



PEMBERTON COMMUNITY HUB ADVISORY COMMITTEE Terms of Reference

Status:	<u>Stakeholder Representatives</u>
Members:	Pemberton Ward Councillor Community Development Project Officer Pemberton Library Pemberton Community Resource Centre Representative Pemberton Visitor Centre Representative Pemberton RSL Representative Pemberton Chamber of Commerce & Industry Representative Pemberton Arts Group Representative Pemberton Heritage & History Group Representative

(Total 9 members)

Proxies	1 Councillor, 1 Representative from Shire and 1 each from each stakeholder group (Total 9 Proxys)
----------------	---

Quorum:	5 members
Term of Appointment:	to October 2023
Officer Responsible:	Director Community Services
Meetings:	Quarterly
Reporting:	Direct to Council
Delegated Powers:	Nil

Functions of the Advisory Committee;

1. To ensure all facility stakeholders are working in collaboration in regard to the day to day management and general operations of the new Pemberton Community Hub;
2. To provide a platform for communication, troubleshooting and conflict resolution as the new collocation business model is bedded in;
3. To seek guidance from Council, on a needs basis, in regard to matters pertaining to the Hub;
4. To provide financial transparency and reporting in respect of the Hub management;
5. To address telecommunication issues as they arise;
6. To discuss facility hire and community access of the Hub;
7. To assist in identifying maintenance issues; and
8. To administer the functions and intentions of the Memorandum of Understanding (MOU).



Members from 04 May 2023

Cr. Ken Lawrence	Councillor
Cr Murray Ventris	Councillor (proxy)
Gail Ipsen Cutts	Director Community Services
Evy Apeldoorn	Manager Community and Recreation Services (Proxy)
Sherril Jackson	Librarian
Vanda Dei-Tos	Manager of Library and Cultural Services (proxy)
Anna Czerkasow	Pemberton Arts Group
Jill Baker	Pemberton Arts Group (proxy)
Mitchell Goddin	Pemberton Visitor Centre
Petula Holland	Pemberton Visitor Centre (proxy)
Gaye Van Hazendonk	Pemberton Community Resource Centre
Rob Baker	Pemberton Community Resource Centre (proxy)
Bob Hammond	Pemberton RSL
Noeleen Collings	Pemberton RSL (proxy)
Deanne Ventris	Pemberton Heritage & History Group
Leanne Rowe	Pemberton Heritage & History Group (proxy)
Ardal Nigg	Pemberton Chamber of Commerce & Industry
Jacqui Moltoni	Pemberton Chamber of Commerce & Industry (proxy)