



## MEETING MINUTES

Meeting Minutes of the **Manjimup Rea Park & Collier Street (MRCR) Advisory Committee** meeting held at the JC Rose Room, Council Chambers, 37-39 Rose Street, Manjimup on **Tuesday 23 May 2023**, commencing at **5.30pm**.

<b>1</b>	<b>OPENING OF MEETING</b>	
	The meeting was opened at 5.31pm by Shire President Paul Omodei.	
<b>2</b>	<b>ACKNOWLEDGEMENT OF COUNTRY</b>	
	Delivered by Shire President Paul Omodei.	
	<i>'The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.'</i>	
<b>3</b>	<p><b>ATTENDANCE:</b>          Shire President, Cr. Paul Omodei          Cr. Denise Jenkins          Evy Apeldoorn – Shire of Manjimup          Angelo Femia – Football          Jodi Johnston – Cricket          Troy Reid – Soccer          Carol Samsa – Hockey          Tracy Gibellini – Hockey (proxy)          Melinda Booth – Community Member          Pat Martin – Community Member</p> <p><b>GUESTS:</b>          Shammara Markotis – Shire of Manjimup (minute taker)          Sam Brown - H+H Architects</p>	<p><b>APOLOGIES/ABSENCES:</b>          Gail Ipsen Cutts – Shire of Manjimup (proxy)          Cr. Cliff Winfield (proxy)          Cr. Susan Dawson Vidovich (proxy)          Mat Johnston – Football (proxy)          Dave Jeffery – Cricket (proxy)          Josh Rayson – Community Member          Aimee Bendotti – Warren District Agricultural Society          Ethel Sale – Warren District Agricultural Society (proxy)</p>
<b>4</b>	<b>DECLARATION OF FINANCIAL INTERESTS</b>	
	Any committee member who has a financial interest in any matter to be considered by the committee must declare that interest and the nature of that interest in writing immediately before the matter is discussed.	
	Nil.	
<b>5</b>	<b>CONFIRMATION OF PREVIOUS MEETING MINUTES</b>	
	That the minutes of the meeting of the Manjimup Rea Park & Collier Street Redevelopment Advisory Committee held on Tuesday 6 December 2022 be adopted as a true record of proceedings.	
	Moved: J. Johnston	Seconded: M. Booth <span style="float: right;"><b>CARRIED 9/0</b></span>

6	<p><b>COUNCIL DECISIONS ON COMMITTEE RECOMMENDATIONS</b></p> <p>Ordinary Council Meeting 19 January 2023:</p> <p><b>COUNCIL RESOLUTION:</b></p> <p><b>MOVED: Eiby, W                      SECONDED: Taylor, R</b></p> <p><b>29011</b></p> <p><b>That Council receive the unconfirmed meeting minutes of the Manjimup Rea Park and Collier Street Redevelopment Advisory Committee meeting held 6 December 2022 as per Attachment: 9.16.2(1).</b></p> <p style="text-align: right;"><b>ADOPTED BY EN BLOC RESOLUTION: 11/0</b></p>
7	<p><b>BUSINESS ARISING FROM MINUTES</b></p> <ul style="list-style-type: none"> <li>• Nil.</li> </ul>
8	<p><b>UPDATES</b></p> <p><b>Planning</b></p> <p>Playing Fields Analysis &amp; Design – E. Apeldoorn</p> <ul style="list-style-type: none"> <li>• SportENG have nearly finished their 50% design of the fields. Upon agreement on the design from the Shire, costings will be updated, and more details will be provided.</li> <li>• Expect the outside edges of the Collier Street fields to remain at a similar level with the inside of the field to be built up.</li> <li>• Price range of \$1.5–3m per field (north and south) for the Collier Street fields. Working on a current estimate of \$3.5m for the redevelopment of both fields.</li> <li>• Cost for the new multipurpose field is estimated at \$800k.</li> <li>• Rea Park oval requires work in terms of reprofiling and the current cost estimate is approximately \$2.2m.</li> <li>• Works will include draining water off of the fields, however the Shire will need to design what to do with the water once removed from the fields. There are a number of options including connection to sewer system, supply to dams, or sump.</li> <li>• Priority of field redevelopment need to be considered. Collier Street fields are in the worst condition.</li> </ul> <hr/> <p>Reserve Fencing – E. Apeldoorn</p> <ul style="list-style-type: none"> <li>• A report has been compiled regarding the existing fencing, showing the current types and status of the existing fences.</li> </ul> <p><b>Action: Report to be emailed with the minutes for committee members to read over and be discussed at the next meeting.</b></p> <hr/> <p>Bushfire Management Plan - E. Apeldoorn</p> <ul style="list-style-type: none"> <li>• Bushfire Management Plan (BMP) has been received and meets all of the requirements.</li> <li>• Consultant will now work on Bushfire Emergency Plan (BEP).</li> <li>• BMP and BEP to be provided to DFES.</li> </ul> <p><b>Action: BMP to be distributed with the minutes.</b></p> <hr/> <p><b>Implementation</b></p> <p>Power Upgrade and Field Lighting Project Update - E. Apeldoorn</p> <ul style="list-style-type: none"> <li>• Tender has been awarded.</li> <li>• Contractor is currently in the procurement stage.</li> </ul>

- Pegging out of infrastructure to be undertaken in June.
- Council was presented with a number of options to proceed with all or parts of the project. Council decided to undertake entire project as it was considered a once in a generation opportunity.
- Collier Street lights will be removed by the contractor. Tiger's lights will be removed by the club.
- J. Johnston asked if Tigers are able to communicate with the contractor to lay conduits for future electronic scoreboard. This will be investigated further.  
**Action: Shire to investigate.**
- Decision to be made on the location of the event enclosures. Discussion to be held between Ag Society and Tigers to determine locations.  
**Action: Ag Society and Tigers Football Club to be consulted on location of event enclosures.**

### Workshop

Concept Design Development for New Collier Street Pavilion and Storage Units – E. Apeldoorn / Sam Brown, H & H Architects

- E. Apeldoorn explained that due to funding limitations, Reserve users need to look at which parts of the pavilion design are essential and what the priorities are. Pavilion concept design costings are very high and need to be reduced significantly.
- The Shire President said his view is that the fields and lighting are the priority projects. The Shire is undertaking many discussions in the background to help to assist with funding.
- Comments/questions on the concept location:
  - Viewing for southern field from pavilion questioned. Provision of car viewing and coverage at front of storage facility provides sheltered viewing for the southern field.
  - Query about parking directly near the pavilion.
  - Questioned the number of parking spaces for a function space of that size. E. Apeldoorn explained that the minimum requirements have been met.
- Comments on the concept designs:
  - Concept designs, price breakdown and pros and cons report provided as appendix to minutes.
  - Suggested that some of the veranda on the west side could be moved to the east side to maximise the viewing area.
  - Security concerns (both theft and child safety) were raised with access to some change rooms being on the west side of the building.
  - Alignment of the buildings could be changed to help with providing a wind barrier from the southerly winds. Concerns about a breezeway causing a wind tunnel.
  - Elevated viewing requested.
- Options/suggestions to reduce costs:
  - The number of services (showers/toilets etc) significantly adds to the cost.
  - Every square metre comes at a cost. Approximate cost of \$4-5k per square metre. Footprint over 500m<sup>2</sup> adds to the requirements for fire tanks and pumps (approximately \$250k).
  - Function room size could be reduced, which may also reduce the number of toilets required.
  - Size of the change rooms can be reduced and potentially there could be 2 smaller and 2 larger change rooms.

- Suggestion to build up Pavilion area higher to add another layer of seating rather than the double storey option (more expensive to build and to maintain)
- Remove the meeting room as the function space can be used for this purpose.
- Remove 1 of the 2 umpire rooms.
- Separation of the two sections (pavilion v change rooms) is desired to reduce fire protection costs if building size over 500m<sup>2</sup>. Alternatively 500m<sup>2</sup> in one building may be achievable if some rooms are reduced/removed.
- Process going forward:
  - Clubs to be provided with concept design specifications and sporting guidelines for provision of feedback.  
**Action: Clubs to provide feedback by Monday 12 June (2 weeks time from receiving the concept designs).**
  - Input to be sought from karate.  
**Action: Shire to contact karate for comment.**
  - Calculate floor space of Collier Street pavilion hall area for the sake of comparison.  
**Action: Shire to measure hall space and share with clubs.**

### Stakeholder

Updates from Committee Members/Clubs

- A. Femia (Football) – Season is underway.
- J. Johnston (Cricket) – Cricket South West meeting was held last night. Cricket has undergone a restructure with a new Country Cricket Manager who is very keen to be involved in discussions related to this project. Brodie Green (Infrastructure Manager) has had an extension to his role and is now also local government liaison. AGM to be held in Manjimup in August.
- T. Reid (Soccer) – Season underway.
- P. Martin (Lions Club) – All good.
- C. Samsa (Hockey) – Fields are not in great condition. Fields are being overused, particularly the lit field that is used for training. Asked whether the grounds have been watered.  
**Action: Report on recent management of fields to be requested from Parks Operations.**
- E. Apeldoorn – Council has committed \$1.5m to lighting project, \$3.5m left to leverage for additional grant funding. Looking at Growing Regions and CSRFF funding programs. Looking to see if these funds timelines overlap. May be able to leverage it up to \$9m.
- The Shire President also mentioned the upcoming \$1.5m in LRCl funding and meetings with Talison regarding investment in Manjimup. Elections coming up and need to be ready to lobby for funds.

### GENERAL BUSINESS

- Nil.

### 9 UPCOMING MEETING DATES

- Meeting Dates for 2023: 15 August (upon request changed from 22 August), 21 November

### 10 MEETING CLOSURE

The Chair, thanking all in attendance, declared the meeting closed at 7.13pm.