

# A Hire Application Form Manjimup Indoor Sports Pavilion



Name of club / organisation: \_\_\_\_\_

Community Group / Charity     Commercial Hire     Private User     School     Government Organisation

Contact person: \_\_\_\_\_ Position: \_\_\_\_\_

Postal address: \_\_\_\_\_

Email address: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of sport / event: \_\_\_\_\_

Type of hire:     Casual     Seasonal - Summer \*  
(October to March)     Seasonal - Winter \*  
(April to September)

\* For out of season booking requests please fill out a separate hire form for casual hire.

Date of hire period: \_\_\_\_\_ to \_\_\_\_\_ Exclusion dates: \_\_\_\_\_

	Training Booking Times			Courts			Competition Booking Times			Courts		
				1	2	3				1	2	3
Monday	_____	to	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	to	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	_____	to	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	to	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	_____	to	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	to	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	_____	to	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	to	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday	_____	to	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	to	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Saturday	_____	to	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	to	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sunday	_____	to	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	to	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Facilities Required (refer to information sheet (Form B) for further information about available facilities)

Kitchen     Basketball rings     Netball posts     Keys     Other: \_\_\_\_\_

(Permission from MABA)    (Permission from MNA)

**Forms, Permits & Licences**

Does your organisation have public liability insurance?     Yes     No    If yes, attach copy of certificate

Will food be sold, consumed or served during your hire?     Yes     No    If yes, attach permit if applicable

Will liquor be sold, consumed or served during your hire?     Yes     No    If yes, attach Form D plus liquor licence if required

Do you wish to apply for a bond waiver?     Yes     No    If yes, attach Form D

Will your hire involve the use of commercial music?     Yes     No

**Hirer Declaration**

The information supplied is true and accurate and I agree to the conditions of hire (Form C). I also agree to abide by State and/or Federal COVID safety directions as required.

I understand that this is a request application only, confirmation of booking will be sent once the application has been assessed.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Contact Details**

Manjimup Amateur Basketball Association (MABA): [www.manjimupbasketball.com.au/contact](http://www.manjimupbasketball.com.au/contact)

Manjimup Netball Association (MNA): <http://manjimupnetballassociation.wa.netball.com.au>

**OFFICE USE ONLY**

Added to calendar:     Confirmation sent:     Facility bond: \_\_\_\_\_    Waived?  Yes     No

Facility hire fee: \$ \_\_\_\_\_    Key bond: \_\_\_\_\_

Applicable discount \$ \_\_\_\_\_    Bond total: \_\_\_\_\_     Paid     Refunded

Cleaning fee: \$ \_\_\_\_\_     Cleaner notified    Keys required: \_\_\_\_\_     Booked

Music copyright fee: \$ \_\_\_\_\_    Event Liaison notified:  Yes     No     N/A

Booking total: \$ \_\_\_\_\_     Invoiced    Stakeholders notified: \_\_\_\_\_

**Email, post or return completed form to:**  
PO Box 1 / 37-39 Rose Street, Manjimup WA 6258  
T: (08) 9771 7777    F: (08) 9771 7771    E: info@manjimup.wa.gov.au    W: www.manjimup.wa.gov.au