



Minutes

Local Emergency Management Committee

25 June 2026

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Shire of Manjimup

Local Emergency Management Committee Meeting Agenda: 25 June 2026



Notice of Meeting

Please be advised that a meeting of the Shire of Manjimup Local Emergency Management Committee (LEMC) will be held on Thursday 25 June 2026, commencing at 1.00pm.

Shire of Manjimup - JC Rose Meeting Room
Rose Street
Manjimup WA 6258

If you are unable to attend, please advise Nicole Favero, Ranger and Emergency Services Administration Officer.

P: 08 9771 7777
E: nicole.favero@manjimup.wa.gov.au



Benjamin (Ben) Rose
Chief Executive Officer
8 June 2026

Important Matters for the Attention of Meeting Attendees:

- To ensure the proceedings are accurately recorded, this meeting may be electronically recorded in accordance with clause 6.16 of the *Shire of Manjimup's Standing Orders Local Law 2013*; and
- Any recommendations in this meeting are unable to be acted upon until such time as the recommendations are endorsed by Council, with the exception of recommendations that are of an administrative nature.

FUNCTIONS OF COMMITTEE

The functions of the Manjimup LEMC are as set down in Section 39 of the *Emergency Management Act 2005*:

- (a) to advise and assist the local government in ensuring that local emergency arrangements are established;
- (b) to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- (c) to carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.

Minutes of Meeting held 25 June 2026

Minutes of the Local Emergency Management Committee (LEMC) Meeting held in the Shire of Manjimup JC Rose Meeting Room, Rose Street Manjimup on 25 June 2026.

1. Opening and Welcome

Shire of Manjimup – Shire President, Cr Donelle Buegge assumed the chair and declared the meeting open at 1.05pm.

Acknowledgement of Country

The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.

2. Attendance and Apologies

2.1 Attendance

Members - Voting

Shire of Manjimup - Shire President	Cr Donelle Buegge
Shire of Manjimup - Community Emergency Services Manager	Todd Ridley
Shire of Manjimup - Chief Bush Fire Control Officer	Remo Pessotto
Department of Communities	Renee Flaxman
Department of Primary Industries & Regional Development	Tina Buckley
WA Police Service - Manjimup	Tyler Winter
WA Police Service – Walpole	Alby Van Den Berg
WACHS - Pemberton Northcliffe Health Services	Paige Weaver
WACHS - Warren Health Services	Helen Stuart

9

Members Non Voting & Invited Guests

Shire of Manjimup - Deputy Chief Bush Fire Control Officer (proxy)	Mr Brad Wren
Shire of Manjimup – Director Development Services	Jason Giadresco
Shire of Manjimup - Emergency Services Officer	Nicole Favero
Shire of Manjimup – Recovery Coordinator	Gail Ipsen Cutts
Shire of Manjimup – Senior Ranger	Stephen Burch
St John's Ambulance Walpole (Community Paramedic SW GS)	David Rae
St John's Ambulance – Event Health Services South West	Trish Keegan
WACHS SW Operations Manager	Justine Kelly
Water Corporation	David Stanik

2.2 Apologies

Department of Fire and Emergency Services	Chris Sousa
Department of Primary Industries & Regional Development	Ian Guthridge
DFES DEMC/SEMC - District Emergency Management Advisor	Melissa Howard
Shire of Manjimup – Chief Executive Officer	Benjamin (Ben) Rose
St John's Ambulance Manjimup	Leisa Tucknell
WA Police Service - Pemberton	Randall Worthington
Western Power	Colin Jones

3. Declaration of Interest

Nil

4. Guest Presentations

Nil

5. Confirmation of Minutes of Meeting held 26 March 2026

RECOMMENDATION/LEMC DECISION 2026/02

"The committee approved the minutes of the Shire of Manjimup Local Emergency Management Committee meeting held 26 March 2026."

Moved: Remo Pessotto, CBFCO

Seconded: Paige Weaver, PNHS

CARRIED: 9/0

6. Council's Response to Minutes of the General Meeting held 26 March 2026

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council receive the unconfirmed minutes of the Local Emergency Management Committee Meeting held 26 March 2026.

COUNCIL RESOLUTION

MOVED: Cr Bettink SECONDED: Cr Miolin

29888

That Council receive the unconfirmed minutes of the Local Emergency Management Committee Meeting held 26 March 2026.

ADOPTED BY EN BLOC RESOLUTION: 7/0

For: Shire President Buegge, Cr Bettink, Cr Burns, Cr Darin, Cr De Campo, Cr Miolin, Cr Willcox.

Against: Nil.

Shire of Manjimup
Local Emergency Management Committee Meeting Minutes 25 June 2026



7. Review of Action List and Business Arising

7.1 Action List

Action & Meeting Date	Item	Update	Owner	Status
24/04 17/07/2024	DFES Virtual Reality Bushfire Preparedness Experience	17/07/2024: Shire of Manjimup CEM to arrange for the 'DFES Virtual Reality Bushfire Preparedness Experience' to be available for Council members to experience a realistic bushfire scenario. 13/11/2024: Ongoing as awaiting Councils 2025 dates. 12/12/2025: Still Ongoing 26/03/2026: Still Ongoing 25/06/2026: Due to being unable to find an appropriate date suitable to all parties, decision was to remove item.	Todd Ridley	Completed
24/06 13/11/2024	DEMC to LEMC letter regarding Community Response Initiatives Involving Evacuation – Shire President Response	13/11/2024: Shire of Manjimup LEMC Administration to draft a letter to the Community groups from the Shire President regarding the Community Response Initiatives. 12/12/2025: Ongoing, requesting clarification 26/03/2026: Groups have gone quiet but leave on task list as ongoing. 25/06/2026: Continue to monitor, leave on list for observation only for awhile longer.	Todd Ridley	In Progress
25/02 12/12/2025	Warren Health Service Water Hydrant	WHS queried the hydrants at the hospital and the information that is kept there in the documents and how up to date this is? DFES to follow up and advise regarding the hydrant in front of hospital in Manjimup. 26/03/2026: Discussion that this item is really between Health and DFES and should possibly be removed, Health requested it remain on task list. Ongoing. 25/06/2026: Update was Manifest, Risk Assessment and Site Map are all located at main entrance, the hydrant is tested 5yrlly, last done June 2023.	Chris Sousa / Justine Kelly	Completed

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26/Task01 26/03/2026	Exercise Scenario	26/03/2026: SJA and WACHS to engage in discussions for a large scale exercise scenario and then report back to Committee for next meeting. 25/06/2026: SJA not in attendance at meeting, but a late submission was received after meeting from St John Ambulance for a Draft Exercise scenario that was emailed out to all members the next day for feedback, comments due by 30.06.2026.	SJA WACHS	In Progress
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Shire of Manjimup
Local Emergency Management Committee Meeting Minutes 25 June 2026



8. Correspondence

8.1 Incoming

30.04.26	Walpole Police to LEMC – Appointment of new OIC Alby Van Den Berg
12.05.26	Manjimup Police to LEMC – Appointment of new OIC Tyler Winter

8.2 Outgoing

13.04.26	SoM to LEMC Members –Polyphagous shot Hole Borer Workshops Part 2
06.05.26	SoM to LEMC Members – Unconfirmed Minutes of Meeting 26 March 2026
10.06.26	SOM to LEMC Members – Agenda and Meeting documents for 25 June 2026 meeting.

9. Review of LEMC Membership and Contact List Updates

The distribution contact list was updated by all in attendance.

Shire Policy still to be amended to add Main Roads and Shire of Manjimup Senior Management Team to the Non-Voting Membership. The following Agency Representative changes have been noted and updated:

WAPOL Manjimup – New OIC – Tyler Winter

10. Local Emergency Management Standing Items

10.1 Post Incident Reports

Nil

10.2 Post Exercise Reports

Nil

10.3 Exercise

This is on LEMC task list in draft format by St John Ambulance awaiting a scenario.

10.4 Review Local Emergency Management Arrangements

See Agenda Items 11.1, 11.2 and 11.3.

10.5 Risk Management update – Emerging Risks

H5 Bird Flu – Avian Influenza

This was raised and DPIRD will address this within their Agency report item.

Polyphagous Shot Hole Borer

DPIRD recently held two workshops in the Manjimup area. One specifically for horticulturalists, the other hosted by Shire of Manjimup for LG's, with one other LG attending from Bridgetown. Much discussion followed with concerns that treatments are city centric ie mulching and transporting waste to a specific waste facility and not realistic if it gets into the South West of the state with the comprehensive farming and forests.

10.6 Review Funding opportunities

- Disaster Ready Funding – Closes on 1 July 2026
- Aware Funding – available soon.

10.7 Events – General Discussion

The committee reviewed and discussed the events matrix, see *Item 10.7 Attachment*.

11. Agenda Items

11.1 Shire of Manjimup Local Emergency Management Plan 2026-2031- DRAFT

Report was tabled, see Item 11.1 Attachment

The Shire's Local Emergency Management Arrangements are supported by a suite of documents that together establish strategic direction for emergency management and guide its delivery. Todd Ridley CESM, presented the final draft of the *Shire of Manjimup Local Emergency Management Plan 2026-2031* (the Plan) that was developed as part of the WALGA LEMA Pilot Project. It was noted that the Plan is a strategic, publicly available document that is to be adopted by Council. The Plan establishes the overarching direction for emergency management across the prevention, preparedness, response and recovery phases and forms part of the Shire's Local Emergency Management Arrangements. The draft Plan was previously presented at the March LEMC meeting where it was requested that members review the document and provide feedback. To date, no feedback has been received. The Plan is therefore presented to the Committee for recommendation to Council for endorsement.

RECOMMENDATION/LEMC DECISION 2026/03

"That Council endorse the *Shire of Manjimup Local Emergency Management Plan 2026-2031*."

Moved: Remo Pessotto, CBFCO

Seconded: Alby Van Den Berg, WAPOL Walpole

CARRIED: 8/0

Todd Ridley CESM - abstained from voting as required by ToR

11.2 Shire of Manjimup Local Emergency Management Work Plan - DRAFT

Report was tabled, see Item 11.2 Attachment

Todd Ridley CESM presented the final draft of the *Shire of Manjimup Local Emergency Management Work Plan* (the Work Plan) that was also developed as part of the WALGA LEMA Pilot Project. It was noted that the Work Plan is an operational document that supports the administration, coordination and continuous improvement of the suite of Local Emergency Management Arrangements documents through Local Emergency Management Committee (LEMC) processes. As an operational document, the Work Plan requires approval by the LEMC only. The draft Work Plan was previously presented at the March LEMC meeting where it was requested that members review the document and provide feedback. To date, no feedback has been received. The Work Plan is therefore presented to the LEMC for approval.

RECOMMENDATION/LEMC DECISION 2026/04

"That the Local Emergency Management Committee approve the *Shire of Manjimup Local Emergency Management Work Plan*."

Moved: Remo Pessotto, CBFCO

Seconded: Tyler Winter, WAPOL Manjimup

CARRIED: 8/0

Todd Ridley CESM - abstained from voting as required by ToR

11.3 Shire of Manjimup At Risk Isolated Communities Maps 2026-2031 – DRAFT

Report was tabled, see Item 11.3 Attachment

Todd Ridley CESM presented the draft *Shire of Manjimup At Risk Isolated Communities Maps 2026-2031* that also forms part of the Shire's Local Emergency Management Arrangements suit of documents. As an operational document, the Maps require approval by the Local Emergency Management Committee (LEMC) only. An overview of the draft Maps was provided, including the addition of two new at-risk isolated communities being Tone River Cottages and Nyamup Village.

RECOMMENDATION/LEMC DECISION 2026/05

"That the Local Emergency Management Committee approve the *Shire of Manjimup At Risk Isolated Communities Maps 2026-2031*."

Moved: Tyler Winter, WAPOL Manjimup

Seconded: Remo Pessotto, CBFCO

CARRIED: 8/0

Todd Ridley CESM - abstained from voting as required by ToR

12. Agency/Member Reports

12.1 Shire of Manjimup –Shire President – Cr Donelle Buegge

- Attended the State Emergency Management Council where they discussed the 'Evacuation Place of Last Resort. This subject raises serious concerns.

The above report was received verbally at the meeting.

12.2 Shire of Manjimup - Recovery Coordinator – Gail Ipsen Cutts

Nil to report.

12.3 Shire of Manjimup - CBFCO – Remo Pessotto

Report was tabled, see Item 12.3. Attachment.

Todd Ridley CESM also advised that there has been a review done on the Fire Weather Districts, the Shire of Manjimup was previously in with Shire of Nannup creating issues with inconsistent HIGH Fire Danger Ratings relevant to our areas resulting in cancelling of permits to burn. BFAC recently submitted a request for our own Fire Weather District, which unfortunately wasn't accepted but they did review and we are now aligned with Denmark and still known as Southern Forests. The concerns with this being, we could now have the opposite effect.

12.4 Department of Biodiversity, Conservations & Attractions

No report received and not in attendance.

12.5 Department of Communities – Renee Flaxman

Report was tabled see Item 12.5 Attachment.

Todd Ridley CESM discussed the possibility of getting a sign or label from the Department of Communities to clearly identify their welfare trailer that is being housed at the Shire of Manjimup Depot?

Renee confirmed that she will look into providing a form of identification for the trailer.

12.6 Department of Fire and Emergency Services – Chris Sousa

No report received. Apologies for meeting received.

12.7 Department of Primary Industries and Regional Development – Tina Buckley

Report was tabled see Item 12.7 Attachment.

Shire President Donelle Buegge asked if there was currently any training available for Rangers/staff etc, to which the answer was 'No', not at this stage.

There was also discussion that at the recent Shot Hole Borer Workshop held in Manjimup for LGs that the Oak trees and the Truffle industry hadn't been taken into account.

12.8 District Emergency Management Advisor - DFES – Melissa Howard

Report was tabled see Item 12.8 Attachment. Apologies for meeting received

12.9 Main Roads WA

No report received and not in attendance.

12.10 St John Ambulance

Manjimup – Operations Lead Southern Forest – Leisa Tocknell

Late Report was tabled see Item 12.10. Attachment. Apologies for meeting received.

Guest Trish Keegan from St John Ambulance Event Health Services for the Southwest, provided an overview of the events space. Ambulance Commander courses they now have a couple trained up. ESV to Bunbury and EHS in Perth. Larger events the local volunteers are struggling to fill requests, especially with longer running events and the frequency of events.

Walpole – Community Paramedic GS – David Rae

- Plans for the new subcentre are going out to tender.
- Three EM training for health.
- Joining a tabletop exercise in Denmark.
- Looking at serology testing.

The above report was received verbally at the meeting.

Shire President Donelle Buegge asked regarding the Starlink funding that SJA have to pay for themselves as the Shire supplied a letter of support for this.

David advised only he has this and even if they all get it, they would not want to end the VHS radio network that has been set up very well by DJ Communications and would want to continue to support to maintain this, as they have no access to WAERN network.

12.11 WA Country Health Service

Pemberton Northcliffe Health Service – Paige Weaver

Report was tabled, see Item 12.11 Attachment.

Todd Ridley CESM asked if there was an increase in casualties since the new DBCA Bike track in the arboretum opened, to which the response was 'No, not at this stage'.

Warren Health Service – Helen Stuart

Report was tabled, see Item 12.11 Attachment.

Shire of Manjimup

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12.12 WA Police

Pemberton – Randall Worthington

No report received – Apologies received for meeting.

Manjimup – Tyler Winter

- Been in position for a couple of weeks now, recruitment for last two positions now complete. Back to full strength crew, though will be a new team to country policing.
- Doing training with DBCA and Child Protection.
- Contrary to the media, he is not an expert in mushrooms.

The above report was received verbally at the meeting.

Walpole – Alby Van Den Berg

- Settled into his new position and so far has been quiet.
- Looking at filling second position, need housing, but is on his own until August.
- DBCA has been taking him to out to learn tracks and shortcuts around the place.

The above report was received verbally at the meeting.

12.13 Water Corporation – David Stanik

Report was tabled see Item 12.13 Attachment.

12.14 Western Power – Colin Jones

No report received – Apologies for meeting received.

13. General Business (without Notice)

13.1 Telstra – Look at invitation to LEMC – Shire President Donelle Buegge

Look at inviting Boyd Brown from Telstra to our next LEMC meeting to discuss upgrades coming to the area. It was requested to add to Task List.

ACTION: Add to Task List – Shire Administration to invite Boyd Brown from Telstra to attend the next LEMC Meeting to discuss telecommunication upgrades.

13.2 Housing Shortage - Shire President Donelle Buegge

The Shire is about 52 houses short of what is needed. The Shire looked into 3D printed housing, but not getting traction from Government. Government Departments are struggling to recruit to fill vacant positions. Talison bought a lot of land and housing and even though they have their new worker accommodation they are still holding on to them.

14. Next Meeting

LEMC Calendar			
Date	Day	Venue	Comment
29 October 2026	Thursday	JC Rose Room	

15. Meeting Closure

The Chair, Shire of Manjimup - Shire President, Cr Donelle Buegge, thanked everyone for their attendance and closed the meeting at 2.10pm.

Date	Month	Upcoming	Event Status	Event Name	Description	Category	Location	attendance	Risk level	Traffic Management	Alcohol
26 Jan 2026	Jan	Completed	Approved	Av' a Good Day in Walpole	Australia Day Celebrations	Community	Pioneer Park	500-1000	Low	No	No
26 Jan 2026	Jan	Completed	Approved	Australia Day Breakfast	Australia Day Celebrations	Community	Pemberton Pool	<500	Low	No	No
15, 16 & 17 Jan 2026	Jan	Completed	Not Required	Manjimup Speedway	Street Stocks, Productions & Sedans	Sporting	Manjimup Speedway	<1000	High	No	Yes - Licenced
7 Feb 2026	Feb	Completed	Approved	Jazz in the Jarrah	Community Concert & Picnic	Community	Heritage Park Sound Shell	<500	Low	No	No
14 Feb 2026	Feb	Completed	Not Required	Manjimup Speedway	Street Stocks, Productions & Sedans	Sporting	Manjimup Speedway	<1000	High	No	Yes - Licenced
28 Feb 2026	Feb	Completed	Approved	Walpole Regatta	Spoting	CoSporting		<500	Low	No	No
7 March 2026	Mar	Completed	Not Required	Manjimup Speedway	Street Stocks, Productions & Sedans	Sporting	Manjimup Speedway	<1000	High	No	Yes - Licenced
6,7,8 & 9 March 2026	Mar	Completed	Approved	Southern Forest Campdraft	Horse riding comp	Sporting	Warren Equestrian Centre	<500	Low	No	YES (License obtained)
13 & 14 March 2026	Mar	Completed	Approved	Warren Blackwood Agriculture Show	Annual Ag Show	Community	Rea Park, Collier St Manjimup	3,000	Medium	No	Yes - Licenced
14& 15 2026	Mar	Completed	Approved	Karri Valley Triathlon	Triathlon	Sporting	Karri Valley Resort	<500	Medium	YES	No
21,22 & 23 March 2026	Mar	Completed	Approved	Dragon Tree	Boutique Festival	Community?	Property)	<500	Low	No	No
27 & 28 March 2026	Mar	Completed	Approved	Tarmac South West	Car Rally	Sporting	Pemberton Pool	1000-3000	Low	YES	No
10,11	Apr	Completed	Not Required	Manjimup Speedway	Street Stocks, Productions & Sedans	Sporting	Manjimup Speedway	<1000	High	No	Yes - Licenced
8	Apr	Completed	Approved	Delirious West 100&200 Miler	Marathon	Sporting	Northcliffe - Albany	<500	Low	No	No
10	Apr	Completed	Approved	Skate Park Jam	Community Youth Event	Community	Pemberton Skate Park	8hours	Low	No	No
17,18,19	Apr	Completed	Approved	Karri Cup MBT Challenge	MBT Bike Race	Sporting	Northcliffe Rec Centre & surrounding trails		Medium	YES	No
18-26	Apr	Completed	Not Required	Heritage Festival	Multiple events across region	Community	Southern Fores & Valleys		N/A	No	No
22	Apr	Completed	Approved	Yarning Circle Launch	Yarning Circle Launch	Community	Heritage Park	<500	Low	No	No
25	Apr	Completed	Approved	ANZAC Day	Community Event	Community	RSL & Giblett Street	1800	Low	YES	Yes - Licence obtained
	May	Cancelled	CANCELLED	Manjimup 15,000	Motocross Event	Sporting					
30 & 31	May	Upcoming	Approved	Relentless Blue Pemberton	MBT Bike Race	Sporting	Pemberton Arboretum MtB Park & Pemberton	200	Low	No	No
24,25	Jul	Upcoming	Processing	WACC Karri Rally	Car Rally	Sporting	Mountain Bike Park	450	Medium	Yes	No
17, 18, 19,20	Sep	Upcoming	Processing	Harrington Circus	Circus Show	Community	Manjimup Town & surrounding roads (DBCA)	<500	Low	No	No
TBA	TBA	Upcoming	Awaiting info from EO	Rainbow Rides (In conjunction with UCI)	fun rides - leadup to UCI	Sporting	Manjimup & Pemberton (TBA)				
4th to 11th	Oct	Upcoming	Awaiting info from EO	UCI World Gravel Championships (Nannup)	Gravel bike racing	Sporting		25,000+			
TBA	Oct	Upcoming	Awaiting Event Application	Southern Forests Trout Festival	Trout festival	Community					
TBA	Oct	Upcoming	Awaiting Event Application	Pemberton Trail Festival	Running Event	Sporting					
	Oct	Upcoming	Awaiting Event Application	Warren River Rally	Car Rally	Sporting					
24 & 25	Oct	Upcoming	Awaiting Event Application	Northcliffe Bees Festival	Bee festival	Community / Market					
TBA	Oct	Upcoming	Awaiting Event Application	Quinninup Fair	Market stalls and entertainment	Community / Market					
7	Nov	Upcoming	Awaiting Event Application	Pemberton Avo Festival	Market stalls and entertainment	Community / Market					
TBA	Nov	Upcoming	Awaiting Event Application	En Pointe Dance Academy South West	Dance School Performance	Commercial	Heritage Park Sound Shell				
TBA	Dec	Upcoming	Awaiting Event Application	Momentum Dance Co	Dance School Performance	Commercial	Heritage Park Sound Shell				
TBA	Dec	Upcoming	Awaiting Event Application	EMPS End of Year Concert	School Concert	School	Heritage Park Sound Shell				
TBA	Dec	Upcoming	Awaiting Event Application	Manjimup Cherry Harmony Festival	Market stalls and entertainment	Community / Market					
TBA	Dec	Upcoming	Awaiting Event Application	Christmas In The Park	Christmas carols						
TBA	Dec	Upcoming	Awaiting Event Application	Walpole Solstice Carols	Christmas carols						
TBA	TBC	Upcoming	Awaiting Date Confirmation	Speedway 2026-2027							



Local Emergency Management Plan 2026-2031

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Public Guidance and Document Information

Authorisations

The *Shire of Manjimup Local Emergency Management Plan 2026-2031* (this Plan) has been produced and issued in accordance with the authority of *Section 41(1)* of the *Emergency Management Act 2005*, endorsed by the Local Emergency Management Committee (LEMC) and the Council of the Shire of Manjimup.

The Shire of Manjimup LEMC is established in accordance with Section 38 of the *Emergency Management Act 2005*.

Endorsed by the Shire of Manjimup Local Emergency Management Committee (LEMC):

Date: ____/____/____

Adopted by Council:

Date: ____/____/____

Distribution

This Plan is tabled for noting with the relevant District Emergency Management Committee and the State Emergency Management Committee and is publicly available on the Shire of Manjimup website.

Review and Amendments

This Plan is reviewed by the LEMC following significant incidents, exercises, or changes in risk, legislation, or partner arrangements. A record of amendments is maintained by the Policy Custodian.

Next scheduled review: January 2028

Policy Custodian: Ranger & Emergency Services Department

Public Guidance Information

Knowing where to find reliable emergency information is essential for community safety.

Shire supports public information during emergencies in coordination with the Controlling Agency and partner agencies. Operational procedures and detailed local arrangements are maintained in supporting plans and are referenced in **Appendix 1**.

IF YOU ARE IN IMMEDIATE DANGER, CALL 000.

Key safety messages

- ❖ **Stay informed:** Monitor Emergency WA (website or app) for official warnings, alerts, incident locations and road closures.
- ❖ **Act early where possible:** When conditions are worsening, leaving early is often the safest option. Do not wait until smoke, flames or floodwaters are close.
- ❖ **Follow official advice:** Always follow directions from the Controlling Agency, including instructions about evacuation, sheltering or road access.
- ❖ **Have a backup way to receive information:** A battery-powered radio is recommended, particularly where power, phone or internet services may be disrupted.
- ❖ **Look after yourself and others:** Avoid driving through smoke or floodwater, keep clear of downed powerlines, and stay away from emergency operations. Where it is safe to do so, check on neighbours, family and friends, particularly older people or anyone who may need support to understand warnings or relocate.

Where to get official emergency information

- ❖ **Emergency WA:** The authoritative source for emergency warnings and updates (www.emergency.wa.gov.au or the Emergency WA app).
- ❖ **13 DFES (13 3337):** Information line for current incidents and warnings.
- ❖ **Radio:** ABC Local Radio and other local stations may broadcast emergency updates, particularly during service disruptions.
- ❖ **Shire communications:** The Shire may share local information that supports official warnings, such as local impacts or community information, in coordination with the Controlling Agency.

Household preparedness

- ❖ **Know your local risks:** Be aware of hazards relevant to your area, such as bushfire, storms and extended power outages, and how they may affect you.
- ❖ **Have a simple plan:** Consider how you would leave safely if needed, including transport options, meeting points, visitors and pets.
- ❖ **Keep basic supplies:** Water, medicines, a torch, batteries, first aid supplies and essential documents can help you manage during disruptions.
- ❖ **Stay connected:** Use the Emergency WA app or website and keep access to radio for warnings and updates.
- ❖ **Look out for each other:** Strong neighbourhood connections help with information sharing and practical support, particularly for people who may need extra assistance.
- ❖ **Prepare your property:** Maintaining your property in line with relevant guidance, such as bushfire preparedness and severe weather advice, reduces risk and supports community safety.

Evacuation information

Decisions about evacuation and public instructions are communicated through Emergency WA and other official channels. Where people are directed to evacuate, they should follow the nominated routes and directions provided.

Households are encouraged to think about evacuation ahead of time, including arrangements for people who may need assistance, such as people with disability, medical needs, older people, people without transport, and for pets and livestock. Evacuation centres are primarily established to support people and may have limitations on animals. Where animal accommodation is not available, separate arrangements may apply.

Acknowledgement of Country

The Shire of Manjimup (the Shire) acknowledges the Bibelmen, Kaneang and Minang people of the Noongar Nation as the Traditional Custodians of the land on which we live, work and gather.

We recognise the diversity of Aboriginal people, value their strength, resilience and capacity, and respect the historical and ongoing connection to land, water and community. We also recognise the disadvantages experienced which continue to impact today. We wish to acknowledge their continuing culture and pay respect to Elders past, present and future.

Genuine recognition, trust and respect between Aboriginal people and the Shire of Manjimup is fundamental for building relationships and in the action of reconciliation. We endeavour to better our understanding of the needs and aspirations of local Aboriginal people and to incorporate these into our strategies, plans and day-to-day work for the benefit of the wider community.

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Executive Summary

The *Shire of Manjimup Local Emergency Management Plan 2026–2031* (this Plan) has been developed as part of the State Emergency Management Committee (SEMC) Local Emergency Management Arrangements Improvement Program, a strategic initiative aimed at strengthening emergency management planning across Western Australia's 139 local governments. This pilot supports the development of scalable, locally tailored plans that align with state legislation, policy and community expectations.

Local Governments play an important role in emergency management across the Prevention, Preparedness, Response, and Recovery (PPRR) spectrum. Their proximity to communities, local knowledge and statutory responsibilities in accordance with the *Emergency Management Act 2005*, *Bush Fires Act 1954* and *Local Government Act 1995* support local risk reduction, preparedness, incident support and recovery.

This Plan sets the strategic direction for emergency management across the Shire for the 2026–2031 period, aligned with the Shire's broader planning and governance arrangements.

It integrates emergency management into core functions such as land use planning, environmental health, infrastructure, community development and is supported by operational plans and procedures.

Key features of this Plan include:

- ❖ Identification of critical risks and vulnerabilities using the Community Emergency Risk Assessment (CERA) framework.
- ❖ Integration of emergency management priorities into Council's strategic and asset planning processes.
- ❖ A commitment to regional collaboration, demonstrated through the Southwest Zone Mutual Aid Memorandum of Understanding signed with neighbouring local governments.
- ❖ Priority areas, actions and objectives for improving preparedness, incident support and recovery.

As a pilot participant, the Shire contributes to shaping emergency management planning practice across the State. This Plan sets out the Shire's approach to strengthening local preparedness, supporting coordinated response and enabling recovery.

PART ONE: Local Government Emergency Management

Overview of Local Government Emergency Management

Emergency management is the process of minimising emergency risks and managing the impacts and consequences of hazards on the community.

Emergency management in Western Australia is governed by the *Emergency Management Act 2005* (EM Act) and the Western Australian State Emergency Management Policy, Plans and Procedures, collectively known as the State Emergency Management Framework. Further information on Western Australia's emergency management arrangements, including the legislative and policy framework, is available through the State Emergency Management Committee (SEMC) on the WA Government website.

The ***Emergency Management Act 2005*** of Western Australia defines "emergency management" as the management of the adverse effects of an emergency, including:

- ❖ **Prevention:** Measures to prevent or reduce the likelihood of an emergency.
- ❖ **Preparedness:** Arrangements to ensure that, should an emergency occur, communities, resources, and services are capable of coping with the effects
- ❖ **Response:** Actions taken in anticipation of, during, and immediately after an emergency to ensure that its effects are minimised.
- ❖ **Recovery:** The coordinated process of supporting emergency-affected communities in the reconstruction of the physical infrastructure and restoration of emotional, social, economic, and physical well-being.

Emergency management is a shared responsibility across all levels of government, together with community organisations, households and businesses, particularly in reducing risks and improving preparedness.

In accordance with the State Emergency Management Framework, a Hazard Management Agency (HMA) has overall responsibility for a prescribed hazard, and a Controlling Agency is responsible for managing the response to an emergency.

In accordance with Section 36 of the *Emergency Management Act 2005*, Local Government is responsible for maintaining Local Emergency Management Arrangements for its district and for managing recovery following an emergency affecting the community.

In Western Australia, the Local Government role in emergency management is centred on:

- ❖ **Community leadership**
Providing visible leadership, reassurance and direction to the community, including clear and coordinated public information in support of the Controlling Agency and partner agencies.
- ❖ **Community recovery**
Leading and coordinating local recovery in line with State arrangements, enabling a safe and timely transition from response to recovery for people, services and local economies.
- ❖ **Incident support**
Supporting the Controlling Agency and partner agencies during emergencies through the provision of local knowledge, public information support, logistics, operational assistance and continuity of essential Local Government services, consistent with the State Emergency Management Framework.

Local Governments also continue key business as usual functions during emergencies wherever it is safe to do so, including:

- ❖ Managing local roads, including maintenance and traffic management, and supporting emergency operations by enabling safe access for response agencies and reducing exposure to hazard areas.
- ❖ Providing essential waste services and managing emergency related waste impacts to protect public health.
- ❖ Protecting community health by monitoring, regulating and managing public and environmental health risks that may arise or escalate during an emergency.

Local Emergency Management Plan

This Plan outlines how the Shire meets its emergency management obligations while supporting a resilient, safe and connected community.

This Plan communicates to Council, staff, partner agencies and the community the Shire's strategic priorities for emergency management and forms part of the Shire's Local Emergency Management Arrangements.

This Plan is supported by operational documents and procedures that support coordinated emergency management, particularly during response and recovery.

This Plan was developed through consultation with the LEMC, Council, emergency services and community stakeholders.

The LEMC plays an essential role in incorporating local expertise, identifying risks and facilitating collaborative decision making. By convening agencies, community representatives and stakeholders, the Committee ensures that the plan remains practical, inclusive and responsive to local requirements.

Commitment

The Shire is committed to protecting its community, assets and natural environment by maintaining effective emergency management arrangements and capability. This includes meeting legislative responsibilities in accordance with the *Emergency Management Act 2005* and the *Bush Fires Act 1954*, building and sustaining emergency management capability, supporting Controlling Agencies during emergencies, and supporting the community through response and recovery.

Through collaboration, continuous improvement and strong partnerships, the Shire will work to strengthen community resilience and preparedness. Council will consider appropriate resourcing to support implementation, including budget requirements, continuity of essential services and staff capability development. Emergency management priorities are integrated within the Shire's corporate and asset management planning processes to support sustainability and alignment with broader community resilience objectives.

Strategic Alignment

This Plan aligns with the Shire's consolidated strategic direction, encompassing all current plans and policies, ensuring emergency management contributes to the Shire's broader community vision:

A thriving region offering an excellent quality of life that is safe, liveable and welcoming.

Emergency management is embedded within the Shire's integrated planning framework and supports the Shire's long-term objectives by:

- ❖ Anticipating and responding to the impacts of climate change and natural hazards.
- ❖ Supporting community participation in risk reduction, preparedness and resilience activities.
- ❖ Maintaining resilient infrastructure and essential services that meet community needs.
- ❖ Strengthening organisational resilience and the responsible use of public resources.
- ❖ Ensuring the Shire has the capability, systems and partnerships required to manage emergencies and recovery.

This Plan both informs and is supported by the Shire's broader planning and reporting framework, including workforce planning, risk management, asset management and long-term financial planning. Together, these plans ensure emergency management considerations are integrated into decision making, service delivery and resource allocation across the organisation.

Scope

This Plan provides a high-level framework for prevention, preparedness, response and recovery within the Shire, consistent with the Shire's legislative responsibilities and role in accordance with the State Emergency Management Framework.

The Plan outlines Local Government roles, responsibilities and priorities for emergency management within the Shire's sphere of influence. It is strategic in nature and does not include operational procedures, detailed contact lists or sensitive information, nor does it duplicate the functions of Hazard Management Agencies or Controlling Agencies. Operational arrangements are maintained through supporting plans, procedures and systems.

Internal operational risks are managed through the Shire's plans, policies and other internal procedures.

Funding the Plan

The Shire funds emergency management activities through its annual budgeting and financial planning processes. This includes resourcing for prevention, preparedness, response and recovery activities that fall within the Shire's legislative responsibilities and operational capacity.

Emergency management expenditure is integrated with the Shire's broader planning and financial frameworks, including the annual budget, Corporate Business Plan and Long-Term Financial Plan, to ensure capability, continuity and responsible use of public resources.

Where eligible and where the scale and impact of an emergency exceed local capacity, external funding arrangements may be accessed to support response, recovery and reconstruction. These arrangements are not guaranteed and are subject to activation criteria, eligibility requirements and State or Commonwealth approval processes.

External funding mechanisms that may apply in certain circumstances include:

- ❖ **Lord Mayor's Distress Relief Fund**, which may be activated to provide financial assistance to eligible individuals and communities impacted by significant disaster events.
- ❖ **Disaster Recovery Funding Arrangements Western Australia**, which may support eligible response, recovery and reconstruction costs following a major disaster, where approved by the State and Commonwealth Governments.

The Shire may also utilise existing financial delegations and emergency financial provisions, where applicable, to enable timely decision making, procurement and resource mobilisation during emergencies, particularly in the early stages before external assistance becomes available.

PART TWO: Shire Area Overview and Community Profile

Location and Defining Characteristics

The Shire is located in the Southwest region of Western Australia and covers an area of approximately 7,028 square kilometres. It is the largest local government area in the region and forms part of the Warren Blackwood sub region.

The Shire is bordered by neighbouring local governments within the Southwest and Great Southern regions and includes a combination of inland, forested and coastal environments.

Unlike many Western Australian local governments, population within the Shire is distributed across multiple centres. The four main population centres are Manjimup, Pemberton, Northcliffe and Walpole. Smaller settlements include Deanmill, Jardee, Nyamup, Palgarup, Quinninup, Tone River and Windy Harbour, in addition to a large number of rural localities.

Land use across the Shire includes residential townsites, extensive agricultural areas, state forests, national parks and conservation reserves, as well as coastal landscapes. A large proportion of the Shire is protected within national parks, state forests and conservation areas.

The region experiences a mild Mediterranean climate with cool, wet winters and warm, dry summers. Seasonal conditions, extensive forest cover and variable topography contribute to bushfire risk, storm impacts and access challenges during emergencies.

The Shire contains areas of high environmental and cultural significance, including nationally recognised biodiversity values, iconic karri and jarrah forests, and Aboriginal cultural heritage with ongoing connection to Country.

FIGURE 1: Location of Manjimup townsite, Western Australia (source: Shire of Manjimup)



TABLE 1: Indicative road travel distances between major population centres relevant to the Shire.

Travel by Road Distance in KMs				
City	to Manjimup	to Pemberton	to Northcliffe	to Walpole
Busselton	118	138	163	244
Bunbury	131	175	186	256
Albany	214	239	219	127
Mandurah	226	256	281	351
Perth	293	323	348	418

Population and Demographics

The Shire has a population of approximately 9,093 people. Population distribution and characteristics vary between townsites and rural areas, influencing vulnerability and service demand during emergencies.

Key demographic characteristics include:

- ❖ An ageing population, with a higher proportion of residents aged 55 years and over.
- ❖ A notable proportion of residents requiring assistance with core activities and a strong reliance on unpaid carers.
- ❖ Cultural diversity, with several languages spoken at home other than English, most commonly Italian and Macedonian.
- ❖ An Aboriginal and Torres Strait Islander population with strong cultural, social and historical connections to the region.
- ❖ Transient and seasonal populations associated with agriculture, forestry, tourism and major events, resulting in population fluctuations at different times of the year.

These demographic factors influence community resilience, communication needs, evacuation planning and recovery support requirements.

Key Infrastructure and Economic Drivers

The Shire is supported by a network of critical infrastructure and essential services that underpin community wellbeing and economic activity.

Key infrastructure includes:

- ❖ Major local and regional road networks and bridges connecting townsites and rural areas.
- ❖ Electricity supply infrastructure and substations servicing residential, agricultural and industrial users.
- ❖ Water treatment and supply infrastructure supporting communities and primary industries.
- ❖ Communications infrastructure, including mobile and radio networks, with variable coverage in more remote areas.
- ❖ Health services, schools, aged care facilities, libraries and community centres.

The Shire's economy is diverse, with agriculture, horticulture, viticulture, forestry and tourism forming the primary economic drivers. Agriculture is the largest industry sector, supporting hundreds of businesses and significant land use.

Tourism is a major contributor to the local economy, supported by national parks, long distance trails, coastal environments and a growing calendar of cultural, sporting and produce based events. These activities increase seasonal visitation and influence emergency planning requirements.

Disruption to key infrastructure, supply routes or essential services has the potential to significantly impact community safety, economic continuity and recovery.

Community Facilities and Networks

The Shire of Manjimup benefits from strong community networks and facilities that support connection, wellbeing and resilience.

Key community assets include:

- ❖ Libraries, recreation centres, halls and meeting spaces across townsites.
- ❖ Sporting clubs, recreation groups and event-based organisations.
- ❖ Volunteer emergency services and active volunteer networks.
- ❖ Community service providers supporting aged care, disability services, youth services and vulnerable populations.
- ❖ Cultural, arts and community groups that contribute to social cohesion and information sharing.

These facilities and networks play an important role in emergency preparedness, community communication, relief activities and recovery.

Likely Emergencies in the Shire

Based on local conditions, historical experience, State risk assessments and engagement with the District Emergency Management Advisor and the LEMC, the following hazards are considered most relevant to the Shire of Manjimup:

- ❖ **Bushfire (Prescribed Hazard – Department of Fire and Emergency Services)** due to extensive forested areas, dry summer conditions and lightning strike activity.
- ❖ **Severe Storms (Prescribed Hazard – Department of Fire and Emergency Services)** which may cause infrastructure damage, power outages and localised flooding.
- ❖ **Electricity Supply Disruption (Prescribed Hazard – Department of Mines, Industry Regulation and Safety)** with potential impacts on essential services, communications, water supply, health services and business continuity.
- ❖ **Animal & Plant Biosecurity (Prescribed Hazard – Department of Primary Industries and Regional Development)** reflecting the Shire's strong agricultural base and exposure to livestock and crop disease.
- ❖ **Road Crash (Prescribed Hazard – Western Australia Police Force)** particularly in remote areas with long travel distances and variable communication coverage, affecting response times and access to assistance.

These hazards inform emergency management planning, capability development and risk reduction priorities.

Resilience: Strengths, Assets and Vulnerabilities

Community disaster resilience refers to a community's capacity to prepare for, withstand, and recover from emergencies while maintaining long-term wellbeing. Local Governments help build this resilience through service delivery, leadership, planning, hazard mitigation, support for vulnerable groups, and coordination across emergency phases.

In the Shire of Manjimup, resilience was evaluated using the Community Emergency Risk Assessment (CERA), part of a state pilot focused on local strengths and vulnerabilities. This involved a workshop with stakeholders to assess how assets and weaknesses interact with hazards, shaping risk and recovery abilities.

Key strengths found include strong community spirit, active networks, established governance, local knowledge, and access to facilities. Vulnerabilities identified are an ageing population, volunteer reliance, socioeconomic challenges, dispersed settlements, bushfire risks, environmental pressures, and limited infrastructure in some areas.

Recognising these factors aids targeted emergency planning, resource allocation, and informed decision-making, ensuring locally relevant and evidence-based arrangements. A summary table highlights the main strengths and vulnerabilities influencing resilience within the Shire.

Community Strengths and Vulnerabilities – CERA Summary

TABLE 2: Results from the CERA Workshop

Core Objective	Strengths	Vulnerabilities
People	• Strong volunteerism and community spirit • Active seniors and youth engagement • Access to aged care and disability services	• Ageing population • Socio-economic disadvantage • Transient community • Seasonal Workers
Social Setting	• Inclusive events and cultural programs • Strong community networks • Accessible planning and advisory committees	• Limited public transport • Risk of social isolation • Emergency misinformation risks
Economy	• Diverse sectors: agriculture, tourism, wellness • Regional growth centre status • Demonstrated capability to secure external funding (where eligible) for priority projects •	• Reliance on external funding • Limited employment diversity • Threats to traditional industries
Government & Public Administration	• Strong governance and planning • Integrated risk management framework • Proactive emergency leadership	• Volunteer reliance • Ageing workforce • Gaps in service integration

Infrastructure	• Community facilities and emergency assets • Investment in roads and amenities • Inclusive design in new builds	• Ageing infrastructure • Accessibility gaps • Limited Information and Communication Technology (ICT) and utilities in more remote areas
Natural Environment	• Iconic landscapes and biodiversity • Stewardship in hazard reduction and conservation	• High bushfire risk • Environmental degradation • Water security

Emergency Management Priorities

Emergency management priorities for the Shire of Manjimup reflect the characteristics of the local community, the Shire's hazard profile and the strengths and vulnerabilities identified through the Community Emergency Risk Assessment. These priorities guide local government leadership and decision making across prevention, preparedness, response and recovery and focus on areas where the Shire can most effectively influence outcomes for the community.

1. Building Community Preparedness and Resilience

A key priority for the Shire of Manjimup is strengthening community preparedness and resilience. The Shire's dispersed settlements, ageing population, seasonal workforce and reliance on volunteers mean that community awareness, self-reliance and connectedness are critical to effective emergency management.

This priority recognises the importance of supporting community understanding of emergency risks, ensuring information is accessible and locally relevant, and strengthening relationships with community organisations, service providers and volunteers. Building resilience through everyday engagement, planning and service delivery helps reduce reliance on emergency response and supports faster recovery following an event.

2. Reducing the Impacts of Bushfire and Natural Hazards

Bushfire and other natural hazards present a significant and ongoing risk to the Shire of Manjimup due to extensive forested areas, environmental conditions and climate influences. Reducing the likelihood and consequences of these hazards is a central priority for the Shire.

This includes integrating risk reduction into land use planning, asset management and environmental stewardship, supporting hazard mitigation activities, and working collaboratively with Hazard Management Agencies, brigades and neighbouring local governments. A strong focus on prevention and mitigation reduces impacts on people, property, infrastructure, the environment and the local economy.

3. Maintaining Effective Local Emergency Management Capability

Ensuring that Local Government emergency management arrangements remain effective, current and coordinated is a core priority. The Shire plays a key role in supporting emergency response within its legislated responsibilities, including governance, coordination, local knowledge, facilities, logistics and continuity of essential services.

This priority reflects the importance of strong LEMC arrangements, clear roles and responsibilities, capable staff and effective coordination with Controlling Agencies and State partners. Maintaining this capability supports safe, coordinated responses and underpins confidence in emergency management arrangements.

4. Protecting Critical Infrastructure and Essential Services

The resilience of critical infrastructure and essential services is a priority for the Shire of Manjimup, particularly given the reliance on electricity, communications, transport and water infrastructure across dispersed and sometimes remote communities.

Disruption to these systems can significantly affect community safety, response capability and recovery outcomes. This priority focuses on understanding infrastructure vulnerabilities, supporting continuity of Local Government services, advocating for infrastructure resilience and considering the needs of isolated locations and vulnerable populations.

5. Supporting Timely, Inclusive and Sustainable Recovery

Recovery is locally led and is a critical component of emergency management for the Shire of Manjimup. Supporting individuals, communities, businesses and the natural environment following emergencies is a priority that begins during response and continues into long term recovery.

This priority recognises the importance of preparedness for recovery, strong coordination across the organisation and with partner agencies, and supporting community wellbeing and economic stability. Effective recovery planning and leadership help communities stabilise, rebuild and adapt following emergencies.

6. Strengthening Regional Collaboration and Mutual Support

Given the scale of the Shire and the potential for emergencies to exceed local capacity, strong regional partnerships are essential. Strengthening collaboration with neighbouring local governments, agencies and regional partners is a priority for enhancing capability and resilience across the Southwest.

Participation in mutual aid arrangements, shared planning and coordinated approaches to large scale or cross boundary events ensures the Shire is better positioned to prepare for, respond to and recover from significant emergencies.

PART THREE: Preparing for Emergencies

Local Emergency Management Arrangements

The Shire's Local Emergency Management Arrangements are a suite of documents that together outline the strategies, responsibilities and plans for emergency management within the district, in accordance with Section 41(2) of the *Emergency Management Act 2005*.

This Plan is the overarching strategic document adopted by Council to establish the Shire's Local Emergency Management Arrangements. It sets the strategic direction for prevention, preparedness, response and recovery and provides the framework within which supporting plans and procedures are developed and maintained.

The Plan is supported by a range of operational and functional documents that guide implementation, coordination and decision making before, during and after emergencies. These supporting documents are maintained separately to ensure they remain current, accessible and appropriate to operational needs. A list of these documents is provided in **Appendix 1**.

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Emergency Management Roles and Responsibilities

Effective emergency management relies on collaboration and coordination across agencies, organisations and all levels of government. This shared approach supports clear roles and responsibilities, efficient use of resources and expertise, and coordinated action to protect life, property, the environment and the local economy.

In accordance with the State Emergency Management Framework, Hazard Management Agencies are prescribed responsibility for specific hazards across prevention, preparedness, response and recovery. Controlling Agencies lead the response to emergency incidents in accordance with State arrangements. Prescribed hazards and responsible agencies are determined at the State level.

FIGURE 2: Western Australia recognised hazards and assigned Hazard Management Agencies (HMA) - Emergency Management Regulations 2006

DFES Department of Fire & Emergency Services	Police	Government of Western Australia Department of Health
 Collapse	 Air Crash	 Heatwave
 Cyclone	 Hostile Act	 HAZMAT Bio
 Chemical	 Land Search	 Pandemic
 Earthquake	 Marine Search	
 Fire	 Nuclear Warships	 Department of Transport
 Flood	 Road Crash	 Marine Emergency
 Radiological	 Space Debris	 Oil Spill
 Storm	 Terrorism	
 Tsunami		 arc infrastructure WAPOL or DFES by agreement
	 Government of Western Australia Energy Policy WA	 Rail Crash Freight
	 Fuel Disruption	
 Public Transport Authority WAPOL or DFES by agreement	 Gas Disruption	 Government of Western Australia Department of Primary Industries and Regional Development
 Rail Crash Passenger	 Power Disruption	 Bio Security

In addition to developing and maintaining Local Emergency Management Arrangements, the Shire has statutory responsibility in accordance with the *Emergency Management Act 2005* to lead and coordinate community recovery following an emergency affecting the district.

During emergencies, the Shire also plays an important support role, working in partnership with Hazard Management Agencies and Controlling Agencies. This includes providing community leadership, local coordination, facilities, local knowledge, logistics and continuity of essential Local Government services, within the Shire's capacity and role.

The Shire recognises the critical role of Local Government Volunteer Bush Fire Brigades in emergency management and community safety and supports their contribution through planning, coordination and ongoing engagement.

Local Emergency Management Committee

The Shire has established the Manjimup LEMC in accordance with Section 38(1) of the *Emergency Management Act 2005*.

The Committee provides an advisory forum to support the Shire in fulfilling its emergency management responsibilities across prevention, preparedness, response and recovery. It supports the development, review and testing of Local Emergency Management Arrangements and promotes shared understanding of local risks, roles and capabilities.

The Committee does not direct operational response activities. Its role is advisory and coordination focused, supporting strong partnerships, information sharing and continuous improvement of local arrangements.

The Terms of Reference for the Manjimup LEMC are provided in **Appendix 2**.

Agreements and Partnerships

Strong partnerships and formal agreements support effective emergency management within the Shire and the wider Southwest region.

The Shire participates in the Southwest Zone Mutual Aid Memorandum of Understanding with neighbouring local governments, providing a framework for resource sharing, mutual support and coordinated response when emergencies exceed the capacity of a single local government.

The Shire also works in partnership with State agencies, emergency services and other stakeholders to support emergency management capability, including arrangements related to bushfire management, risk mitigation, preparedness activities and recovery coordination.

Additional agreements or partnerships that support emergency management are maintained outside this Plan and reviewed as required to ensure they remain fit for purpose.

PART FOUR: Emergency Response and Recovery Arrangements

Incident Response Roles and Responsibilities

In Western Australia, each prescribed hazard has a Hazard Management Agency responsible for emergency management across prevention, preparedness, response and recovery as identified in **FIGURE 2**. Emergency response is led by a Controlling Agency for each prescribed hazard, supported by Hazard Management Agencies and other partners in accordance with State arrangements. Emergency management operates under an all-agencies, coordinated approach, recognising that no single organisation manages an emergency alone.

The Shire works alongside the Controlling Agency, Hazard Management Agencies and other partners to support a timely and coordinated response that prioritises community safety and continuity of essential services.

TABLE 3: Overview of agency roles

Role	Purpose
Controlling Agency	Leads and coordinates the response to a specific type of emergency and manages the transition from response to recovery.
Hazard Management Agency	Responsible for managing specific hazards through prevention and preparedness activities and coordinating hazard planning at a State level.
Combat Agency	Carries out specialist emergency management activities during response or recovery.
Support Organisation	Provides functional, technical or logistical support to other agencies during an emergency.
Local Government	Supports emergency management locally through coordination, available resources, community leadership, and support to response and recovery.

For bushfire, the Shire is one of the Controlling Agencies in accordance with the *State Hazard Plan – Fire*, the *Shire of Manjimup Bush Fire Brigade Operational Procedures*, *Bushfires Act 1954* and the *Shire of Manjimup Bush Fire Brigade Local Laws*. The Shire works alongside other Controlling Agencies and partner agencies to deliver a timely and coordinated bushfire response within the district. Bushfire response within the Shire is delivered through the dedication and commitment of local government Volunteer Bush Fire Brigades, whose skills, local knowledge and volunteer service play a vital role in protecting the community.

During emergencies, the Shire provides community leadership and incident support within its capacity. This may include local coordination, facilities, logistical support, local knowledge, public information support and continuity of essential local government services. Operational roles and responsibilities for incident support are detailed in supporting documents, with an overview provided in **Appendix 3**.

During larger or more complex emergencies, formal coordination arrangements may be established by Controlling Agencies to support information sharing, coordinated decision making and transition to recovery. Detailed operational coordination processes are set out in State emergency management policies, plans and procedures and are not replicated in this Plan.

Response coordination structures

Emergency response coordination scales to match the size and complexity of an incident. The Controlling Agency establishes an Incident Management Team (IMT) to manage the incident under the direction of the Incident Controller.

Where additional multi-agency coordination is required, an Incident Support Group (ISG) may be established to support the Incident Controller by bringing together relevant agencies and stakeholders. In parallel, the Shire may activate internal coordination groups to coordinate the Shire's resources, local information, community liaison and continuity of essential services in support of the IMT/ISG.

These coordination groups generally operate behind the scenes; community members will see their outputs through official warnings and public information issued by the Controlling Agency and published on Emergency WA, supported by Shire communications where appropriate.

- ❖ **Incident Management Team:** established by the Controlling Agency to plan and manage operations for the incident (e.g., control, planning, operations, logistics and public information), and to set and deliver incident objectives.
- ❖ **Incident Support Group:** a multi-agency coordination forum that supports the Incident Controller by improving shared situational awareness, coordinating agency activities and resources, and aligning information and priorities (including transition to recovery).
- ❖ **Shire internal coordination groups:** internal Shire arrangements activated as needed to coordinate staff, contractors, plant and facilities; maintain situational awareness of local impacts; support public information and community liaison; and maintain essential Shire services and business continuity.

These groups may be established, expanded or stood down as conditions change. Detailed operational procedures for IMT/ISG operation are contained in State emergency management policy, plans and procedures, and Shire supporting plans referenced in **Appendix 1**.

Communicating During Emergencies

During an emergency, the Controlling Agency is the principal provider of public information, and Emergency WA is the authoritative source for emergency warnings and updates.

Where appropriate, the Shire will support the dissemination of emergency information through local communication channels and community networks, in coordination with the Controlling Agency. This approach supports timely, consistent and locally relevant information for the community.

There are various avenues for the community to access public information during an emergency:

- ❖ Emergency WA (app or website)
- ❖ Radio (local ABC radio station, Local radio stations or news bulletins)
- ❖ Call 13 DFES (13 3337 – available at any time)
- ❖ Staying connected with your community

During an emergency, the Controlling Agency is the principal provider of public information, and Emergency WA is the preferred source for emergency updates. The community can access Emergency WA via the app (Google Play Store and Apple App Store) or via the website www.emergency.wa.gov.au.



Evacuation Centres and Emergency Relief

The decision to evacuate the community, and whether an evacuation centre is required, is determined by the Incident Controller managing the emergency. Where an evacuation centre is required, the Department of Communities coordinates the establishment and operation of the centre in accordance with State arrangements, with support from the Shire where appropriate.

Emergency relief and support arrangements are outlined in the *Department Of Communities Local Emergency Relief and Support Plan*, this is prepared by the Department of Communities in collaboration with the Shire.

Emergency relief and support may include assistance across the following functional areas:

- ❖ Emergency accommodation.
- ❖ Emergency food.
- ❖ Emergency clothing and personal requisites.
- ❖ Personal support services.
- ❖ Registration and reunification.
- ❖ Financial assistance for eligible impacted people.

The Shire maintains information about facilities and locations within the district, including places where people may be at higher risk during an emergency. This information is supported by the *Shire of Manjimup Local Evacuation Plan* and will be provided to the Incident Controller to support coordinated evacuation planning and decision making.

Local Government facilities within the Shire are clearly identified and can be used as evacuation centres if requested by the Incident Controller. Depending on the nature of the emergency, community members may be directed to evacuation centres located in neighbouring local government districts.

Information about evacuations and the location of evacuation centres is communicated to the community through Emergency WA and other official channels

Animals in Emergencies

Animal owners and carers are responsible for the welfare of their animals in an emergency, including decisions about evacuation or sheltering in place.

The Shire will provide support for animal welfare in emergencies within its capacity as outlined in the *Shire of Manjimup Local Animal Welfare Plan*, which supports coordination with relevant agencies and stakeholders.

Where additional support for animal welfare is required during an emergency, the Department of Primary Industries and Regional Development may be activated as the nominated support organisation for animal welfare in emergencies, including livestock, horses and companion animals. The Department of Biodiversity, Conservation and Attractions supports animal welfare for wildlife.

Recovery from Emergencies

Recovery is the process of supporting an affected community to restore and strengthen social, economic, built and natural environments following an emergency. Recovery in Western Australia is guided by principles of sustainable development and aims to reduce future risk through improved resilience.

In accordance with the *Emergency Management Act 2005*, the Shire of Manjimup is responsible for managing recovery following an emergency affecting the district. The Shire has established a locally specific *Shire of Manjimup Local Recovery Plan*, tailored to the Shire's community, risks and circumstances, to guide recovery activities and has appointed a Local Recovery Coordinator to lead recovery when required.

Recovery planning and coordination consider the four recovery domains of social, built environment, economic and natural environments. A Local Recovery Coordination Group may be established to support coordinated decision making and engagement with the community, agencies and stakeholders.

Where the scale or complexity of recovery exceeds local capacity, the State Government may assume a greater coordination role, working in partnership with the Shire to support community recovery.

PART FIVE: Accountability and Improvement

Exercising and Lessons Management

Exercising emergency management arrangements, undertaking post-incident reviews and incorporating lessons learned into planning are essential to maintaining readiness, identifying capability gaps and strengthening coordination before an emergency occurs.

The Shire of Manjimup participates in emergency management exercising at local, district and State levels, including exercises facilitated through the LEMC. Exercising supports shared understanding of roles and responsibilities, tests coordination and communication arrangements, and builds confidence across agencies, volunteers and staff.

Following significant incidents or exercises, lessons identified are captured and considered through existing governance processes, including the LEMC. Where appropriate, outcomes from exercises and post-incident reviews are used to inform updates to the Shire's Local Emergency Management Arrangements, supporting plans and capability development activities.

As one of the Controlling Agencies for bushfire, the Shire of Manjimup undertakes post-incident reviews following significant fire events in accordance with State requirements. Consideration is also given to the wellbeing of staff and volunteers following significant incidents to support sustainable emergency management capability.

Exercising and lessons management form part of a continuous improvement cycle that supports the development, review and testing of the Shire's Local Emergency Management Arrangements, consistent with the *Emergency Management Act 2005*.

Reporting and Review

The Shire monitors, reports on and reviews this Plan to ensure it remains current, effective and aligned with legislative and State requirements.

Implementation of this Plan is supported through existing work programs and governance arrangements, with progress and key activities reported to the LEMC and Council through established reporting processes.

In accordance with Section 40 of the *Emergency Management Act 2005*, the Shire prepares an annual LEMC report outlining activities undertaken during the year, including exercising and capability development. This report is provided to the District Emergency Management Committee for State-level reporting.

This Plan will be reviewed on a regular basis, including:

- ❖ Minor reviews to ensure currency and alignment with changes to policy, risk or capability.
- ❖ A comprehensive review at least every five years, or earlier where a significant emergency, exercise or change in circumstances warrants revision.

Keeping Our Community Informed

Emergency management is dynamic, with risks, community needs and resources changing over time. Continuous improvement helps ensure this Plan remains effective, relevant and aligned with the organisation's values. It promotes learning from experience and adapting to new challenges.

We will keep our community informed about progress against this Plan through Council's standard reporting channels.

Updates will be provided via Local Government:

- ❖ **Annual Report** – summarising achievements and key improvements.
- ❖ **Local Government website** – providing updates and key information.
- ❖ **Additional updates** may be shared through newsletters or public notices as determined by the CEO.

For more information, please visit the Shire of Manjimup website at <https://www.manjimup.wa.gov.au/>.



APPENDIX 1 - Related Support Plan Documents & Arrangements

The Shire maintains and updates related emergency management documents and support plans. Some documents are public and available on the Shire website; however, operational plans that include comprehensive contact information are confidential and are distributed only to relevant emergency management agencies.

Local Emergency Management Arrangements, Plans & Support Documents		
Document	Type	Availability
SoM – At Risk Isolated Communities Maps	LEMA	Operational
SoM – Local Animal Welfare Plan	LEMA	Public
SoM – Local Emergency Work Plan	LEMA	Operational
SoM – Local Emergency Resource Directory	LEMA	Operational
SoM – Local Emergency Incident Support Handbook	LEMA	Operational
SoM – Local Evacuation Plan	LEMA	Public
SoM – Local Recovery Plan	LEMA	Public
DC - Local Emergency Relief and Support Plan	Support	Operational
SoM – Aerodrome Manual	Support	Operational
SoM - Bushfire Brigade Operational Procedures	Support	Public
SoM - Bushfire Risk Mitigation Plan	Support	Public
SoM - Corporate Business Plan	Support	Public
SoM - Long Term Financial Plan	Support	Public
SoM - Public Health Plan	Support	In Draft
SoM - Ralston Road Refuse and Recycling Centre Emergency Plan	Support	Operational
SoM – Regional AquaCentre Emergency Action Plan	Support	Operational
SoM - Strategic Community Plan	Support	Public

APPENDIX 2 - TOR of the LEMC

The Local Emergency Management Committee Terms of Reference can be found on the Shire of Manjimup webpage under Council policies:

[1.1.10 Committees, Advisory Groups and Reference Groups](#)

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APPENDIX 3 - Overview of Local Government Incident Support Functions

This appendix provides an overview of incident support functions that may be undertaken by the Shire during an emergency, consistent with the Shire's role and capacity and in support of the Controlling Agency.

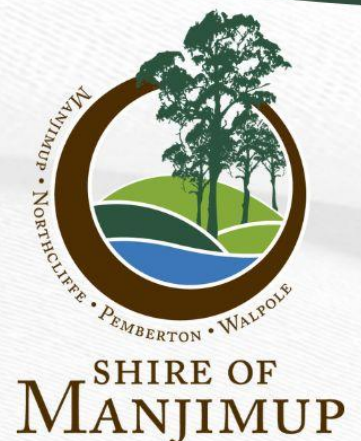
The functions below are indicative and will be implemented in line with local procedures, available resources and the requirements of the incident.

Functional area		Local Government Incident Support in an Emergency
LG Act aligned Functions	Good Governance Provides for good governance wellbeing and community safety in their district	Community Leadership Provides visible leadership, reassurance, and direction to the community during emergencies. Supports transition to community -led recovery
	Local roads Maintain, regulate and manage local infrastructure including roads in keeping with the Main Roads Act 1930 and the Traffic Management for Works on Roads Code of Practice.	Traffic Management on Local Roads Implements traffic management required on local roads during an emergency, working under the direction of the Controlling Agency where required.
	Waste Provide, manage and regulate waste services and local waste facilities in keeping with the Waste Avoidance and Resource Recovery Act 2007 and associated environmental and public health requirements.	Waste Management Continue to provide essential waste services and manages emergency waste impacts to protect public health, working under the direction of the Controlling Agency where required.
	Public Health / Environmental health Protect community health by monitoring, regulating and managing public health risks in keeping with the Public Health Act 2016 and associated environmental health requirements.	Public Health / Environmental Health Provides public health advice, inspections and controls to manage health risks arising from an emergency, working under the direction of the Controlling Agency where required.

Australasian Inter-Service Incident Management System (AIIMS) aligned functions	Control Overall leadership of the incident — sets objectives, makes decisions, and coordinates all functions.	Executive Leadership Ensures strategic oversight, decision making, and coordination of LG resources and responsibilities in incident support and business continuity.
	Public Information Provides timely, accurate and consistent information to the community about the incident, what it means for them, and the actions they need to take to stay safe	Public Information Supports the controlling agency to provide timely, accurate, and coordinated information to the impacted community.
	Planning Works out what is happening and what might happen next — gathers information and produces the plan.	Local Knowledge Provides local knowledge, maintains situational awareness, identifies and collated impacts to the impacts to the community / LG assets and services.
	Operations Carries out the work — directs resources on the ground to achieve the incident objectives.	Operations Delivers operational support to the incident, including deploying staff, contractors, equipment and facilities; undertaking emergency works; and maintaining essential Local Government services as safely as possible.
	Logistics Provides what everyone involved in the response needs— people, equipment, supplies, facilities, transport and communications.	Logistics Sources, manages, and supports personnel, equipment, facilities, and services that the Local Government is providing to the incident.
State Support functions	Emergency Relief & Support Provides immediate, practical assistance to people affected by an emergency, ensuring their basic needs are met and connecting them with further support services.	Evacuation Centres Opens Local Government Evacuation Centres and provides logistical support, and coordination with the Department of Communities to deliver emergency relief and support
	Animal Welfare Coordinates the protection, care and management of animals affected by an emergency	Animal Welfare Where there is capacity to do so provides facilities, logistical support, and coordination with the Department of Primary Industries and Regional Development to support animal welfare during emergencies.



Local Emergency Management Work Plan



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Document Information

Amendment Record

Date	Version	Amendment Summary	Author
26.03.2026	V 1.0	Reviewed at LEMC	N. Favero

The Shire of Manjimup Local Emergency Management Work Plan is an operational document that is reviewed and updated through Local Emergency Management Committee processes.

Review and Maintenance

The *Shire of Manjimup Local Emergency Management Work Plan* (this Work Plan):

- ❖ is reviewed through scheduled Local Emergency Management Committee (LEMC) meetings;
- ❖ is updated following exercises, incidents, debriefs or changes in risk, capability or policy;
- ❖ is maintained by the Shire of Manjimup; and
- ❖ confirms ongoing alignment with the minimum requirements checklist in **Appendix 1**.

Distribution

This Work Plan is distributed to:

- ❖ Shire of Manjimup staff responsible for emergency management actions; and
- ❖ members of the Shire of Manjimup LEMC.

This current version is maintained by the Shire and provided through established internal distribution channels.

Introduction to the Shire of Manjimup Local Emergency Management Work Plan

The *Shire of Manjimup Local Emergency Management Work Plan* (this Work Plan) is an operational governance and delivery tool that supports the implementation and ongoing maintenance of the Shire's Local Emergency Management Arrangements. It aligns local emergency management activities with the strategic priorities of the District Emergency Management Committee (DEMC) and the State Emergency Management Committee (SEMC), while reflecting the Shire's local context and priorities.

Ownership of this Work Plan is shared between the Shire of Manjimup and the LEMC, reflecting a collaborative approach to emergency management. While the *Shire of Manjimup Local Emergency Management Plan 2026-2031* is a strategic document endorsed by Council, this Work Plan guides implementation and is maintained through LEMC processes.

This Work Plan is a living document that is reviewed and updated regularly. It does not replace or override the strategic *Shire of Manjimup Local Emergency Management Plan 2026-2031*, introduce new emergency management arrangements, or assign incident control or combat responsibilities

Alignment with the Shire of Manjimup Local Emergency Management Plan 2026-2031

This Work Plan gives effect to the strategic priorities set out in the ***Shire of Manjimup Local Emergency Management Plan 2026-2031***.

The following priorities provide the strategic spine for this Work Plan:

- ❖ Building community preparedness and resilience.
- ❖ Reducing the impacts of bushfire and natural hazards.
- ❖ Maintaining effective local emergency management capability.
- ❖ Protecting critical infrastructure and essential services.
- ❖ Supporting timely, inclusive and sustainable recovery.
- ❖ Strengthening regional collaboration and mutual support.

All actions in this Work Plan align to one or more of these priorities.

Role of the Local Emergency Management Committee (LEMC)

The Shire of Manjimup LEMC provides advice, coordination and oversight to support effective local emergency management. The Committee does not direct operational response or recovery activities.

How the Committee Contributes

The LEMC supports emergency management in the Shire of Manjimup by:

- ❖ **Data and local knowledge:** Providing information, feedback and local context to inform risk assessment, asset mapping and planning.
- ❖ **Advocacy:** Championing agreed priorities, supporting funding opportunities and promoting initiatives within member networks.
- ❖ **Coordination:** Facilitating collaboration between agencies, sharing information and supporting joint planning and exercising.
- ❖ **Monitoring and reporting:** Tracking progress against agreed actions, reviewing outcomes and reporting through LEMC meetings.
- ❖ **Community engagement:** Supporting information sharing, contributing to communication approaches and providing community feedback where appropriate.

Duties and Responsibilities

- ❖ Advise and assist Local Government in establishing and maintaining Local Arrangements for its district.
- ❖ Liaise with public authorities and stakeholders for development, review, and testing of arrangements.
- ❖ Undertake emergency management activities as directed by the SEMC or prescribed by regulations.
- ❖ Conduct at least one emergency training exercise annually to improve community preparedness and recovery capability.
- ❖ Prepare and submit an annual report on LEMC activities to the DEMC.

Annual LEMC Activity and Meeting Cycle

The Shire of Manjimup convenes **three Local Emergency Management Committee meetings per year**, one of which includes an emergency management exercise.

All meetings cover the standing Agenda items and reporting with additional items as they arise. The below table provides some examples of areas of focus throughout the season.

Meeting Examples	Key activities	Key outputs
(Pre-season)	Confirm membership, contacts and resource directories. Review pre-season preparedness, community messaging and readiness of local arrangements, including recovery and animal welfare plans.	Updated registers and readiness notes. Confirmed priorities for the coming season.
(Mid Season)	Conduct the annual LEMC exercise informed by local risk. Capture lessons, identify capability gaps and agree improvement actions.	Exercise plan and records. Post-exercise findings and actions register.
(End-Season)	Review season outcomes, incidents and near misses. Prepare the LEMC Annual Report. Confirm priorities and focus areas for the next Work Plan cycle.	Seasonal review summary. Annual Report pack. Draft priorities for the next year.

Local Emergency Management Work Plan

1. Governance, Liaison and Reporting

Ref	Action	Lead	Partners	Timeframe	Resources	Status	Evidence / Notes
1.1	Prepare and submit the annual LEMC Report to the DEMC.	LEMC EO	LG EM staff, DEMC	Annual	Staff time		DEMC acknowledgement
1.2	Maintain LEMC membership to reflect local risks and community demographics.	LEMC Chair / EO	LEMC members	Ongoing	Staff time		Meeting minutes.
1.3	Maintain emergency management contact and resource directories.	LEMC EO	LG staff, agencies	Ongoing	Staff time		Updated registers.
1.4	Maintain liaison with agencies and escalate emerging issues to the DEMC, as required.	LEMC EO	Agencies, DEMC	Ongoing	Staff time		Correspondence.
1.5	Schedule, conduct and document LEMC meetings.	LEMC EO	LEMC members	3 per year	Staff time		Agendas and minutes.

2. Exercising, Evaluation and Continuous Improvement

Ref	Action	Lead	Partners	Timeframe	Resources	Status	Evidence / Notes
2.1	Plan and conduct one annual emergency management exercise.	LEMC Chair / EO	LEMC agencies	Annual	Staff time / venue		Exercise plan.
2.2	Prepare the post-exercise report and submit it to the LEMC.	Exercise lead agency	Participants	Post-exercise	Staff time		Post-exercise report submitted to the LEMC. Actions in meeting minutes
2.3	Capture and track lessons identified from exercises and incidents.	LEMC EO	LEMC members	Ongoing	Staff time		Actions recorded in meeting minutes.

3. Preparedness and Capability Development

Ref	Action	Lead	Partners	Timeframe	Resources	Status	Evidence / Notes
3.1	Maintain the Local Emergency Management Plan and supporting plans	LG EM	Agencies	Ongoing	Staff time		Plans current.
3.2	Support training and capability development	LG EM / LEMC	DFES, agencies	Ongoing	Agency training budget.		Training records (agency reports).
3.3	Monitor preparedness through LEMC governance	LEMC EO	LEMC members	Ongoing	Staff time		Progress reports.

4. Response Readiness

Ref	Action	Lead	Partners	Timeframe	Resources	Status	Evidence / Notes
4.1	Maintain Local Government response readiness within statutory functions	LG EM	Agencies	Ongoing	Staff time		Pre-season meeting notes (agency reports).

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5. Recovery Readiness

Ref	Action	Lead	Partners	Timeframe	Resources	Status	Evidence / Notes
5.1	Maintain Local Recovery Plan and recovery governance	LG EM	Agencies	Ongoing	Staff time		Plan review.
5.2	Review or test recovery arrangements where appropriate	LG EM LRC	LEMC, agencies	Periodic	Staff time		Exercise report.

Locally Informed Priorities

Shire of Manjimup

These priorities reflect Manjimup's local context and guide multi-year focus areas. Each year, the LEMC confirms which priorities will be progressed based on seasonal risk, capacity and resourcing.

Ref	Locally informed priority	Lead	Partners	Horizon	Next Annual focus	Resources	Evidence / Notes
LP1	Strengthen pre-season bushfire preparedness across townsites and rural areas	LG EM	DFES, BFAC, DBCA	Ongoing	Confirm pre-season checklist	Staff time	LEMC minutes.
LP2	Support volunteer and brigade capability and sustainability	LG EM / BFAC	Brigades, DFES	3 years	Identify two sustainment actions	Staff time	Actions tracked (minutes/register).
LP3	Improve community preparedness messaging for vulnerable and dispersed communities	LG EM	Agencies	Ongoing	Refresh key messages	Agencies Comms budgets	Materials issued.
LP4	Improve planning for isolated and higher-risk locations	LG EM	Agencies	3 years	Review mapping and access	Staff time	Maps updated.
LP5	Review critical infrastructure and service dependencies	LG EM / Works	Providers	3 years	Create priority dependency list	Staff time	Dependency list.

LP6	Strengthen Local Government business continuity readiness	LG Executive	Internal teams	2 years	Review BCP interfaces	Staff time	Review notes.
LP7	Ensure the annual exercise tests Manjimup's real pressure points	LEMC EO	Agencies	Annual	Deliver exercise and capture actions	Staff time	Exercise report.
LP8	Strengthen early recovery readiness and transition from response	LRC	Agencies	3 years	Review recovery triggers	Staff time	Review notes.
LP9	Maintain and review animal welfare arrangements	LG EM	DPIRD, agencies	Ongoing	Confirm plan currency	Staff time	Plan review.
LP10	Strengthen regional collaboration and mutual aid readiness	LG EM	South West LGs	Ongoing	Confirm key contacts	Staff time	Correspondence.

Appendix 1: Minimum Requirements

The following minimum requirements reflect core governance, reporting and exercising obligations and recommended practices drawn from the Emergency Management Act 2005 and the State Emergency Management Framework documents

Governance and Administration

- ❖ LEMC meetings are scheduled, conducted and documented.
- ❖ LEMC membership is current and reviewed regularly.
- ❖ Membership reflects local risks and community demographics, including people at higher risk in emergencies.
- ❖ Emergency management contact details and resource directories are kept up to date.
- ❖ Each Work Plan action has a clearly identified lead responsible role.

Liaison and Reporting

- ❖ Ongoing liaison with agencies and stakeholders is maintained.
- ❖ Emerging and current emergency management issues are communicated to the DEMC as required.
- ❖ An annual report of LEMC activities is prepared and provided to the DEMC.
- ❖ Progress against actions is monitored and reported through LEMC meetings.

Exercising and Evaluation

- ❖ At least one emergency management exercise is conducted each year.
- ❖ Exercises are informed by locally identified risks.
- ❖ Relevant agencies are invited to participate.
- ❖ Post-exercise reports are prepared and submitted to the LEMC.
- ❖ Lessons identified are captured and acted upon.

Preparedness and Capability

- ❖ Training and capability-building activities are included where appropriate.
- ❖ Actions include realistic timeframes and resource considerations.

Response and Recovery Readiness

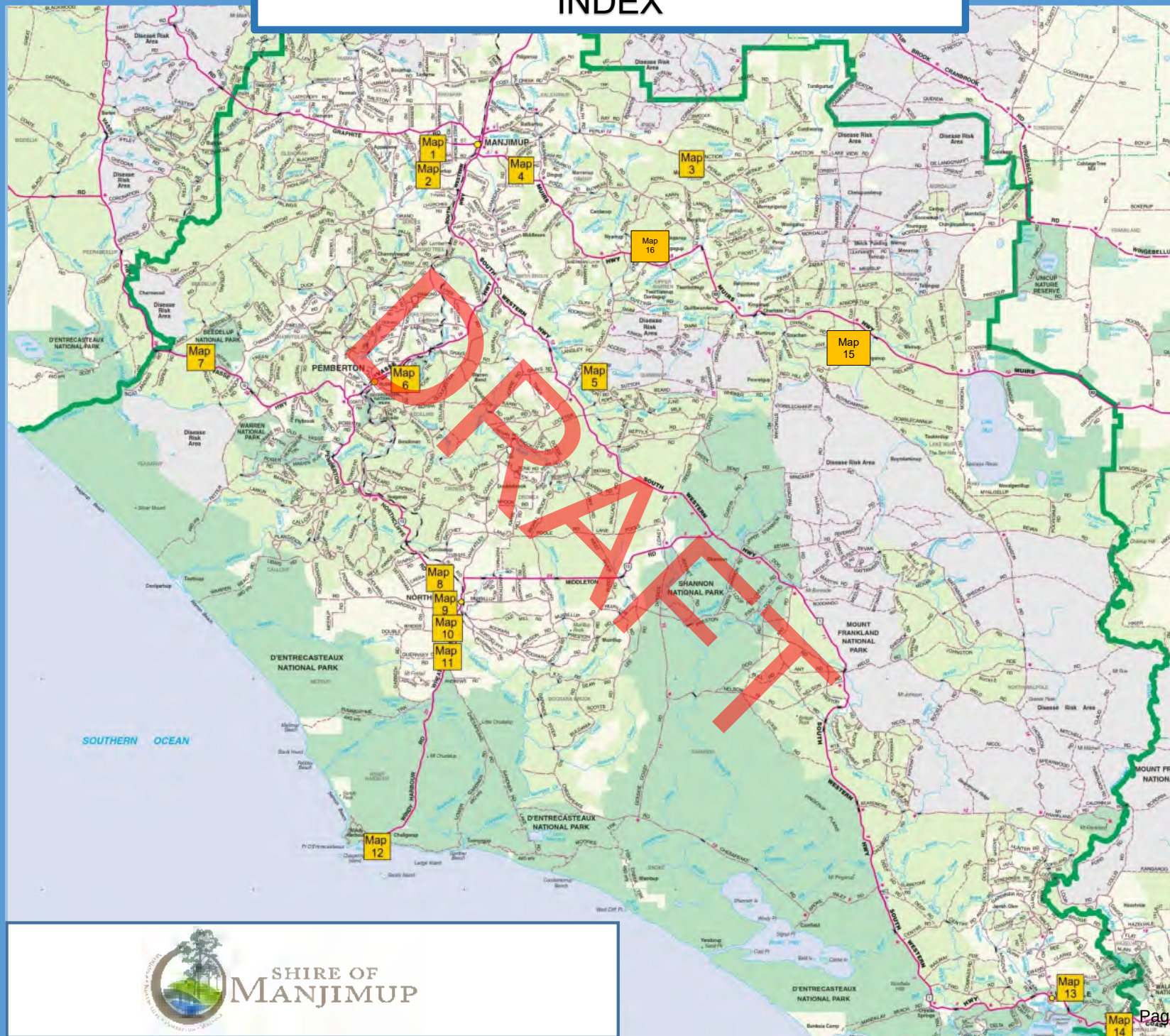
- ❖ Actions support Local Government and LEMC functions only.
- ❖ Recovery preparedness actions align with State recovery guidance



At Risk / Isolated Communities Maps

2026-2031

INDEX



SHIRE OF
MANJIMUP



Localised Issues

Location	Ipsen Street 4.5km West of Manjimup Town Site.
Area	47 Hectares
Map Reference ESD	Page 35871
Number of Houses	24
Approximant Population (2.6 per house)	62
Main Access / Egress	Ipsen Street - East to Manjimup Town Site. - West to Deanmill Settlement.
Brigade Area	Ringbarkers
Known Risks	- One way in. - Dead End Cul-de-sac. - Heavy fuel loads. - Limited access to properties.
Water	- Scheme water - Water Corporation Hydrant System.
Mobile Phone Reception	Good
Power	Overhead power lines
Community Bushfire Risk	Extreme

NOTES:


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 PO Box 1
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Wood Gate Retreat

Local Emergency Management Arrangements

10/06-2026

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Map 1



Localised Issues

Location	Ipsen Street 6.5km West of Manjimup Town Site.
Area	61 Hectares
Map Reference ESD	Page 35870
Number of Houses	76 Timber mill. Deanmill Worker Club.
Approximant Population (2.6 per house)	197
Main Access / Egress	- Ipsen Street East to Manjimup Town Site. - Springall Road (unsealed) East to Mottram Street Manjimup.
Brigade Area	Seven Day Road / Appadene
Known Risks	- Contaminated Timber Mill site. - High fuel loads surrounding the Settlement. - Ageing infrastructure.
Water	Private water scheme
Mobile Phone Reception	Good
Power	Overhead power lines
Community Bushfire Risk	Extreme

NOTES:

- Timber Mill not operating as of 2019.
- Deanmill Worker Club in operation.



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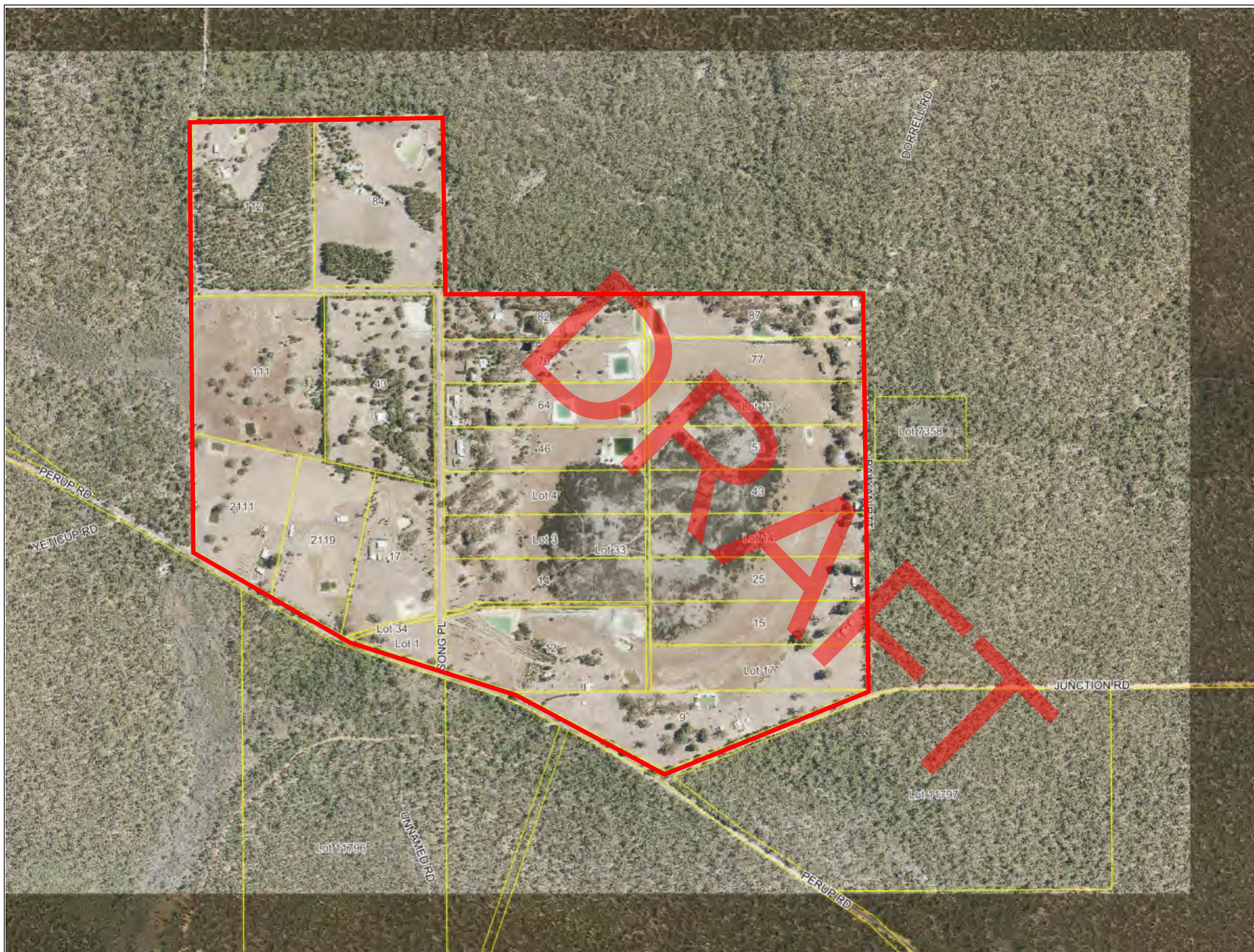
Deanmill Settlement

Local Emergency Management Arrangements

10/06/2026

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Map 2



Localised Issues

Location	Perup Road 21km East of Manjimup Town Site
Area	149 Hectares
Map Reference ESD	Page 35873
Number of Houses	20
Approximant Population (2.6 per house)	52
Main Access / Egress	Perup Road • 21km West to Manjimup Town Site. • 27km East to Tonebridge.
Brigade Area	Perup
Known Risks	• One way in. • Dead End Cul-de-sac. • Secondary unmade egress North side of the Subdivision to Balyanrtt Road. • Peat soils. • Heavy fuel loads surrounding the area.
Water	Individual properties
Mobile Phone Reception	Reasonable
Power	Overhead power lines

NOTES:



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Song Place

Local Emergency Management Arrangements

10/06/2026

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Map 3



Localised Issues

Location	Muir Highway 3.5km East of Manjimup Town Site.
Area	26 Hectares
Map Reference ESD	Page 35873
Number of Houses	12
Approximat Population (2.6 per house)	32
Main Access / Egress	Muir Highway Dingup Road
Brigade Area	Dingup
Known Risks	- One way in. - Dead End Cul-de-sac. - Heavy fuel loads surrounding subdivision.
Water	Individual properties
Mobile Phone Reception	Good
Power	Power lines located on Dingup and Longo Court. Underground to properties.

NOTES:



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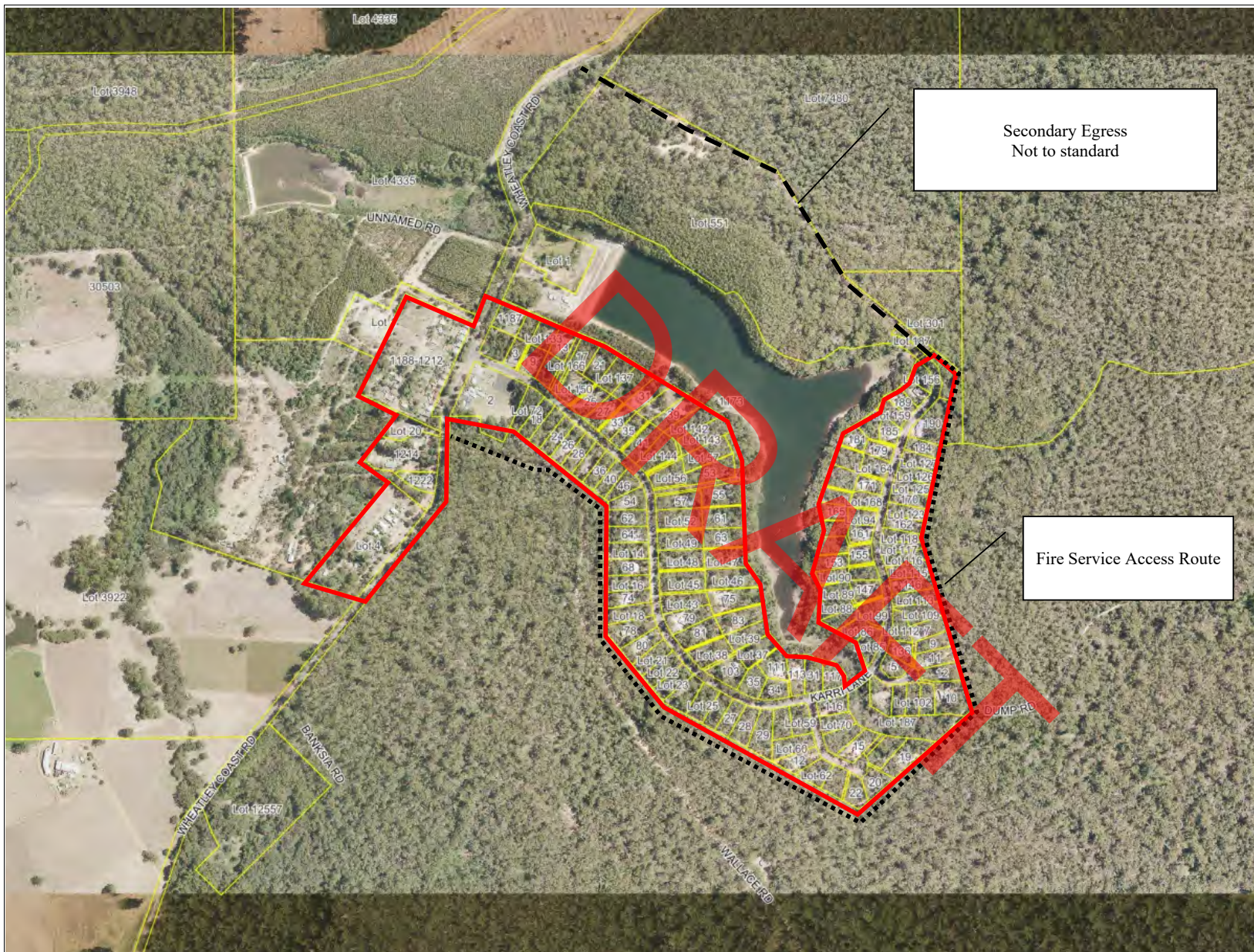
Longo Court

Local Emergency Management Arrangements

10/06/2026

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Map 4



Localised Issues

Location	Wheatley Coast Road. 25km South of Manjimup via South West Highway
Area	68 Hectares
Map Reference ESD	Page 36972
Number of Houses	124
Approximant Population (2.6 per house)	322
Main Access / Egress	Wheatley Coast Road. • SouthWest 2.5km to South West Highway. • North East 11.5km to Muir Highway.
Brigade Area	Quinninup Town
Known Risks	• One way in. • Dead End Cul-de-sac. • Heavy fuel load inside and outside of subdivision. • Very limited access to properties. • Short-term accommodation housing.
Water	• Mains Water however limited. • Hydrants however limited. • Water pick up point at dam treatment plant.
Mobile Phone Reception	Poor
Power	Overhead power lines
Community Bushfire Risk	Extreme

NOTES: Holiday and or Weekend style houses.



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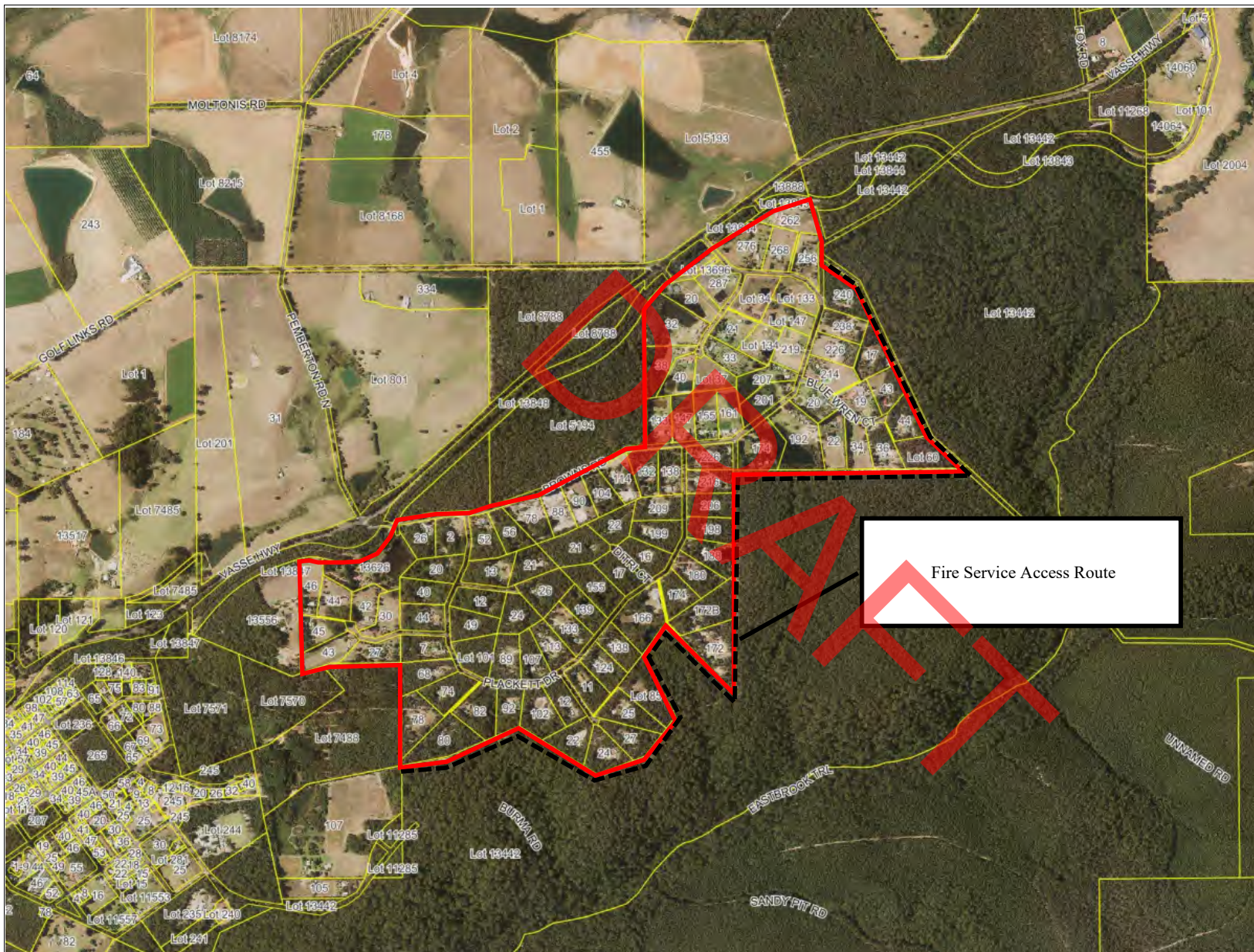
Quinninup Karri Lakes

Local Emergency Management Arrangements

10/06/2026

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Map 5



Localised Issues

Location	2km North East of Pemberton Town Site.
Area	280 Hectares
Map Reference ESD	Page 36070
Number of Houses	99
Approximant Population (2.6 per house)	258
Main Access / Egress	Vasse Highway Browns Road
Brigade Area	Pemberton Rural
Known Risks	- High fuel loads inside and outside the subdivision. - Chalets and short-term accommodation.
Water	Individual properties
Mobile Phone Reception	Reasonable
Power	Overhead power lines
Community Bushfire Risk	Extreme

NOTES:

- Location 13626, Forest Lodge
- Lot 192, Pemberton Lakeview Chalets, four Chalets.

Fire Service Access Route

Browns Road

Local Emergency Management Arrangements

10/06/2026

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Map 6



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Localised Issues

Location	Datchet Road 4.2km North West of Northcliffe Town Site
Area	60.8 Hectares
Map Reference ESD	Page 36271
Number of Houses	20
Approximant Population (2.6 per house)	52
Main Access / Egress	Pemberton Northcliffe Road. North to Pemberton. South to Northcliffe
Brigade Area	Northcliffe
Known Risks	• One Way In. • Dead End Cul-de-sac. • No Fire Service Access Route. • Heavy fuel loads. • Sandy soils.
Water	Individual properties
Mobile Phone Reception	Reasonable
Power	Overhead power lines
Community Bushfire Risk	Extreme

NOTES:



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Sparsa Close

Local Emergency Management Arrangements

10/06/2026

1:7256

Map 8



Localised Issues

Location	Pemberton Northcliffe Road. 2km North West of Northcliffe Town Site
Area	93. Hectares
Map Reference ESD	Page 36271
Number of Houses	41
Approximant Population (2.6 per house)	106
Main Access / Egress	Pemberton Northcliffe Road. North to Pemberton. South to Northcliffe.
Brigade Area	Northcliffe
Known Risks	• Subdivision incomplete. • One way in. • Medium fuel loads.
Water	Individual properties
Mobile Phone Reception	Reasonable
Power	Under Ground Power
Community Bushfire Risk	Extreme

NOTES:


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Northcliffe Private Estate

Local Emergency Management Arrangements

10/06/2026

1:7256

Map 9



Localised Issues

Location	Windy Harbour Road. 2.1km North to Northcliffe
Area	89.7 Hectares
Map Reference ESD	Page 36471
Number of Houses	26
Approximant Population (2.6 per house)	68
Main Access / Egress	Windy Harbour Road. North to Northcliffe. South To Windy Harbour
Brigade Area	Northcliffe
Known Risks	• One way in. • Dead End Cul-de-sac • No Fire Service Access Route. • Heavy Fuel loads. • Poor access to properties. • Sandy Soils
Water	Individual Properties
Mobile Phone Reception	Reasonable
Power	Over Head Power lines
Community Bushfire Risk	Extreme

NOTES:



37-39 Rose St
PO Box 1
MANJIMUP WA 6258
<http://www.manjimup.wa.gov.au/>
P: (08) 9771 7777
E: info@manjimup.wa.gov.au

This plan is intended for internal Shire of Manjimup use only. It is not to be used as a site plan for planning, building or environmental health applications.

Parkfield

Local Emergency Management Arrangements

10/06/2026

1:7256

Map 10



Localised Issues

Location	Windy Harbour Road. 3.9km South of Northcliffe Town Site
Area	42.5 Hectares
Map Reference ESD	Page 36471
Number of Houses	12
Approximant Population (2.6 per house)	31
Main Access / Egress	Windy Harbour Road. North to Northcliffe Town Site. South to Windy Harbour.
Brigade Area	Northcliffe
Known Risks	• Bracken Rise one way in. • Bracken Rise Dead end Cul-de-sac. • No Fire Service Access Route. • Heavy fuel loads. • Sandy soils
Water	Individual properties
Mobile Phone Reception	Reasonable
Power	Overhead power line
Community Bushfire Risk	Extreme

NOTES:



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Bracken Rise

Local Emergency Management Arrangements

10/06/2026

1:7256

Map 11



Localised Issues

Location	Windy Harbour Road. 21km South of Northcliffe town site
Area	88 Hectares
Map Reference ESD	Page 36670
Number of Houses	235
Approximant Population (2.6 per house)	Maximum capacity 611
Main Access / Egress	Windy Harbour Road
Brigade Area	Northcliffe
Known Risks	- Isolated coastal community. - Timber coastal huts. - Individual power supply. - Shire of Manjimup water supply located on D'entrecasteaux Drive. - Sandy soils. - Environmentally Sensitive Area. - Shire of Manjimup managed Caravan Park.
Water	Shire of Manjimup managed water supply
Mobile Phone Reception	Good within settlement
Power	Individual power supply
Community Bushfire Risk	Extreme

NOTES:

- Isolated coastal holiday community.
- Shire of Manjimup managed Reserve.
- Shire of Manjimup caretaker on site.



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Windy Harbour

Local Emergency Management Arrangements

10/06/2026

1:7256

Map 12



Localised Issues

Location	Allen Road. 4.6Km from Walpole town site.
Area	218 Hectares
Map Reference ESD	Page 36676
Number of Houses	55
Approximant Population (2.6 per house)	143
Main Access / Egress	North Walpole Road East onto Allen Road
Brigade Area	Walpole
Known Risks	- One way in, secondary egress from Wedgetail Gove to Jones Road. - No Fire Service Access Route. - Heavy fuel loads.
Water	Individual properties
Mobile Phone Reception	Reasonable
Power	Overhead power lines
Community Bushfire Risk	Extreme

NOTES:



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Tingleview Estate

Local Emergency Management Arrangements

10/06/2026

1:7256

Map 13



Localised Issues

Location	South Coast Highway. 8.5km West of Walpole town site.
Area	40 Hectares
Map Reference ESD	
Number of Houses	6
Approximant Population (2.6 per house)	16
Main Access / Egress	South Coast Highway West to Walpole. South Coast Highway East to Normalup
Brigade Area	Walpole
Known Risks	• One way in. • Dead end Cul-de-sac. • No Fire Service Access Route. • Heavy Fuels.
Water	Individual properties
Mobile Phone Reception	Reasonable
Power	Overhead power lines
Community Bushfire Risk	Extreme

NOTES:



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Kaba Grove

Local Emergency Management Arrangements

10/06/2026

1:7256

Map 14



Localised Issues

Location	Muir Highway 38km Southeast of Manjimup.
Area	Radburn Road 40 Hectares
Map Reference ESD	Page 36073 HK 89
Number of Houses	25 Huts
Approximant Population (2.6 per house)	Tourist
Main Access / Egress	Radburn Road to Muir Highway. Tone Road South to Arther Road
Brigade Area	Dunreath
Known Risks	Tourist Enterprise
Water	Private
Mobile Phone Reception	Low to Reasonable
Power	Over Head (From the West of the Settlement)
Community Bushfire Risk	Extreme

NOTES: Tourist Enterprise unknown number of people at any given time.

Contact details show as (2026) 08 6316 2200.



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Tone River Cottages

Local Emergency Management Arrangements

10/06/2026

1:7256

MAP 15



Localised Issues

Location	Muir Highway 22km East of Manjimup
Area	
Map Reference ESD	Page 36072 HE 80
Number of Houses	23
Approximant Population (2.6 per house)	Possible over 60
Main Access / Egress	Nyamup Road. Secondary West Western Power track to Mordalup Road.
Brigade Area	Upper Warren
Known Risks	Private Tourist Enterprise. Heavy Fuel Loads Over Head Power
Water	Private
Mobile Phone Reception	Good
Power	Over Head
Community Bushfire Risk	Extreme

NOTES: Privately owned, mainly tourists and rentals



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Nyamup Village

Local Emergency Management Arrangements

10/06/2026

1:7256

Map 16

Remo Pessotto - CBFCO

Report for LEMC Meeting held on 25 June 2026

No of Fires

- Since our last LEMC meeting held in March, we have had a further 19 fire incidents .

Regulation Burning Times – Period we are in

- The Restricted Period for both Zone 6 and Zone 8 have ended in April and we are now in open period.

No of Permits Issued

- A total of 189 Permits to Burn were issued during the 2025/2026 restricted periods, with the majority of the permits being for burning green waste on small blocks.

Weather Conditions

- We have finally started to get some decent rainfall in the area with the recent storms.

Brigade Business / Issues

- AGMs – These are now due and both Brad and myself hope to be able to attend meetings where we can.
- ESL Line 9 Items – discuss and minute these in AGMs so that the Shire can apply during the process next year.
- The Shire are organising and will be conducting Training in both July and August.

Brigade Deployments

- Nil

Vehicle Maintenance / Issues

- Nil

Communications

- Mobile phone coverage is still an ongoing issue throughout the Shire of Manjimup, however the Shire has now purchased 4 x Roam R41 and 4 x Go G41 Stationary Cel-fi kits using the Election Funding Commitment grant to upgrade some appliances and sheds.

General Business

- Still in pursuit of another appliance for the Dunreath/Perup areas.
- We would like to thank all Brigade members involved in any incidents and helping out throughout this season your work and assistance is very much appreciated by the Shire and the Chiefs.



Emergency Relief and Support

LEMC REPORT FOR DISTRIBUTION

4th Quarter 2025 - 2026

Regional Emergency Relief and Support contact

Activation of Emergency Relief and Support (ERS) services is via
Communities Emergency Operations Coordinator (EOC)

M: 0418 943 835 and Email: emergencyservices@communities.wa.gov.au

Regional Manager	Mark Schorer
Regional Coordinator	Renee Flaxman
Regional Manager	Jo Spadaccini
City of Bunbury	Shire of Manjimup

Emergency Relief and Support update

The Department of Communities (Communities) Emergency Relief and Support (ERS) continued to support impacted people and communities over the high threat season by assisting with evacuation centres, providing immediate accommodation, and coordinating early recovery planning in alignment with local government.

- **A range of new initiatives** have been introduced across the season, including updated Go Bags - packs for accommodation including air mattress, pillow and sleeping bags, and hygiene packs. Throughout the season, feedback has been overwhelmingly positive. The hygiene packs are proving particularly popular, and the air bed, pillow, and sleeping bag bundle has been widely appreciated as a practical take home pack.
- A pilot project has been undertaken in response to the Boddington Newmont bushfire in December 2025. The purpose of the pilot was to test the feasibility and scalability of post evacuation centre engagement, with the aim of supporting social and emotional wellbeing during the early recovery period. The project also sought to capture structured feedback on evacuation centre operations to inform service improvements and strengthen continuity between response and early recovery. Findings are being reviewed to assess feasibility and scalability across future emergencies.

Identification of Evacuation Centres

Under the State's Emergency Management Arrangements, Local Governments are required to identify evacuation centres suitable for relevant hazards and/or communities.

- When identifying potential evacuation centre locations, it is the responsibility of the local government, in collaboration with the Local Emergency Management Committee (LEMCs) and

relevant emergency management agencies, including the Department of Communities, to determine that the facilities are appropriate for hazards that are high risk to the area.

- Section 2.3 of the Location Planning of the Western Australia Evacuation Community in Emergencies Guidelines states:

LEMCs should consult with relevant emergency management agencies (including local governments, HMAs, Controlling Agencies, support organisations, and the Department of Communities) to determine the evacuation centres suitable for relevant hazards and/or communities. LEMCs should also identify possible options for refuge sites depending on the nature of the emergency.

- Communities maintains a record of all evacuation centres in the State and provides this to Controlling Agencies and/or HMAs as required.

Communities encourage local governments and LEMCs to ensure that only approved and assessed evacuation centres, as documented in the Local Emergency Relief and Support Plan, are included in the LEMA.

To support this process, Communities will be tabling an agenda item at LEMCs to seek confirmation of the centres on the State register.

Emergency Relief and Support Training

As we move into the preparedness and capability development season, Communities will be rolling out updated training across local government, partner organisations, and our internal staff group. This 2.5-hour session (which can be adapted to suit local needs) is designed to support local government staff who may be allocated to open and facilitate the operation of an evacuation centre prior to Communities' arrival.

This practical based training builds knowledge of key processes, common challenges, and the adaptations required for different cohorts and scenarios. Multiple scenarios and exercises targeting local government preparedness are included.

ERS staff in your region will be in contact to arrange dates for this training.

Exercising

Local governments are encouraged to include ERS early in all hazard emergency exercise planning to strengthen coordination across response and recovery.

Response ERS activations - January to March 2026

Significant events during the reporting period included Tropical Cyclone Mitchell, Severe Tropical Cyclone Narelle, flooding in the Kimberley, and multiple bushfire incidents across metropolitan, regional, and remote locations.

Across the previous quarter January to March 2026 Communities were activated:

- 13 times for Bushfires: January (7 evacuation centres) February (4) and March (2).
- 3 times for Cyclones: January TC Luana (2 evacuation centres)
February TC Mitchell (5 evacuation centres)
March TC Narelle (5 evacuation centres)

The State Support Plan – Emergency Relief and Support was activated on 26 March, as a result of Severe Tropical Cyclone Narelle with 5 evacuation centres opened and more than 180 people supported. Exmouth experienced widespread damage to homes and critical infrastructure, prolonged power and water disruptions, telecommunications outages and flooding, while Carnarvon experienced major flooding affecting homes and plantations.

Communities have been leading the State Social Recovery Domain, coordinating welfare and early recovery activities in partnership with relevant government and non-government organisations. Key community needs identified include housing damage, increased costs and limited availability of essentials, requests for financial and wellbeing support, limited face-to-face services, and heightened environmental health concerns.

The AUSRECPLAN — the Commonwealth plan that supports the repatriation of Australian citizens and approved foreign nationals following a critical incident overseas — was placed into ALERT phase in March as a result of the Middle East conflict.

Other updates

Disaster Ready Fund - Opportunity to upgrade applicable facilities

Round Four of the Disaster Ready Fund (DRF) is now open, but closes on 1st July 2026. [Disaster Ready Fund | NEMA](#)

Local governments could consider opportunities to:

- Identify facilities that may require alternative or backup power generation to remain functional during emergencies.
- Assess facilities that could support incident coordination agencies, emergency services, and key stakeholders during a crisis.
- Develop or refine plans, scoping documents, or proposals for renovations and upgrades to community facilities so they can better support evacuation operations, including improvements to accessibility, capacity, safety features, and emergency functionality.

The Communities team is happy to talk through your ideas and can also prepare a letter of support to strengthen your application.

Monitoring Fuel supply and availability

Communities continues to oversee statewide fuel supply availability in response to District Emergency Coordinator requests. A structured weekly reporting process is now in place to support consistent monitoring and information sharing.



LEMC & DEMC report – 4th Quarter 2025/2026

DPIRD's On-Call Coordinator Duty Phone

If needing to activate the State Support Plan: Animal Welfare in Emergencies or require assistance in the DPIRD support role of another Hazard Management Agency's incident, the contact number is **08 9368 3132.**

DPIRD's role in emergency management

- DPIRD is the Hazard Management Agency (HMA) for animal and plant pests and disease incursions. Refer to the [State Hazard Plan: Animal and Plant Biosecurity](#) for information on DPIRD's legislated roles and responsibilities.
- DPIRD is the executor of the State Support Plan for Animal Welfare in Emergencies. This includes livestock, horses, and companion animals. Refer to the [State Support Plan: Animal Welfare in Emergencies](#) for information on DPIRD's legislated roles and responsibilities.
- DPIRD may from time to time provide support to other agencies where requested. This includes administering some components of the [Disaster Recovery Funding Arrangements WA](#).

Emergency Management Directorate

DPIRD Preparedness Activities and Natural Hazard Season Review (2025–26)

- Commenced structured review of DPIRD natural hazard high-threat-period arrangements (activation processes, surge capacity, policy alignment and sustainability).
- Progressed implementation of the revised State Support Plan – Animal Welfare in Emergencies (SSP-AWiE), including Local Government engagement on PAWE planning.
- Commenced planning for Exercise Assisi (May 2026) to validate SSP-AWiE arrangements through a multi-agency discussion-based exercise – to be held in Perth.
- Continued Emergency Animal Disease preparedness activities, including monitoring of national HPAI developments and internal / industry capability workshops.

Ongoing coordination and preparedness activities associated with Level 1 and Level 2 biosecurity incidents (including PSHB and Red Dwarf Honey Bee).

Emergency Animal Disease (EAD) Preparedness

DPIRD has conducted several internal workshops focused on EAD preparedness across the preparedness, response, and recovery phases to build awareness and capability.

National alerts and investigations

Avian Influenza

CURRENT STATUS in WA:

Australia confirmed its first two cases of H5 bird flu in a vagrant migratory seabird (a brown skua) near Esperance on the WA south coast on 20 June 2026. Anyone who sees sick or dead birds, marine mammals or other wildlife, should report it to the **Emergency Animal Disease hotline on 1800 675 888**. Avoid contact with the animals and take photos or video if possible and note the location to assist with the report.

Refer to the below links for more information:

[Avian influenza | Department of Primary Industries and Regional Development](#)

[Avian influenza](#)

Polyphagous Shot-Hole Borer (PSHB)

PSHB has transitioned to management. If you have any queries or wish to be included in future correspondence, please email PSHB@dpiird.wa.gov.au or visit [Polyphagous shot-hole borer | Department of Primary Industries and Regional Development](#)

Animal Welfare in Emergencies

DPIRD is the executor of the State Support Plan for Animal Welfare in Emergencies (AWiE). Please note the following important notices regarding AWiE for district and local representatives:

- Please refer to DPIRD's [animal welfare](#) section of our website for resources, support, and contacts. Local governments can reach out to our Emergency Management Directorate if they require advice and support for the development of their PAWE (contact emergencymanagement@dpiird.wa.gov.au).
- DPIRD's Emergency Management Directorate is undertaking preparedness and response activities where activated under the [State Support Plan - Animal Welfare in Emergencies](#).

Important Disclaimer

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Department of Fire and Emergency Services – SW/LSW Report 4th Quarter 2025-2026

STATE NEWS

The last meeting of the **State Emergency Management Committee (SEMC)** was held on the 21 May 2026. SEMC Communiqués can be found [here](#).

2025 SEMC MEETING SCHEDULE

- 30 July 2026
- 01 October 2026
- 03 December 2026

SEMC ANNUAL REPORT

The [SEMC Annual Report 2024/25](#) was tabled in Parliament on 12 March 2026 and is available online. The Annual Report demonstrates the work undertaken by the members of the SEMC, its Subcommittees and Reference Groups and the District and Local Emergency Management Committees over the reporting period. It shows the achievements and the dedication of the WA Emergency Management sector to ensure that WA's Emergency Management Framework remains contemporary and at the required capability.

FUEL CRISIS

Fuel supply continues to operate effectively, but localised supply disruptions are occurring. All states and territories, including WA, remain at **Level 2** on the [National Fuel Security Plan](#), which allows the WA Government to gather timely data and information from the industry.



The WA Government will provide a weekly fuel update to keep the public informed on the state's fuel security. To view the WA Government Weekly Fuel Update – [Click Here](#)

The Department of Energy and Economic Diversification (DEED) is seeking localised insights into supply availability and Local Governments are encouraged to send relevant updates via email epwa-emergencymanagement@deed.wa.gov.au or alternatively complete the [Intelligence Submission Form/ Survey](#)



STATE EMERGENCY MANAGEMENT FRAMEWORK

Comprehensive Review Schedule

The following State Emergency Management documents are planned for comprehensive review and broad consultation in 2025/2026:

- WA Community Evacuation in Emergencies Guideline
- State Hazard Plan – Cyber Security Incident
- Local Recovery Guidelines
- State Hazard Plan – HAZMAT Annex A - Nuclear Powered Warship (NPW)
- State Hazard Plan – Animal and Plant Biosecurity
- State Hazard Plan – Hostile Act
- State Hazard Plan – Collapse
- State Hazard Plan – Earthquake
- State Hazard Plan – Maritime Environmental Emergencies
- State Hazard Plan – Tsunami
- State Support Plan – Emergency Public Information
- Impact Statement Guideline and Template
- WA Managing Exercising Guideline
- State EM Policy and Plan

You can view all current and past consultations on the [Engage WA EM consultation homepage](#)

LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS (LEMA) PROJECT UPDATE

The Local Emergency Management Arrangements (LEMA) Improvement Program has been finalised by the Western Australian Local Government Association (WALGA) and now being reviewed by DFES.

The new LEMA templates should be made available for local governments at the **end of June**. Local governments will have an opportunity to provide feedback on the templates for 12 months. Funding has been approved for WALGA to provide training and support for the new templates, including masterclasses, over an 18-month period. Local governments with overdue LEMAs will have access to new resources to assist them in developing a new LEMA.

Further information

<https://engagewaem.com.au/> from the **end of June**



DISTRICT NEWS

The last meeting of the **District Emergency Management Committee (DEMC)** was held on the **17 March 2026**.

Key Presentations

- Presentation provided by the UCI Gravel World Championships organisers who will be holding a large-scale international event in the Shire of Nannup **10-11 October 2026**.
- Telstra presented on communications capability and future network considerations relevant to emergency management and the South West District.

Key Discussions

- DFES's Strike Force Vulcan officers in partnership with Collie Police charged a man in relation to a bushfire that occurred in the Collie area.
- DBCA burn program to commence late April, with seasonal planning shared.
- Polyphagous Shot-Hole Borer (PSHB) has transitioned from eradication to management phase, with ongoing resourcing implications and stakeholder engagement.
- Department of Communities outlined new recovery roles under State EM Arrangements, with a focus on strengthening locally led recovery.
- The DEMC Work Plan template is currently being developed by SEMC to streamline and simplify reporting.

2026 DEMC MEETING SCHEDULE

- 20 October 2026

FUNDING OPPORTUNITIES

All West Australians Reducing Emergencies (AWARE) program

This competitive annual grant program aims to enhance West Australia's emergency management arrangements by investing in capacity building and preparedness activities at a local level. Only Western Australian local governments are eligible to apply for AWARE grants. Applications are expected to open **July 2026**. Applicants can apply for between \$2,500 and \$35,000 (no GST applied) per application including local level risk assessment projects. The grant request can only account for up to 75% of the total project cost, in-kind contributions are acceptable.

Disaster Ready Fund (DRF) – Round Four

The Disaster Ready Fund (DRF) Round 4 is now OPEN!

[DRF Guidelines](#) are now available, please read in full before developing project proposals.

 Funding Opens: **29 May 2026**

 Funding Closes: **1 July 2026**

DRF is the Australian Government's flagship disaster resilience and risk reduction initiative, designed to support a comprehensive portfolio of resilience and mitigation projects across Australia. Project Proposals must be submitted via the online application portal on the DFES website by 5 pm (AWST) on Wednesday, 1 July 2026. Late submissions will not be accepted.



TRAINING OPPORTUNITY

DFES is hosting two **free** Emergency Management training opportunities within the South West. These courses provide an excellent introduction to WA's emergency management arrangements and disaster recovery framework.

Introduction	to	Emergency	Management
	22	July	2026
	8:30am	–	4:00pm
 The PAV, Leschenault Recreation Park, Australind			

Introduction	to	Disaster	Recovery
	23	July	2026
	8:30am	–	4:00pm
 The PAV, Leschenault Recreation Park, Australind			

Book now, places are limited!

Interested participants can register via the link provided on the attached flyer or click here:

<https://forms.office.com/r/i9YXE4LqRr>

COMMUNITY PREPAREDNESS ADVISOR REPORT

- Continuing to provide support to BGU's with community preparedness messaging and resources across the LSW region.
- Community Engagement Facilitator training course scheduled for 2 & 3 May has been cancelled due to low applicant numbers. Another course is scheduled for **1 & 2 August 2026**.
- Commenced informal training of a pool of Community Engagement Facilitators to deliver Virtual Reality – Bushfire Stay and Defend scenario in their own communities.
- Commencing planning for storm messaging and smoke alarm action day – **1 June 2026**.

Compiled by: Melissa Howard
District Emergency Management Advisor – South West/ Lower South West
Department of Fire and Emergency Services
As at 11 June 2026



ST JOHN WA MANJIMUP LEMC REPORT

June 2026

CASELOAD: For the two months starting 1 April 2026 to 31 May 2026, the volunteer crews from the ambulance subcentres (Manjimup, Pemberton, Northcliffe, Walpole) attended 142 cases. This number does not include any cases performed by crews from subcentres outside of the Shire of Manjimup and the Patient Transport Crew that is based in Manjimup.

TRAINING: All subcentres are working through the Continuous Education Program at the moment, as we sign of the competencies for the team.

EQUIPMENT: Manjimup Subcentre has retro fitted one of their existing ambulances to carry a Stryker Power Load Stretcher. These strykers stretchers aim reduce manual lifting and is designed to reduced injuries. The strykers also have a better fit for purpose when working with the helicopter transfers. **EMERGING RISKS**

Team are reporting that street numbers are becoming less common making it difficult to quickly locate the correct house/location. Can we work together to raise awareness for the importance of reflective street numbers to help emergency services locate the correct house?

Request to review very early draft of LEMC Exercise. See attached.



Government of **Western Australia**
WA Country Health Service

Warren District LEMC Report – 23rd June 2026

EMERGENCY MANAGEMENT UPDATES

- Emergency procedures / drill discussion exercises:
 - ongoing focus on fire and evacuation (code red & orange) – including current review of WACHS procedure for notification, escalation and activation of internal roles / responsibilities
 - weather alerts (code yellow) and aggression management (code black)
 - cyber security ongoing promotion for staff awareness
 - advice regarding action item – water hydrant at Warren HS, provided
- NANNUP 2026 UCI World Champs – Seven Gravel Race (Nannup LEMC Nov 5)
 - May 16th qualifying event
 - Oct 3 - 9 G7 event
 - Oct 10 -11 UCI world championship event
 - Other lead & concurrent events in SW
 - Risks – health increased trauma & higher presentations to hospitals
- Department of Health Winter Operational Plan daily monitoring for system management & response for seasonal increase / activity surge.

GENERAL UPDATES

Warren HS

- Continues to be a sustained increase in patient presentations to hospital ED & admissions remain above average >80% bed capacity - current quarter 2026.
- Hospital staffing is closely monitored and covered with support from WACHS workforce, other sites, as well as local nurses.
- Ongoing security focus for hospital – external security engaged overnight Friday through to Sunday.



**Government of Western Australia
WA Country Health Service**

- Hospital rental properties x3 in Manjimup supporting the required workforce. Currently housing nursing, allied health (dietitians / Occupational therapists) relieving radiologists & nursing students.

Pemberton Northcliffe Health Service

- Ongoing requirement for agency nursing staff while recruitment continues.
- Pemberton rents 2 properties to support workforce.

RISKS

- Nannup 2026 cycling event – health increased trauma & higher presentations to hospitals

ACTIONS

- WACHS Emergency Management team + key stakeholder meetings – to be advised

Attachments



2026 UCI GWC
Event Overview & S

Nicole Favero

From: David Stanik <David.Stanik@watercorporation.com.au>
Sent: Thursday, 11 June 2026 11:31 AM
To: Nicole Favero
Subject: RE: Local Emergency Management Committee (LEMC) Meeting - Thursday 25 June 2026 - Agenda & Documents

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: EMERGENCY SERVICES

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

Heya Nicole,

Water LEMC update below.

- Bushfire mitigation works completed at Scabby Gully Dam, including mulching of vegetation along the dam embankment.
- Bushfire mitigation works completed at Pozzi Road Wastewater Treatment Plant.
- Blackberry control completed at Pozzi Road Wastewater Treatment Plant, with all vegetation mulched using a Pozzi track. Ongoing spraying will be undertaken to manage regrowth.
- Mulching completed along the access track on Muir Highway adjacent to the pipeline. Emergency services are welcome to use these tracks if required.
- Incident management equipment is being better coordinated to ensure a more timely and efficient response to incidents. For example, generators are being centrally located at a single site, and an incident response container is currently a work in progress.

I can confirm someone from WC will be at this meeting, Apologies for the lack of attendance there has been lots going on lately.

Thanks

Dave

David Stanik

Operations Manager
Warren Blackwood District
(08) 9923 4939 | 0477 734 699

