MEETING MINUTES

Meeting Minutes of the **Manjimup Rea Park & Collier Street (MRCR) Advisory Committee** meeting held at the JC Rose Room, Council Chambers, 37-39 Rose Street, Manjimup on **Thursday 13 July 2023,** commencing at **5.30pm.**

1	**OPENING OF MEETING** The meeting was opened at 5.32pm by Shire President Paul Omodei.	
2	**ACKNOWLEDGEMENT OF COUNTRY** Delivered by Shire President Paul Omodei. *'The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.'*	
3	**ATTENDANCE:** Shire President, Cr. Paul Omodei Cr. Susan Dawson Vidovich (proxy – voting rights) Evy Apeldoorn – Shire of Manjimup Angelo Femia – Football Mat Johnston – Football (proxy) Jodi Johnston – Cricket Dave Jeffery – Cricket (proxy) Troy Reid – Soccer Carol Samsa – Hockey Aimee Bendotti – Warren District Agricultural Society **GUESTS:** Shammara Markotis – Shire of Manjimup (minute taker) Nadia Stoiche - Hockey	**APOLOGIES/ABSENCES:** Gail Ipsen Cutts – Shire of Manjimup (proxy) Cr. Denise Jenkins Cr. Cliff Winfield (proxy) Tracy Gibellini – Hockey (proxy) Ethel Sale – Warren District Agricultural Society (proxy) Pat Martin – Community Member Josh Rayson – Community Member Melinda Booth – Community Member
4	**DECLARATION OF FINANCIAL INTERESTS** Any committee member who has a financial interest in any matter to be considered by the committee must declare that interest and the nature of that interest in writing immediately before the matter is discussed. Nil.	

5	**CONFIRMATION OF PREVIOUS MEETING MINUTES** That the minutes of the meeting of the Manjimup Rea Park & Collier Street Redevelopment Advisory Committee held on 23 May 2023 be adopted as a true record of proceedings. **Moved:** J. Johnston **Seconded:** A. Femia **CARRIED 8/0**
6	**COUNCIL DECISIONS ON COMMITTEE RECOMMENDATIONS** Ordinary Council Meeting 15 June 2023: **COUNCIL RESOLUTION:** **MOVED: Eiby, W SECONDED: Dawson Vidovich, S** **29162** **That Council receive the unconfirmed meeting minutes of the Manjimup Rea Park and Collier Street Redevelopment Advisory Committee meeting held 23 May 2023 as per Attachment: 9.16.2(1).** **ADOPTED BY EN BLOC RESOLUTION: 11/0**
7	**BUSINESS ARISING FROM MINUTES & ACTION AGENDA** • Nil. • Internal discussions in regards to the concept design options for the new Collier Street pavilion have been held by the individual clubs, and a workshop was held by the Collier Street user groups, with E. Apeldoorn as Shire representative, on 8 June 2023 since the last meeting.

8	**POWER UPGRADE AND FIELD LIGHTING UPDATE**
	E. Apeldoorn provided update:
	• Current project timelines are:
	  ○ Surveying and marking of all locations - complete
	  ○ Installation of new conduits and pits for electrical and communication cables – in progress
	  ○ Installation of cables, switchboards, and event enclosures – July/August
	  ○ Installation of new footings for the new flood lights for the playing fields - July/August
	  ○ Installation of new flood light poles - September
	  ○ Western Power to install new transformer – TBC
	  ○ Connecting to the new transformer and removal of all old/redundant electrical infrastructure - TBC
	• Meeting was held with the Ag Society on 13 June 2023 to discuss the exact locations of the event bollards. Some will be installed at the current sideshow alley area and there will be additional community lighting provided.
	• Still unsure of the timelines for the installation of the new Western Power transformer.
	D. Jeffery queried whether the timelines will be achievable given the local weather during August/September. E. Apeldoorn said there is flexibility in the timelines for install.

PLAYING FIELD UPGRADES

E. Apeldoorn provided update:

- Updated Design Report was received from the consultant. This will be shared with clubs once the Shire has reviewed to ensure all changes have been incorporated.
- The soil samples of the current fields have shown that the soil of the southern Collier Street field and Rea Park oval is not suitable for re-use (do not have suitable characteristics for a playing field) when these fields will be upgraded. The soil of the Northern Collier Street field is suitable for re-use, and thus will provide some costs saving.
- Different options for playing field profiles were explained, with the following options all advised by the playing fields consultant to be suitable for the Reserve:
    - Sand carpet – relatively least expensive profile option, allows a maximum 20 hours use per week.
    - Rootzone – medium costs option, allows a maximum of 30 hours use per week.
    - Perched water table – most expensive profile option, allows a maximum of 35 use per week.
    - All options will include subsoil draingage.
- Collier Street fields to have a ridgeline from north to south with fall to the east and west.
- J. Johnston asked about the grass type.
    - E. Apeldoorn responded that the consultant has advised that couch will use less water and give better wear but have advised that in the tender process prices could be sought for both couch and kikuyu so as not to lock into that decision right now. Couch will have contamination risks and may require its own maintenance equipment.
    - N. Stoiche asked whether the sunlight had been considered as currently the trees shade the fields in the afternoon which impacts on grass growth.
    - J. Johnston raised concerns regarding the functionality of couch grass for sports as there anecdotally appears to be more injuries coming from fields with a couch surface.
- A. Bendotti asked whether any profiles provided limitations for the use by the Ag Show. E. Apeldoorn explained that it would likely not differ from the current practice.
- Recommended profile and associated estimated cost (depending on which turf option is chosen, e.g. stolonised or solid turf) for each field is:
    - Collier Street fields (north): Sand carpet, $1.5-1.6M
    - Collier Street fields (south): Sand carpet, $1.3-1.5M
    - New multipurpose field: Sand carpet, $800k
    - Rea Park: Rootzone sand, $2-2.2M
    - Total cost for upgrade of all playing fields (including non-field of play areas in between and surrounding the fields, and costs saving from soil re-use) is approximately $6.97M.
- N. Stoiche asked whether excessive use by carnivals would have an impact on the condition of the fields. E. Apeldoorn explained that the fields would be able to cope with carnivals, as long as the field use would be divided equally over the fields, allowing adequate recovery, and taking into account the max. average hours of use for the profile.
- Cr. P. Omodei asked whether there would be the need for additional maintenance staff for the fields once upgraded. E. Apeldoorn explained that

determining life-cycle costings was included in the planning of all major project components, and that these were showing that the maintenance costs for the new fields will be similar to what is currently spent on the fields, although it will require more maintenance expertise and potentially specialised machinery.

GROWING REGIONS GRANT OPPORTUNITY

Proposed Application

- Proposed application presented by E. Apeldoorn to Council at the Council Information Briefing on 6 July 2023. Council was supportive of the proposal, and E. Apeldoorn will bring a formal Council agenda item to the upcoming Council meeting on 27 July.
- Proposed to use approximately $2.75M of the approximately $3.3M remaining Shire funds currently allocated to the Rea Park & Collier Street Redevelopment, for this application to leverage the same amount and (if successful) complete a $5.5M project.
- Proposed project (Stage 2) to include:
    - Upgrade of Collier Street playing fields
    - New multipurpose oval (to the extent of the current Collier Street road surface)
    - Reserve drainage
    - Modular amenities at the existing Collier Street hall
    - Multipurpose turf area at Rea Park
    - Spectator seating and ticket box
- J. Johnston stated that not much money is being spent on Rea Park, and there is not much proposed in this stage that adds to the experience for the users of the Rea Park oval.
- A. Femia mentioned he had provided usage details by email for the Rea Park oval, and requested this email to be appended to these minutes. Mentioned that athletics could also be considered in the use, however the athletics clubs is currently not operating.
- J. Johnston mentioned that the drainage of Rea Park should be considered, as the current drainage around the oval is poor in some areas, and that improved drainage will be required to support the installation of proposed spectator seating and an improved spectator experience at Rea Park.
- Cr. P. Omodei suggested that the community be asked which of the remaining components (upon completion of Stage 2 if the grant application is successful) is considered the priority and suggested that the remaining components that are not included as part of Stage 2 should be combined into one stage. It was noted that these components are not achievable without grant funding, potential other funding support and further Shire investment.
- A facelift for the Rea Park amenities block was suggested to be included in the proposed project.
- E. Apeldoorn showed some indicative designs and images for changerooms, with design decisions to be finalised with input of the committee/groups in the coming weeks.
- J. Johnston queried whether the multipurpose field could be removed from this stage and the money ($425k of Shire funds, to be doubled by the grant) could be used elsewhere, possibly for drainage across the entire Reserve or the Rea Park Amenities building.
- N. Stoiche said that the multipurpose field would be beneficial and could be used in summer for social hockey.

	• It was queried whether there would be a significant cost in installing the final portion of the multipurpose playing field at a later date. E. Apeldoorn responded that the bitumen of Collier Street could not be removed until alternative Reserve access and egress would be constructed, which the budget of the proposed application does not allow for at this stage. However the final completion of the multipurpose field would mostly consist of run-off/non-field of play area, thus be able to be constructed with a more simpler (cheaper) soil profile. • E. Apeldoorn suggested that some funds be allocated to improve the drainage around the Rea Park oval, and an upgrade to the Rea Park amenities. Suggested the committee could request Council for the use of an additional $100,000 from the Shire funds allocated to the Redevelopment, to be leveraged to $200,000 through grant funding if successful. • Exact location of new amenities to be finalised at a later date. **Committee Recommendations** **That Council support an application to Round 1 of the Growing Regions Program for Stage 2 of the Manjimup Rea Park and Collier Street Redevelopment project as proposed with the addition of an upgrade of the Rea Park amenities and Rea Park drainage.** **Moved:** D. Jeffery **Seconded:** C. Samsa **CARRIED 8/0** **That Council consider the additional expenditure of $100,000 from the Shire funds allocated to the Redevelopment, towards the Growing Regions application, and subject a successful grant submission be used for the upgrade of the Rea Park amenities.** **Moved: Cr.** S. Dawson Vidovich **Seconded:** J. Johnston **CARRIED 8/0**
9	**GENERAL BUSINESS** Community Information Session scheduled for Monday 17 July 2023
10	**NEXT MEETING** Meeting Dates for 2023: 15 August (upon request changed from 22 August), 21 November
11	**MEETING CLOSURE** The Chair, thanking all in attendance and commended the group for their respectful input and collaborative approach, declared the meeting closed at 7.22pm.

From: Femia, Angelo [redacted]
Sent: Friday, 7 July 2023 2:03 PM
To: Evy Apeldoorn
Cc: Shammara Markotis; Jodi Johnston
Subject: RE: [External] Rea Park Oval Resurfacing/Drainage

Hi Evy

Hopefully, some info below which will assist with potential grant submissions, especially now that the Growing Regions Program has come up.

In terms of focusing on regular usage as opposed to the larger events, Tigers Subcommittee have collated info below which should strengthen any grant submission.

Tigers Football Club is the main user and would average around 150 playing members per year between its 4 junior teams (Auskick, Yr4/5, Yr 6/7 and Yr 8/9) and 3 senior grades (Colts, Reserves and League).

Tigers usage would be around 8 months of the year, Mid-January to Mid-September.

The oval is used any days during Monday to Friday for training, between our junior and senior grades.. This would work out at around 250 player movements on the oval each week.

Then considering weekend use of the oval for LSWJFA and LSWFL junior and senior games with opposition teams and this figure averaged out would go up to around 400 player movements each week on the oval. This is a significant amount, especially when a majority of the usage is during the wetter time of the year.

Regular usage also involves the below points which will hopefully assist with grant submissions as well.

Tigers recently hosted a preseason round robin carnival between Imperials, Tigers and Deanmill – 120 player movements.

Tigers also hosts and engages in other preseason games with other regions, with Denmark and Albany teams being the most recent teams to visit the region.

If this hasn't been done already, some support/justification from the JSWJFA and LSWFL as to their potential benefits for fixturing flexibility would be beneficial, especially with the new lighting going in. The new lighting upgrades as well as an oval surfacing upgrade would complement each other well. Tigers is happy to follow this up with the LSWJFA and LSWFL if the Shire wants some assistance here.

Rea Park is also used by the LSWJFA and LSWFL during the season for representative team trainings to prepare for carnivals.

The Rea Park oval has also been used in the past for representative carnivals by teams from other regions.

1

Regular usage of other user groups below are.

During summer over recent years, soccer has used the oval for training/games. Not sure of their numbers.

If we include the oval upgrade to allow for new athletics usage and whatever use that will have between its members and the schools, then the oval becomes a 12 month of the year facility, with significant regular use from multiple groups.

Hope this helps.

If you need any more info, please let me know.

Thanks

Angelo Femia
Forester