MEETING MINUTES

Meeting Minutes of the Manjimup Recreation Advisory Committee (MRAC) meeting held at the **JC Rose Room, Council Chambers,** 37-39 Rose Street, Manjimup on **Monday 16 May 2022**, commencing at 5.30pm.

1. OPENING OF MEETING AND ACKNOWLEDGEMENT OF COUNTRY

The meeting was opened at 5.31pm with a quorum present, by Cr. Susan Dawson Vidovich with the following Acknowledgment of Country.

'The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.'

2. ATTENDANCE/ APOLOGIES

Members present:	**Apologies/absences:**
Cr Susan Dawson Vidovich (Councillor) Evy Apeldoorn (Shire of Manjimup) Anthony Stubberfield (Football) Troy Reid (Soccer) Carol Samsa (Hockey) Jodi Johnston (Cricket) Angelo Femia (Cricket Proxy) **Minute taker:** Shammara Markotis – Shire of Manjimup	Cr Donelle Buegge (Councillor Proxy) Gail Ipsen Cutts (Shire of Manjimup Proxy) Michael Leers (Shire of Manjimup non-voting) David Hanratty (Football Proxy) Peter Simpson (Tennis) Renae Adams (Basketball) Ray Curo (Manjimup Country Club) Spencer Roberts (Shire of Manjimup non-voting)

3. DECLARATION OF FINANCIAL INTERESTS

Any committee member who has a financial interest in any matter to be considered by the committee must declare that interest and the nature of that interest in writing immediately before the matter is discussed.
Nil.

4. CONFIRMATION OF PREVIOUS MEETING MINUTES

That the minutes of the meeting of the Manjimup Recreation Advisory Committee held on Monday 14 February 2022 be adopted as a true record of proceedings.
Moved: J. Johnston Seconded: T. Reid **CARRIED 6/0**

5. COUNCIL DECISIONS ON COMMITTEE RECOMMENDATIONS

Ordinary Meeting 3 March 2022:

COUNCIL RESOLUTION:

MOVED: Taylor, R SECONDED: Buegge, D

28740
That Council receive and note the unconfirmed meeting minutes of the Manjimup Recreation Advisory Committee meeting held 14 February 2022 as per Attachment: 9.16.3(1).

CARRIED: 10/0

6. BUSINESS ARISING FROM MINUTES & ACTION AGENDA

Follow up from action points:
Nil.

7. GENERAL BUSINESS

Sports updates

Tennis (J.Johnston on behalf of P. Simpson)

- Milestones for establishment of new tennis facility submitted to DLGSC.
- Hoping for planning approval by mid-July.
- Working on tender documentation.
- Hoping to have for the first contract to be signed by 15 August and to receive 25% of grant funds. Site works to commence in September. Construction to commence in November/December. 50% of project to be completed by June 2023 and final project finished by June 2024.
- Demolition application has been submitted and will hopefully commence in the next month. Worksafe to be on site during the demolition. Club will remove the rubble as an in-kind contribution.
- Suggest that the Shire may wish to demolish the small toilet block near the stadium in conjunction with these demolition works. J. Johnston will put this suggestion in writing to the Shire. Any earthworks conducted in the vicinity at a later stage may damage the courts once they've been installed.
- Significant drainage works will also be undertaken for the tennis project and suggest that it may be efficient for drainage to be installed for the field area at the Recreation Grounds in conjunction with these works.

  Recommendation to Council
  That Council consider taking benefit of the tennis works to undertake coinciding works such as the demolition of the defunct toilet block, installation of new drainage and removal of trees on the lower Recreation Grounds oval.
  Moved: S. Dawson Vidovich **Seconded:** A. Stubberfield **CARRIED 6/0**

- J. Johnston is managing the project with JDSI consulting and completing the tender documents.

Cricket (J. Johnson)

- Senior finals have been held and Forestry was the premier for the second year in a row.

- Presentation night was held with a life membershup being awarded to Meryon Montgomery.
- Cricket South West board meetings have been attended.
- Manjimup Cricket was mentioned on the 'Out on the Paddock' country cricket podcast.
- Shed clean up is required.
- Manjimup Junior Cricket Club have received a $3,500 grant and purchased a new turf cover and stocked up on equipment.

Football (A. Stubberfield)

- Noticing criminal activity around the Imperials club rooms.
- CCTV has been installed.
- Despite cleanup bags being available, there is a lot of dog faeces being found on the Recreation Grounds oval. There is also a lot of ibis faeces on the oval.
- A. Stubberfield enquired about what line marking equipment other clubs use. Imperials are finding they have high costs for marking oval lines. Line marking machines use 12 cans (at $15 per can) and the lines last about one week. Queried whether there would be interest in purchasing a quality line marking machine to be shared between groups.

  Action: Determine what type of line marking machine is used by Parks Operations at the Shire.

- A. Stubberfield would like to know whether the low fencing around Collier Street fields will remain or be re-used. Would like to know if it may be available for other clubs. E. Apeldoorn advised that any infrastructure that is removed as part of the redevelopment works will ideally be reinstalled if possible (and it meets the current standards). If it is not re-used then the ownership of the infrastructure will be determined and it wil be up to the owners to decide at to do with it. In the case of something being owned by the Shire, it will most likely be offered for sale as per the Shire's disposal policy.

Hockey (C. Samsa)

- Cricket will need to put netting around the turf wicket as children are playing on it.
- Thanked the cricket association for allowing storage of their hockey nets in the cricket shed.
- Field condition isn't great. Problem with dog faeces on the grounds, despite bags being available. Starting to get a few more holes in the oval (fields 1 & 4). Northern fields aren't too bad, some rabbit diggings but the grass cover is better.

  Action: Request Parks to take action to deter rabbits.

- Have had good weather so unsure how the fields will hold up once it starts raining more frequently.
- J. Johnston noted that sand was installed on top field in January.
- Mentioned that the Collier Street pavilion toilets had no toilet paper installed at the start of the hockey season.

  Action: Inform Building Services that toilet paper was not installed in toilets at Collier Street Pavilion 2 weeks ago.

- Need to check defibrillator to determine whether the battery needs replacing.

Soccer (T. Reid)

- Currently four weeks into the season and everything is going well.
- First Under 17's team is participating this year.

Parks Operations (S. Roberts)

- Fertilising in April and May of the three fields. Price of fertiliser has doubled.

Fees and Charges (E. Apeldoorn)

- Increase of fees for 2022/23 will be approximately 2%. CPI has risen more than 5% over the past year.

Upcoming Grant (E. Apeldoorn)

- DLGSC/Lotterywest grant to be announced tomorrow for funding for COVID cleaning costs. Grant amounts of $500 or $2000. Information will be sent to clubs as soon as it is received.

Project Updates

Collier St/Rea Park Precinct Project (E. Apeldoorn)

- Focus WA (electrical company) are designing the electrical layout of the Reserve.
- ECWA are assisting with the Western Power application.
- Price of steel is predicted to increase. Contigency has been factored into project but will need to wait and see if project will require rescoping.
- SportENG has been engaged to complete the playing fields analysis and design. They recently visited the site and are planning to undertake soil sampling and geotechnical analysis. Field design is needed ASAP in order to progress the lighting design for the fields.
- A. Stubberfield asked whether the turf pitch will be relocated. The cost of this has been factored into the project. Turf pitch location will be dependent on where the pavilion is located and which field is to be considered the premier field.
- The Shire has finished going through the feedback of the clubs on Reserve Amenities Needs Assessment. Feedback has been compiled into the report and will be presented to Council on 16 June. Also presenting Parking and Traffic Report. The following MRCR advisory committee will be held on the Tuesday following the Council meeting on 21 June.
- Request for Quote is to be sent out very soon for architect to develop concept designs for new pavilion to help to visualise how the pavilion will look. The architect will develop a few sketch options which will be taken to the stakeholders for feedback and to assist with determining the location of the pavilion.
- J. Johnston asked whether the same will be done for the Rea Park Amenities. As there is general consensus for the pavilion and storage design at the Collier Street fields this will be progressed first. The Rea Park Amenities Building requires further consultation and clarity on the budget available, as there are a number of options for the building (redevelop existing, build new). Once the other components (field lighting, field upgrades and Collier Street pavilion) are funded and underway, then the Rea Park amenities can be considered more clearly.

Manjimup Trail Bike Hub (E. Apeldoorn)

- Request for tender for new trail centre building is going to Council to appoint a contractor at the next Council meeting.
- Anticipate to have the centre built by December.
- Currently working on mapping the routes. The reference group has suggested routes and they are now being explored to determine risks and to field proof.

Manjin Rec Plaza

- C. Samsa questioned whether the Rec Plaza area is monitored. She has noticed a lot of rubbish being left around the park. E. Apeldoorn advised that there are cameras in place. The Shire's Rec Plaza Officer is at the park throughout the warmer months and monitors this type of behaviour. There is a container deposit scheme in place which the local children have been using to raise money towards activities at the park. Users of the park during the wetter months tend to be people 'hanging out' rather than actual skate park users. The Plaza is maintained by the Parks team. Bins are located where they can be accessed by waste trucks and unfortunately some people are not prepared to walk a little extra distance to get to a bin.

8. MEETING CLOSURE AT 6.50PM

9. NEXT MEETING

Upcoming meeting dates in 2022: 15 August, 14 November.