ATTACHMENT
APPENDIX

9.16.2 Unconfirmed Minutes of the Road Infrastructure Advisory Committee Meeting Held 16 November 2023

PROPONENT	Shire of Manjimup
OWNER	Shire of Manjimup
LOCATION / ADDRESS:	NA
WARD:	NA
ZONE:	NA
DIRECTORATE:	Works and Services
FILE REFERENCE:	F180208
LEGISLATION:	*Local Government Act 1995*
AUTHOR:	Michael Leers
DATE OF REPORT:	20 November 2023
DECLARATION OF INTEREST:	Nil

BACKGROUND:
The purpose of this report is to consider the minutes of the Road Infrastructure Advisory Committee meeting held on 16 November 2023. The purpose of the Committee is to review the Shire's road infrastructure components of the 15 year Forward Capital Works Plan and to review and amend the Shire's annual Infrastructure Works budget. A copy of the minutes are attached.

ATTACHMENT: 9.16.2 (1)

The functions of the Committee are:

1. To review the Infrastructure Works components of the Shire's 15 year Forward Capital Works Plan;
2. To review the Shire's Infrastructure Works Budget; and
3. Review amendments to the Shire's Infrastructure Works Budget.

To meet on special occasion to investigate and/or evaluate urgent road infrastructure issues.

PUBLIC CONSULTATION UNDERTAKEN:
Nil.

COMMENT (Includes Options):
The Committee considered and discussed a number of issues including progress on the Committee's commitment to upgrade Old Vasse Road as well as the Shire's construction and maintenance projects, in particular Johnstone Crescent and the Manjimup drainage projects.

The Committee made a number of recommendations requiring Council's consideration, including amending the current Terms of Reference. The current Terms of Reference are appended for Council's reference.

APPENDIX: 9.16.2(A)

Committee Recommendation	Officer's Comment
Note the election of Shire President Donelle Buegge as Chairperson of the Road Infrastructure Advisory Committee.	The Committee's resolution is supported and dealt with as part of the recommendations to Council in this report.
Amend the error on the Terms of Reference for the Road Infrastructure Advisory Committee from Cr Paul Darin to Cr Jayde Darin.	The Committee's resolution is supported and dealt with as part of the recommendations to Council in this report.
Amend the Terms of Reference for the Road Infrastructure Advisory Committee to show 10 Committee Members.	The Committee's resolution is supported and dealt with as part of the recommendations to Council in this report.
The Committee refuse the request to construct a road in the unnamed and unconstructed road reserve parallel to the existing access easement on Lot 108 Wetherall Road.	The Committee's resolution is supported. Pending Council approval, the proponent will be notified of the decision.
The Committee endorse the spending of $40,000 from the allocated budget for Drains – Various Manjimup Priority 1 to prepare a condition report on Manjimup townsite drainage.	The Committee's resolution is supported and will be dealt with as part of the recommendations to Council in this report.

Following review of the current Terms of Reference and the Committee's decision, the amended Terms of Reference are attached.

ATTACHMENT: 9.16.2(2)

STATUTORY ENVIRONMENT:
Local Government Act 1995.

POLICY / STRATEGIC IMPLICATIONS:
Shire of Manjimup Long Term Financial Plan and Council Policy 9.1.14 Road Hierarchy.

ORGANISATIONAL RISK MANAGEMENT:
The Road Infrastructure Advisory Committee reduces risk to the organisation by meeting to ensure effective planning, budgeting and works are undertaken for the Shire's road infrastructure.

FINANCIAL IMPLICATIONS:
Nil.

SUSTAINABILITY:
Environmental: Nil.
Economic: Nil.
Social: Nil.

VOTING REQUIREMENTS: ABSOLUTE MAJORITY

OFFICER RECOMMENDATION:

That Council:

1. **Receive the unconfirmed minutes of the Road Infrastructure Advisory Committee meeting held on 16 November 2023, as shown in Attachment: 9.16.2(1);**
2. **Note the election of Shire President Donelle Buegge as Chairperson;**
3. **Amend the error in the Terms of Reference for the Road Infrastructure Advisory Committee from Cr Paul Darin to Cr Jayde Darin, as shown in Attachment: 9.16.2(2);**
4. **Amend the Terms of Reference for the Road Infrastructure Advisory Committee to show 10 Committee Members, as shown in Attachment: 9.16.2(2);**
5. **Refuse the request to construct a road in the unnamed and unconstructed road reserve parallel to the existing access easement on Lot 108 Wetherall Road; and**
6. **Amend the adopted 2023/24 Infrastructure Works Drains-Various Manjimup Priority 1 budget to prepare a condition report on Manjimup townsite drainage, in accordance with the table below.**

Description	Current Budget	Proposed Budget	Variation
Drains-Various Manjimup Priority 1	**$120,000**	**($80,000)**	**($40,000)**
Drains-Various Manjimup Condition Report	**$0**	**$40,000**	**$40,000**
Net Rate Funds			**$0**

ATTACHMENTS

1	Road Infrastructure Advisory Committee Minutes 16 November 2023	6 Pages
2	Proposed Shire of Manjimup Infrastructure Advisory Committee Terms of Reference 2023 - 2025	1 Page

APPENDICES

A	Current Road Infrastructure Advisory Committee Terms of Reference 2023 - 2025	1 Page

Ordinary Meeting

COUNCIL RESOLUTION:

MOVED: Eiby, W SECONDED: Ventris, M

29392
That Council:

1. **Receive the unconfirmed minutes of the Road Infrastructure Advisory Committee meeting held on 16 November 2023, as shown in Attachment: 9.16.2(1);**
2. **Note the election of Shire President Donelle Buegge as Chairperson;**
3. **Amend the error in the Terms of Reference for the Road Infrastructure Advisory Committee from Cr Paul Darin to Cr Jayde Darin, as shown in Attachment: 9.16.2(2);**
4. **Amend the Terms of Reference for the Road Infrastructure Advisory Committee to show 10 Committee Members, as shown in Attachment: 9.16.2(2);**
5. **Refuse the request to construct a road in the unnamed and unconstructed road reserve parallel to the existing access easement on Lot 108 Wetherall Road; and**
6. **Amend the adopted 2023/24 Infrastructure Works Drains-Various Manjimup Priority 1 budget to prepare a condition report on Manjimup townsite drainage, in accordance with the table below.**

Description	Current Budget	Proposed Budget	Variation
Drains-Various Manjimup Priority 1	$120,000	($80,000)	($40,000)
Drains-Various Manjimup Condition Report	$0	$40,000	$40,000
Net Rate Funds			$0

CARRIED: 8/0