SHIRE OF MANJIMUP

WALPOLE TOWN ACTIVATION ADVISORY COMMITTEE

Informal Minutes of the Walpole Town Activation Advisory Committee Meeting held at the Walpole Community Resource Centre, Thursday 10 April 2025.

1. DECLARATION OF OPENING MEETING:

Cr Jennifer Willcox opened the meeting at 10.12am.

2. ACKNOWLEDGEMENT OF COUNTRY:

The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past and present.

3. ATTENDANCE / APOLOGIES:

3.1 Attendance

Members Present:

Cr Jennifer Willcox (JW)	Councillor
Michael Leers (ML)	Director Works and Services
Cherie Smith (CS)	Community Representative
David Tapley (DT)	Community Representative
Jason Giadresco (JG)	Director Development Services
Gail Ipsen Cutts (GI)	Director Community Services

3.2 Apologies

Evy Apeldoorn (EA)	Manager Community & Rec Services (Proxy)
Jocelyn Baister (JB)	Manager Planning Services (Proxy)

3.3 Absent

Sarah Walker (SW)	Community Representative
Louise Pickett (LP)	Community Representative

4. GUESTS:

Robyn Christian (RC)	President Walpole Nornalup Tourism Assoc.
Kelli Summerfield (KS)	Planning Administration Officer (minute taker)

5. PRESENTATIONS:

Nil.

6. DISCLOSURE OF INTEREST:

Nil.

7. COUNCIL DECISION ON PREVIOUS RECOMMENDATION:

The informal notes of the previous meeting 12 November 2024 were received.

8. CONFIRMATION OF PREVIOUS MINUTES:

Moved: Cherie Smith Seconded: David Tapley

That the previous minutes of the Walpole Town Activation Advisory Committee Meeting held on 12th November 2024 be adopted as a true and correct record.

Carried 6/6

9. STANDING ITEMS:

9.1 Developing Age Friendly Community

There are still issues with the Jarrah Glen aged accommodation.
(RC) There is still a fire hazard on the neighbouring block.
(ML) Drainage is also an issue. There is currently a drainage reserve which runs through both blocks. It will cost approximately $100k to correct drainage but Council has not approved a budget.

Moved: Gail Ipsen Cutts Seconded: Cherie Smith

That this Committee request Council to give consideration to allocating a sufficient budget of $100-$150k to correct drainage to enable the extension of the existing aged accommodation Jarrah Glen in the 2025-26 budget.

Carried 6/6

9.2 Town Teams

(GI) There is Town Teams training for anyone who is interested. It is a working group independent to local government. Locally they look at invigorating markets, running events, and presenting issues.
(GI) It does not have to be a committee – it is a working group for ideas and lobbying to make things happen. Town Teams is the tool to move it forward. There is an online website and a free video that explains what it can be made into. There is government funding.
(ML) It is independent groups doing great things for their town, eg, lowering speed limits, murals, and furniture on main streets. This is all done to create points of interest for visitors to slow down through small towns. It started from the idea of “place-making” and enlivening living community spaces in towns, and has grown from there.
(CS) A lady named Mala in Walpole would be a great addition to this idea and should be notified and involved.

9.3 Action Sheet

9.3.1 Footpath between Boronia Ridge and Nockolds Street

(JW) Bollards were erected at the entrance to the path and exit at the Country Club end the week prior to the Pioneer Cup and traffic on the entire path and track from the hotel to Country Club ceased. The footpath is being revisited.
(ML) Main Roads refuse to use the road reserve.

9.3.2 North Walpole Road Conditions

(ML) Works on North Walpole Road has ceased. Council voted against reshaping Underhill Road. There is a current investigation to find a surface to assist heavy vehicles using the road.
(ML) Will look into reports that there are road signs and hats still in the area.
Note: While this matter is not within the Terms of Reference, the Chair allowed the conversation.

9.3.3 Giants Trail Head

(GI & ML) Everything is on hold for Pioneer Park until discussions with DBCA determine ownership and responsibilities.

9.3.4 Fire Risk around Brass Lane and Nockolds Street

No new information.

9.3.5 Apron at Fish Cleaning Facility

(JW) There is a current budget for this financial year.
(JG) Works will be done by then.

9.3.6 Playground Equipment

(JW) The Work Camp has agreed to re-erect the play equipment and have Worksafe come out and inspect it. It was relocated from the Family Centre to the Community Garden Playground.
(ML) It needs a certificate of completion to be given to Council as it is on Shire land.

9.3.7 Pioneer Park Nature Playground

(ML) Plans have been developed and a draft drawn, but it is all currently on hold.
(JW) Ongoing discussions about the mural and its final placing.

10. MATTERS ARISING FROM PREVIOUS MINUTES:

10.1 See Action Sheet

11. NEW BUSINESS:

11.1 Terms of Reference

(ML) Evy Apeldoorn, Louise Pickett and Sarah Walker have all resigned.

Moved: Michael Leers Seconded: David Tapley

That the Terms of Reference be amended as follows:

- **Remove Evy Apeldoorn as Manager Community & Recreation Services (proxy) and replace with Kelsie Brown as Acting Manager Community & Recreation Services (proxy).**

- **Remove Louise Pickett as Community Representative and Sarah Walker as Community Representative.**
- **Appoint Robyn Christian as a Community Representative.**

Carried 6/6

11.2 RV Friendly Town

(GI) An investigation into suitable land for RV friendly places needs to be undertaken – including low cost, self-contained overnight camping, close to the CBD, access to dump point and water.
A brainstorming session was held around possible suitable places for an RV friendly area – Recreation grounds, the pub, town jetty carpark, Pioneer Park, around the CRC building, old town tip site - which will be investigated for suitability.

11.3 Future Forum Vision Document

(GI) There is a Vision Document, a strategic community plan, being developed for each town in the Shire. Input is needed for a 20-year plan for Walpole – how the community wants to see Walpole, and what Walpole can offer to residents and visitors etc.

(ML) leaves meeting 11.27am.
(ML) returns to meeting 11.30am.

(JG) There is $140k to invest.
(GI) It will be facilitated by consultants. (GI) will give (CS) something to put in the Walpole Weekly to advertise and garner community interest.

11.4 Museum

(JW) Application is underway to create a museum for Walpole. DBCA has offered sheds from the Shannon Mill. The first proposed location at Pioneer Park was rejected. The second proposed location is by the hall. There is a grant for $5k to kickstart the project.

11.5 Relocation of Gazebo

(JW) The Work Camp has taken the responsibility of relocating the gazebo down behind the CRC. Will seek an extension of the grant.
(JG) No Building permit is required if it is less than 10m².

11.6 Keybox for Hall & CRC

(CS) Would like more keys for the Hall/CRC because there is often more than one person using the hall/CRC on the weekends and sharing the existing two keys can sometimes be problematic.
(JW) Will consider adding a bigger key lockbox, or an extra one, for keys.

11.7 Nockolds Street Development

(ML) Land is owned by the state and is currently under review for Native Title. Any development works here are on hold until this is finalised.

12. GENERAL BUSINESS:

12.1 Walpole Nornalup Tourism Association

(RC) The Tourism Association is forging ahead with interactive digital touch screen monitors for visitors. They are applying for funding with Lottery West in

partnership with the Historical Society. A Community Development Officer from the Shire will support.

12.2 Works Update

(ML) Will follow up on the mowing contract, and also if signage is needed when spraying verges.

Next Meeting:

Thursday 14th August 2025 10am – 12pm at the Walpole CRC.

Meeting Closed:

There being no further business, the Chair declared the meeting closed at 12.00pm.