SHIRE OF MANJIMUP
WALPOLE TOWN CENTRE
REVITALISATION COMMITTEE

Minutes of the Walpole Townscape Committee Meeting held at the Walpole Community Resource Centre, Thursday 25th November 2021.

1. Declaration of Opening of Meeting:

Brian Robinson opened the meeting at 10.35am.

2. Attendance

Members Present:

Brian Robinson (BR)	Shire representative
Michael Leers (ML)	Shire staff representative
Cr Jennifer Willcox (JW)	Councillor
Evy Apeldoorn (EA)	Shire Representative (Proxy)
Sheree Gray (SG)	Community Representative
Kaylene Roberts (KR)	Minute Taker

Apologies from Members:

Gail Ipsen Cutts (GC)	Shire Representative
Louise Pickett (LP)	Community Representative
Sarah Walker (SW)	Community Representative
Cherie Smith (CS)	Community Representative

Guests:
David Tapley (DT)

3. Appointment of Chairperson

BR sought nominations for the chairperson. A single nomination was received for Jennifer Willcox, who accepted unopposed.

4. Presentations

EA – DBCA will be attending the Walpole Council meeting in February to provide an update on:

- State Recovery Trails in Great Southern
- Trail Head in Pioneer Park.
- EA to organise a presentation to this committee.

5. Disclosure of Interest

Nil.

6. Council Decision on Previous Recommendations

Council supported the officers recommendations.
Council also supported not changing the current committee.

7. Confirmation of Previous Minutes

Moved: Brian Robinson Seconded: Jennifer Willcox

That the previous minutes of the Walpole Town Activation Advisory Committee Meeting held on 16 September be adopted as a true and correct record.

Carried 5/0

8. Standing Items

8.1 Developing Age Friendly Community

ML – gave an update on the Capital Works being undertaken.

- New footpath from Pier Street to Shotter Street and is an accessible portion with pedestrian crossing. Trafficable crossover over to Tapley Lane.

SG – Issue with drainage onto her property – is there a solution?
ML – if relating to the road, this should be rectified with kerbside drainage.
SG - clarified drainage issues associated with water coming from adjacent land.
BR – Drainage from adjacent land is not a matter for the committee to consider and suggested discussion be held with ML after meeting.
JW – has received an email regarding the footpath on the southside of Park Avenue and has passed onto ML to deal with.

9. Matters arising from Previous Minutes

9.1 Jetty Carpark

DT asked if we had received the $240k grant for the jetty carpark?
Determination of the grant application is still pending.

9.2 Removal of Trees in Pioneer Park

DT – The amount of trees previously identified within Pioneer Park that were not been removed.
BR – Removal of trees was limited to dead trees and removal of multiple stems rather than remove all of the trees as originally proposed by the visitors centre. Additional tree removal (by DBCA) may be occurring in association with the trail head works in Pioneer Park.

10. New Business

10.1 Update of Pioneer Park Grant Works

- BR – contractors have reshaped the Pioneer Park carpark.
- Minor adjustment to be undertaken when the asphalting and kerbing are being undertake.
- Accessible carpark bay abutting toilet block, still requires some minor works to appropriately direct drainage away.
- Cost slightly higher than budgeted for.
- Tack seal going down next week.
- Outstanding signage with reference to the grant and works and need to place an advert in the local paper.
- Footpath from Visitor Centre to the toilet block and angled parking will form part of future stage. Possible contribution from DBCA as part of trailhead works in Pioneer Park.

10.2 Update on Pioneer Park Toilets

- Male ablutions and Change Rooms were undertaken first and are nearing completion.
- Having trouble sourcing materials.
- Tiling has been undertaken with grouting to be undertaken next week.
- Plumber still to come in and finish works.
- The toilets are to be finished by the end of December.
- Female ablutions to commence once the male ablutions and change rooms are complete.
- Update to be placed in the Walpole Weeing once the male ablutions are complete.

10.3 Relocation of Dump Point

- New pump and agitator being installed today.
- Current contractor is going to submit a quote for the new dump and sewerage pumps.
- Maybe writing to CMCA & Shire Promoting the inappropriate use of Wet Wipes, which damages pump and agitator.

Moved: Jenny Willcox Seconded: Sheree Gray

That the Committee ask Council to write to the Campervan, Motorhome Club of Australia and consider promoting the fact that inappropriate use of Wet Wipes is damaging Dump Point pumps and agitators.

Carried 5/0

- New location for the dump point has been identified adjacent to the first long vehicle bay on the western side of the bitumen carpark. Some trees will have to be removed to make way for the new dump point.

10.4 Appointment of Members

- All current members were re-appointed with no need for undertaking any advertising. One community member vacancy exists.
- Chair person could accept the verbal nomination from David Tapley instead of going to advertising.

11. New Business

11.1 Pioneer Park

New gravel carpark base has been completed. Kerbing and asphalt are still outstanding. Further funds required for the kerbing, associated footpaths and asphalt works.

Moved: Jennifer Willcox Seconded: Sheree Gray

The committee ask Council to allocate budget money for the kerbing, the associated footpaths and asphalt works from the Town Centre Activation Advisory Budget.

Carried 5/0

11.2 Community Member Vacancy

Moved: Jenny Willcox **Seconded: Sheree Gray**

That the Committee accepts David Tapley's verbal nomination to be the Community Representative on the Walpole Town Activation Advisory Committee.

Carried 5/0

11.3 Meeting Dates 2022

- The following dates are have selected for 2022 and these would be subject to change.
  23rd February 2022
  28th April 2022
  21st July 2022; and
  27th October 2022

11.4 DBCA Request for Information on Signage

EA stated that DBCA have undertaken an audit of their tracks and found 3 unauthorised signs on Shire Land. No history on the signs. EA sought input as to who do we consult with about upgrading the signage or the removal of them.

BR will get EA to email out to all committee members and to be discussed at next meeting.

11.5 Shannon Sheds for Museum

- JW – DBCA have approached the Historical Society regarding some old buildings that were originally located at Shannon River. Sheds are in average condition. They originally wanted a replacement shed with an approximate cost of $150k.
- They were going to be placed in Pioneer Park as they would have matched with the original buildings in the park.
- DBCA approached the Historical Society in July 2021 saying the sheds were now available and they are free, without the need for a replacement shed.
- Visitor Centre not interested in assisting with museum in Pioneer Park, so it is now suggested that they be placed in the area next to the Town Hall as this also came from Shannon River. CEO is happy to have as a part of the Town Hall site and as part of the heritage.This would involve removing the gazebo to the opposite side of the Visitor Centre building.
- Approached a draughts person to undertake some preliminary drawings but did not work out.
- Now approached the Shire about getting a some drawings drawn up and BR is undertaking the plans. BR, JW & KR to measure up the sheds and take measurements of the area in which the sheds are to be placed.

Moved: Sheree Gray **Seconded: Evy Apeldoorn**

That the Committee supports the potential acquisition and relocation of the Outbuildings from DBCA to the Walpole Town Hall site.

Carried 5/0

Next Meeting:

Thursday, 3rd February 2022 at the Walpole CRC at 10.30am.

Meeting Closed:

There being no further business, the Chair declared the meeting closed at 11.50am.