

Informal Notes of the Local Emergency Management Committee (LEMC) Meeting held 23 June 2021

Notes for the Informal Meeting of the Local Emergency Management Committee (LEMC) held in the Manjimup Emergency Services Collocation Building, at 46 Bath Street Manjimup on Wednesday 23 June 2021.

1. Declaration of Opening the Meeting

Shire of Manjimup, Chief Executive Officer, Andrew Campbell assumed the chair and due to the lack of a quorum an informal meeting was opened at 1.05pm.

2. Attendance / Apologies

Present	
Voting	Non Voting
Andrew Campbell – CEO (Chair)	Nicole Favero - SoM
Todd Ridley - CESM	Ashleigh Reeve – SoM (Proxy)
Remo Pessotto – CBFCO	
Justine Kelly – WHS (Proxy)	
Jeff Bennett – DBCA (Proxy)	
Chris Sousa – DFES	
Gary Wilcox – St John Ambulance	
Apologies	
Luke Bentley – DBCA	Gavin Barke – Pemberton Police
Dave Murphy – Walpole Police	Leon Gardiner – DFES (Proxy)
Neville Blackburn – DC (Proxy)	Brooke Thomas - DC Manjimup
Cr Paul Omodei	Roma Boucher - DC
Vikram Cheema - DEMC	Ian Guthridge - DPIRD

3. Declaration of Financial Interest – Nil

4. LEMC – Update of Distribution / Key Contact List

The distribution contact list was updated by all in attendance

5. Confirmation of Minutes of the General Meeting held on Wednesday, 17 March 2021.

To be presented at the following meeting as quorum was not met.

6. Council's Response to Minutes of the General Meeting held Wednesday, 17 March 2021.

COUNCIL RESOLUTION:

MOVED: Lawrence, K **SECONDED:** Dawson Vidovich, S

28450

That Council receive the unconfirmed minutes of the Local Emergency Management Committee (LEMC) Meeting held on the 17 March 2021 as shown at Attachment: 9.16.2(1).

ADOPTED BY EN BLOC RESOLUTION: 10/0

7. Business Arising from the Minutes – Nil

8. Correspondence

8.1 Inwards

8.1.1 DFES – SEMC – Suite of State Emergency Management Documents Review 2021 – ATTACHMENT 1

8.1.2 DFES – State Capability Team – 2021 Annual and Preparedness Report Capability Survey – Acknowledgement of Submission – ATTACHMENT 2

8.2 Outwards

8.2.1 LEMC Members – State Capability Team – 2021 Annual and Preparedness Report Capability Survey – for Review – ATTACHMENT 3

9. Treatment Strategies and Task List / Events

9.1 Treatment Strategies and Task List

9.1.1 Recovery and Evacuation Management Arrangements – Other than in Vikram's 4th Quarter Report where it stated these arrangements were noted by the DEMC at their meeting on 16 March 2021, we have not yet received any official notification from either DEMC or SEMC, Todd to follow this up.

9.1.2 LEMC Training Exercise June 2022 – Planning discussions held with suggestion of a bushfire exercise similar to the state held one in Walpole which was more of a hands on exercise involving all major agencies. Timing is right, particularly for those new to agencies and therefore not exposed to the O'Sullivan fire as this is the most likely to impact the Shire. Look at ISG to start, with exercise involving Liaison Officer and Incident Controller briefing an ISG with scenarios evolving including accident, hospital overflow, traffic management, animal and evacuation overflow. Look at using O'Sullivan as a template.

9.2 Events Planned List –reviewed with discussions on events already held and note the Manjimup 15,000 went well with a low impact on health.

Pemby Trail Series - Andrew gave an overview regarding the incident during the 2019 event that was held, resulting in the death of a competitor. From a LEMC perspective, the coroner is now involved and they have been asked to do reports that will form the basis of whether there will be a coronial

inquest into the death or not. This may impact those around the table that participated in event approvals and may get called in front of the coroner to explain their involvement.

There is a meeting on the 7 July for the upcoming event with Gail regarding the event approval and Andrew has advised that if they do not comply with all conditions the event will not be approved.

10. Training and Exercise Reports

DFES – State Bushfire Exercise is coming up in August for Preformed teams, four teams will go through that exercise but our region not directly involved.

11. Members Reports

11.1 CBFCO – Remo Pessotto – ATTACHMENT 4

Report was tabled see attachment.

Response from Report - Nil

11.2 DBCA – Jeff Bennett

- In summary, the past fire season they prescribed burned about 35,000ha within the region, 18,000ha in Donnelly and about 17,000ha in Frankland.
- In the process of reviewing all their burns.
- Planning for this year is completed and districts are working on burn prescriptions for this coming season.
- The Minister came down in late May and was on the radio this morning supporting the Department in what we are trying to achieve. We did undertake an operational review of the Perup burn some parts were unplanned fire intensity but now seeing Numbats post burn which is great.

Response from Report - Nil

11.3 ST John Ambulance – Gary Willcox

- Attended a fatal on the Boyup Brook Donnybrook Road on Tuesday night, what is the Shire policy with checking trees on the side of the road?
- Biggest issues with Volunteers now is ramping happening at Bunbury and crews being ramped there for significant lengths of time/hours.
- Scale of events in the region is getting huge, putting a lot of strain on volunteers to attend events requiring an ambulance. While St John charge for the ambulance to attend, volunteers only receive a minimum of \$30-50.

Response from Report:

Andrew Campbell: Regarding the trees this is a Mains Road concern, roads under Shire control our staff are vigilant and a lot of money is spent on removing dangerous trees that are reported to us. The issue is the trees are so large that cost is approximately \$5,000 per tree so we do what we can where we can. Many of the trees that fall are actually not classified as

dangerous trees but fall due to weather conditions during storms. If identified or reported to us we definitely have someone qualified have a look at them.

11.4 DFES – Chris Sousa – ATTACHMENT 5

Report was tabled see attachment.

Response from Report - Nil

11.5 Warren Health Service – Justine Kelly – ATTACHMENT 6

Report was tabled see attachment.

Further to report

- Last month held a Community Engagement Workshop with another next week. The aim to invite anyone in community to have their say in what they would like our local health service to look like in terms of the Bunbury Hospital redevelopment. Some main points were access to ambulance and mental health, dialysis etc.
- New Doctor has arrived in town, currently getting credentialed for the Manjimup Medical Centre.
- Manjimup Hospital sent a couple of staff to support TC Seroja.
- Peak season commencing with winter illnesses.
- Run three COVID Vaccination clinics at the hospital with a fourth coming next month then following on from that have been talking with Andrew about establishing a Community Clinic but will let Andrew touch on that further.
- Involved in a working party for ambulance transport and transfers, looking at having a dedicated transport vehicle for intra hospital transfers with a dedicated nurse to lessen the impact on volunteer services.

Response from Report:

Remo Pessotto: *Regarding the COVID vaccination, how long will the government continue this?*

Justine Kelly: *Still an unknown, but highly likely there will be a booster follow up vaccine every year.*

Andrew Campbell: *Early this year the Shire of Manjimup put in a submission for a Community Vaccination Clinic for Manjimup. The proposal is for Manjimup Town Hall with discussion for a one day per week vaccination clinic with the potential to go to a couple of days if the demand is there, which they believe will happen as the closest is Busselton, Bunbury or Collie. Now awaiting final sign off and a few staffing issues, looking at 150 to 200 vaccinations per day hoping to commence late July.*

Justine Kelly: *Would like to recognise the Shire of Manjimup for being so proactive regarding the Vaccination Clinic. This will involve approximately 8 staff as the process for the vaccines is quite involved.*

11.6 DEMC – Vikram Cheema – ATTACHMENT 7

Report received with their apologies and was tabled.

11.7 DC – Roma Boucher – ATTACHMENT 8

Report received with their apologies and was tabled.

11.8 CESM – Todd Ridley - Nil to Report

12. General Business – Nil

- Todd advised from a response perspective, lot numbers are now installed at Windy Harbour, identified with a number on a post and entered into the emergency services system mapping system to assist with locating property, due to this being one parcel of land with lease lots. Both the Police and DFES now have them on their CAD systems. Look at advising community about First Responder App, Emergency Plus.

13. Next Meeting

Next General Meeting to be held 15 September 2021.

14. Declaration of Close of Meeting

Shire of Manjimup, Chief Executive Officer, thanked everyone for their attendance and closed the informal meeting at 2.05pm.

TREATMENT STRATEGIES AND TASK LIST

Item	Status	Next Step	Action By
Draft LEMA - Local Recovery Plan	Local Recovery Plan with DEMC March 2021.	Draft SoM LEMA - Local Recovery Plan to be lodged with SEMC for approval.	T.Ridley (Shire)
Draft LEMA - Local Evacuation Plan.	Local Evacuation Plan with DEMC March 2021.	Draft SoM LEMA - Local Evacuation Plan to be lodged with SEMC for approval..	T.Ridley (Shire)
LEMC Training Exercise	June 2022 Meeting	Exercise Planning discussion for June 2022 Meeting – Risk Awareness and Understanding with Command, Control and Coordination.	T.Ridley (Shire)

EVENTS PLANNED IN THE SHIRE OF MANJIMUP

Event	Date	Notes
Manjimup 15,000 International Motorcross	4-6 June 2021	➤ Completed, went well with no major impact on Health
Truffle Kerfuffle (Manjimup)	25-27 June 2021	➤ 3000 people at any given time ➤ 6000 people total over the event ➤ Alcohol & Food Event ➤ Live Music & Camping onsite
Karri Rally (Pending)	8 August	➤ Details to come
Southern Forest & Valleys Wedding Expo	28 August 2021	➤ Wedding Fair for the region. ➤ Approx 100 to 200 at any one time, up to 500 total over event ➤ Food tastings and possible Alcohol?
Regenerative Living Festival	25-26 September 2021 (Pending)	➤ Stalls and wine tasting in Northcliffe ➤ Approx 800 people

ATTACHMENT 1

Nicole Favero

From: Todd Ridley
Sent: Friday, 11 June 2021 7:47 AM
To: Andrew Campbell; Ashleigh Reeve; Brad Wren; Chris Sousa - DFES; Cr Jayde Darin; Cr Paul Omodei; Shire President; Gary Willcox - St John Ambulance; Gavin Barke - Pemberton Police ; Ian Guthridge ; Isaac Rinaudo; Jason Dearle; Jeff Bennett - DBCA; Jodie Omodei; Justine Kelly ; Leon Gardiner; luke. bentley ; Nathan Hall ; Neville Blackburn; Nicole Favero; Phil Brandrett ; Ray Deall; Remo Pessotto; Roma Boucher ; Todd Ridley; Vikram Cheema
Subject: FW: Suite of State Emergency Management Documents Review 2021
Attachments: image003.wmz

Hello LEMC

Please see below email regarding State Emergency Management document review.

Regards

Todd Ridley

Community Emergency Services Manager

(08) 9771 7732

Shire of Manjimup

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From: CHEEMA Vikram <Vikram.CHEEMA@dfes.wa.gov.au>
Sent: Thursday, 10 June 2021 2:48 PM
To: Adam Jasper <ajasper@amrshire.wa.gov.au>; Andriena Ciric <Andriena.ciric@capel.wa.gov.au>; ian.mcdowell <ian.mcdowell@busselton.wa.gov.au>; Community Emergency & Regulation Manager <cerm@boyupbrook.wa.gov.au>; Jess Cooper - Donnybrook <jess.cooper@donnybrook.wa.gov.au>; Erin Hutchins <erin.hutchins@dardanup.wa.gov.au>; Haydn Jones <haydn@harvey.wa.gov.au>; Todd Ridley <todd.ridley@manjimup.wa.gov.au>; melissa.howard <melissa.howard@dardanup.wa.gov.au>; PEARCE Lyndon <Lyndon.Pearce@dfes.wa.gov.au>; Leigh Fletcher - CESO Nannup <ceso@nannup.wa.gov.au>; tracey.vogel <tracey.vogel@collie.wa.gov.au>; tristan.gulvin@collie.wa.gov.au
Subject: FW: Suite of State Emergency Management Documents Review 2021

Good afternoon all,

Please see the email below from the SEMC requesting input from emergency management stakeholders to review the State EM Policy and State Plan documents. Can I please request this information is forward to the LEMC members?

Kind regards,

Vikram Cheema
District Emergency Management Advisor – South West

Lot 719 South West Highway Bunbury WA 6230

T: 08 9780 1976 / M: 0429 688 130 / E: vikram.cheema@dfes.wa.gov.au dfes.wa.gov.au



FOR A SAFER STATE

From: SEMC Policy and Legislation <semc.policylegislation@dfes.wa.gov.au>

Sent: Tuesday, 8 June 2021 14:13 PM

To: SEMC Policy and Legislation <semc.policylegislation@dfes.wa.gov.au>

Subject: Suite of State Emergency Management Documents Review 2021

Good afternoon colleagues,

The *Emergency Management Act 2005* stipulates that the State Emergency Management Committee (SEMC) is to arrange for the preparation of State Emergency Management (EM) Policy, and State EM plans the SEMC considers necessary. A State EM Policy or State EM Plan, including any amendment to these documents, has effect when it is approved by the SEMC.

To ensure the State EM arrangements are fit for purpose and remain contemporary, the State EM Policy Branch regularly facilitates the editing and amending of all documents within the State EM suite, this includes the State EM Policy and State EM Plan.

The State EM Policy Branch has recently initiated the five-year cyclic review of the suite of the State EM documents, with the assistance of an independent consultant. As part of the review project, the State EM Policy Branch is engaging with the EM sector to gauge and prioritise the review of relevant sections with the State EM Policy and State EM Plan.

The review is staged into several phases, this includes:

□. **Stakeholder Engagement and Analysis**

- Engaging the EM sector via a survey to identify key issues within the current State EM Policy and State Plan EM documents. The survey is available to all Emergency Management Agencies (EMAs), public authorities, and entities with agreed roles and responsibilities within the State EM Framework (Appendix E).
- A half day workshop facilitated by the independent consultant is organised for **Wednesday 30 June at the venue of Beaumonde On The Point East Perth**. The workshop will further analyse common key issues as identified by the EM sector via the survey. Please note **spaces are limited**.

Survey Information

Suite of State Emergency Management Documents Review.

The survey is hosted on the State Emergency Management Policy Branch Social Pinpoint platform, <https://dfes.mysocialpinpoint.com.au/comprehensive-review>.

On this page you will be able to:

- View and complete the survey questions (submit your feedback).
- Nominate to attend the workshop.
- Join the discussion or post a question.

Please complete the survey and nominate your attendance by COB Friday 18 June 2021.

As we continue to trial Social Pinpoint, we would also appreciate your feedback on this platform. You can : and experiences in the 'Feedback on the use of Social Pinpoint' section at the bottom of the page.

Please Note: This email has been sent to Executive Officers of SEMC Subcommittees, Reference Groups, District Emergency Management Committees (DEMC), and nominated contacts for agencies with emergency management roles and responsibilities.

Executive Officers, please circulate this email within your Subcommittee/Reference Group and DEMC.

If you experience any difficulties with accessing Social Pinpoint or have any other questions, please contact us at SEMC.policylegislation@dfes.wa.gov.au.

Regards Matt

Matt Verney

State Emergency Management Principal Policy Officer

Department of Fire & Emergency Services | 20 Stockton Bend, Cockburn Central WA 6164

P. +61 8 9395 9334 | E. Matt.verney@dfes.wa.gov.au

www.dfes.wa.gov.au

Click [here](#) to report this email as spam.

Nicole Favero

From: Todd Ridley
Sent: Tuesday, 18 May 2021 8:06 AM
To: Nicole Favero
Subject: FW: 2021 Annual and Preparedness Report Capability Survey

Todd Ridley

Community Emergency Services Manager
(08) 9771 7732

Shire of Manjimup

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From: SEMC Capability <noreply@qemailserver.com>
Sent: Monday, 17 May 2021 12:40 PM
To: Todd Ridley <todd.ridley@manjimup.wa.gov.au>
Subject: 2021 Annual and Preparedness Report Capability Survey

Thank you for submitting the Annual and Preparedness Report Capability Survey!

Should you have any questions or concerns, please contact the DFES State Capability Team on: semc.capability@dfes.wa.gov.au or (08) 9395 9901.

A summary of your survey responses is provided below.

We thank you for your valuable contribution. If you have any questions or require further information, please do not hesitate to contact us.

Kind regards,

DFES State Capability Team

Recipient Data:

Time Finished: 2021-05-17 12:39:14 +08

IP: 139.130.144.139

ResponseID: R_WoMV sS4bWDkMsh3

Link to View Results: [Click Here](#)

URL to View Results:

https://qplus.az1.qualtrics.com/CP/Report.php?SID=SV_56ElfUE6hi2ujHw&R=R_WoMV sS4bWDkMsh3

Nicole Favero

From: Nicole Favero
Sent: Monday, 19 April 2021 1:53 PM
To: Andrew Campbell ; Ashleigh Reeve; Brad Wren; Chris Sousa - DFES; Cr Jayde Darin; Cr Paul Omodei ; Cr Paul Omodei ; Dave Murphy - Walpole Police; Gary Willcox - St John Ambulance; Gavin Barke - Pemberton Police ; Ian Guthridge ; Isaac Rinaudo; Jason Dearle; Jeff Bennett - DBCA; Jodie Omodei; Justine Kelly ; Leon Gardiner; luke. bentley ; Nathan Hall ; Neville Blackburn; Nicole Favero; Phil Brandrett ; Ray Deall; Remo Pessotto ; Roma Boucher ; Todd Ridley ; Vikram Cheema
Subject: CM: 2021 Annual and Preparedness Report Capability Survey - Shire of Manjimup
Attachments: 2021_All_Questions_for_Qualtrics_LG_20210331.docx

Dear LEMC Members,

Please find attached the 2021 Annual and Preparedness Report Capability Survey Questions for the Shire of Manjimup.

As this Survey is due prior to our next meeting date, please review the questions and forward any comments or queries by the 12 May 2021 so that we may action this prior to the due date.

Any queries, please do not hesitate to contact us.

Kind regards,

From: Todd Ridley <todd.ridley@manjimup.wa.gov.au>
Sent: Monday, 19 April 2021 7:59 AM
To: Nicole Favero <Nicole.Favero@manjimup.wa.gov.au>
Subject:

For discussion and to send to LEMC for comments

Todd Ridley

Community Emergency Services Manager
(08) 9771 7732

Shire of Manjimup

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Remo Pessotto - CBFCO

Report for LEMC Meeting held on 23 June 2021

No of Fires

All good from the last report

Regulation Burning Times – Period we are in

Not Applicable

No of Permits Issued

- 2020 -2021 there were 187 permits issued in the Shire of Manjimup

Weather Conditions

-

Brigade Business / Issues

The Smith Brook fire shed looking very good

Brigade Deployments

- No deployments.

Vehicle Maintenance / Issues

- The seasonal hire 2.4 heavy Duty be returning back to the fleet depot in the metro, it has been utilized well by the brigades , Dunreath and Upper Warren, I'll be looking forward to when the shire could have a permanent 4x4 out in the area

Communications

- DFES techs have spent time working on the radio network repeaters in the Manjimup shire

General Business

- Nil



Government of Western Australia
Department of Fire & Emergency Services



LEMC - MANJIMUP

DFES

Lower South West Region

Area Officer Warren Blackwood

June 2021

Incidents

Thank you to all Officers and members of the Manjimup Bush Fire Brigades for your commitment and assistance over the last fire season. While the number of bush fires within the Lower South West remained similar to previous years, a fast and efficient response by Brigades meant that they did not escalate beyond local control.

The Lower South West Region supported the two Red Gully and Wooroloo fires, as well as Tropical Cyclone Seroja, with both volunteers and staff. TC Seroja had a major impact on local governments in the Midwest Region, with staff still committed to the recovery phase of the incident.

Currently one staff member is assisting with the storm damage and associated flooding in Albany, which also affected the Walpole area.

Walpole and Manjimup VFRS

With a lack of truck drivers available in Walpole VFRS, we have moved the Manjimup VFRS Rescue trailer and dual cab light tanker to Walpole to improve response to Road Crash Rescue capabilities. Manjimup VFRS now have a standalone Road Crash Rescue truck stationed at the co-location building.

Volunteer Wellness

With a number of fatal and critical incidents being responded to since the start of the year, the DFES Office held a wellness session for volunteers in Manjimup and surrounding Shires in May 2021. The aim of the session was to ensure volunteers are aware of the different support mechanisms available to them after a critical incident and an opportunity to network with neighbouring Brigades.

Warren Health Service Report 24th May 2021

COVID-19

- COVID-19 vaccination rollout continues for site staff, non-mandatory requirement.
- Health facilities continue to receive PHEOC (Public Health Emergency Operations Centre) Bulletins as updates are required with testing criteria, fact sheets & other key information
- Warren & Pemberton HS continue to swab approximately 6 potential COVID-19 people per week, including day 11 swabs for interstate arrivals all of whom have returned negative results.
- Restrictions on visitor numbers removed (visiting hrs remain as previous 8am-8pm).
- Elective surgery at WHS continues with specialist surgeons visiting site per usual schedules.
- All visitors entering MPS site have onus of providing proof of flu vaccination – updated 2021 flu vaccination required by **June 1st**.
There is a revised Public Health Act document with clauses for emergency personnel attendance at MPS sites permitting entry.
- Staff Fit for Work Screening Process remains in place.
- Visitors to health facilities now able to utilise SafeWA app to register

GENERAL

- Resumption of all general operational business
- Continues to be a steady increase in patient presentations to hospital ED's – with reduced medical services in Manjimup (ie closure of Manjimup General Practice Dec 2020). Patient admissions remain above average for March/April/May
- Midwifery Group Practice (MGP) team continues to perform at projected KPI with potential increase in service delivery locally
- Service Planning workshops underway with all SW health sites for service review (inpatient/outpatient) with the planned Bunbury Hospital redevelopment, including community consultation **June/July –TBA.**

District Emergency Management Advisor – Report

4th Quarter

State

State Emergency Management Committee met on 5 March 2021. Please see attached copy of the SEMC Communique. Key points to note:

- Royal Commission into National Disaster Arrangements
- WA Community Disaster Resilience Strategy
- Grant update
- State Emergency Management Framework
- Local Government State Capability Webinar Link
- SEMC Capability Survey

District – South West

South West District Emergency Management Committee (DEMC) met on 16 March 2021. Highlights of the meeting are:

- COVID-19 current status and preparedness update from the WACHS
- DBCA Prescribed burn presentation
- Australian Defence Force disaster assistance presentation
- Agency updates
- Shire of Manjimup local evacuation and recovery arrangements noted by the DEMC

TC Seroja: DEMA SW deployed to Geraldton and provided support to the multi-agency response and recovery efforts. TC Seroja has caused a widespread impact across several local government districts. As a result, disaster Relief Funding Arrangement (DRFA-WA) is activated for the TC Seroja event, and Lord Mayor's Distress Relief Fund is collecting public donations to assist the impacted community. Emergency Services staff and volunteers from across the state deployed to the Midwest region.

Local

2021 Annual and Preparedness Report Capability Survey

Under section 33 and 40 of the *Emergency Management Act 2005* (EM Act), Local Emergency Management Committees are required to submit annual reports to the SEMC regarding their emergency management activities. Also, under the EM Act, the State Emergency Management Committee is required to report to the Minister for Emergency Services each year regarding the preparedness of the State to combat emergencies. It should be noted that completion and submission of the survey will form part of the evaluation criteria for grants such as AWARE and National Disaster Risk Reduction (NDRR).

A letter from the SEMC Chair is sent to the local government CEO on 16 April 2021. The survey is due for submission to SEMC Capability team no later than Wednesday, 9 June 2021.

Local Emergency Management Arrangement – status correct as at 12 March 2021

Number local governments	Number LEMCs	LEMA noted/submitted to SEMC	% Local governments with current required LEMA		
12	12	12	100%		
Local Government		LEMA Status	Date	Resolution No	Date of 5 year review
Shire of Augusta Margaret River	Augusta Margaret River	Current	3/10/2017	46/2017	3/10/2022
Shire of Boyup Brook	Boyup Brook	Current	3/08/2018	52/2018	3/08/2023
Shire of Bridgetown-Greenbushes	Bridgetown-Greenbushes	Current	3/10/2017	46/2017	3/10/2022
City of Bunbury	Bunbury	Current	6/03/2020	08/2020	6/03/2025
City of Busselton	Busselton	Current	8/12/2017	63/2017	8/12/2022
Shire of Capel	Capel	Nearing review	2/08/2016	40/2016	2/08/2021
Shire of Collie	Collie	Current	3/10/2017	46/2017	3/10/2022
Shire of Dardanup	Dardanup	Nearing review	2/08/2016	40/2016	2/08/2021
Shire of Donnybrook-Balingup	Donnybrook-Balingup	Current	3/10/2017	46/2017	3/10/2022
Shire of Harvey	Harvey	Current	3/10/2017	46/2017	3/10/2022
Shire of Manjimup	Manjimup	Current	6/03/2020	08/2020	6/03/2025
Shire of Nannup	Nannup	Current	14/08/2020	50/2020	14/08/2025

SEMC COMMUNIQUE

MARCH 2021 HIGHLIGHTS



The State Emergency Management Committee (SEMC) met on 05 March 2021. The key discussion items and resolutions from the meeting are summarised below.

The Honorable Francis Logan, MLA outgoing Minister for Emergency Services joined the meeting and expressed his thanks to all in the emergency management sector for their hard work and contributions during his time as Minister and commented on the outstanding manner in which Western Australia (WA) has managed recent emergencies.

Discussion Items

- The Fire and Emergency Services Commissioner confirmed that the State Government has not yet provided a formal response to the [Royal Commission into National Natural Disaster Arrangements](#). A position is anticipated following appointment of the new Cabinet in WA. Notwithstanding this, the Commonwealth is progressing seven priority recommendations through the Australian- New Zealand Emergency Management Council ahead of the 2021-22 high risk weather season.
- The Government Chief Information Officer and Executive Director Corporate Services, Department of Fire and Emergency Services provide an update on innovations and progress made to date in addressing issues relating to telecommunications reliability and capacity in emergencies, on behalf of the Public Safety Communications Sub-committee.
- The Department of Fire and Emergency Services presented a summary of the proposed key strategic directions for the [WA Community Disaster Resilience Strategy](#). The committee discussed the opportunities in this work and correlation with other current strategic initiatives.
- The Department of Agriculture, Water and Environment presented an overview of the arrangements for managing human health on international commercial vessels. Lessons learnt and the strengthened collaboration between all levels of government and with non-government agencies was highlighted, of particular the partnership with WA Health in response to COVID-19 cases on vessels in WA ports.

Grant Updates

The SEMC approved the 2020/21 [All Western Australians Reducing Emergencies \(AWARE\)](#) competitive grant round. Over \$230,000 allocated across 16 local projects that aim to enhance WA's Emergency Management arrangements by investing in capacity building and preparedness activities at a local level. Congratulations to the successful applicants.

State Emergency Management Framework

- The SEMC approved the updated [Local Recovery Guidelines](#) and Local Coordinator Aide Memoire to improve the guidance provided to state agencies and local government for the preparation of a Local Recovery Plan and management of the recovery process in emergency affected communities.
- The SEMC approved the revision of [State Hazard Plan- Hazardous Materials Emergencies Annex A: Radiation Escape from Nuclear Powered Warship](#). The revision was carried out in line with the five yearly review in accordance with State Emergency Management Policy.
- The SEMC approved updates to the [Impact Statement Guide and Template](#) (attachment to State Emergency Management Recovery Procedure 4) and the consequential amendments to the State Emergency Management Plan Section 6.4 and State Emergency Management Recovery Procedure 4. The updates address feedback on the need for more support and guidance for impact statement and when an Impact Statement was required.
- The SEMC approved the updates to [State Emergency Management Procedures 1-5](#). The updates provide further clarity and consistency across procedures.

A summary of all amendments made to the State Emergency Management Framework can be found at the SEMC website by viewing the [State Emergency Management Document Amendments and Review Schedule](#).

The following EM Policies are scheduled to go out for consultation in the coming period:

March

WA Police Force SHP Hostile Act/Terrorist Act (restricted)

April

DFES SHP Severe Weather/Earthquake/Collapse

DFES SHP Tsunami

DoT SHP Maritime Environmental Emergencies

DPIRD SHP Animal Plant and Biosecurity

Managing Exercises Guideline and Lessons

May

State EM Plan roles and responsibilities

Review of Australian Government Physical Assistance/Defence Assistance to civil Communities (State Response Procedure 20). (proposed)

For further information please contact semc.policylegislation@dfes.wa.gov.au

Sub Committee's and Reference Groups

Chairs and Executive Officers of the all SEMC Subcommittee and Reference Groups (the committees) participated in the Annual meeting chaired by SEMC Deputy Chair Emma Cole. The committees identified the priorities for the 2021-22 and identifying challenges that may impede achievement.

Upcoming SEMC Subcommittee and Reference Group Meetings for the period:

- | | |
|--------------------------------------|---------------|
| • Response Capability Subcommittee | 24 March 2021 |
| • Recovery & Community Engagement | 26 March 2021 |
| • Public Safety Communications | 07 April 2021 |
| • Risk Subcommittee | 15 April 2021 |
| • Public Information Reference Group | 5 May 2021 |

Resilient Australia Awards



[The Resilient Australia Awards](#) celebrate and promote initiatives that build whole of community resilience to disasters and emergencies around Australia, as well as images capturing resilience in action. The awards recognise collaboration and innovative thinking across all sectors. This year a new category has been added to the program Resilient Australia Mental Health and Wellbeing Award

For further information on the program and to submit your project for an award, visit the Australian Institute for Disaster Resilience website. Applications close Thursday 3 June 2021.

Local Government State Capability Webinar Link

On the 16th March 2021, WALGA and DFES co-hosted a webinar for local governments (LG) on the topic of State emergency management capability.

Presented by Peta Turner, Program Leader, DFES State Capability Team, the webinar covered the following topics:

- the SEMC State Emergency Management Capability Framework (how it has evolved over time, plans for its review and what it means to LGs)
- the associated Annual and Preparedness Report Capability Survey (scheduled for release in April 2021, including some of the practicalities for completing it)
- the individual LG capability summary reports (roll-out plans, how to interpret the findings and how the information can be used).

A link to a recording of the webinar can be found [here](#).

SEMC Capability Survey to be Released

Each year*, the SEMC conducts its Annual and Preparedness Report Capability Survey (the capability survey). The survey is sent to a wide range of organisations who have a role in emergency management. The findings are used by the SEMC to report to the Minister for Emergency Services on the preparedness of the State to combat large scale emergencies.

The DFES State Capability Team manage the survey on behalf of the SEMC. The team is preparing to release the 2021 survey in mid-April. Respondents will have approximately 8 weeks to complete and submit their organisation's survey. For more information, please contact semc.capability@dfes.wa.gov.au.

*Note: due to the additional pressures created by COVID-19, the capability survey was not conducted in 2020.

The next meeting of the SEMC

The next meeting of the SEMC will be held on Friday 07 May 2021.

Agenda item submissions are currently open and close three weeks prior on Friday 16 April 2021.

SEMC COMMUNIQUE

MAY 2021 HIGHLIGHTS



The State Emergency Management Committee (SEMC) met on 07 May 2021. The meeting was attended by the Hon. Reece Whitby MLA, Minister for Emergency Services.

The SEMC noted the appointment of SEMC Executive Officer, Ms Pexton as State Recovery Controller for Tropical Cyclone Seroja and that Ms Pexton will apply for a leave of absence from the SEMC.

The key discussion items and resolutions from the meeting are summarised below.

Discussion Items and Outcomes

- The SEMC discussed the current emergency events: COVID-19, Wooroloo Bushfire and Tropical Cyclone (TC) Seroja. The concurrent and enduring nature of these events have significantly impacted key personnel who have been working long hours for more than a year. The SEMC noted the work and support provided by the State Solicitors Office.
- The SEMC noted the Commonwealth announcement of the new [National Recovery and Resilience Agency](#) and awaits further detail from the Australian Government on the role and scope of this agency.
- The SEMC discussed alternative models for lessons management and assurance and the future of the Lessons Management Reference Group. The SEMC Business Unit will submit an options paper to SEMC at the August 2021 meeting.
- The SEMC considered a paper regarding the benefits of wider community use of personal locator technologies to improve land-based search and rescue. The matter was referred to the Response Capability subcommittee for investigation and to report back to the SEMC.
- The State Emergency Coordination Group reported a need for better data regarding the conditions and structural standards of potential evacuation centres. The SEMC requested the Response Capability subcommittee to initiate a project to update the evacuation centre register with a particular focus on wind rating and structural adequacy of buildings. To be completed as a priority project.
- The SEMC endorsed the Shire of Dandaragan's Local Emergency Management Arrangements.
- The SEMC noted the release of the State-wide Emergency Capability Summary. The SEMC also noted the status of the review of the Capability Framework and requested a workplan for beyond June 2022.
- The SEMC resolved to review and complete the draft SEMC Strategic Plan for consideration by the Minister.

State Emergency Management Framework

- The SEMC approved a revised review completion date of October 2021 for the State Hazard Plans for Earthquake, Collapse and Tsunami.
- The SEMC approved that the draft State Hazard Plan – Severe Weather be adopted as an interim plan without further consultation, noting that the Plan does not include material changes from the previous plans, and on the basis that a comprehensive evidence-based review of the draft plan will be undertaken, informed by the lessons identified from TC Seroja. Full consultation will be undertaken for the updated draft following the review.
- The SEMC noted the redesign of the State Emergency Management documents to meet the WA Government's Accessibility and Inclusivity Standard. The new design will be progressively rolled out across the suite of documents starting with the State Emergency Management Policy, Plan, Procedures and Glossary in June 2021.
- The SEMC approved statement of fact amendments to the State Emergency Management Policy and Procedure as part of the overall project to redesign the Emergency Management documents.

A summary of all amendments made to the State Emergency Management Framework can be found at the SEMC website by viewing the [State Emergency Management Document Amendments and Review Schedule](#).

The following Emergency Management documents are scheduled to go out for consultation in the coming period:

Currently consulting on:

- State Hazard Plan – Hostile Act/Terrorist Act (restricted access)
- State Hazard Plan – Animal Plant and Biosecurity
- Lessons Management Guideline

June/July

- District Emergency Management Committee Members Handbook
- State Hazard Plan – Tsunami
- State Hazard Plan – Earthquake
- State Hazard Plan – Collapse
- State Hazard Plan – Maritime Environmental Emergencies
- State Emergency Management Plan: roles and responsibilities; and
- State Emergency Management Response Procedure 20: Australian Government Physical Assistance/Defence Assistance to Civil Communities.

For further information on the State Emergency Management Framework, please contact semc.policylegislation@dfes.wa.gov.au

Subcommittee's and Reference Groups

Key outcomes of Subcommittee's and Reference Groups meetings were noted, including the inaugural meeting of the Public Safety Communications Subcommittee.

SEMC Subcommittee and Reference Groups proposed meetings dates for the upcoming period:

State Exercise Coordination Team	11 June 2021
Lessons Management Reference Group	17 June 2021
Essential Services Network Reference Group	17 June 2021
Public Safety Communications Subcommittee	22 June 2021
Response Capability Subcommittee	23 June 2021
Risk Subcommittee	24 June 2021
Recovery & Community Engagement	25 June 2021
Public Information Reference Group	3 August 2021

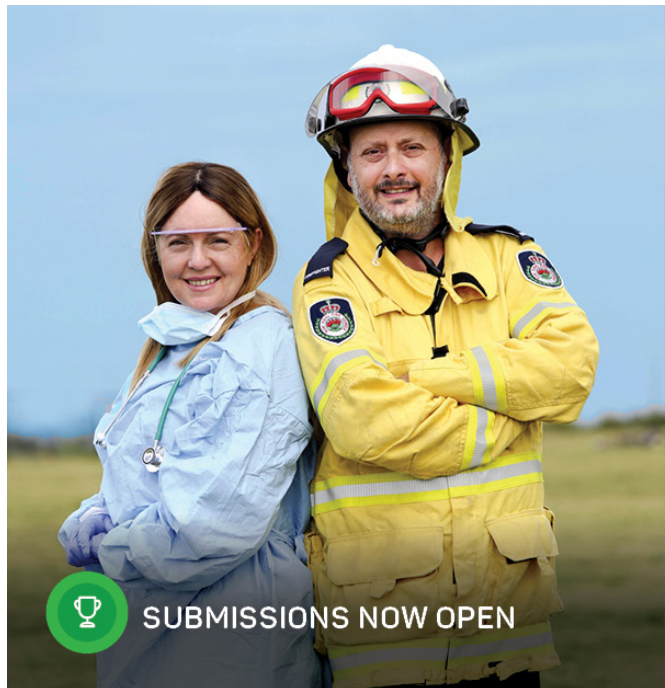
Grant Updates

The SEMC endorsed the revised dates for the National Disaster Risk Reduction (NDRR) Fund competitive grant rounds and approved the opening of the first grant round in June 2021 pending Commonwealth agreement. The National Disaster Risk Reduction fund replaces the National Disaster Resilience Program and will deliver \$12.528 Million of funding over five (5) years. Further information is available on the [SEMC website Grants page](#).

SEMC Capability Survey

The SEMC Annual and Preparedness Report Capability Survey (the capability survey) opened in April. Respondents have approximately 8 weeks to complete and submit their organisation's survey, due in June 2021. Completion of the survey is an eligibility requirement for the NDRR grant program. The Department of Fire and Emergency Services – State Capability Team manage the survey on behalf of the SEMC. For more information, please contact semc.capability@dfes.wa.gov.au.

Resilient Australia Awards- Closing 18 June 2021 (extended)



Do you have a disaster resilience initiative to share with Australia?

Submit now: aidr.org.au/raa

 SUBMISSIONS NOW OPEN

 RESILIENT AUSTRALIA AWARDS

Now in its 22nd year, the Resilient Australia Awards recognise outstanding contributions across eight categories. Winning submissions in each state and territory are considered for national awards. These Awards are an opportunity to highlight initiatives that are making communities safer, more connected and better prepared.

Submissions will now be accepted until 11.59pm AEST on Friday 18 June 2021.

For details and guidelines, visit www.aidr.org.au/raa.

The next meeting of the SEMC

The next meeting of the SEMC will be held on Friday 13 August 2021.

Agenda item submissions are currently open and close on Friday 23 July 2021.



SOUTH WEST DISTRICT EMERGENCY SERVICES OFFICER'S QUARTERLY REPORT

4th Quarter – 01st April to 30th June 2021

Meeting: Shire of Manjimup
Date: Wednesday 23rd June 2021

- Cyclone Seroja -
 - I was recently deployed to Geraldton to assist with recovery work in relation to Cyclone Seroja for 11 days and worked in Geraldton, including outreach to Northampton and at the Incident Control Centre. The welfare work of the Department continues providing personal support and financial assistance from 3 hubs in the Mid-West Gascoyne and available at Kalbarri, Northampton and Morawa. Teams are deployed weekly and work according to accommodation availability, needs etc. Financial assistance for categories 1 & 2 has been ongoing; arrangements for categories 3 & 4 (replacement of essential household items and building repairs) is just commencing and the latter 2 items have criteria relative to assets and income. To date the Department has had contact with over 4,000 people; processed over 6,000 financial assistance applications and made referrals for further personal support as required.
- PPE kits update –
 - Items for the SW PPE kits have been received and sorted into 2 x 60ltr crates per kit. We have 20 crates stored at the Collie office in readiness for the City of Bunbury and Shires of Capel, Dardanup, Donnybrook Balingup and Harvey, 10 kits in all. Due to the lateness of delivery and being late in the summer season, we have decided to keep the crates at the Bunbury office and move them as/if required on an as needs basis. There are 50 crates, or 25 kits available for the SW and stored in varying quantities at our District offices – Bunbury, Busselton, Collie and Manjimup.

