



## **7.2.2 Building Permit Fees – Refunds**

### **Background & Issues**

This policy has been developed to provide a consistent approach to the way refunds of building fees are handled where a building project is abandoned or cancelled and refund of building permit fees is sought by the applicant/holder of the building permit. Current legislation does not address what Council is required to do in this situation and therefore a Council Policy is required.

### **Objectives**

The objective of the policy is to provide a fair and equitable approach to both parties where a building project is abandoned or cancelled. It provides the Shire of Manjimup with some compensation for works done up to the point of a building project being cancelled and also allows the applicant some refund of monies paid.

### **Area of Application**

Whole of Shire

### **Policy Measures**

That in all cases where a building project is abandoned or cancelled and refund of building permit fees is sought by the applicant/holder of the building permit:

1. 50% of the building fee paid can be reimbursed if a claim is made in writing within the 12 months of the permit being issued; and
2. No refund is payable after expiration of 12 months from date of issue of the permit.

The refund only applies to the permit authority building fees as stated in the *Building Regulations* 2012, Schedule 2 – Division 1.

**ADOPTED 26 SEPTEMBER 2002**  
**REVIEWED 24 SEPTEMBER 2020**  
**NEXT DUE FOR REVIEW SEPTEMBER 2024**

**The Administration of this Policy is by the Development and Regulation Division.**