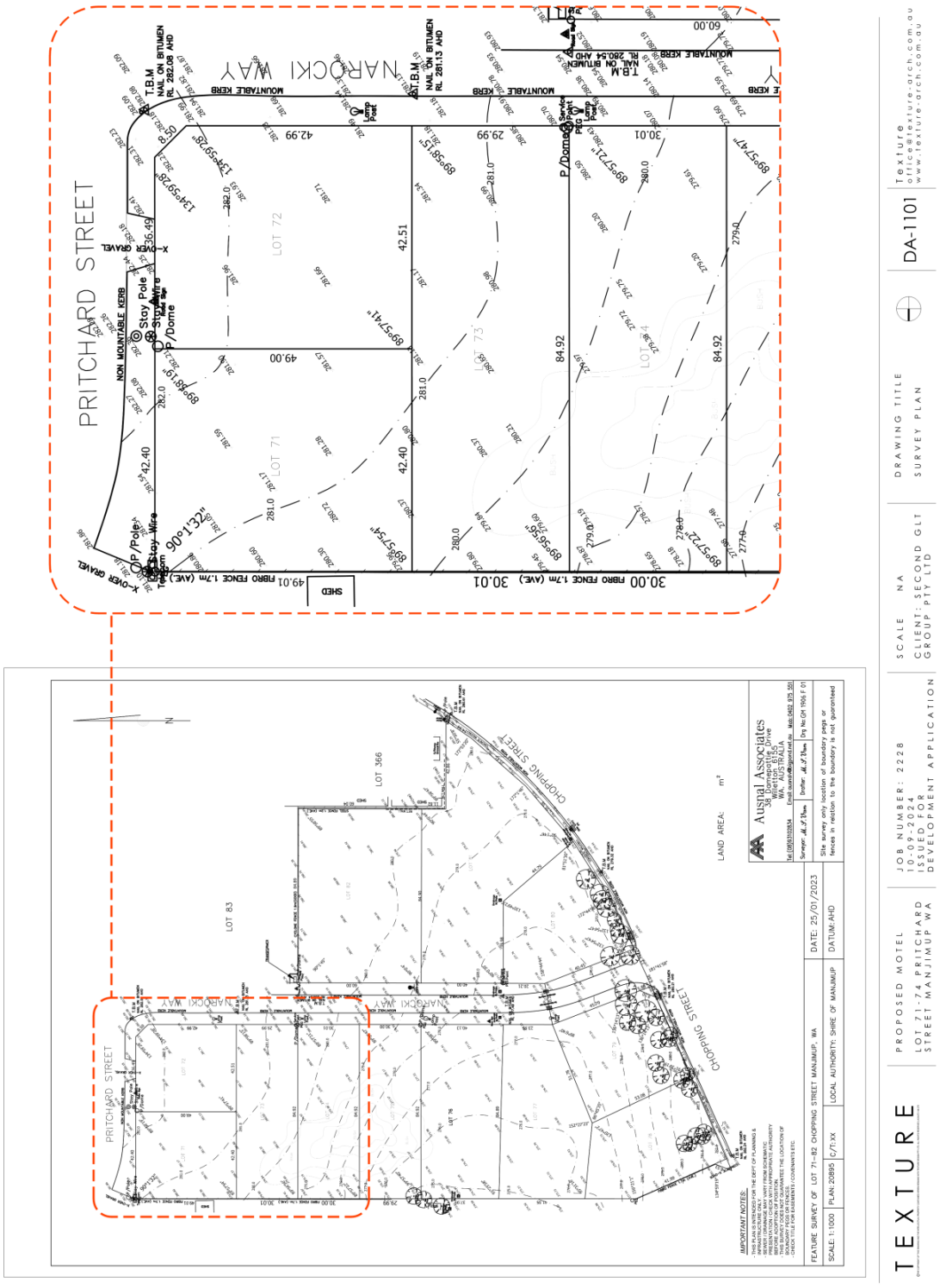
architecture
www.texture-arch.com.au



TEXTURE

PROPOSED MOTEL
LOT 71-74 PRITCHARD STREET MANJIMUP WA

JOB NUMBER: 2228
ISSUED FOR DEVELOPMENT APPLICATION

SCALE NA
CLIENT: SECOND GLT GROUP PTY LTD

DRAWING TITLE
SURVEY PLAN

DA-1101

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NAROCKI WAY
NAROCKI WAY
PRITCHARD STREET
CHARD STREET
16 PRITCHARD STREET
24 PRITCHARD STREET
BOUNDARY
BOUNDARY

NAROCKI WAY
NAROCKI WAY
PRITCHARD STREET
PRITCHARD STREET
16 PRITCHARD STREET
24 PRITCHARD STREET
TEXTURE
PROPOSED MOTEL
LOT 71-74 PRITCHARD STREET MANJIMUP WA
JOB NUMBER: 2228
ISSUED FOR DEVELOPMENT APPLICATION
SCALE 1:200
CLIENT: SECOND GLT GROUP PTY LTD
DRAWING TITLE
FLOOR PLAN
DA-2100
texture
texture-arch.com.au

TEXTURE

PROPOSED MOTEL
LOT 71-74 PRITCHARD STREET MANJIMUP WA

JOB NUMBER: 2228
ISSUED FOR DEVELOPMENT APPLICATION

SCALE 1:50
CLIENT: SECOND GLT GROUP PTY LTD

DRAWING TITLE
FLOOR PLAN - TYPICAL AMENITIES & MOTEL ROOMS

DA-2101

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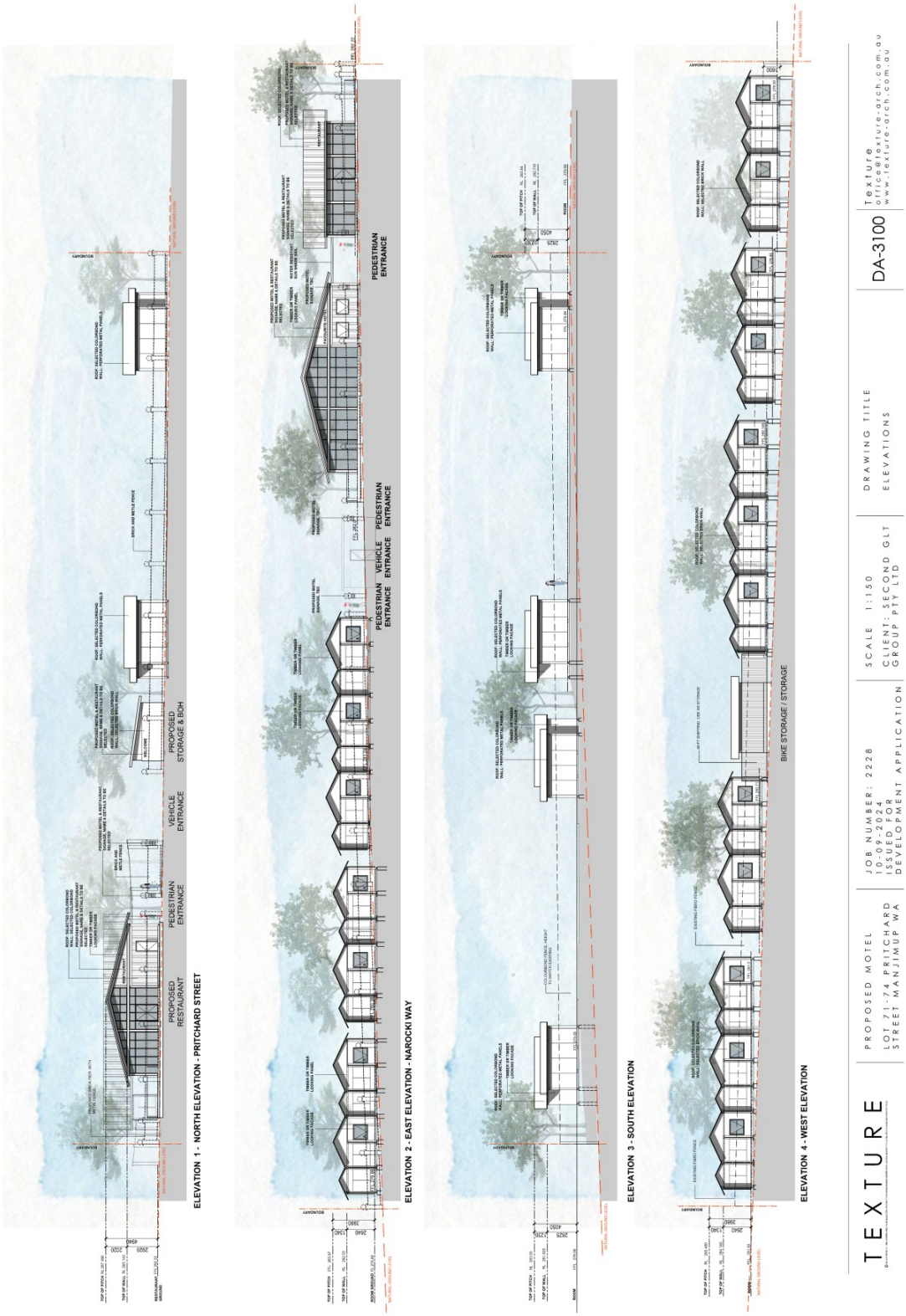
NAROCKI WAY
NAROCKI WAY
PROPOSED SIGNAGE
BOUNDARY
BOUNDARY
BOUNDARY
PRITCHARD STREET
PRITCHARD STREET
16 PRITCHARD STREET
24 PRITCHARD STREET
TEXTURE
PROPOSED MOTEL
LOT 71-74 PRITCHARD STREET MANJIMUP WA
JOB NUMBER: 2228
ISSUED FOR DEVELOPMENT APPLICATION
SCALE 1:200
CLIENT: SECOND GLT GROUP PTY LTD
DRAWING TITLE
ROOF PLAN
DA-2102
texture
architecture
www.texture-arch.com.au


ELEVATION 1 - NORTH ELEVATION - PRITCHARD STREET
PROPOSED RESTAURANT
PEDESTRIAN ENTRANCE
VEHICLE ENTRANCE
PROPOSED STORAGE & BOH
ELEVATION 2 - EAST ELEVATION - NAROCKI WAY
PEDESTRIAN ENTRANCE
VEHICLE ENTRANCE
PEDESTRIAN ENTRANCE
ELEVATION 3 - SOUTH ELEVATION
ELEVATION 4 - WEST ELEVATION
BIKE STORAGE / STORAGE
TEXTURE
PROPOSED MOTEL
LOT 71-74 PRITCHARD STREET MANJIMUP WA
JOB NUMBER: 2228
ISSUED FOR DEVELOPMENT APPLICATION
SCALE 1:150
CLIENT: SECOND GLT GROUP PTY LTD
DRAWING TITLE
ELEVATIONS
DA-3100
texture
architecture
www.texture-arch.com.au

NAROCK WAY
PRITCHARD ST
MOTEL ADMIN BUILDING
ROOMS
STORAGE
BIKE STORAGE
ELEVATION 5 - SECTIONAL ELEVATION
MOTEL ADMIN BUILDING
ROOMS
RESTAURANT
ELEVATION 6 - SECTIONAL ELEVATION
TEXTURE
PROPOSED MOTEL
LOT 71-74 PRITCHARD STREET MANJIMUP WA
JOB NUMBER: 2228
ISSUED FOR DEVELOPMENT APPLICATION
SCALE 1:150
CLIENT: SECOND GLT GROUP PTY LTD
DRAWING TITLE
SECTIONAL ELEVATION
DA-3101
texture
architecture
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RESTAURANT
WELCOME HOME
VIEW FROM NAROCKI WAY TO ADMIN BUILDING AND RESTAURANT
VIEW FROM PRITCHARD STREET TO RESTAURANT
VIEW FROM ROAD TO PEDESTRIAN PATH
VIEW FROM DRIVEWAY TO ADMIN BUILDING
TEXTURE
PROPOSED MOTEL
LOT 71-74 PRITCHARD STREET MANJIMUP WA
JOB NUMBER: 2228
ISSUED 2024
DEVELOPMENT APPLICATION
SCALE NA
CLIENT: SECOND GLT GROUP PTY LTD
DRAWING TITLE
RENDERING IMAGES
DA-6800
texture
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VIEW FROM NAROCKI WAY TO ADMIN BUILDING AND RESTAURANT

VIEW FROM DRIVEWAY TO ADMIN BUILDING

VIEW FROM CORNER OF PRITCHARD STREET AND NAROCKI WAY TO RESTAURANT

TEXTURE

PROPOSED MOTEL
LOT 71-74 PRITCHARD STREET MANJIMUP WA

JOB NUMBER: 2228
ISSUED 10.09.2024
DEVELOPMENT APPLICATION

SCALE NA
CLIENT: SECOND GLT GROUP PTY LTD

DRAWING TITLE
RENDERING IMAGES

DA-6801

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BIRD VIEW

TEXTURE

PROPOSED MOTEL
LOT 71-74 PRITCHARD STREET MANJIMUP WA

JOB NUMBER: 2228
ISSUED 10.09.24
DEVELOPMENT APPLICATION

SCALE NA
CLIENT: SECOND GLT GROUP PTY LTD

DRAWING TITLE
RENDERING IMAGES

DA-6802

Texture
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Application for
Development Approval
'Favourite' Motel
Lots 71 to 74 (Nos. 21 to 23) Pritchard Street,
Manjimup
LATERAL
PLANNING

LATERAL PLANNING

Document Control

Reference	0366
Location	Lots 71 to 74 (No's 21 to 23) Pritchard Street corner Narocki Way, Manjimup
Client	Second GLT Pty Ltd
Document Title	Application for Development Approval
Document File Name	0366 Town Planning Statement
Document Date	9 September 2024
Document Version	0
Author	Alan Stewart

LATERAL PLANNING

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LATERAL PLANNING

1.0 Introduction

Lateral Planning acts on behalf of Second GLT Pty Ltd (Client), being the proponent of the proposed development at Lots 71 to 74 (Nos. 21 to 23) Pritchard Street, corner Narocki Way, Manjimup (Site).

This Town Planning Statement has been prepared in support of an Application for Development Approval (Application) which proposes the construction of a new high-quality Motel comprising 76 motel units, 93 on-site parking bays, an administration / guest facilities building and a stand-alone restaurant.

LATERAL PLANNING

2.0 Site Information

2.1 Overview

Address	Nos. 21 to 23 Pritchard Street
Local Authority	Shire of Manjimup (Shire)
Certificates of Title	Volume 2055 Folio 975 (Lot 71) Volume 2055 Folio 976 (Lot 72) Volume 2055 Folio 977 (Lot 73) Volume 2055 Folio 978 (Lot 74)
Encumbrances	Easement Burden (Lots 73 and 74)
Registered Proprietor	Second GLT Pty Ltd
Survey Plan	Plan 20895
Land Area	9,238m^2
Frontages	Pritchard Street: 94.9m Narocki Way: 108.9m
Land Use / Buildings	Vacant

Table 1: Site Summary

2.2 Analysis

The Site is situated in Manjimup, in the Shire of Manjimup, approximately halfway between the towns of Bridgetown and Pemberton.

The Site is bound by Pritchard Street to the north and Narocki Way to the east. The surrounding area contains a mix of retail and commercial uses. The land to the west of the Site comprises mainly low density single residential dwellings.

The Site is predominantly clear of existing vegetation with the exception of two (2) groups of shrubs-like vegetation, one located along the Pritchard Street frontage of the Site and the other located near the south-west (rear) boundary within Lots 73 and 74. The existing vegetation will be cleared to facilitate the proposed development. No existing buildings are located on the Site. The Site falls by approximately 5 metres from a level of approximately 282 metres AHD at its north-east corner to 277 metres AHD at the south-west corner.

Figure 1: Location Plan

Figure 2: Site Plan

LATERAL PLANNING

3.0 Description of Proposed Development

3.1 Overview

This Application proposes the construction of a high-quality Motel, comprising:

- 76 individual motel units, contained within 16 separate buildings;
- 93 parking bays (including 2 ACROD bays and associated shared space), with 76 nays allocated to motel guests and 17 set aside for staff and visitors;
- Internal vehicle circulation space;
- Vehicle crossovers to Pritchard Street and Narocki Way;
- Central administration / guest facilities building fronting Narocki Way;
- Restaurant located at the intersection of Pritchard Street and Narocki Way;
- Back-of-house facilities, including plant room, bin store, cleaners' room and bike store; and
- Perimeter fencing and landscaping.

Of the 76 motel units, 32 are standard dual key units (64 keys) each containing a room with a double bed and bathroom and a separate room with two single beds and a bathroom (coloured yellow on the enclosed Development Application plans). This design allows for families / groups to book two (2) adjoining units in a dual key arrangement. The remaining 6 units (12 keys) are designed to meet universal (accessible) design standards (coloured pink on the enclosed Development Application plans). The floorplate offerings have been designed to accommodate a wide range of potential visitors including singles, couples and families.

At the core of the development concept is a central administration / guest facilities building and a restaurant which are conveniently located at the intersection of Pritchard Street and Narocki Way. The building will accommodate a communal breakfast area and kitchen, reception area, caretaker's room, gymnasium and meeting rooms. The restaurant will be located in a separate stand-alone building and be accessible to the general public as well as motel guests. The motel units are connected to the administration / guest facilities building and restaurant by a network of internal landscaped pathways.

All vehicle access to, and egress from, the Site will be provided via two (2) new crossovers - one to Pritchard Street and the other to Narocki Way. The design of the crossover and internal manoeuvring spaces will allow vehicles to enter and exit the Site in a forward gear.

The proposed building materials and finishes have been carefully selected to reflect the area's rural character. Roofing will be constructed of colorbond and external walls will comprise a mix of perforated metal panel, timber (or timber look) and brick facades. External fencing will comprise brick pillars with wire mesh infill.

Table 2 below provides a summary of the proposed development.

Element	Description
Number of Motel Units	76
Number of Parking Bays	93
Bookings	All bookings are managed online and handled by the operator's central office, located in Fremantle
Reception Hours	8am to 4pm Self-check-in and check-out will be available after hours
Staff	Motel Caretaker (Customer Care): 1 full-time staff member 8am to 4pm Housekeeping: 3 part-time staff members 10am to 2pm Breakfast (Set Up & Dishwashing): 1 part-time staff member 7am to 10am Restaurant Restaurant staff levels will vary commensurate with demand / bookings.
Amenities	Communal kitchen and dining area Two (2) meeting rooms Gymnasium Restaurant Bike store
Landscaping	2,673m² (29% of the Site area)

Table 2: Development Summary

3.2 Design Principles

The project Architect has provided the following explanation of the proposed development's design principles:

> *The design philosophy for this project centres on creating a harmonious blend of functionality and aesthetics that respects the local environment and community. Key principles include:*
>
> ***Integration with Nature**: The design aims to blend seamlessly with the natural surroundings, incorporating green spaces and using materials that complement the local landscape.*
>
> ***User-Centric Design**: The layout and amenities are designed to enhance the guest experience, ensuring comfort and convenience.*
>
> ***Community Engagement**: By providing public amenities such as the restaurant and incorporating local materials and artistry, the development fosters a strong connection with the Manjimup community.*
>
> ***Sustainability**: A commitment to environmentally responsible design and operations is a cornerstone of the project, ensuring long-term benefits for both guests and the local ecosystem.*

4.0 Town Planning Considerations

4.1 Region Planning Scheme

There is no region planning scheme applicable to the Site.

4.2 Shire of Manjimup Local Planning Scheme No.4

4.2.1 Zoning

The Site is zoned Town Centre under the Shire's Local Planning Scheme No.4 (**LPS4**). The land to the north, south and east is similarly included in the Town Centre zone while land to the west is located in the Residential zone. The LPS4 zoning is shown in Figure 2 below.

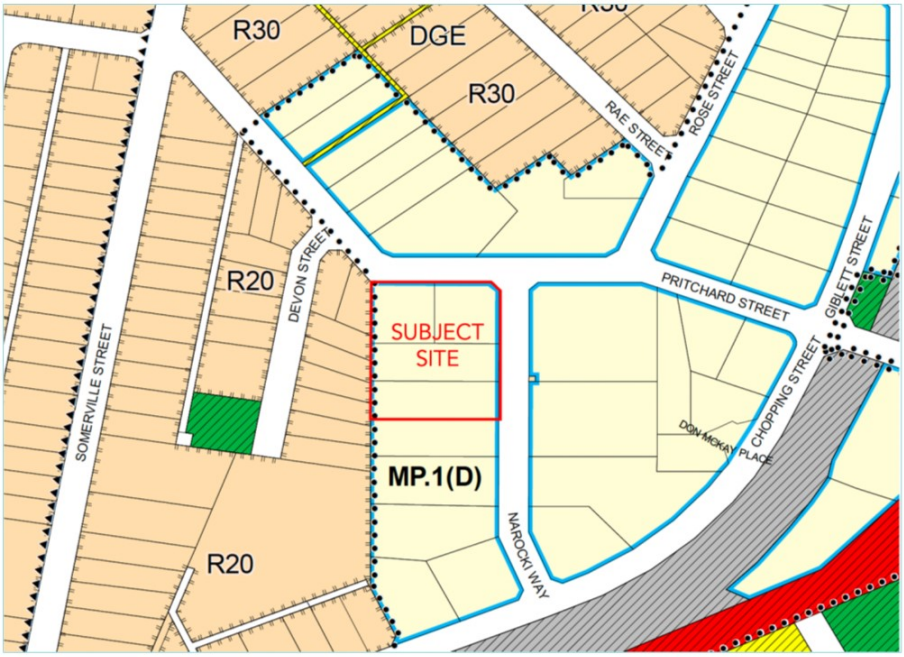


Figure 3: LPS4 Zoning Map

The Purpose of the Town Centre zone is to provide for:

> *the establishment and ongoing development of nodes of diverse commercial, professional, tourist, entertainment, residential and community activities to service the populations of surrounding areas.*

The Objectives of the Town Centre zone are to:

(i) *encourage the establishment of a diverse range of activities and the associated infrastructure / services required to fulfil the community, commercial and administrative functions of a town centre;*
(ii) *ensure that town centre structure and open areas are of high quality, achieve a unified theme (where this has been agreed) and promote the retention of features which enhance the appearance of the central area or provide a sense of identity;*
(iii) *encourage residential accommodation within the town centre area compatible with commercial uses;*
(iv) *provide for a consolidated, accessible, safe and vibrant town centre with a mix of compatible uses;*
(v) *protect, maintain and enhance where possible the visual and heritage elements of the town;*
(vi) *maintain opportunities for residential, grouped residential, tourist accommodation, offices and where appropriate service commercial and service industry suitable in a country town and compatible with the commercial and community functions of the town;*
(vii) *provide for a flexible response to new and innovative ideas;*
(viii) *encourage the ease of pedestrian movement and sharing of infrastructure while achieving safety and efficiency in traffic circulation; and*
(ix) *ensure that development conforms to any Local Planning Policy or Planning Precinct adopted by the local government.*

The Application will provide high-quality tourist accommodation in a landscaped setting, consistent with the purpose and objectives of the Town Centre zone and in keeping with the desire to establish and develop a diverse range of activities in Manjimup town centre.

4.2.2 Planning Precincts

Schedule 8 of LPS4 contains Planning Precinct Statements.

The Site is in Sub-Precinct D of Manjimup Precinct 1 – Town Centre ('Precinct 1D'). The Planning Statement for Precinct 1D indicates that:

Development in the area south of Lock Street will allow for the full range of Town Centre uses, however landowners will be encouraged to:

- *develop those commercial uses requiring larger lots where storage and less commercial areas are required, which would generally be expected in a major rural service centre and which are not necessarily required to be located in an Industry zone (eg. sale of trucks/farm machinery/cars, sale of white goods, stock and station supplies). While not precluding retail development within this Sub-Precinct, such development is encouraged to locate within Sub-Precincts MP 1A, the northern portion of Sub-Precinct MP 1B and in Sub-Precinct MP 1 C;*
- *provide the development of visually interesting, simple buildings maintaining the country character of the locality; and*
- *provide development which is not detrimental to the residential amenity of adjacent Residential zones.*

The proposed development satisfies the intent of Precinct 1D. The Application proposes a use that is permissible ('D') in the Town Centre zone, in the form of a single-storey Motel with a contemporary design set within landscaped grounds. The development will maintain the rural character of the area without any adverse impact on the amenity of the adjacent residential area.

4.2.3 Land Use Permissibility

Having regard to the form and design of the proposed accommodation, the development is considered to fall within the use class of Motel, which is defined in LPS4 as:

> *premises used to accommodate patrons in a manner similar to a hotel but in which specific provision is made for the accommodation of patrons with motor vehicles and may comprise premises licensed under the Liquor Licensing Act 1988.*

In accordance with the LPS4 Zoning Table, a Motel is designated as a 'D' use in the Town Centre zone, meaning the decision-maker may exercise discretion and approve the proposed use having regard to all relevant planning considerations.

4.2.4 Development Standards

Relevant development standards under LPS4 are addressed below.

Standard	Requirement	Response
Building Height	Maximum of 2 storeys and / or 9 metres above Natural Ground Level (NGL)	The Application proposes a single storey building with a maximum roof height of less than 6 metres above NGL.
Retaining Walls	No retaining walls that alter NGL by more than 0.5 metres shall be constructed without approval.	The development has been designed to follow the existing Site contours whilst providing for level building areas. Due to the Site's topography, some retaining is required. Minor areas of retaining are proposed internally between the Motel units as they step down from north to south. No retaining is proposed in the street setback areas.
Storage of Goods	No open storage of goods shall be permitted within 10 metres of the front boundary of a site without approval. All storage areas shall be screened by landscaping, fencing or other means.	All storage areas associated with the Application will be screened by landscaping, buildings or fencing. This includes the proposed bin store located along the Narocki Way frontage of the Site.
Plot Ratio	Maximum 2.0:1 (18,476m^2)	0.24:1 (2,153m^2)
Services	All development to be connected to sewer, water and drainage.	The proposed development will be connected to all essential services including power, water and sewer. The development will make provision for the storage and disposal of stormwater.
Landscaping	5% of the Site (462m^2)	29% (2,673m^2) Trees are also proposed to be planted.

LATERAL PLANNING

Setbacks	Primary Street Nil permitted where landscaped and paved pedestrian areas are provided and the Shire is satisfied adequate arrangements have been for access, parking, traffic, safety, servicing and loading.	Building setbacks are proposed to all street frontages, with landscaping provided to the setback area. • Narocki Way: - Motel Units 3.8 to 5.2 metres - Services / Admin: 2.3 metres - Restaurant: 6.5 metres • Pritchard Street: - Motel Units 1.7 to 4.1 metres - Back-of-House: 1.7 metres - Restaurant: 5.4 metres
	Primary Street Nil permitted where landscaped and paved pedestrian areas are provided and the Shire is satisfied adequate arrangements have been for access, parking, traffic, safety, servicing and loading.	• Rear (West): - Motel Units 3.8 to 5.2 metres - Back-of-House: Nil • Side (South): - Motel Units 1.5 metres The nil setback to the rear boundary has a length of 12 metres and height of 2.5 metres. The building will be situated close to an adjoining shed and rear garden of the adjacent residential property. In this context, the nil setback will not have an adverse impact on the amenity of the adjoining properties by reason of overlooking, overshadowing or visual dominance. All side / rear setbacks areas will be landscaped.
Car Parking	Motel 1 bay per Unit (76) 1 bay / 25m² Service Area (200m²) Service Area is the internal floor area of the Services Building, excluding: • Caretakers Room; • Reception; • Passageways. Restaurant 1 bay / 4 patrons (58 seats)	Parking Required • Motel - Units 76 - Service Area 8 Sub-Total Motel 84 • Restaurant 14 Total Car Bays Required 98 Total Car Bays Proposed 93 In accordance with Clause 5.5 of LPS4, the car parking variation of 5 car bays is considered acceptable for the following reasons: • Informal off-street parking is available in Narocki Way; • Parking for guests will be at its highest demand during the night when surrounding businesses are closed, limiting the extent to which the use of on-street bays may affect other businesses in the locality; • Although 76 units are proposed, there are 38 dual key units designed to accommodate families travelling together, further reducing demand for car parking; • The Application proposes landscaping above minimum requirements. While some landscaping could be

		removed to provide additional parking, this would be detrimental to the amenity and environment of the site • The Restaurant will be utilised primarily by Motel guests already parked on-site, who do not generate additional parking demand. For example, if one-third of the Restaurant seats (20) were occupied by Motel guests, it reduces the Restaurant's parking requirement by 5 car bays (effectively removing the shortfall).
Car Park Design	Dimensions of car bays and aisles as per Table 3 of LPS4.	Landscaping, including trees, is provided throughout the car park to reduce its visual impact.

Table 3: Development Standards

4.3 State Planning Policies

4.3.1 State Planning Policy No. 5.4 - Road and Rail Noise

State Planning Policy 5.4 – Road and Rail Noise (SPP5.4) seeks to minimise the adverse impacts of road and rail noise on noise-sensitive land uses with the 'trigger distance' of major transport corridors. The applicable 'trigger distances' are as follows:

- Strategic Freight and Major Traffic Routes: 300 metres;
- Other Significant Freight / Traffic Routes: 200 metres;
- Passenger Railways: 100 metres;
- Freight Railways: 200 metres.

The Site is located 220 metres to the north-west of South Western Highway (Strategic Freight and Major Traffic Route) and partially within the trigger distance of a major transport route.

Figure 4: State Planning Policy 5.4 – Trigger Distance to South Western Highway

SPP5.4 sets the following Noise Targets for noise sensitive land uses:

- Outdoor Day: 55dB
- Outdoor Night: 50dB
- Indoor Day (living areas): 40dB
- Indoor Night (bedrooms): 35dB

A desk-top assessment has been undertaken in accordance with the SPP5.4 Road and Rail Noise Guidelines to determine if the Application will satisfy the Noise Targets. Table 2 under the Road and Rail Noise Guidelines forecast a noise exposure level of 53dB for a noise sensitive premises situated 220 metres from a two-lane 'strategic freight/major traffic route', assuming open and flat ground. With existing screening buildings, a 4dB reduction is applied, resulting in applicable noise exposure levels of 49dB, respectively. This noise exposure level exceeds the Indoor Day Noise Target by 9dB and the Indoor Night Noise Target by 14dB.

In accordance with the Road and Rail Noise Guidelines, noise-sensitive land uses and/or development is acceptable, subject to mitigation measures being undertaken in accordance with an approved Noise Management Plan. An Acoustic Engineer will be engaged prior to the issue of a Building Permit to prepare the required Noise Management Plan.

4.4 Local Planning Policies

4.4.1 Local Planning Policy 6.1.5 - Holiday Accommodation

The Objectives of Local Planning Policy 6.1.5 – Holiday Accommodation ('LPP6.1.5') are to:

(i) Ensure Holiday Houses are operated in a manner that does not impact on surrounding residents;

(ii) Ensure people and property are protected in the event of bushfire, and an adequate risk assessment is undertaken;

(iii) Allow for regular updating of management information to assist in emergency management and response to matters that may affect the amenity of surrounding residences; and

(iv) Recognise the increasing market demand for Holiday House accommodation within the Shire of Manjimup and encourage Holiday House development that does not adversely impact on residential amenity.

The provisions in LPP6.1.5 are largely concerned with the use of existing dwellings for holiday accommodation rather than traditional forms of short-term accommodation such as a Motel. Notwithstanding, the Application is considered to satisfy the Objectives of LPP6.1.5 given that:

- The development is designed with generous setbacks to the western boundary adjoining the Residential zone. The adjoining dwellings are orientated east-west with a large rear garden;
- The Site is not within a declared Bushfire Prone Areas; and
- The development will be suitability managed and operated in accordance with an approved Management Plan and Evacuation Plan.

4.4.2 Local Planning Policy 6.1.18 – Landscaping

The Objectives of Local Planning Policy 6.1.18 – Landscaping ('LPP6.1.18') are to encourage:

(i) *development that incorporates a creative landscape plan, with the use of interesting details, plant selection and design ideas; and*

(ii) *nature spaces and the protection and enhancement of areas of natural, historical, and cultural significance.*

LPP 6.1.18 requires development to provide a minimum 5% of the site area as landscaping. The Application proposes extensive landscaping throughout the Site and within the street setback areas, comprising an overall provision of 2,673m^2 of landscaped areas, equating to approximately 29% of the Site. In addition, 23 trees are proposed to be planted throughout the Site.

4.5 Deemed Provisions

Deemed Provision 67 of the Planning and Development (Local Planning Schemes) Regulations sets out the various matters that a decision-maker is required to consider in determining this Application. The table below explains how the Application addresses each of the relevant matters listed in Deemed Provision 67.

Deemed Provision 67		Response
(a)	Local Planning Scheme	The Application is capable of approval under LPS4.
(b)	Orderly and proper planning	The use is consistent with the orderly and proper planning of the locality.
(c)	State Planning Policies	State Planning Policy 5.4 – Road and Rail Noise.
(d)	Environmental Protection Policies	Not applicable
(e)	Any policy of the WAPC	Not applicable
(f)	Any policy of the State	Not applicable
(g)	Local Planning Policies	Local Planning Policy 6.1.5 – Holiday Accommodation Local Planning Policy 6.1.18 – Landscaping
(h)	Structure Plans, Centre Plans and Local Development Plans	Not applicable
(i)	Review of Local Planning Scheme	Not applicable
(j)	Reserved land	Not applicable
(k)	Built heritage conservation of any place of cultural significance	The development does not have an adverse impact on the built heritage conservation of any place of cultural significance.
(l)	Cultural heritage significance	The site is not within an area of cultural heritage significance. The development will not have any effect on a known site or place of Aboriginal heritage significance.
(m)	Compatibility with setting	The development is compatible with its setting, being a short-stay accommodation use within the Town Centre.

(n)	Amenity of the locality:	
	(i) Environmental impacts	The proposal will not have any adverse impact on the environment.
	(ii) Character of locality	The design of the development is compatible with the character of the area.
	(iii) Social impacts	The development will not have any adverse social impacts.
(o)	Effect on natural environment	The development will not have an adverse effect on the natural environment.
(p)	Landscaping and tree retention	Landscaping, including tree planting, is proposed.
(q)	Environmental risks	None
(r)	Risk to human health or safety	None
(s)	Access and parking	Parking for 93 cars is provided on the site, with additional on-street parking available in the immediate locality.
(t)	Traffic impacts	It is not considered the traffic generated by the development will have an adverse effect on traffic flow and safety of the surrounding road network.
(u)	(i) Public Transport	The proposed Motel will generate limited demand for public transport as the majority of guests will drive. Trans WA runs regular coach services linking Perth, Bunbury and Albany via Manjimup.
	(ii) Public Utilities	All utilities required to service the development are available, including water, sewer, and power.
	(iii) Waste Management	A bin store is proposed of sufficient capacity to service the development.
	(iv) Pedestrian & Cyclist Access	The development is accessible by foot to Manjimup town centre.
	(v) Elderly & Disability Access	ACROD permit parking bays are provided for guest / staff / visitor use.
(v)	Loss of community benefit or service	The Application will not result in any loss of a community service.
(w)	History of the site	No relevant site history.
(x)	Impact on the community	The development will have a positive impact on the community. The Application will facilitate redevelopment of an underutilised parcel of land in the Town Centre of Manjimup and the proposed Motel / Restaurant will contribute to the growth of Manjimup as a tourist destination.
(y)	Submissions on the proposal	To be determined
(za)	Comments from agencies	To be determined
(zb)	Other planning considerations	None

Table 4: Deemed Provisions

5.0 Conclusion

This Town Planning Statement has been prepared in support of an Application for Development Approval for a Motel and Restaurant at Lots 71 to 74 (Nos. 21 to 23) Pritchard Street, corner Narocki Way, Manjimup.

The Application will facilitate the redevelopment of an underutilised parcel of land situated in the Town Centre of Manjimup. The proposed Motel and Restaurant will contribute to the economy and growth of Manjimup as a tourist destination in the south-west region.

The proposed development satisfies the relevant considerations of Deemed Provision 67, is consistent with the principles of orderly and proper planning, and will not have any detrimental impact on the amenity of the locality.

The Chief Executive Officer
Shire of Manjimup
PO Box 1
MANJIMUP WA 6258

Via email: info@manjimup.wa.gov.au

25 October, 2024

RE: Lot 71 (23) Pritchard Street, Manjimup
DA24/127 , TP2024/129 , P5208

We write as concerned business owners within the Shire of Manjimup regarding the proposed 'Favorite Motel' which is to include a gymnasium.

Visitors to our town should be encouraged to use local facilities. There are already three (3) existing fitness facilities located within the Shire of Manjimup being Fitlife 24/7, The Manjimup Regional Aqua Centre and ourselves, Stokeys Fitness 24/7, as well as The Movement Wellness Hub which incorporates yoga, and Luxe Pilates & Fitness.

The proposal to put another gym facility only 25m away from ours, doesn't make sense. If the clientele of this proposed tourist centre is totally contained within their own facility, what would they be contributing towards local business. We can't see how this would benefit the town.

Each and every client we have and maintain is important to us. Even though the proposed gym is not huge, the clientele per person is worth a possible $20 to us per workout. Walkin clients are a critical and essential part of our business. The proposed motel is offering 76 Units, each with at least a double bed therefore would be a minimum of 76 casual visits with a maximum of 152. Even at half capacity there is the ability of 38 casual passes that could be utilising local facilities. Whilst we can only speak for our business we are nowhere near and never have been at full capacity of users. Our fitness centre can and should handle a lot more. There are only certain times of the year when we are "busy" and can capitalise on that. As with most country towns a lot of people are involved in their local sporting clubs, ie football, soccer, basketball, netball, cricket the soon to be opened tennis centre plus others, and this impacts on gym usage.

On this basis we would like to register as business owners and neighbours a very strong NO to allow the proposal in its current state. We have no doubt that the addition of the 'Favourite' Motel minus the gymnasium could be a definite bonus to the town, however not if they have the potential to be detrimental to existing local business.

A slight restructure by eliminating the gym, we would be more than happy for the proposal to go ahead.

Regards,

Ivan & Derrise Grbavac
Proprietors
Stokeys Fitness 24/7

Jocelyn Baister

From: Andrew McBride <Andrew.McBride@communities.wa.gov.au>
Sent: Wednesday, 13 November 2024 4:16 PM
To: Info
Subject: Lot 71-74 (21-23) Pritchard Street, Manjimup - Proposed Motel

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

Attention: Chief Executive Officer

Good afternoon,

The Department of Communities would like to respond to the proposed Motel development at the above property. The Department has no issue with the proposal with the exception of the following:

- The units sit against the rear fence line it does not show security lighting but I see there is provision in the development.
- We would want to address any light spill and ensure it is appropriately dealt with.
- Fence heights may be an issue to the rear of our property's dependant on the final height of the buildings. This area of Manjimup seems to be attracting higher building pads than older properties making the overall height of the finished building something we are not able to determine yet but it could be a privacy issue.
- The container shed located at the rear of our directly affected property (12 Devon Street) is a non-standard form of development within residential areas such as this.
- We would request that, if this proposal be approved, it be treated in a way that ensures the finish does not resemble a sea container.

Finally we request that this proposal be accordingly assessed to the Shire's Local Planning Scheme.

Should you have any further enquiries, please do not hesitate to contact me.

Kind regards

Andrew McBride
Senior Project and Planning Officer – Urban Planning, Design & Approvals
Operations | Housing & Homelessness
Kind regards

Department of Communities
P +61 8 6215 1651 **E** andrew.mcbride@communities.wa.gov.au
Level 5, 130 Stirling Street, Perth WA 6000
W communities.wa.gov.au

Government of **Western Australia**
Department of **Communities**

The Department of Communities acknowledges the traditional owners of the country throughout Western Australia and their connection to the land, waters and community. We pay our respects to them, their cultures and elders past, present and emerging.

SOUTH WEST Design Review Panel Review and Recommendations		
Local government	Shire of Manjimup	
Item no.	Item 8 – Motel and Restaurant Lot 71-74 (No.21-23) Pritchard Street, Manjimup	
Date	1st November 2024	
Time	10.30am	
Location	Microsoft Teams	
Panel members	Craig Smith Suzie Zuber Kent Lyon	Chair Member Member
Local government officers	Jason Giadresco	Director Development Services
Proponent/s	Zara Wang Alan Stewart Richard Tay	Texture Design Lateral Planning Second GLT Pty
Design review		
Proposed development	76 motel rooms, 93 car parking spaces, combined reception with breakfast and caretakers building; restaurant catering for 58 patrons; bike storage and service areas. The proposal includes the use of a 40 foot shipping container as storage	
Property address	Lot 71-74 (No.21-23) Pritchard Street, Manjimup	
Background	The subject land consists of four parcels, totaling 9,238m². Land to the west is developed for residential purposes, to the north is a light industrial area and to the east is a mix of land uses including veterinary clinic, fitness studio and mechanic. The land owner obtained conditional approval to amalgamate the land (over a total nine parcels).This application is the second to be lodged with the Shire. In 2023 the applicant submitted a proposal for a Motel and Tourist Resort which would cover the 12 properties in their ownership. The application was withdrawn prior to determination due to delays with western power through the amalgamation conditions. Public consultation was undertaken on the previous application and is yet to commence on this application.	
Proposal	The project was introduced by A.S. and presented by Z.W. , who covered the submitted report and further information including the following: • The site is on the periphery of the town centre. • 29% to be landscaped. • Intent to access from both streets. • Bike storage / bikes available to guests. • Prefab units with sustainability merit. • Intent of the combined Restaurant and Reception building. • Restaurant to have public access. • Usable space outside each unit. • 6 DDA units. • 93 car bay provision assumes internal and external users. • Consultants to be appointed in next phase. • Pedestrian (and cycling) access to be resolved.	

	• External lighting and other safety items as per the submitted reports.

REVIEW AND RECOMMENDATIONS

Overview:
This motel project, while not close to the centre of town has the capacity to effectively transition between nearby residential and service industry uses. To do so, the development needs to be a comfortable, safe and enjoyable place. The positioning of the Restaurant and Reception is well considered and largely separates the residential component from Pritchard Street traffic.

There are, however, several detailed issues that require further resolution. The most pressing of these being the interface with the single residential lots to the north, for both overlooking and setback issues.
The scale and expressive design of the Restaurant and Reception building is supported, subject to further detail and DDA resolution.

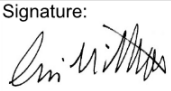
The choice of materials and construction techniques could be supported on the provision of additional information.
The proposed uses of the development are discretionary in the scheme. There are no design conflicts with the nearby uses, other than along the west boundary. The following summary highlights the strengths of the scheme and areas in need of further attention.

SUMMARY EVALUATION AGAINST SPP7.0

Good Design Principles	Comments
1: Context and character	**Strengths** - The Restaurant and Reception (R&R) building is well positioned and of a suitable scale and form. - The project addresses the street corner. - Residential separation from Narocki. - Natural materials **Areas for improvement** - Pritchard setback to Stores and Units is minimal and would benefit from a deeper landscape strip and some northern fenestration. - Control of road noise not yet covered. - Timber decking noted as an option. Insufficient detail to assess. In a timber town natural materials should be a priority.
2: Landscape quality	**Strengths** - Quantity of DRZ (29%) - Greening of parking areas - Extent in and around R&R building **Areas for improvement** - More detail and clarity required on planting scheme and varieties. - Given the extent of the landscaping, better functionality could be achieved. In particular, the space allocated in front of units that may work for a single occupancy, but is compromised for twin key use. - Expert landscape advice is recommended.
3: Built form and scale	**Strengths** - Scale is supported. - Built form and exposed structure of the R& R building is supported. - Consistent use of screening across the site. - Generous separation of unit rows. **Areas for improvement** - Units raised more than 500 above natural ground level is not supported. - More detail on residential units is required - Sun control for units aligned west-east requires further information.

4: Functionality and build quality	**Strengths** - Materials and construction methods generally supported. - Single level residential is appropriate. - Parking shortfall could be supported, given that many if the users of the Restaurant are expected to be motel occupants. - Cross ventilation provided in most units, but needs to be demonstrated for all. - Internal layouts of residential units are functional. **Areas for improvement** - Height above ground level in south-west corner is unacceptable. - Consider some reconfiguration of units to provide improved privacy to improve bedroom to bedroom facing issues. - DDA provision is encouraging, however, further resolution required in the R&R building, height of units above natural ground level and lack of DDA parking for DDA units, which could be achieved. - DDA access has to be equitable, not secondary. - Construction thickness to unit roofs is unrealistic. - Undercover reception parking would be useful in winter. - Sectional drawings need to be included to help explain the construction and the substantial fall across the site
5: Sustainability	**Strengths** - Sustainability intent on the construction side is encouraging, including reusable units and minimal site impact from residential units. - Low carbon approach is supported. - There is potential for a certified result. **Areas for improvement** - Energy use not yet covered. - Drainage/water storage & usage not yet covered. - Sustainability program should be further explained and a commitment confirmed. - Sun protection to units may be effective, but this should be demonstrated in the drawings.
6: Amenity	**Strengths** - Internal layouts of residential units. - Meals provision well catered for in R&R building. - The quantity of landscaping is encouraging. - Distance between rows of units. - External lighting. - Parking adjacent to accommodation. **Areas for improvement** - Some concern was shown in respect to the minimal cooking facilities. While the absence of cooking facilities is typical of many motels, provision in some units may be preferred by families. - Unclear if basic fridge and kettle provision is available in all units - The absence of external facilities and safe places to play for families/children. There is ample space that could be used. - Some bedroom spaces are positioned opposite each other. - The three blank walls facing Pritchard lack street engagement. Consider an active component (possibly bike store) on the street edge. - Container Storage on west boundary may be an imposition on the adjoining house or seen as a successful separation by neighbour. Council issue. - Restaurant parking has insufficient setback from Pritchard. - Gym size is not supported. - Provision of acoustic isolation between units (e.g. Toilet noise) to be demonstrated.
7: Legibility	**Strengths** - Position of the Restaurant and facilities building provides visual and functional clarity.

	- Clear vehicle circulation. **Areas for improvement** - The double street entries may cause issues for first time users. Ensure a clear sense of arrival - Consider Narocki as exit only to free up some space and simplify the vehicle circulation. - Internal signage.
8: Safety	**Strengths** - Lighting provision - Clear vehicle circulation **Areas for improvement** - Turning vehicle bays at the southern boundary - Further consideration of eyes on the street. - Fencing and secure areas for kids at risk. - Further attention is required for cyclists & pedestrian access and egress. Request for access along Pritchard “not in DA” noted.
9: Community	**Strengths** - The project can make a significant contribution to the Manjimup community and economy in servicing tourism and business. **Areas for improvement** - Check for any possible cultural questions and contributions that the project might have. - Improve the western interface. - Consider after hours secure lines. - Include reference to Munda Biddi Trail access.
10: Aesthetics	**Strengths** - R&R location, and scale - Materials and details are generally supported, subject to further detail. **Areas for improvement** - Layout of units and parking - Detail of the Storage/Service block - Landscape, environment and buildings to be considered as one.

Design Reviewer:	Signature:	Date:
Craig Smith		4 November 2024

GOVERNMENT OF WESTERN AUSTRALIA

DAP Development Assessment Panels

Form 2: Responsible Authority Report

(Regulation 17)

Notes for Author

This template is provided to assist in the formulation of a Responsible Authority Report (RAR) for a Development Assessment Panel (DAP) application under Regulation 17 of the *Planning and Development (Development Assessment Panel) Regulations 2011.* This template should be used for all RARs prepared under r.17. An application under Reg 17 is not an application for a review of the original decision or a reconsideration of the original decision, please use the State Administrative Tribunal (SAT) Reconsideration template for those reports.

An application may be made under r.17 to:

(a) amend the approval so as to extend the period within which any development approved must be substantially commenced;
(b) amend or delete any condition to which the approval is subject;
(c) amend an aspect of the development approved which, if amended, would not substantially change the development approved;
(d) cancel the approval.

This template contains guidance to assist the author in preparing a report that is comprehensive, succinct and addresses the key issues required for a decision to be made under the relevant Local Planning Scheme and Region Scheme (where applicable). The guidance notes should be deleted once the RAR is prepared and do not form part of the report.

The RAR template also provides for some sections to be deleted if they are not required. Where other sections are not relevant to a particular report and there are no specific notes, please insert either “not relevant” or “not applicable” under those headings.

This template includes a list of attachments that are considered to be the base requirement to support the planning assessment with the RAR. Additional attachments can be added, if required, to ensure the DAP is able to have due regard to all relevant planning matters. The listed attachments should not be removed unless there are particular grounds to do so. For example, the application was not subject to public consultation or there was no formal design review undertaken.

Please note that, where the Local Government is the Responsible Authority, the *Local Government (Development Assessment Panels) Regulations 2025* require that the RAR is prepared and submitted by the Local Government CEO or an authorised officer. These Regulations apply to DAP applications accepted by the Local Government **on or after 1 May 2025**.

Publication Date: 2 July 2026

GOVERNMENT OF WESTERN AUSTRALIA

DAP Development Assessment Panels

(ITEM XX – to be entered by DAP Secretariat)
Lots 71, 72(21-23) Pritchard Street and Lots 73 & 74 Narocki Way MANJIMUP

RESPONSIBLE AUTHORITY REPORT – FORM 2	
DAP File No:	DAP/24/02791
LG Reference:	TP2026/87 DA24127
Approved Development	Motel and Restaurant
Proposed Amendments:	To amend or delete Condition 2 and 12 and to amend an aspect of the development approved.
Owner:	Second GLT Pty Ltd
Applicant:	Lateral Planning
Local Government Area:	Shire of Manjimup
Responsible Authority:	Shire of Manjimup
Authorising Officer:	Manager Planning Services
Date of Original DAP decision:	22 January 2025
Date(s) of previous amendments:	N/A
Application Acceptance Date:	17 June 2026

LOCATION PLAN

GOVERNMENT OF WESTERN AUSTRALIA

DAP Development Assessment Panels

RESPONSIBLE AUTHORITY RECOMMENDATION

That the Regional Development Assessment Panel resolves to:

A. **Accept** that the DAP Application reference DAP/24/02791 as detailed on the DAP Form 2 dated 9 June 2026 is appropriate for consideration in accordance with regulation 17 of the *Planning and Development (Development Assessment Panels) Regulations 2011*; and

B. **Approve** to amend DAP Application reference DAP/24/02791 for a Tourist and Visitor Accommodation and Restaurant at Lots 71, 72(21-23) Pritchard Street and Lots 73 & 74 Narocki Way Manjimup in accordance with regulation 17 of the *Planning and Development (Development Assessment Panels) Regulations 2011*, by way of:

The following new conditions being added.

21. An Agreement to occupy the road reserve (Pritchard Street and Narocki Way) is to be prepared to the satisfaction of the Shire of Manjimup prior to the commencement of construction for the proposed perimeter fence and shade sail. Details of the agreement shall include responsibility for all ongoing maintenance, repairs, and upkeep of these assets being the landowner and the Shire absolving all liability. All costs are to be borne by the proponent with the agreement to be prepared by the Shire's legal representative.

The following conditions being deleted N/A

The following conditions being amended

1. The development hereby approved is to be carried out in accordance with the plans and specifications submitted with the application and these shall not be altered and/or modified without the prior knowledge and written consent of the Shire of Manjimup.

Reference	Document Title	Date Received
DA-2100	Floor Plan	11 June 2026
DA-2101	Floor Plan Amenities & Typical Motel Rooms	11 June 2026
DA-3101	Elevations	11 June 2026
DA-3100	Elevations	11 June 2026

2. Notwithstanding condition 1, prior to application for building permit, the plans submitted and hereby approved shall be modified as follows:
   - 2.1. Deeper landscape strip and fencing to the north.
   - ~~2.2. Consideration of sun protection for western facing windows.~~
   - ~~2.3. Consideration of safe outdoor play spaces.~~
   - 2.4. Improved street engagement to Pritchard Street including an active component.
   - 2.5. Selection of materials or treatment to shipping container storage.
   - 2.6. Increase carparking setback from Pritchard Street.
   - 2.7. Wayfinding signage strategy given the dual access.
   - 2.8. Details on replacement boundary fencing to Western elevation and new fencing to southern boundary.

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DAP Development Assessment Panels

2.9. A car parking space should be replaced with a landscaping bed to the west of the amenities building, this should be used in the calculations for landscaping and not car parking.

2.10. Fencing to be amended at vehicle access points to comply with clause 5.18.3 of the Scheme.

10. Prior to Commencement of Construction, the applicant must submit and have approved by the Shire of Manjimup, and thereafter implement to the satisfaction of the Shire of Manjimup, a construction management plan addressing the following matters:

10.1 How materials and equipment will be delivered and removed from the site.
10.2 How materials and equipment will be stored on the site.
10.3 Parking arrangements for contractors;
10.4 Construction waste disposal strategy and location of waste disposal bins;
10.5 Details of cranes, large trucks or similar equipment which may block public thoroughfares during construction;
10.6 How risks of wind and/or water borne erosion and sedimentation will be minimised during and after the works; ~~and~~
10.7 Other matters likely to impact on the surrounding properties; and
10.8 Any proposed staging plan for construction and opening.

12. Prior to the commencement of works, the applicant is to submit, and have approved to the satisfaction of the Shire of Manjimup, a detailed parking plan design which complies with Table 2 and 3, Clause 5.17.11, of Shire of Manjimup Local Planning Scheme No. 4, including ~~96~~ 60 car parking bay/s, aisle widths, circulation areas, driveway/s and points of ingress and egress. Alternatively, the Shire of Manjimup is prepared to accept payment of cash-in-lieu for the required parking that cannot be provided on-site, with such payment to be used by the Shire to construct the parking spaces on Narocki Way prior to occupation of the development.

New Advice Notes N/A

All other conditions and requirements detailed on the previous approval dated 22 January 2025 shall remain unless altered by this application.

Amended Advice Notes N/A

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PROPOSAL:

It is proposed to amend the number of Motel units from the approved 76 (38 dual key) to a total of 40 units. The units are to be distributed over 26 modules instead of 16 to create more landscaped areas between each unit. Each of the amended units will have its own external deck/seating area with individual parking bay. There is a dedicated play area with a low fence for enhanced safety.

By introducing design changes the application for amendment also seeks to delete two conditions of approval, with the justification stating that the conditions have been achieved.

SUBJECT SITE AND SURROUNDS:

The subject land has a combined total area of 9,239m² and is located at the corner of Pritchard Street and Narocki Way, within the Manjimup town centre. All lots are vacant with minimal remnant vegetation. Land to the west is developed for low density residential purposes, to the north for light industrial purposes and to the east there is a mix of commercial land uses. The land slopes gradually to the south towards a natural drainage line.

The landowner has obtained conditional approval to amalgamate the properties through a subdivision application to the Western Australian Planning Commission.

BACKGROUND:

The land was previously the site of the Manjimup Drive-in cinema. The drive-in closed in 1993 and the land as later sub-divided into commercial/residential lots. In 2023, the current landowner proposed a significantly larger development over all the vacant land on Narocki Way, however withdrew the application prior to determination due to expected delays for servicing rationalisation.

In 2025, a smaller scale application was received over the subject lots, which was for 76 Motel units and a Restaurant. The proposal was approved by the Regional Development Assessment Panel (RDAP) subject to 20 conditions and associated advice notes.

The applicant seeks amendments to the development plans to reduce the number of Motel Units from 76 to 40 and has requested deletion of two conditions which has been justified as achieving compliance through design modifications.

Since the proposal was approved, the only changes to the surrounding development relates to a proposed survey strata residential development at 34 Pritchard Street and a small scale storage shed at the adjacent private gym.

ACCEPTANCE AS A FORM 2 APPLICATION

The proposal aligns with the principle that the proposed amendment is not a substantial change from the original approval in that the amendment is not further intensifying the land and is not introducing land uses that have not already been considered by the

GOVERNMENT OF WESTERN AUSTRALIA | DAP Development Assessment Panels

responsible authority. The proposed amendment assists in delivering a development that can achieve compliance with the car parking provisions of the Scheme and will not cause a demand on the surrounding road network. In addition, the design changes attempt to comply with imposed conditions of approval.

PLANNING ASSESSMENT:

PLANNING FRAMEWORK	
Region Scheme	N/A
Region Scheme - Zone/Reserve	N/A
Local Planning Scheme	Shire of Manjimup Local Planning Scheme No. 4
Local Planning Scheme - Zone/Reserve	Town Centre – Commercial Precinct 1D
Structure Plan/Precinct Plan	N/A
Structure Plan/Precinct Plan - Land Use Designation	N/A
Lot Size:	2078sqm 2065sqm 2548sqm 2548sqm (9,239sqm)
Existing Land Use:	Vacant
Heritage Status	☒ N/A ☐ State Register of Heritage Places ☐ Heritage List ☐ Heritage Area
Bushfire Prone Area	No

The proposal has been assessed against all the relevant legislative requirements of the Scheme, State and Local Planning Policies outlined in the legislative and Policy section of this report. The following matters have been identified as key considerations for the determination of this application:

- Landscaping
- Boundary Fencing
- Traffic Movement
- Street Activation
- Construction Management
- Shipping container

These matters are outlined and discussed below.

Landscaping

Landscaping requirements for the subject site are included in clause 5.13 and 5.17.7 of the Scheme. These requirements are supplemented by local planning policy 6.1.18, which provides guidance on the application of discretion for the landscaping requirements of the Scheme.

Provision	Requirement	Proposal	Assessment

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Local Planning Scheme 5.13 5.17.7	Determined on its merits. Carparking areas greater than 20m in length shall be broken up by landscaping.	Landscaping strips proposed at the following to streets. 2.3m (min) to Narocki Way 1.5m (min) to Pritchard Street 3.7m to Western boundary. Carparking area to the west of the amenities building is 25.5m in length.	The street setback on average provides a softening of the built form with adequate landscaping. Internally the carparking associate to the west of the amenities building is greater than 20m in length without landscaping provided to provide visual relief. A car parking space should be replaced with a landscaping bed for compliance.
Local Planning Policy 6.1.18	3m min landscaping strip to all street frontages. 1 shade tree per four car bays in open parking areas	As above. Nil to open car parking area near restaurant and amenities building.	As above, however additional shade trees should be provided for in open car parking area at rate of one tree per four car bays.

Boundary Fencing

The approved plans and replicated on the amendment plans indicate that there is existing Colorbond fencing to the southern boundary and existing fibro fencing to the western boundary, The applicant has since confirmed that the existing fencinf to the western boundary is Colorbond, however the height of the fencing is domestic in scale. t is expected that a commercial height of Colorbond fence to the boundary of the adjoining residential land to the west should be proposed to assist in mitigation of any operational impacts of the Motel. Similarly there is no existing Colorbond fencing to the southern boundary, so these details will need to be confirmed.

Traffic Movement

Consideration of safe and logical traffic movement throughout the property is included in clause 5.18 of the Scheme.

Provision	Requirement	Proposal	Assessment
Local Planning Scheme 5.18	Parking, loading, unloading and access, complete with necessary drainage and, signs and marking shall be provided prior to occupation.	No loading or unloading bay for deliveries or waste collection have been provided for on the site plan. Location of signs are shown on	Additional details to be provided to demonstrate service provisions as well as consideration of wayfinding signs for guests within the development to avoid conflicts.

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		site plan, without details.	
Local Planning Scheme 5.18.3	Visual truncations to be provided at vehicle accessway.	Perimeter fencing to street frontages include brick pillars 1.6m in heights at vehicle access points.	Fencing design to be amended to remove visual obstructions at vehicle accessway.

Street Activation
The applicant has stated that condition 2.4 can be deleted as the restaurant has clear glazing to the seating area and external alfresco fining area which will activate the corner of Pritchard Street and Narocki Way. Whilst is it noted that the intent of the sub-condition has been partly through the introduction of windows to the elevations of the units facing Pritchard Street, the applicant should be encouraged to enlarge these windows to their fullest potential, as this would effectively achieve compliance with the sub-condition in addition to the activation created from the Restaurant.

Construction Management
Given the approved subdivision/amalgamation of the subject land was conditionally approved in 2023 and has not yet been applied for clearance, delivery of the approved development may be constrained while the land remains held in separate titles. It is therefore recommended that the construction management plan include a staging and delivery program that demonstrates how all elements of the approved development will be constructed and brought into operation as an integrated proposal. This will provide certainty that the intended outcome is delivery of the whole project, rather than isolated or incremental components only.

Development within Road Reserve
The applicant has proposed a curved perimeter wall at the intersection of Pritchard Street and Narocki Way which is to be constructed outside of the property boundary. Similarly, there is a shade sail proposed with a supporting structure proposed outside of the property boundary. The design of these elements is supported however to ensure that the Shire is not liable for these assets in any way, it is recommended that an agreement be prepared to occupy the road reserve and to absolve the Shire of any responsibility for this development.

Shipping Container
The applicant has referred to the amended plans showing the proposed 40 foot shipping container to be painted ‘colorbond pale eucalypt (or similar)’. Shire staff were of the understanding that the condition referring to a selection of materials or treatment to the shipping container intended for the shipping container to be clad in materials or treated in a manner that was complementary to the rest of the development, as such the request to delete this sub-condition, is not supported as the proposed re-painting is not considered to satisfy the intent.

CONSULTATION:

GOVERNMENT OF WESTERN AUSTRALIA | DAP Development Assessment Panels

PUBLIC CONSULTATION

Public consultation was not undertaken on the amendment, as the proposal was considered to be a reduction in intensification of the land and was not introducing any new land uses to the property.

REFERRALS/CONSULTATION WITH GOVERNMENT/SERVICE AGENCIES

No referrals were undertaken on the proposed amendment.

DESIGN REVIEW PANEL ADVICE

Not undertaken.

ALTERNATIVE TO RESPONSIBLE AUTHORITY RECOMMENDATION

Discretion exists within the Scheme to vary the landscaping and car parking requirements in accordance with the applicants request to delete condition 2 and 12 could alternatively be supported.

CONCLUSION:

The applicant seeks to amend the approved development by reducing the number of motel units from 76 to 40, by updating the approved plans. The amendment is suitable for consideration as it does not substantially change the original approval, reduces the intensity of the development. The recommended revised and new conditions address key planning matters including landscaping, boundary fencing, traffic movement, street activation, construction staging and road reserve encroachments.

Attachments

1. Development Plans

Reference	Document Title	Date Received
DA-2100	Floor Plan	11 June 2026
DA-2101	Floor Plan Amenities & Typical Motel Rooms	11 June 2026
DA-3101	Elevations	11 June 2026
DA-3100	Elevations	11 June 2026

2. Alternative to the Responsible Authority Recommendation

GOVERNMENT OF WESTERN AUSTRALIA

DAP Development Assessment Panels

Attachment 2: Alternative to the Responsible Authority Recommendation

That the Regional Development Assessment Panel resolves to:

A. **Accept** that the DAP Application reference DAP/24/02791 as detailed on the DAP Form 2 dated 9 June 2026 is appropriate for consideration in accordance with regulation 17 of the *Planning and Development (Development Assessment Panels) Regulations 2011*; and

B. **Approve** to amend DAP Application reference DAP/24/02791 for a Tourist and Visitor Accommodation and Restaurant at Lots 71, 72(21-23) Pritchard Street and Lots 73 & 74 Narocki Way Manjimup in accordance with regulation 17 of the *Planning and Development (Development Assessment Panels) Regulations 2011*, by way of:

The following conditions being deleted.
2 and 12.

The following conditions being amended

1. The development hereby approved is to be carried out in accordance with the plans and specifications submitted with the application and these shall not be altered and/or modified without the prior knowledge and written consent of the Shire of Manjimup.

Reference	Document Title	Date Received
DA-2100	Floor Plan	11 June 2026
DA-2101	Floor Plan Amenities & Typical Motel Rooms	11 June 2026
DA-3101	Elevations	11 June 2026
DA-3100	Elevations	11 June 2026

Publication Date: 2 July 2026

FAVOURITE HOTEL

LOT 71-74 PRITCHARD STREET MANJIMUP WA

DRAWING LIST - AMENDED DA

DA-1100	LOCATION PLAN
DA-1101	EXISTING SURVEY PLAN
DA-2100	FLOOR PLAN
DA-2101	FLOOR PLAN
DA-2102	ROOF PLAN
DA-3100	ELEVATIONS
DA-3101	SECTIONAL ELEVATIONS
DA-6800	RENDERING IMAGES
DA-6801	RENDERING IMAGES
DA-6802	RENDERING IMAGES

TEXTURE

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PROPOSED MOTEL

LOT 71-74 PRITCHARD STREET MANJIMUP WA

JOB NUMBER: 2228

13-05-2026

ISSUED FOR AMENDED DA

SCALE NA

CLIENT: SECOND GLT GROUP PTY LTD

DRAWING TITLE

COVER

DA-0000

Texture
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www.texture-arch.com.au

TEXTURE	PROPOSED MOTEL LOT 71-74 PRITCHARD STREET MANJIMUP WA	JOB NUMBER: 2228 12-05-2026 ISSUED FOR AMENDED DA	SCALE 1:200 CLIENT: SECOND GLT GROUP PTY LTD	DRAWING TITLE FLOOR PLAN	DA-2100

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- RESTAURANT & HOTEL ANCILLARY AMENITIES BUILDING

- TYPICAL HOTEL ROOMS

TEXTURE	PROPOSED MOTEL LOT 71-74 PRITCHARD STREET MANJIMUP WA	JOB NUMBER: 2228 13-05-2026 ISSUED FOR AMENDED DA	SCALE 1:100@A1 CLIENT: SECOND GLT GROUP PTY LTD	DRAWING TITLE FLOOR PLAN AMENITIES & TYPICAL MOTEL ROOMS	DA-2101

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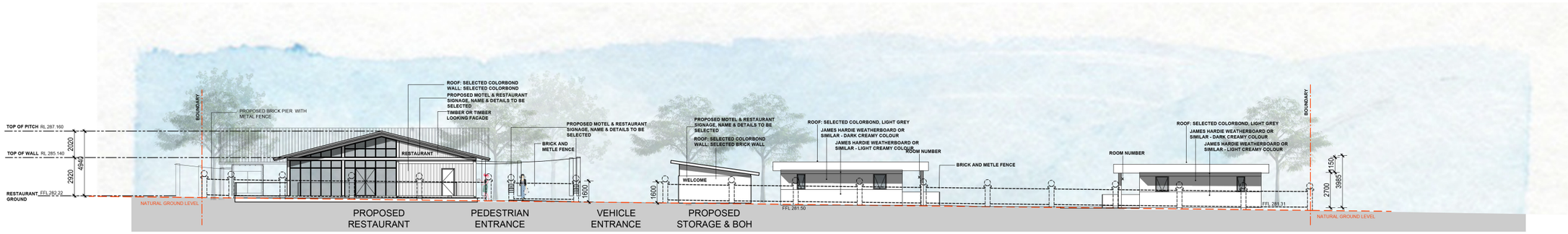
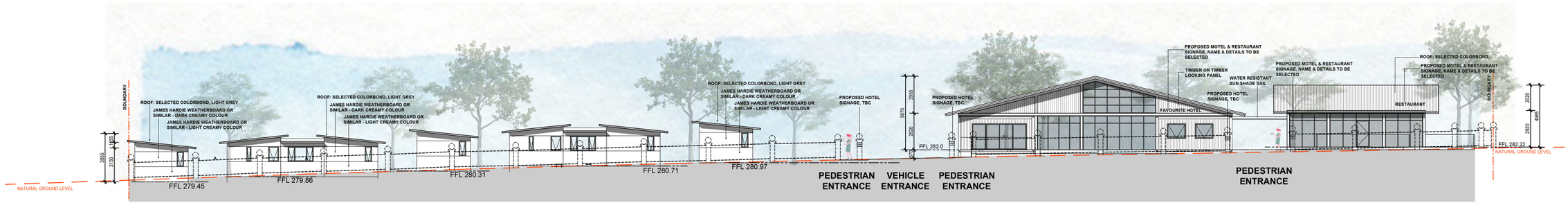
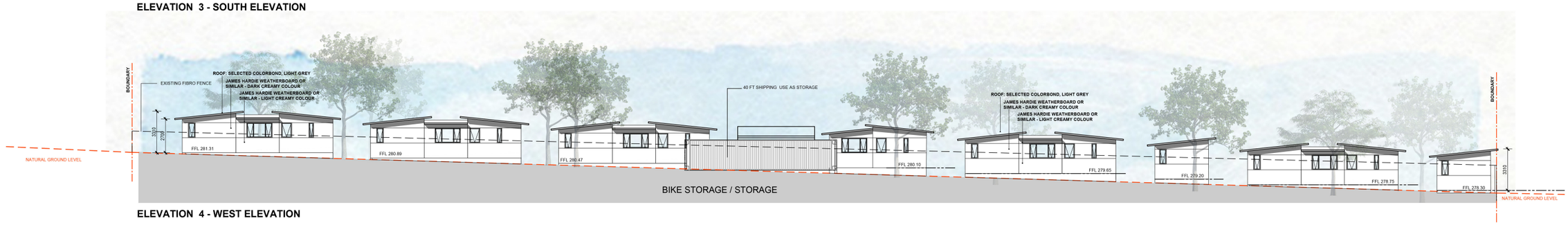


ELEVATION 1 - NORTH ELEVATION - PRITCHARD STREET



ELEVATION 2 - EAST ELEVATION - NAROCKI WAY

ELEVATION 3 - SOUTH ELEVATION



ELEVATION 4 - WEST ELEVATION

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PROPOSED MOTEL

LOT 71-74 PRITCHARD STREET MANJIMUP WA

JOB NUMBER: 2228
12-05-2026
ISSUED FOR AMENDED DA

SCALE 1:150

CLIENT: SECOND GLT GROUP PTY LTD

DRAWING TITLE

ELEVATIONS

DA-3100

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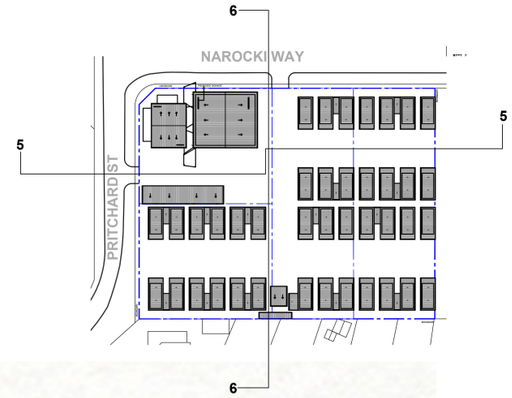
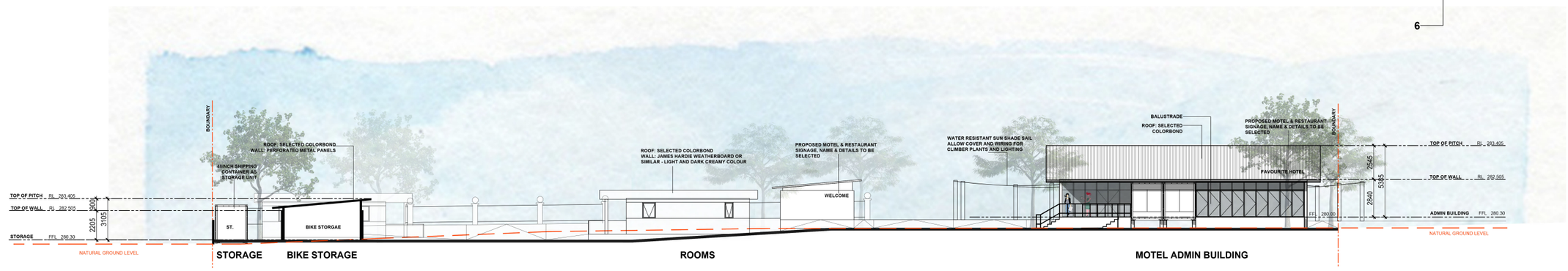
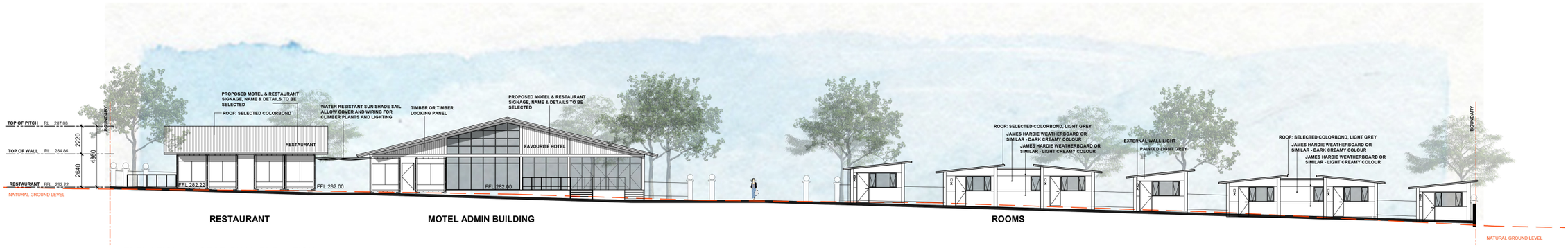




ELEVATION 5 - SECTIONAL ELEVATION



ELEVATION 6 - SECTIONAL ELEVATION

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PROPOSED MOTEL

LOT 71-74 PRITCHARD STREET MANJIMUP WA

JOB NUMBER: 2228
12-05-2026
ISSUED FOR AMENDED DA

SCALE 1:150

CLIENT: SECOND GLT GROUP PTY LTD

DRAWING TITLE

SECTIONAL ELEVATION

DA-3101

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VIEW FROM NAROCKI WAY

VIEW FROM CORNER OF MAROCKI WAY & PRITCHARD STREET

VIEW TO ADMIN BUILDING

VIEW TO ADMIN BUILDING

TEXTURE

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PROPOSED MOTEL

LOT 71-74 PRITCHARD STREET MANJIMUP WA

JOB NUMBER: 2228
12-05-2026
ISSUED FOR AMENDED DA

SCALE NA

CLIENT: SECOND GLT GROUP PTY LTD

DRAWING TITLE

RENDERING IMAGES

DA-6800

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VIEW TO MOTEL ROOM

VIEW TO ADMINISTRATION BUILDING

VIEW TO MOTEL ROOM

VIEW TO MOTEL ROOM

TEXTURE

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PROPOSED MOTEL

LOT 71-74 PRITCHARD STREET MANJIMUP WA

JOB NUMBER: 2228
12-05-2026
ISSUED FOR AMENDED DA

SCALE NA

CLIENT: SECOND GLT GROUP PTY LTD

DRAWING TITLE

RENDERING IMAGES

DA-6801

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TEXTURE

PROPOSED MOTEL
LOT 71-74 PRITCHARD STREET MANJIMUP WA

JOB NUMBER: 2228
12-05-2026
ISSUED FOR AMENDED DA

SCALE NA
CLIENT: SECOND GLT GROUP PTY LTD

DRAWING TITLE
RENDERING IMAGES

DA-6802

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ATTACHMENT

9.5.8 Delegated Planning Decisions June 2026

PROPONENT	Shire of Manjimup
OWNER	Various
LOCATION / ADDRESS	Various
WARD	All
ZONE	Various
DIRECTORATE	Development Services
FILE REFERENCE	F170085
LEGISLATION	Planning and Development Act 2005 and Local Government Act 1995
AUTHOR	Kelli Summerfield (Planning Administration Officer)
DATE OF REPORT	8 July 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

In order to ensure the efficient and timely processing of planning related applications, Council delegates authority to the Chief Executive Officer to conditionally approve applications for Development Approval that meet the requirements of both Local Planning Scheme No. 4 (the Scheme) and adopted Planning Policy.

Delegated planning decisions are reported to Council on a monthly basis to ensure that Council has an appropriate level of oversight on the use of this delegation. A register of Delegated Development Approvals, detailing those decisions made under delegated authority in June 2026 are attached.

ATTACHMENT: 9.5.8 (1)

PUBLIC CONSULTATION UNDERTAKEN

Where required, applications were advertised in accordance with the Scheme and Council's adopted Local Planning Policy as detailed in the Policy/Strategic Implications section below.

COMMENT

During June 2026, eleven (11) development applications were determined under delegated authority. Table 1 shows the number and value of development applications determined under both delegated authority and by Council for June 2026 compared to June 2025.

Table 1: Planning Decisions Made June 2025 and June 2026

	June 2025	June 2026
Delegated Decisions	11 ($357,880)	11 ($1,420,269)
Council Decisions	1 ($0)	3 ($103,400)
Total	**12 ($357,880)**	**14 ($1,523,669)**

Table 2 compares the Year-To-Date statistics for delegated authority and Council decisions for 2025-26 compared to the previous Financial Year:

Table 2: Planning Decisions Made Year-To-Date 2024-25 and 2025-26

	YTD 2024-25	YTD 2025-26
Delegated Decisions	147 ($16,194,110)	130 ($22,137,450)
Council Decisions	25 ($3,277,550)	30 ($1,196,829)
Total	**172 ($19,471,610)**	**160 ($23,334,279)**

During the month of June comments were provided to the Western Australian Planning Commission on one (1) subdivisions, and conditions were cleared on one (1) subdivision.

STATUTORY ENVIRONMENT

The Scheme is a Local Planning Scheme, made in accordance with the Planning and Development Act 2005 and associated regulations. Part 8 of the Scheme states that prior planning approval is required for all developments (including proposed land use), except those developments identified within Part 8.4 as being Permitted Development.

In accordance with Part 11.3 of the Scheme, Council has delegated a number of planning powers to the Chief Executive Officer. These powers have been on-delegated by the Chief Executive Officer to other Shire Officers in accordance with clause 11.3.3 of Local Planning Scheme No 4.

Clause 11.3.5 of the Scheme requires that a delegation under the Scheme is consistent with sections 5.45 and 5.46 of the Local Government Act 1995 and the regulations referred to in clause 5.46 of that Act. Regulation 19 of the Local Government (Administration) Regulations 1996 requires that a written record of each delegated decision be kept.

POLICY / STRATEGIC IMPLICATIONS

Applications for Development Approval must be assessed against requirements of the Scheme and Local Planning Policies that have been adopted in accordance with Part 2 of the Scheme. These Policies include Local Planning Policy LPS4 6.1.2 Advertising of Planning Proposals, which details the level and scope of advertising required for Applications for Development Approval.

Each application processed under delegated authority has been processed and advertised, where required, and has been determined to be consistent with the requirements of all adopted Local Planning Policies.

ORGANISATIONAL RISK MANAGEMENT

Nil.

FINANCIAL IMPLICATIONS

The required planning fees have been paid for all applications for Development Approval processed under delegated authority.

SUSTAINABILITY

Environmental: Nil.

Economic: Nil.

Social: Nil.

VOTING REQUIREMENTS: SIMPLE MAJORITY

Officer Recommendation

That Council receive the report on Delegated Development Approvals for June 2026 as per Attachment: 9.5.8 (1)

ATTACHMENTS

1⇩ Delegated Planning Decisions June 2026 1 Page

Approvals - June 2026

TP#	Description	Opened	Status	Approved Date	Cost	# Days
TP2026/14	DA26/11: Development Application - Lot 213 (89) Karri St Walpole - proposed dwelling and shipping container	23/02/2026	APPROVED	25/06/2026	$ 300,000.00	122
TP2026/27	DA26/24: Development Application - Site 51 Dhuie Close Windy Harbour - proposed removal of peppermint tree	23/02/2026	APPROVED	8/06/2026	N/A	105
TP2026/30	DA26/26: Development Application - Lot 13 (21) Kennedy St Pemberton - proposed seasonal workers accommodation	20/02/2026	COUNCIL APPROVED	26/06/2026	N/A	126
TP2026/39	DA26/30: Development Application - Lot 5178 (924) Seven Day Rd Glenoran - proposed installation and operation of frost fan	25/03/2026	COUNCIL APPROVED	24/06/2026	$ 103,400.00	91
TP2026/44	DA26/42: Development Application: Lot 9032 (167) Mitchelldean Road, Yanmah - Proposed Second Dwelling	19/03/2026	APPROVED	8/06/2026	$ 500,000.00	81
TP2026/55	DA24/26: Development Application - Lot 114 Golf Links Rd Pemberton - proposed extension of time for house & shed	7/04/2026	APPROVED	19/06/2026	$ 216,000.00	73
TP2026/61	DA26/53: Development Application - Site 93 Windy Harbour Rd Windy Harbour - proposed wood shed	24/04/2026	APPROVED	9/06/2026	$ 2,000.00	46
TP2026/64	DA26/63: Development Application - Site 276 Evans Loop, Windy Harbour - Proposed Shed	30/04/2026	APPROVED	15/06/2026	$ 24,974.00	46
TP2026/66	DA26/62: Development Application - Lot 10838 Piano Gully Rd Middlesex - proposed conversion of shed to dwelling	18/05/2026	APPROVED	8/06/2026	$ 100,000.00	21
TP2026/70	DA26/67: Development Application - Lot 50 (209) Black Georges Road, Middlesex - Retrospective Animal Establishment (dog breeding) FI	14/05/2026	COUNCIL APPROVED	24/06/2026	N/A	41
TP2026/73	DA26/70: Development Application - Lot 100 (97) Parker Road, Yeagarup - Proposed Farm Shed with Reduced Setback	26/05/2026	APPROVED	12/06/2026	$ 150,000.00	17
TP2026/75	DA26/71: Development Application - Site 246 Island View Way, Windy Harbour - Proposed Deck and Ramp	21/05/2026	APPROVED	10/06/2026	$ 10,000.00	20
TP2026/77	DA26/74: Development Application - Lot 210 (49) Jarrah Road, Manjimup - Proposed Patio with Reduced Rear Setback	26/05/2026	APPROVED	30/06/2026	$ 11,295.16	35
TP2026/78	DA25/184: Subdivision Application - Lots 12 & 13 Hawke Rd Yeagarup - 202486 - clearance of conditions	1/06/2026	CONDITIONS CLEARED	8/06/2026	N/A	7
TP2026/79	DA26/75: Subdivision Application - Lot 8684 Pemberton-Northcliffe Rd Northcliffe - 203366	27/05/2026	COMMENTS PROVIDED	23/06/2026	N/A	27
TP2026/80	DA26/76: Development Application - Lot 101 Eastbrook Rd Eastbrook - proposed agricultural shed with reduced setback	29/05/2026	APPROVED	12/06/2026	$ 106,000.00	14

ATTACHMENT

9.9.1 Disability Inclusive Emergency Planning Forum Report

PROPONENT	Shire of Manjimup
OWNER	Shire of Manjimup
LOCATION / ADDRESS	NA
WARD	NA
ZONE	NA
DIRECTORATE	Community Services
FILE REFERENCE	F160152
LEGISLATION	Local Government Act 1995 Disability Services Act 1993 (WA) Emergency Management Act 2005
AUTHOR	Rachael Tannahill (Community Development Officer)
DATE OF REPORT	29 June 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

In February 2024, the Department of Fire and Emergency Services (DFES) sought expressions of interest from local governments across Western Australia, including the Shire of Manjimup, to participate in a Disaster Ready Fund (DRF) Round 2 (2024–2025) application to the Australian Government. The grant proposal sought funding to deliver 11 Disability Inclusive Emergency Planning (DIEP) Forums across the State.

The application was successful, with DFES awarded $314,196 (excluding GST) as the Australian Government's 50% funding contribution. The remaining co-contribution was provided by project partners, including participating local governments the University of Sydney, and DFES.

Council formally endorsed participation during its Original Council Meeting held on 12 September 2024, as per the resolution below:

COUNCIL RESOLUTION

29556

That Council:

1. **Support the proposal for the Shire of Manjimup to participate in the Disability Inclusive Emergency Planning Forums to be held across Western Australia by the Department of Fire and Emergency Services and the University of Sydney.**
2. **Approve $2,000 to be expended from the Unspecified Community Grants budget allocation in the 2024-25 financial year to host a**

Disability Inclusive Emergency Planning Forum in the Shire of Manjimup.

3. **Authorise the Chief Executive Officer to approve funding of this nature (incidental activities) up to $5,000, in accordance with Shire Policy.**

On 4 September 2025, representatives from the Shire of Manjimup participated in a Disability Inclusive Emergency Management (DIEM) Forum facilitated by DFES in partnership with the University of Sydney. Information gathered during the forum has been compiled into a DIEM Report, which identifies strengths, challenges and opportunities to improve disability inclusion across all phases of emergency management while recognising the important role of local government in building more inclusive and resilient communities.

The purpose of this agenda item is for Council to acknowledge the attached DIEM Report and note the recommendations arising from the forum.

ATTACHMENT: 9.9.1 (1)

PUBLIC CONSULTATION UNDERTAKEN

Nil.

COMMENT

The forum brought together local government representatives, emergency services, community organisations, disability service providers and community members with lived experience of disability to identify opportunities to improve emergency management planning, preparedness, response and recovery for people living with disability.

The report outlines practical actions for local governments to consider. Based on the insights and practices identified in the report, the following actions have been recommended:

- Use the Disability Inclusive Emergency Management Toolkit and eLearning resources to conduct a self-assessment of current practices and identify priority actions for improvement.
- Strengthen collaboration and community between local services providers, community organisations, and emergency services to address gaps in resource sharing and evacuation planning.
- Develop or refine community-driven resilience plans, incorporating clear roles, responsibilities, and communication pathways.
- Advocate for accessible evacuation centres and emergency communication tools, ensuring that all materials and facilities meet the needs of individuals with disabilities.

- Promote early education and person-centred planning, empowering individuals and families to prepare proactively and reduce last-minute uncertainties during emergency.
- Seek to address systematic issues, such as the lack of a centralised service provider registry, through collective advocacy and partnerships with higher-level organisations.

These findings provide valuable guidance for the Shire's ongoing emergency management planning and supports continuous improvement in ensuring emergency preparedness, response and recovery activities are inclusive of all community members.

STATUTORY ENVIRONMENT

Local Government Act 1995
Disability Services Act 1993
Emergency Management Act 2005

POLICY / STRATEGIC IMPLICATIONS

The development of a Disability Inclusive Emergency Management Report and associated Disability Inclusive Emergency Preparedness Forum aligns with the Shire of Manjimup's Shire of Manjimup's Strategic Community Plan 2021 – 2031 and Corporate Business Plan 2023 – 2027 by supporting the delivery of inclusive, safe and resilient communities.

The project strongly supports the objectives highlighted in the Shire's Access and Inclusion Plan 2024-2029, reinforcing Council's commitment to ensuring people with disability can participate safely and equitably in community life, including emergency planning, response and recovery.

ORGANISATIONAL RISK MANAGEMENT

There are no direct organisational risks associated with this report. The findings assist the Shire in identifying opportunities to strengthen disability-inclusive emergency management planning and improve community resilience.

FINANCIAL IMPLICATIONS

There are no financial implications associated with receiving this report. Any future initiatives arising from the report's recommendations will be subject to separate consideration through the Shire's budget and planning processes.

SUSTAINABILITY

Environmental: Nil.

Economic: Nil.

Social: Supports inclusive emergency management planning and contributes to a more resilient community.

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council:

1. **Receive the Shire of Manjimup Disability Inclusive Emergency Management Report.**
2. **Note the below recommendations listed in the report:**
   - **2.1 Use the Disability Inclusive Emergency Management Toolkit and eLearning resources to conduct a self-assessment of current practices and identify priority actions for improvement.**
   - **2.2 Strengthen collaboration and community between local services providers, community organisations, and emergency services to address gaps in resource sharing and evacuation planning.**
   - **2.3 Develop or refine community-driven resilience plans, incorporating clear roles, responsibilities, and communication pathways.**
   - **2.4 Advocate for accessible evacuation centres and emergency communication tools, ensuring that all materials and facilities meet the needs of individuals with disabilities.**
   - **2.5 Promote early education and person-centred planning, empowering individuals and families to prepare proactively and reduce last-minute uncertainties during emergency.**
   - **2.6 Seek to address systematic issues, such as the lack of a centralised service provider registry, through collective advocacy and partnerships with higher-level organisations**.

ATTACHMENTS

1⇩ Disability Inclusive Emergency Management Report 17 Pages

Disability Inclusive Emergency Planning (DIEP) Forum Report: Shire of Manjimup

4 September2025

Image description: Five people sit at a table discussing disability inclusive emergency management.

Acknowledgement:
This project was funded with support from the Australian Government, Disaster Ready Fund Round 2. It is administered by the WA Department of Fire and Emergency Services and implemented in partnership with The University of Sydney and local council partners.

Citation: Collaborating4Inclusion (2026). *Disability Inclusive Emergency Planning (DIEP) Forum Report: Shire of Manjimup.* Centre for Disability Research and Policy, The University of Sydney, 2006.

Contact:
Michelle Villeneuve
Collaborating.4Inclusion@sydney.edu.au

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Introduction

Emergencies and disasters affect all members of the community, but people with disabilities are disproportionately impacted due to systemic barriers, fragmented support networks, and inaccessible planning frameworks. To address these challenges, the Disability Inclusive Emergency Planning (DIEP) Forums were facilitated by the Collaborating4Inclusion (C4I) research team. These forums aimed to foster cross-sector collaboration and strengthen local capacity for inclusive emergency management.

In Western Australia, the Department of Fire and Emergency Services (DFES) is committed to ensuring that emergency planning is both inclusive and intersectional. The DIEP forums were designed to identify and address the needs of people with disabilities while also identifying lessons and strategies applicable to other groups at higher risk during emergencies, such as culturally and linguistically diverse (CALD) communities, older adults, and people experiencing homelessness. This approach reflects DFES's focus on person-centred and capability-based strategies to ensure that emergency management practices are inclusive and accessible to all.

The forums are part of a collaborative initiative between DFES, local councils, and community networks to improve emergency preparedness for people with disabilities and other at-risk groups. To ensure accessibility and diverse representation, local councils—supported by DFES—used templates and guidance provided by the research team to invite participants, organise accessible venues, and engage a broad range of networks. Key stakeholders included:

- **People with disabilities and other at-risk groups** along with their carers, advocates, and representatives.
- **Service providers** from the community, disability, aged care, health, and social welfare sectors.
- **Emergency managers** from government and non-government organisations.

The forums introduced the **Disability Inclusive Emergency Management (DIEM) Toolkit**, which comprises guiding **Principles**, **Practice Standards**, a **Maturity Framework**, and the **Organisational Emergency Preparedness**

(OEP) self-assessment. The C4I team facilitated interactive sessions, leading discussions on the DIEM Practice Standards—**Inclusive Planning, Strategic Partnerships, and Accessible Resourcing**. Participants were introduced to the OEP through a facilitated activity, where service providers shared actions they had already taken and engaged in collaborative learning to strengthen the continuity of services for the people they support. Each forum began with a **Person-Centred Emergency Preparedness (P-CEP)** activity, which connected personal preparedness to organisational and community-level emergency planning.

To gain insight into the forums' effectiveness, participant feedback was gathered through a feedback survey. The survey captured what participants found valuable, the key lessons they learned, and the actions they planned to implement based on the DIEM approach.

In addition to facilitating the forums, **DFES actively supported each local council** before and after the forums **to engage with the DIEM Toolkit, complete their self-assessments, and develop targeted action plans**. While the forums served as a starting point, they were designed to lay the groundwork for ongoing collaboration between DFES, local councils, and community networks. By initiating these relationships, the forums aimed to spark long-term partnerships, foster greater engagement, and encourage a collective approach to developing and implementing inclusive emergency management practices.

To further support capacity-building, participants were provided access to DIEM eLearning modules. Local and state government hosts were invited to participate in the DIEM Certificate Course, an online program introducing the DIEM Toolkit and self-assessment process. All participants were also granted access to open DIEM eLearning resources, enabling them to continue building their capacity for inclusive emergency planning.

Purpose

This report captures the experiences, ideas, and insights shared during the Manjimup DIEP Forum, reflecting the local priorities and challenges identified by participants. It is intended to support participants in progressing their DIEM self-assessment and action planning while building on local strengths and addressing systemic barriers.

It represents one part of a broader program of DIEP forums delivered across Western Australia. This report focuses specifically on what was learned in the Shire of Manjimup to support local council and community partners as they progress their DIEM self-assessment and action planning.

A separate statewide synthesis report will draw together findings from all DIEP forums. That synthesis will identify common themes and regional differences, using the breadth and depth of the statewide program to inform recommendations that support system level coordination and the ongoing development of DIEM maturity across WA.

Overview of the Forum

The Manjimup DIEP Forum brought together a locally convened group of stakeholders invited through the networks of the forum host, the Shire of Manjimup. Hosts were encouraged and supported to invite participation reflecting their community context and prospective DIEM partners, including people with lived experience of disability, service providers, local government staff and emergency management personnel. A summary of actual participant roles (non-identifying) and the list of participating organisations appears at the end of this report.

Participants engaged in facilitated discussions across four key topics focused on strengthening disability-inclusive emergency management. The four key topics were:

- **Understanding Emergency Plans of Service Providers:** Exploring organisational preparedness and continuity planning.
- **Inclusive Planning:** Embedding person-centred approaches into every phase of emergency management.
- **Strategic Partnerships:** Building collaborative networks across sectors to drive inclusive practices.
- **Accessible Resourcing:** Ensuring equitable allocation and deployment of resources to meet accessibility needs, including inclusive and accessible evacuation support options.

The forum provided a platform for participants to share their experiences, identify gaps, and develop practical solutions to strengthen disability-inclusive

emergency practices. Insights from this forum will contribute to a forthcoming statewide synthesis report, which will consolidate learnings across all DIEP forums as part of the broader program.

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Key Themes and Lessons Learned

The Manjimup DIEP Forum surfaced a range of interconnected themes that reflect the local priorities, challenges, and opportunities for advancing inclusive emergency management. These themes, framed as reflective insights, are grounded in direct participant contributions. They aim to encourage critical engagement and self-assessment among stakeholders.

1. The Importance of Local Knowledge and Community-Led Resilience Planning

Participants in the Manjimup forum consistently highlighted the importance of community-led resilience planning and the role of local knowledge in emergency preparedness and response. Smaller rural communities like those in Manjimup often rely on grassroots networks and informal support systems to address gaps left by formal emergency response services.

- *"That's why one of the main reasons we did the resilience thing is because the likes of DFES, the bushfires, and ambos are doing what they have to do. Who's looking after this bit* [community resilience]? *Us."* (Accessible Resourcing Group 1)
- *"Your community knows who needs help to get out. Walpole knows, and you make it happen."* (Accessible Resourcing Group 1)
- *"If everyone had that... back to 1970 and 1980 when people did know their neighbours, and they would all check on their neighbours, and knock on the door and say, 'Are you okay?'"* (OEP Group 1)

Key Insight: Participants acknowledged the critical need for communities to take ownership of local resilience, especially in instances where formal emergency responses may be delayed or unavailable.

2. The Need for Pre-Planning and Education

Pre-planning and education emerged as key priorities for ensuring that individuals with disabilities and their support networks are prepared for emergencies. Early and proactive discussions, both at an organisational and individual level, were seen as integral to effective emergency management.

- *"Education is probably one of the most important things here for people with disabilities because they really do need to have their own preparation."* (Accessible Resourcing Group 1)
- *"Planning ahead, the education... when it's calm, not during fight or flight."* (OEP Group 2)
- *"Having that stuff ready to go, knowing where it is—so at least you can tell someone, 'Grab that bag,' instead of having them go around the house* [during emergencies]*."* (Accessible Resourcing Group 1)

Key Insight: Participants also highlighted the need for education about emergency preparation across all levels (e.g., individuals, families, and organisations). They emphasised the value of preparing early to prevent last-minute panic and chaos.

3. Gaps in Organisational Preparedness and Coordination

The forum revealed that Manjimup participants perceived significant gaps in organisational capacity for emergency preparedness. They discussed the inconsistent availability of emergency protocols and training for staff, as well as the need for clear roles and responsibilities during emergencies.

- *"Have you been told what the emergency protocols are, if there were an emergency today? No."* (OEP Group 2)
- *"I used to work for the Red Cross, and as a service provider, I could not send my volunteers or staff into an emergency."* (OEP Group 2)
- *"Organisations need to be made aware of the fact that the duty of care ends with them... not with the support worker."* (OEP Group 2)

Key Insight: These comments speak to the urgency of building organisational capacity for emergency preparedness and ensuring that staff and volunteers are equipped with the necessary knowledge and resources to effectively support

people at greater risk, including people with disability and other populations (e.g., those receiving social, housing, or other welfare services and supports).

4. Accessibility and Inclusion in Evacuation Support

Several participants stressed the critical importance of ensuring that evacuation centres and procedures accommodate the needs of people with disabilities. They also noted the need for alternative arrangements when standard evacuation centres are unsuitable for people with additional support needs. Some participants also raised concerns about evacuation centre readiness, noting the lack of accessible facilities, proper equipment, and resources for people with disabilities.

- *"For people with disabilities who are frail, aged, or even people with kids, sometimes finding an alternative... like going to friends or family rather than a big evacuation centre."* (Accessible Resourcing Group 2)
- *"If Sue came into our evacuation centre, we wouldn't say sorry, you have to be on a mattress on the floor. We would be, 'Hello, we've got the respite. We got...'"* (Accessible Resourcing Group 1)
- *"If emergency services liaised with a care home in a safe area near the evacuation centre, and that was an evacuation centre for those with a disability, that would be something."* (OEP Group 2)

Key Insight: Participants described the ideal situation for supporting people during evacuation but recognised that current practices are not yet aligned to the vision of accessible and inclusive evacuation support.

Promising Practices and Actionable Solutions

Although participants articulated a clear vision for what good practice should look like, most examples discussed in Manjimup reflected aspirational rather than established practice. The following promising practices represent ideas that participants believe are needed to strengthen disability inclusive emergency management in the region. In most cases, participants were describing gaps—expressing what could or should be developed—rather than showcasing existing models already in operation.

1. Community-Led Resilience Planning

Participants emphasised the value of locally driven resilience planning that involves community organisations, neighbourhood networks, and grassroots leadership. However, this was identified as a *desired* approach, not a practice currently in place. Communities reported limited resources and coordination capability to develop plans of this nature, but they expressed strong interest in building them.

Example: *"That's why we did the resilience thing... You still need something at the grassroots level."* (OEP Group 1)

What participants were calling for:

- Locally developed resilience plans grounded in community knowledge.
- Stronger connections between formal responders and informal community networks.
- Support to translate existing community goodwill into structured planning activities.

How it helps: Harnessing local capacity and leadership ensures that resilience plans reflect the realities of rural communities and address gaps that formal systems may not reach.

2. Proactive Education and Preparedness Campaigns

Emergency preparedness education was repeatedly raised as a high priority; especially to support people with disability to develop their own plans. Participants noted that while some information exists, systematic, proactive campaigns are *not currently delivered* in a way that consistently reaches the community.

Example: *"Education is probably one of the most important things here for people with disabilities because they really do need to have their own preparation."* (Accessible Resourcing Group 1)

What participants were calling for:

- Tailored preparedness information delivered through schools, community centres, and local organisations.

- Regular workshops or events that promote early planning.
- Support for families and carers to undertake preparedness activities.

How it helps: Embedding preparedness education within existing community programs increases reach and builds on current capability. This was an asset valued strongly by participants (see Theme 1).

3. Accessible Communication Tools

Participants pointed to the need for easy-read materials, communication boards, social scripts, and other accessible formats for emergency information. These tools were discussed as *missing resources* that should be co-developed with disability groups and emergency services.

Example: *"Does DFES have easy-read materials and communication boards for emergency procedures, or social scripts and similar resources?"* (Accessible Resourcing Group 2)

What participants were calling for:

- A suite of accessible communication tools developed locally or adapted from state resources.
- Co-design with people with disability and carers.
- Distribution through trusted community organisations.

How it helps: Accessible tools ensure everyone can understand warnings, instructions, and preparedness steps; improving safety and inclusion for people with disability, CALD communities, and people with low literacy.

4. Pre-Identified Accessible Evacuation Sites

Participants recognised the need for designated evacuation centres that are known to be accessible and equipped to support people with disability. This concept was discussed as an *ideal future practice*, not a current feature of the regional emergency response system.

Example: *"If you have special needs, evacuation centre B."* (OEP Group 2)

What participants were calling for:

- Mapping and publicising which evacuation sites are accessible.
- Ensuring at least one evacuation centre in each community meets minimum accessibility requirements.
- Training staff and volunteers on how to support people with diverse disability needs.

How it helps: Adapting existing centres to ensure accessibility provides clarity and confidence for residents and responders during an emergency.

Reflexivity: Considerations for Moving Forward

This section invites stakeholders to reflect on several areas of tension that surfaced during the forum. These dynamics are presented not as faults or failures, but as opportunities for shared learning and improvement. By naming points of confusion and responsibility deflection clearly and without judgment, the findings support a more honest and constructive conversation about what is needed to strengthen disability-inclusive emergency management in the region. While participants acknowledged significant systemic challenges, some discussions also suggested a need to consider how local action can continue alongside system-level limitations. Naming this dynamic offers stakeholders an opportunity to reflect on where responsibility can be shared rather than deferred.

1. Responsibility Deflection in Duty of Care

Participants expressed uncertainty about who holds responsibility for the safety of people with disability during emergencies (e.g., organisations, support workers, or another party). This uncertainty created visible discomfort in discussions, suggesting a risk that responsibility may be unintentionally shifted or avoided when clarity is most needed.

Illustrative Quote: *"These organisations need to be made aware of the fact that the duty of care ends with them."* (OEP Group 2)

What this tension represents:

- Support workers may feel personally responsible for decisions beyond their role or training.

- Organisations may assume workers will "step in" during emergencies without clear direction or resourcing.
- Ambiguity may leave both workers and clients unsupported at critical points of risk.

2. Confusion and Misunderstanding Around Evacuation Centre Roles

Participants noted that the coexistence of refuge centres, evacuation centres, and other local safe spaces creates confusion about where people should go during different types of emergencies. This confusion is intensified when naming conventions or communication practices differ across agencies.

Illustrative Quote: *"We can't have that confusion about where people are supposed to go. You can't have a refuge centre and an evacuation centre in the same space."* (OEP Group 1)

What this tension represents:

- Residents may receive mixed or unclear messaging.
- People with disability may be directed to spaces that cannot meet their needs.
- Local responders may assume shared understanding where none exists.

3. Balancing Privacy and Information Sharing

While participants strongly valued privacy, many also recognised that some level of information sharing is necessary to keep people safe during evacuation, relocation, or welfare checks. The tension lies not in disagreement, but in the absence of shared protocols to guide what can be shared, with whom, and under what circumstances.

Illustrative Quote: *"How do you share that information as well? Because privacy comes into it... So we're talking about different service providers, or even if you're saying a local government, then they have to share it with emergency services."* (OEP Group 2)

What this tension represents:

- Service providers are uncertain about legal boundaries for sharing essential information.
- Local governments and emergency services lack consistent processes for receiving or using data responsibly.
- This uncertainty may result in over-protection (withholding vital information) or over-sharing (risking privacy breaches).

4. Misunderstandings About the Purpose and Limits of Vulnerability Lists

Some participants expressed frustration about the difficulty of keeping accurate or complete vulnerability lists. This highlighted a broader misunderstanding about the purpose and limits of such lists, particularly when they are expected to function as general preparedness tools rather than for specific emergency purposes (e.g., welfare checks or evacuation support).

Illustrative Quotes: *"NDIS has a lot of registered and unregistered providers. It's very hard to have an accurate list."* (OEP Group 2)

What this tension represents: This tension reflects uncertainty about what information can reasonably be maintained locally and how such lists should be used in practice. Naming the misunderstanding helps stakeholders reflect on expectations. This may involve clarifying the purpose of vulnerability registers or lists and distinguishing them from general emergency planning tools. It may also prompt consideration of the roles of service providers (including unregistered NDIS providers) in developing service continuity plans that account for the supports people rely on, while recognising the limits of those roles.

5. Cultural Perceptions of Privacy and Self-Reliance

Some participants described a tension between maintaining personal privacy and feeling compelled to disclose sensitive information in order to receive support. For some, this trade-off was seen as necessary for safety; for others, it raised concerns about dignity, self-worth, and whether they would be prioritised during an emergency. Inclusion of this provides a moment of insight drawn directly from lived-experience perspectives.

Illustrative Quotes: *"A disabled person comes to the realisation that if they want help from any services… they have to give up their right to privacy… if we don't give up our right to privacy, we're not going to get anything."; "You begin to question your own worth… I'm at the tail end of my life. I'm not a high priority in an emergency situation."* (OEP Group 2)

What this tension represents: This reflection points to differing perceptions of privacy, autonomy, and self-reliance in the context of emergency preparedness. Naming these perceptions provides an opportunity for stakeholders to consider how privacy expectations, communication approaches, and support pathways may influence people's willingness to engage.

Next Steps

Participants in the Manjimup DIEP Forum are encouraged to build on the insights and promising practices identified in this report by engaging in the following actions:

1. Use the **DIEM Toolkit and eLearning resources** to conduct a self-assessment of current practices and identify priority actions for improvement.
2. Strengthen **collaboration and communication** between local service providers, community organisations, and emergency services to address gaps in resource sharing and evacuation planning.
3. Develop or refine **community-driven resilience plans**, incorporating clear roles, responsibilities, and communication pathways.
4. Advocate for **accessible evacuation centres and emergency communication tools**, ensuring that all materials and facilities meet the needs of individuals with disabilities.
5. Promote **early education and person-centred planning**, empowering individuals and families to prepare proactively and reduce last-minute uncertainties during emergencies.
6. Seek to address systemic issues, such as the lack of a centralised service provider registry, through collective advocacy and partnerships with higher-level organisations.

By reflecting on the lessons learned, leveraging local strengths, and fostering collaborative partnerships, the Manjimup community can advance its capacity for disability-inclusive emergency planning and ensure that no one is left behind in times of crisis.

Participant Demographics and Participating Organisations

This forum report has been shaped by the expertise and contributions of those who participated. Invitation to participate was extended through the networks of the local host, Shire of Manjimup.

The DIEP forum was held on 4 September 2025 at the Power Up Electricity Museum in Manjimup, Western Australia. 24 people from 10 organisations participated in this DIEP forum, having the following roles:

Participant Role	**Number**
Federal Government worker	0
State/Territory Government worker	2
Local Government worker	6
Emergency Services Personnel	2
Disability Service Provider	1
Community Service Provider	2
Aged Care Service Provider	0
Health Service Provider	0
Worker/Member for Disability Advocacy or Representative Organisation	4
Individual with lived experience of disability (not representing an organisation)	3
Other:	
Seniors Advocate	1
Worker/Member for Local Government Association	1
Community Member	2
Total	**24**

List of Participating Organisations

1 Advocacy WA
2 Australian Seniors Computer Clubs Association
3 Carers WA
4 Community Resource Centre
5 Department of Fire and Emergency Services (DFES)
6 Karri Kids Early Learning Centre
7 Northcliffe Family and Community Centre
8 Shire of Manjimup
9 Southern Forest Arts
10 Western Australia Local Government Association (WALGA)

Image description: The facilitator is standing in the foreground. There are two tables in the background with groups of people sitting at them, in conversation.

Citation: Collaborating4Inclusion (2026). *Disability Inclusive Emergency Planning (DIEP) Forum Report: Shire of Manjimup.* Centre for Disability Research and Policy, University of Sydney, 2006.

ATTACHMENT
APPENDIX

9.11.1 Proposed New Policy 11.1.1 Shire Libraries - Terms and Conditions of Use

PROPONENT	Shire of Manjimup
OWNER	Shire of Manjimup
LOCATION / ADDRESS	Whole of Shire
WARD	All
ZONE	All
DIRECTORATE	Community Services
FILE REFERENCE	F161014
LEGISLATION	Local Government Act 1995
AUTHOR	Vanda Dei-Tos (Manager Libraries and Cultural Services)
DATE OF REPORT	14 July 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

The Shire partners with the WA State Government under the *State and Local Government Agreement for the Provision of Public Library Services in Western Australia* to deliver accessible and sustainable library services. Through this agreement, the Shire provides library services across its four major towns, supporting community access to information, learning, culture and connection.

This policy outlines the requirements, responsibilities and expectations for accessing and using library facilities, services and resources. It also defines staff responsibilities in maintaining a welcoming, safe and professional library environment for all users.

In addition, the Policy provides clear guidance on the standards of behaviour expected of library patrons, supporting the effective management of library spaces at a time when incidents of inappropriate and disruptive behaviour in public libraries are increasing.

The purpose of this report is to present for adoption the new Council Policy as attached.

ATTACHMENT: 9.11.1 (1)

PUBLIC CONSULTATION UNDERTAKEN

Nil.

COMMENT

This policy was previously Management Policy 8.9 Terms and Conditions of Library Use. As it provides advice and guidance to library patrons, it has been reviewed and is now considered more appropriately classified as a Council Policy. The Management Policy is appended.

APPENDIX: 9.11.1 (A)

STATUTORY ENVIRONMENT

Local Government Act 1995.

POLICY / STRATEGIC IMPLICATIONS

Adoption of this policy supports Council's commitment to maintaining policies that are current, relevant and aligned with established standards and best practice, while providing clear guidance for both the public and staff. The policy is consistent with strategies (C4) supporting community goals in the Shire's Strategic Community Plan 2021-2031.

ORGANISATIONAL RISK MANAGEMENT

This policy provides clear guidelines on the expectations and conduct of library patrons and staff, ensuring the safe, respectful and appropriate use of public library spaces. It seeks to mitigate disruptive incidents and support the Shire's effective delivery of library services.

FINANCIAL IMPLICATIONS

Nil.

SUSTAINABILITY

Environmental: Nil.

Economic: Nil.

Social: The community expects to access library services in an environment that is safe, respectful and professionally managed.

VOTING REQUIREMENTS: SIMPLE MAJORITY

Officer Recommendation

That Council adopt the Policy 11.1.1 – Shire Libraries - Terms and Conditions of Use as per Attachment: 9.11.1 (1).

ATTACHMENTS

1⇩	New Council Policy - Shire Libraries - Terms and Conditions of Use	6 Pages

APPENDICES

A⇩	Management Policy 8.9 - Terms and Conditions of Library Use	6 Pages

SHIRE OF MANJIMUP

11. COMMUNITY SERVICES POLICIES
11.1 LIBRARY SERVICES
11.1.1 Libraries – Terms and Conditions of Use

BACKGROUND

The Shire partners with the WA State Government under the *State and Local Government Agreement for the Provision of Public Library Services in Western Australia* to deliver accessible and sustainable library services. Through this agreement, Shire libraries, located in Manjimup, Pemberton, Northcliffe and Walpole, provide a range of services and resources to permanent and temporary residents and visitors to the region. Shire libraries are committed to fostering a safe, welcoming, inclusive and educational environment that supports learning, connection and equitable access for all users.

OBJECTIVE

This policy details the terms of use for Shire of Manjimup Library facilities, services and resources, and the conduct expected of users.

AREA OF APPLICATION

This policy applies to Shire staff and patrons using the Manjimup, Pemberton, Northcliffe and Walpole Libraries.

POLICY MEASURES

Shire libraries are members of the One Library South West (OLSW) consortium, a collaborative network comprising 26 public libraries across the South West region of Western Australia. Two libraries in the Wheatbelt and one in the Goldfields have recently joined the Consortium, with resource-sharing limits in place.

Full Library Membership

Free full library membership is available to permanent residents of Western Australia who complete the prescribed membership application form and provide satisfactory proof of their current residential address within the State. Registration is available online or in person at any library branch. Acceptable proof of address must be an official document and may include:

- Driver's Licence;
- Pension/Health Care/Centrelink Card;
- Rates notice/water, phone or electricity account;
- Rental Agreement; or
- Other similar official documents.

Guardian/Parental consent is required for children under 18 years of age seeking membership. An exception may be made for children who are under 18 years of age and living and or working independently of parents/guardians.

Lite Library Membership

Lite membership is available to individuals residing within the Shire on a temporary basis, including seasonal workers and people employed under fixed-term or temporary contracts. Lite members may borrow a maximum of two (2) items at any one time.

Library membership registered with any One Library South West consortium library is valid across all participating consortium libraries.

Terms and Conditions

Consortium Library users must adhere to the following terms and conditions;

1. Users must present a membership card at all times to access services.
2. The Cardholder/Guardian is responsible for items borrowed on their membership card.
3. Guardians must be present with identification when registering users under the age of 18.
4. A lending period of 21 days applies.
5. One renewal per item is permitted unless otherwise advised by the lending library.
6. Items must be returned or renewed by the due date advised at time of lending.
7. Users' membership type determines the borrowing privileges (Full or Lite Users).
8. A maximum of 30 items per full membership can be borrowed at any one time, with a limit of 10 DVDs.
9. A maximum of 20 intra-library loans from within the Consortium are permitted, per full membership at any one time.
10. A maximum of four inter-library loans, via the State Library borrowing system are permitted, per full membership at any one time.
11. Users must abide by local policies of the lending library.
12. Some services may differ between libraries within the OLSW network.
13. The user's home library service may offer access to different services.
14. Users may borrow from or return items to any library within the OLSW except Menzies, Beverley and York.
15. Failure to comply with the Terms and Conditions may cause suspension of services.
16. OLSW reserves the right to change the Terms and Conditions in accordance with the Operational Guidelines.

17. Users are required to notify their library immediately if their library card is lost/stolen or if they change their address and/or contact details. There is a $2 cost for the issue of a replacement card.

Behaviour in Library Spaces

As a condition of library membership and use of Shire library facilities, users are required to comply with the following requirements to ensure a safe, welcoming and respectful environment for all:

- Eating, drinking and smoking are not permitted within library spaces, except where expressly authorised by the Shire during specific events.
- Animals, other than service animals, are not permitted within library facilities.
- The use of mobile phones (other than quiet browsing) is not permitted in library spaces.
- Users must conduct themselves in a respectful and socially acceptable manner at all times. Behaviour that causes disturbance, inconvenience or offence to other library users is not permitted. This includes, but is not limited to, the use of offensive language, abusive or threatening behaviour, excessive noise, disruptive activities and conversations on mobile phones.
- Users may listen to music, podcasts or other audio content on public library computers or personal devices, provided headphones or earphones are used and the volume is kept at a level that does not disturb other library users.
- Library staff are authorised to request any person to leave the library premises if their behaviour, conduct, appearance, hygiene, noise level or other actions are likely to:
  - cause disruption or inconvenience to others;
  - create an unsafe or uncomfortable environment; or
  - interfere with another person's reasonable use and enjoyment of the library.
- The Shire accepts no responsibility for the loss, theft or damage of personal belongings brought into or left in the library by users.

Internet Access

Public computers are available for use by members of the public regardless of whether they hold a library membership.

Children under the age of 12 years will not be permitted to use the library's public computers unless accompanied by a parent/guardian.

Internet access is provided on the understanding that, while reasonable measures are taken to ensure security, Shire of Manjimup Libraries cannot guarantee the security, accuracy, reliability, currency or usefulness of information accessed via the Internet. The Library accepts no liability for any loss, damage or inconvenience arising from the use of online information or services.

Computer bookings may be required during peak periods, and time limits may be imposed to ensure equitable access for all users.

Users must present printed materials to library staff to determine applicable fees. Printed materials may be retained at the circulation desk pending payment of applicable printing or photocopying charges.

Users must not damage, alter, tamper with or attempt to modify library equipment, software, settings or data, nor attempt to bypass or compromise computer security measures.

Users must not engage in any activity that disrupts other users of the service.

Files may only be downloaded to a user's own external storage device (e.g. USB drive). The Library accepts no responsibility for any loss, corruption, alteration or deletion of data stored on personal devices connected to the public computer network.

Users must not access, display, transmit or distribute material that is illegal, pornographic, offensive or otherwise objectionable. Shire Libraries have obligations under relevant legislation, including the *Classification (Publications, Films and Computer Games) Enforcement Act 1996 (WA)* and applicable Commonwealth legislation, to ensure such material is not accessed or displayed within library premises.

Users must comply with all staff directions regarding the use of public computers and internet services. Public computers must be used lawfully and responsibly, with due regard for copyright, privacy, harassment, discrimination and defamation laws. Failure to comply with these conditions may result in suspension or withdrawal of computer and internet access privileges.

Children in the Library

Children and young people (under 18 years of age) are encouraged to use and enjoy library facilities and services; however, responsibility for their care and supervision always remains with parent/guardian, whether or not the parent/guardian is present in the library. Library staff are available to assist with library-related enquiries but cannot assume responsibility for the supervision or welfare of children attending the library

Children under the age of 12 must be supervised by a responsible adult while using the library.

Children and young people are expected to comply with the same library rules and consequences as all other library users. Failure to do so may result in the suspension of library privileges and/or being asked to leave the library.

If a child remains in the library at closing time without a parent, guardian or arranged transport, they may use the library telephone to contact a responsible adult.

Further action will be taken if:

- an unattended child is being disruptive or inappropriate.
- an unattended child is injured or ill.
- a child appears to be a danger to themselves or to others.
- a child appears to threaten, bully or intimidate others.
- a child is habitually left unattended at the library for extended periods of time.
- an unattended child is found in the library at closing time.
- an unattended child is found in the library during an emergency evacuation.

In the above cases, staff will make all reasonable effort to contact the child's parent/guardian. If unsuccessful or if it is deemed necessary, library staff will report the incident to the Police and ask them to collect the child.

Photography in the Library Space

Sometimes library staff take photographs in the library:

- as a record of events.
- to use in Shire publications.
- for inclusion on the Shire website or other social media platforms.
- to send to news media for promotional purposes.

The library will seek oral or written permission from users and the parent/guardian of children for use of photographs.

No videos or photographs should be taken by patrons at library events with children in attendance.

Displays and Exhibitions in the Library

All materials proposed for public display within the library must be approved by the Librarian or Library Manager prior to display.

As the Library does not maintain a public noticeboard, display space is limited. Generally, only materials that support the Shire's activities, services, objectives or community literacy and learning initiatives will be considered for display in designated areas, such as the library coffee table.

Material will not be displayed if it has political or religious bias, relates to sales of goods or services for private or personal monetary gain, is a petition or survey (unless it relates to official Shire business) or where there is not an appropriate place to display it.

Approval to display material does not imply endorsement by the Library or the Shire of the content, views, products, services or organisations represented.

SHIRE OF MANJIMUP

11. COMMUNITY SERVICES POLICIES
11.1 LIBRARY SERVICES
11.1.1 Libraries – Terms and Conditions of Use

Document Control					
Document Responsibilities:					
Officer:	Manager Libraries and Cultural Services	**Officer Business Unit:**	Community Services		
Reviewer:	Director Community Services	**Decision Maker:**	Council		
Document Management:					
Review Frequency:	4 yearly	**Next Due:**	July 2030	**Records Ref:**	D26/14758
Version #	**Date:**	**Comment:**			
1.	29 July 2026 /	Policy endorsement (transition from Management Policy to Council Policy)			

Community Services Policy
Shire of Manjimup Libraries
Terms and Conditions of Library Use

Applicable Council Policy
Nil

Background

The Shire of Manjimup Libraries in Manjimup, Pemberton, Northcliffe and Walpole provide a range of services to permanent and temporary residents. Shire Libraries endeavour to provide a safe, welcoming and educative environment for all users.

Objectives

The Policy sets out the terms and conditions governing the use of Shire Library spaces and services.

Area of Application

This policy is applicable to all Shire Library staff and users.

Policy Measures

Terms and Conditions of Library Use

Library Membership

- Free library membership is available to permanent residents of the Shire of Manjimup who complete an application form and are able to provide proof of their current residential address (within the Shire) with an official document including:
    - Driver's Licence;
    - Pension/Health Care/Centrelink Card;
    - Rates notice/water, phone or electricity account;
    - Rental Agreement; or
    - Other official documents confirming their residential address.
- The consent of a parent/guardian is required for children under 18 years of age seeking membership.
    - Exceptions may be made for children who are under 18 years of age and are living and or working independently of parents/guardians.

- Temporary and Lite/Deposit Memberships are available to visitors living in the Shire on an impermanent basis (seasonal workers, staff working on temporary contracts). Deposit membership require the payment of a deposit (details are included in the *Shire's Fees and Charges Schedule)* and borrowing restrictions apply.

- As a member of the library, users agree to adhere to the **Terms and Conditions** of the South West Library Consortia:

    1. Users must present a membership card at all time to access services.
    2. The Cardholder/Guardian is responsible for any items borrowed on their membership card.
    3. Guardians must be present with identification when registering users under the age of 18.
    4. A lending period of 21 days applies.
    5. One renewal per item is permitted unless otherwise advised by the lending library.
    6. Items must be returned or renewed by the due date advised at time of lending.
    7. Users' membership type determines the borrowing privileges (Full, Temporary or Lite Users).
    8. A maximum of 30 items per full membership at any one time. *Conditions Apply.
    9. A maximum of 20 requests per full membership from within the Consortia.
    10. A maximum of four inter-library loans per full membership at any one time.
    11. Users must abide by local policies of the lending library.
    12. Some services may differ between libraries within the Consortia.
    13. The user's home library service may offer access to different services.
    14. Users may borrow or return items to any library within the Consortia.
    15. Failure to comply with the Terms and Conditions may cause suspension of services.

16. South West Library Consortia reserves the right to change the Terms and Conditions in accordance with the Operations Guidelines.

- Users are required to notify their library immediately if their library card is lost or stolen or if they change their address and/or contact details. There is a $2 cost for the issue of a replacement card.

Use of the Library Space

- As a member of the library, users agree to adhere to local requirements governing the shared library space:

  - Eating, drinking and smoking are not permitted in Shire libraries.

  - Animals (other than service animals) are not permitted in Shire libraries.

  - Users are required to behave in a socially acceptable manner while using Shire Libraries including by avoiding disturbing other library patrons. Offensive language or behaviour or other disruptive activities including loud conversations on mobile phones are not permitted.

  - Users can listen to music, podcasts and other spoken material on public computers provided they have earphones so as not to disturb other patrons.

  - Library staff have the right to ask any person to leave the library premises if they are creating undue noise or disturbance or if their conduct, dress, hygiene or manner is likely to be offensive or interfere with any other persons' use of the shared library space.

- The Shire accepts no responsibility for loss, theft or damage of user's items in the library space.

Public Access Internet and Online Services

- Public computers are available for use by library members only.

- Children under 16 years of age may not use the internet without parental consent.

- Internet services are available on the understanding that they are secure as far as reasonably practicable. Shire Libraries have no control over the accuracy, authoritativeness, timeliness or usefulness of the information accessed through the Internet, and shall have no liability for any damages related to the use of the information accessed.

- At times, bookings may be required for computer access and restricted periods of use may apply.

- Staff may hold printed material at the circulation desk pending payment of printing and photocopying fees. Alternatively, users must present printed material to library staff to determine photocopying/printing charges.

- Users will not damage or modify equipment, software or data belonging to the Library, nor attempt to violate any computer security.

- Users will not attempt to disrupt any other user of the service.

- Users will only download files to their own external drives (e.g. USB drives). The Library takes no responsibility for data altered or deleted on USB drives through the public network.

- Users are not permitted to access material which is pornographic, offensive or objectionable. Shire of Manjimup Libraries have a duty under the WA Censorship Act 1996 and the Broadcasting Services Amendment (Online Services) Act 1999 to ensure that material of this nature is not displayed in the library.

- Shire of Manjimup libraries reserve the right to monitor and log the use of computers.

- Users will not intentionally misuse these facilities or fail to comply with staff directives on the use of this service. Facilities are to be used in a responsible manner, taking into consideration the laws on copyright, privacy, harassment and libel. Patrons who fail to do so may have their access privileges removed.

Children in the Library

- Children (persons under the age of 16 years) are very welcome in Shire Libraries, however, the responsibility for their safety and behavior in the library rests with the parent or caregiver, whether the parent or caregiver is present or not. Children are not the responsibility of library staff.

- Parents/caregivers are responsible for the safety and behaviour of their child/ren. Children are subject to the same rules and consequences as other library users, including possible loss of library privileges and/or being asked to leave the library.

- Reasonable effort will be made to contact an unattended minor's parents/guardians should the need arise. However, in the event that a parent or caregiver cannot be contacted within a reasonable time, staff will contact the police. In the case of a medical emergency, staff will contact 000.

- Further action will be taken if:
  - an unattended child is being disruptive or inappropriate.
  - an unattended child is injured or becomes ill.
  - a child appears to be a danger to themselves or to others.
  - a child appears to threaten, bully or intimidate others.
  - a child is habitually left unattended for long periods of time.
  - a child is deemed to be at risk of harm, as in the case of a child being left alone outside the building when the library closes.

Photography in the Library Space

- Sometimes library staff take photographs in the library:
  - as a record of events
  - to use in publications
  - inclusion on the Shire website or other social media platforms
  - to send to news media
- The library will seek written permission from users and parent/carers of children for use of photographs. No videos or photographs should be taken by patrons at library events with children in attendance.

Intra/inter-library Cooperation

- Shire libraries work with the State Library of WA (SLWA) and other South West Library Consortia (SWLC) libraries to share resources via intra and inter-library loans. These loans are managed in accordance with SLWA and SWLC guidelines.

Displays and Exhibitions in the Library

- The librarian or manager must approve any material before it is displayed on the library's community notice board. Generally, material will not be displayed if it has political or religious bias, relates to sales of goods or services for private or personal monetary gain or is a petition or survey (unless it relates to official Shire business).

Adoption by Senior Management Team

Position	Name	Signature	Date
Chief Executive Officer	Andrew Campbell		1/10/19
Director Community Services	Gail Ipsen Cutts		9.9.19
Director Business	Greg Lockwood		1/10/19
Director Development & Regulation	Brian Robinson		1/10/19
Director Works & Services	Michael Leers		26/9/19

Policy Reviewed: August 2019

9.12.1 Proposed Road Closure of an Unconstructed Road Reserve in the Vicinity of Club Road and Pump Hill Road, Pemberton.

PROPONENT	James Gillies
OWNER	Shire of Manjimup
LOCATION / ADDRESS	Club Road, Pemberton
WARD	Rural
ZONE	Road Reserve
DIRECTORATE	Infrastructure Services
FILE REFERENCE	F230129
LEGISLATION	Local Government Act 1995 Land Administration Act 1997
AUTHOR	Kristie Inker (Administration Officer Infrastructure Services)
DATE OF REPORT	2 July 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

The Shire has received a request to close an unconstructed road reserve in the vicinity of Club Road and Pump Hill Road, Pemberton.

Location Plan

The subject road reserve is currently unconstructed and does not provide a transport, access or public utility function. The reserve adjoins residential and community land and is not used as part of the existing road network.

The proposed closure would facilitate the amalgamation of the closed road reserve with adjoining land, resolve an existing encroachment associated with an adjoining property, and rationalise land tenure arrangements in the area.

The purpose of this agenda item is to determine Council support for the closure and amalgamation of the unconstructed road reserve and to seek authorisation to initiate the statutory public consultation process in accordance with the Land Administration Act 1997.

PUBLIC CONSULTATION UNDERTAKEN

Nil.

COMMENT

The subject road reserve is unconstructed, unused and provides no apparent transportation, access or public utility function.

A preliminary assessment indicates that closure of the road reserve would not adversely impact the existing road network, public access arrangements or adjoining landowners. The reserve is not required to provide access to any landlocked lots and does not form part of any strategic road network connection. The road reserve is also considered surplus to the current and foreseeable operational requirements of the Shire's road network.

The proposal would also resolve an existing encroachment associated with an adjoining property and rationalise land tenure arrangements in the area. Closure and subsequent amalgamation would remove the need for ongoing management of a redundant road reserve while providing greater certainty regarding land ownership and maintenance responsibilities.

Should Council support the proposal, public advertising and consultation with adjoining landowners, utility providers and relevant government agencies will be undertaken in accordance with statutory requirements. Any submissions received during the consultation period will be presented to Council for consideration prior to any final determination.

Given the reserve is unconstructed, serves no current or foreseeable public purpose, and appears surplus to the operational requirements of the road network, it is considered appropriate to commence the statutory road closure process. Accordingly, it is recommended that Council support the closure of the unconstructed road reserve located in the vicinity of Club Road and Pump Hill Road, Pemberton, and authorise commencement of the required statutory public consultation process.

Should the proposal proceed, the closed road reserve would be amalgamated with adjoining land, thereby resolving the existing encroachment and improving overall land tenure arrangements.

STATUTORY ENVIRONMENT

To enable the closure of a public road, the Land Administration Act 1997 prescribes a public consultation period of 35 days followed by consideration by Council and referral to the Minister for Lands.

The Local Government Act 1995 requires public notice for a whole or partial road closure.

POLICY / STRATEGIC IMPLICATIONS

The closure and amalgamation of redundant road reserves supports efficient land administration and reduces the ongoing management burden associated with land that provides no strategic, operational or community benefit.

The proposal also facilitates the rationalisation of land tenure arrangements and the resolution of an existing encroachment issue.

ORGANISATIONAL RISK MANAGEMENT

Prior to Council initiating the road closure process, there is an obligation to ensure that the proposal will not create landlocked lots, adversely impact utility infrastructure or remove a strategically important future road connection.

A preliminary assessment indicates these risks are low. The statutory consultation process will provide an opportunity for service authorities, adjoining landowners and relevant government agencies to identify any concerns before the proposal is progressed further.

FINANCIAL IMPLICATIONS

Nil.

Progression of the road closure is on the basis that the proponent is responsible for all costs associated with the proposal, including advertising, survey and application costs.

SUSTAINABILITY

Environmental: Nil.

Economic: Closure of a redundant and unconstructed road reserve reduces unnecessary land administration and management requirements.

Social: The proposal is not expected to adversely impact public access or community facilities.

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council:

1. **Support the closure of the unconstructed road reserve in the vicinity of Club Road and Pump Hill Road, Pemberton, subject to no objections being received during the public consultation period detailed in point 2 below.**
2. **Direct the Chief Executive Officer to undertake the statutory public consultation process regarding the proposed closure of the unconstructed road reserve and subsequent amalgamation with adjoining land in accordance with the requirements of the Land Administration Act 1997.**
3. **Subject to no objections being received in response to the advertising referred to in point 2 above, grant delegated authority to the Chief Executive Officer to forward a request to the Minister for Lands for approval to close the unconstructed road reserve in accordance with section 58 of the Land Administration Act 1997.**
4. **Indemnify the Minister for Lands against any claim for compensation resulting from the proposed road closure.**
5. **Request the Chief Executive Officer bring a report back for Council consideration should any objection be received as a result of the statutory public consultation process.**

ATTACHMENT

9.13.1 Review of Road Construction and Maintenance Activities for the 2025/2026 Financial Year

PROPONENT	Shire of Manjimup
OWNER	Shire of Manjimup
LOCATION / ADDRESS	Shire of Manjimup
WARD	Whole of Shire
ZONE	Road Reserve
DIRECTORATE	Infrastructure Services
FILE REFERENCE	F161383
LEGISLATION	*Local Government Act 1995*
AUTHOR	Catherine Mills (Director Infrastructure Services)
DATE OF REPORT	1 July 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

One of the Performance Requirements of the Strategic Corporate Business Outcomes is to improve efficiency of road development and maintenance. The Key Performance Indicator 4.1 is to establish a practical process for the identification of road priority activities, including baseline information and benchmarking information to improve efficiency and service delivery.

Baseline and benchmarking information should be provided in a structured and data-driven manner, to ensure transparency and highlight areas for improvement.

The purpose of this report is to provide a clear understanding of current performance, to outline key activities carried out over the last twelve (12) months in the areas of road construction and road maintenance.

PUBLIC CONSULTATION UNDERTAKEN

Nil.

COMMENT

In the 2025/26 financial year, the Shire of Manjimup Council adopted a works infrastructure budget of $14,203,966 million. This budget summary can be found in the attachments.

ATTACHMENT: 9.13.1 (1)

This budget can be broken down into specific areas as shown in the below table.

Infrastructure Capital Budget Summary (adopted)		
	2025/26	**2024/25**
Works	$8,367,358	$7,859,513
Parks Operations	$470,076	$176,495
Bridges	$5,085,588	$4,876,588
TOTAL	**$13,923,022**	**$12,912,596**

During the 2025/2026 financial year, the Shire of Manjimup Works department carried out a number of infrastructure tasks over a wide range of disciplines. The detail of these project can be found in the attachments.

ATTACHMENT: 9.13.1 (2)

For the purpose of this report, the author has broken each component into respective categories for the infrastructure directorate and focused on each separately. The summary and percentage completion is below.

	Adopted Budget 2025/26	**Total Exp 2025/26**	**% Complete 2025/26**	**% Complete 2024/25**
Works	$8,367,358	$5,461,848	**65%**	60%
Parks Operations	$470,076	$436,869	**93%**	50%
Bridges	$5,085,588	$4,591,676	**90%**	14%
TOTAL	**$13,923,022**	**$10,490,393**	**75%**	**45%**

The total works achieved over the 2025/26 financial year equated to approximately 75% efficiency for the directorate. Total increases from 2024/25 and 2025/26 financial years is reflected in the above table.

Maintenance

A total of $3,872,385 (approximately) was spent on maintenance activities during the same period. This has been tabulated below with a 2024/25 comparison.

Infrastructure Maintenance Budget Summary		
	2025/26	**2024/25**
Bridges	$503,830	$252,824
Carparks	$17,946	$17,452
Roads	$3,019,568	$2,876,888
Storm Damage	$118,449	$126,710
Street Cleaning	$150,362	$136,771
Other	$62,230	$60,983
TOTAL	**$3,872,385**	**$3,471,628**

It was noted that the 2025/26 construction season (weather favourable) was limited to November 2025 to April 2026. This was a considerably shorter season to previous year and had an impact on both construction and maintenance.

The increasing cost of bridge maintenance reflects the growing demands of managing an ageing timber bridge network. As these structures continue to age, they require more frequent inspections, repairs, and component replacements to ensure they remain safe and serviceable. Timber bridges are particularly susceptible to deterioration from weather exposure, moisture, heavy vehicle loading, and natural wear over time, resulting in higher maintenance costs each year. The doubling of the maintenance budget acknowledges these escalating requirements and demonstrates Council's commitment to preserving critical transport infrastructure, maintaining public safety, and extending the operational life of these assets while longer-term renewal and replacement strategies are developed.

STATUTORY ENVIRONMENT

Local Government Act 1995
Environmental Protection Act 1986
Aboriginal Heritage Act 1972

POLICY / STRATEGIC IMPLICATIONS

Corporate Business Plan 2023 – 2027

- D5.2 Implement the *15-year Forward Capital Works Program 2021 - 2036* in relation to local road and bridge upgrades and renewals.
- D5.3 Maintain local roads in accordance with Council's adopted *Road Hierarchy Policy (9.1.14)*
- D15. 1 Work with relevant state departments to upgrade and provide safe, sustainable road infrastructure that assists the movement of industry, agricultural products and tourism.
- Goal 5.8 The Shire continuously improves organisational performance and service delivery.

Council Policies – 9.1.14 Road Hierarchy Policy; 9.1.21 Road Traffic Safety

ORGANISATIONAL RISK MANAGEMENT

Roads maintenance and construction is a significant component of the Shire’s asset management and service delivery obligations, which is magnified in importance (and risk) in rural and regional Western Australia, particularly where local governments:

- Have extremely limited roads funding options (other than reliance on State and Federal funding for roads).

- Have minimal rate revenue opportunities (compared to more urbanised / populated centres).
- Have proportionately (and in gross terms) more road network to maintain.
- Regionally are struggling with resourcing qualified staff to carry out many functions of road construction and maintenance, particularly competing in areas within the mining resource centres, lack of housing in the regions and lack of adequate services.
- Have limited access to contractors across a variety of technical fields.
- Have a local (and regional) economy which is heavily reliant on safe and effective road networks.

All of the above challenges / risks, are particularly relevant to the Shire of Manjimup, which is the largest south west local government (in area), with the longest road network, with some 85% of its district under State Forest / national Park or Conservation Reserve and a highly dispersed settlement pattern.

All of the above risk implications mean it is more important for the Shire of Manjimup (than perhaps other local governments in the south west) to have a well-functioning roads maintenance and construction framework.

FINANCIAL IMPLICATIONS

There are significant operational and capital financial implications associated with roads maintenance and construction for the Shire of Manjimup, which again, makes it especially important that the Shire has a well-functioning roads maintenance and construction framework.

SUSTAINABILITY

Environmental: Nil.

Economic: Though road works usually come at a significant cost and at times over a long period of time, maintaining and improving the road network will lead to better travel times for industry using this road as well an increase in tourism traffic.

Social: Maintaining or improving the road network is generally seen as providing a better service to the community. Upgrading any road should conform with best practice safety measures.

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council:

1. **Note the review presented on Road Construction and Maintenance Activities for the 2025/26 financial year as part of the Shire's**

benchmarking data with the aim to continuously improve efficiency within the Infrastructure Services department.

2. **Request the Chief Executive Officer to present a corresponding report for the 2026/2027 financial year (July 2027).**

ATTACHMENTS

1⇩	2025 26 Adopted Infrastructure Budget	2 Pages
2⇩	Infrastructure Budget 2025.2026 Benchmarking	2 Pages

Shire of Manjimup
2025/26 Infrastructure Budget by Funding Source

Cap No	Description	C/Fwd	2025/26 Adopted Budget	Funding Source							
				FAG Bridge	RRG	R2R	MRWA	Reserve	Other	Municipal C/Fwd	Municipal 2025/26
Bridges											
2264	Bridges - 3016 South Western Hwy 8033	Y	$51,000				51,000				
2779	Bridges - 3152 Paint Northern Timber Arch	Y	$60,000					30,000			30,000
2781	Bridges - 3154 Mordalup Rd Bridge 3923	Y	$3,928,588				1,964,294		1,964,294		
2782	Bridges - 3155 Franco Rd Bridge 5216	Y	$246,000	164,000			82,000				
26/74	Bridges - Mordalup Rd Bridge 3923	N	$800,000	533,333			266,667				
Roads											
2515	Roads - 3077 Grays Rd (SLK 12.6 - 13.2)	Y	$33,501							33,501	
2785	Roads - 3158 Nth Walpole Rd Various b/n SLK11.1-16.22	Y	$93,784		62,523					31,261	
2786	Roads - 3159 Wheatley Coast Rd SLK11.2-11.9	Y	$420,770		280,513					140,257	
2787	Roads - 3160 Graphite Rd SLK0.75-1.119	Y	$24,143		16,095					8,048	
2788		Y	$409,423		272,949					136,474	
2789	Roads - 3162 Old Vasse Rd SLK1.35-2.35	Y	$335,178		223,452					111,726	
2790	Roads - 3163 Minor Works Various	Y	$38,000							38,000	
26/85	Roads - Channybearup Rd SLK1.09-2.19	N	$750,000		500,000	200,000					50,000
26/84	Roads - Graphite Rd SLK1.12-1.72	N	$750,000		500,000	200,000					50,000
26/87	Roads - Grays Rd SLK0.00-0.22	N	$75,000								75,000
26/88	Roads - Minor Works Various	N	$45,000								45,000
26/82	Roads - Nth Walpole Rd Various SLK TBC	N	$750,000		500,000	200,000					50,000
26/86	Roads - Old Vasse Rd SLK2.35-3.34	N	$750,000		500,000	200,000					50,000
26/83	Roads - Wheatley Coast Rd SLK TBC (SW Hwy to Northcliffe)	N	$750,000		500,000	200,000					50,000
2295	Misc - 3039 Mainstreet Upgrade - Northcliffe	Y	$113,823							113,823	
2519	Misc - 3081 Mainstreet Upgrade - Quinninup	Y/N	$215,000							150,000	65,000
26/111	Misc - Mainstreet Renewal Works	N	$100,000								100,000
2805	Misc - Mainstreet Upgrade - Unallocated	Y	$150,000							150,000	
Drains											
26/75	Drains - (L1 to L5) Catchment G Manjimup	N	$50,000								50,000
1966	Drains - 2853 Pine St (L89 to L90)	Y	$46,838							46,838	
2520	Drains - 3064 Various Manjimup Priority 1	Y	$9,371							9,371	
2521	Drains - 3065 Pemberton Heritage Precinct	Y	$100,000							100,000	
2783	Drains - 3156 Various Manjimup Priority 1	Y	$219,434							219,434	
26/77	Drains - Balbarrup Rd Cosy Creek drainage	N	$65,000								65,000
26/76	Drains - Culvert replacement Keegans Rd	N	$70,000								70,000
26/78	Drains - Repair rural road culverts	N	$25,000								25,000
26/79	Drains - Various lid replacement and minor repairs	N	$25,000								25,000
Footpaths											
2784	Footpaths - 3157 Concrete Slab Replacement Program	Y	$90,000							90,000	
26/80	Footpaths - Concrete Slab Replacement - Hospital Ave	N	$70,000								70,000
26/81	Footpaths - Retro fit pram ramps & gaps	N	$40,000								40,000
26/97	Kerbing - Kerb Replacement Various	N	$20,000								20,000
Reseal											
2535	Reseal - 3086 Rest Point Rd	Y	$87,079							87,079	
2537	Reseal - 3088 Unsealed Roads in Townsites	Y	$90,000							90,000	
2807	Reseal - 3180 Rose St	Y	$30,000							30,000	
2809	Reseal - 3182 Franklin St	Y	$80,000							80,000	
2813	Reseal - 3186 Diamond Tree/Eastbourne Rd	Y	$55,000							55,000	
2821	Reseal - 3194 Walpole CRC back carpark	Y	$24,331							24,331	
26/108	Reseal - Banksia St	N	$30,000								30,000

Shire of Manjimup
2025/26 Infrastructure Budget by Funding Source

Cap No	Description	C/Fwd	2025/26 Adopted Budget	Funding Source							
				FAG Bridge	RRG	R2R	MRWA	Reserve	Other	Municipal C/Fwd	Municipal 2025/26
Reseal continued											
26/105	Reseal - Eastbrook Rd	N	$93,844			93,844					
26/107	Reseal - Guppy St	N	$40,000								40,000
26/104	Reseal - Karri St	N	$86,000			51,000					35,000
26/103	Reseal - Kurandra Rd	N	$52,000								52,000
26/110	Reseal - Line marking	N	$35,000								35,000
26/102	Reseal - Middlesex Rd	N	$61,000								61,000
26/109	Reseal - Muirillup Rd	N	$70,000								70,000
26/106	Reseal - Pump Hill Rd	N	$55,000								55,000
26/98	Reseal - Rose St	N	$42,000								42,000
26/101	Reseal - Sommerville St	N	$60,000								60,000
26/100	Reseal - Springall Rd	N	$50,000								50,000
Resheeting											
2280	Resheet - 3035 Broke Inlet Road	Y	$37,010							37,010	
2791	Resheet - 3164 Smith Brook Road	Y	$59,579							59,579	
2793	Resheet - 3166 DeCampo Rd	Y	$30,000							30,000	
2794	Resheet - 3167 Grays Road	Y	$55,120							55,120	
2795	Resheet - 3168 Diamond Tree Road	Y	$51,669							51,669	
2800	Resheet - Allen Rd	Y	$40,000							40,000	
26/90	Resheet - Balbarrup Road	N	$65,000			65,000					
2797	Resheet - Boorara Rd	Y	$59,714							59,714	
26/93	Resheet - Gardiner Road	N	$30,000								30,000
26/95	Resheet - Hillbrook Road	N	$57,000			57,000					
26/94	Resheet - North Walpole Rd	N	$65,000			65,000					
2798	Resheet - Riverway Rd	Y	$60,663							60,663	
26/91	Resheet - Springall Road	N	$70,000			70,000					
26/89	Resheet - Springdale Road	N	$40,000								40,000
26/96	Resheet - Windy Harbour various, Northcliffe	N	$15,000								15,000
Miscellaneous											
2553	Misc - 3050 Expansion of Manjimup Lawn Cemetery	Y	$53,462							12,462	41,000
2556	Misc -3053 Expansion and Pre-dug graves	Y	$10,000							10,000	
2174	Misc - Power Upgrade & Field Lighting Project - Rea Park & Co	Y	$202,686						202,686		
2778	Misc - 3151 Drought Proofing Northcliffe Rec Ground	Y	$7,376							7,376	
26/28	Misc - Safety Fencing for Irrigation Tank (Brockman Pk Pemb)	N	$8,500								8,500
26/27	Misc - Walpole Rec Centre/Skate Park Shade Sail Replacem	N	$18,200								18,200
26/29	Playground Renewal - Cole St	N	$19,000					19,000			
26/30	Playground Renewal - Lintott St	N	$47,000					47,000			
2920	Misc - Runway and Taxiway Repairs - Manjimup Airport	Y	$95,000					50,000	45,000		
2165	Carpark - Upgrade Works at 38 Rose Street Manjimup	Y	$47,467							47,467	
2163	Carpark - Upgrade of Walpole Pioneer Park Carpark	Y	$30,417							30,417	
2296	Misc - 3047 Upgrade Lawn Cemetery car park	Y	$8,995							8,995	
2551	Misc - 3095 Seal CRC Front Car Park	Y	$25,000							25,000	
1141	Misc - 2684 Relocation RV Dump Point Walpole C/F	Y	$14,796							14,796	
2552	Misc - 3096 Depot decontamination	Y	$93,205							93,205	
2780	Misc - 3153 Replace Standpipe at Northcliffe Depot	Y	$6,000							6,000	
26/114	Misc - West Boundary and Ipsen intersection safety improveme	N	$20,000								20,000
	Total - Infrastructure		**$14,203,966**	**697,333**	**3,355,532**	**1,401,844**	**2,363,961**	**146,000**	**2,211,980**	**2,394,616**	**1,632,700**

Shire of Manjimup Infrastructure Works Budget 2025/2026

Description	2025/26 Adopted Budget	Balance of Budget	Comments
Bridge - South Western Hwy 8033	51,000	0	Complete
Paint Northern Timber Arch	60,000	56,580	Carry Forward
Bridge - Mordalup Rd 3923	3,928,588	0	Complete
Bridge - Franco Rd 5216	246,000	0	Complete
Bridge - Mordalup Rd 3923	800,000	0	Complete
Roads			
Roads - Grays Rd (SLK 12.6 - 13.2)	33,501	0	Complete
Roads - North Walpole Rd various b/n SLK11.1 - 16.22	93,784	2	Complete
Roads - Wheatley Coast Rd SLK 11.2 - 11.9	420,770	0	Complete
Roads - Graphite Rd SLK0.75 - 1.119	87,143	0	Complete
Roads - Channybearup Rd SLK0.09 - 1.09	409,423	5	Complete
Roads - Old Vasse Rd SLK1.35 - 2.35	335,178	271,595	Carry Forward
Roads - Minor Works Various	38,000	38,000	Carry Forward
Roads - Channybearup Rd SLK1.09 - 2.19	450,000	19,601	Complete
Roads - Graphite Rd SLK1.12 - 1.72	1,050,000	192,464	Carry Forward
Roads - Grays Rd SLK0.00 - 0.22	75,000	-644	Complete
Roads - Minor Works Various	45,000	45,000	Carry Forward
Roads - North Walpole Rd various SLK TBC	750,000	288,448	Carry Forward
Roads - Old Vasse Rd SLK2.35 - 3.34	750,000	750,000	Carry Forward
Roads - Wheatley Coast Rd SLK TBC (SW Hwy to Northcliffe)	750,000	128,971	Carry Forward
Road Mainstreet Upgrade			
Misc - Mainstreet Upgrade - Northcliffe (inc Museum Carpark)	113,823	113,823	Carry Forward
Misc - Mainstreet Upgrade - Quinninup	215,000	40,788	Carry Forward
Misc - Mainstreet Upgrade - Unallocated	100,000	100,000	Carry Forward
Misc - Mainstreet Renewal Works	0	0	Complete
Drainage			
Drains - Pine St (L89 to L90)	46,838	46,838	Carry Forward
Drains - Various Manjimup Priority 1	219,434	-16,867	Complete
Drains - Various Manjimup Priority 1	9,371	0	Complete
Drains - Pemberton Heritage Precinct	100,000	100,000	Carry Forward
Drains - (L1 to L5) Catchment G Manjimup (Finch St)	50,000	28,040	Carry Forward
Drains - Balbarrup Rd Cosy Creek	65,000	51,029	Carry Forward
Drains - Culvert Replacement Keegans Rd	70,000	68,682	Carry Forward
Drains - Repair Rural Road Culverts WORKS	25,000	20,604	Complete
Drains - Various Lid Replacement & Minor Repairs WORKS	25,000	24,334	Complete
Reseal			
Reseal - Rest Point Rd	87,079	-6,226	Complete
Reseal - Unsealed Roads in Townsites (Blackberry Rt/Plain St)	90,000	90,000	Carry Forward
Reseal - Rose St	30,000	0	Complete
Reseal - Franklin St	80,000	-3,745	Complete
Reseal - Diamond Tree/Eastbourne Rd	55,000	582	Complete
Reseal - Walpole CRC back carpark EAST (linemark)	24,331	24,331	Carry Forward
Reseal - Banksia St	30,000	2,012	Complete
Reseal - Eastbrook Rd	93,844	-3,271	Complete
Reseal - Guppy St	40,000	-1,305	Complete
Reseal - Karri St	86,000	9,215	Complete
Reseal - Kurandra Rd	52,000	2,902	Complete
Reseal - Linemarking	35,000	32,299	Carry Forward
Reseal - Middlesex Rd	61,000	29,709	Carry Forward
Reseal - Muirillup Rd	70,000	857	Complete
Reseal - Pump Hill Rd	55,000	-2,994	Complete
Reseal - Rose St	42,000	1,493	Complete
Reseal - Somerville St	60,000	659	Complete
Reseal - Springall Rd	50,000	2,776	Complete

Description	2025/26 Adopted Budget	Balance of Budget	Comments
Resheet			
Resheet - Broke Inlet Rd	37,010	-3,675	Complete
Resheet - Smithbrook Rd	59,579	4,855	Complete
Resheet - De Campo Rd	30,000	-1,502	Complete
Resheet - Grays Rd	55,120	4,307	Complete
Resheet - Diamond Tree Rd	51,669	-876	Complete
Resheet - Allen Rd	40,000	4,440	Complete
Resheet - Boorara Rd	59,714	-6,556	Complete
Resheet - Riverway Rd	60,663	-4,999	Complete
Resheet - Balbarrup Rd	65,000	-1,046	Complete
Resheet - Gardiner Rd	30,000	30,000	Carry Forward
Resheet - Hillbrook Rd	57,000	-1,660	Complete
Resheet - North Walpole Rd	65,000	4,465	Complete
Resheet - Springall Rd	70,000	15,773	Complete
Resheet - Springdale Rd	40,000	-820	Complete
Resheet - Windy Harbour various, Northcliffe	15,000	-1,183	Complete
Miscellaneous			
Misc - Runway & Taxiway Repairs - Manjimup Airport	95,000	36,348	Complete
Carpark - Upgrade Works at 38 Rose Street, Manjimup (5 Brockman Street)	47,467	11,733	Carry Forward
Carpark - Upgrade of Walpole Pioneer Park Carpark	30,417	30,417	Carry Forward
Misc - Upgrade Lawn Cemetery Carpark	8,995	4,567	Complete
Misc - Seal CRC Front Carpark, Walpole WEST (asphalt & linemarking)	25,000	-1,286	Complete
Misc - Depot decontamination	93,205	93,205	Carry Forward
Misc - Replace Standpipe at Northcliffe Depot	6,000	6,000	Carry Forward
Misc - West Boundary & Ipsen St Intersection Safety Improvement	20,000	8,630	Complete
Misc - Drought Proofing Northcliffe Recreation Ground	7,376	**4,830**	Complete
Misc - Safety Fencing for IrrigationTank (Brockman Pk, Pemberton)	8,500	2,683	Complete
Misc - Walpole Rec Centre/Northcliffe Skate Park Shade Sail Replacement	18,200	60	Complete
Misc - Playground Renewal - Cole St	19,000	2,422	Complete
Misc - Playground Renewal - Lintott St	47,000	3,081	Complete
Total - Infrastructure			**74.6%**

ATTACHMENT

9.13.2 Regional Road Group Program 2027/2028 – Potential Project Opportunities

PROPONENT	Shire of Manjimup
OWNER	Shire of Manjimup
LOCATION / ADDRESS	Various locations within Shire of Manjimup
WARD	Urban/Rural
ZONE	Road Reserve
DIRECTORATE	Infrastructure
FILE REFERENCE	F161358
LEGISLATION	Local Government Act 1995 State Road Funds to Local Government Agreement
AUTHOR	Kristie Inker (Administration Officer Infrastructure Services)
DATE OF REPORT	24 July 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

The Regional Road Group (RRG) Road Project Grant Program provides funding for improvements to significant local government roads identified within the Roads 2040 network.

Projects approved through the RRG program are generally funded on the basis of a two-thirds contribution from Main Roads Western Australia and a one-third contribution from the relevant local government.

The Shire of Manjimup currently has a number of projects within the RRG program including:

- Graphite Road,
- Channybearup Road,
- Wheatley Coast Road,
- North Walpole Road and
- Old Vasse Road.

Works associated with the previously endorsed scope of works on North Walpole Road have now been completed.

To ensure a continued pipeline of suitable projects for future Regional Road Group funding opportunities, officers have undertaken a review of Roads 2040 routes within the Shire of Manjimup.

The purpose of this report is to present the outcomes of that review and identify/prioritise roads recommended for future Regional Road Group funding consideration.

PUBLIC CONSULTATION UNDERTAKEN

Nil.

COMMENT

Roads 2040 identifies a number of significant local government roads within the Shire of Manjimup that contribute to regional freight movements, forestry operations, tourism, agriculture and community connectivity.

A review of Roads 2040 routes relevant to the Shire has been undertaken and is attached for Council's information and a summary of roads considered during the assessment process is also attached.

ATTACHMENT: 9.13.2 (1)
ATTACHMENT: 9.13.2 (2)

In assessing the potential projects, consideration was given to:

- current road condition;
- road safety;
- freight movements;
- tourism significance;
- strategic importance;
- project scope;
- estimated project costs;
- funding eligibility; and
- deliverability.

Following assessment, officers have identified the following roads/routes as the preferred priority projects for future Regional Road Group funding consideration:

- Wheatley Coast Road,
- Graphite Road,
- Old Vasse Road,
- Ralston, Yanmah, Donnelly, Sears Roads - route,
- Pemberton North, Eastbourne, Diamond Tree Roads – route.

These projects are considered to provide the strongest opportunity for future Regional Road Group funding applications due to their alignment with Roads 2040 objectives, regional significance and potential funding suitability.

Following endorsement by Council, officers will proceed to apply for funding for the above roads for the financial year 2027/28.

Officers will also continue advocacy to the State Government for the transfer of Graphite Road into the State road network, recognising its strategic regional importance and long-term funding requirements.

Any previously funded roads that are not listed will drop off the Regional Road Group program, however, could get back on in future years if Council wishes.

STATUTORY ENVIRONMENT

Projects seeking Road Project Grant funding must be located on roads identified within the Roads 2040 network and are assessed through the Regional Road Group process in accordance with the State Road Funds to Local Government Agreement.

POLICY / STRATEGIC IMPLICATIONS

The Roads 2040 – Regional Strategies for Significant Local Government Roads (South West Region) document provides the strategic framework for Regional Road Group funding applications and identifies roads of regional significance within the Shire of Manjimup.

This report supports the Shire's Strategic Community Plan 2021–2031 objective:

D15. Undertake long-term regional transport infrastructure planning, giving consideration to future road, rail and air transport needs and user safety.

It also supports the Corporate Business Plan 2023–2027 objective:
D5.2. Implement the 15-year Forward Capital Works Program 2021–2036 in relation to local road and bridge upgrades and renewals.

ORGANISATIONAL RISK MANAGEMENT

Development of a pipeline of potential Regional Road Group projects assists the Shire to maximise future external funding opportunities and supports long-term infrastructure planning.

Failure to identify and develop future projects may reduce the Shire's ability to respond to funding opportunities within required timeframes.

FINANCIAL IMPLICATIONS

Nil at this stage.

The roads identified are currently being assessed only. Most Regional Road Group projects require a local government contribution in accordance with the applicable funding arrangements.

SUSTAINABILITY

Environmental: Future projects will be individually assessed and subject to any required environmental approvals.

Economic: Investment in strategic regional roads supports freight efficiency, tourism, forestry and agricultural industries

Social: Road improvements contribute to road safety, community access and regional connectivity.

VOTING REQUIREMENTS: SIMPLE MAJORITY

Officer Recommendation

That Council:

1. **Notes the Review of Roads 2040 undertaken by officers as detailed in Attachment: 9.13.2 (1) and Attachment: 9.13.2 (2).**
2. **Endorses the following roads as priority projects for Regional Road Group funding consideration for the 2027/28 Financial Year:**
   - **2.1. Wheatley Coast Road;**
   - **2.2. Graphite Road;**
   - **2.3. Old Vasse Road (Hawk Road to Vasse Highway only);**
   - **2.4. Ralston, Yanmah, Donnelly, Sears Roads - route;**
   - **2.5. Pemberton North, Eastbourne, Diamond Tree Roads – route.**

ATTACHMENTS

1⇩	Roads 2024 - RRG 27-28 - Roads Research	9 Pages
2⇩	Regional Road Group Program 2027/2028 – Potential Project Opportunities	2 Pages

CHANNYBEARUP ROAD

Road No. 2130079
Regional Distributor

Manjimup Shire

Last Reviewed: April 2021

FUNCTION

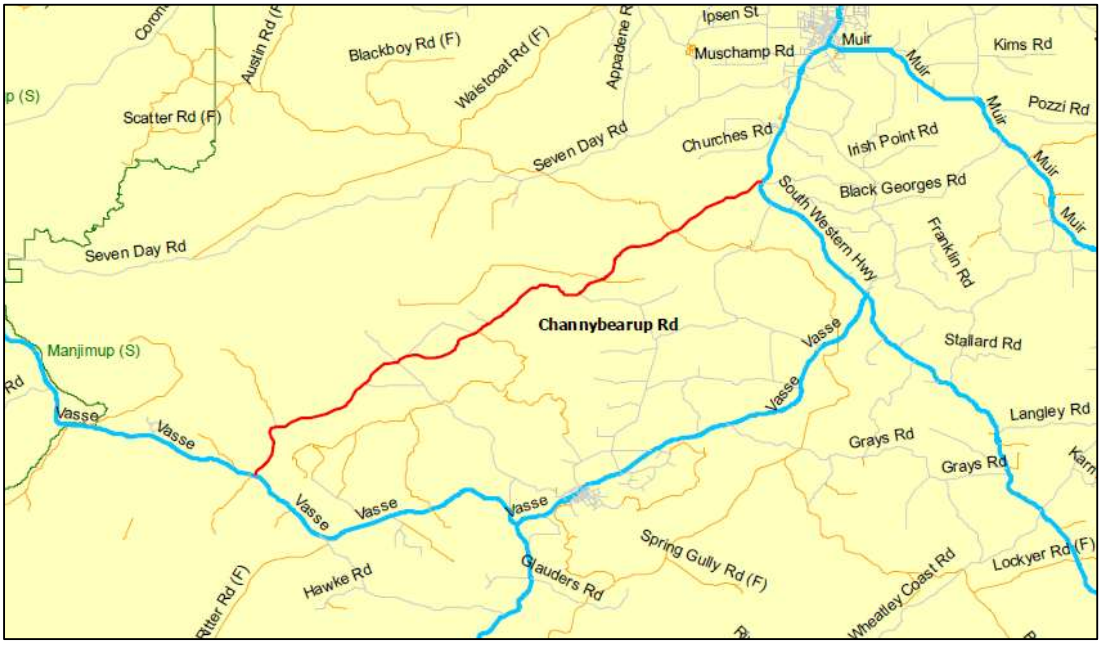
The road is an important east west link connecting between South West Highway and Vasse Highway and is part of wine tourist drive route from Manjimup through to Augusta and Margaret River. It services many properties and local roads and is an agriculture, timber, viticulture and tourism link between the east coast through to Augusta and Margaret River. It provides access to national parks (Beedelup National Park, D'entrecastreaux National Park, and Warren National Park) and the south coast Lake Jasper area.

DEVELOPMENT NEED

The original road is a 3m strip seal on 6m formation with deficiencies in pavement, horizontal and vertical alignment. The road has been substantially upgraded to a Type 4 standard over recent years (largely completed under Roads 2020 program) with approximately 7 km of the original standard road left.

DEVELOPMENT STRATEGY

Generally, preserve and maintain road to a Type 4 standard including correct pavement and alignment deficiencies.



CORBALUP ROAD

Road No. 2030032, 2130188, 2180134
Local Distributor

Bridgetown – Greenbushes, Manjimup, and Boyup Brook Shires

Last Reviewed: April 2021

FUNCTION

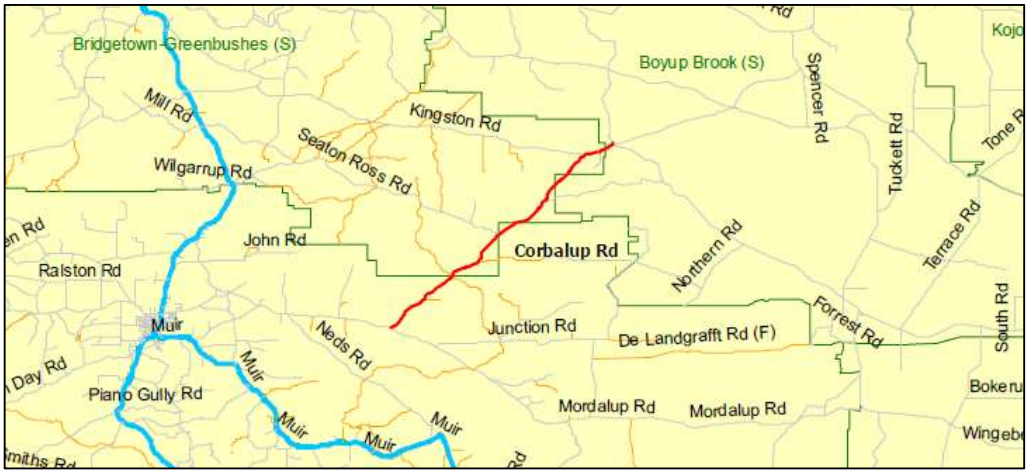
Corbalup Road is a major timber industry link road, which services agricultural, district and local traffic. It links Boyup Brook with Manjimup, crosses three Shires and many local roads.
It is a primary access route for timber haulage to Mills in Manjimup, Boyup Brook and Bunbury. It provides access for numerous properties to Manjimup regional centre including hospitals, education facilities, markets, retail, social services and government agencies.
Corbalup Road is a RAV Network 4 road (low volume) in the Shires of Bridgetown- Greenbushes and Boyup Brook. It is a network 2 (with conditions) in the Shire of Manjimup.

DEVELOPMENT NEED

The existing road is gravel of varying width and pavement standard. Upgrade in width and pavement strength required to service ongoing heavy traffic.
Timber haulage to Mills in Manjimup, Boyup Brook and Bunbury will remain its essential use in the future. Continued maintenance as a heavy haulage route for multi combination log trucks will support the growing blue gum plantation industry.

DEVELOPMENT STRATEGY

Generally, preserve and undertake minor improvement to maintain as a Type 3 (gravel standard) road.
Formerly preservation of the road was supported, but not to the full extent required under the TIRES program. However, since the TIRES program has ended, it will need to be included under the Roads 2030 program grant.
The primary outcomes of the development strategy are to improve road safety and capacity, as well as accessibility to industry traffic, and to reduce travel times.



DONNELLY ACCESS ROUTE

Sears Road (2130062)
Donnelly Road (2130001)
Yanmah Road (2130020)
Ralston Road (2130015)
Donnelly Mill Road (2030014)
Mockerdillup Road (2030006)
Local Distributors

Manjimup and Bridgetown – Greenbushes Shires

Last Reviewed: April 2021

FUNCTION

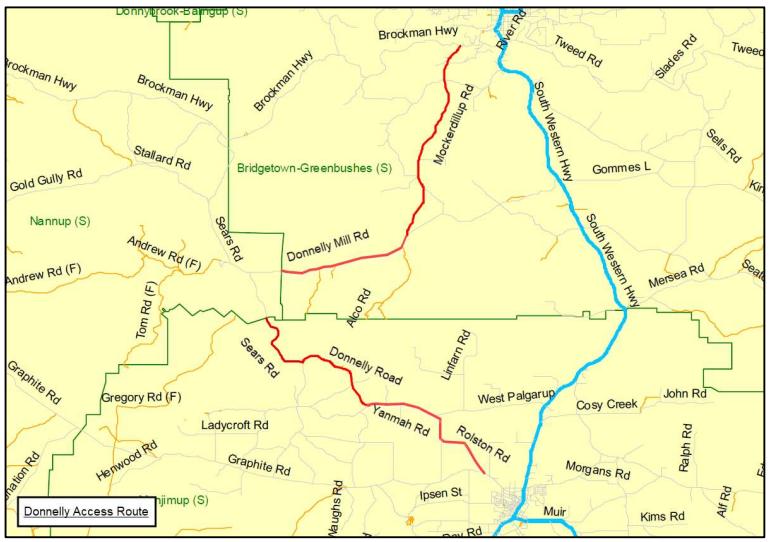
The Route is an important alternative north - south connection and links the Bridgetown Nannup Road and the South West Highway as well as the townsites of Manjimup, Nannup, and Bridgetown to the Donnelly River Mill. The roads form part of a route to important tourist destinations as well as being a regional and local access route for school buses, agricultural, industrial and local traffic. The link from the South Western Highway to Sears Road (Shire of Manjimup) connects to areas in the south west of the Shire and to northern areas of Shire of Manjimup in the Donnelly River area. Predominantly used by plantation logging traffic which is likely to increase over the coming years as there are plantations still to be harvested along its length while plantation establishment trends may continue.

DEVELOPMENT NEED

Whilst existing road standard is a sealed and generally with a width of between 5m and 6m, the road pavements are unsuited for the volume and type of traffic using that road. Road widening and improvements to the horizontal and vertical alignment is required in places.

DEVELOPMENT STRATEGY

Roads within the Shire of Manjimup to be upgraded to a Type 4 standard and improvements made to address alignment deficiencies. To cater for the higher traffic volume the roads within the Bridgetown Greenbushes Shire should be developed to a Type 5 standard with improvements to both horizontal and vertical alignments, drainage and roadside clear zones.



GRAPHITE ROAD

Road No. 2130543, 2160119
Regional Distributor

Manjimup and Nannup Shires

Last Reviewed: April 2021

FUNCTION

Graphite Road forms an important east-west link from Manjimup to Nannup and through to Busselton. It links the Vasse Highway with the South West Highway. The road services local and regional traffic, and links many local roads to services, tourism, timber and agriculture industry, and provides access to National Parks and Tourist sites.
Graphite Road is a major connecting road between Margaret River, Busselton, and Nannup to Manjimup and further East and South. It is a tourist, transport and connecting road.
Graphite Road is a Regional Distributor.

DEVELOPMENT NEED

The existing road standard is sealed and generally 6m wide. Most of this road has been upgraded to a type 4 standard under the Roads 2020 program. Sections of road pavements are unsuited to heavy vehicles and road horizontal and vertical alignment is marginal in places.
As the regions continue to grow the route will see an increase in traffic, both private and tourist initiated. The route will continue to service agricultural and horticultural activities as well as plantation logging which generally replants after harvest. Should the Shire of
Manjimup improve Graphite Road this will also have the effect of increasing traffic volumes.
The road requires improvements to ensure the expected traffic volumes and mix can use the road safely and efficiently.

DEVELOPMENT STRATEGY

Upgrade and preserve road to a type 4 standard including correct pavement and alignment deficiencies. Continue to improve the road condition through seal edge widening, improvements to geometry and drainage and improve safety. Some areas of failed or failing pavement will also require reconstruction at some point in the future.
Funding source will be Road Project Grants with Black Spot applied for where crash data will support an application.

MANJIMUP – CRANBROOK ROUTE

Mordalup Road (2130171)
Perup Road (2130034)
Regional Distributors

Manjimup Shire

Last Reviewed: April 2021

FUNCTION

The Manjimup – Cranbrook Route links Manjimup, Frankland and Cranbrook. It links the South West Highway and the Great Southern Highway. It provides access for numerous properties as far as Frankland to Manjimup regional centre including hospitals, education facilities, markets, retail, social services, and government agencies. It is a major timber haulage route, as well as servicing agricultural, industrial and local traffics. There is also some tourism use. It is an alternative route to Mount Barker.

DEVELOPMENT NEED

Most of the route (most of Perup Road and all of Mordalup Road) is constructed to a 3m strip seal standard with approximately 6m gravel pavement. There are deficiencies in pavement, vertical and horizontal alignments.
The route forms part of regional heavy haulage route and links the regional routes of South West and Great Southern Highways

DEVELOPMENT STRATEGY

Upgrade the road to Type 5 standards including correct pavement and correct deficiencies in vertical and horizontal alignments.
The primary outcomes are to improve road safety and capacity, improve accessibility to industry traffic and reduce travel times.

MANJIMUP – WINDY HARBOUR ROUTE

Wheatley Coast Road (2130156)
Windy Harbour Road (2130545)
Regional Distributors

Manjimup Shire

Last Reviewed: April 2021

FUNCTION

The Manjimup – Windy Harbour Route is an important north south connection, linking the Muir Highway, South West Highway, and Pemberton – Northcliffe Road as well as the town sites of Manjimup, Quinninup, Northcliffe and Windy Harbour.
The link between Muir Highway, South West Highway, Middleton Road, Pemberton- Northcliffe Road and Vasse Highway is an important coastal link route connecting from the South Coast (Albany, Denmark and Walpole) through Northcliffe, Pemberton, and Nannup to the South West Coast (Busselton, Margaret River, Augusta). It services regional, local, heavy vehicle and tourist traffic. It links many local roads and communities and is the sole access to the Windy Harbour and Quinninup town sites.

DEVELOPMENT NEED

Manjimup – Windy Harbour Route is the principal connection between Windy Harbour, Quinninup and the rest of the Shire of Manjimup. The road links three state highways and four town sites and is the sole access to two of those town sites. It is an important north south link and connects many local roads. It services local regional traffic including agriculture, extractive industry and timber industry haulage and form part of the Tourist route from South Coast (Albany, Denmark, and Walpole) through to the South West Coast
(Nannup, Busselton, Margaret River, Augusta).
It is also the sole sealed road access to the south coast between Walpole and Augusta and provides access into the D'Entrecasteaux National Park and to several other Regional Tourist attractions (Boorara-Gardner National Park, Mt Chudalup, Lake Maringup, Salmon Beach, Sandy Peak and numerous other sites within the D'Entrecasteaux National Park).
The existing road standard is sealed and generally with a width of between 5.0m (Windy Harbour Road) and 6.0m (Wheatley Coast Road). Road pavements are unsuited to heavy vehicles and road horizontal and vertical alignment is substandard in places.

DEVELOPMENT STRATEGY

Upgrade and preserve road to a Type 4 standard including correct pavement and alignment deficiencies under Roads 2030 Project Grant program.
Some objectives are to improve road safety and capacity; improve accessibility to industry traffic; reduce travel times; and promote south coast region as an agriculture and tourist area.

Seven Day Rd
Piano Gully Rd
Perup Rd
Cup Rd
Froome Rd
Muir
Vasse
Wheatley Coast Rd
Arthur Rd (F)
Barker Rd (F)
Callcup Rd
Manjimup (S)
Middleton Rd
Arthur Rd (F)
Martin Rd (F)
Caesia Rd
South Western Hwy
Preston Rd (F)
Boorara Rd
Nelson Rd (F)
Podger Rd (F)
Deeside Coast Rd
Windy Harbour Rd
Pingerup Rd (F)
Chesapeake Rd (F)
Manjimup - Windy Harbour Route

MIDDLETON ROAD

Road No. 2130544
Regional Distributor

Manjimup Shire

Last Reviewed: April 2021

FUNCTION

Middleton Road with South West Highway, Wheatley Coast Road, Pemberton-Northcliffe Road and Vasse Highway is the most important coastal link route connecting from the South Coast (Albany, Denmark and Walpole) through to Northcliffe, Pemberton, and Nannup to the South West Coast (Busselton, Margaret River, Augusta). It is therefore a major tourist route. It also services timber, agricultural and dairy industry and links many local roads and communities.

DEVELOPMENT NEED

Middleton Road is the principal connection between Northcliffe and South West Highway and form part of the Tourist route from South Coast (Albany, Denmark and Walpole) through to the South West Coast (Nannup, Busselton, Margaret River, Augusta). It also services timber, agricultural and dairy industry and links many local roads and communities.
The existing standard is sealed road and generally with a width of 6.0m. Road pavement are unsuited to heavy vehicles.

DEVELOPMENT STRATEGY

Upgrade and preserve road to a type 5 standard including correct pavement deficiencies and horizontal/vertical alignments deficiencies. Upgrade and preservation through Roads 2030 program. Purposes are:

- Improve road safety and capacity, improve accessibility to industry traffic, and reduce travel times.
- Promote the south coast region as agricultural and tourist area and improve the tourist link between the Great Southern and Southwest.

PEMBERTON NORTH TO MANJIMUP ROUTE

Diamond Tree Road (2130100)
Eastbourne Road (2130101)
Pemberton North Road (2130094)
Regional Distributors

Manjimup Shire

Last Reviewed: April 2021

FUNCTION

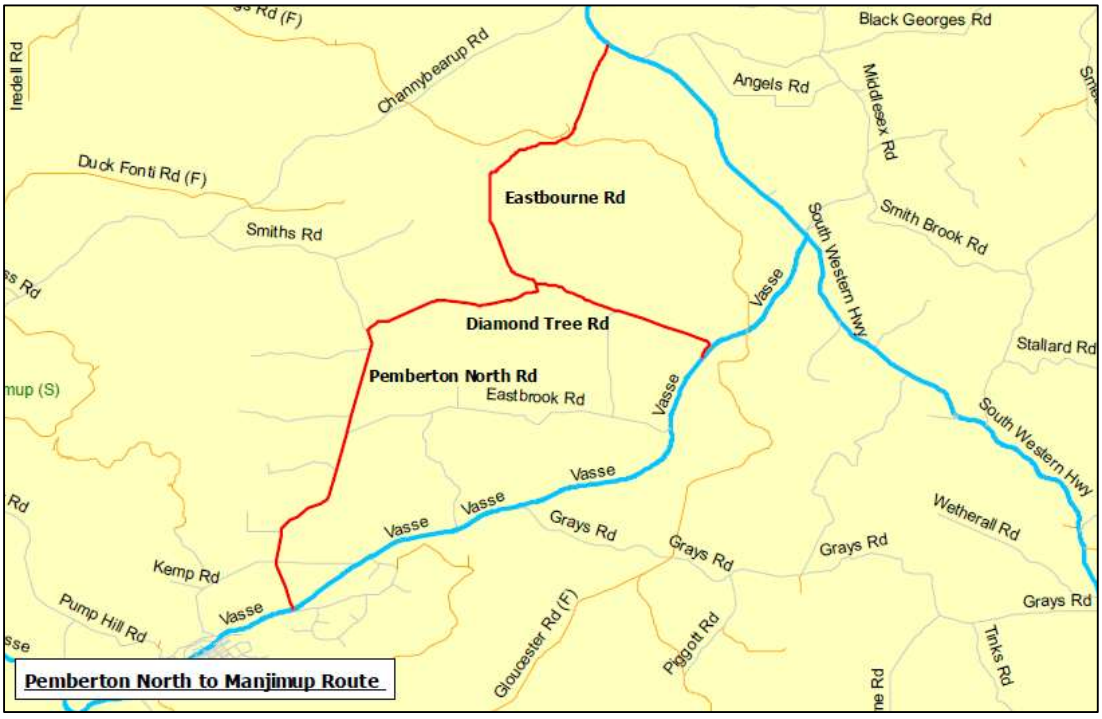
Pemberton North Route is a significant north-south district road servicing the Diamond Chip Mill, as well as connecting many local roads and servicing many properties. It also services the timber and agricultural industries. There is also some tourism use.

DEVELOPMENT NEED

The existing roads standard is sealed and generally with a width of about 5m. Road pavements are unsuitable to heavy vehicles and road horizontal and vertical alignment is substandard in places.

DEVELOPMENT STRATEGY

Upgrade and preserve road to a type 4 standard including correct pavement and alignment deficiencies under Roads 2030 Project Grant program.



Route	Road	Strategic Function	Potential Works
Manjimup–Cranbrook	Mordalup Road	Freight, forestry, tourism	Rehabilitation, drainage, widening
Manjimup–Cranbrook	Perup Road	Freight, forestry, tourism	Rehabilitation, safety improvements
Manjimup–Windy Harbour	Windy Harbour Road	Tourism and community access	Preservation and safety works
Manjimup–Windy Harbour	Wheatley Coast Road	Tourism and community access	Rehabilitation and drainage
Donnelly Access Route	Sears Road	Forestry and tourism access	Pavement improvements
Donnelly Access Route	Donnelly Road	Forestry and regional access	Widening and strengthening
Donnelly Access Route	Yanmah Road	Regional access	Rehabilitation
Donnelly Access Route	Ralston Road	Freight and forestry	Strengthening works
Donnelly Access Route	Donnelly Mill Road	Forestry and tourism	Rehabilitation

Donnelly Access Route	Mockerdillup Road	Freight and access	Rehabilitation
Roads 2040	Channybearup Road	Tourism, viticulture and forestry	Preservation works
Roads 2040	Graphite Road	Tourism, forestry and agriculture	Upgrade works
Roads 2040	Corbalup Road	Timber haulage route	Preservation and safety works
Pemberton North–Manjimup	Diamond Tree Road	Tourism access	Preservation
Pemberton North–Manjimup	Eastbourne Road	Regional connection	Rehabilitation
Pemberton North–Manjimup	Pemberton North Road	Freight and tourism	Rehabilitation
Roads 2040	Middleton Road	Regional connectivity	Targeted improvements

9.14.1 Pemberton Artscape – Ownership, Maintenance Responsibilities and Future Management

PROPONENT	Shire of Manjimup
OWNER	Shire of Manjimup
LOCATION / ADDRESS	Brockman Street Pemberton
WARD	Rural
ZONE	Town Centre
DIRECTORATE	Infrastructure Services
FILE REFERENCE	F230180
LEGISLATION	Local Government Act 1995 (WA)
AUTHOR	Kristie Inker (Administration Officer Infrastructure Services)
DATE OF REPORT	6 July 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

The Pemberton Artscape was developed between approximately 2011 and 2013 as part of the broader Pemberton Townscape Project. The project was delivered through a collaboration between the Shire of Manjimup, the Pemberton Townscape Advisory Committee and the Pemberton Arts Group (PAG), with grant funding and co-contributions secured towards the artwork panels and associated electrical works and installation.

As part of ongoing asset management considerations, officers reviewed the ownership and maintenance responsibilities associated with the Artscape installation. The review confirmed that the Artscape is recorded on the Shire's asset register and included within the Shire's insurance schedule, supporting the conclusion that the asset forms part of the Shire's asset portfolio.

Discussions with PAG representatives indicate that the group considers it retains intellectual ownership of the artistic content and design of the installation, whilst acknowledging that the Shire retains ownership, maintenance, insurance and upkeep responsibilities for the physical asset.

Whilst ownership and maintenance responsibility have been established, no formal agreement currently exists documenting the respective interests of the Shire and PAG in relation to the installation, maintenance expectations or end of life of asset disposal.

The purpose of this report is to request Council to formalise ownership of the asset, ownership of the intellectual artwork, management, renewal and maintenance responsibilities and disposal of the asset when it reaches end of life.

PUBLIC CONSULTATION UNDERTAKEN

Consultation has occurred with representatives of the Pemberton Arts Group regarding ownership, maintenance responsibilities and the future management of the Artscape. PAG has expressed a willingness to remain involved in future discussions relating to repairs, lighting upgrades and the preservation of the artwork's artistic integrity. Consultation feedback also highlighted the need to investigate the existing electrical infrastructure before considering replacement lighting options.

COMMENT

The Pemberton Artscape, which are the illuminated art panels along the main street of Pemberton, adjacent Brockman Park, have been a feature piece to the town for over ten years, providing an illuminated artistic flare along the Main Street. Shire officers have noted that the light channels within the panels are no longer working and that the electrical component of the illuminated panels is in disrepair hence the review into responsibilities of the Artscape.

The review undertaken by officers has established that the Pemberton Artscape is a Shire-owned asset and that responsibility for its maintenance, renewal and associated costs rests with the Shire.

The principal issue for Council's consideration is therefore not ownership, but the future management of the asset and the extent to which Council wishes to invest in restoring and maintaining the illuminated component of the installation.

The existing lighting system is no longer operating as originally intended. Officer assessment indicates that electrical rectification works and replacement of the lighting infrastructure will be required to restore the illuminated feature.

Should Council elect to proceed, officers will obtain quotations and investigate suitable grant opportunities and other external funding sources to offset the cost of the required works.

The Artscape can continue to function as a public artwork without the illuminated component operating.

Should Council elect not to proceed with the required works, the installation would remain in place as a prominent public art feature, with future expenditure limited to structural repairs, safety requirements and general asset maintenance. Whilst this option would reduce future expenditure, the artwork would no longer operate in accordance with its original design intent and would have limited visual impact outside daylight hours.

Alternatively, Council may elect to restore and maintain the illuminated feature, recognising that this would require an initial capital investment together with ongoing maintenance obligations associated with the lighting infrastructure.

Council is therefore requested to determine whether the Artscape should be restored and maintained as an illuminated public artwork through the allocation of funding for the required renewal works or retained as a non-illuminated public art installation.

STATUTORY ENVIRONMENT

There are no specific statutory requirements directly affecting Council's consideration of this matter. As owner of the Artscape, the Shire has responsibilities under the Local Government Act 1995 and Work Health and Safety Act 2020 to appropriately manage, maintain and renew public assets under its control.

POLICY / STRATEGIC IMPLICATIONS

The Artscape contributes to the character and identity of the Pemberton town centre and is consistent with Council's broader objectives relating to community art, place activation, tourism and enhancement of public spaces.
The installation remains a prominent public artwork and contributes to the visual appeal, cultural identity and visitor experience of Pemberton.

The Shire’s Strategic Community Plan 2021-2031 seeks to “facilitate, develop and promote a broad range of cultural and art capabilities, facilities, events and achievements”. (Strategy C20)

ORGANISATIONAL RISK MANAGEMENT

As a Shire-owned asset, the Artscape presents ongoing maintenance and asset management obligations.

Failure to address deterioration of electrical infrastructure may result in increasing maintenance costs over time and may present safety risks if not appropriately managed. There is also potential reputational risk associated with allowing a prominent community asset to deteriorate without a clearly defined position regarding its future management.

Determining a long-term management approach and formalising arrangements with PAG through a Memorandum of Understanding will provide certainty regarding future maintenance obligations, ownership responsibilities and future consultation requirements.

FINANCIAL IMPLICATIONS

Investigations have confirmed that the Artscape forms part of the Shire's asset portfolio and that maintenance responsibilities rest with the Shire.

Officer assessment indicates that electrical repairs and replacement of the lighting infrastructure will be required to restore the illuminated feature and are estimated to cost in the order of $25,000 - $30,000.

Should Council elect to restore the illuminated feature, officers will investigate funding sources to offset the cost of the required works however, opportunities for funding towards maintenance works are limited. Any funding requirements would be considered by Council through the annual budget process or by way of budget amendment.

Alternatively, should Council elect not to undertake lighting renewal works, expenditure would be limited to future structural repairs and safety-related maintenance requirements associated with the physical asset, and the Artscape would remain as a non-illuminated public artwork.

SUSTAINABILITY

Environmental: Should Council elect to restore the illuminated feature, the installation of modern LED lighting may improve energy efficiency and reduce future maintenance requirements when compared with the original lighting system.

Economic: Restoration of the lighting system will require an initial capital investment and ongoing maintenance expenditure. Retaining the Artscape as a non-illuminated artwork would reduce future operational and maintenance costs.

Social: The Artscape is a significant community artwork that contributes to local identity, community pride and the visitor experience within the Pemberton town centre. The installation represents a collaborative project involving Council, PAG and the wider community and remains an important cultural feature of the town.

VOTING REQUIREMENTS: SIMPLE MAJORITY

Officer Recommendation

That Council:

1. **Notes the findings of the review undertaken into the Ownership of the Pemberton Artscape;**
2. **Approves Maintaining the Artscape Structure to an Illuminated Standard moving forward; and**
3. **Directs the Chief Executive Officer to:**
    - **3.1 Draft a Memorandum of Understanding between the Shire of Manjimup and the Pemberton Arts Group detailing Ownership,**

Maintenance, Management and Decommissioning of the Artscape at its end of life.

3.2 Investigate options for funding the renewal and upgrade of the illuminated and electrical components of the Pemberton Artscape within the 2026/27 financial year and report back to Council on the outcomes of the investigation, including any recommended funding approach and proposed budget allocation, for Council's consideration.

ATTACHMENT

9.15.1 Unconfirmed Meeting Notes of the Walpole District Community Advisory Group held on 1 July 2026

PROPONENT	Walpole District Community Advisory Group
OWNER	N/A
LOCATION / ADDRESS	Walpole and District
WARD	N/A
ZONE	N/A
DIRECTORATE	N/A
FILE REFERENCE	F250187
LEGISLATION	Local Government Act 1995
AUTHOR	Greg Lockwood (Director Business)
DATE OF REPORT	2 July 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

The Walpole District Community Advisory Group (WDCAG) is an advisory group of Council established to provide community input and advice on strategic matters relating to the Walpole district.

In accordance with Council Policy 1.1.10 – Committees, Advisory Groups and Reference Groups, Advisory Groups are to have a Chairperson and Deputy Chairperson appointed by Council.

The purpose of this agenda item is to receive the unconfirmed meeting notes of the WDCAG meeting held on 1 July 2026 and to formally endorse the appointment of the Chairperson and Deputy Chairperson, as selected by the Group.

PUBLIC CONSULTATION UNDERTAKEN

Nil.

COMMENT

The WDCAG held its inaugural meeting on 1 July 2026.

At this meeting, members selected the following positions:

- Chairperson: Charles Biddle
- Deputy Chairperson: Norman Hawkins

In accordance with Council Policy 1.1.10, these appointments require formal endorsement by Council.

The meeting provided an introduction to the role and function of the DCAG, with initial discussion focused on key strategic matters relevant to the Walpole district.

The notes of the meeting are attached for Council's information.

ATTACHMENT: 9.15.1 (1)

STATUTORY ENVIRONMENT

Local Government Act 1995.

POLICY / STRATEGIC IMPLICATIONS

The WDCAG operates in accordance with Council Policy 1.1.10 – Committees, Advisory Groups and Reference Groups, which outlines the purpose, function and operation of Advisory Groups, including the requirement for Council to appoint a Chairperson and Deputy Chairperson. The work of the WDCAG also supports the objectives of the Shire's Strategic Community Plan, including community engagement, economic development, and sustainable community outcomes.

ORGANISATIONAL RISK MANAGEMENT

Nil.

FINANCIAL IMPLICATIONS

Nil at this stage. Any future initiatives arising from the WDCAG will be subject to further consideration and Council approval through the normal budget process.

SUSTAINABILITY

Environmental: No direct impacts identified at this stage.

Economic: Matters discussed by the WDCAG may support local economic development outcomes over time.

Social: The WDCAG supports community engagement and contributes to positive social outcomes through increased participation and representation.

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council:

1. **Receive and note the meeting notes of the Walpole District Community Advisory Group meeting held on 1 July 2026, as per Attachment: 9.15.1 (1)**
2. **Endorse the appointment of Charles Biddle as Chairperson and Norman Hawkins as Deputy Chairperson of the Walpole District Community Advisory Group.**

ATTACHMENTS

1⇩	Walpole District Advisory Group - Unconfirmed Meeting Notes 1 July 2026	3 Pages

SHIRE OF MANJIMUP

WALPOLE DISTRICT COMMUNITY ADVISORY GROUP
MEETING NOTES

Meeting Notes of the **Walpole District Community Advisory Group** held on 1 July 2026 at 5.00pm at Walpole CRC.

1. Attendance and Apologies

Attendees

David Tapley - Member
Charles Biddle - Member
Norman Hawkins - Member
Greg Lockwood - Executive
Robyn Christian - Member

Apologies

Alicia Johnson - Member

2. Acknowledgement of Country

The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the land in which we work throughout the region and we pay our respects to their Elders, past and present.

3. District Community Advisory Group Induction

No introductions as all members were known to each other.

An induction was delivered outlining:

- The purpose and role of the Walpole District Community Advisory Group (WDCAG).
- The distinction between advisory and operational matters.
- Meeting structure and governance processes.
- The role of the Shire as facilitator and support.
- Meeting frequency.

4. Nomination of Chairperson and Deputy Chairperson

The following appointments were unanimously supported:

- Chairperson: Charles Biddle
- Deputy Chairperson: Norman Hawkins

Walpole DCAG Recommendation

That Council endorse the appointment of Charles Biddle as Chairperson and Norman Hawkins as Deputy Chairperson of the Walpole District Community Advisory Group.

CARRIED 4/0

5. Declarations of Financial Interest by Members

Nil

6. Business Arising from Previous Meeting

Nil

7. Items for Discussion

7.1. Walpole Town Blueprint

Members have been supplied copies of the Blueprint

8. General Business

8.1 - Communication Plan
Members discussed the need to consult with residents on matters so they have a more informed understanding when making recommendations. It was decided that a “no reply” email was going to be set up for feedback and where appropriate the Walpole Weekly be used to seek opinions.

Action / Follow-up:
Charles Biddle to talk with Walpole CRC about setting up an email address and creating a communication charter.

8.2 - Mainstreet
It was raised that the main street, in particular shop fronts were looking very tied and unkept. Discussion was had about having a busy bee to assist shop owners as the current level of cleanliness was a poor reflection on Walpole.

Further conversation was had about the past Mainstreet upgrade discussions and the need to revisit solutions to issues that currently exist within the CBD. Plans should consider underground power also.

Action / Follow-up:
Executive to bring past plans to the committee for review

8.3 - Pioneer Park
Now that Pioneer Park tenure has been finalised, the committee felt it’s time to revisit the Nature Based Playground that has been discussed and designed. It was also identified that the community are keen to apply for grants to support and get the project underway.

Action / Follow-up:
Executive to bring past plans to the committee for review

8.4 - Pest Control
David Tapley identified a very large pig close to our tourism trails. There is concern that there maybe some attack in the future that could make Walpole appear unsafe. It was acknowledged that there is an issue with pests around the Walpole area.

Norm Hawkins noted the inlet foreshore weeds were taking hold and there needed to be some sort of parkland clearing, as one of Walpole's best assets is hidden.

Action / Follow-up:
Nil

8.5 – Vacant Land
Norm Hawkins identified a number of vacant blocks in the town that could be developed on. Believe they may be owned by the State, but given Walpole's property issues is an opportunity for development.

Action / Follow-up:
Executive Officer to follow up as may be an advocacy opportunity to the State for release

8.5 – Other Matters
Next meeting to be scheduled in September
Preferred meeting duration 1 to 1 1/2 hours

9. Meeting closed at 6.21pm.

ATTACHMENT
APPENDIX

9.16.1 Unconfirmed Meeting Notes of the Manjimup District Community Advisory Group held on 3 June 2026

PROPONENT	Manjimup District Community Advisory Group
OWNER	N/A
LOCATION / ADDRESS	Manjimup District
WARD	Rural and Urban
ZONE	N/A
DIRECTORATE	N/A
FILE REFERENCE	F170492
LEGISLATION	Local Government Act 1995
AUTHOR	Gail Ipsen Cutts (Director Community Services)
DATE OF REPORT	18 June 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

The Manjimup District Community Advisory Group (MDCAG) is an advisory group of Council established to provide community input and advice on strategic matters relating to the Manjimup district.

In accordance with Council Policy 1.1.10 – Committees, Advisory Groups and Reference Groups, Advisory Groups are to have a Chairperson and Deputy Chairperson appointed by Council.

The purpose of this agenda item is to receive the unconfirmed meeting notes of the MDCAG meeting held on 3 June 2026 and to formally endorse the appointment of the Chairperson and Deputy Chairperson, as selected by the Group.

PUBLIC CONSULTATION UNDERTAKEN

At the 25 February 2026 Ordinary Council Meeting (OCM), Council resolved, in reference to item 9.1.2 Request Approval to Expend Reserve Funds - Brockman Street Lights Maintenance, as follows:

Recommendation 3. "Requests the Chief Executive Officer to refer this matter to the Manjimup District Community Advisory Group for consideration and a recommendation/s to Council at a later date".

The full 9.1.2 Agenda item and resolution is appended for Council reference.

APPENDIX: 9.16.1 (A)

The MDCAG discussed the matter, and the following recommendation is now presented to Council for further consideration:

That Council endorse the use of up to $15,000 from the Building Asset Management Reserve to undertake the initial inspection only, with a subsequent report to be presented to Council outlining the inspection findings with a nominate staged plan for implementation to enable lighting to remain functional for the interim.

COMMENT

The meeting introduced the role and function of the MDCAG, with initial discussion focused on key strategic matters relevant to the Manjimup district.

The inaugural meeting of the MDCAG was held on 3 June 2026 and there are three recommendations requiring consideration by Council.

At this meeting, members selected the following positions:

- Chairperson: Samantha Cleveland
- Deputy Chairperson: Meisha Kristoffersson

In accordance with Council Policy 1.1.10, these appointments require formal endorsement by Council.

Furthermore, the matter of the Brockman Street Lights referred to MDCAG by Council at the February OCM and the recommendation is included in the preceding Public Consultation section, in accordance with Policy 1.1.10.

The notes of the meeting are attached for Council's information.

ATTACHMENT: 9.16.1 (1)

STATUTORY ENVIRONMENT

Local Government Act 1995.

POLICY / STRATEGIC IMPLICATIONS

The MDCAG operates in accordance with Council Policy 1.1.10 – Committees, Advisory Groups and Reference Groups, which outlines the purpose, function and operation of Advisory Groups, including the requirement for Council to appoint a Chairperson and Deputy Chairperson. The work of the MDCAG also supports the objectives of the Shire's Strategic Community Plan, including community engagement, economic development, and sustainable community outcomes.

ORGANISATIONAL RISK MANAGEMENT

Nil.

FINANCIAL IMPLICATIONS

The recommendation from the MDCAG endorses the use of up to $15,000 from the Building Asset Management Reserve to undertake the initial inspection only of the Brockman Street lights only, with a subsequent report to be presented to Council outlining the inspection findings with a nominate staged plan for implementation to enable lighting to remain functional for the interim

SUSTAINABILITY

The MDCAG supports economic and community engagement and contributes to positive social and economic outcomes through increased participation and representation.

VOTING REQUIREMENTS: ABSOLUTE MAJORITY

OFFICER RECOMMENDATION

That Council:

1. **Receive and note the meeting notes of the Manjimup District Community Advisory Group meeting held on 3 June 2026, as per Attachment: 9.16.1 (1).**
2. **Endorse the appointment of Samantha Cleveland as Chairperson of the Manjimup District Community Advisory Group.**
3. **Endorse the appointment Meisha Kristoffersson as Deputy Chairperson of the Manjimup District Community Advisory Group.**
4. **Endorse the use of up to $15,000 from the Building Asset Management Reserve to undertake the initial inspection of the Brockman Street lights only, with a subsequent report to be presented to Council outlining the inspection findings with a nominate staged plan for implementation to enable lighting to remain functional for the interim.**

ATTACHMENTS

1⇩ June 2026 MDCAG Meeting Notes 3 Pages

APPENDICES

A⇩	9.1.2 Request Approval to Expend Reserve Funds- Brockman Street Light Maintenance	8 Pages

SHIRE OF MANJIMUP

MANJIMUP DISTRICT COMMUNITY ADVISORY GROUP MEETING NOTES

Meeting Notes of the **Manjimup District Community Advisory Group (MDCAG)** held on 3 June 2026 at 4.30pm at Heritage Park, Café.

1. Attendance and Apologies

Attendees

Sam Cleveland	(SC)
Meisha Kristoffersson	(MK)
Jill Woollams	(JW)
Jodi Johnston	(JJ)
Isaac Rinaudo	(IR)
Mary Nixon	(MN)

Apologies

Kathy Dawson (KD)

Executive Officer

Gail Ipsen Cutts (GIC)

2. Acknowledgement of Country

The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the land in which we work throughout the region and we pay our respects to their Elders, past and present.

3. District Community Advisory Group Induction

A separate welcome and induction session was held on the 20 May at 6.00pm in the JC Rose Room.

4. Nomination of Chairperson and Deputy Chairperson

Moved: J Johnston	**Seconded: M Kristoffersson**
That Council endorse the appointment of Samantha Cleveland as Chairperson and of the Manjimup District Community Advisory Group.	
	CARRIED: 6/0
Moved: M Nixon	**Seconded: J Johnston**
That Council endorse the appointment of Meisha Kristoffersson as Deputy Chairperson of the Manjimup District Community Advisory Group.	
	CARRIED 6/0

5. Declarations of Financial Interest by Members

J Johnston – Declared an impartiality interest in Item 6.2 Brockman Street Lights item as she is partners in an Electrical Business.

6. Items for Discussion

6.1. Manjimup Blueprint

6.2. **Brockman Street Lights – Council recommendation to Defer to MDCAG**

"3. Requests the Chief Executive Officer to refer this matter to the Manjimup District Community Advisory Group for consideration and a recommendation/s to Council at a later date".

Options presented in the Officer Report (copy sent to all members) were as follows:

In considering this recommendation, Council may also consider alternative options, including:

1. *Continuing to operate the lighting system in its current (faulty) condition.*

2. *Decommissioning the lighting system.*

3. *Approve the use of up to $15,000 from the Building Asset Management Reserve to undertake the initial inspection only, with a subsequent report to be presented to Council outlining the inspection findings and seeking approval for any additional funding required to undertake the identified repair works.*

Moved: M Nixon **Seconded: J Woollams**

That Council endorse the use of up to $15,000 from the Building Asset Management Reserve to undertake the initial inspection only, with a subsequent report to be presented to Council outlining the inspection findings with a nominate staged plan for implementation to enable lighting to remain functional for the interim.

CARRIED 6/0

6.3. Meeting Times – Members agreed to meet monthly initially during the formation phase of the group. Meetings to be held on the first Wednesday of the month at 4.00pm in the PowerUp Museum Control Room.

7. General Business

7.1. SC Requested that members nominate up to 5 items as to priorities for group consideration. Some initial thoughts were:

- 7.1.1 Public Health Plan input.
- 7.1.2 Community Movie Nights.
- 7.1.3 Opportunities for young people.
- 7.1.4 Town Teams.
- 7.1.5 Homelessness.
- 7.1.6 Health services access
- 7.1.7 Volunteer support.

8. Meeting closed at 5.30pm

9.1.2 Request Approval to Expend Reserve Funds - Brockman Street Lights Maintenance

PROPONENT	Shire of Manjimup
OWNER	Shire of Manjimup
LOCATION / ADDRESS	Brockman Street, Manjimup
WARD	Urban
ZONE	N/A
DIRECTORATE	Executive Services
FILE REFERENCE	F210330
LEGISLATION	*Local Government Act (1995)*
AUTHOR	Mikayla Ginbey (Corporate Communications Officer)
DATE OF REPORT	4 February 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

The Brockman Street Lights were installed in 2019 as part of the broader Manjimup Town Centre Revitalisation project, aiming to create a vibrant, all-weather community space. The lighting system is currently experiencing multiple faults which is preventing the system from reliably supporting light displays requested by community groups, organisations, or event organisers to promote various causes, festivals, or events.

Given the current limited functionality of the lights, a maintenance inspection is needed to assess the work required to ensure the system remains fully functional. Following the initial inspection, it is expected that further maintenance works will be required.

The purpose of this report is to seek Council's approval to expend funds from the Building Asset Management Reserve to undertake a maintenance inspection, and subsequent repair, of the Brockman Street lights.

PUBLIC CONSULTATION UNDERTAKEN

Nil.

COMMENT

The Brockman Street lights are operated via a cloud-based design and scheduling system, provided on a subscription basis by a Perth-based company specialising in lighting control and automation systems. This company was responsible for the initial lighting design, while a local electrical contractor carried out the on-site installation.

Since installation, maintenance of the lighting infrastructure has been limited to ad-hoc minor repairs undertaken by the local contractor as required. The Shire did not enter into an ongoing maintenance agreement with the lighting technicians at the time of installation. The current subscription provides only remote technical support for basic troubleshooting and verification of apparent faults.

The system is currently experiencing several issues, including non-functional light fittings, intermittent flickering, and incorrect colour outputs during programmed light shows. These faults have significantly reduced the reliability and functionality of the system, limiting its practical and community benefit.

An assessment of the system to determine the extent of required maintenance involves several logistical considerations, including:

- On-site attendance by the Perth-based lighting technicians.
- Engagement of a local electrical contractor to provide on-site assistance.
- Hire of an elevated work platform (EWP).
- Preparation of a site-specific Traffic Management Plan to maintain pedestrian access during the road closure.
- Temporary closure of Brockman Street, estimated at eight hours.

The estimated costs associated with the inspection are outlined below.

Item	**Cost (Ex. GST)**
Lighting technicians visit (inc. travel and accommodation)	$ 4,250
Local electrical contractor and EWP hire	$ 2,110
Traffic Management Plan	$ 1,725
Brockman Street Road closure	$ 3,715
Contingency	$ 3,200
Total	**$ 15,000**

It is proposed that the inspection, if approved, be scheduled on a Monday, when several Brockman Street businesses are closed, thereby minimising disruption to trading activities. Advance notification would also be provided to relevant service providers, including the post office, waste management services, and utility companies, to further reduce operational impacts.

There may be an opportunity to coordinate the inspection with planned graffiti removal activities on the Brockman Street structure, which also require traffic management and a road closure, and are scheduled to be undertaken as part of an accepted insurance claim. If this can be facilitated it could potentially reduce the above cost by approximately $5,500.

Any repair work identified during the inspection will need to be undertaken at a separate time, as replacement drivers and devices will require pre-configuration prior to installation. Based on advice from the lighting technician, a failure rate of 10% can be reasonably expected.

Based on an original installation cost of approximately $125,000, the estimated repair costs are $25,000. This amount includes additional road closure arrangements, engagement of a local contractor, and a contingency allowance for any unforeseen issues, as detailed in the table below.

Item	Cost (Ex. GST)
Local electrical contractor and EWP hire	$ 2,110
Brockman Street Road closure	$ 3,715
Estimate for replacement components (10% of initial cost)	$ 12,500
Contingency	$ 6,675
Total	**$ 25,000**

The Staff Recommendation is that Council approve the use of up to $40,000 from the Building Asset Management Reserve to undertake both the initial inspection and any identified repair works. Should the cost of the works exceed the amount allocated from the Reserve, a further report will be presented to Council.

In considering this recommendation, Council may also consider alternative options, including:

1. Continuing to operate the lighting system in its current (faulty) condition.

2. Decommissioning the lighting system.

3. Approve the use of up to $15,000 from the Building Asset Management Reserve to undertake the initial inspection only, with a subsequent report to be presented to Council outlining the inspection findings and seeking approval for any additional funding required to undertake the identified repair works.

STATUTORY ENVIRONMENT

Local Government Act 1995 – Reserve accounts (Financial Management, 6.11).

POLICY / STRATEGIC IMPLICATIONS

The proposal to fund the maintenance of the Brockman Street Lights maintenance is consistent with the following goals and strategies from the Shire of Manjimup Strategic Community Plan 2021 – 2031:

- 4.2 - Community infrastructure is delivered and maintained at a level of service that is aligned with community needs now and in the future.
- 4.4 - Town centres are accessible, attractive and inviting whilst maintaining their unique characters.

- 4.5 - Parks and open spaces are attractive and create opportunities for people to come together, socialise and enjoy a range of activities.
- D5 - Develop and maintain community infrastructure to a service-level that meets the community's needs.
- D8 - Develop town centres to showcase their unique characters and encourage vibrant, mixed-use commercial and public spaces.

ORGANISATIONAL RISK MANAGEMENT

Carrying out the proposed maintenance works involves some financial uncertainty. Until a full assessment of the system is completed, it is difficult to precisely determine which components may require replacement or repair. Actual costs may differ from initial estimates, which could have budgetary implications.

Decommissioning the lights or maintaining the system in its current state would limit the Shire's ability to respond to light show requests. Given the original investment in the lighting infrastructure, this approach may lead to community disappointment.

FINANCIAL IMPLICATIONS

The purpose of the Building Asset Management Reserve is to set aside monies for the construction, maintenance replacement or substantial repair of buildings and associated infrastructure owned or managed by the Shire of Manjimup.

In 2025/26, Council transferred $15,000 into this Reserve. The current balance of the Reserve is $62,560. The proposed expenditure of up to $40,000 for the inspection works and repairs to be undertaken will result in a remaining balance of $22,560 in the Reserve.

Any unspent funds from the proposed expenditure will remain in the Reserve.

SUSTAINABILITY

Environmental: Nil.

Economic: Maintenance activities will reduce long-term repair and replacement costs while supporting local economic activity, benefiting the community by encouraging evening trade and enhancing the town's overall liveability.

Social: Strengthens social wellbeing by making public spaces safer and more welcoming after dark, helping residents feel confident to connect, walk, and

participate in community life, and gain insight to various medical conditions, honour tributes, and recognise important days. In turn helping to inform, support, and unite the community around shared causes.

VOTING REQUIREMENTS: ABSOLUTE MAJORITY

OFFICER RECOMMENDATION

That Council:

1. **Approve the transfer of up to $40,000 from the Building Asset Management Reserve to undertake a maintenance inspection of, and perform subsequent identified repair works to, the Brockman Street lights, as shown in the table below, with the Reserve funds only being drawn to the extent of the actual expenditure, to a maximum of $40,000.**

Description	Current Budget	Amended Budget	Variation
Transfer from Building Asset Management Reserve	$0	($ 40,000)	($ 40,000)
Brockman Street Lights Maintenance Inspection & Repairs	$0	$ 40,000	$ 40,000
Net Rate Funds			$0

2. **Note that should the combined cost of the inspection and any identified repair works exceed the total allocated funding of $40,000, a further report will be presented to Council for consideration of the required next steps.**

Ordinary Meeting

MOTION:

MOVED: Cr Miolin SECONDED: Cr Burns

That Council:

1. **Approve the transfer of up to $40,000 from the Building Asset Management Reserve to undertake a maintenance inspection of, and perform subsequent identified repair works to, the Brockman Street lights, as shown in the table below, with the Reserve funds only being drawn to the extent of the actual expenditure, to a maximum of $40,000.**

Description	Current Budget	Amended Budget	Variation
Transfer from Building Asset Management Reserve	$0	($ 40,000)	($ 40,000)
Brockman Street Lights Maintenance Inspection & Repairs	$0	$ 40,000	$ 40,000
Net Rate Funds			$0

2. Note that should the combined cost of the inspection and any identified repair works exceed the total allocated funding of $40,000, a further report will be presented to Council for consideration of the required next steps.

FORESHADOWED ALTERNATIVE MOTION:

Cr Miolin

That Council:

1. Does not expend $40,000 to inspect and identify repair works on the Brockman Street lights.

2. Does not request a report to be prepared on the matter for presentation to Council at a later date.

3. Requests the Chief Executive Officer to refer this matter to the Manjimup District Community Advisory Group for consideration and a recommendation/s to Council at a later date.

SUBSTANTIVE MOTION:

MOVED: Cr Miolin SECONDED: Cr Burns

29828

That Council:

1. Approve the transfer of up to $40,000 from the Building Asset Management Reserve to undertake a maintenance inspection of, and perform subsequent identified repair works to, the Brockman Street lights, as shown in the table below, with the Reserve funds only being drawn to the extent of the actual expenditure, to a maximum of $40,000.

Description	Current Budget	Amended Budget	Variation
Transfer from Building Asset Management Reserve	**$0**	**($ 40,000)**	**($ 40,000)**
Brockman Street Lights Maintenance Inspection & Repairs	**$0**	**$ 40,000**	**$ 40,000**
Net Rate Funds			**$0**

2. Note that should the combined cost of the inspection and any identified repair works exceed the total allocated funding of $40,000, a further report will be presented to Council for consideration of the required next steps.

MOTION LOST 2/5

For: Shire President Buegge, Cr Tempra.

Against: Cr Bettink, Cr Burns, Cr Darin, Cr Miolin, Cr Willcox.

FORESHADOWED ALTERNATIVE (NOW SUBSTANTIVE) MOTION:

MOVED: Cr Miolin SECONDED: Cr Burns

29829

That Council:

1. Does not expend $40,000 to inspect and identify repair works on the Brockman Street lights.

2. Does not request a report to be prepared on the matter for presentation to Council at a later date.

3. Requests the Chief Executive Officer to refer this matter to the Manjimup District Community Advisory Group for consideration and a recommendation/s to Council at a later date.

CARRIED: 7/0

Rationale for Alternative Motion:

- **To enable the matter of decorative lighting (and funding for maintenance of the lighting) to be discussed and reviewed by the Manjimup District Community Advisory Group, with a recommendation to be presented to the Chief Executive Officer and / or Council.**

For: Shire President Buegge, Cr Bettink, Cr Burns, Cr Darin, Cr Miolin, Cr Tempra, Cr Willcox.

Against: Nil.

ATTACHMENT

9.16.2 Unconfirmed Minutes of the Local Emergency Management Committee (LEMC) Meeting held 25 June 2026

PROPONENT	Shire of Manjimup
OWNER	Shire of Manjimup
LOCATION / ADDRESS	Whole of Shire
WARD	All
ZONE	All
DIRECTORATE	Development Services
FILE REFERENCE	F170449
LEGISLATION	Emergency Management Act 2005, Local Government Act 1995
AUTHOR	Nicole Favero (Emergency Services Officer)
DATE OF REPORT	1 July 2026
DECLARATION OF INTEREST	Nil

BACKGROUND

The Local Emergency Management Committee (LEMC) is an Advisory Committee of Council, formed in accordance with Part 5 of the *Local Government Act 1995*. As stated within the Terms of Reference, the purpose of the Committee is, in accordance with Section 39 of the *Emergency Management Act 2005*:

a) To advise and assist the Council in ensuring that local emergency arrangements are established;
b) To liaise with public authorities and other persons in the development, review and testing of Local Emergency Management Arrangements; and
c) To carry out other emergency management activities as directed by the State Emergency Management Committee or prescribed by regulations.

At its recent meeting held on 25 June 2026, the Committee considered the following matters:

- Risk Management - Emerging Risks including H5 Bird Flu & Polyphagous Shot Hole Borer;
- Reviewed Funding Opportunities;
- Attending agencies provided their reports; and
- The Committee accepted the final proposed drafts of three of the Shire's Local Emergency Management Arrangements (LEMAs) documents, one requiring endorsement from Council.
- LEMC resolved that Council endorse the *Shire of Manjimup Local Emergency Management Plan 2026-2031*.

In Western Australia, LEMAs are established under the *Emergency Management Act 2005* and are supported by State Emergency Management

Policy and State Emergency Management Guidelines. Every local government is required to establish, maintain, and regularly review and test their LEMAs to ensure they remain current, reflect local risks, and comply with legislative requirements. They are a legislatively required suite of documents that guide how local governments and partner agencies prepare for, respond to, and recover from emergencies, while supporting community resilience across all phases of emergency management.

During 2025–2026, the Shire participated in the Western Australian Local Government Association (WALGA) LEMA Pilot Project. The pilot project was undertaken to develop a contemporary, streamlined, and best practice suite of emergency management documents aligned with current State policy and guidance. Working collaboratively with WALGA and partner agencies, the project involved a comprehensive review of the Shire's emergency management documentation, local risks, operational procedures, and governance arrangements.

The purpose of this report is to present the unconfirmed minutes of the LEMC meeting held on 25 June 2026 and at that meeting, the LEMC resolved to recommend that Council endorse the *Shire of Manjimup Local Emergency Management Plan 2026–2031*. A copy of the proposed Plan is included in the attached unconfirmed minutes for Council's consideration.

ATTACHMENT: 9.16.2 (1)

The current Local Emergency Management Arrangement documents can be found on the Shire of Manjimup website.

PUBLIC CONSULTATION UNDERTAKEN

As part of the WALGA LEMA Pilot Project, the Shire held a Community Emergency Risk Assessment (CERA) Workshop involving representatives from the LEMC, emergency services, government agencies, Councillors, members of the community and other key stakeholders.

The CERA workshop was a structured and collaborative risk assessment process led by the Pilot team, used to identify, analyse and evaluate the emergency risks that may impact the local government district. Participants considered the likelihood and potential consequences of a range of natural, technological and human caused hazards, as well as the vulnerabilities, existing controls and capability gaps within the community.

The outcomes of the workshop informed the development of the Shire's LEMAs by ensuring that emergency planning is risk based and reflects the hazards most likely to affect the community. The findings also assist the LEMC in prioritising mitigation, preparedness, response and recovery activities, identifying capability development opportunities and guiding the implementation of actions throughout all documents.

COMMENT

As reflected within the unconfirmed minutes, the Committee was briefed on several matters relating to recent incidents in the South West together with the final review of three documents forming part of the Local Emergency Management Arrangements suite of documents.

The committee resolved to support four recommendations, two requiring a formal decision of Council. The resolutions passed at the meeting are detailed below.

Local Emergency Management Committee Resolutions	Officers Comments
That the unconfirmed Minutes of the Local Emergency Management Committee Meeting held 26 March be confirmed as a true and correct record.	The LEMC resolution is supported.
That Council endorse the *Shire of Manjimup Local Emergency Management Plan 2026-2031*.	The LEMC resolution is supported. Refer to below details.
That the Local Emergency Management Committee approve the *Shire of Manjimup Local Emergency Management Work Plan.*	The LEMC resolution is supported. No formal decision of Council is required. Refer to below details.
That the Local Emergency Management Committee approve the *Shire of Manjimup At Risk Isolated Communities Maps 2026-2031*.	The LEMC resolution is supported. No formal decision of Council is required. Refer to below details.

As reflected in the above table and as a result of the WALGA LEMA Pilot Project, the Shire has developed the first three of their revised LEMA documents, details as follows:

Shire of Manjimup Local Emergency Management Plan 2026-2031
This is the principal document within the Shire's LEMAs. It is a strategic, public document adopted by Council that sets the overarching direction for emergency management across prevention, preparedness, response and recovery activities by identifying local hazards and risks as identified through community engagement;

Shire of Manjimup Local Emergency Management Work Plan
This is an operational document, only requiring acceptance by LEMC, that supports the administration, coordination and continuous improvement of the LEMAs through the activities of the LEMC. It provides a structured framework for planning, implementing, and monitoring initiatives across the prevention, preparedness, response, and recovery spectrum, including the review and maintenance of emergency management documentation, training and exercising programs, community engagement activities, and capability development initiatives.

Shire of Manjimup At Risk Isolated Communities Maps 2026-2031
This is an operational document, only requiring acceptance by LEMC, identifying communities that may become isolated or require additional assistance during emergency events. These maps enhance situational awareness and support operational decision making contributing to community resilience and emergency preparedness.

In addition to the above, the Shire's LEMAs include several other supporting public and operational documents that collectively contribute to the overall emergency management framework as detailed in the following table:

Document	Officer Comments
SoM – Local Evacuation Plan 2020-2025	LEMA - Public – Due for Review
SoM – Local Recovery Plan 2020-2025	LEMA - Public – Due for Review
SoM – Local Animal Welfare Plan 2023-2028	LEMA – Public – Current
SoM – Local Emergency Resource Directory	LEMA - Operational – Current, updated yearly.
SoM – Local Emergency Incident Support Handbook	LEMA – Operational – New draft, updated yearly.
SoM – Aerodrome Manual	LEMA – Operational – Current
DC - Local Emergency Relief and Support Plan	LEMA – Support - Prepared by Department of Communities, tabled at LEMC.

These documents provide a robust framework for emergency preparedness, response, and recovery, while ensuring the Shire continues to meet its legislative obligations and support effective multi-agency coordination during emergency events. The LEMC has been actively involved throughout the review process and has considered the updated documentation prior to its endorsement and implementation.

STATUTORY ENVIRONMENT

Emergency Management Act 2005 and the Local Government Act 1995.

POLICY / STRATEGIC IMPLICATIONS

The operation of the Local Emergency Management Committee is consistent with the *Shire of Manjimup Strategic Community Plan 2021-2031*, with specific reference to the following Community Goals and associated Strategies:

Community Goals

3.5 Our whole community participates in strategies to ensure we are minimising risks in regard to bushfire and other natural emergencies.
3.6 Residents feel safe, secure and comfortable at home, work and at play.

Strategies
C13 Plan for emergency and natural disaster response, management, evacuation and recovery.

The adoption of the revised LEMAs also aligns with the Shire's strategic goals and supports the *Shire of Manjimup Corporate Business Plan 2023–2027*, specifically:

Action
C13.1 Implement the Local Emergency Management Committee (LEMC) emergency arrangements as required.

ORGANISATIONAL RISK MANAGEMENT

By participating in the LEMC, Shire Officers are seeking to minimise risks to the Shire, its residents and assets associated with local level emergencies.

Local Governments have a legislative responsibility to develop Local Emergency Management Arrangements. The draft LEMAs underpins the Shire of Manjimup responsibilities in Prevention, Preparedness, Response and Recovery.

FINANCIAL IMPLICATIONS

Nil.

SUSTAINABILITY

Environmental: Nil.

Economic: Nil.

Social: Nil.

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council:

1. **Receive the unconfirmed minutes of the Local Emergency Management Committee Meeting held 25 June 2026 as shown at Attachment: 9.16.2 (1).**

2. Endorse the *Shire of Manjimup Local Emergency Management Plan 2026-2031* as shown within Attachment: 9.16.2 (1).

ATTACHMENTS

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SHIRE OF MANJIMUP

Minutes

Local Emergency Management Committee

25 June 2026

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Shire of Manjimup

Local Emergency Management Committee Meeting Agenda: 25 June 2026

Notice of Meeting

Please be advised that a meeting of the Shire of Manjimup Local Emergency Management Committee (LEMC) will be held on Thursday 25 June 2026, commencing at 1.00pm.

Shire of Manjimup - JC Rose Meeting Room
Rose Street
Manjimup WA 6258

If you are unable to attend, please advise Nicole Favero, Ranger and Emergency Services Administration Officer.

P: 08 9771 7777
E: nicole.favero@manjimup.wa.gov.au.

Benjamin (Ben) Rose
Chief Executive Officer
8 June 2026

Important Matters for the Attention of Meeting Attendees:

- To ensure the proceedings are accurately recorded, this meeting may be electronically recorded in accordance with clause 6.16 of the *Shire of Manjimup's Standing Orders Local Law 2013*; and
- Any recommendations in this meeting are unable to be acted upon until such time as the recommendations are endorsed by Council, with the exception of recommendations that are of an administrative nature.

FUNCTIONS OF COMMITTEE

The functions of the Manjimup LEMC are as set down in Section 39 of the *Emergency Management Act 2005:*

(a) to advise and assist the local government in ensuring that local emergency arrangements are established;
(b) to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
(c) to carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.

Minutes of Meeting held 25 June 2026

Minutes of the Local Emergency Management Committee (LEMC) Meeting held in the Shire of Manjimup JC Rose Meeting Room, Rose Street Manjimup on 25 June 2026.

1. Opening and Welcome

Shire of Manjimup – Shire President, Cr Donelle Buegge assumed the chair and declared the meeting open at 1.05pm.

Acknowledgement of Country

The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.

2. Attendance and Apologies

2.1 Attendance

Members - Voting

Shire of Manjimup - Shire President	Cr Donelle Buegge
Shire of Manjimup - Community Emergency Services Manager	Todd Ridley
Shire of Manjimup - Chief Bush Fire Control Officer	Remo Pessotto
Department of Communities	Renee Flaxman
Department of Primary Industries & Regional Development	Tina Buckley
WA Police Service - Manjimup	Tyler Winter
WA Police Service – Walpole	Alby Van Den Berg
WACHS - Pemberton Northcliffe Health Services	Paige Weaver
WACHS - Warren Health Services	Helen Stuart

9

Members Non Voting & Invited Guests

Shire of Manjimup - Deputy Chief Bush Fire Control Officer (proxy)	Mr Brad Wren
Shire of Manjimup – Director Development Services	Jason Giadresco
Shire of Manjimup - Emergency Services Officer	Nicole Favero
Shire of Manjimup – Recovery Coordinator	Gail Ipsen Cutts
Shire of Manjimup – Senior Ranger	Stephen Burch
St John's Ambulance Walpole (Community Paramedic SW GS)	David Rae
St John's Ambulance – Event Health Services South West	Trish Keegan
WACHS SW Operations Manager	Justine Kelly
Water Corporation	David Stanik

2.2 Apologies

Department of Fire and Emergency Services	Chris Sousa
Department of Primary Industries & Regional Development	Ian Guthridge
DFES DEMC/SEMC - District Emergency Management Advisor	Melissa Howard
Shire of Manjimup – Chief Executive Officer	Benjamin (Ben) Rose
St John's Ambulance Manjimup	Leisa Tucknell
WA Police Service - Pemberton	Randall Worthington
Western Power	Colin Jones

3. Declaration of Interest
Nil

4. Guest Presentations
Nil

5. Confirmation of Minutes of Meeting held 26 March 2026

RECOMMENDATION/LEMC DECISION 2026/02

"The committee approved the minutes of the Shire of Manjimup Local Emergency Management Committee meeting held 26 March 2026."
Moved: **Remo Pessotto, CBFCO**
Seconded: **Paige Weaver, PNHS**

CARRIED: 9/0

6. Council's Response to Minutes of the General Meeting held 26 March 2026

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council receive the unconfirmed minutes of the Local Emergency Management Committee Meeting held 26 March 2026.

COUNCIL RESOLUTION

MOVED: Cr Bettink **SECONDED: Cr Miolin**

29888

That Council receive the unconfirmed minutes of the Local Emergency Management Committee Meeting held 26 March 2026.

ADOPTED BY EN BLOC RESOLUTION: 7/0

For: Shire President Buegge, Cr Bettink, Cr Burns, Cr Darin, Cr De Campo, Cr Miolin, Cr Willcox.

Against: Nil.

7. Review of Action List and Business Arising

7.1 Action List

Action & Meeting Date	Item	Update	Owner	Status
24/04 17/07/2024	**DFES Virtual Reality Bushfire Preparedness Experience**	**17/07/2024:** Shire of Manjimup CESM to arrange for the 'DFES Virtual Reality Bushfire Preparedness Experience' to be available for Council members to experience a realistic bushfire scenario. **13/11/2024:** Ongoing as awaiting Councils 2025 dates. **12/12/2025:** Still Ongoing **26/03/2026:** Still Ongoing **25/06/2026:** Due to being unable to find an appropriate date suitable to all parties, decision was to remove item.	Todd Ridley	Completed
24/06 13/11/2024	**DEMC to LEMC letter regarding Community Response Initiatives Involving Evacuation – Shire President Response**	**13/11/2024:** Shire of Manjimup LEMC Administration to draft a letter to the Community groups from the Shire President regarding the Community Response Initiatives. **12/12/2025:** Ongoing, requesting clarification **26/03/2026:** Groups have gone quiet but leave on task list as ongoing. **25/06/2026**: Continue to monitor, leave on list for observation only for awhile longer.	Todd Ridley	In Progress
25/02 12/12/2025	**Warren Health Service Water Hydrant**	WHS queried the hydrants at the hospital and the information that is kept there in the documents and how up to date this is? DFES to follow up and advise regarding the hydrant in front of hospital in Manjimup. **26/03/2026:** Discussion that this item is really between Health and DFES and should possibly be removed, Health requested it remain on task list. Ongoing. **25/06/2026**: Update was Manifest, Risk Assessment and Site Map are all located at main entrance, the hydrant is tested 5yrly, last done June 2023.	Chris Sousa / Justine Kelly	Completed

26/Task01 26/03/2026	**Exercise Scenario**	**26/03/2026:** SJA and WACHS to engage in discussions for a large scale exercise scenario and then report back to Committee for next meeting. **25/06/2026**: SJA not in attendance at meeting, but a late submission was received after meeting from St John Ambulance for a Draft Exercise scenario that was emailed out to all members the next day for feedback, comments due by 30.06.2026.	SJA WACHS	In Progress

8. Correspondence

8.1 Incoming

30.04.26	Walpole Police to LEMC – Appointment of new OIC Alby Van Den Berg
12.05.26	Manjimup Police to LEMC – Appointment of new OIC Tyler Winter

8.2 Outgoing

13.04.26	SoM to LEMC Members –Polyphagous shot Hole Borer Workshops Part 2
06.05.26	SoM to LEMC Members – Unconfirmed Minutes of Meeting 26 March 2026
10.06.26	SOM to LEMC Members – Agenda and Meeting documents for 25 June 2026 meeting.

9. Review of LEMC Membership and Contact List Updates

The distribution contact list was updated by all in attendance.

Shire Policy still to be amended to add Main Roads and Shire of Manjimup Senior Management Team to the Non-Voting Membership. The following Agency Representative changes have been noted and updated:

WAPOL Manjimup – New OIC – Tyler Winter

10. Local Emergency Management Standing Items

10.1 Post Incident Reports

Nil

10.2 Post Exercise Reports

Nil

10.3 Exercise

This is on LEMC task list in draft format by St John Ambulance awaiting a scenario.

10.4 Review Local Emergency Management Arrangements

See Agenda Items 11.1, 11.2 and 11.3.

10.5 Risk Management update – Emerging Risks

H5 Bird Flu – Avian Influenza

This was raised and DPIRD will address this within their Agency report item.

Polyphagous Shot Hole Borer

DPIRD recently held two workshops in the Manjimup area. One specifically for horticulturalists, the other hosted by Shire of Manjimup for LG's, with one other LG attending from Bridgetown. Much discussion followed with concerns that treatments are city centric ie mulching and transporting waste to a specific waste facility and not realistic if it gets into the South West of the state with the comprehensive farming and forests.

10.6 Review Funding opportunities

- Disaster Ready Funding – Closes on 1 July 2026
- Aware Funding – available soon.

10.7 Events – General Discussion

The committee reviewed and discussed the events matrix, see *Item 10.7 Attachment*.

11. Agenda Items

11.1 Shire of Manjimup Local Emergency Management Plan 2026-2031- DRAFT

Report was tabled, see Item 11.1 Attachment

The Shire's Local Emergency Management Arrangements are supported by a suite of documents that together establish strategic direction for emergency management and guide its delivery. Todd Ridley CESM, presented the final draft of the *Shire of Manjimup Local Emergency Management Plan 2026-2031* (the Plan) that was developed as part of the WALGA LEMA Pilot Project. It was noted that the Plan is a strategic, publicly available document that is to be adopted by Council. The Plan establishes the overarching direction for emergency management across the prevention, preparedness, response and recovery phases and forms part of the Shire's Local Emergency Management Arrangements. The draft Plan was previously presented at the March LEMC meeting where it was requested that members review the document and provide feedback. To date, no feedback has been received. The Plan is therefore presented to the Committee for recommendation to Council for endorsement.

RECOMMENDATION/LEMC DECISION 2026/03

"That Council endorse the *Shire of Manjimup Local Emergency Management Plan 2026-2031*."
Moved: **Remo Pessotto, CBFCO**
Seconded: **Alby Van Den Berg, WAPOL Walpole**

CARRIED: 8/0
Todd Ridley CESM - abstained from voting as required by ToR

11.2 Shire of Manjimup Local Emergency Management Work Plan - DRAFT

Report was tabled, see Item 11.2 Attachment

Todd Ridley CESM presented the final draft of the *Shire of Manjimup Local Emergency Management Work Plan* (the Work Plan) that was also developed as part of the WALGA LEMA Pilot Project. It was noted that the Work Plan is an operational document that supports the administration, coordination and continuous improvement of the suite of Local Emergency Management Arrangements documents through Local Emergency Management Committee (LEMC) processes. As an operational document, the Work Plan requires approval by the LEMC only. The draft Work Plan was previously presented at the March LEMC meeting where it was requested that members review the document and provide feedback. To date, no feedback has been received. The Work Plan is therefore presented to the LEMC for approval.

RECOMMENDATION/LEMC DECISION 2026/04

"That the Local Emergency Management Committee approve the *Shire of Manjimup Local Emergency Management Work Plan*."
Moved: **Remo Pessotto, CBFCO**
Seconded: **Tyler Winter, WAPOL Manjimup**

CARRIED: 8/0
Todd Ridley CESM - abstained from voting as required by ToR

11.3 Shire of Manjimup At Risk Isolated Communities Maps 2026-2031 – DRAFT
Report was tabled, see Item 11.3 Attachment

Todd Ridley CESM presented the draft *Shire of Manjimup At Risk Isolated Communities Maps 2026-2031* that also forms part of the Shire's Local Emergency Management Arrangements suit of documents. As an operational document, the Maps require approval by the Local Emergency Management Committee (LEMC) only. An overview of the draft Maps was provided, including the addition of two new at-risk isolated communities being Tone River Cottages and Nyamup Village.

RECOMMENDATION/LEMC DECISION 2026/05

"That the Local Emergency Management Committee approve the *Shire of Manjimup At Risk Isolated Communities Maps 2026-2031*."
Moved: Tyler Winter, WAPOL Manjimup
Seconded: Remo Pessotto, CBFCO

CARRIED: 8/0
Todd Ridley CESM - abstained from voting as required by ToR

12. Agency/Member Reports

12.1 Shire of Manjimup –Shire President – Cr Donelle Buegge

- Attended the State Emergency Management Council where they discussed the 'Evacuation Place of Last Resort. This subject raises serious concerns.

The above report was received verbally at the meeting.

12.2 Shire of Manjimup - Recovery Coordinator – Gail Ipsen Cutts
Nil to report.

12.3 Shire of Manjimup - CBFCO – Remo Pessotto
Report was tabled, see Item 12.3. Attachment.

Todd Ridley CESM also advised that there has been a review done on the Fire Weather Districts, the Shire of Manjimup was previously in with Shire of Nannup creating issues with inconsistent HIGH Fire Danger Ratings relevant to our areas resulting in cancelling of permits to burn. BFAC recently submitted a request for our own Fire Weather District, which unfortunately wasn't accepted but they did review and we are now aligned with Denmark and still known as Southern Forests. The concerns with this being, we could now have the opposite effect.

12.4 Department of Biodiversity, Conservations & Attractions
No report received and not in attendance.

12.5 Department of Communities – Renee Flaxman
Report was tabled see Item 12.5 Attachment.

Todd Ridley CESM discussed the possibility of getting a sign or label from the Department of Communities to clearly identify their welfare trailer that is being housed at the Shire of Manjimup Depot?

Renee confirmed that she will look into providing a form of identification for the trailer.

12.6 Department of Fire and Emergency Services – Chris Sousa
No report received. Apologies for meeting received.

12.7 Department of Primary Industries and Regional Development – Tina Buckley
Report was tabled see Item 12.7 Attachment.

Shire President Donelle Buegge asked if there was currently any training available for Rangers/staff etc, to which the answer was 'No', not at this stage.

There was also discussion that at the recent Shot Hole Borer Workshop held in Manjimup for LGs that the Oak trees and the Truffle industry hadn't been taken into account.

12.8 District Emergency Management Advisor - DFES – Melissa Howard
Report was tabled see Item 12.8 Attachment. Apologies for meeting received

12.9 Main Roads WA
No report received and not in attendance.

12.10 St John Ambulance

Manjimup – Operations Lead Southern Forest – Leisa Tocknell
Late Report was tabled see Item 12.10. Attachment. Apologies for meeting received.

Guest Trish Keegan from St John Ambulance Event Health Services for the Southwest, provided an overview of the events space. Ambulance Commander courses they now have a couple trained up. ESV to Bunbury and EHS in Perth. Larger events the local volunteers are struggling to fill requests, especially with longer running events and the frequency of events.

Walpole – Community Paramedic GS – David Rae

- Plans for the new subcentre are going out to tender.
- Three EM training for health.
- Joining a tabletop exercise in Denmark.
- Looking at serology testing.

The above report was received verbally at the meeting.

Shire President Donelle Buegge asked regarding the Starlink funding that SJA have to pay for themselves as the Shire supplied a letter of support for this.

David advised only he has this and even if they all get it, they would not want to end the VHS radio network that has been set up very well by DJ Communications and would want to continue to support to maintain this, as they have no access to WAERN network.

12.11 WA Country Health Service
Pemberton Northcliffe Health Service – Paige Weaver
Report was tabled, see Item 12.11 Attachment.

Todd Ridley CESM asked if there was an increase in casualties since the new DBCA Bike track in the arboretum opened, to which the response was 'No, not at this stage'.

Warren Health Service – Helen Stuart
Report was tabled, see Item 12.11 Attachment.

12.12 WA Police

Pemberton – Randall Worthington

No report received – Apologies received for meeting.

Manjimup – Tyler Winter

- Been in position for a couple of weeks now, recruitment for last two positions now complete. Back to full strength crew, though will be a new team to country policing.
- Doing training with DBCA and Child Protection.
- Contrary to the media, he is not an expert in mushrooms.

The above report was received verbally at the meeting.

Walpole – Alby Van Den Berg

- Settled into his new position and so far has been quiet.
- Looking at filling second position, need housing, but is on his own until August.
- DBCA has been taking him to out to learn tracks and shortcuts around the place.

The above report was received verbally at the meeting.

12.13 Water Corporation – David Stanik

Report was tabled see Item 12.13 Attachment.

12.14 Western Power – Colin Jones

No report received – Apologies for meeting received.

13. General Business (without Notice)

13.1 Telstra – Look at invitation to LEMC – Shire President Donelle Buegge

Look at inviting Boyd Brown from Telstra to our next LEMC meeting to discuss upgrades coming to the area. It was requested to add to Task List.

ACTION: *Add to Task List – Shire Administration to invite Boyd Brown from Telstra to attend the next LEMC Meeting to discuss telecommunication upgrades.*

13.2 Housing Shortage - Shire President Donelle Buegge

The Shire is about 52 houses short of what is needed. The Shire looked into 3D printed housing, but not getting traction from Government. Government Departments are struggling to recruit to fill vacant positions. Talison bought a lot of land and housing and even though they have their new worker accommodation they are still holding on to them.

14. Next Meeting

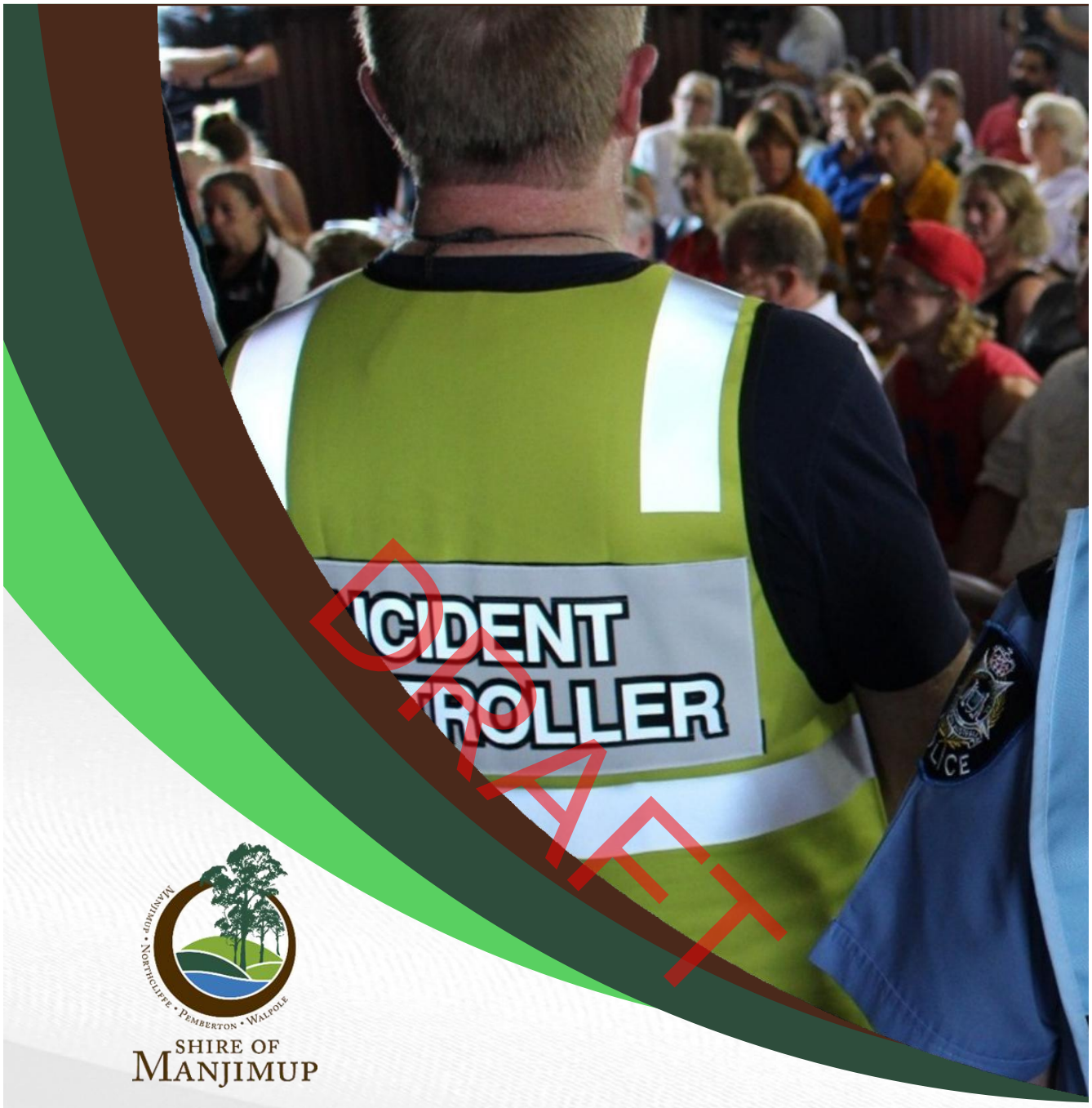
LEMC Calendar			
Date	**Day**	**Venue**	**Comment**
29 October 2026	Thursday	JC Rose Room	

15. Meeting Closure

The Chair, Shire of Manjimup - Shire President, Cr Donelle Buegge, thanked everyone for their attendance and closed the meeting at 2.10pm.

Shire of Manjimup Events Matrix at at 10.06.2026

Date	Month	Upcoming	Event Status	Event Name	Description	Category	Location	attendance	Risk level	Traffic Management	Alcohol
26 Jan 2026	Jan	Completed	Approved	Av' a Good Day in Walpole	Australia Day Celebrations	Community	Pioneer Park	500-1000	Low	No	No
26 Jan 2026	Jan	Completed	Approved	Australia Day Breakfast	Australia Day Celebrations	Community	Pemberton Pool	<500	low	No	No
15, 16 & 17 Jan 2026	Jan	Completed	Not Required	Manjimup Speedway	Street Stocks, Productions & Sedans	Sporting	Manjimup Speedway	<1000	High	No	Yes - Licenced
7 Feb 2026	Feb	Completed	Approved	Jazz in the Jarrah	Community Concert & Picnic	Community	Heritage Park Sound Shell	<500	Low	No	
14 Feb 2026	Feb	Completed	Not Required	Manjimup Speedway	Street Stocks, Productions & Sedans	Sporting	Manjimup Speedway	<1000	High	No	Yes - Licenced
28 Feb 2026	Feb	Completed	Approved	Walpole Regatta	Spoting	CoSporting		<500	Low	No	No
7 March 2026	Mar	Completed	Not Required	Manjimup Speedway	Street Stocks, Productions & Sedans	Sporting	Manjimup Speedway	<1000	High	No	Yes - Licenced
6,7,8 & 9 March 2026	Mar	Completed	Approved	Southern Forest Campdraft	Horse riding comp	Sporting	Warren Equestrian Centre	<500	Low	No	YES (License obtained)
13 & 14 March 2026	Mar	Completed	Approved	Warren Blackwood Agriculture Show	Annual Ag Show	Community	Rea Park, Collier St Manjimup	3,000	Medium	No	Yes - Licenced
14& 15 2026	Mar	Completed	Approved	Karri Valley Triathlon	Triathlon	Sporting	Karri Valley Resort	<500	Medium	YES	No
21,22 & 23 March 2026	Mar	Completed	Approved	Dragon Tree	Boutique Festival	Community?	Property)	<500	Low	No	No
27 & 28 March 2026	Mar	Completed	Approved	Tarmac South West	Car Rally	Sporting	Pemberton Pool	1000-3000	Low	YES	No
10,11	Apr	Completed	Not Required	Manjimup Speedway	Street Stocks, Productions & Sedans	Sporting	Manjimup Speedway	<1000	High	No	Yes - Licenced
8	Apr	Completed	Approved	Delrious West 100&200 Miler	Marathon	Sporting	Northcliffe - Albany	<500	Low	No	No
10	Apr	Completed	Approved	Skate Park Jam	Community Youth Event	Community	Pemberton Skate Park	8hours	Low	No	No
17,18,19	Apr	Completed	Approved	Karrri Cup MBT Challenge	MBT Bike Race	Sporting	Northcliffe Rec Centre & surrounding trails		Medium	YES	No
18-26	Apr	Completed	Not Required	Heritage Festival	Multipe events across region	Community	Southern Fores & Valleys		N/A	No	No
22	Apr	Completed	Approved	Yarning Circle Launch	Yarning Circle Launch	Community	Heritage Park	<500	Low	No	No
25	Apr	Completed	Approved	ANZAC Day	Community Event	Community	RSL & Giblett Street	1800	Low	YES	Yes - Licence obtained
	May	Cancelled	CANCELLED	Manjimup 15,000	Motocross Event	Sporting					
30 & 31	May	Upcoming	Approved	Relentless Blue Pemberton	MBT Bike Race	Sporting	Pemberton Arboretum Mtb Park & Pemberton Mountain Bike Park	200	Low	No	No
24,25	Jul	Upcoming	Processing	WACC Karri Rally	Car Rally	Sporting	Manjimup Town & surrounding roads (DBCA)	450	Medium	Yes	No
17, 18, 19,20	Sep	Upcoming	Processing	Harrington Circus	Circus_Show	Community	Rea Park	<500	Low	No	No
TBA	TBA	Upcoming	Awaiting info from EO	Rainbow Rides (In conjunction with UCI)	fun rides - leadup to UCI	Sporting	Manjimup & Pemberton (TBA)				
4th to 11th	Oct	Upcoming	Awaiting info from EO	UCI World Gravel Championships (Nannup)	Gravel bike racing	Sporting		25,000+			
TBA	Oct	Upcoming	Awaiting Event Application	Southern Forests Trout Festival	Trout festival	Community					
TBA	Oct	Upcoming	Awaiting Event Application	Pemberton Trail Festival	Running Event	Sporting					
	Oct	Upcoming	Awaiting Event Application	Warren River Rally	Car Rally	Sporting					
24 & 25	Oct	Upcoming	Awaiting Event Application	Northcliffe Bees Festival	Bee festival	Community / Market					
TBA	Oct	Upcoming	Awaiting Event Application	Quinninup Fair	Market stalls and entertainment	Community / Market					
7	Nov	Upcoming	Awaiting Event Application	Pemberton Avo Festival	Market stalls and entertainment	Community / Market					
TBA	Nov	Upcoming	Awaiting Event Application	En Pointe Dance Academy South West	Dance School Performance	Commercial	Heritage Park Sound Shell				
TBA	Dec	Upcoming	Awaiting Event Application	Momentum Dance Co	Dance School Performance	Commercial	Heritage Park Sound Shell				
TBA	Dec	Upcoming	Awaiting Event Application	EMPS End of Year Concert	School Concert	School	Heritage Park Sound Shell				
TBA	Dec	Upcoming	Awaiting Event Application	Manjimup Cherry Harmony Festival	Market stalls and entertainment	Community / Market					
TBA	Dec	Upcoming	Awaiting Event Application	Christmas In The Park	Christmas carols						
TBA	Dec	Upcoming	Awaiting Event Application	Walpole Solstice Carols	Christmas carols						
TBA	TBC	Upcoming	Awaiting Date Confirmation	Speedway 2026-2027							



SHIRE OF MANJIMUP

Local Emergency Management Plan 2026-2031

Version: 1.0 PUBLIC DOCUMENT

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Public Guidance and Document Information

Authorisations

The *Shire of Manjimup Local Emergency Management Plan 2026-2031* (this Plan) has been produced and issued in accordance with the authority of *Section 41(1)* of the *Emergency Management Act 2005*, endorsed by the Local Emergency Management Committee (LEMC) and the Council of the Shire of Manjimup.

The Shire of Manjimup LEMC is established in accordance with Section 38 of the *Emergency Management Act 2005*.

Endorsed by the Shire of Manjimup Local Emergency Management Committee (LEMC):

_____ **Date:** ___/___/____

Adopted by Council:

_____ **Date:** ___/___/____

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Distribution

This Plan is tabled for noting with the relevant District Emergency Management Committee and the State Emergency Management Committee and is publicly available on the Shire of Manjimup website.

Review and Amendments

This Plan is reviewed by the LEMC following significant incidents, exercises, or changes in risk, legislation, or partner arrangements. A record of amendments is maintained by the Policy Custodian.

Next scheduled review: January 2028

Policy Custodian: Ranger & Emergency Services Department

Public Guidance Information

Knowing where to find reliable emergency information is essential for community safety.

Shire supports public information during emergencies in coordination with the Controlling Agency and partner agencies. Operational procedures and detailed local arrangements are maintained in supporting plans and are referenced in **Appendix 1**.

IF YOU ARE IN IMMEDIATE DANGER, CALL 000.

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Key safety messages

- **Stay informed:** Monitor Emergency WA (website or app) for official warnings, alerts, incident locations and road closures.
- **Act early where possible**: When conditions are worsening, leaving early is often the safest option. Do not wait until smoke, flames or floodwaters are close.
- **Follow official advice**: Always follow directions from the Controlling Agency, including instructions about evacuation, sheltering or road access.
- **Have a backup way to receive information**: A battery-powered radio is recommended, particularly where power, phone or internet services may be disrupted.
- **Look after yourself and others**: Avoid driving through smoke or floodwater, keep clear of downed powerlines, and stay away from emergency operations. Where it is safe to do so, check on neighbours, family and friends, particularly older people or anyone who may need support to understand warnings or relocate.

Where to get official emergency information

- **Emergency WA:** The authoritative source for emergency warnings and updates (www.emergency.wa.gov.au or the Emergency WA app).
- **13 DFES (13 3337):** Information line for current incidents and warnings**.**
- **Radio:** ABC Local Radio and other local stations may broadcast emergency updates, particularly during service disruptions.
- **Shire communications:** The Shire may share local information that supports official warnings, such as local impacts or community information, in coordination with the Controlling Agency.

Household preparedness

- **Know your local risks:** Be aware of hazards relevant to your area, such as bushfire, storms and extended power outages, and how they may affect you.
- **Have a simple plan:** Consider how you would leave safely if needed, including transport options, meeting points, visitors and pets.
- **Keep basic supplies:** Water, medicines, a torch, batteries, first aid supplies and essential documents can help you manage during disruptions.
- **Stay connected:** Use the Emergency WA app or website and keep access to radio for warnings and updates.
- **Look out for each other:** Strong neighbourhood connections help with information sharing and practical support, particularly for people who may need extra assistance.
- **Prepare your property:** Maintaining your property in line with relevant guidance, such as bushfire preparedness and severe weather advice, reduces risk and supports community safety.

Evacuation information

Decisions about evacuation and public instructions are communicated through Emergency WA and other official channels. Where people are directed to evacuate, they should follow the nominated routes and directions provided.

Households are encouraged to think about evacuation ahead of time, including arrangements for people who may need assistance, such as people with disability, medical needs, older people, people without transport, and for pets and livestock. Evacuation centres are primarily established to support people and may have limitations on animals. Where animal accommodation is not available, separate arrangements may apply.

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Acknowledgement of Country

The Shire of Manjimup (the Shire) acknowledges the Bibelmen, Kaneang and Minang people of the Noongar Nation as the Traditional Custodians of the land on which we live, work and gather.

We recognise the diversity of Aboriginal people, value their strength, resilience and capacity, and respect the historical and ongoing connection to land, water and community. We also recognise the disadvantages experienced which continue to impact today. We wish to acknowledge their continuing culture and pay respect to Elders past, present and future.

Genuine recognition, trust and respect between Aboriginal people and the Shire of Manjimup is fundamental for building relationships and in the action of reconciliation. We endeavour to better our understanding of the needs and aspirations of local Aboriginal people and to incorporate these into our strategies, plans and day-to-day work for the benefit of the wider community.

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Executive Summary

The *Shire of Manjimup Local Emergency Management Plan 2026–2031* (this Plan) has been developed as part of the State Emergency Management Committee (SEMC) Local Emergency Management Arrangements Improvement Program, a strategic initiative aimed at strengthening emergency management planning across Western Australia's 139 local governments. This pilot supports the development of scalable, locally tailored plans that align with state legislation, policy and community expectations.

Local Governments play an important role in emergency management across the Prevention, Preparedness, Response, and Recovery (PPRR) spectrum. Their proximity to communities, local knowledge and statutory responsibilities in accordance with the *Emergency Management Act 2005*, *Bush Fires Act 1954* and *Local Government Act 1995* support local risk reduction, preparedness, incident support and recovery.

This Plan sets the strategic direction for emergency management across the Shire for the 2026–2031 period, aligned with the Shire's broader planning and governance arrangements.

It integrates emergency management into core functions such as land use planning, environmental health, infrastructure, community development and is supported by operational plans and procedures.

Key features of this Plan include:

- Identification of critical risks and vulnerabilities using the Community Emergency Risk Assessment (CERA) framework.
- Integration of emergency management priorities into Council's strategic and asset planning processes.
- A commitment to regional collaboration, demonstrated through the Southwest Zone Mutual Aid Memorandum of Understanding signed with neighbouring local governments.
- Priority areas, actions and objectives for improving preparedness, incident support and recovery.

As a pilot participant, the Shire contributes to shaping emergency management planning practice across the State. This Plan sets out the Shire's approach to strengthening local preparedness, supporting coordinated response and enabling recovery.

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PART ONE: Local Government Emergency Management

Overview of Local Government Emergency Management

Emergency management is the process of minimising emergency risks and managing the impacts and consequences of hazards on the community.

Emergency management in Western Australia is governed by the *Emergency Management Act 2005* (EM Act) and the Western Australian State Emergency Management Policy, Plans and Procedures, collectively known as the State Emergency Management Framework. Further information on Western Australia's emergency management arrangements, including the legislative and policy framework, is available through the State Emergency Management Committee (SEMC) on the WA Government website.

The ***Emergency Management Act 2005*** of Western Australia defines "emergency management" as the management of the adverse effects of an emergency, including:

- **Prevention:** Measures to prevent or reduce the likelihood of an emergency.
- **Preparedness:** Arrangements to ensure that, should an emergency occur, communities, resources, and services are capable of coping with the effects
- **Response:** Actions taken in anticipation of, during, and immediately after an emergency to ensure that its effects are minimised.
- **Recovery:** The coordinated process of supporting emergency-affected communities in the reconstruction of the physical infrastructure and restoration of emotional, social, economic, and physical well-being.

Emergency management is a shared responsibility across all levels of government, together with community organisations, households and businesses, particularly in reducing risks and improving preparedness.

In accordance with the State Emergency Management Framework, a Hazard Management Agency (HMA) has overall responsibility for a prescribed hazard, and a Controlling Agency is responsible for managing the response to an emergency.

In accordance with Section 36 of the *Emergency Management Act 2005*, Local Government is responsible for maintaining Local Emergency Management Arrangements for its district and for managing recovery following an emergency affecting the community.

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In Western Australia, the Local Government role in emergency management is centred on:

- **Community leadership**
  Providing visible leadership, reassurance and direction to the community, including clear and coordinated public information in support of the Controlling Agency and partner agencies.
- **Community recovery**
  Leading and coordinating local recovery in line with State arrangements, enabling a safe and timely transition from response to recovery for people, services and local economies.
- **Incident support**
  Supporting the Controlling Agency and partner agencies during emergencies through the provision of local knowledge, public information support, logistics, operational assistance and continuity of essential Local Government services, consistent with the State Emergency Management Framework.

Local Governments also continue key business as usual functions during emergencies wherever it is safe to do so, including:

- Managing local roads, including maintenance and traffic management, and supporting emergency operations by enabling safe access for response agencies and reducing exposure to hazard areas.
- Providing essential waste services and managing emergency related waste impacts to protect public health.
- Protecting community health by monitoring, regulating and managing public and environmental health risks that may arise or escalate during an emergency.

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Local Emergency Management Plan

This Plan outlines how the Shire meets its emergency management obligations while supporting a resilient, safe and connected community.

This Plan communicates to Council, staff, partner agencies and the community the Shire's strategic priorities for emergency management and forms part of the Shire's Local Emergency Management Arrangements.

This Plan is supported by operational documents and procedures that support coordinated emergency management, particularly during response and recovery.

This Plan was developed through consultation with the LEMC, Council, emergency services and community stakeholders.

The LEMC plays an essential role in incorporating local expertise, identifying risks and facilitating collaborative decision making. By convening agencies, community representatives and stakeholders, the Committee ensures that the plan remains practical, inclusive and responsive to local requirements.

Commitment

The Shire is committed to protecting its community, assets and natural environment by maintaining effective emergency management arrangements and capability. This includes meeting legislative responsibilities in accordance with the *Emergency Management Act 2005* and the *Bush Fires Act 1954*, building and sustaining emergency management capability, supporting Controlling Agencies during emergencies, and supporting the community through response and recovery.

Through collaboration, continuous improvement and strong partnerships, the Shire will work to strengthen community resilience and preparedness. Council will consider appropriate resourcing to support implementation, including budget requirements, continuity of essential services and staff capability development. Emergency management priorities are integrated within the Shire's corporate and asset management planning processes to support sustainability and alignment with broader community resilience objectives.

Strategic Alignment

This Plan aligns with the Shire's consolidated strategic direction, encompassing all current plans and policies, ensuring emergency management contributes to the Shire's broader community vision:

A thriving region offering an excellent quality of life that is safe, liveable and welcoming.

Emergency management is embedded within the Shire's integrated planning framework and supports the Shire's long-term objectives by:

- Anticipating and responding to the impacts of climate change and natural hazards.
- Supporting community participation in risk reduction, preparedness and resilience activities.
- Maintaining resilient infrastructure and essential services that meet community needs.
- Strengthening organisational resilience and the responsible use of public resources.
- Ensuring the Shire has the capability, systems and partnerships required to manage emergencies and recovery.

This Plan both informs and is supported by the Shire's broader planning and reporting framework, including workforce planning, risk management, asset management and long-term financial planning. Together, these plans ensure emergency management considerations are integrated into decision making, service delivery and resource allocation across the organisation.

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Scope

This Plan provides a high-level framework for prevention, preparedness, response and recovery within the Shire, consistent with the Shire's legislative responsibilities and role in accordance with the State Emergency Management Framework.

The Plan outlines Local Government roles, responsibilities and priorities for emergency management within the Shire's sphere of influence. It is strategic in nature and does not include operational procedures, detailed contact lists or sensitive information, nor does it duplicate the functions of Hazard Management Agencies or Controlling Agencies. Operational arrangements are maintained through supporting plans, procedures and systems.

Internal operational risks are managed through the Shire's plans, policies and other internal procedures.

Funding the Plan

The Shire funds emergency management activities through its annual budgeting and financial planning processes. This includes resourcing for prevention, preparedness, response and recovery activities that fall within the Shire's legislative responsibilities and operational capacity.

Emergency management expenditure is integrated with the Shire's broader planning and financial frameworks, including the annual budget, Corporate Business Plan and Long-Term Financial Plan, to ensure capability, continuity and responsible use of public resources.

Where eligible and where the scale and impact of an emergency exceed local capacity, external funding arrangements may be accessed to support response, recovery and reconstruction. These arrangements are not guaranteed and are subject to activation criteria, eligibility requirements and State or Commonwealth approval processes.

External funding mechanisms that may apply in certain circumstances include:

- **Lord Mayor's Distress Relief Fund**, which may be activated to provide financial assistance to eligible individuals and communities impacted by significant disaster events.
- **Disaster Recovery Funding Arrangements Western Australia**, which may support eligible response, recovery and reconstruction costs following a major disaster, where approved by the State and Commonwealth Governments.

The Shire may also utilise existing financial delegations and emergency financial provisions, where applicable, to enable timely decision making, procurement and resource mobilisation during emergencies, particularly in the early stages before external assistance becomes available.

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PART TWO: Shire Area Overview and Community Profile

Location and Defining Characteristics

The Shire is located in the Southwest region of Western Australia and covers an area of approximately 7,028 square kilometres. It is the largest local government area in the region and forms part of the Warren Blackwood sub region.

The Shire is bordered by neighbouring local governments within the Southwest and Great Southern regions and includes a combination of inland, forested and coastal environments.

Unlike many Western Australian local governments, population within the Shire is distributed across multiple centres. The four main population centres are Manjimup, Pemberton, Northcliffe and Walpole. Smaller settlements include Deanmill, Jardee, Nyamup, Palgarup, Quinninup, Tone River and Windy Harbour, in addition to a large number of rural localities.

Land use across the Shire includes residential townsites, extensive agricultural areas, state forests, national parks and conservation reserves, as well as coastal landscapes. A large proportion of the Shire is protected within national parks, state forests and conservation areas.

The region experiences a mild Mediterranean climate with cool, wet winters and warm, dry summers. Seasonal conditions, extensive forest cover and variable topography contribute to bushfire risk, storm impacts and access challenges during emergencies.

The Shire contains areas of high environmental and cultural significance, including nationally recognised biodiversity values, iconic karri and jarrah forests, and Aboriginal cultural heritage with ongoing connection to Country.

FIGURE 1: Location of Manjimup townsite, Western Australia (source: Shire of Manjimup)

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TABLE 1: Indicative road travel distances between major population centres relevant to the Shire.

Travel by Road Distance in KMs				
City	**to Manjimup**	**to Pemberton**	**to Northcliffe**	**to Walpole**
Busselton	118	138	163	244
Bunbury	131	175	186	256
Albany	214	239	219	127
Mandurah	226	256	281	351
Perth	293	323	348	418

Population and Demographics

The Shire has a population of approximately 9,093 people. Population distribution and characteristics vary between townsites and rural areas, influencing vulnerability and service demand during emergencies.

Key demographic characteristics include:

- An ageing population, with a higher proportion of residents aged 55 years and over.
- A notable proportion of residents requiring assistance with core activities and a strong reliance on unpaid carers.
- Cultural diversity, with several languages spoken at home other than English, most commonly Italian and Macedonian.
- An Aboriginal and Torres Strait Islander population with strong cultural, social and historical connections to the region.
- Transient and seasonal populations associated with agriculture, forestry, tourism and major events, resulting in population fluctuations at different times of the year.

These demographic factors influence community resilience, communication needs, evacuation planning and recovery support requirements.

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Key Infrastructure and Economic Drivers

The Shire is supported by a network of critical infrastructure and essential services that underpin community wellbeing and economic activity.

Key infrastructure includes:

- Major local and regional road networks and bridges connecting townsites and rural areas.
- Electricity supply infrastructure and substations servicing residential, agricultural and industrial users.
- Water treatment and supply infrastructure supporting communities and primary industries.
- Communications infrastructure, including mobile and radio networks, with variable coverage in more remote areas.
- Health services, schools, aged care facilities, libraries and community centres.

The Shire's economy is diverse, with agriculture, horticulture, viticulture, forestry and tourism forming the primary economic drivers. Agriculture is the largest industry sector, supporting hundreds of businesses and significant land use.

Tourism is a major contributor to the local economy, supported by national parks, long distance trails, coastal environments and a growing calendar of cultural, sporting and produce based events. These activities increase seasonal visitation and influence emergency planning requirements.

Disruption to key infrastructure, supply routes or essential services has the potential to significantly impact community safety, economic continuity and recovery.

Community Facilities and Networks

The Shire of Manjimup benefits from strong community networks and facilities that support connection, wellbeing and resilience.

Key community assets include:

- Libraries, recreation centres, halls and meeting spaces across townsites.
- Sporting clubs, recreation groups and event-based organisations.
- Volunteer emergency services and active volunteer networks.
- Community service providers supporting aged care, disability services, youth services and vulnerable populations.
- Cultural, arts and community groups that contribute to social cohesion and information sharing.

These facilities and networks play an important role in emergency preparedness, community communication, relief activities and recovery.

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Likely Emergencies in the Shire

Based on local conditions, historical experience, State risk assessments and engagement with the District Emergency Management Advisor and the LEMC, the following hazards are considered most relevant to the Shire of Manjimup:

- **Bushfire (Prescribed Hazard – Department of Fire and Emergency Services)** due to extensive forested areas, dry summer conditions and lightning strike activity.
- **Severe Storms (Prescribed Hazard – Department of Fire and Emergency Services)** which may cause infrastructure damage, power outages and localised flooding.
- **Electricity Supply Disruption (Prescribed Hazard – Department of Mines, Industry Regulation and Safety)** with potential impacts on essential services, communications, water supply, health services and business continuity.
- **Animal & Plant Biosecurity (Prescribed Hazard – Department of Primary Industries and Regional Development)** reflecting the Shire's strong agricultural base and exposure to livestock and crop disease.
- **Road Crash (Prescribed Hazard – Western Australia Police Force)** particularly in remote areas with long travel distances and variable communication coverage, affecting response times and access to assistance.

These hazards inform emergency management planning, capability development and risk reduction priorities.

Resilience: Strengths, Assets and Vulnerabilities

Community disaster resilience refers to a community's capacity to prepare for, withstand, and recover from emergencies while maintaining long-term wellbeing. Local Governments help build this resilience through service delivery, leadership, planning, hazard mitigation, support for vulnerable groups, and coordination across emergency phases.

In the Shire of Manjimup, resilience was evaluated using the Community Emergency Risk Assessment (CERA), part of a state pilot focused on local strengths and vulnerabilities. This involved a workshop with stakeholders to assess how assets and weaknesses interact with hazards, shaping risk and recovery abilities.

Key strengths found include strong community spirit, active networks, established governance, local knowledge, and access to facilities. Vulnerabilities identified are an ageing population, volunteer reliance, socioeconomic challenges, dispersed settlements, bushfire risks, environmental pressures, and limited infrastructure in some areas.

Recognising these factors aids targeted emergency planning, resource allocation, and informed decision-making, ensuring locally relevant and evidence-based arrangements. A summary table highlights the main strengths and vulnerabilities influencing resilience within the Shire.

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Community Strengths and Vulnerabilities – CERA Summary

TABLE 2: Results from the CERA Workshop

Core Objective	Strengths	Vulnerabilities
People	• Strong volunteerism and community spirit • Active seniors and youth engagement • Access to aged care and disability services	• Ageing population • Socio-economic disadvantage • Transient community • Seasonal Workers
Social Setting	• Inclusive events and cultural programs • Strong community networks • Accessible planning and advisory committees	• Limited public transport • Risk of social isolation • Emergency misinformation risks
Economy	• Diverse sectors: agriculture, tourism, wellness • Regional growth centre status • Demonstrated capability to secure external funding (where eligible) for priority projects •	• Reliance on external funding • Limited employment diversity • Threats to traditional industries
Government & Public Administration	• Strong governance and planning • Integrated risk management framework • Proactive emergency leadership	• Volunteer reliance • Ageing workforce • Gaps in service integration

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Infrastructure	• Community facilities and emergency assets • Investment in roads and amenities • Inclusive design in new builds	• Ageing infrastructure • Accessibility gaps • Limited Information and Communication Technology (ICT) and utilities in more remote areas
Natural Environment	• Iconic landscapes and biodiversity • Stewardship in hazard reduction and conservation	• High bushfire risk • Environmental degradation • Water security

Emergency Management Priorities

Emergency management priorities for the Shire of Manjimup reflect the characteristics of the local community, the Shire's hazard profile and the strengths and vulnerabilities identified through the Community Emergency Risk Assessment. These priorities guide local government leadership and decision making across prevention, preparedness, response and recovery and focus on areas where the Shire can most effectively influence outcomes for the community.

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1. Building Community Preparedness and Resilience

A key priority for the Shire of Manjimup is strengthening community preparedness and resilience. The Shire's dispersed settlements, ageing population, seasonal workforce and reliance on volunteers mean that community awareness, self-reliance and connectedness are critical to effective emergency management.

This priority recognises the importance of supporting community understanding of emergency risks, ensuring information is accessible and locally relevant, and strengthening relationships with community organisations, service providers and volunteers. Building resilience through everyday engagement, planning and service delivery helps reduce reliance on emergency response and supports faster recovery following an event.

2. Reducing the Impacts of Bushfire and Natural Hazards

Bushfire and other natural hazards present a significant and ongoing risk to the Shire of Manjimup due to extensive forested areas, environmental conditions and climate influences. Reducing the likelihood and consequences of these hazards is a central priority for the Shire.

This includes integrating risk reduction into land use planning, asset management and environmental stewardship, supporting hazard mitigation activities, and working collaboratively with Hazard Management Agencies, brigades and neighbouring local governments. A strong focus on prevention and mitigation reduces impacts on people, property, infrastructure, the environment and the local economy.

3. Maintaining Effective Local Emergency Management Capability

Ensuring that Local Government emergency management arrangements remain effective, current and coordinated is a core priority. The Shire plays a key role in supporting emergency response within its legislated responsibilities, including governance, coordination, local knowledge, facilities, logistics and continuity of essential services.

This priority reflects the importance of strong LEMC arrangements, clear roles and responsibilities, capable staff and effective coordination with Controlling Agencies and State partners. Maintaining this capability supports safe, coordinated responses and underpins confidence in emergency management arrangements.

4. Protecting Critical Infrastructure and Essential Services

The resilience of critical infrastructure and essential services is a priority for the Shire of Manjimup, particularly given the reliance on electricity, communications, transport and water infrastructure across dispersed and sometimes remote communities.

Disruption to these systems can significantly affect community safety, response capability and recovery outcomes. This priority focuses on understanding infrastructure vulnerabilities, supporting continuity of Local Government services, advocating for infrastructure resilience and considering the needs of isolated locations and vulnerable populations.

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5. Supporting Timely, Inclusive and Sustainable Recovery

Recovery is locally led and is a critical component of emergency management for the Shire of Manjimup. Supporting individuals, communities, businesses and the natural environment following emergencies is a priority that begins during response and continues into long term recovery.

This priority recognises the importance of preparedness for recovery, strong coordination across the organisation and with partner agencies, and supporting community wellbeing and economic stability. Effective recovery planning and leadership help communities stabilise, rebuild and adapt following emergencies.

6. Strengthening Regional Collaboration and Mutual Support

Given the scale of the Shire and the potential for emergencies to exceed local capacity, strong regional partnerships are essential. Strengthening collaboration with neighbouring local governments, agencies and regional partners is a priority for enhancing capability and resilience across the Southwest.

Participation in mutual aid arrangements, shared planning and coordinated approaches to large scale or cross boundary events ensures the Shire is better positioned to prepare for, respond to and recover from significant emergencies.

PART THREE: Preparing for Emergencies

Local Emergency Management Arrangements

The Shire's Local Emergency Management Arrangements are a suite of documents that together outline the strategies, responsibilities and plans for emergency management within the district, in accordance with Section 41(2) of the *Emergency Management Act 2005.*

This Plan is the overarching strategic document adopted by Council to establish the Shire's Local Emergency Management Arrangements. It sets the strategic direction for prevention, preparedness, response and recovery and provides the framework within which supporting plans and procedures are developed and maintained.

The Plan is supported by a range of operational and functional documents that guide implementation, coordination and decision making before, during and after emergencies. These supporting documents are maintained separately to ensure they remain current, accessible and appropriate to operational needs. A list of these documents is provided in **Appendix 1.**

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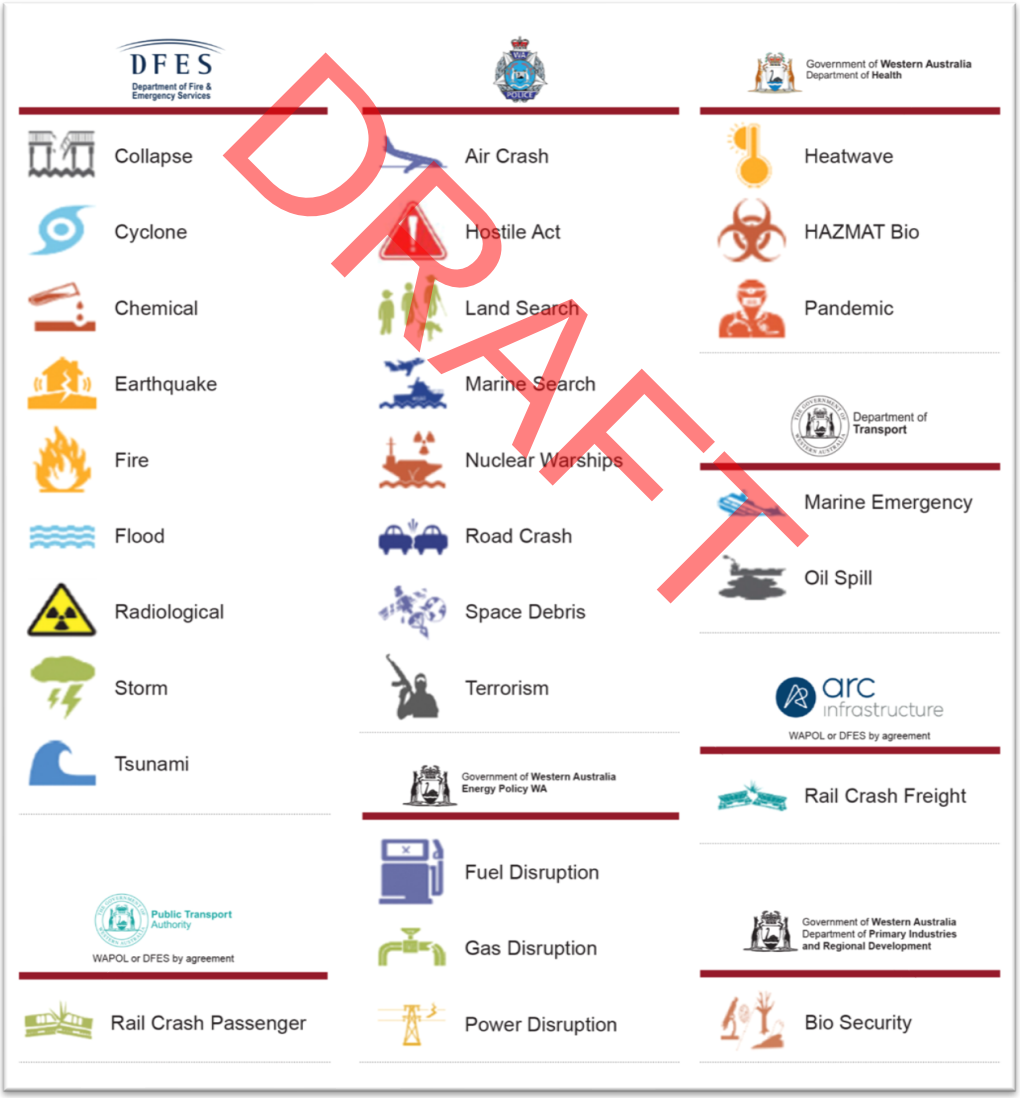
Emergency Management Roles and Responsibilities

Effective emergency management relies on collaboration and coordination across agencies, organisations and all levels of government. This shared approach supports clear roles and responsibilities, efficient use of resources and expertise, and coordinated action to protect life, property, the environment and the local economy.

In accordance with the State Emergency Management Framework, Hazard Management Agencies are prescribed responsibility for specific hazards across prevention, preparedness, response and recovery. Controlling Agencies lead the response to emergency incidents in accordance with State arrangements. Prescribed hazards and responsible agencies are determined at the State level.

FIGURE 2: Western Australia recognised hazards and assigned Hazard Management Agencies (HMA) - Emergency Management Regulations 2006



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In addition to developing and maintaining Local Emergency Management Arrangements, the Shire has statutory responsibility in accordance with the *Emergency Management Act 2005* to lead and coordinate community recovery following an emergency affecting the district.

During emergencies, the Shire also plays an important support role, working in partnership with Hazard Management Agencies and Controlling Agencies. This includes providing community leadership, local coordination, facilities, local knowledge, logistics and continuity of essential Local Government services, within the Shire's capacity and role.

The Shire recognises the critical role of Local Government Volunteer Bush Fire Brigades in emergency management and community safety and supports their contribution through planning, coordination and ongoing engagement.

Local Emergency Management Committee

The Shire has established the Manjimup LEMC in accordance with Section 38(1) of the *Emergency Management Act 2005*.

The Committee provides an advisory forum to support the Shire in fulfilling its emergency management responsibilities across prevention, preparedness, response and recovery. It supports the development, review and testing of Local Emergency Management Arrangements and promotes shared understanding of local risks, roles and capabilities.

The Committee does not direct operational response activities. Its role is advisory and coordination focused, supporting strong partnerships, information sharing and continuous improvement of local arrangements.

The Terms of Reference for the Manjimup LEMC are provided in **Appendix 2**.

Agreements and Partnerships

Strong partnerships and formal agreements support effective emergency management within the Shire and the wider Southwest region.

The Shire participates in the Southwest Zone Mutual Aid Memorandum of Understanding with neighbouring local governments, providing a framework for resource sharing, mutual support and coordinated response when emergencies exceed the capacity of a single local government.

The Shire also works in partnership with State agencies, emergency services and other stakeholders to support emergency management capability, including arrangements related to bushfire management, risk mitigation, preparedness activities and recovery coordination.

Additional agreements or partnerships that support emergency management are maintained outside this Plan and reviewed as required to ensure they remain fit for purpose.

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PART FOUR: Emergency Response and Recovery Arrangements

Incident Response Roles and Responsibilities

In Western Australia, each prescribed hazard has a Hazard Management Agency responsible for emergency management across prevention, preparedness, response and recovery as identified in ***FIGURE 2***. Emergency response is led by a Controlling Agency for each prescribed hazard, supported by Hazard Management Agencies and other partners in accordance with State arrangements. Emergency management operates under an all-agencies, coordinated approach, recognising that no single organisation manages an emergency alone.

The Shire works alongside the Controlling Agency, Hazard Management Agencies and other partners to support a timely and coordinated response that prioritises community safety and continuity of essential services.

TABLE 3: Overview of agency roles

Role	Purpose
Controlling Agency	Leads and coordinates the response to a specific type of emergency and manages the transition from response to recovery.
Hazard Management Agency	Responsible for managing specific hazards through prevention and preparedness activities and coordinating hazard planning at a State level.
Combat Agency	Carries out specialist emergency management activities during response or recovery.
Support Organisation	Provides functional, technical or logistical support to other agencies during an emergency.
Local Government	Supports emergency management locally through coordination, available resources, community leadership, and support to response and recovery.

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For bushfire, the Shire is one of the Controlling Agencies in accordance with the *State Hazard Plan – Fire*, the *Shire of Manjimup Bush Fire Brigade Operational Procedures, Bushfires Act 1954* and the *Shire of Manjimup Bush Fire Brigade Local Laws*. The Shire works alongside other Controlling Agencies and partner agencies to deliver a timely and coordinated bushfire response within the district. Bushfire response within the Shire is delivered through the dedication and commitment of local government Volunteer Bush Fire Brigades, whose skills, local knowledge and volunteer service play a vital role in protecting the community.

During emergencies, the Shire provides community leadership and incident support within its capacity. This may include local coordination, facilities, logistical support, local knowledge, public information support and continuity of essential local government services. Operational roles and responsibilities for incident support are detailed in supporting documents, with an overview provided in **Appendix 3**.

During larger or more complex emergencies, formal coordination arrangements may be established by Controlling Agencies to support information sharing, coordinated decision making and transition to recovery. Detailed operational coordination processes are set out in State emergency management policies, plans and procedures and are not replicated in this Plan.

Response coordination structures

Emergency response coordination scales to match the size and complexity of an incident. The Controlling Agency establishes an Incident Management Team (IMT) to manage the incident under the direction of the Incident Controller.

Where additional multi-agency coordination is required, an Incident Support Group (ISG) may be established to support the Incident Controller by bringing together relevant agencies and stakeholders. In parallel, the Shire may activate internal coordination groups to coordinate the Shire's resources, local information, community liaison and continuity of essential services in support of the IMT/ISG.

These coordination groups generally operate behind the scenes; community members will see their outputs through official warnings and public information issued by the Controlling Agency and published on Emergency WA, supported by Shire communications where appropriate.

- **Incident Management Team:** established by the Controlling Agency to plan and manage operations for the incident (e.g., control, planning, operations, logistics and public information), and to set and deliver incident objectives.
- **Incident Support Group:** a multi-agency coordination forum that supports the Incident Controller by improving shared situational awareness, coordinating agency activities and resources, and aligning information and priorities (including transition to recovery).
- **Shire internal coordination groups:** internal Shire arrangements activated as needed to coordinate staff, contractors, plant and facilities; maintain situational awareness of local impacts; support public information and community liaison; and maintain essential Shire services and business continuity.

These groups may be established, expanded or stood down as conditions change. Detailed operational procedures for IMT/ISG operation are contained in State emergency management policy, plans and procedures, and Shire supporting plans referenced in **Appendix 1**.

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Communicating During Emergencies

During an emergency, the Controlling Agency is the principal provider of public information, and Emergency WA is the authoritative source for emergency warnings and updates.

Where appropriate, the Shire will support the dissemination of emergency information through local communication channels and community networks, in coordination with the Controlling Agency. This approach supports timely, consistent and locally relevant information for the community.

There are various avenues for the community to access public information during an emergency:

- Emergency WA (app or website)
- Radio (local ABC radio station, Local radio stations or news bulletins)
- Call 13 DFES (13 3337 – available at any time)
- Staying connected with your community

During an emergency, the Controlling Agency is the principal provider of public information, and Emergency WA is the preferred source for emergency updates. The community can access Emergency WA via the app (Google Play Store and Apple App Store) or via the website www.emergency.wa.gov.au.

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Evacuation Centres and Emergency Relief

The decision to evacuate the community, and whether an evacuation centre is required, is determined by the Incident Controller managing the emergency. Where an evacuation centre is required, the Department of Communities coordinates the establishment and operation of the centre in accordance with State arrangements, with support from the Shire where appropriate.

Emergency relief and support arrangements are outlined in the *Department Of Communities Local Emergency Relief and Support Plan*, this is prepared by the Department of Communities in collaboration with the Shire.

Emergency relief and support may include assistance across the following functional areas:

- Emergency accommodation.
- Emergency food.
- Emergency clothing and personal requisites.
- Personal support services.
- Registration and reunification.
- Financial assistance for eligible impacted people.

The Shire maintains information about facilities and locations within the district, including places where people may be at higher risk during an emergency. This information is supported by the *Shire of Manjimup Local Evacuation Plan* and will be provided to the Incident Controller to support coordinated evacuation planning and decision making.

Local Government facilities within the Shire are clearly identified and can be used as evacuation centres if requested by the Incident Controller. Depending on the nature of the emergency, community members may be directed to evacuation centres located in neighbouring local government districts.

Information about evacuations and the location of evacuation centres is communicated to the community through Emergency WA and other official channels

Animals in Emergencies

Animal owners and carers are responsible for the welfare of their animals in an emergency, including decisions about evacuation or sheltering in place.

The Shire will provide support for animal welfare in emergencies within its capacity as outlined in the *Shire of Manjimup Local Animal Welfare Plan,* which supports coordination with relevant agencies and stakeholders.

Where additional support for animal welfare is required during an emergency, the Department of Primary Industries and Regional Development may be activated as the nominated support organisation for animal welfare in emergencies, including livestock, horses and companion animals. The Department of Biodiversity, Conservation and Attractions supports animal welfare for wildlife.

Recovery from Emergencies

Recovery is the process of supporting an affected community to restore and strengthen social, economic, built and natural environments following an emergency. Recovery in Western Australia is guided by principles of sustainable development and aims to reduce future risk through improved resilience.

In accordance with the *Emergency Management Act 2005*, the Shire of Manjimup is responsible for managing recovery following an emergency affecting the district. The Shire has established a locally specific *Shire of Manjimup Local Recovery Plan*, tailored to the Shire's community, risks and circumstances, to guide recovery activities and has appointed a Local Recovery Coordinator to lead recovery when required.

Recovery planning and coordination consider the four recovery domains of social, built environment, economic and natural environments. A Local Recovery Coordination Group may be established to support coordinated decision making and engagement with the community, agencies and stakeholders.

Where the scale or complexity of recovery exceeds local capacity, the State Government may assume a greater coordination role, working in partnership with the Shire to support community recovery.

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PART FIVE: Accountability and Improvement

Exercising and Lessons Management

Exercising emergency management arrangements, undertaking post-incident reviews and incorporating lessons learned into planning are essential to maintaining readiness, identifying capability gaps and strengthening coordination before an emergency occurs.

The Shire of Manjimup participates in emergency management exercising at local, district and State levels, including exercises facilitated through the LEMC. Exercising supports shared understanding of roles and responsibilities, tests coordination and communication arrangements, and builds confidence across agencies, volunteers and staff.

Following significant incidents or exercises, lessons identified are captured and considered through existing governance processes, including the LEMC. Where appropriate, outcomes from exercises and post-incident reviews are used to inform updates to the Shire's Local Emergency Management Arrangements, supporting plans and capability development activities.

As one of the Controlling Agencies for bushfire, the Shire of Manjimup undertakes post-incident reviews following significant fire events in accordance with State requirements. Consideration is also given to the wellbeing of staff and volunteers following significant incidents to support sustainable emergency management capability.

Exercising and lessons management form part of a continuous improvement cycle that supports the development, review and testing of the Shire's Local Emergency Management Arrangements, consistent with the *Emergency Management Act 2005*.

Reporting and Review

The Shire monitors, reports on and reviews this Plan to ensure it remains current, effective and aligned with legislative and State requirements.

Implementation of this Plan is supported through existing work programs and governance arrangements, with progress and key activities reported to the LEMC and Council through established reporting processes.

In accordance with Section 40 of the *Emergency Management Act 2005*, the Shire prepares an annual LEMC report outlining activities undertaken during the year, including exercising and capability development. This report is provided to the District Emergency Management Committee for State-level reporting.

This Plan will be reviewed on a regular basis, including:

- Minor reviews to ensure currency and alignment with changes to policy, risk or capability.
- A comprehensive review at least every five years, or earlier where a significant emergency, exercise or change in circumstances warrants revision.

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Keeping Our Community Informed

Emergency management is dynamic, with risks, community needs and resources changing over time. Continuous improvement helps ensure this Plan remains effective, relevant and aligned with the organisation's values. It promotes learning from experience and adapting to new challenges.

We will keep our community informed about progress against this Plan through Council's standard reporting channels.

Updates will be provided via Local Government:

- **Annual Report** – summarising achievements and key improvements.
- **Local Government website** – providing updates and key information.
- **Additional updates** may be shared through newsletters or public notices as determined by the CEO.

For more information, please visit the Shire of Manjimup website at https://www.manjimup.wa.gov.au/.

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APPENDIX 1 - Related Support Plan Documents & Arrangements

The Shire maintains and updates related emergency management documents and support plans. Some documents are public and available on the Shire website; however, operational plans that include comprehensive contact information are confidential and are distributed only to relevant emergency management agencies.

Local Emergency Management Arrangements, Plans & Support Documents		
Document	Type	Availability
SoM – At Risk Isolated Communities Maps	LEMA	Operational
SoM – Local Animal Welfare Plan	LEMA	Public
SoM – Local Emergency Work Plan	LEMA	Operational
SoM – Local Emergency Resource Directory	LEMA	Operational
SoM – Local Emergency Incident Support Handbook	LEMA	Operational
SoM – Local Evacuation Plan	LEMA	Public
SoM – Local Recovery Plan	LEMA	Public
DC - Local Emergency Relief and Support Plan	Support	Operational
SoM – Aerodrome Manual	Support	Operational
SoM - Bushfire Brigade Operational Procedures	Support	Public
SoM - Bushfire Risk Mitigation Plan	Support	Public
SoM - Corporate Business Plan	Support	Public
SoM - Long Term Financial Plan	Support	Public
SoM - Public Health Plan	Support	In Draft
SoM - Ralston Road Refuse and Recycling Centre Emergency Plan	Support	Operational
SoM – Regional AquaCentre Emergency Action Plan	Support	Operational
SoM - Strategic Community Plan	Support	Public

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APPENDIX 2 - TOR of the LEMC

The Local Emergency Management Committee Terms of Reference can be found on the Shire of Manjimup webpage under Council policies:

1.1.10 Committees, Advisory Groups and Reference Groups

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APPENDIX 3 - Overview of Local Government Incident Support Functions

This appendix provides an overview of incident support functions that may be undertaken by the Shire during an emergency, consistent with the Shire's role and capacity and in support of the Controlling Agency.

The functions below are indicative and will be implemented in line with local procedures, available resources and the requirements of the incident.

	Functional area	Local Government Incident Support in an Emergency
LG Act aligned Functions	**Good Governance** Provides for good governance wellbeing and community safety in their district	**Community Leadership** Provides visible leadership, reassurance, and direction to the community during emergencies. Supports transition to community -led recovery
	Local roads Maintain, regulate and manage local infrastructure including roads in keeping with the Main Roads Act 1930 and the Traffic Management for Works on Roads Code of Practice.	**Traffic Management on Local Roads** Implements traffic management required on local roads during an emergency, working under the direction of the Controlling Agency where required.
	Waste Provide, manage and regulate waste services and local waste facilities in keeping with the Waste Avoidance and Resource Recovery Act 2007 and associated environmental and public health requirements.	**Waste Management** Continue to provide essential waste services and manages emergency waste impacts to protect public health, working under the direction of the Controlling Agency where required.
	Public Health / Environmental health Protect community health by monitoring, regulating and managing public health risks in keeping with the Public Health Act 2016 and associated environmental health requirements**.**	**Public Health / Environmental Health** Provides public health advice, inspections and controls to manage health risks arising from an emergency, working under the direction of the Controlling Agency where required.

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Australasian Inter-Service Incident Management System (AIIMS) aligned functions	**Control** Overall leadership of the incident — sets objectives, makes decisions, and coordinates all functions.	**Executive Leadership** Ensures strategic oversight, decision making, and coordination of LG resources and responsibilities in incident support and business continuity.
	Public Information Provides timely, accurate and consistent information to the community about the incident, what it means for them, and the actions they need to take to stay safe	**Public Information** Supports the controlling agency to provide timely, accurate, and coordinated information to the impacted community.
	Planning Works out what is happening and what might happen next — gathers information and produces the plan.	**Local Knowledge** Provides local knowledge, maintains situational awareness, identifies and collated impacts to the impacts to the community / LG assets and services.
	Operations Carries out the work — directs resources on the ground to achieve the incident objectives.	**Operations** Delivers operational support to the incident, including deploying staff, contractors, equipment and facilities; undertaking emergency works; and maintaining essential Local Government services as safely as possible.
	Logistics Provides what everyone involved in the response needs— people, equipment, supplies, facilities, transport and communications.	**Logistics** Sources, manages, and supports personnel, equipment, facilities, and services that the Local Government is providing to the incident.
State Support functions	**Emergency Relief & Support** Provides immediate, practical assistance to people affected by an emergency, ensuring their basic needs are met and connecting them with further support services.	**Evacuation Centres** Opens Local Government Evacuation Centres and provides logistical support, and coordination with the Department of Communities to deliver emergency relief and support
	Animal Welfare Coordinates the protection, care and management of animals affected by an emergency	**Animal Welfare** Where there is capacity to do so provides facilities, logistical support, and coordination with the Department of Primary Industries and Regional Development to support animal welfare during emergencies.

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Local Emergency Management Work Plan

SHIRE OF MANJIMUP

Version 1.0 LEMA - OPERATIONAL DOCUMENT

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Document Information

Amendment Record

Date	Version	Amendment Summary	Author
26.03.2026	V 1.0	Reviewed at LEMC	N. Favero

The Shire of Manjimup Local Emergency Management Work Plan is an operational document that is reviewed and updated through Local Emergency Management Committee processes.

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Review and Maintenance

The *Shire of Manjimup Local Emergency Management Work Plan* (this Work Plan):

- is reviewed through scheduled Local Emergency Management Committee (LEMC) meetings;
- is updated following exercises, incidents, debriefs or changes in risk, capability or policy;
- is maintained by the Shire of Manjimup; and
- confirms ongoing alignment with the minimum requirements checklist in **Appendix 1.**

Distribution

This Work Plan is distributed to:

- Shire of Manjimup staff responsible for emergency management actions; and
- members of the Shire of Manjimup LEMC.

This current version is maintained by the Shire and provided through established internal distribution channels.

Introduction to the Shire of Manjimup Local Emergency Management Work Plan

The *Shire of Manjimup Local Emergency Management Work Plan* (this Work Plan) is an operational governance and delivery tool that supports the implementation and ongoing maintenance of the Shire's Local Emergency Management Arrangements. It aligns local emergency management activities with the strategic priorities of the District Emergency Management Committee (DEMC) and the State Emergency Management Committee (SEMC), while reflecting the Shire's local context and priorities.

Ownership of this Work Plan is shared between the Shire of Manjimup and the LEMC, reflecting a collaborative approach to emergency management. While the *Shire of Manjimup Local Emergency Management Plan 2026-2031* is a strategic document endorsed by Council, this Work Plan guides implementation and is maintained through LEMC processes.

This Work Plan is a living document that is reviewed and updated regularly. It does not replace or override the strategic *Shire of Manjimup Local Emergency Management Plan 2026-2031*, introduce new emergency management arrangements, or assign incident control or combat responsibilities

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Alignment with the Shire of Manjimup Local Emergency Management Plan 2026-2031

This Work Plan gives effect to the strategic priorities set out in the ***Shire of Manjimup Local Emergency Management Plan 2026-2031.***

The following priorities provide the strategic spine for this Work Plan:

- Building community preparedness and resilience.
- Reducing the impacts of bushfire and natural hazards.
- Maintaining effective local emergency management capability.
- Protecting critical infrastructure and essential services.
- Supporting timely, inclusive and sustainable recovery.
- Strengthening regional collaboration and mutual support.

All actions in this Work Plan align to one or more of these priorities.

Role of the Local Emergency Management Committee (LEMC)

The Shire of Manjimup LEMC provides advice, coordination and oversight to support effective local emergency management. The Committee does not direct operational response or recovery activities.

How the Committee Contributes

The LEMC supports emergency management in the Shire of Manjimup by:

- **Data and local knowledge:** Providing information, feedback and local context to inform risk assessment, asset mapping and planning.
- **Advocacy:** Championing agreed priorities, supporting funding opportunities and promoting initiatives within member networks.
- **Coordination:** Facilitating collaboration between agencies, sharing information and supporting joint planning and exercising.
- **Monitoring and reporting:** Tracking progress against agreed actions, reviewing outcomes and reporting through LEMC meetings.
- **Community engagement:** Supporting information sharing, contributing to communication approaches and providing community feedback where appropriate.

Duties and Responsibilities

- Advise and assist Local Government in establishing and maintaining Local Arrangements for its district.
- Liaise with public authorities and stakeholders for development, review, and testing of arrangements.
- Undertake emergency management activities as directed by the SEMC or prescribed by regulations.
- Conduct at least one emergency training exercise annually to improve community preparedness and recovery capability.
- Prepare and submit an annual report on LEMC activities to the DEMC.

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Annual LEMC Activity and Meeting Cycle

The Shire of Manjimup convenes **three Local Emergency Management Committee meetings per year**, one of which includes an emergency management exercise.

All meetings cover the standing Agenda items and reporting with additional items as they arise. The below table provides some examples of areas of focus throughout the season.

Meeting Examples	Key activities	Key outputs
(Pre-season)	Confirm membership, contacts and resource directories. Review pre-season preparedness, community messaging and readiness of local arrangements, including recovery and animal welfare plans.	Updated registers and readiness notes. Confirmed priorities for the coming season.
(Mid Season)	Conduct the annual LEMC exercise informed by local risk. Capture lessons, identify capability gaps and agree improvement actions.	Exercise plan and records. Post-exercise findings and actions register.
(End-Season)	Review season outcomes, incidents and near misses. Prepare the LEMC Annual Report. Confirm priorities and focus areas for the next Work Plan cycle.	Seasonal review summary. Annual Report pack. Draft priorities for the next year.

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Local Emergency Management Work Plan

1. Governance, Liaison and Reporting

Ref	Action	Lead	Partners	Timeframe	Resources	Status	Evidence / Notes
1.1	Prepare and submit the annual LEMC Report to the DEMC.	LEMC EO	LG EM staff, DEMC	Annual	Staff time		DEMC acknowledgement.
1.2	Maintain LEMC membership to reflect local risks and community demographics.	LEMC Chair / EO	LEMC members	Ongoing	Staff time		Meeting minutes.
1.3	Maintain emergency management contact and resource directories.	LEMC EO	LG staff, agencies	Ongoing	Staff time		Updated registers.
1.4	Maintain liaison with agencies and escalate emerging issues to the DEMC, as required.	LEMC EO	Agencies, DEMC	Ongoing	Staff time		Correspondence.
1.5	Schedule, conduct and document LEMC meetings.	LEMC EO	LEMC members	3 per year	Staff time		Agendas and minutes.

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2. Exercising, Evaluation and Continuous Improvement

Ref	Action	Lead	Partners	Timeframe	Resources	Status	Evidence / Notes
2.1	Plan and conduct one annual emergency management exercise.	LEMC Chair / EO	LEMC agencies	Annual	Staff time / venue		Exercise plan.
2.2	Prepare the post-exercise report and submit it to the LEMC.	Exercise lead agency	Participants	Post-exercise	Staff time		Post-exercise report submitted to the LEMC. Actions in meeting minutes
2.3	Capture and track lessons identified from exercises and incidents.	LEMC EO	LEMC members	Ongoing	Staff time		Actions recorded in meeting minutes.

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3. Preparedness and Capability Development

Ref	Action	Lead	Partners	Timeframe	Resources	Status	Evidence / Notes
3.1	Maintain the Local Emergency Management Plan and supporting plans	LG EM	Agencies	Ongoing	Staff time		Plans current.
3.2	Support training and capability development	LG EM / LEMC	DFES, agencies	Ongoing	Agency training budget.		Training records (agency reports).
3.3	Monitor preparedness through LEMC governance	LEMC EO	LEMC members	Ongoing	Staff time		Progress reports.

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4. Response Readiness

Ref	Action	Lead	Partners	Timeframe	Resources	Status	Evidence / Notes
4.1	Maintain Local Government response readiness within statutory functions	LG EM	Agencies	Ongoing	Staff time		Pre-season meeting notes (agency reports).

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5. Recovery Readiness

Ref	Action	Lead	Partners	Timeframe	Resources	Status	Evidence / Notes
5.1	Maintain Local Recovery Plan and recovery governance	LG EM	Agencies	Ongoing	Staff time		Plan review.
5.2	Review or test recovery arrangements where appropriate	LG EM LRC	LEMC, agencies	Periodic	Staff time		Exercise report.

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Locally Informed Priorities

Shire of Manjimup

These priorities reflect Manjimup's local context and guide multi-year focus areas. Each year, the LEMC confirms which priorities will be progressed based on seasonal risk, capacity and resourcing.

Ref	Locally informed priority	Lead	Partners	Horizon	Next Annual focus	Resources	Evidence / Notes
LP1	Strengthen pre-season bushfire preparedness across townsites and rural areas	LG EM	DFES, BFAC DBCA	Ongoing	Confirm pre-season checklist	Staff time	LEMC minutes.
LP2	Support volunteer and brigade capability and sustainability	LG EM / BFAC	Brigades, DFES	3 years	Identify two sustainment actions	Staff time	Actions tracked (minutes/register).
LP3	Improve community preparedness messaging for vulnerable and dispersed communities	LG EM	Agencies	Ongoing	Refresh key messages	Agencies Comms budgets	Materials issued.
LP4	Improve planning for isolated and higher-risk locations	LG EM	Agencies	3 years	Review mapping and access	Staff time	Maps updated.
LP5	Review critical infrastructure and service dependencies	LG EM / Works	Providers	3 years	Create priority dependency list	Staff time	Dependency list.

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LP6	Strengthen Local Government business continuity readiness	LG Executive	Internal teams	2 years	Review BCP interfaces	Staff time	Review notes.
LP7	Ensure the annual exercise tests Manjimup's real pressure points	LEMC EO	Agencies	Annual	Deliver exercise and capture actions	Staff time	Exercise report.
LP8	Strengthen early recovery readiness and transition from response	LRC	Agencies	3 years	Review recovery triggers	Staff time	Review notes.
LP9	Maintain and review animal welfare arrangements	LG EM	DPIRD, agencies	Ongoing	Confirm plan currency	Staff time	Plan review.
LP10	Strengthen regional collaboration and mutual aid readiness	LG EM	South West LGs	Ongoing	Confirm key contacts	Staff time	Correspondence.

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Appendix 1: Minimum Requirements

The following minimum requirements reflect core governance, reporting and exercising obligations and recommended practices drawn from the Emergency Management Act 2005 and the State Emergency Management Framework documents

Governance and Administration

- LEMC meetings are scheduled, conducted and documented.
- LEMC membership is current and reviewed regularly.
- Membership reflects local risks and community demographics, including people at higher risk in emergencies.
- Emergency management contact details and resource directories are kept up to date.
- Each Work Plan action has a clearly identified lead responsible role.

Liaison and Reporting

- Ongoing liaison with agencies and stakeholders is maintained.
- Emerging and current emergency management issues are communicated to the DEMC as required.
- An annual report of LEMC activities is prepared and provided to the DEMC.
- Progress against actions is monitored and reported through LEMC meetings.

Exercising and Evaluation

- At least one emergency management exercise is conducted each year.
- Exercises are informed by locally identified risks.
- Relevant agencies are invited to participate.
- Post-exercise reports are prepared and submitted to the LEMC.
- Lessons identified are captured and acted upon.

Preparedness and Capability

- Training and capability-building activities are included where appropriate.
- Actions include realistic timeframes and resource considerations.

Response and Recovery Readiness

- Actions support Local Government and LEMC functions only.
- Recovery preparedness actions align with State recovery guidance

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SHIRE OF MANJIMUP

At Risk / Isolated Communities Maps

2026-2031

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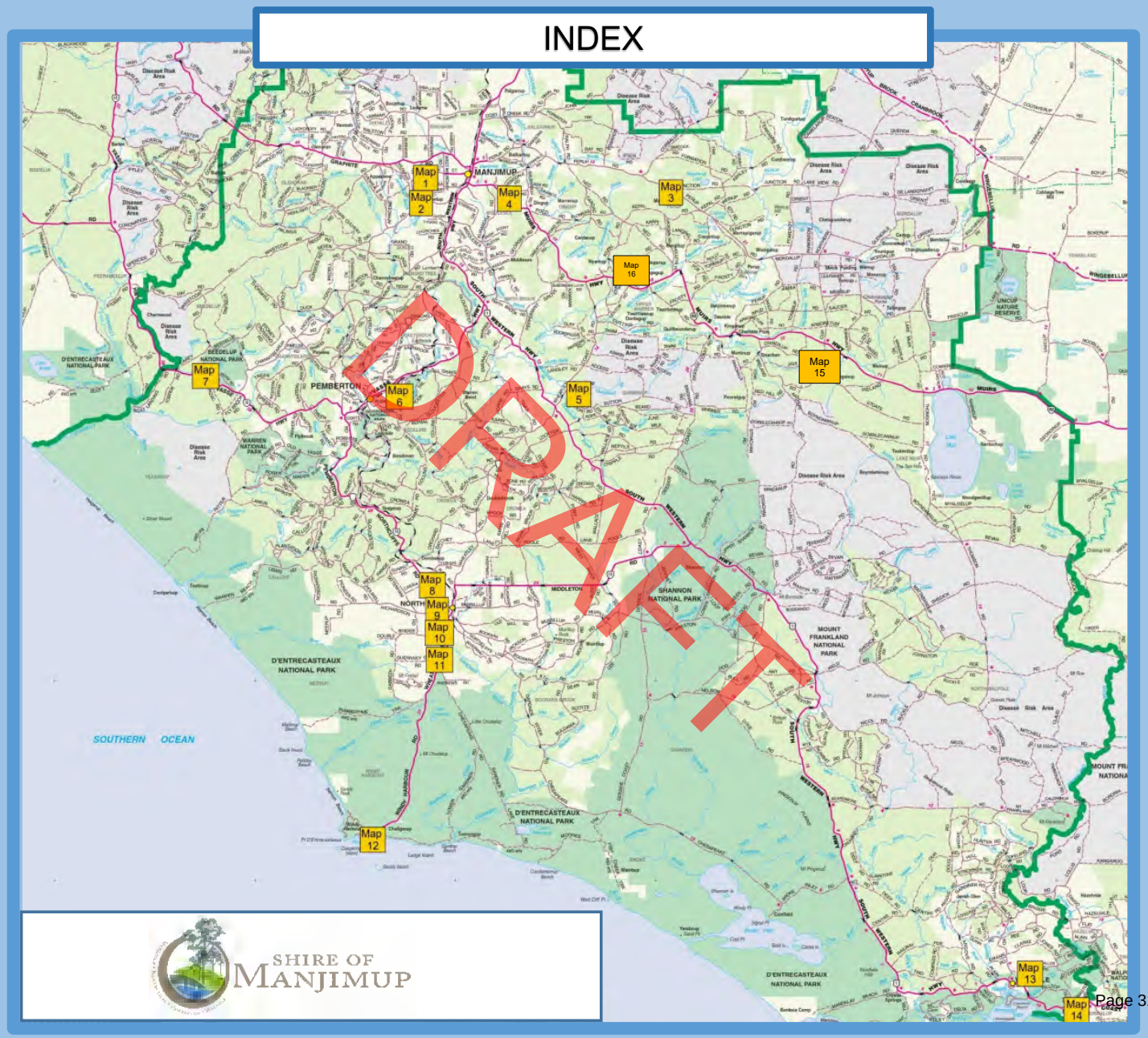
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Map 16
MANJIMUP
PEMBERTON
SOUTHERN OCEAN
D'ENTRECASTEAUX NATIONAL PARK
SHANNON NATIONAL PARK
MOUNT FRANKLAND NATIONAL PARK
WARREN NATIONAL PARK
BEEDELUP NATIONAL PARK
DRAFT
SHIRE OF MANJIMUP

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UNNAMED RD
BIND RD
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Localised Issues

Location	Ipsen Street 6.5km West of Manjimup Town Site.
Area	61 Hectares
Map Reference ESD	Page 35870
Number of Houses	76 Timber mill. Deanmill Worker Club.
Approximant Population (2.6 per house)	197
Main Access / Egress	• Ipsen Street East to Manjimup Town Site. • Springall Road (unsealed) East to Mottram Street Manjimup.
Brigade Area	Seven Day Road / Appadene
Known Risks	• Contaminated Timber Mill site. • High fuel loads surrounding the Settlement. • Ageing infrastructure.
Water	Private water scheme
Mobile Phone Reception	Good
Power	Overhead power lines
Community Bushfire Risk	Extreme

NOTES:

- Timber Mill not operating as of 2019.
- Deanmill Worker Club in operation.

37-39 Rose St
PO Box 1
MANJIMUP WA 6258
http://www.manjimup.wa.gov.au/
P: (08) 9771 7777
E: info@manjimup.wa.gov.au

This plan is intended for internal Shire of Manjimup use only. It is not to be used as a site plan for planning, building or environmental health applications.

Deanmill Settlement

Local Emergency Management Arrangements

10/06/2026

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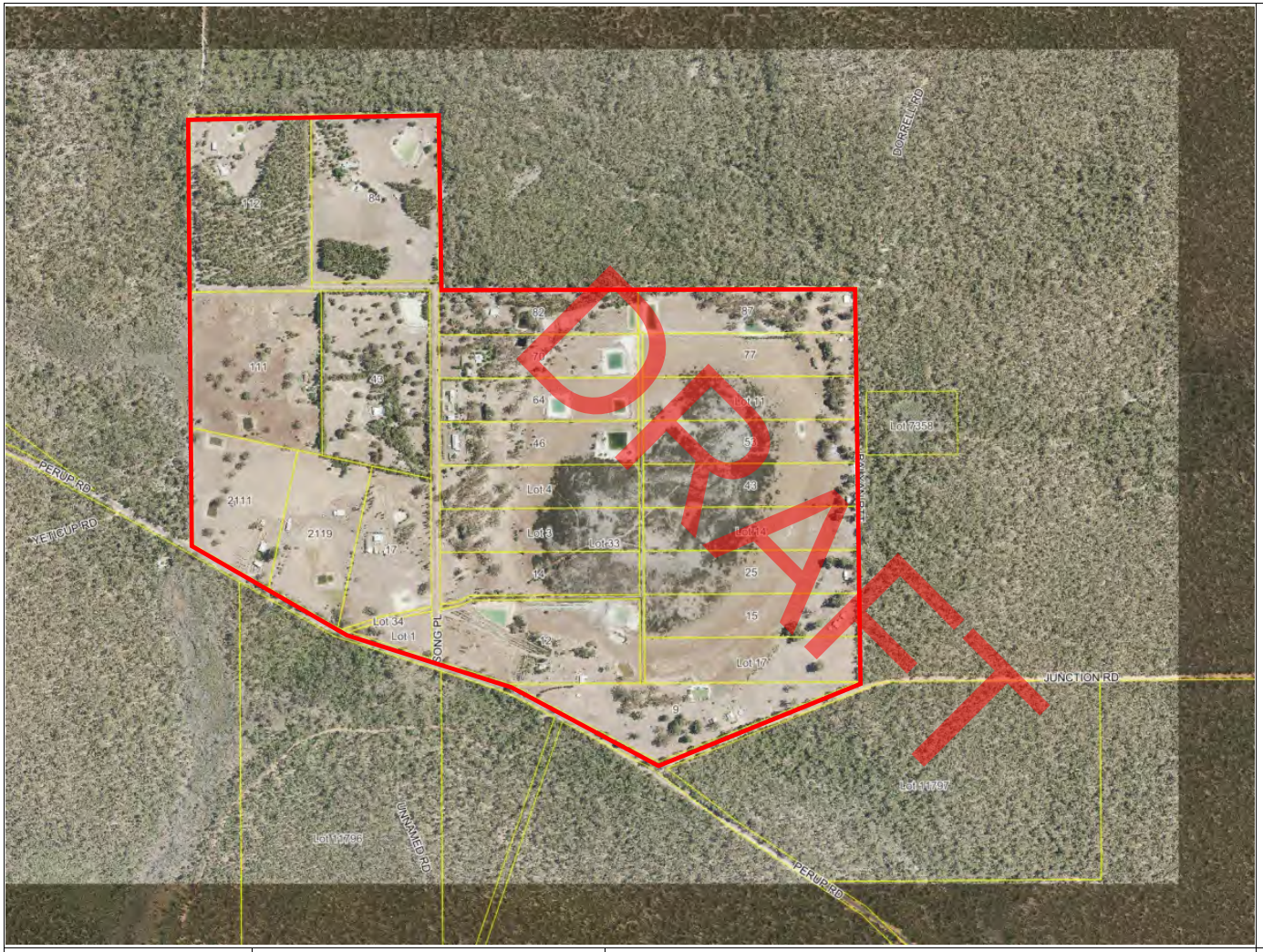
Map 2



Localised Issues

Location	Perup Road 21km East of Manjimup Town Site
Area	149 Hectares
Map Reference ESD	Page 35873
Number of Houses	20
Approximant Population (2.6 per house)	52
Main Access / Egress	Perup Road • 21km West to Manjimup Town Site. • 27km East to Tonebridge.
Brigade Area	Perup
Known Risks	• One way in. • Dead End Cul-de-sac. • Secondary unmade egress North side of the Subdivision to Balyanrtt Road. • Peat soils. • Heavy fuel loads surrounding the area.
Water	Individual properties
Mobile Phone Reception	Reasonable
Power	Overhead power lines

NOTES:

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Song Place

Local Emergency Management Arrangements

10/06/2026

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Map 3

Localised Issues

Location	Muir Highway 3.5km East of Manjimup Town Site.
Area	26 Hectares
Map Reference ESD	Page 35873
Number of Houses	12
Approximant Population (2.6 per house)	32
Main Access / Egress	Muir Highway Dingup Road
Brigade Area	Dingup
Known Risks	• One way in. • Dead End Cul-de-sac. • Heavy fuel loads surrounding subdivision.
Water	Individual properties
Mobile Phone Reception	Good
Power	Power lines located on Dingup and Longo Court. Underground to properties.

NOTES:

37-39 Rose St
PO Box 1
MANJIMUP WA 6258
http://www.manjimup.wa.gov.au/
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Longo Court

Local Emergency Management Arrangements

10/06/2026

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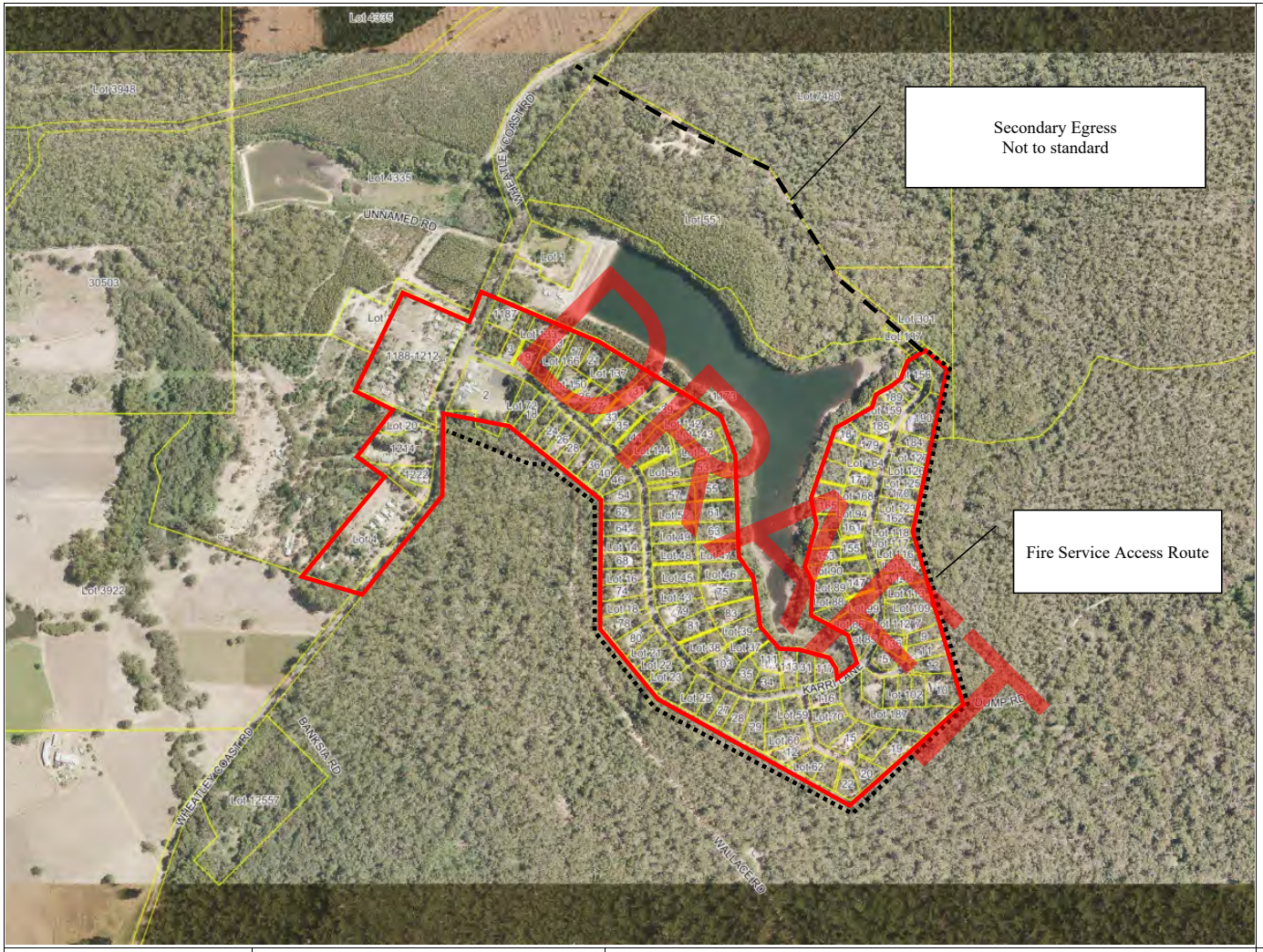
Map 4



Localised Issues

Location	Wheatley Coast Road. 25km South of Manjimup via South West Highway
Area	68 Hectares
Map Reference ESD	Page 36972
Number of Houses	124
Approximant Population (2.6 per house)	322
Main Access / Egress	Wheatley Coast Road. • SouthWest 2.5km to South West Highway. • North East 11.5km to Muir Highway.
Brigade Area	Quinninup Town
Known Risks	• One way in. • Dead End Cul-de-sac. • Heavy fuel load inside and outside of subdivision. • Very limited access to properties. • Short-term accommodation housing.
Water	• Mains Water however limited. • Hydrants however limited. • Water pick up point at dam treatment plant.
Mobile Phone Reception	Poor
Power	Overhead power lines
Community Bushfire Risk	Extreme

NOTES: Holiday and or Weekend style houses.

37-39 Rose St
PO Box 1
MANJIMUP WA 6258
http://www.manjimup.wa.gov.au/
P: (08) 9771 7777
E: info@manjimup.wa.gov.au

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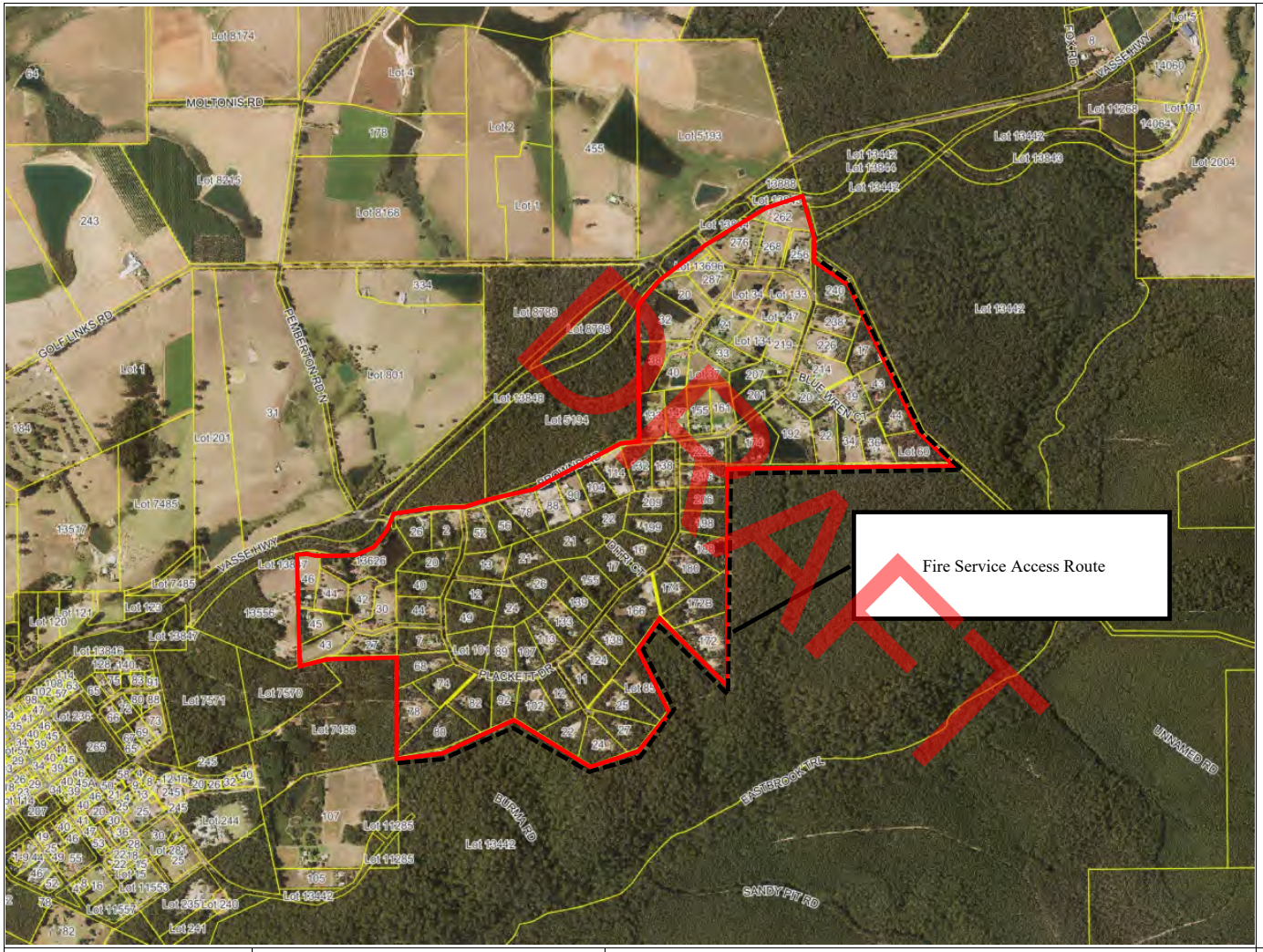
Quinninup Karri Lakes

Local Emergency Management Arrangements

10/06/2026

1:7256

Map 5



Localised Issues

Location	2km North East of Pemberton Town Site.
Area	280 Hectares
Map Reference ESD	Page 36070
Number of Houses	99
Approximant Population (2.6 per house)	258
Main Access / Egress	Vasse Highway Browns Road
Brigade Area	Pemberton Rural
Known Risks	• High fuel loads inside and outside the subdivision. • Chalets and short-term accommodation.
Water	Individual properties
Mobile Phone Reception	Reasonable
Power	Overhead power lines
Community Bushfire Risk	Extreme

NOTES:

- Location13626, Forest Lodge
- Lot 192, Pemberton Lakeview Chalets, four Chalets.

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Browns Road

Local Emergency Management Arrangements

10/06/2026

1:7256

Map 6

Localised Issues

Location	Vasse Highway 18km West of Pemberton Town Site.
Area	230 Hectares
Map Reference ESD	Page 36069
Number of Houses	11 • Karri Valley Resort and Caravan Park. • Karri Valley Hideaway Cottages. • Karri Valley Chalets. • Beedelup House.
Approximant Population (2.6 per house)	• Stable population 28.6.
Main Access / Egress	Vasse Highway East to Pemberton. Vasse Highway West to Nannup.
Brigade Area	Springfield
Known Risks	• One way in. • High fuel loads inside and outside the subdivision. • Resort, Chalets and short-term accommodation.
Water	• Individual properties. • Lot 4 Karri Valley Resort private hydrant system. Not to the standard.
Mobile Phone Reception	Reasonable
Power	Overhead power lines
Community Bushfire Risk	Extreme

NOTES:

- Lot 4 Karri Valley Resort.
- Location 11342 Karri Valley Caravan Park and infrastructure.
- Lot 150 Karri Valley Chalets.
- 172 Karri Valley Hideaway Cottages.
- Lot 86 Beedelup House.

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Karri Valley / Hop Garden

Local Emergency Management Arrangements

10/06/2026

1:7256

Map 7

Localised Issues

Location	Datchet Road 4.2km North West of Northcliffe Town Site
Area	60.8 Hectares
Map Reference ESD	Page 36271
Number of Houses	20
Approximant Population (2.6 per house)	52
Main Access / Egress	Pemberton Northcliffe Road. North to Pemberton. South to Northcliffe
Brigade Area	Northcliffe
Known Risks	• One Way In. • Dead End Cul-de-sac. • No Fire Service Access Route. • Heavy fuel loads. • Sandy soils.
Water	Individual properties
Mobile Phone Reception	Reasonable
Power	Overhead power lines
Community Bushfire Risk	Extreme

NOTES:

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Sparsa Close

Local Emergency Management Arrangements

10/06/2026

1:7256

Map 8

Localised Issues

Location	Pemberton Northcliffe Road. 2km North West of Northcliffe Town Site
Area	93. Hectares
Map Reference ESD	Page 36271
Number of Houses	41
Approximant Population (2.6 per house)	106
Main Access / Egress	Pemberton Northcliffe Road. North to Pemberton. South to Northcliffe.
Brigade Area	Northcliffe
Known Risks	• Subdivision incomplete. • One way in. • Medium fuel loads.
Water	Individual properties
Mobile Phone Reception	Reasonable
Power	Under Ground Power
Community Bushfire Risk	Extreme

NOTES:

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Northcliffe Private Estate

Local Emergency Management Arrangements

10/06/2026

1:7256

Map 9

Localised Issues

Location	Windy Harbour Road. 2.1km North to Northcliffe
Area	89.7 Hectares
Map Reference ESD	Page 36471
Number of Houses	26
Approximant Population (2.6 per house)	68
Main Access / Egress	Windy Harbour Road. North to Northcliffe. South To Windy Harbour
Brigade Area	Northcliffe
Known Risks	• One way in. • Dead End Cul-de-sac • No Fire Service Access Route. • Heavy Fuel loads. • Poor access to properties. • Sandy Soils
Water	Individual Properties
Mobile Phone Reception	Reasonable
Power	Over Head Power lines
Community Bushfire Risk	Extreme

NOTES:

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Parkfield

Local Emergency Management Arrangements

10/06/2026

1:7256

Map 10

Localised Issues

Location	Windy Harbour Road. 3.9km South of Northcliffe Town Site
Area	42.5 Hectares
Map Reference ESD	Page 36471
Number of Houses	12
Approximant Population (2.6 per house)	31
Main Access / Egress	Windy Harbour Road. North to Northcliffe Town Site. South to Windy Harbour.
Brigade Area	Northcliffe
Known Risks	• Bracken Rise one way in. • Bracken Rise Dead end Cul-de-sac. • No Fire Service Access Route. • Heavy fuel loads. • Sandy soils
Water	Individual properties
Mobile Phone Reception	Reasonable
Power	Overhead power line
Community Bushfire Risk	Extreme

NOTES:

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Bracken Rise

Local Emergency Management Arrangements

10/06/2026

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Map 11

Localised Issues

Location	Windy Harbour Road. 21km South of Northcliffe town site
Area	88 Hectares
Map Reference ESD	Page 36670
Number of Houses	235
Approximant Population (2.6 per house)	Maximum capacity 611
Main Access / Egress	Windy Harbour Road
Brigade Area	Northcliffe
Known Risks	• Isolated coastal community. • Timber coastal huts. • Individual power supply. • Shire of Manjimup water supply located on D'entrecasteaux Drive. • Sandy soils. • Environmentally Sensitive Area. • Shire of Manjimup managed Caravan Park.
Water	Shire of Manjimup managed water supply
Mobile Phone Reception	Good within settlement
Power	Individual power supply
Community Bushfire Risk	Extreme

NOTES:

- Isolated coastal holiday community.
- Shire of Manjimup managed Reserve.
- Shire of Manjimup caretaker on site.

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Windy Harbour

Local Emergency Management Arrangements

10/06/2026

1:7256

Map 12

Localised Issues

Location	Allen Road. 4.6Km from Walpole town site.
Area	218 Hectares
Map Reference ESD	Page 36676
Number of Houses	55
Approximant Population (2.6 per house)	143
Main Access / Egress	North Walpole Road East onto Allen Road
Brigade Area	Walpole
Known Risks	• One way in, secondary egress from Wedgetail Gove to Jones Road. • No Fire Service Access Route. • Heavy fuel loads.
Water	Individual properties
Mobile Phone Reception	Reasonable
Power	Overhead power lines
Community Bushfire Risk	Extreme

NOTES:

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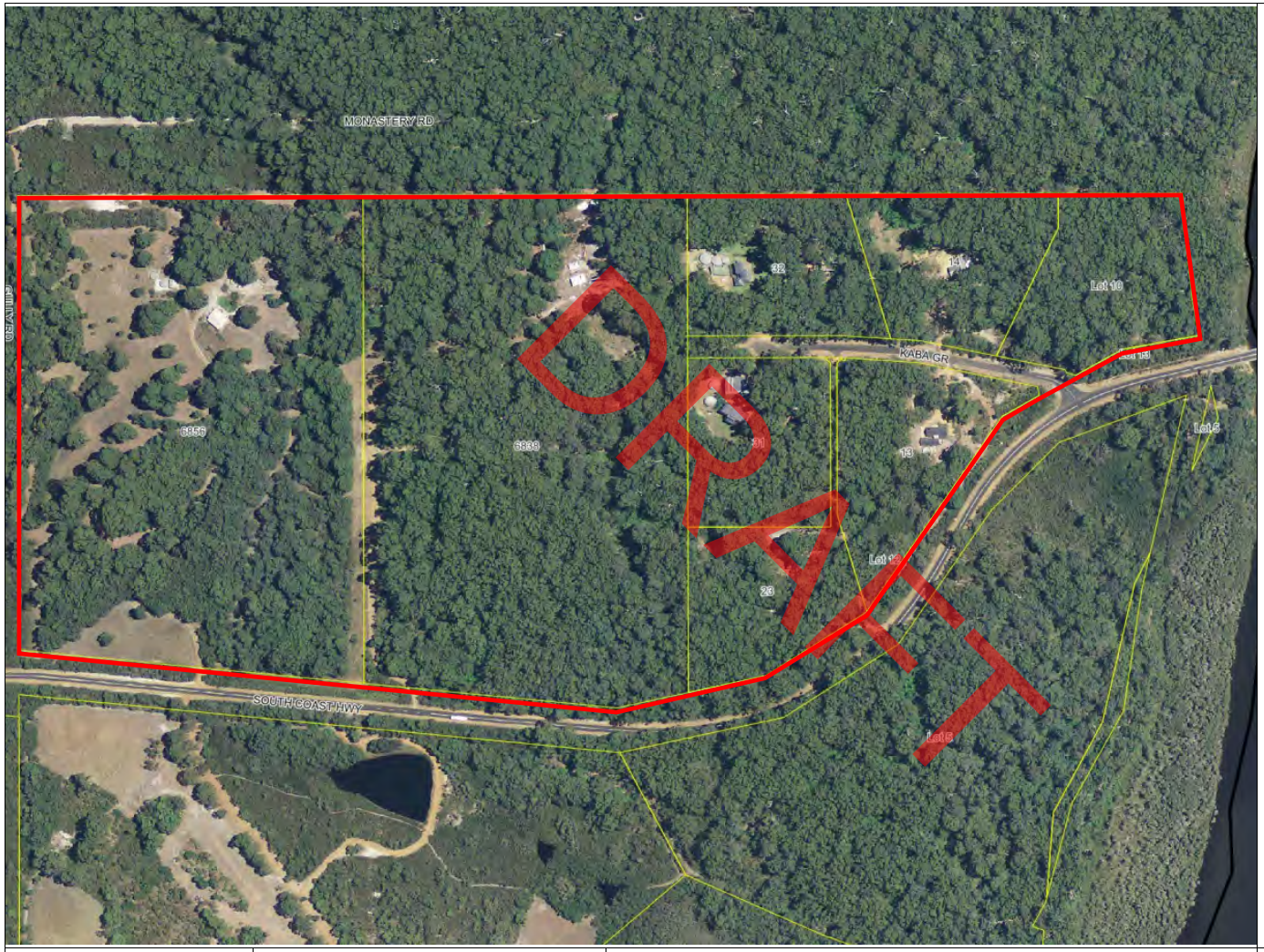
Tingleview Estate

Local Emergency Management Arrangements

10/06/2026

1:7256

Map 13



Localised Issues

Location	South Coast Highway. 8.5km West of Walpole town site.
Area	40 Hectares
Map Reference ESD	
Number of Houses	6
Approximant Population (2.6 per house)	16
Main Access / Egress	South Coast Highway West to Walpole. South Coast Highway East to Nornalup
Brigade Area	Walpole
Known Risks	• One way in. • Dead end Cul-de-sac. • No Fire Service Access Route. • Heavy Fuels.
Water	Individual properties
Mobile Phone Reception	Reasonable
Power	Overhead power lines
Community Bushfire Risk	Extreme

NOTES:

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Kaba Grove

Local Emergency Management Arrangements

10/06/2026

1:7256

Map 14

Localised Issues

Location	Muir Highway 38km Southeast of Manjimup. Radburn Road
Area	40 Hectares
Map Reference ESD	Page 36073 HK 89
Number of Houses	25 Huts
Approximant Population (2.6 per house)	Tourist
Main Access / Egress	Radburn Road to Muir Highway. Tone Road South to Arther Road
Brigade Area	Dunreath
Known Risks	Tourist Enterprise
Water	Private
Mobile Phone Reception	Low to Reasonable
Power	Over Head (From the West of the Settlement)
Community Bushfire Risk	Extreme

NOTES: Tourist Enterprise unknown number of people at any given time.

Contact details show as (2026) 08 6316 2200.

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Tone River Cottages

Local Emergency Management Arrangements

10/06/2026

1:7256

MAP 15

Localised Issues

Location	Muir Highway 22km East of Manjimup
Area	
Map Reference ESD	Page 36072 HE 80
Number of Houses	23
Approximant Population (2.6 per house)	Possible over 60
Main Access / Egress	Nyamup Road. Secondary West Western Power track to Mordalup Road.
Brigade Area	Upper Warren
Known Risks	Private Tourist Enterprise. Heavy Fuel Loads Over Head Power
Water	Private
Mobile Phone Reception	Good
Power	Over Head
Community Bushfire Risk	Extreme

NOTES: Privately owned, mainly tourists and rentals

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Nyamup Village

Local Emergency Management Arrangements

10/06/2026

1:7256

Map 16

ITEM 12.3 ATTACHMENT

Remo Pessotto - CBFCO

Report for LEMC Meeting held on 25 June 2026

No of Fires

- Since our last LEMC meeting held in March, we have had a further 19 fire incidents .

Regulation Burning Times – Period we are in

- The Restricted Period for both Zone 6 and Zone 8 have ended in April and we are now in open period.

No of Permits Issued

- A total of 189 Permits to Burn were issued during the 2025/2026 restricted periods, with the majority of the permits being for burning green waste on small blocks.

Weather Conditions

- We have finally started to get some decent rainfall in the area with the recent storms.

Brigade Business / Issues

- AGMs – These are now due and both Brad and myself hope to be able to attend meetings where we can.
- ESL Line 9 Items – discuss and minute these in AGMs so that the Shire can apply during the process next year.
- The Shire are organising and will be conducting Training in both July and August.

Brigade Deployments

- Nil

Vehicle Maintenance / Issues

- Nil

Communications

- Mobile phone coverage is still an ongoing issue throughout the Shire of Manjimup, however the Shire has now purchased 4 x Roam R41 and 4 x Go G41 Stationary Cel-fi kits using the Election Funding Commitment grant to upgrade some appliances and sheds.

General Business

- Still in pursuit of another appliance for the Dunreath/Perup areas.
- We would like to thank all Brigade members involved in any incidents and helping out throughout this season your work and and assistance is very much appreciated by the Shire and the Chiefs.

Government of Western Australia
Department of Communities

Emergency Relief and Support

LEMC REPORT FOR DISTRIBUTION
4th Quarter 2025 - 2026

Regional Emergency Relief and Support contact	
Activation of Emergency Relief and Support (ERS) services is via Communities Emergency Operations Coordinator (EOC) **M: 0418 943 835** and Email: emergencyservices@communities.wa.gov.au	
Regional Manager	Mark Schorer
Regional Coordinator	Renee Flaxman
Regional Manager	Jo Spadaccini
City of Bunbury	Shire of Manjimup

Emergency Relief and Support update

The Department of Communities (Communities) Emergency Relief and Support (ERS) continued to support impacted people and communities over the high threat season by assisting with evacuation centres, providing immediate accommodation, and coordinating early recovery planning in alignment with local government.

- **A range of new initiatives** have been introduced across the season, including updated Go Bags - packs for accommodation including air mattress, pillow and sleeping bags, and hygiene packs. Throughout the season, feedback has been overwhelmingly positive. The hygiene packs are proving particularly popular, and the air bed, pillow, and sleeping bag bundle has been widely appreciated as a practical take home pack.
- A pilot project has been undertaken in response to the Boddington Newmont bushfire in December 2025. The purpose of the pilot was to test the feasibility and scalability of post evacuation centre engagement, with the aim of supporting social and emotional wellbeing during the early recovery period. The project also sought to capture structured feedback on evacuation centre operations to inform service improvements and strengthen continuity between response and early recovery. Findings are being reviewed to assess feasibility and scalability across future emergencies.

Identification of Evacuation Centres
Under the State's Emergency Management Arrangements, Local Governments are required to identify evacuation centres suitable for relevant hazards and/or communities.

- When identifying potential evacuation centre locations, it is the responsibility of the local government, in collaboration with the Local Emergency Management Committee (LEMCs) and

relevant emergency management agencies, including the Department of Communities, to determine that the facilities are appropriate for hazards that are high risk to the area.

- Section 2.3 of the Location Planning of the Western Australia Evacuation Community in Emergencies Guidelines states:
  LEMCs should consult with relevant emergency management agencies (including local governments, HMAs, Controlling Agencies, support organisations, and the Department of Communities) to determine the evacuation centres suitable for relevant hazards and/or communities. LEMCs should also identify possible options for refuge sites depending on the nature of the emergency.
- Communities maintains a record of all evacuation centres in the State and provides this to Controlling Agencies and/or HMAs as required.

Communities encourage local governments and LEMCs to ensure that only approved and assessed evacuation centres, as documented in the Local Emergency Relief and Support Plan, are included in the LEMA.

To support this process, Communities will be tabling an agenda item at LEMCs to seek confirmation of the centres on the State register.

Emergency Relief and Support Training
As we move into the preparedness and capability development season, Communities will be rolling out updated training across local government, partner organisations, and our internal staff group. This 2.5-hour session (which can be adapted to suit local needs) is designed to support local government staff who may be allocated to open and facilitate the operation of an evacuation centre prior to Communities' arrival.

This practical based training builds knowledge of key processes, common challenges, and the adaptations required for different cohorts and scenarios. Multiple scenarios and exercises targeting local government preparedness are included.

ERS staff in your region will be in contact to arrange dates for this training.

Exercising
Local governments are encouraged to include ERS early in all hazard emergency exercise planning to strengthen coordination across response and recovery.

Response ERS activations - January to March 2026

Significant events during the reporting period included Tropical Cyclone Mitchell, Severe Tropical Cyclone Narelle, flooding in the Kimberley, and multiple bushfire incidents across metropolitan, regional, and remote locations.

Across the previous quarter January to March 2026 Communities were activated:

- 13 times for Bushfires: January (7 evacuation centres) February (4) and March (2).
- 3 times for Cyclones: January TC Luana (2 evacuation centres)
  February TC Mitchell (5 evacuation centres)
  March TC Narelle (5 evacuation centres)

The State Support Plan – Emergency Relief and Support was activated on 26 March, as a result of Severe Tropical Cyclone Narelle with 5 evacuation centres opened and more than 180 people supported. Exmouth experienced widespread damage to homes and critical infrastructure, prolonged power and water disruptions, telecommunications outages and flooding, while Carnarvon experienced major flooding affecting homes and plantations.

Communities have been leading the State Social Recovery Domain, coordinating welfare and early recovery activities in partnership with relevant government and non-government organisations. Key community needs identified include housing damage, increased costs and limited availability of essentials, requests for financial and wellbeing support, limited face-to-face services, and heightened environmental health concerns.

The AUSRECPLAN — the Commonwealth plan that supports the repatriation of Australian citizens and approved foreign nationals following a critical incident overseas — was placed into ALERT phase in March as a result of the Middle East conflict.

Other updates

Disaster Ready Fund - Opportunity to upgrade applicable facilities

Round Four of the Disaster Ready Fund (DRF) is now open, but closes on 1st July 2026. Disaster Ready Fund | NEMA

Local governments could consider opportunities to:

- Identify facilities that may require alternative or backup power generation to remain functional during emergencies.
- Assess facilities that could support incident coordination agencies, emergency services, and key stakeholders during a crisis.
- Develop or refine plans, scoping documents, or proposals for renovations and upgrades to community facilities so they can better support evacuation operations, including improvements to accessibility, capacity, safety features, and emergency functionality.

The Communities team is happy to talk through your ideas and can also prepare a letter of support to strengthen your application.

Monitoring Fuel supply and availability

Communities continues to oversee statewide fuel supply availability in response to District Emergency Coordinator requests. A structured weekly reporting process is now in place to support consistent monitoring and information sharing.

Department of
Primary Industries and
Regional Development
GOVERNMENT OF WESTERN AUSTRALIA

Protect
Grow
Innovate

LEMC & DEMC report – 4th Quarter 2025/2026

DPIRD's On-Call Coordinator Duty Phone

If needing to activate the State Support Plan: Animal Welfare in Emergencies or require assistance in the DPIRD support role of another Hazard Management Agency's incident, the contact number is 08 9368 3132.

DPIRD's role in emergency management

- DPIRD is the Hazard Management Agency (HMA) for animal and plant pests and disease incursions. Refer to the State Hazard Plan: Animal and Plant Biosecurity for information on DPIRD's legislated roles and responsibilities.
- DPIRD is the executor of the State Support Plan for Animal Welfare in Emergencies. This includes livestock, horses, and companion animals. Refer to the State Support Plan: Animal Welfare in Emergencies for information on DPIRD's legislated roles and responsibilities.
- DPIRD may from time to time provide support to other agencies where requested. This includes administering some components of the Disaster Recovery Funding Arrangements WA.

Emergency Management Directorate

DPIRD Preparedness Activities and Natural Hazard Season Review (2025–26)

- Commenced structured review of DPIRD natural hazard high-threat-period arrangements (activation processes, surge capacity, policy alignment and sustainability).
- Progressed implementation of the revised State Support Plan – Animal Welfare in Emergencies (SSP-AWiE), including Local Government engagement on PAWE planning.
- Commenced planning for Exercise Assisi (May 2026) to validate SSP-AWiE arrangements through a multi-agency discussion-based exercise – to be held in Perth.
- Continued Emergency Animal Disease preparedness activities, including monitoring of national HPAI developments and internal / industry capability workshops.

Ongoing coordination and preparedness activities associated with Level 1 and Level 2 biosecurity incidents (including PSHB and Red Dwarf Honey Bee).

Emergency Animal Disease (EAD) Preparedness

DPIRD has conducted several internal workshops focused on EAD preparedness across the preparedness, response, and recovery phases to build awareness and capability.

National alerts and investigations

Avian Influenza

CURRENT STATUS in WA:

Australia confirmed its first two cases of H5 bird flu in a vagrant migratory seabird (a brown skua) near Esperance on the WA south coast on 20 June 2026. Anyone who sees sick or dead birds, marine mammals or other wildlife, should report it to the **Emergency Animal Disease hotline on 1800 675 888**. Avoid contact with the animals and take photos or video if possible and note the location to assist with the report.

Refer to the below links for more information:

Avian influenza | Department of Primary Industries and Regional Development

Avian influenza

Polyphagous Shot-Hole Borer (PSHB)

PSHB has transitioned to management. If you have any queries or wish to be included in future correspondence, please email PSHB@dpird.wa.gov.au or visit Polyphagous shot-hole borer | Department of Primary Industries and Regional Development

Animal Welfare in Emergencies

DPIRD is the executor of the State Support Plan for Animal Welfare in Emergencies (AWiE). Please note the following important notices regarding AWiE for district and local representatives:

- Please refer to DPIRD's animal welfare section of our website for resources, support, and contacts. Local governments can reach out to our Emergency Management Directorate if they require advice and support for the development of their PAWE (contact emergencymanagement@dpird.wa.gov.au).
- DPIRD's Emergency Management Directorate is undertaking preparedness and response activities where activated under the State Support Plan - Animal Welfare in Emergencies.

Important Disclaimer

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ITEM 12.8 ATTACHMENT

Government of Western Australia
Department of Fire & Emergency Services

DFES
Department of Fire & Emergency Services

Department of Fire and Emergency Services – SW/LSW Report
4th Quarter 2025-2026

STATE NEWS

The last meeting of the **State Emergency Management Committee (SEMC)** was held on the 21 May 2026. SEMC Communiques can be found here.

2025 SEMC MEETING SCHEDULE

- 30 July 2026
- 01 October 2026
- 03 December 2026

SEMC ANNUAL REPORT

The SEMC Annual Report 2024/25 was tabled in Parliament on 12 March 2026 and is available online. The Annual Report demonstrates the work undertaken by the members of the SEMC, its Subcommittees and Reference Groups and the District and Local Emergency Management Committees over the reporting period. It shows the achievements and the dedication of the WA Emergency Management sector to ensure that WA's Emergency Management Framework remains contemporary and at the required capability.

FUEL CRISIS

Fuel supply continues to operate effectively, but localised supply disruptions are occurring. All states and territories, including WA, remain at **Level 2** on the National Fuel Security Plan, which allows the WA Government to gather timely data and information from the industry.

The WA Government will provide a weekly fuel update to keep the public informed on the state's fuel security.
To view the WA Government Weekly Fuel Update – Click Here

The Department of Energy and Economic Diversification (DEED) is seeking localised insights into supply availability and Local Governments are encouraged to send relevant updates via email epwa-emergencymanagement@deed.wa.gov.au or alternatively complete the Intelligence Submission Form/ Survey

Government of Western Australia
Department of Fire & Emergency Services

DFES
Department of Fire & Emergency Services

STATE EMERGENCY MANAGEMENT FRAMEWORK

Comprehensive Review Schedule

The following State Emergency Management documents are planned for comprehensive review and broad consultation in 2025/2026:

- WA Community Evacuation in Emergencies Guideline
- State Hazard Plan – Cyber Security Incident
- Local Recovery Guidelines
- State Hazard Plan – HAZMAT Annex A - Nuclear Powered Warship (NPW)
- State Hazard Plan – Animal and Plant Biosecurity
- State Hazard Plan – Hostile Act
- State Hazard Plan – Collapse
- State Hazard Plan – Earthquake
- State Hazard Plan – Maritime Environmental Emergencies
- State Hazard Plan – Tsunami
- State Support Plan – Emergency Public Information
- Impact Statement Guideline and Template
- WA Managing Exercising Guideline
- State EM Policy and Plan

You can view all current and past consultations on the Engage WA EM consultation homepage

LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS (LEMA) PROJECT UPDATE

The Local Emergency Management Arrangements (LEMA) Improvement Program has been finalised by the Western Australian Local Government Association (WALGA) and now being reviewed by DFES.

The new LEMA templates should be made available for local governments at the **end of June**. Local governments will have an opportunity to provide feedback on the templates for 12 months. Funding has been approved for WALGA to provide training and support for the new templates, including masterclasses, over an 18-month period. Local governments with overdue LEMAs will have access to new resources to assist them in developing a new LEMA.

Further information
https://engagewaem.com.au/ from the **end of June**

Government of Western Australia
Department of Fire & Emergency Services

DFES
Department of Fire & Emergency Services

DISTRICT NEWS

The last meeting of the **District Emergency Management Committee (DEMC)** was held on the **17 March 2026**.

Key Presentations

- Presentation provided by the UCI Gravel World Championships organisers who will be holding a large-scale international event in the Shire of Nannup **10-11 October 2026**.
- Telstra presented on communications capability and future network considerations relevant to emergency management and the South West District.

Key Discussions

- DFES's Strike Force Vulcan officers in partnership with Collie Police charged a man in relation to a bushfire that occurred in the Collie area.
- DBCA burn program to commence late April, with seasonal planning shared.
- Polyphagous Shot-Hole Borer (PSHB) has transitioned from eradication to management phase, with ongoing resourcing implications and stakeholder engagement.
- Department of Communities outlined new recovery roles under State EM Arrangements, with a focus on strengthening locally led recovery.
- The DEMC Work Plan template is currently being developed by SEMC to streamline and simplify reporting.

2026 DEMC MEETING SCHEDULE

- 20 October 2026

FUNDING OPPORTUNITIES

All West Australians Reducing Emergencies (AWARE) program

This competitive annual grant program aims to enhance West Australia's emergency management arrangements by investing in capacity building and preparedness activities at a local level. Only Western Australian local governments are eligible to apply for AWARE grants. Applications are expected to open **July 2026**. Applicants can apply for between $2,500 and $35,000 (no GST applied) per application including local level risk assessment projects. The grant request can only account for up to 75% of the total project cost, in-kind contributions are acceptable.

Disaster Ready Fund (DRF) – Round Four

The Disaster Ready Fund (DRF) Round 4 is now OPEN!

DRF Guidelines are now available, please read in full before developing project proposals.

Funding Opens: **29 May 2026**
Funding Closes: **1 July 2026**

DRF is the Australian Government's flagship disaster resilience and risk reduction initiative, designed to support a comprehensive portfolio of resilience and mitigation projects across Australia. Project Proposals must be submitted via the online application portal on the DFES website by 5 pm (AWST) on Wednesday, 1 July 2026. Late submissions will not be accepted.

Government of Western Australia
Department of Fire & Emergency Services

DFES
Department of Fire & Emergency Services

TRAINING OPPORTUNITY

DFES is hosting two **free** Emergency Management training opportunities within the South West. These courses provide an excellent introduction to WA's emergency management arrangements and disaster recovery framework.

Introduction	**to**	**Emergency**	**Management**
	22	July	2026
	8:30am	–	4:00pm
The PAV, Leschenault Recreation Park, Australind			

Introduction	**to**	**Disaster**	**Recovery**
	23	July	2026
	8:30am	–	4:00pm
The PAV, Leschenault Recreation Park, Australind			

Book now, places are limited!

Interested participants can register via the link provided on the attached flyer or click here:
https://forms.office.com/r/i9YXE4LqRr

COMMUNITY PREPAREDNESS ADVISOR REPORT

- Continuing to provide support to BGU's with community preparedness messaging and resources across the LSW region.
- Community Engagement Facilitator training course scheduled for 2 & 3 May has been cancelled due to low applicant numbers. Another course is scheduled for **1 & 2 August 2026**.
- Commenced informal training of a pool of Community Engagement Facilitators to deliver Virtual Reality – Bushfire Stay and Defend scenario in their own communities.
- Commencing planning for storm messaging and smoke alarm action day – **1 June 2026**.

Compiled by: Melissa Howard
District Emergency Management Advisor – South West/ Lower South West
Department of Fire and Emergency Services
As at 11 June 2026

St John

ST JOHN WA MANJIMUP LEMC REPORT

June 2026

CASELOAD: For the two months starting1 April 2026 to 31 May 2026, the volunteer crews from the ambulance subcentres (Manjimup. Pemberton, Northcliffe, Walpole) attended 142 cases. This number does not include any cases performed by crews from subcentres outside of the Shire of Manjimup and the Patient Transport Crew that is based in Manjimup.

TRAINING: All subcentres are working through the Continuous Education Program at the moment, as we sign of the competencies for the team.

EQUIPMENT: Manjimup Subcentre has retro fitted one of their existing ambulances to carry a Styker Power Load Stretcher. These strykers stretchers aim reduce manual lifting and is designed to reduced injuries. The strykers also have a better fit for purpose when working with the helicopter transfers. EMERGING RISKS

Team are reporting that street numbers are becoming less common making it difficult to quickly locate the correct house/location. Can we work together to raise awareness for the importance of reflective street numbers to help emergency services locate the correct house?

Request to review very early draft of LEMC Exercise. See attached.

Item 12.11 Attachment

Government of **Western Australia**
WA Country Health Service

Warren District LEMC Report – 23rd June 2026

EMERGENCY MANAGEMENT UPDATES

- Emergency procedures / drill discussion exercises:
  - ongoing focus on fire and evacuation (code red & orange) – including current review of WACHS procedure for notification, escalation and activation of internal roles / responsibilities
  - weather alerts (code yellow) and aggression management (code black)
  - cyber security ongoing promotion for staff awareness
  - advice regarding action item – water hydrant at Warren HS, provided

- NANNUP 2026 UCI World Champs – Seven Gravel Race (Nannup LEMC Nov 5)

  - May 16th qualifying event
  - Oct 3 - 9 G7 event
  - Oct 10 -11 UCI world championship event
  - Other lead & concurrent events in SW
  - Risks – health increased trauma & higher presentations to hospitals

- Department of Health Winter Operational Plan daily monitoring for system management & response for seasonal increase / activity surge.

GENERAL UPDATES

Warren HS

- Continues to be a sustained increase in patient presentations to hospital ED & admissions remain above average >80% bed capacity - current quarter 2026.
- Hospital staffing is closely monitored and covered with support from WACHS workforce, other sites, as well as local nurses.
- Ongoing security focus for hospital – external security engaged overnight Friday through to Sunday.

Item 12.11 Attachment

Government of **Western Australia**
WA Country Health Service

- Hospital rental properties x3 in Manjimup supporting the required workforce. Currently housing nursing, allied health (dieticians / Occupational therapists) relieving radiologists & nursing students.

Pemberton Northcliffe Health Service

- Ongoing requirement for agency nursing staff while recruitment continues.
- Pemberton rents 2 properties to support workforce.

RISKS

- Nannup 2026 cycling event – health increased trauma & higher presentations to hospitals

ACTIONS

- WACHS Emergency Management team + key stakeholder meetings – to be advised

Attachments

2026 UCI GWC
Event Overview & Sc

Item 12.13 Attachment

Nicole Favero

From: David Stanik <David.Stanik@watercorporation.com.au>
Sent: Thursday, 11 June 2026 11:31 AM
To: Nicole Favero
Subject: RE: Local Emergency Management Committee (LEMC) Meeting - Thursday 25 June 2026 - Agenda & Documents

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: EMERGENCY SERVICES

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

Heya Nicole,

Water LEMC update below.

- Bushfire mitigation works completed at Scabby Gully Dam, including mulching of vegetation along the dam embankment.
- Bushfire mitigation works completed at Pozzi Road Wastewater Treatment Plant.
- Blackberry control completed at Pozzi Road Wastewater Treatment Plant, with all vegetation mulched using a Pozzi track. Ongoing spraying will be undertaken to manage regrowth.
- Mulching completed along the access track on Muir Highway adjacent to the pipeline. Emergency services are welcome to use these tracks if required.
- Incident management equipment is being better coordinated to ensure a more timely and efficient response to incidents. For example, generators are being centrally located at a single site, and an incident response container is currently a work in progress.

I can confirm someone from WC will be at this meeting, Apologies for the lack of attendance there has been lots going on lately.

Thanks

Dave

David Stanik
Operations Manager
Warren Blackwood District
(08) 9923 4939 | 0477 734 699

WATER CORPORATION

10. LATE REPORTS

11. QUESTIONS FROM MEMBERS

11.1 Response to questions from members taken on notice.

Nil.

11.2 Questions from members.

12. MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING

12.1 Amendment to Council Policy 1.1.1 Council Meetings, Agenda Briefing Sessions and Concept Forums (Cr De Campo)

That Council:

1. Directs the Chief Executive Officer to prepare and present to Council, no later than the next practicable Ordinary Council Meeting, an amended Council Policy 1.1.1 Council Meetings, Agenda Briefing Sessions and Concept Forums.
2. Requires the amended policy to provide that members of the public may attend Agenda Briefing Sessions as observers, except for any part of a session that the Chief Executive Officer, in consultation with the Shire President, determines should not be open to the public because the matters to be discussed are confidential, legally privileged, commercially sensitive, relate to employees or individuals, or would otherwise be inappropriate for public consideration.
3. Requires the amended policy to provide that members of the public may attend Concept Forums as observers where the Chief Executive Officer, in consultation with the Shire President, determines that public attendance is appropriate, having regard to the nature, sensitivity and stage of development of the matters to be discussed.
4. Requires the amended policy to provide that:

4.1 The draft Council agenda to be considered at an Agenda Briefing Session is to be published on the Shire of Manjimup's official website by the Friday immediately preceding the Agenda Briefing Session.

4.2 The published document is to be clearly identified as a draft agenda that is subject to amendment, withdrawal or the inclusion of additional information or items before the agenda for the relevant Ordinary Council Meeting is finalised.

4.3 The publication of the draft agenda does not prevent the Chief Executive Officer from making changes necessary to ensure that the final Ordinary Council Meeting agenda is complete, accurate and compliant with all applicable legislative requirements.

4.4 Confidential reports, legally privileged information, personal information and any other information that is not appropriate for

public disclosure may be withheld or redacted from the published draft agenda.

4.5 Public attendance is for observation only, unless a person is specifically invited by the Chair or Chief Executive Officer to address the session or forum.

4.6 No formal or informal voting is to occur and no decision of Council is to be made or implied at an Agenda Briefing Session or Concept Forum.

4.7 The Chief Executive Officer may require members of the public to leave for any item that is determined to be unsuitable for public attendance.

4.8 Where all or part of an Agenda Briefing Session or Concept Forum is not open to the public, the general reason for that determination is to be recorded in the meeting notes, subject to the protection of confidential information.

4.9 Reasonable public notice is to be given of the date, time and location of Agenda Briefing Sessions and Concept Forums that are to be open to the public.

4.10 The orderly conduct of each session or forum is to remain under the control of the Chair.

5. Requests that the amended policy be based upon a general principle of openness and public accessibility wherever this can reasonably occur without compromising confidentiality, legal obligations, personal privacy, commercial interests or the effective operation of the Shire.

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

14. MEETING CLOSED TO PUBLIC

14.1 Matters for which the meeting may be closed

14.1.1 5D Brockman Street, Manjimup - Consideration of Leasing Issues

PROPONENT	Shire of Manjimup
OWNER	Shire of Manjimup
LOCATION / ADDRESS	5 (Lot 45) Brockman Street, Manjimup
WARD	Urban
ZONE	Town Centre
DIRECTORATE	Office of the CEO
FILE REFERENCE	F210296
LEGISLATION	Local Government Act 1995
AUTHOR	Phillip St John (Project Officer)
DATE OF REPORT	9 July 2026
DECLARATION OF INTEREST	Nil

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION:

That Council goes behind closed doors to consider:

Item 14.1.1 as under Section 5.23(2)(c) it deals with a prescribed matter.

14.2 Public reading of resolutions that may be made public.

15. APPLICATIONS FOR LEAVE OF ABSENCE

16. CLOSURE

There being no further business to discuss the Shire President to thank those in attendance and close the meeting at……pm.