

# A Hire Application Form Manjimup Indoor Sports Pavilion



Name of club / organisation: \_\_\_\_\_

Community Group / Charity     Commercial Hire     Private User     School     Government Organisation

Contact person: \_\_\_\_\_ Position: \_\_\_\_\_

Postal address: \_\_\_\_\_

Email address: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of sport / event: \_\_\_\_\_

Type of hire:     Casual     Seasonal - Summer \*  
(October to March)     Seasonal - Winter \*  
(April to September)

\* For out of season booking requests please fill out a separate hire form for casual hire.

Date of hire period: \_\_\_\_\_ to \_\_\_\_\_ Exclusion dates: \_\_\_\_\_

	Training Booking Times			Competition Booking Times		
	1	2	3	1	2	3
Monday	_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____
Tuesday	_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____
Wednesday	_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____
Thursday	_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____
Friday	_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____
Saturday	_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____
Sunday	_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____

Facilities Required (refer to information sheet (Form B) for further information about available facilities)

Kitchen     Basketball rings (Permission from MABA)     Netball posts (Permission from MNA)     Keys     Other: \_\_\_\_\_

### Forms, Permits & Licences

Does your organisation have public liability insurance?     Yes     No    If yes, attach copy of certificate  
 Will food be sold, consumed or served during your hire?     Yes     No    If yes, attach permit if applicable  
 Will liquor be sold, consumed or served during your hire?     Yes     No    If yes, attach Form D plus liquor licence if required  
 Do you wish to apply for a bond waiver?     Yes     No    If yes, attach Form D  
 Will your hire involve the use of commercial music?     Yes     No

### Hirer Declaration

The information supplied is true and accurate and I agree to the conditions of hire (Form C). I also agree to abide by State and/or Federal COVID safety directions as required.

I understand that this is a request application only, confirmation of booking will be sent once the application has been assessed.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Contact Details

Manjimup Amateur Basketball Association (MABA): [www.manjimupbasketball.com.au/contact](http://www.manjimupbasketball.com.au/contact)  
 Manjimup Netball Association (MNA): <http://manjimupnetballassociation.wa.netball.com.au>

### OFFICE USE ONLY

Added to calendar:     Confirmation sent:     Facility bond: \_\_\_\_\_    Waived?  Yes     No  
 Facility hire fee: \$ \_\_\_\_\_    Key bond: \_\_\_\_\_  
 Applicable discount \$ \_\_\_\_\_    Bond total: \_\_\_\_\_     Paid     Refunded  
 Cleaning fee: \$ \_\_\_\_\_     Cleaner notified    Keys required: \_\_\_\_\_     Booked  
 Music copyright fee: \$ \_\_\_\_\_    Event Liaison notified:  Yes     No     N/A  
 Booking total: \$ \_\_\_\_\_     Invoiced    Stakeholders notified: \_\_\_\_\_

Email, post or return completed form to:

PO Box 1 / 37-39 Rose Street, Manjimup WA 6258

T: (08) 9771 7777    F: (08) 9771 7771    E: info@manjimup.wa.gov.au    W: www.manjimup.wa.gov.au