SHIRE OF MANJIMUP
WALPOLE TOWN CENTRE
REVITALISATION COMMITTEE

Minutes of the Walpole Townscape Committee Meeting held at the Walpole Community Resource Centre, Thursday 16th September 2021.

1. Declaration of Opening of Meeting:

Brian Robinson opened the meeting at 10.35am.

2. Attendance

Members Present:

Brian Robinson (BR)	Shire representative
Michael Leers (ML)	Shire staff representative
Gail Ipsen Cutts (GC)	Shire Representative
Cr David Tapley (DT)	Councillor
Jennifer Willcox (JW)	Community Representative
Louise Pickett (LP)	Community Representative
Sarah Walker (SW)	Community Representative
Cherie Smith (CS)	Community Representative
Kaylene Roberts (KR)	Minute Taker

Apologies from Members:

Sheree Gray	Community Representative

3. Guests:

Nil.

Election of Chairperson was undertaken with David Tapley being nominated but he declined as he is retiring from Council and would prefer Jennifer Willcox to chair as the new Councillor for Walpole. Jennifer accepted.

1. Recognition of previous Committee Decisions

BR – adoption of Pioneer Park Management Plan/Concept Plan.

- Footpaths, seating & bins.
- Relocation of dump point.
- Revamping of the toilet block.

ML – Current layout of Nockolds Street.

- Stage 1 & 2 Completed.
- Design of Stage 3 is with Main Roads.
- Swan Street & Vista Streets major works.

ML to bring or email plans to next meeting.

BR to bring or email current Pioneer Park Plan for the new committee members.

When setting meeting dates, we need to stick to them.

ML – Grant of $240k for jetty car park – will know about December/January

BR – Overnight RV Parking
- Signage was ignored by travellers
- Council suspended the service twice.

JW – Walpole is a tourist town not a ghost town.
BR – land to the north side of the hotel – would be ideal for a transit park.
- Application would be required.
- No response back from the hotel owner.

JW – to liaise with hotel owner to see if they are still interested.
DT – hotel land would be ideal for a dump point.
JW – The recreation oval a designated overflow area.
BR – no such areas. These areas are used for major events.
GC – email Shire when car park is full so that Council can organise overflow camping – self contained vehicles for major events.
- Work in with the caravan parks.

BR – RV friendly signage – "We Welcome RV's".
LP – Bins – artwork is still outstanding. Artists have been approached and are very keen.
BR – a further agenda item.
- Indicative cost for laser cut panels.

2. Terms of Reference

- Revisit terms of reference.
- Name of the Committee needs to be changed.

Moved: Michael Leers	**Seconded: Jennifer Willcox**
That the name of the Committee be changed to Walpole Town Activation Committee.	
	Carried 8/0

- GC – define the area of the Committee – townsite.
  - Clarify the townsite to include Boronia Ridge and Industrial Area.
    Discussion on merit of including Boronia Ridge to be included in the townsite.

3. Tenure of Committee Members

- Council elections in October.
- Nominations can be emailed through to BR or KR.
- Proxies for each of the Directors.

Functions of the Committee.

Moved: Louise Pickett	**Seconded: Cherie Smith**
That Tourism and Marketing be added to the Functions of the Committee.	
	Carried 8/0

- JW – Any restrictions on how Committee communicates with the Community?
- BR – can discuss issues or works with the Community.
- Meetings to be advertised in the media.
  - Guests will be welcomed but cannot contribute to the meetings.
- LP – Can the agenda be sent out earlier.

- GC – Can we set the date for the meetings once the new committee has been finalised.

4. Pioneer Park Upgrade

- BR – 5 year plan review.
  - Looking at Adventure Playground.
  - Trails within the Park.

  BR to send out a copy of the Management Plan.
- DBCA have substantial $'s for a trail hub.
  - Concept Plan
  - Renewal of signs.

  DBCA will be undertaking a review of the Concept Plan which will lead into the Management Plan.
  Looking at a pump track in amongst the trees.
  Holding special meetings between normal meetings – circular through emails.
- DBCA will have a Draft Concept Plan within the month.
- Upgrade of carpark with some asphalt to part of the carpark.
- New pram ramp for disabled persons to the toilet block.

2. – Complete revamp of toilet block.
   - New tiles.
   - New ceiling & lighting.
   - New pedal stools and basins.
   - New partitions.
   - Showers to be removed.
   - Accessible toilet to get a new shower (adjacent to Tourist Centre), the other accessible toilet to get an adult change table.
   - Coin or card facilities.
   - Shire will be responsible for the cleaning.

3. – Dump Point
   - Issue with odours.
   - Failures with pump.
   - Issues with inappropriate materials being dumped in the dump point
   - Pump has been fixed twice.
   - To seal the access road will cost $30k
   - Re-allocate $30k to relocate dump point to the long bay parking – cleaning area and screening.
   - Look at installing 2 small septic tanks.
   - Looking into obtaining quotes for the relocation of the dump pump.

   LP – what is happening to the outside of the toilet block?
   BR – painting will be undertaken to the outside and will either remove or lower the bushes at the front.
   BR – commitment for the outside of the toilet block to be upgraded.

   New toilet block at the boat ramp.
   - Single use – unisex, accessibility with shower at the rear.

   Works on the boat ramp toilets to be finalised by end of the financial year. Works to commence once the toilets in Pioneer Park have been finalised.

If funds are available, can look at adding a male/female toilet to the new ablution block.
Federal grant funding potentially available.
To update the toilet block at the Recreation oval would cost $50k.

ML – stated that there is $150k for Footpath Slab Replacemen but only available for Manjimup and Northcliffe.

- SW asked if there is any funding available for Walpole.
- BR – Shire allocate $150k each town per financial year.
  - $100k available annually for maintenance for those towns that have had staged development works completed.
  - Upto each Committee to seek that funding for approved projects.
  - Community grants can be sourced through Community Services.

SW left the meeting at 12.30.

$150k Footpath Replacement Maintenance– change to Slab and Dangerous Paths.
ML – up to the Councillor to amend the motion.
LP – can some of this money be used in Walpole?

ML – New footpath, kerb and ramp – Pier and Park Streets
- $100k – Bike Plan
- Timeframe by 30 June 2022.

CS – Signage on Banners – long bay parking and either end of town.
- Has $17k budget.
- Has a photographer who will take photo's of sunrise, sunsets, Right Wave etc.
- Removal of both banner poles.
- ML will need to see construction/engineering drawings.
- Need to get specifications.
- GC – budget costings.
- Will need MRWA application.
- Construction footing and sight.
- Wording in Signs
  Need to liaise with DBCA District Office and Tree Top Walk office.

Work camp have offered to paint the Hall.
BR to liaise with Peter Krispyn.

GC – Action Sheet to be incorporated.

Next Meeting:

To be considered after Shire elections.

Meeting Closed:
There being no further business, the Chair declared the meeting closed at 1.15pm.