

NOTICE OF MEETING

Notice is given that a Meeting of the Manjimup Audit Risk, and Improvement Committee will be held at **JC Rose Room** on **Monday 17 August 2026** commencing at 1.00pm.



Ben Rose
CHIEF EXECUTIVE OFFICER
10 August 2026

AGENDA

1. DECLARATION OF OPENING OF MEETING

The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders past and present.

2. ATTENDANCE / APOLOGIES

3. TERMS OF REFERENCE

AUDIT, RISK AND IMPROVEMENT COMMITTEE	
Functions	The functions of the Audit, Risk and Improvement Committee are: - As prescribed in Regulation 16 of the <i>Local Government (Audit) Regulations 1996</i>. - Providing a recommendation to the Council on the appointment of its Auditor under s.7.3 of the <i>Local Government Act 1995</i>. - To review the compliance audit return and to report to Council the results of that review in accordance with Regulation 14(3A) of the <i>Local Government (Audit) Regulations 1996</i>. - To consider the review of certain systems and procedures by the CEO in accordance with Regulation 17(3) of the <i>Local Government (Audit) Regulations 1996</i>.
Meeting frequency	Minimum of four (4) times per financial year.
Membership	The membership of the Audit, Risk and Improvement Committee comprises: - Independent Presiding Member - Independent Deputy to the Presiding Member (proxy) - Maximum of five (5), and minimum of three (3), Council members
Proxy Members	The Independent Deputy to the Presiding Member is the proxy to the Independent Presiding Member. Two (2) members of Council shall be appointed to be the first and second proxy members of the committee, and they may attend and participate in the committee where a member is absent.

4. DECLARATION OF FINANCIAL INTERESTS

Any committee member who has a financial interest in any matter to be considered by the committee must declare that interest and the nature of that interest in writing immediately before the matter is discussed.

5. CONFIRMATION OF MINUTES OF THE MEETING HELD 24 FEBRUARY 2026

ATTACHMENT: 1

Moved _____ / Seconded _____

“That the minutes of the Audit, Risk and Improvement Committee held on 24 February 2026 be adopted as a true and correct record of the meeting.”

6. MATTERS ARISING FROM THE MEETING HELD 24 FEBRUARY 2026

Independent Person to Audit Committee

The DRAFT EOI document with minor amendments accepted by ARIC. From that process Council by Absolute Majority appointed Ms Joanne Burges to be the Independent Presiding Member and Alan Lamb as the Deputy to the Independent Presiding Member.

7. RISK MANAGEMENT

Nil

8. REVIEW OF 2025 COMPLIANCE AUDIT RETURN

ATTACHMENT: 2

Moved _____ / Seconded _____

“The Audit, Risk and Improvement Committee endorse the 2025 Compliance Audit Return to be presented to Council for adoption”.

9. PRESENTATION OF MANAGEMENT FINDINGS FROM THE 2026 INTERIM AUDIT

ATTACHMENT: 3

Moved _____ / Seconded _____

“The Audit, Risk and Improvement Committee receive the findings and subsequent actions from the 2026 Interim Audit.

10. THE EFFECTIVENESS OF COMPLIANCE

Review progress of management items from 2025 Annual Financial Audit, FMSR 2025 and REG 17 Review and 2026 Interim Audit to be added to the running sheet once endorsed.

ATTACHMENT: 4

11. GENERAL BUSINESS**12. NEXT MEETING**

The next meeting is scheduled for October 2026 (Completion of Annual Financial Audit).

13. MEETING CLOSURE