

**SHIRE OF MANJIMUP
PEMBERTON TOWN ACTIVATION ADVISORY COMMITTEE**



Minutes from the meeting of Pemberton Town Activation Advisory Committee held at Pemberton Mill Hall on Tuesday, 18 October 2022.

1. DECLARATION OF OPENING OF MEETING & ANNOUNCEMENTS

Cr Ventris declared the meeting open at 12.34pm.

2. ATTENDANCE

Members Present

| | |
|-------------------|---------------------------------------|
| Cr Murray Ventris | Councillor |
| Cr Ken Lawrence | Councillor |
| Michael Leers | Director Works and Services |
| Brian Robinson | Director Development and Regulation |
| Evy Apeldoorn | Proxy for Director Community Services |
| Jill Baker | Pemberton Arts Group Representative |
| Joel Lawrence | Community Representative |
| Yvonne Brown | Minute Taker |

APOLOGIES

| | |
|-------------------------|-----------------------------|
| Gail Ipsen Cutts | Director Community Services |
| Mitchell Goddin | Community Representative |
| Ardal Nigg | Community Representative |
| Kathy Barrett - Lennard | Community Representative |

Kathy Barrett - Lennard emailed her resignation from the Pemberton Town Activation Advisory Committee on 18 October 2022. **Attached**

COMMITTEE RECOMMENDATION:

“That the Committee accept Kathy Barrett - Lennard resignation”

MOVED: Baker, J SECONDED: Lawrence, J CARRIED 6/0

3. GUESTS

Spencer Roberts Manager Parks Operations

4. DISCLOSURE OF INTERESTS

Members are to advise to declare possible financial interest.

5. ADOPTION OF PREVIOUS MINUTES

Recommendation

“That the Minutes of the meeting of the Pemberton Town Activation Advisory Committee held on Tuesday 2 August 2022 be adopted as a true record of proceedings.”

MOVED: Cr Lawrence, K SECONDED: Baker, J CARRIED 6/0

6. DECISIONS BY COUNCIL ON COMMITTEE RECOMMENDATIONS

Moved: Eiby, W Seconded: Lawrence, K

28854

That Council:

1. Receive the unconfirmed minutes of the Pemberton Town Activation Advisory Committee meeting held on 2 August 2022 as attached: 9.16.1 (1); and
2. Consider the permanent installation of a Speed Indicator Device on Brockman Street, replacement of the Brockman Street footpath at the Pemberton Hotel and the section of footpath from Pemberton Mill Hall to Club Road out of funding opportunities from the 2022/23 Budget.

7. MATTERS ARISING FROM PREVIOUS MINUTES

7.1 Results from PTAC Workshop.

Michael Leers updated Committee of actions to date for the outcomes from the PTAC workshop in December 2020.

| Results from Workshop | Timeframe | Priority | Actions to date |
|---|--------------------------|----------|--|
| Creation of car park strategy including audit for Pemberton | 6 months | 1 | Car Park Strategy presented to Committee, requires further details |
| Re-design and construct 'Hotel' car park | 6-12 months construction | 1 | Picnic shelter delivered, awaiting installation by qualified builder |
| New Toilet Block | 6 months | 1 | Waiting on Western Power |
| Art Trail | Ongoing | | Work in progress |

7.2 Mural Walls in Pemberton

Jill Baker presented the following spaces that may be suitable for mural artwork as requested from Director of Community Services.

- West wall of Fox Butchers
- East walls of the "Hub" both Art wall and H&H wall
- West wall of the toilet block
- East wall of the basketball courts at the club rooms

Brian Robinson entered the meeting at 12.48pm

7.3 Road Infrastructure Advisory Committee (RIAC) Funding

Michael Leers advised that at a recent RIAC meeting, the unallocated funds from Round 3 Funding have been allocated to the following two projects, pending final approval from the Federal Government.

- \$20,000 Speed Indicator Device
- \$60,000 Replacement Brockman Street footpath and new section from Pemberton Mill Hall to Club Road.

8. PRESENTATIONS

8.1 Brockman Street Park Masterplan

Michael Leers presented the proposed Brockman Street Park Masterplan. Committee is to provide feedback at the next meeting to be held in 2 weeks. The estimated cost for the park/playground upgrade is \$500,000 taking into account works estimated at about 18% of cost would need to be carried out by volunteers. Funding for this project may be available through Lotterywest etc.

Playground equipment is off the shelf nature play, as it is already to Australian Standards. Equipment is not reliant on donated wood, steel, rope and other

materials, which may not easily address standards. Playground costing approximately \$440,000.

9 NEW BUSINESS

9.1 Discussion and Feedback - Brockman Street Park Masterplan

In summary the following items discussed, with feedback from Shire staff to clarify queries and concerns.

- RSL seating – is there possibility for more seating? – Possibility in future stages of project
- Bike Group provided photos of bikes on footpath in main street. Can bike racks be installed? Possibility in future stages of project.
- Rock wall and other earthworks will require donations, which may be stockpiled on Shire land
- Can more lighting be provided in RSL area? Suggested solar lighting. Possibility in future stages of project

Shire staff to provide the overall Masterplan showing future various stages of project outlined. Committee members advised to have any feedback or changes requests to be presented at the next meeting, noting that if something is added to plan, other items of similar value will be removed from plan.

Committee made aware that scheduling the process is important, as grant funding applications take time

10 NEXT MEETING - Tuesday 8 November 2022 @ 12.30pm Charile's Room Pemberton Hotel

11 MEETING CLOSURE: 1.34pm