F170382

Plant Replacement Committee

Meeting Minutes – Thursday 17 November 2022

FUNCTIONS OF THE COMMITTEE

1. **To review the rolling 10 year Plant Replacement Program.**
   (Note the 10 year Plant Replacement Program includes items of plant and equipment the use of which is charged out to jobs and the community bus.) The program does not include items of minor plant or light vehicles or those items of plant subject to approval by DFES under the ESL).
2. **Consider the merits of proposed new items of Plant.**
3. **Review tender specifications for Plant.**

1. DECLARATION OF OPENING OF MEETING

Cr Paul Omodei declared the meeting open at 11.47am with the Shire of Manjimup respectfully acknowledging the Noongar people as the Traditional Custodians of the lands on which we live, work and gather and we pay our respects to their Elders past, present and in the future.

2. ATTENDANCE

Cr P Omodei	Councillor
Cr R Taylor	Councillor
Cr K Skoss	Councillor
Cr K Lawrence	Councillor
Cr M Ventris	Councillor
Andrew Campbell	Chief Executive Officer
Michael Leers	Director Works & Services
Greg Lockwood	Director Business

APOLOGY

Andrew Johns	Manager Works

3. TERMS OF REFERENCE:

Nil.

4. DECLARATIONS OF INTEREST

Discussion regarding Cr M Ventris school bus activities. CEO commented the school bus business offers a different service to what this Committee and Shire in general provides, therefore, he does not consider Cr M Ventis has a conflict of interest.

5. CONFIRMATION OF PREVIOUS MINUTES

Recommendation:

"That the Minutes of the meeting of the Plant Replacement Committee held on Thursday, 5 May 2022 be adopted as a true record of proceedings."

Moved: Cr K Lawrence / Seconded: Cr R Taylor

CARRIED: 8/0

6. DECISIONS BY COUNCIL ON COMMITTEE RECOMMENDATIONS

Nil.

7. MATTERS ARISING FROM PREVIOUS MINUTES

Nil.

8. RISK MANAGEMENT

- Misconduct – this committee manages the risk of Intentional activities in excess of authority granted to an employee through appropriate oversight Plant/Road infrastructure management.
- Inadequate Asset Sustainability Practices – this committee manages the risk of failure or reduction in service of road infrastructure assets, plant, equipment or machinery.

Risks are mitigated through proper oversight by this Committee of the 10 year Plant replacement schedule and yearly budget process.

The Committee noted.

9. GENERAL BUSINESS

9.1 Plant Replacement Schedule 2023/2033 (Attachment)

Director of Works & Services presented the proposed 2023/2033 Plant Replacement Schedule with the proposed budget amendment for the sale of grader GR02. GR02 was expected to raise $65,000 disposal price but made in excess of $150,000. There are no other changes to the Replacement Schedule as previously approved by the Committee.

The Director of Business acknowledged the amendment in the schedule and noted the figure will need to be checked to see if the total includes or excludes GST.

Cr M Ventris asked the Committee if consideration should be given to request quotes on the purchase of the next grader for 2023/24 considering lead in times with plant purchases. Director of Works advised funds are not available until the proposed financial year as per the schedule however, there is a possibility this could be looked at in the next financial year. Cr K Skoss suggested purchasing two graders close together will create issues with maintenance costs on the vehicles at the end of the grader life, spacing out grader purchases would be more ideal.

Director Works advised staff could look at lead in times in the new financial year with findings and possible amendments to be presented to the Committee.

RECOMMENTATION: The Committee adopt the 2023/2033 Plant Replacement Schedule noting the increase in sale price of grader GR02.

Moved: Michael Leers / Seconded Cr K Lawrence

CARRIED: 8/0

9.2 Proposed Budget Amendment – the disposal value of $65,000 for grader GR02 be amended to $150,751 ex GST.

See item discussion at 9.1

RECOMMENTATION: The Committee endorse amendment to the 2022/23 Annual Budget of $150,751 ex GST for the sale of grader GR02.

Moved: Cr K Skoss / Seconded Cr R Taylor

CARRIED: 8/0

10. DATE OF NEXT MEETING

To be advised

Meeting closed 12.00noon