MINUTES OF MEETING
F180208

Road Infrastructure Advisory Committee meeting held in the JC Rose Room on Thursday 20 January 2022.

1. DECLARATION OF OPENING OF MEETING

Declaration of meeting open at 12.30pm.

2. ATTENDANCE

Cr P Omodei	Councillor and RRG elected member
Cr D Jenkins	Councillor and RRG elected member
Cr M Ventris	Councillor
Cr J Willcox	Councillor
Cr C Winfield	Councillor
Cr R Taylor	Councillor
Cr W Eiby	Councillor
Michael Leers	Director Works & Services
Greg Lockwood	Director Business

APOLOGIES

Andrew Johns	Manager Works
Jason Giadresco	Acting Manager Technical Services

3. TERMS OF REFERENCE

Nil

4. DECLARATION OF INTEREST

Cr Murray Ventris may only have a conflict of interest if there is a specific financial or proximity interest related item. This is to be determined when a decision is made. Application to Minster was made by the CEO several years and yet to receive a response.

5. CONFIRMATION OF PREVIOUS MINUTES

Recommendation - The Minutes of the meeting of the Road Infrastructure Advisory Committee held on Thursday 18 November 2021 be adopted as a true record of proceedings.

Moved: Cr M Ventris **Seconded:** Cr W Eiby **CARRIED: 9/0**

6. DECISIONS BY COUNCIL ON COMMITTEE RECOMMENDATIONS

6.1 Minutes - Ordinary Meeting of Council – 16 December 2021
SUBSTANTIVE MOTION MOVED: Dawson Vidovich, S SECONDED: Taylor, R 28662
6.2 In accordance with the Committees recommendation decline the request to upgrade Muschamp Road, Deanmill and Golf Links Road, Pemberton

6.3 Provide further consideration for funding upgrade to Main Road Footpath, Northcliffe and Errington Lane, Northcliffe as part of the 2022/23 Annual Budget deliberations; and
6.4. Notify all applicants regarding their request for road upgrade.
CARRIED: 10/0

7. MATTERS ARISING FROM PREVIOUS MINUTES

7.1 Update progress Old Vasse Road

Michael Leers reported that a fauna survey was to be carried out in early December by Greg Harewood – Zoologist. Unfortunately, the ribbons and markings on the vegetation were removed by persons unknown and therefore only 1 tree could be surveyed. Shire staff are now waiting on next available appointment for survey to be carried out again. Once the report is completed the Vegetation Clearing Permit application will be made to DWER.

7.2 Approach Water Corporation to contribute funds for damage to Walpole Street West during installation of sewerage pipe installation. Cr Wilcox to inspect and advise at next Committee.

7.3 Report regarding Loverock Road bridge damage and closure.

RECOMMENDATION: That the Committee wait to receive the Main Roads WA bridge inspection report for the bridge on Loverock Road to determine future actions.

Moved: Cr W Eiby / Seconded: Cr J Willcox CARRIED: 11/0

8 RISK MANAGEMENT

- Misconduct - this committee manages the risk of intentional activities in excess of authority granted to an employee through appropriate oversight of plant/road infrastructure management
- Inadequate Engagement Practices - this Committee manages the risk of failure to maintain effective working relationships with the community (including local media), stakeholders in regards road infrastructure upgrades
- Inadequate Asset Sustainability Practices - this committee manages the risk of failure or reduction in service of road infrastructure assets, plant, equipment or machinery

Risks are mitigated through proper oversight by this Committee of the 10 Year Forward Capital Works Plan and yearly infrastructure works budget process

9 GENERAL BUSINESS

9.1 Maintenance of Chesapeake Road

Michael Leers wishes the Committee and Shire to consider relinquishing responsibility for all or part of on Chesapeake Road to DBCA. There are no residences on Chesapeake Road after 2km off Windy Harbour Road. Cr W Eiby advised that the road is continually being used for the National Park access.

RECOMMENDATION: That the Committee recommend the Director Works and Services engage in discussions with DBCA to take over all responsibility for all or part of Chesapeake Road.

Moved Cr W Eiby **Seconded:** Cr D Jenkins **CARRIED 9/0**

9.2 Remote Roads Upgrade Pilot Program grant funding now available

Michael Leers addressed the Committee detailing the prerequisites of the Federal Funding for Remote Roads Upgrade Pilot Program. The roads must be more that 20kms in length, within the local government boundary, and gravel. Only two roads were presented that would qualify and an approximate costing of works listed below, noting the Federal Government will fund 80% of works.

- Chesapeake Road – $2 Million Federal + $400K - Council
- Deeside Coast Road. – $2.6 Million Federal + $520K – Council

Michael presented an amended Forward Capital Works Plan (FCWP) for 2022/23, which detailed the changes that would likely to be made to the FCWP if the Shire was to proceed with a funding application for the above project from 2025/26. The impact would be substantial on works already tabled on the FCWP, not including the extra resources, staff and gravel that the Shire would require to carry out the major works under the RRUP Program.

Cr Winfield asked if Corbalup would qualify.

RECOMMENDATION: That the Committee take no further action for the Remote Roads Upgrade Pilot Program Funding.

Moved: Cr W Eiby **Seconded:** Cr D Jenkins **CARRIED: 9/0**

9.3 Airfield Runway Reseal

The Airfield Management Committee has expressed concerns to the Director of Works regarding the runway upgrades needed at the Manjimup Airport. It has been requested by the Airport Reporting Officer and the Senior Technical Officer for the runway reseal to be put on the FCWP for 2024/25, costing $150,000 with funds sourced from grants or other.

Greg Lockwood discussed that the funds could be available in the Reserve by the 2024/25 budget. Placing the works on the FCWP, gives surety that the reseal will be done.

RECOMMENDATION: That Manjimup Airfield Runway Reseal of $150,000 be noted in the Forward Capital Works Plan for 2024/25 with funding sourced by grant or other.

Moved: M Leers **Seconded:** Cr C Winfield **CARRIED: 9/0**

9.4 Old Vasse Road

Cr M Ventris addressed the Committee on concerns about Old Vasse Road. Matters have already been covered in Item 7.1.

9.5 Muschamp Road Maintenance

Cr Omodei asked that grading be done on Muschamp Road, as the request was made at the recent Annual Electors Meeting.

10 DATE OF NEXT MEETING

To be confirmed

Meeting closed: 1.20pm