



MEETING MINUTES

Meeting Minutes of the **Manjimup Rea Park & Collier Street (MRCR) Advisory Committee** meeting held at the JC Rose Room, Council Chambers, 37-39 Rose Street, Manjimup on **Tuesday 6 December 2022**, commencing at **5.30pm**.

1	<p>OPENING OF MEETING</p> <p>The meeting was opened at 5.32pm by Evy Apeldoorn, who was requested by attending Councillors to chair the meeting.</p>		
2	<p>ACKNOWLEDGEMENT OF COUNTRY</p> <p>Delivered by Evy Apeldoorn.</p> <p><i>'The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.'</i></p>		
3	<table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top; width: 50%;"> <p>ATTENDANCE: Shire President, Cr. Paul Omodei Cr. Cliff Winfield (proxy) Cr. Susan Dawson Vidovich (proxy) Evy Apeldoorn – Shire of Manjimup Angelo Femia – Football Jodi Johnston– Cricket Troy Reid – Soccer Carol Samsa – Hockey Tracy Gibellini – Hockey (proxy) Melinda Booth – Community Member Pat Martin – Community Member</p> </td> <td style="vertical-align: top; width: 50%;"> <p>APOLOGIES/ABSENCES: Deputy Shire President, Cr. Denise Jenkins Gail Ipsen Cutts – Shire of Manjimup (proxy) Mat Johnston – Football (proxy) Ethel Sale - Warren District Agricultural Society (proxy) Josh Rayson – Community Member Aimee Bendotti – Warren District Agricultural Society Dave Jeffery – Cricket (proxy)</p> <p>GUESTS: Shammara Markotis – Shire of Manjimup (minute taker)</p> </td> </tr> </table>	<p>ATTENDANCE: Shire President, Cr. Paul Omodei Cr. Cliff Winfield (proxy) Cr. Susan Dawson Vidovich (proxy) Evy Apeldoorn – Shire of Manjimup Angelo Femia – Football Jodi Johnston– Cricket Troy Reid – Soccer Carol Samsa – Hockey Tracy Gibellini – Hockey (proxy) Melinda Booth – Community Member Pat Martin – Community Member</p>	<p>APOLOGIES/ABSENCES: Deputy Shire President, Cr. Denise Jenkins Gail Ipsen Cutts – Shire of Manjimup (proxy) Mat Johnston – Football (proxy) Ethel Sale - Warren District Agricultural Society (proxy) Josh Rayson – Community Member Aimee Bendotti – Warren District Agricultural Society Dave Jeffery – Cricket (proxy)</p> <p>GUESTS: Shammara Markotis – Shire of Manjimup (minute taker)</p>
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4	<p>DECLARATION OF FINANCIAL INTERESTS</p> <p>Any committee member who has a financial interest in any matter to be considered by the committee must declare that interest and the nature of that interest in writing immediately before the matter is discussed.</p> <p>Nil.</p>		
5	<p>CONFIRMATION OF PREVIOUS MEETING MINUTES</p> <p>That the minutes of the meeting of the Manjimup Rea Park & Collier Street Redevelopment Advisory Committee held on Tuesday 6 September 2022 be adopted as a true record of proceedings.</p> <p>Moved: J. Johnston Seconded: C. Samsa CARRIED 9/0</p>		

6	<p>COUNCIL DECISIONS ON COMMITTEE RECOMMENDATIONS</p> <p>Ordinary Council Meeting 29 September 2022:</p> <p>COUNCIL RESOLUTION:</p> <p>MOVED: Ventris, M SECONDED: Winfield, C</p> <p>28906</p> <p>That Council receive the unconfirmed meeting minutes of the Manjimup Rea Park and Collier Street Redevelopment Advisory Committee meeting held 6 September 2022 as per Attachment: 9.16.1 (1).</p> <p style="text-align: right;">CARRIED: 8/0</p>
7	<p>BUSINESS ARISING FROM MINUTES</p> <ul style="list-style-type: none"> • Nil.
8	<p>UPDATES</p> <p>Planning</p> <p>Playing Fields Analysis & Design – E. Apeldoorn</p> <ul style="list-style-type: none"> • SportENG have provided Geotechnical Study and Agronomy Report – both have been emailed to the committee in September. • Water Supply Irrigation Strategy is in draft. Waiting on final decisions on how big the fields are going to be; the design of the area outside of the immediate playing fields is to be determined and will inform the irrigation requirements. Costings to be provided on how to proceed with this area by SportENG. Once ready the report will be presented to the committee. • Thank you to all committee members for their feedback on the playing fields layout. • Closure of the Collier Street road and the design of the area between the two fields is still being investigated and costed. • J. Johnston noted that the current sideshow alley area/proposed (where new multipurpose field will be located) is not irrigated and is grassed. • Final design and costings of existing fields is underway. This will be followed by the concept design for the new multipurpose field. • SportENG will provide advice on the sloping of the field as well as how the water will be drained and potentially stored. The Shire will develop the drainage plan for the entire Reserve. <p>Concept Design Development for New Collier Street Pavilion and Storage Units – E. Apeldoorn</p> <ul style="list-style-type: none"> • H&H Architects have been engaged to develop concept designs. They are currently developing 3 concept designs, pros and cons report and costings. • Consultation with the committee and clubs is required. Initial concepts to be presented to the committee with the architect present. Following this, meetings for each individual club will be organised where all members will be welcome and questions can be asked. • Query about previous projects of H&H: these include Pratt Road Pavilion in Eaton, Hay Park Pavilion and Tambellup Sports Centre. A road trip could be organised if desired. J. Johnston noted that it would be good to get feedback from users to hear what does and doesn't work with their facilities. • Cr. C. Winfield mentioned the soccer field in Albany has a good pavilion.

- E. Apeldoorn noted that the Shire should be invited, being a project stakeholder, if any meetings with user groups/clubs are held in relation to the project development.
- J. Johnston was present when Minister Templeman visited the Reserve and he seemed positive and interested in the project.

Reserve Fencing – E. Apeldoorn

- Currently preparing a report on fencing considerations for the Reserve.
- Report to be provided to the committee prior to the next committee meeting and workshopped at that meeting.
- J. Johnston noted that Optus Stadium fencing around the VIP parking area has many large gates that allow areas to be opened up or closed as required.

Bushfire Management Plan - E. Apeldoorn

- Bushfire Management Plan is currently being prepared by Bushfire Prone Planning as a number of the proposed changes to the Reserve have an impact on emergency access and risk levels eg. pavilion being located near the bush area, aim to increase participation at the Reserve, public road being degazetted, use for overflow camping.

Implementation

Power Upgrade and Field Lighting Project Update - E. Apeldoorn

- RFT is very close to being released.
- J. Johnston asked to see the drawings prior to release in order to assess locations of infrastructure close to Tigers Club pavilion. E. Apeldoorn said that these can be shared. Locations of infrastructure on the drawings are indicative and the successful Contractor must confirm the final locations in consultation with the Shire.
Action: Electrical design drawing to be shared with the committee.
- Alternative tenders will be allowed as it is evident that many electricians have differing opinions on how to achieve the project outcomes in the most cost-efficient manner.
- Tenders to be assessed in house with technical advice from consultants if required.
- Pricing has increased since the grant funding has been received.
- Northern light poles on Collier Street fields may be located in the road reserve which may require a temporary road diversion.
- Western Power application is a yearlong process. A contractor for above RFT will be engaged prior to the new transformer being installed. The staging of the project is complex.
- Application for degazetting of Collier Street has been submitted but is awaiting endorsement/conditions of Western Power application.
- CSRFF grant to be acquitted by May 2024. LRCIP funding to be acquitted by June 2023.

Stakeholder

Updates from Committee Members/Clubs

- A. Femia (Football) – Great that everything is progressing. The timing of each project element is key to reduce the disruption to sports. E. Apeldoorn advised that down times will form part of the field design report. Club always keen to provide in-kind support. E. Apeldoorn advised that the removal of

	<p>existing infrastructure will be itemised separately so this can potentially removed from the contract and completed by the clubs in-kind.</p> <ul style="list-style-type: none"> • J. Johnston (Cricket) – Started to discuss possibly not being able to play for up to two seasons, as the new turf may not be ready following the playing field upgrade. Looking at whether the high school oval could be upgraded for temporary use by Manjimup teams. Lisa Smith has represented WA in over 40's in Victoria and placed third in the most valuable player for Division 1. • T. Gibellini/C. Samsa (Hockey) – Starting to think about how to deal with being displaced when playing fields upgrade will be undertaken. Cr. Dawson Vidovich noted that it's also important for clubs to have their governance succession plans for the committee to remain functional. • T. Reid (Soccer) – Waiting to see what is planned prior to making decisions about how to handle downtime at the time of the playing fields upgrade. • P. Martin (Ag Society/Lions Club) – Requested that the 2023 Agricultural Show date is kept in mind when scheduling works.
	<p>GENERAL BUSINESS</p> <ul style="list-style-type: none"> • Cr. Dawson Vidovich has been speaking with Jane Wysocki who is helping the local Pacific Islander workers and is wanting to know if they could be involved with local sporting clubs. E. Apeldoorn noted that she had also met with Jane. • Cr. Cliff Winfield noted he was pleased with the progress of the project and the efforts of the driving staff. • Cr. Omodei thanked Shire staff and the committee for their efforts so far. • E. Apeldoorn asked how committee members were finding it feeding information back to their clubs. Responses: Tigers have a subcommittee. Cricket has been sending out information to their distribution list. Hockey discusses at monthly meetings and information is taken back to the individual teams. Ag Show's main interest is in the pavilion and how works will affect the Show.
<p>9</p>	<p>UPCOMING MEETING DATES</p> <ul style="list-style-type: none"> • Meeting Dates for 2023: 21 February, 23 May, 22 August, 21 November
<p>10</p>	<p>MEETING CLOSURE</p> <p>The Chair, thanking all in attendance, declared the meeting closed at 6.56pm.</p>