MEETING MINUTES

Meeting Minutes of the **Manjimup Rea Park & Collier Street (MRCR) Advisory Committee** meeting held at the JC Rose Room, Council Chambers, 37-39 Rose Street, Manjimup on **Tuesday 21 November 2023,** commencing at **5.30pm.**

1	**OPENING OF MEETING** The meeting was opened at 5.35pm by Shire President Donelle Buegge.	
2	**ACKNOWLEDGEMENT OF COUNTRY** Delivered by Shire President Donelle Buegge. *'The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past and present.'*	
3	**ATTENDANCE:** Shire President, Cr. Donelle Buegge Evy Apeldoorn – Shire of Manjimup Jodi Johnston – Cricket Dave Jeffery – Cricket (proxy) Troy Reid – Soccer Carol Samsa – Hockey Tracy Gibellini – Hockey (proxy) Aimee Bendotti – Warren District Agricultural Society Pat Martin – Community Member (left 6pm) Melinda Booth – Community Member	**APOLOGIES/ABSENCES:** Gail Ipsen Cutts – Shire of Manjimup (proxy) Cr. Paul Omodei – Councillor Cr. Cliff Winfield – Councillor (proxy) Angelo Femia – Football Mat Johnston – Football (proxy) Ethel Sale – Warren District Agricultural Society (proxy) **GUESTS:** Shammara Markotis – Shire of Manjimup (minute taker)
4	**DECLARATION OF FINANCIAL INTERESTS** Any committee member who has a financial interest in any matter to be considered by the committee must declare that interest and the nature of that interest in writing immediately before the matter is discussed. Nil.	
5	**CONFIRMATION OF PREVIOUS MEETING MINUTES** That the minutes of the meeting of the Manjimup Rea Park & Collier Street Redevelopment Advisory Committee held on 17 October 2023 be adopted as a true record of proceedings. **Moved:** Jodi Johnston **Seconded:** Tracy Gibellini **CARRIED 8/0**	

6 COUNCIL DECISIONS ON COMMITTEE RECOMMENDATIONS

Ordinary Meeting 16 November 2023:

COUNCIL RESOLUTION:

MOVED: Eiby, W **SECONDED: Miolin, S**

29349
That Council:

1. Receive the unconfirmed meeting minutes of the Manjimup Rea Park and Collier Street Redevelopment Advisory Committee meeting held 17 October 2023 as per Attachment: 9.16.1(1); and

2. Acknowledge that the Committee agree in principle to the proposed layout and location/orientation of the proposed new Amenities Building as enclosed in Attachment: 9.16.1.(1).

ADOPTED BY EN BLOC RESOLUTION: 9/0

7 BUSINESS ARISING FROM MINUTES & ACTION AGENDA

- Nil.

8 UPDATES – E. APELDOORN

Implementation

Power Upgrade and Field Lighting

- Concrete footings have been installed.
- Poles and lights to be installed the week of 28 November. Be aware of any areas that are roped off. Works will be undertaken outside of current field bookings.
- Still awaiting information from Western Power.

Planning

Playing Fields

- Received final design and costing. These are currently being reviewed internally.

Events Area

- Designs of the area have been received.
- Demolition plan has been received. E. Apeldoorn suggested that demolition work may be offered to community groups to submit a proposal for to undertake.
- Tree assessment has been undertaken. Assessment provides information about the health of the trees and proposed pruning and care requirements.
- Irrigation plan has been received. Area will be irrigated at a low level to maintain grass coverage to contain dust. Sprinklers have been positioned in such a way to reduce the risk of them being driven over.
- Committee members were in agreeance with the proposed demolition and irrigation plans.
- A. Bendotti asked whether there would be any taps provided in the area for easy access to water.
  Action: E. Apeldoorn will investigate the possibility of including a tap in the area near the water main line.

Amenities

- Meeting held between the Shire and Tigers Football Club representatives last week with regards to the new 2024 AFL facility guidelines and the implications for the Rea Park amenities building. Tigers will be meeting with their subcommittee this week to discuss further. Once feedback is received, the requests will be checked against the building code and the plan updated by the draftsperson.
- Collier Street amenities block awaiting the Shire receives feedback on the Growing Regions fund expression of interest. Pending a favourable outcome, the agreed building concept will be drafted and costed by the architect.

Spectator Seating

- Rea Park
    - First concept for Rea Park has been emailed to the advisory committee. Feedback is to be submitted by Friday 24 November.
    - Discussion held between the Shire and Tigers Football Club regarding the access to the front of the pavilion.
    - Path connections to be determined.
    - Accessibility ramp to be included in the design.
    - Lions/Ag Society were requested to review the rear entry to their pavilion. This entry is not currently used by either group so the door could be replaced with a window. J. Johnston suggested that low-level seating could then be installed in front of the pavilion.
    - Need to ensure that the retaining can't be used to climb on top of the coaches boxes.
- Collier Street
    - Committee members like the moveable/mobile seating; similar ones are used in Busselton.
    - Hockey would like to use them on the centre of the fields and would wheel them away when not in use.
    - E. Apeldoorn suggested that more permanent seating could be installed as an extension of the fields if desired by the clubs.
    - Committee were asked to provide feedback on their preferences for spectator seating (including whether it be mobile or permanent, how many are required and where they could be located) by Friday 24 November.
    - Discussion about options for secure storage of mobile seating.

Fencing

- If the Growing Regions funding is successful then the only section of fencing to be removed in the next project stage will be north of the current Ag Show entry between the north east Collier Street field and the new multipurpose field.
- Suggestion to add a gate or similar across Collier Street from the current Ag Show entry.
- Committee members to provide feedback on fencing for upcoming stage by Friday 24 November.
- Permanent fencing to be workshopped in the future.

Grant Funding

Letters of Support

- Clubs are requested to provide a letter of support. Information to assist with this will be provided to the clubs by S. Markotis.

	• Letters should address what the redevelopment will mean to your club and your sport/activity. The letters need to show that the clubs are driving the project. • Letters of support are to address the greater project, rather than individual project components. Growing Regions EOI Update • Notification has not been received. The dates for the application have changed to 27 November to 15 January. • Staging of the project is dependent on whether an invitation to apply to this grant fund is forthcoming.
9	**GENERAL BUSINESS** • Nil.
10	**NEXT MEETING** Meeting Dates for 2024 (proposed post meeting): 20 February, 14 May, 13 August, 12 November *Note: further meeting/s may be scheduled based on the outcome of the Growing Regions expression of interest.*
12	**MEETING CLOSURE** The Shire President, thanking all in attendance, closed the meeting at 6.30pm.