

### **Background and Issues**

- There is a demonstrated need by proponents to enhance their events by the provision of onsite camping;
- Onsite camping enables convenience to participate/experience events.
- Affords security and peace of mind to owners of exhibits and machinery.

### **Objectives**

- Due to the size and nature of some events often requires that its participants and/or essential staff camp on site;
- The provision of onsite camping may contribute to the success of events;
- To ensure camping is commensurate with health and building standards and the availability of amenities and services meet desirable standards.

### **Area of Application**

Private and Shire controlled land.

### **Key Documents**

- Caravan Parks and Camping Grounds Act 1995;
- Caravan Parks and Camping Grounds Regulations 1997;
- Building Act 2011.

### **Policy Measures**

The Chief Executive Officer under existing delegated authority and in accordance with the Caravan Parks and Camping Grounds Regulations 1997 may approve an application for Temporary Camping. Should an application be refused, the applicant may appeal to Council to have the matter considered.

### **Conditions**

1. Application must be made by the event manager and be submitted at least 30 working days prior to the event at the time of the event application;
2. Any event requiring approval for Temporary Camping that promotes similar activities/purpose, must not occur more than once, (unless specifically approved by Council) on any premises within any calendar year;
3. Camping in association with an event must not exceed a maximum duration of seven (7) consecutive days;

## **5.ENVIRONMENTAL POLICIES**

### **5.1 HEALTH**

#### **5.1.9 Temporary Camping for Events**

4. Any same event that is run over two (2) or more non-consecutive days requires the approval of Council if camping is required on more than one (1) night;
5. The event manager is to make application in the required form and supply the following detail:
  - Name of the event;
  - Event location, including-
    - Street Address; and
    - Lot number
  - Written consent from the land owner (if the event manager is not the land owner);
  - \*Number of camp sites;
  - \*Number of persons expected to camp;
  - Approximate age of persons (family etc);
  - \*Type and number of facilities – toilets/ablutions;
  - Method of rubbish collection/disposal;
    - \*Location of bins
  - \*Lighting;
  - \*Water supply;
  - \*Fire suppression equipment;
  - Evidence of public liability insurance (If requesting for camping to occur on Shire property);
  - Drawings/Maps
    - Accurate map of camping location(s);
    - Site plan with accurate detail of the above (as marked \*);
  - The relevant application fee;
  - Nominated camp manager and contact details; and
  - Accurate drawings/details of any large structure/marquee to be used;

Note: Large structures / marquees (>3x3 metres) require approval through Building services or assessed as public buildings under the Health (Public Buildings) Regulations. Applicants are advised to obtain engineering certification for structures prior to submitting the event application.

6. The camp manager is to reside on site with 24 hour contact ability;
7. When processing an application for Temporary Camping, consideration will be given to matters that may affect the health, safety and amenity of campers and surrounding community.
8. Approvals for Temporary Camping will have conditions placed on the approval as deemed appropriate to the application.

**5.ENVIRONMENTAL POLICIES**

**5.1 HEALTH**

**5.1.9 Temporary Camping for Events**

**ADOPTED 8 JULY 2004**

**REVIEWED 5 JULY 2012**

**REVIEWED 16 MAY 2016**

**NEXT DUE FOR REVIEW MAY 2020**

**The Administration of this Policy is by the Development and Regulation  
directorate.**