

**SHIRE OF MANJIMUP
PEMBERTON TOWN ACTIVATION ADVISORY COMMITTEE**



Minutes from the meeting of Pemberton Town Activation Advisory Committee held at Charlie's Meeting room at the Pemberton Hotel on Tuesday, 2 August, 2022.

1. DECLARATION OF OPENING OF MEETING & ANNOUNCEMENTS

Cr Ventris declared the meeting open at 12.34pm.

2. ATTENDANCE

Members Present

Cr Murray Ventris	Councillor
Cr Ken Lawrence	Councillor
Michael Leers	Director Works and Services
Brian Robinson	Director Development and Regulation
Evy Apeldoorn	Proxy for Director Community Services
Mitchell Goddin	Community Representative
Jill Baker	Pemberton Arts Group Representative
Ardal Nigg	Community Representative
Joel Lawrence	Community Representative
Yvonne Brown	Minute Taker

APOLOGIES

Gail Ipsen Cutts	Director Community Services
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ABSENT

Kathy Barrett – Lennard	Community Representative
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3. GUESTS

Nil

4. DISCLOSURE OF INTERESTS

Members are advised to nominate possible financial interest.

Cr Ken Lawrence entered the meeting 12.39pm

5. ADOPTION OF PREVIOUS MINUTES

Recommendation

“That the Minutes of the meeting of the Pemberton Town Activation Committee held on Tuesday 15 March 2022 be adopted as a true record of proceedings subject to the correction of a spelling error of Mitchell Goddin surname, and correction to attendance. Jill Baker was present and Kathy Barrett-Lennard was an apology. Item 7 should read SECONDED: Baker, J and item 10.3 should read AGAINST: Baker, J and Goddin M.”

MOVED: Goddin, M SECONDED: Baker, J CARRIED 7/0

6. DECISIONS BY COUNCIL ON COMMITTEE RECOMMENDATIONS

The Committee was advised that the minutes of the last meeting were received and noted by Council:

1. That Mitchell Godden be supported for Placemaking training and other courses as they become available, for the benefit of the Pemberton Town Activation Committee.

2. That the Committee approve the removal of the existing footpath to be replaced with non-coloured (grey) concrete for the Pemberton Hotel/Brockman Street footpath.

**MOVED: Eiby, W SECONDED: Dawson Vidovich, S
28692**

That Council;

1. **Receive the unconfirmed minutes of the Pemberton Town Activation Committee meeting held on 15 March 2022 as attached: 9.16.1 (1);** **CARRIED 10/0**

7. MATTERS ARISING FROM PREVIOUS MINUTES

7.1 Results from PTAC Workshop.

Michael Leers updated Committee of actions to date for the outcomes from the PTAC workshop in December 2020.

Results Workshop	from	Timeframe	Priority	Actions to date
Creation of car park strategy including audit for Pemberton		6 months	1	Car Park Strategy is prepared and presented at item 8.1
Re-design and construct 'Hotel' car park		6-12 months construction	1	Picnic shelter delivered, awaiting installation
New Toilet Block		6 months	1	Waiting on Western Power, all contract work completed
Ampol Service Station Crossover Northern Entrance		Ongoing		To be dealt with as part of Development Approval with new leaseholder
Art Trail		Ongoing		Work in progress

7.2 The Paul Fontanini Art Sculpture location update

Installation completed and a popular selfie spot by visitors.

7.3 40km/hr speed zoning

Courtesy Speed Radar signs were provided by WALGA, placed on Brockman Street from 8 July and will be removed Friday 5 August.

7.4 Pemberton Cycle Association

Request for bike racks in Pemberton. Currently two bike racks in main street on shops side.

7.5 Old School Site

This item is still ongoing with Shire officers and related parties regarding the Old School Site.

7.6 Light Industrial Area

Ongoing - Town Planning Strategy Plan.

7.7 Masterplan for Bike Trails

Manager of Community and Recreation Services - Evy Apeldoorn updated the Committee on the progress of the Masterplan. DBCA have nearly completed the Draft Business Case in preparation for funding. A link of the Masterplan, on the Shire website to be emailed to all Committee members.

8. PRESENTATIONS

- 8.1 Director of Works and Services – Michael Leers, presented a map of the Carpark Strategy for discussion. The plan shows short term and medium term parking to be formalised. There is a potential for 120 parking bays from Club Road to BP Service Station, with the introduction of a further 80 medium term parking bays, bringing the total to 200 bays.

Visitor Centre carpark to accommodate for long vehicle bays. The back of the Town Hall could also provide long bays, request for costing and design for this area. The Committee is encouraged to send through more feedback after today's meeting to Michael.

RECOMMENDATION:

“That the Committee accept the Draft Plan of the Pemberton Car Park Strategy and that the Shire staff commence the next stage of drawing up and costing the project.”

Moved: Leers, M Seconded: Nigg A CARRIED 9/0

Doc Ryan Place Parking

Mitchell Goddin declared an interest as his business is in close proximity, of Doc Ryan Place.

The Committee discussed timed parking in the shopping precinct

RECOMMENDATION:

“That the Committee not introduce or support time parking in Pemberton”

Moved: Nigg, A Seconded: Lawrence, J CARRIED 8/0

- 8.2 Due to COVID, Emerge Associates were unable to produce the concept plan for the Brockman Street Park/Playground that was to be presented to this meeting. Director of Works will email information once available, however committee members are advised the document is **CONFIDENTIAL**. Estimated costing which will include a significant amount of volunteer labour and community fundraising for equipment and upgrade will be approximately \$490,000.

9 NEW BUSINESS

9.1 Courtesy Speed Indicator Device

Discussion regarding Speed Indicator Device. Community consultation will be done to explain why Device has been removed.

COMMITTEE RECOMMENDATION:

“That based on safety, uniqueness of the crest on Brockman Street, success of the Speed Indicator Device trial and local community support, that Council support funding a permanent Speed Indicator Device n Brockman Street , at the cost of \$15,000 - \$20,000.”

Moved: Robinson, B Seconded: Lawrence, K CARRIED 9/0

9.2 Brockman Street Footpath Replacement

Costing was presented by Michael Leers regarding footpath replacement on sections of Brockman Street.

- Replace crazy paving and kerb– Pemberton Hotel \$35,000
- Town Hall to Club Road, \$25,000
- Total \$60,000

Discussion regarding benefits, increased foot traffic in Pemberton, access from Caravan Park to Shopping Precinct and connecting all footpaths along main street. No funding is available for this project as it is replacement works.

RECOMMENDATION:

“That the Committee request Council for \$60,000 to be allocated to the Brockman Street footpath replacement at the Pemberton Hotel and the section from Mill Hall to Club Road from the currently unallocated 2022/23 Mainstreet Upgrade Budget”

Moved: Nigg, A Seconded: Baker, J
FOR
Cr Ventris, Cr Lawrence, Robinson B
Apeldoorn E, Goddin M, Baker J, Nigg A,
Lawrence J

CARRIED 8/1
AGAINST
Leers, M

9.3 Freshwater Interpretive Centre for Pemberton

Brian Robinson gave feedback after attending a workshop, along with Councillors, Visitor Centre representatives regarding a proposed Freshwater Interpretive Centre for Pemberton.

9.4 Murals

The Director of Community Services would like feedback from the Committee as to suitable buildings for Murals. Can suggestions be submitted to Yvonne, so they can be added to the agenda for the next meeting on 15 November?

10 NEXT MEETING - Tuesday 15 November 2022 @ 12.30pm

11 MEETING CLOSURE: 2.12pm