



SHIRE OF
MANJIMUP

AGENDA

Local Emergency Management Committee

26 March 2026

Notice of Meeting

Please be advised that a meeting of the Shire of Manjimup Local Emergency Management Committee (LEMC) will be held on Thursday 26 March 2026, commencing at 1.00pm.

Shire of Manjimup - JC Rose Meeting Room
Rose Street
Manjimup WA 6258

If you are unable to attend, please advise Nicole Favero, Ranger and Emergency Services Administration Officer.

P: 08 9771 7777

E: nicole.favero@manjimup.wa.gov.au



Benjamin (Ben) Rose
Chief Executive Officer
5 March 2026

Important Matters for the Attention of Meeting Attendees:

- To ensure the proceedings are accurately recorded, this meeting may be electronically recorded in accordance with clause 6.16 of the *Shire of Manjimup's Standing Orders Local Law 2013*; and
- Any recommendations in this meeting are unable to be acted upon until such time as the recommendations are endorsed by Council, with the exception of recommendations that are of an administrative nature.

FUNCTIONS OF COMMITTEE

The functions of the Manjimup LEMC are as set down in Section 39 of the *Emergency Management Act 2005*:

- (a) to advise and assist the local government in ensuring that local emergency arrangements are established;
- (b) to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- (c) to carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.

AGENDA

1. Opening and Welcome

Acknowledgement of Country

The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.

2. Attendance and Apologies

3. Declaration of Interest

4. Guest Presentations

5. Confirmation of Minutes of Meeting held Wednesday, 12 December 2025.

6. Council's Response to Informal Notes of the General Meeting held Friday 12 December 2025

AMENDED RESOLUTION

MOVED: Shire President Buegge SECONDED: Cr Bettink

29843

That Council:

- 1. Receive the unconfirmed minutes of the Local Emergency Management Committee Meeting held 12 December 2025.**
- 2. Direct the Chief Executive Officer to write to the relevant State departments to advocate to secure funding for Starlink to be fitted onto regional fire and health emergency service vehicles.**
- 3. Direct the Chief Executive Officer to write to local members of parliament seeking to secure funding for Starlink to be fitted onto regional fire and health emergency service vehicles.**

CARRIED: 7/0

For: Shire President Buegge, Cr Bettink, Cr Burns, Cr Darin, Cr Miolin, Cr Tempa, Cr Willcox.

Against: Nil.

7. Review of Action List and Business Arising

7.1 Action List

8. Correspondence

8.1 Incoming

8.2 Outgoing

Local Emergency Management Committee Meeting Agenda: 26 March 2026

9. Review of LEMC Membership and Contact List Updates

10. Local Emergency Management Standing Items

- 10.1 Post Incident Reports - Nil
- 10.2 Post Exercise Reports - Nil
- 10.3 Exercise – Multi-Agency Response – Chris Sousa
- 10.4 Review Local Emergency Management Arrangements – See Agenda Items 11.1-4
- 10.5 Risk Management update – Emerging Risks
- 10.6 Review Funding opportunities
- 10.7 Events – General Discussion

11. Agenda Items

- 11.1 SoM - Local Emergency Management Plan- DRAFT
- 11.2 SoM - Local Emergency Management Work Plan (LEMC Business Plan) - Implementation

12. Agency/Member Reports

- 12.1 Shire of Manjimup –Shire President
- 12.2 Shire of Manjimup - Recovery Coordinator
- 12.3 Shire of Manjimup – Chief Bush Fire Control Officer
- 12.4 Department of Biodiversity, Conservations & Attractions
- 12.5 Department of Communities
- 12.6 Department of Fire and Emergency Services
- 12.7 Department of Primary Industries and Regional Development
- 12.8 District Emergency Management Advisor - DFES
- 12.9 Main Roads WA
- 12.10 St John Ambulance – Manjimup & Walpole
- 12.11 WA Country Health Service – Warren & Pemberton Northcliffe
- 12.12 WA Police – Manjimup, Pemberton & Walpole
- 12.13 Water Corporation
- 12.14 Western Power

13. General Business

14. Next Meeting

14.1 LEMC Calendar

Date	Activity	Venue	Comment
25 June 2026		JC Rose Room	
29 October 2026		JC Rose Room	

15. Meeting Closure.

Local Emergency Management Committee Meeting Agenda: 26 March 2026

5. Confirmation of Meeting Minutes.

RECOMMENDATION/LEMC DECISION 2025/XX

"The committee approved the minutes of the Shire of Manjimup Local Emergency Management Committee meeting held Friday, 12 December 2025."

Moved: TBA

Seconded: TBA

CARRIED: XX/0

7. Review of Action list and Business arising

7.1 Action List

Action & Meeting Date	Item	Update	Owner	Status
04/24 17/07/2024	DFES Virtual Reality Bushfire Preparedness Experience	17/07/2024: Shire of Manjimup CESM to arrange for the 'DFES Virtual Reality Bushfire Preparedness Experience' to be available for Council members to experience a realistic bushfire scenario. 13/11/2024: Ongoing as awaiting Councils 2025 dates. 12/12/2025: Still Ongoing 26/03/2026: Still Ongoing	Todd Ridley	In Progress
06/24 13/11/2024	DEMC to LEMC letter regarding Community Response Initiatives Involving Evacuation – Shire President Response	13/11.2024: Shire of Manjimup LEMC Administration to draft a letter to the Community groups from the Shire President regarding the Community Response Initiatives. 12/12/2025: Ongoing, requesting clarification 26/03/2026: Still Ongoing	Todd Ridley	In Progress
01/25 12/12/2025	UCI & G7 Enduro race	This event has 25,000 plus people coming for Gravel Race in Nannup, members requested this be added to the Event Matrix as this will impact the Shire. 26/03/2026: Added to Event Matrix	Gail Ipsen-Cutts	Completed
02/25 12/12/2025	Warren Health Service Water Hydrant	WHS queried the hydrants at the hospital and the information that is kept there in the documents and how up to date this is? DFES to follow up and advise regarding the hydrant in front of hospital in Manjimup. 26/03/2026:	Chris Sousa	In Progress