**Meeting of the Pemberton Community Hub Advisory Committee Tuesday 7 June 2022**

1. **Acknowledgement of Country**

The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.

2. **Attendance**

Cr Ken Lawrence (Counsellor)
Cr Murray Ventris (Counsellor - Proxy)
Gail Ipsen Cutts (Shire and Committee Chair)
Vanda Dei-Tos (Library – Proxy and Minute taker)
Anna Czerkasow (PAG)
Suzanne Fellows (PAG – Proxy)
Deanne Ventris (PHHG - Proxy)
Ardal Nigg (PCCI)
Mitchell Goddin (PVC)

**Apologies**
Sherril Jackson, Pemberton Library
Gaye Van Hazendonk (PCRC)
Rosalind Piper (PHHG) – Resigned

**Absent**
Bob Hammond (RSL)

3. **Declaration of Financial Interests** – Nil.

4. **Minutes of previous meeting held on 1 March 2022 are confirmed**
**Moved:** Vanda Dei-Tos **Seconded:** Mitchell Goddin

5. **Matters arising from recommendations on Council Agenda** – Nil.

6. **Business Arising (from previous minutes)** – Nil.

7. **General Business**

7.1 **Lotterywest Grant Application** (for fit out and place making)

7.1.1 In early May, Chair (Gail Ipsen Cutts) and PCRC representative (Gaye Van Hazendonk) had an online meeting with new staff at Lotterywest to review Co-location grant application. The submitted grant application was consistent with requirements detailed by Lotterywest staff in November 2021. However, due to the appointment of new Lotterywest staff and their limited understanding

of the project to date, there have been some misunderstandings and delays in the assessment process.

7.1.2 Lotterywest raised concerns about funding some big ticket items including the landscaping, external seating and the kiln (Anna Czerkasow has provided additional information on the latter to clarify requirements).

7.1.3 There also appeared to be some confusion around the $47,000 item in the grant for new signage at the Co-location. Lotterywest staff mistakenly thought it represented only the RSL's signage requirements rather than the 20 separate pieces of building and wayfinding signage for various stakeholders detailed in the submission.

7.1.4 Chair and other Co-location partners have prepared, repackaged and resent a significant volume of additional documents to Lotterywest in an effort to clarify funding requests.

7.1.5 While the Chair is reasonably confident that some of the items in the application will be approved, it is unlikely that all will be.

7.1.6 Chair will call Lotterywest later this week for an update on the grant submission and provide feedback to the Committee.

7.2 **Precinct Naming Proposal**

7.2.1 Chair summarised process for the consideration of the name the *Balang Miya Pemberton Community Hub.*

7.2.1.1 Following initial approval of the name by the Co-location Stakeholder Committee and the Shire's Reconciliation Action Plan Focus Group, the name was presented to Council's approval to seek public feedback on the proposal.

7.2.1.2 The Shire called for public comment on the proposed name.

7.2.1.2.1 Most public feedback was very positive. Two queries – the correct spelling of *Miya* and whether Noongar People had a historical presence in the area were raised and the following response provided:

7.2.1.2.1.1 Balang Miya means the coming together of many. The spelling of Noongar words can vary as it is an oral language.

7.2.1.2.1.2 The Southern Forests region is criss-crossed with many intersecting trading routes and seasonal camps.

7.2.1.3 In December 2021, Council deferred a final decision until the new Reconciliation Action Plan Advisory Committee (RAPAC) met and considered the name.

7.2.1.4 At the inaugural meeting of the RAPAC on Friday 3 June 2022, the name was unanimously confirmed.

7.2.1.5 The new name will be presented to Council (via the RRAC's meeting minutes) in July 2022.

7.2.1.6 PCCI representative (Nigg) queried whether alternative names had been suggested as part of the public consultation process. Chair confirmed that no alternatives were presented.

7.3 **Construction Update**

7.3.1 Chair confirmed that construction had been moving ahead, however, a COVID outbreak in recent weeks had sidelined a number of tradespeople who were due to complete work at the site. Construction is continuing to move forward however, works are some weeks behind.

7.3.2 A delay in the arrival of a range of materials particularly Colorbond sheets and glass is also impacting deadlines.

7.3.3 These types of delays are being felt on construction sites across the State.

7.3.4 Co-location Project Manager is monitoring the situation and budget closely.

7.4 **Landscaping**

7.4.1 Chair circulated advice on replacing paving with cement based on Builder's advice that ground around the Hub buildings is spongy and not conducive to paving. After discussing alternatives including cement and aggregate, the decision was forwarded to Council for consideration.

7.4.2 Council retained the original decision to lay pavers as an additional $30,000 for aggregate was not available and the cost neutral alternative of laying cement was not agreed to by all Co-location stakeholders.

7.5 **Grants Received**

7.5.1 PVC (Goddin) advised that the Forest Products Commission Grant must be expended by 30 June 2022. Chair advised the funds should be used to place an order for plants for the outdoor area.

7.5.2 Library Proxy advised that significant construction delays had impeded the preparation of the sand-etched glass panel for the main entrance. Purchase of the glass panel was contingent on precise measurements of its installation location which is yet to be completed. Unfortunately, the designer commissioned to develop the panel is the only artist in the state who produces this kind of sand-etched work and he is planning to retire in late July. Discussions with Manjimup Cabinets and Glass on alternative arrangements for housing the panel in an adjustable steel frame are in train.

7.6 **Membership Update**

7.6.1 Acceptance of Ros Piper's resignation as PHHG representative
**Moved**: Anna Czerkasow **Seconded**: Deanne Ventris

7.6.2 Nomination of Deanne Ventris as new PHHG representative

**Moved**: Chair **Seconded**: Ardal Nigg

7.6.3 Nomination of Jacqui Moltoni as PCCI Proxy

**Moved**: Ardal Nigg **Seconded**: Anna Czerkasow

**8. Other**

8.1 PCCI (Nigg) queried whether retail furniture could be affixed to the wall in the renovated RSL building space. Chair confirmed this was likely to be permissible as the building was on the Municipal Heritage Register not on the State Heritage Register.

8.2 PCCI rep asked that stakeholders identify items in the storeroom at the PVC's current location by placing their organisation's name on each piece of furniture they own. This will assist the PVC as it begins to clean out its existing space in preparation of the eventual move to the new Hub.

**9. Next Meeting** – Tuesday 6 September 2022 at 2.00pm in Pemberton Mill Hall

**10. Meeting Closed** – 3.05pm