



VENUES FOR HIRE

About our Shire

The Shire of Manjimup is a thriving region made up of four main towns - Manjimup, Northcliffe, Pemberton and Walpole.

Venues

The Shire of Manjimup has a number of venues available to hire, with varying size capacities ranging from meeting rooms for a limited number of people to town halls for bigger events and parks and sports grounds for all recreational needs.

*Celebrating our
diversity*

NOVEMBER 2022

37 - 39 Rose Street
PO Box 1
MANJIMUP WA 6258

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Ned Thornton Photography.

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Manjimup Town Hall

Located in the heart of Manjimup's CBD is our largest venue for hire.

The hall is perfect for large events such as public meetings, social events and concerts.

The hall has an elevated stage with change rooms, a commercial kitchen as well as a canteen/bar.

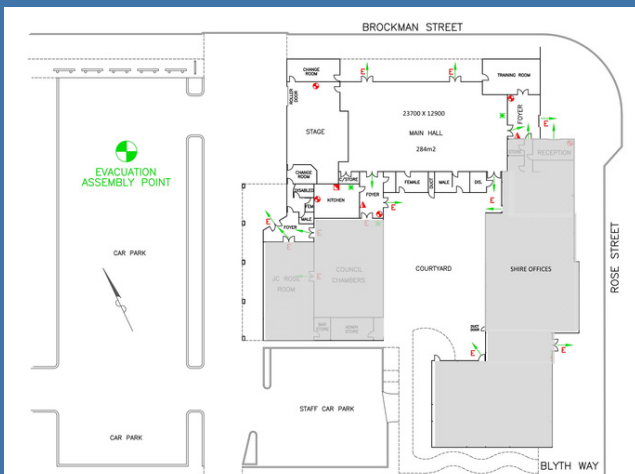
Chairs and tables are available for hire.

With disability access and air-conditioning, it is a comfortable venue for everyone.

- 284 m2
- rectangular trestle tables
- chairs
- air-conditioning/heating
- stage and green room
- free public wi-fi
- servery/bar

For additional hire:

- Commercial kitchen
- Courtyard
 - outdoor kitchen including BBQ and pizza oven
 - outdoor tables
 - umbrella's



37 Rose Street, Manjimup

Hire details

Shire of Manjimup

Phone: (08) 9771 7777

Email: info@manjimup.wa.gov.au

[Hire form](#)

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Indoor Pavilion

The Manjimup Indoor Sports Pavilion is located on the corner of Rutherford and Arnott Streets, Manjimup.

The facility has three full size courts and is frequently used for sporting and recreational activities. The pavilion can also be used for events and functions.

The pavilion has changerooms, toilets, showers a kitchen with basic canteen equipment, foyer and office.

- netball, basketball and badminton courts
- tiered spectator viewing court 1.
- bench seating between court 3 & 4.
- accessible

Cnr Arnott and Rutherford Streets, Manjimup

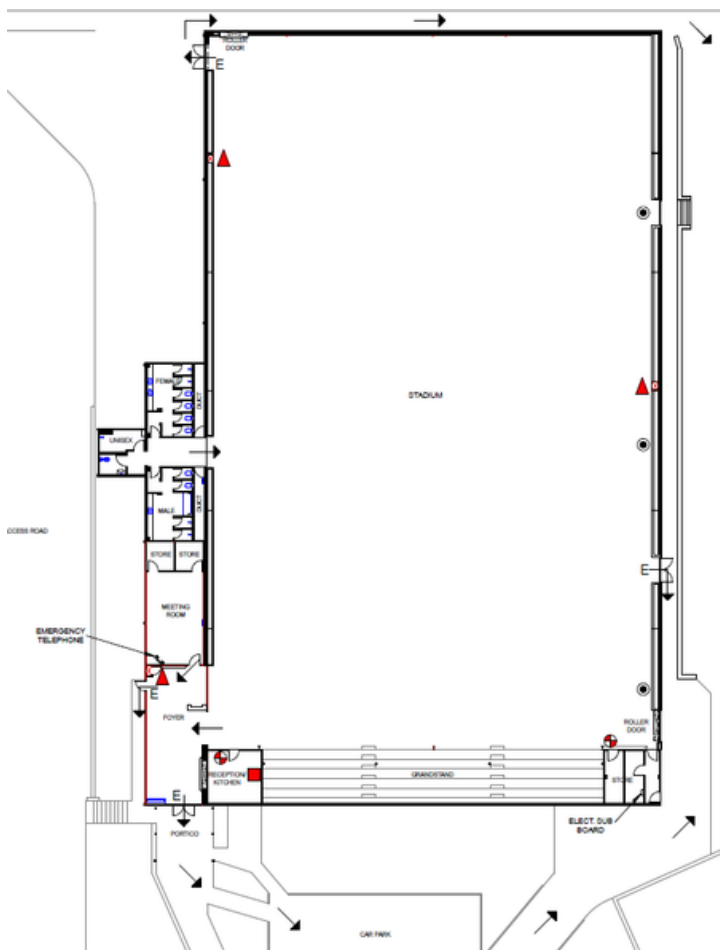
Hire details

Shire of Manjimup

Phone: (08) 9771 7777

Email: info@manjimup.wa.gov.au

[Hire form](#)





Collier Street Pavilion

The modest pavilion with very basic amenities services the sports and events that are held on the Collier Street Fields. Consisting of one large hall space (approximately 10 m x 20 m), a small canteen area and a change room / toilet block, this facility is best suited to casual use.

Hirers of the pavilion must be self-sufficient and bring all of the equipment they require for their use.

- limited assorted chairs
- changerooms
- toilets
- showers
- ample parking
- accessible

Cnr Collier and Johnson Streets, Manjimup

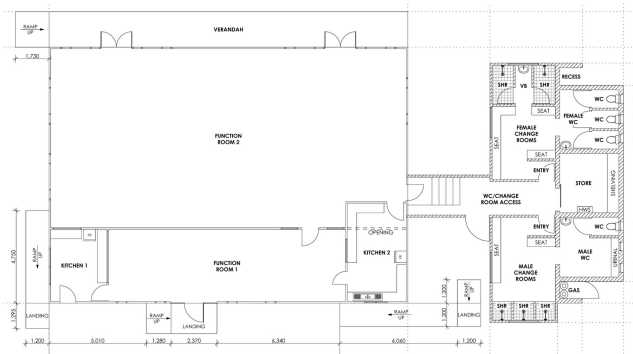
Hire details

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Phone: (08) 9771 7777

Email: info@manjimup.wa.gov.au

[Hire form](#)



AquaCentre

The AquaCentre is a great place to hold your birthday party. Ask to use the inflatables. Call the centre today to find out how you can book your birthday party!

The multi purpose/fitness room is available for hire to corporate and community groups.

Lane hire available to corporate and community groups.

- cafe
- limited tables and chairs
- toilets, changerooms, showers
- 5 metre lap pool with 8 lanes
- leisure pool with 2 walking lanes
- beach area
- small inflatables
- accessible
- multi purpose/fitness room

43 Rutherford Street, Manjimup

Hire details

Manjimup Regional AquaCentre

Phone: (08) 9771 6960

Email: aquacentre@manjimup.wa.gov.au



MANJIMUP REGIONAL
AquaCentre



Manjimup Art Gallery

The gallery provides the opportunity for local artists to host exhibitions of their own. Discounts are available for not-for-profit community groups and registered charitable organisations. The gallery is also available for classes and workshops. Fully accessible.

Located adjacent to the Manjimup Public Library.

Cnr Rose and Mount Streets, Manjimup

Hire details

Manjimup Public Library

Phone: (08) 9771 6940

Email: manjilib@manjimup.wa.gov.au



Meeting Rooms 1 and 2

Meeting rooms 1 and 2 are located within the Manjimup Community Centre and comprise a total area of 54 m² which can be utilised as two separate rooms or one larger room. Fully accessible.

13 Mount Street, Manjimup

Hire details

Manjimup Family Centre

Phone: (08) 9771 1653

Email: mjofc@westnet.com.au





Roundhouse

The Round House is a unique mud brick building with 360 degree views over the award winning Manjimup Heritage Park.

Fully accessible and ideal as an exhibition space.

- capacity 164
- rectangular tables - 6
- chairs - 45
- commercial kitchen facilities
- accessible

151 Giblett Street, Manjimup

Hire details

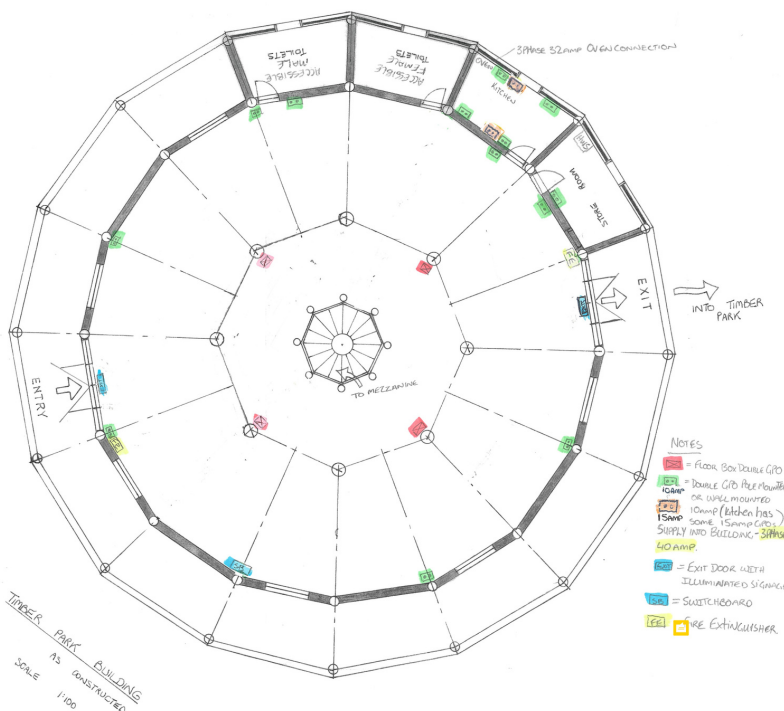
Shire of Manjimup

Phone: (08) 9771 7777

Email: info@manjimup.wa.gov.au

[Hire form](#)

 **Manjimup
Heritage Park**



Sandra Donovan Soundshell

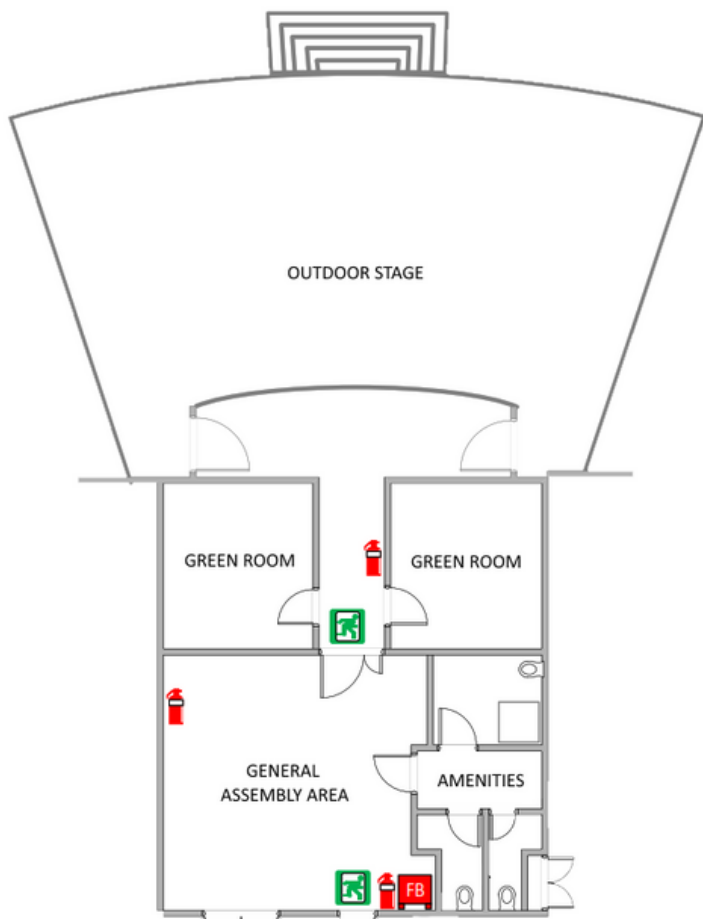
Located within the award winning Heritage Park the Sandra Donovan Sound Shell is a state of the art outdoor performance facility.

This accessible, fully equipped stage provides a flexible facility for all performing arts and community events.

Facilities include

- general assembly area
- outdoor stage
- green rooms
- audio equipment
- onstage lighting
- grassed area with lighting
- projection equipment
- three toilets
- accessible toilet with shower





Amenities

- kitchenette with bar fridge and urn
- 3 x tables
- 20 x chairs
- 2 green rooms with sinks and mirrors

Audio Visual

- patched rigging bars (DMX and Cat6) with on-stage patch and backstage patch panel
- onstage lighting with 21 programs
- three phase power supply
- 16 channel mixing desk
- 4 x EV speakers (portable) and stands
- projection equipment including a Epson 7000 lumen projector with 180" screen (portable frame with valance) - rear and forward projection
- 6 x Shure microphones (inc. instrument and vocal) and stands
- 5 x handsfree microphones
- associated cabling, amplifiers, multicore etc.

151 Giblett Street, Manjimup

Hire details

Shire of Manjimup

Phone: (08) 9771 7777

Email: info@manjimup.wa.gov.au

[Hire form](#)

M | Manjimup
H | Heritage Park

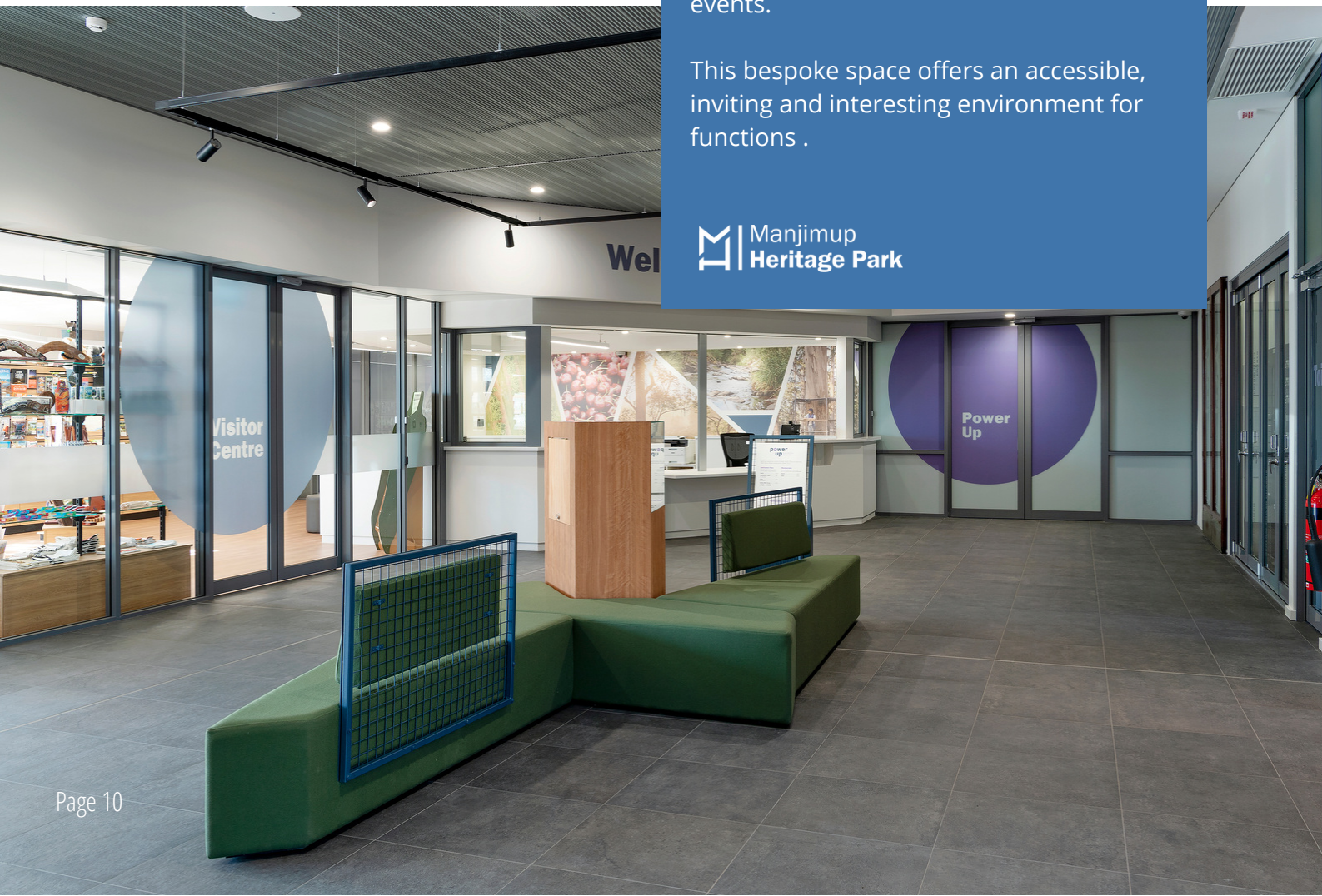


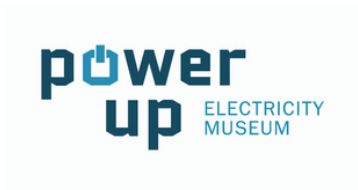


Power Up Electricity Museum

The Power Up Electricity Museum is a large interactive facility that also provides a range of hireable spaces ideal for sundowners, meetings, functions and events.

This bespoke space offers an accessible, inviting and interesting environment for functions .





Exhibition Space

The main exhibition hall provides a 600 m² space broken up with exciting museum displays.

The tiered seated platform is a perfect space for presentations in a theatre-like formation.

The rear wall has an 8 m wide digital projection linked to an integrated audio system and smart lighting with a range of settings.

The space provides plenty of 'break-away' areas for training, workshops, conferences and forums for up to 300 people.

Activity Room

The activity room (also known as 'The Control Room') is a 30 m² meeting space equipped with a small kitchenette, tables and chairs. Capacity of 22 people.

Ideal for small meetings or break-away discussions from larger events.

Foyer

This large 160 m² foyer provides direct access to the toilets, café and museum. Capacity of 146 people.

The space has some ottoman type seating, smart lighting with a range of settings and moveable exhibition displays.

151 Giblett Street, Manjimup

Hire details

Shire of Manjimup

Phone: (08) 9771 7777

Email: info@manjimup.wa.gov.au

[Hire form](#)

Wellness and Respite Community Centre

The Wellness and Respite Community Centre hosts the Manjimup Home and Community Care offices and has several areas available for hire.

Meeting Room

An attractive and functional boardroom style space accommodating up to 20 people. The meeting room comes equipped with a large timber meeting table, comfortable chairs, video conferencing facilities and tea and coffee making facilities.



Commercial Kitchen

A state of the art kitchen equipped with:

- a large cool room and freezer
- dry store
- gas oven, microwave, convention oven & warmer
- dishwasher, multiple sinks, ample bench space
- crockery, cutlery and bakeware.



Conference Room

A warm, light and contemporary space which comfortably accommodates up to 150 guests and is equipped with a high quality projector and large screen, chairs, tables and tea and coffee making facilities.





Community Room

Substantially smaller and more homely than the conference room, this modern, light and functional community space is suitable for up to 30 people and is equipped with tables, chairs, tea and coffee making facilities, a large screen TV and the capacity to use the adjoining commercial kitchen.

This is the space in which Manjimup Home and Community Care holds its regular in-house seniors activities and its twice weekly dementia specific Boronia club.

Therapy Room

A private room suitable for small meetings, one on one consultations and small group therapy sessions.

The therapy room is available for hire to community groups and government funded therapy services.

1A Edwards Street, Manjimup

Hire details

Manjimup Home and Community Care

Phone: (08) 9771 6900

Email: info@manjimup.wa.gov.au

[Hire form](#)





Agricultural Shed Exhibition Room

Hire the Agricultural Shed Exhibition Room for your next exhibit or display.

The Agricultural Shed is a separate, lockable exhibition space that is available for exhibitions (of any nature).

The 33.5 m2 space includes exhibition lighting, 4 mobile plinths and hanging rails on walls.

151 Giblett Street, Manjimup

Hire details

Shire of Manjimup

Phone: (08) 9771 7777

Email: info@manjimup.wa.gov.au

[Hire form](#)



Blacksmith Shop

Nestled in the Hamlet at the Heritage Park the new replica Blacksmith Shop provides a functional smithing space for experienced Blacksmith's interested in practicing the trade and/or holding public demonstrations.

151 Giblett Street, Manjimup

Hire details

Shire of Manjimup

Phone: (08) 9771 7777

Email: info@manjimup.wa.gov.au

[Hire form](#)





Manjimup Heritage Park

The Manjimup Heritage Park is located in the centre of Manjimup and is a beautiful location for weddings, parties or large events.

151 Giblett Street, Manjimup

Hire details

Shire of Manjimup

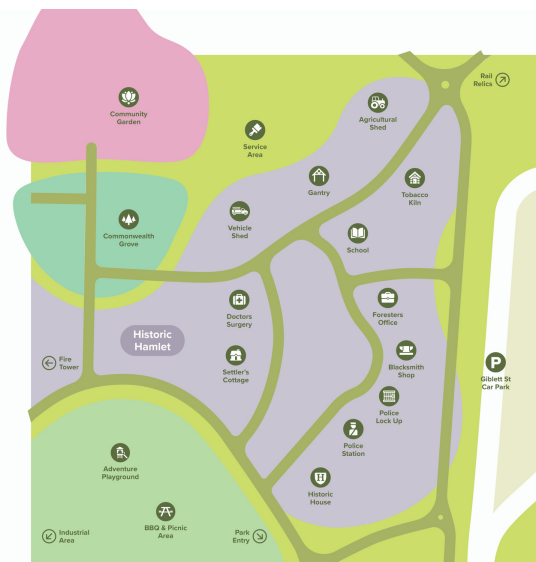
Phone: (08) 9771 7777

Email: info@manjimup.wa.gov.au

[Hire form](#)

- Large open space
- Natural bush
- Water feature
- Paths and trails
- Childrens adventure playground
- Various venues for hire
- Cafe
- Museums
- Historic hamlet
- Visitors Centre
- Accessible

Manjimup Heritage Park



Manjin Park

Located in the Manjimup CBD, Manjin Park (including the Rec Plaza) is a public open space.

To maintain its functionality booking requests will be considered on a case by case basis.

Manjin Park boasts a multitude of facilities including a multi-purpose skate plaza, children's playground, outdoor gym, barbeque and picnic facilities and ample parking for long vehicles.

There are two public toilet blocks in the vicinity of Manjin Recreation Plaza, both with accessible facilities. The toilet block in Coronation Park includes an accessible change table, rated to 170 kg.

Ample parking, including long vehicle parking, is available surrounding the facility, both from the Mottram Street entrance and in the town centre.

The facility is lit until 10 pm each night. Access to power can be arranged with the Shire.



Mottram Street,
Manjimup

Hire details

Shire of Manjimup
Phone: (08) 9771 7777
Email: info@manjimup.wa.gov.au

[Hire form](#)

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Collier Street and Rea Park Precinct

The Collier Street / Rea Park Precinct consists of a number of playing fields and outdoor spaces which can be utilised for sporting events, shows, fairs, circuses and similar activities.

The precinct includes three hireable indoor facilities, the Collier Street Pavilion which is managed by the Shire of Manjimup, the Tigers Football Clubrooms which are managed by Manjimup Tigers Football Club and the Lions Clubrooms managed by the Lions Club of Manjimup.

NOTE: In 2022 the Collier Street and Rea Park Precinct is undergoing a major redevelopment.

Corner of Collier and Johnson Streets,
Manjimup

Hire details

Shire of Manjimup

Phone: (08) 9771 7777

Email: info@manjimup.wa.gov.au

[Hire form](#)



Rea Park Oval

The football oval has approximate dimensions of 170 m x 125 m. The oval is also often used for soccer, school carnivals and agricultural shows. The public toilet block is Shire managed.

Hirers can request access to this toilet block, a cleaning fee will apply to the booking.

The club rooms, which include canteen facilities and toilets, and the change rooms are managed by the Manjimup Tigers Football Club. Contact the club to request usage of these facilities

Hire details - Oval

Shire of Manjimup

Phone: (08) 9771 7777

Email: info@manjimup.wa.gov.au

[Hire form](#)

Hire details - Clubroom/Canteen

Tigers Football Club

Phone: 0439 633 518



Rea Park Side Grounds

The side grounds (approximately 200 m x 50 m) are most commonly used for side show alley, overflow parking and junior sporting games.

There is no infrastructure on this space and it is not reticulated so not ideal for some types of use over the dry summer months.

Hire details

Shire of Manjimup

Phone: (08) 9771 7777

Email: info@manjimup.wa.gov.au

[Hire form](#)



Collier Street Fields

Four hockey / soccer sized fields or two cricket fields (one grass pitch, one synthetic pitch).

Two cricket training nets with power access.

The fields are serviced by the Collier Street Pavilion which is hired separately to the fields.

Public toilets and changerooms.

Hire details

Shire of Manjimup

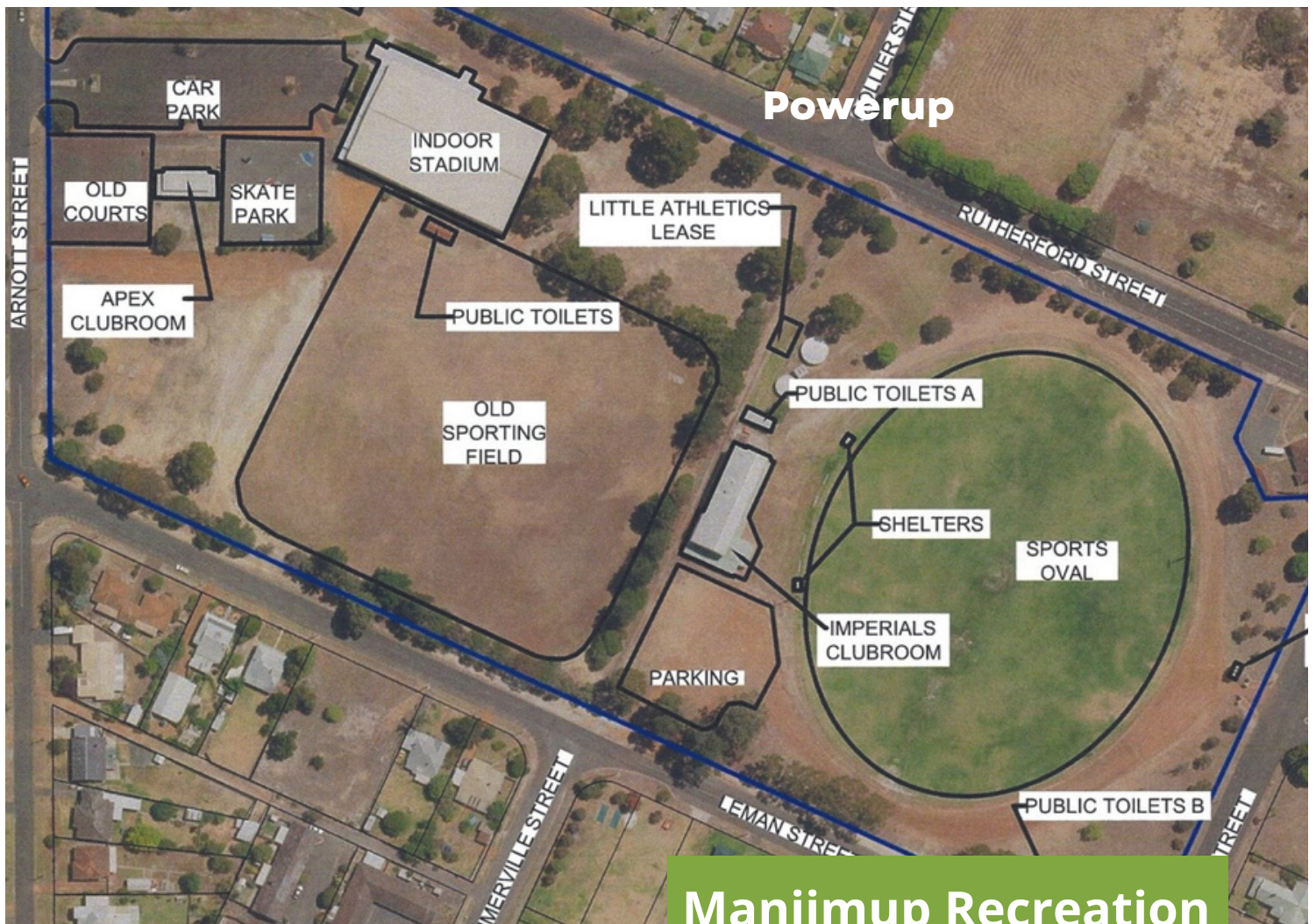
Phone: (08) 9771 7777

Email: info@manjimup.wa.gov.au

[Hire form](#)

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Manjimup Recreation Grounds

The Manjimup Recreation Grounds are a public open space and accessible to the public at all times. Those wishing to use the grounds for scheduled activities must book through the Shire.

The grounds consist of two ovals with approximate dimensions of 160 m x 130 m and 125 m x 110 m.

Oval one has AFL goal posts, ground lighting and is reticulated.

Oval two has no sporting infrastructure and is not reticulated. This oval is more suited to events such as circuses.

- canteen
- accessible
- changerooms
- toilets
- showers
- parking



37 Moore Street, Manjimup

Hire details

Ovals

Shire of Manjimup

Phone: (08) 9771 7777

Email: info@manjimup.wa.gov.au

[Hire form](#)

Canteen/Changerooms/Power/Lighting

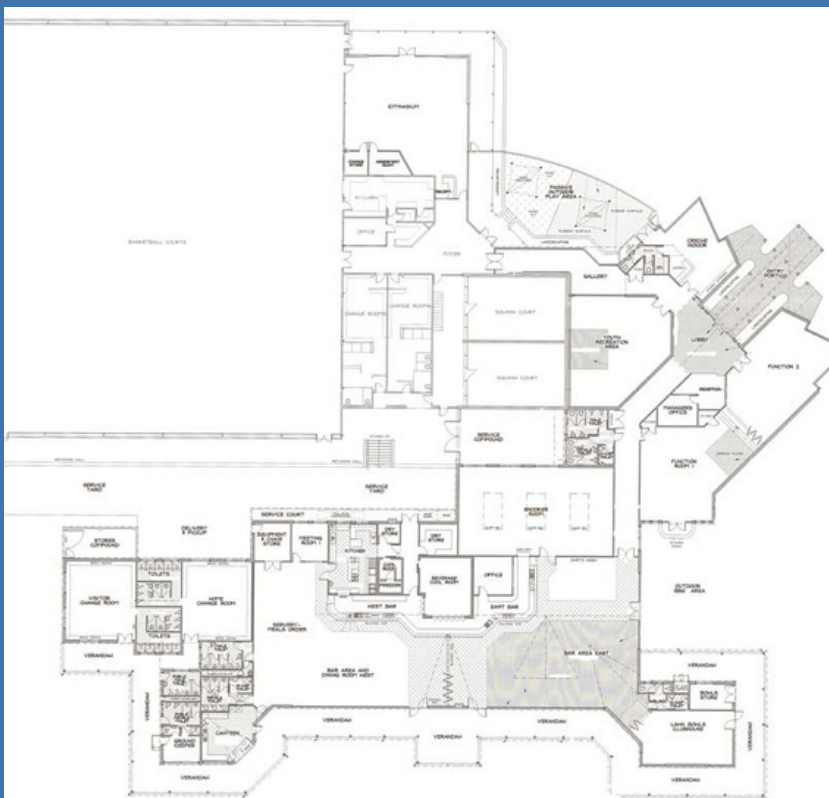
Manjimup Imperials Football Club

www.imperialsfc.com.au



Pemberton Sports Centre

The Pemberton Sports Centre consists of a variety of sporting facilities and community spaces. The centre is managed by the Pemberton Sports Club and is home to a number of local sporting clubs and associations.



Facilities include:

- indoor stadium
- two courts
- tiered spectator seating
- canteen facilities
- two squash courts
- mezzanine level floor suitable for activities such as karate, yoga or fitness classes
- gymnasium
- bowling green
- darts / billiards room
- youth zone
- meeting/exhibition spaces
- licenced club facilities
- kitchen
- exterior canteen.

Club Road, Pemberton

Hire details

Pemberton Sports Club
Phone: (08) 9776 1066

Pemberton Sports Centre Oval

Senior size football oval with goals.
Lower oval also available for hire.
Club room facilities and other infrastructure are managed by the Pemberton Sports Club/Southerners Football Club.

Oval 1: Approx dimensions 180 m x 135 m

- cricket pitch
- football goal posts

Oval 2: Approx dimensions 100 m x 50 m

- football goal posts
- 2 x cricket training nets

Skate Park



Club Road, Pemberton

Hire details

Pemberton Sports Club

Phone: (08) 9776 1066

Hire form



Northcliffe Town Hall

The heritage listed Northcliffe Town Hall was built in the 1940's is managed by a passionate committee and is used for events such as public meetings, weddings and social functions.

The building consists of a main hall with foyer entrance and stage and a small lesser hall.

Facilities

- kitchen
- changerooms
- toilets
- parking
- accessible

58 Zamia Street, Northcliffe

Hire details

Northcliffe Town Hall Committee

Phone: 0422 877 206

Email: ncftownhall@gmail.com

[Hire form](#)



Northcliffe Recreation Centre

Northcliffe Recreation Centre includes one indoor basketball/netball court and gymnasium.

Basketball and netball line markings, netball posts and basketball rings.

Facilities

- changerooms
- toilets
- showers
- spectator stand
- kitchen
- ample parking
- accessible

Lot 178 Muirillup Road, Northcliffe

Hire details

Northcliffe Recreation Association

Phone: 0428 767 237

info.NorthcliffeRecAssoc@gmail.com



Clem Collins Pavilion

Clem Collins Pavilion is a club room facility that services the playing field as well as a bowling green and tennis courts.

Facilities

- changerooms
- toilets
- showers
- kitchen
- ample parking
- accessible

Lot 178 Muirillup Road, Northcliffe

Hire details

Northcliffe Recreation Association

Phone: 0428 767 237

info.NorthcliffeRecAssoc@gmail.com



Northcliffe Recreation Grounds

The Northcliffe Recreation Grounds consist of a sporting field, pavilion, bowling green, tennis courts and recreation centre.

Oval with approximate dimensions of 160 m x 120 m, cricket pitch and playground.

Indoor recreation centre with one court and small gymnasium.

Clem Collins Pavilion and Eric Sanders Grandstand, bowling greens and tennis courts.

Facilities

- changerooms
- toilets
- ample parking
- accessible

Lot 178 Muirillup Road, Northcliffe

Hire details

Shire of Manjimup

Phone: (08) 9771 7777

Email: info@manjimup.wa.gov.au

[Hire form](#)





Walpole Community Hall

In the centre of Walpole and fully equipped for up to 100 people. Excellent venue for community events and weddings.

Capacity

- main Hall 198
- lesser Hall 50

Facilities

- kitchen
- bar
- ticket box
- stage
- tables
- chairs
- ample parking
- accessible

2 Pier Street, Walpole

Hire details

Walpole Community Resource Centre

Phone: (08) 9840 1395

Email: crc@walpole.org.au





Walpole Sport and Recreation Centre

The Walpole Sport and Recreation Centre boasts an indoor court, a fitness centre and a community space.

The centre also includes outdoor tennis courts.

The facility is managed by the Walpole Sport and Recreation Association.

To hire, contact the association directly.

Facilities

- kitchen
- tables
- chairs
- changerooms
- mezzanine viewing area
- toilets
- showers
- parking
- accessible

Lot 2 Latham Avenue, Walpole

Hire details

Walpole Sport and Recreation Association

Phone: (08) 9840 1345

Email: walpolerecentre@gmail.com



Walpole Oval

Large unfenced playing field with football goals either end, cricket pitch, public toilets, skate park and children's playground.

Facilities

- oval approximately 148 m x 98 m
- cricket pitch
- football posts
- skate park
- playground
- unsealed carpark

Lot 2 Latham Avenue, Walpole

Hire details

Shire of Manjimup

Phone: (08) 9771 7777

Email: info@manjimup.wa.gov.au

[Hire form](#)

Terms and Conditions

1. Facility, Oval & Park Hire

- 1.1. The Shire reserves the right to refuse any application to hire or to cancel the booking at any time.
- 1.2. Application for hire of a venue must be made on the Hire Application Form (Form A) and be signed by a person over the age of 18 years who will be responsible for payment of fees and any other charges arising from the booking, and for the observance of these conditions of hire.
- 1.3. Specific information about the facilities and equipment available at each hireable Shire space can be found on the relevant Information Sheet (Form B).
- 1.4. Not-For-Profit Community Groups, Schools, Registered Charitable Organisations and Government Organisations may apply to receive a waiver of facility bonds. This can be requested via the Facility Hire CEO Request Form (Form D) and submitted with this hire application.
- 1.5. A tentative booking shall be permitted subject to confirmation being given by the hirer to the Shire at least 14 days before the date of the function/event. If the booking is not confirmed, the tentative booking may be cancelled by the Shire without notice.
- 1.6. Subletting of the facility is prohibited.
- 1.7. A police officer or authorised person shall be given access to the facility at any time.
- 1.8. Hirers wishing to cancel their booking must give the Shire 48 hours' notice. Failure to comply will result in the full payment of hire being invoiced to the hirer.
- 1.9. No animals shall be allowed in the facility or its precincts without the consent of the Shire. The following conditions specifically apply to the Manjimup Indoor Sports Pavilion:
- 1.10. The Shire cannot offer exclusive use of this facility to any one group or individual and may on occasion allow usage of the facility by other community groups, individuals or the Shire itself if there is court space available. In the event of this happening, hirers will be given adequate notice.
- 1.11. The basketball rings / backboards are property of the Manjimup Amateur Basketball Association (MABA) and the netball posts are property of the Manjimup Netball Association (MNA). Hirers are not permitted to use these items without first seeking permission from the relevant association. Contact details: info@manjimupbasketball.com.au or manjimupnetball@hotmail.com. The following conditions specifically apply to the hire of Ovals and Parks:
- 1.12. The hirer has a duty of care to inspect the grounds prior to time of use for game play or training, to remove objects that could cause injury to people under their care and report to the Shire any risk or damage in need of the Shire's urgent attention.
- 1.13. The Shire reserves the right to close the grounds at short notice if the need arises, including for maintenance. Regular grounds maintenance is required throughout both the winter and summer sports seasons and all clubs shall be respectful of this maintenance. Hirers shall not remove posts or fencing around the grounds being maintained.
- 1.14. When grounds are not in use for an approved booking, no unauthorized person or group of persons shall refuse access to the grounds by members of the public.

2. Vehicles

- 2.1 Any motor vehicle driven or parked in the confines of the facility is entirely at the owner's risk and no responsibility is accepted by the Shire for any theft or damage.
- 2.2 Driving and parking on any Shire footpath, including to unload or load items, is not permitted. Failure to adhere to this condition may result in the forfeiture of the hirers bond. The following conditions specifically apply to the Manjimup Heritage Park:
- 2.3 Vehicle access to the park must be authorised by the Shire prior to the event and a Heritage Park Vehicle Pass must be displayed at all times. Passes will be issued upon collection of keys.
- 2.4 Motor vehicles driven within the Heritage Park must drive at a speed of no more than 8km/hr, with hazard lights on.
- 2.5 Vehicles are not permitted to remain in the park during the event. They must be unloaded and removed from the park and may be brought back into the park after the event for reloading. 2.6 Only dedicated vehicle entry points are to be used.

3. Alcohol

- 3.1 If alcohol is to be consumed during the hire, written permission from the Chief Executive Officer must be granted prior to the function being held. This can be requested via the Facility Hire CEO Request Form (Form D) and submitted with this hire application.
- 3.2 Hirers proposing that liquor be sold either at a bar or by way of inclusion in catering costs associated with the use of the facility, require a liquor licence from the Department of Racing, Gaming & Liquor. A copy of this licence must be presented to the Shire seven days prior to the function. The liquor licence must be displayed where the alcohol is being sold for the duration of the event. It is the responsibility of the hirer to ensure compliance with liquor licensing legislation.
- 3.3 Under no circumstances is the sale of alcohol or the provision of alcohol to a person under the age of 18 years permitted.
- 3.4 A nominated responsible adult must be present at all times, be sober and available to respond to directions of the Shire or the Police with regards to the facility or behaviour of guests.

4. Smoking

- 4.1 All Shire facilities are strictly non smoking venues and the hirer shall undertake responsibility to enforce this prohibition.

5. Period of Hire

- 5.1 All functions are to be finished by your booked time and cleaned and vacated (including equipment) within the agreed time, unless otherwise arranged.

6. Seasonal Hirers

- 6.1 Seasonal hirers must notify the Shire of any additional or special events planned throughout the season.
- 6.2 Seasonal hirers must supply final fixtures and updates for all grades when compiled and/or amended.
- 6.3 Facilities hired for seasonal sports shall be available for Summer sports competitions from October to March and for Winter sports competitions from April to September each year. Seasonal hirers requiring facilities outside of their seasonal period (eg. for pre-season training) are required to complete a casual hire application for those dates.

7. Fees

- 7.1 All fees are charged in accordance with Shire's adopted fees and charges schedule.

8. Bonds

- 8.1 A security bond must be paid 5 days prior to the function/event taking place. The Shire will return the bond to the hirer within 30 working days after the function, subject to a site inspection undertaken by Shire officers to ensure no damage to the facility has occurred. The bond is a guarantee for the fulfilment of all conditions of hire and as a security against damage to the furnishings, fittings, walls, floors, equipment or building of the facility. After Shire assessment, should cost to repair any damage be higher than the amount of the bond, the hirer agrees to pay to the Shire the full amount in excess of the bond.
- 8.2 A key bond must be paid on collection of keys for the facility, this bond will be returned when keys are returned to the Shire.

9. Key Collection

- 9.1 Keys must be collected from the Shire Administration Office before 4.30pm on the day of hire. For weekend hire keys must be collected before 4.30pm on the Friday prior as office hours are Monday to Friday only. There is no availability for weekend call outs for key collections from the Shire office.

10. Care of Premises

- 10.1 The hirer must leave the premises in a tidy condition and all goods, properties or materials brought in by the hirer must be removed from the premises. Tables and chairs should be returned to where they were found and chairs stacked.
- 10.2 The Shire may levy additional charges where special cleaning is required. The hirer's cleaning time must be included in the allocated period of use. The premises must be vacated by the time specified.
- 10.3 It is the hirer's responsibility to ensure, at the end of the hire period, that all windows and doors are closed and locked and lights, heaters and air conditioners turned off.
- 10.4 Should extra tables or chairs be required it is the hirer's responsibility to organise hire of such and to liaise with the Shire regarding suitable delivery and pick up times.
- 10.5 Nails, screws or any other fastenings must not be driven into or attached in any way to doors, walls, floors, furniture or fittings. Wax, chemicals or any other type of substance must not be spread across the floors under any circumstances. No signage or decorations are to be displayed without prior permission from the Shire.
- 10.6 All rubbish is to be removed and disposed of by the hirer. Rubbish should not be disposed of in the public bins surrounding the facility.
- 10.7 Any damage is to be reported to the Shire on the next working day. The following conditions specifically apply to the Manjimup Indoor Sports Pavilion:
- 10.8 The court surface must be protected from damage, scratches and dents. Carpet or similar floor protection products must be used in all instances where items placed on the floor may cause damage. Under no circumstances are high heels or similar shoes that may cause damage to the court surface permitted to be worn in the facility.
- 10.9 At the conclusion of a booking, the facility must be left in the same state as when the booking commenced. For example if the netball posts are in place at the beginning of a booking and the hirer uses the basketball rings, the basketball rings should be wound up and the netball posts placed back on the courts. The following conditions specifically apply to the hire of Ovals and Parks:
- 10.10 Hirers are not permitted to drive any type of stake into the grounds, unless authorized by the Shire's Manager of Parks & Gardens.
- 10.11 Due care must be taken while using the grounds. Sprinklers must not be covered or driven over under any circumstances. Where possible training will take place away from highly trafficked match playing areas.
- 10.12 All line markings on grounds will be done with a mixture of white PVA paint and English Whiting or wet lime. Under no circumstances are chemical additives (i.e. Roundup) to be used in conjunction with line marking paint to enhance the life of line markings. Line markings using other materials such as creosote, slack lime or sump oil are likely to leave harmful residue in the soil or pose a health risk and are strictly prohibited.
- 10.13 No vehicles are permitted onto the grounds at any time without prior permission being granted from the Shire.
- 10.14 Change rooms, where applicable, shall be left clean and tidy after each use by the responsible club. Rubbish shall be placed in the bins provided.

11. Liability & Insurance

- 11.1 If required by the Shire, casual hirers shall take out public insurance in a form and for an amount specified by the Shire.
- 11.2 All liability for loss or damage to property or persons during the hire of Shire facilities is the responsibility of the hirer.
- 11.3 The Shire shall not accept liability for any damage, illness or injury caused or found to be caused to any person or property as a result of acts or omissions of the hirer, or guests or invitees or persons under their control.
- 11.4 The Shire is indemnified against any claim, loss or expense which may be made or arise as a result of the use of the hired premises.

12. Hirer's Property

- 12.1 Property not belonging to the Shire and located at the facility during the currency of the agreement shall be so located at the owner's risk. The Shire shall have no responsibility for their safety.
- 12.2 Property not belonging to the Shire may not be left at the facility outside of the term of agreement other than by express agreement with the Shire of Manjimup. In those cases, the goods are at the owner's risk and the Shire shall have no responsibility for their safety.
- 12.3 All sporting clubs shall provide and maintain all of the equipment and material required to conduct their sport at their own expense. Any materials or equipment deemed unsafe by the Shire shall be removed.

13. Guest Behaviour & Noise Control

- 13.1 It is the responsibility of the hirer to ensure that no person behaves in a disorderly manner or causes a nuisance or annoyance. The hirer must ensure order of guests and that descent behaviour is maintained both inside and outside of the facility (e.g. in car park and surrounding areas) before, during and after the function. If police are called to maintain order or disperse a disorderly crowd, the bond may be forfeited.
- 13.2 The hirer shall not conduct or permit any activity – this includes the production of noise – of a nature or extent to create a nuisance for other persons or a hazard to the facility. Use of amplification systems is at the Shire's discretion. The hirer will comply with any reasonable request by any person to mitigate any such nuisance.
- 13.3 Prompt departure from the venue is expected by the specified time and in a quiet manner in consideration of neighbours.

14. Dealing with Emergencies

- 14.1 The hirer will give effect to any reasonable direction of a designated Shire officer where such direction has the intention of dealing with an emergency or preventing a foreseeable accident or loss. Where no Shire officer is present, the hirer shall undertake responsibility to respond to an emergency by clearing the facility, contacting emergency services and minimising the hazard as appropriate and where safe to do so.

15. Amendment of Conditions of Hire

- 15.1 Hirers are advised that these conditions of hire may be amended by the Shire without notice at any time. Notwithstanding this, when conditions are amended every effort will be made to inform all hirers.

16. COVID-19 Compliance

- 16.1 Hirers agree to comply with COVID-19 directions as required by the State and/or Federal governments and as directed by the Shire of Manjimup, including but not limited to; • Abiding by an up to date COVID Safety Plan, • Maintaining a contact register, • Abiding by social distancing requirements, and • Implementing hygiene protocols in accordance with COVID Safety Plan.



SHIRE OF MANJIMUP

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