

Policy Measures

Objectives

This policy recognises that the health and safety of all workers, working for or within the organisation, being the Shire of Manjimup, is the direct responsibility of the Chief Executive Officer (CEO) and all workers. Council will operate and support this responsibility by providing strategic direction and the necessary resources to facilitate organisation responsibilities in accordance with relevant statutory provisions.

Scope

The policy applies to all Shire of Manjimup workers. This policy applies to all Shire controlled premises and any other premises where workers maybe employed to conduct work for the Shire.

Responsibilities

The CEO is responsible for providing, maintaining and promoting a safe working environment to ensure workers are not exposed to hazards. The Shire of Manjimup health and safety representatives, Senior Management Team, managers, supervisors and all workers have a responsibility to ensure Shire WHS programs, policies and procedures are followed.

Policy Statements

In accordance with the *Work Health and Safety Act 2020* and the *Work Health and Safety (General) Regulations 2022*, the CEO, Senior Management Team, Work Health and Safety representatives and workers will collectively contribute to achieving a high standard of excellence in work health and safety management in the workplace and accept relevant responsibilities under current health and safety laws. The aim of this policy is to:

1. Promote and secure the health and safety of people working for or within the organisation;
2. Protect people at work in the organisation from hazards;
3. Assist in securing a safe and hygienic working environment;
4. Eliminate, reduce and control hazards;
5. Establish accident investigation procedures;
6. Encourage co-operation and establishment of consultative mechanisms;
7. Promote education and awareness of work health and safety; and
8. Undertake responsibilities of relevant statutory provisions.

Where possible the working environment is to be maintained in a manner to which workers are not exposed to hazards. The Chief Executive Officer, in partnership with all workers, working for or operating within the organisation, will attempt to recognise the potential risks associated with hazards that may exist within the workplace and will take necessary steps to identify and report identified hazards, and provide and maintain a safe and healthy work environment.

This policy requires a shared commitment from the Shire of Manjimup.

Administration

The administration of this policy is by the Chief Executive Officer.

Adoption and Date Due for Revision

**ADOPTED 11 DECEMBER 1997
REVIEWED 27 MAY 2022**

DUE FOR REVIEW MAY 2023

<p>The Administration of this Policy is by the Office of the CEO.</p>
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Chief Executive Officer

Date