



BUSH FIRE ADVISORY COMMITTEE TERMS OF REFERENCE

Status: Advisory Committee

Members:

Voting members (13)

1 Councillor
10 Brigade Representatives
- 1 Walpole Zone
- 1 Coastal Zone
- 1 Pemberton North Zone
- 1 Pemberton West Zone
- 1 Manjimup North West Zone
- 1 Manjimup East Zone
- 1 Manjimup West Zone
- 1 Manjimup South West Zone
- 1 Manjimup South East Zone
- 1 Manjimup Central East Zone
Chief Bushfire Control Officer
Community Emergency Services Manager

Non-voting representatives (3) from:

- DBCA
- DFES
- BFB Training Coordinator

Proxies: 1 representative for each Zone, Shire of Manjimup, and Councillor.

Quorum: At least 7 Members of the Committee

Term of Appointment: 2 years to 18 October 2025

Officer Responsible: Community Emergency Services Manager

Meetings: 3 meetings per year. The Chairperson or Shire Chief Executive Officer may call supplementary meetings when required).

Reporting: Direct to Council

Delegated Powers: Nil

FUNCTIONS OF COMMITTEE

To represent Volunteer Bush Fire Brigades within the Municipality and to make recommendations to Council on the following:

1. Annual bushfire budget and relevant financial matters.
2. General management of the Bushfire organisation.
3. Planning, setting standards and works program for fire prevention within the Shire.
4. Formation, rationalisation or winding up of any Bushfire Brigades within the Shire.
5. Standards of equipment that should be provided and maintained under Brigade control.
6. Distribution of fire fighting equipment and funding between Brigades.
7. Coordination of training to ensure Brigades can work together efficiently.
8. Implementation of Council's Fire Protection Strategy.
9. Any other matter relating to bushfire control.

MEMBERS UPDATED 24 OCTOBER 2023

Cr Cliff Winfield	Councillor (Chair)
Mr Todd Ridley	Community Emergency Services Manager
Mr Remo Pessotto	Chief Bush Fire Control Officer
Vacant	Walpole Zone (Walpole)
Mr Eric Beckett	Coastal Zone (Northcliffe & Northcliffe Central)
Mr Keith Scott	Pemberton West Zone (Springfield)
Mr Shane Otway	Pemberton North Zone (Pemberton Rural)
Mr Tom Muir	Manjimup East Zone (Perup, Dunreath & Mordalup)
Mr Brad Wren	Manjimup West Zone (Yanmah & Glenoran)
Mr Frank Shaw	Manjimup North West Zone (Ringbarkers & Linfarne)
Mr Josh Kanny	Manjimup Central East Zone (Balbarrup, Dingup & Diamond)
Mr Peter Parker	Manjimup South West Zone (Seven Day Road)
Mr Bill Rice	Manjimup South East Zone (Quinninup, Quinninup Town, Upper Warren & Smithbrook)

PROXIES

Cr Donelle Buegge	Councillor (proxy)
Mr Brad Wren	Deputy CBFCO
Mr Stephen Burch	Senior Ranger (CESM Proxy)
Vacant	Walpole Zone (proxy) (Walpole)
Mr Colin Griffiths	Coastal Zone (proxy)
Mr Nigel Pitts	Pemberton West Zone (proxy)
Mrs Noeleen Collings	Pemberton North Zone (proxy)
Mr Max Connor	Manjimup East Zone (proxy)
Mr Stephen Vidovich	Manjimup West Zone (proxy)
Mr Paul Temptra	Manjimup North West Zone (proxy)
Mr Robert Thorn	Manjimup Central East Zone (proxy)
Mr Tom Winfield	Manjimup South West Zone (proxy)
Mr Adrian Wayne	Manjimup South East Zone (proxy)

Non Voting Members

Department Biodiversity Conversation and Attractions
Department Fire & Emergency Services
Bush Fire Brigade Training Coordinator