

# D Facility Hire CEO Request Form



Name of club / organisation: \_\_\_\_\_

Contact person: \_\_\_\_\_ Phone: \_\_\_\_\_

Event: \_\_\_\_\_

Venue: \_\_\_\_\_ Hire Date: \_\_\_\_\_

## BOND WAIVER REQUEST

I/we wish to have the facility bond for our hire waived in lieu of an agreement to make good on any damage that may be caused as a result of our event and/or facility usage.

Hirer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## LIQUOR CONSUMPTION REQUEST

I/we wish to request Chief Executive Officer approval to consume liquor at a Shire facility. I/we accept responsibility for ensuring compliance with liquor laws and all conditions stipulated by the Shire of Manjimup.

Hirer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## OFFICE USE ONLY

Officer Recommendation: \_\_\_\_\_

\_\_\_\_\_

Conditions for hirer: \_\_\_\_\_

\_\_\_\_\_

Bond waiver approval:  Yes  No

Liquor consumption approval:  Yes  No

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Chief Executive Officer

*Hirer notified of outcome / conditions:*

Email, post or return completed form to:

PO Box 1 / 37-39 Rose Street, Manjimup WA 6258

T: (08) 9771 7777 F: (08) 9771 7771 E: info@manjimup.wa.gov.au W: www.manjimup.wa.gov.au